

ROSEBURG PUBLIC SCHOOLS

*Executive Session, Regular Board Meeting and
Board Work Session*

Vol. 1 No. 14

April 13, 2016

BOARD MEMBERS:

Rodney Cotton X
Daniel Endicott X
Joseph Garcia X
Rev. Howard Johnson X
Charles F. Lee X
Paul E. Meyer X
Steve Patterson X

ADMINISTRATION:

Gerry C. Washburn, Superintendent X
David W Hanson, Assistant Superintendent/HR X
Richard Burton, Director, Student Services X
Cheryl Northam, Chief Operations Officer X
Jeff Plummer, Interim Director, Teaching & Learning X
RHS Student Leadership Representatives – X
Allison Hough, Carson Murphy and Jenna Smith

EXECUTIVE SESSION

The Board met at 5:30 p.m. pursuant to ORS 192.660(2)(d) to discuss labor negotiations. The meeting was adjourned at 5:50 p.m.

MINUTES OF THE REGULAR BOARD MEETING

TIME/PLACE: A Regular Meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, April 13, 2016, at 6:00 p.m. in the administrative office Board Room at 1419 NW Valley View Drive, Roseburg, Oregon.

CALL TO ORDER: Board Chairman, Rodney Cotton, welcomed attendees and called the meeting to order at 6:00 p.m., asking Chief Operations Officer, Cheryl Northam, to lead in the Pledge of Allegiance to the flag.

ATTENDANCE: All Board members and cabinet members were present. RHS Student Representatives, Allison Hough, Carson Murphy and Jenna Smith were in attendance. There were no media representatives present.

REVIEW OF AGENDA: Superintendent Washburn noted that our Crystal Apple presentation has been postponed to a future meeting. RHS student representative, Sam Blevins, was unable to attend, and Carson Murphy will be taking his place tonight. We have also added an Audit Services Bid Award as item No. 4.

STUDENT RECOGNITION: Chair Cotton announced that the Board is honoring three students this evening who will be presented with certificates of accomplishment and McDonald's gift cards. Pictures will be posted at the Stewart Parkway McDonald's.

Director Garcia introduced Lily Ranger, Fremont Middle School Sixth Grade Student, who was honored for being an excellent role model. Lily is a gifted writer, and would like to become an interpreter. Principal Bentea acknowledged Lily's commitment and motivation to excel in academics.

Director Endicott introduced Fullerton IV Fifth Grade Student, Wyatt Hernandez, who was honored for qualities including a dedicated work ethic, motivation to learn and tenacity. Wyatt is empathic towards others and his curiosity and intelligence make him a determined and successful learner.

Director Johnson presented Green Elementary Fifth Grade Student, Bradyn Watson, with her certificate and letter from Principal Garcia, honoring her strong academic skills, ability to meet challenges and work ethic. Bradyn enjoys many activities outside of school, including barrel racing with her horse, four-wheeling, camping, hunting and basketball.

CRYSTAL APPLE AWARD: This presentation was postponed.

SPECIAL STAFF RECOGNITION: Superintendent Washburn congratulated Maintenance Staff member, Sandie Shepherd, as one of the national finalists for the Life Changer of the Year award. Sandie's main goal is to educate the children, whether about animals, Native American heritage, or showing respect for others. Congratulations, Sandie!

RHS STUDENT LEADERSHIP REPRESENTATIVES REPORT: Chair Cotton introduced the three RHS student leadership representatives, Carson Murphy, Allison Hough and Jenna Smith.

RHS Senior, Carson Murphy, shared that he is the RHS Student Body President and participated in last Thursday's Mr. RHS competition. He emphasized that RHS students Julia Weiss and Paige Otis were the primary organizers of the event, putting in countless hours to make the event a success. The event succeeded in raising \$1,900 that was donated to the winner's (Jacob Lightcap) favorite charity, Saving Grace Animal Shelter. Carson also pointed out that contestant Ian Hutchins raised over half the donations. Students are busy with the Smarter Balanced assessments and he is hearing positive comments regarding the tests. Seniors are busy selecting colleges in advance of the May 1st commitment deadline. Carson invited Board members to attend RHS PRIDE Night, scheduled for April 20th from 5:30 – 8:00 p.m., providing an opportunity for incoming students to see the exciting offerings the school has available, including welding, wood working, numerous clubs, etc.

Senior, Allison Hough, announced that the Prom will be held May 21st at the Douglas County Fairgrounds. A Mother-Daughter Tea is scheduled on May 9th. On May 14th, a Fun Run fundraiser will be held. Details will be forthcoming on upcoming events such as Home-Going and Volleybuff.

Sophomore, Jenna Smith, reported that spring sports are in progress. Track and Field participants worked hard on the home Twilight Meet. Baseball is currently third in the state and league. Softball is sixth in the state. Both boys' and girls' Lacrosse teams are improving. Tennis is going well. Girls' Golf is tied for second in the league and boys are currently fourth. FCCLA students did well recently at the state competition. We will have representatives attending the nationals for FBLA. Cole Weaver placed first in computer programming. Ashley Martin placed second in business literacy. Foods Instructor, Shari Carson, is in Washington DC giving a presentation about growth in the CTE Program, sharing that boys are involved in day care and girls in woodworking or drafting.

Chair Cotton encouraged the audience to seek out the online videos of the Mr. RHS event.

The Board took a brief recess at 6:30 p.m. to allow parents and families of those being honored to depart for the evening. The meeting resumed at 6:35 p.m.

COMMUNICATIONS TO THE BOARD: Superintendent Washburn announced a resignation for the purpose of retirement from Denise Brausam, Special Education Teacher at Sunnyslope, after 30 years with the district, and Jacqueline Peterson, Teaching & Learning Dept. English Language Learner Teacher, after nine years with the District. Resignations were also received from Brittany Jacobberger, Eastwood Kindergarten Teacher; Mariah O'Connor, RHS Language Arts Teacher; and Rebecca Tillett, Melrose Elementary Kindergarten Teacher.

CONSENT AGENDA: The Consent Agenda this evening included Minutes from the March 16th regular Board meeting; recommendations for the employment of administrators, Robert Emerson, Director of Teaching & Learning; Randal Olsen, Alternative Education Coordinator; Amy Jo Rodriguez, Green Elementary Principal; and Licensed staff, Yvonne O'Neil, Kindergarten Teacher at Fullerton IV Elementary; Jennifer Steinacher, Kindergarten Teacher at Melrose Elementary; and John "Ira" Wier, Science Teacher at Roseburg High School. The Board also considered an unpaid Leave of Absence Request from Kim M. Hall, Instructional Assistant at Melrose Elementary School for the remainder of the 2015-16 school year.

Director Patterson moved to approve the Consent Agenda. Director Garcia seconded and the motion passed unanimously.

M1-83 Approved the Consent Agenda

PUBLIC PARTICIPATION: Mr. Mark Herington, Director of Account Services for Durham Transportation, shared that he and local manager John Crain, were in attendance this evening to advocate on behalf of their company to retain the student transportation contract that they had partnered with the District over the past 17 years. Mr. Herington shared that Durham thanks Roseburg Public Schools for the opportunity to serve their students during that time, and values their business relationship, adding their belief that the partnership has been beneficial. Having been notified of the District's intent to change vendors, it was suggested that there could be a major disruption in service to students, as well as a concern about Mr. Crain and other Durham employees. Mr. Herington respectfully requested that the Board consider renewing Durham's contract instead of voting to enter into a new contract with another company, and thanked the Board for their consideration.

RESOLUTION 15-16-14: TEACHER APPRECIATION WEEK: Superintendent Washburn announced that our district is joining school districts throughout the state in honoring our teachers for the amazing work they do, by designating the week of May 2-6, 2016, as Teacher Appreciation Week. Chair Cotton added that our classroom teachers work exceptionally hard. His daughter is a teacher, and he understands that while teachers love what they do, the work can be exhausting. Mr. Cotton recalled having wonderful teachers here in Roseburg while he was growing up, and shared that they are the backbone of our future. The Board joined in thanking our teachers for their service.

Director Garcia moved to adopt Resolution 15-16-14 declaring the week of May 2-6, 2016, as Teacher Appreciation Week. Director Patterson seconded and the motion passed unanimously.

M1-84 Adopt Resolution 15-16-14 declaring the week of May 2-6, 2016 as Teacher Appreciation Week
--

ACKNOWLEDGE CERTIFICATE OF APPRECIATION FROM SHERIFF JOHN HANLIN: Superintendent Washburn acknowledged and read a letter from Sheriff John Hanlin, recognizing the contributions made by District staff in the aftermath of the shooting at Umpqua Community College on October 1, 2015. In an accompanying letter, Sheriff Hanlin thanked the bus drivers and administrative staff who assisted students and supported staff in evacuating the UCC campus. Superintendent Washburn accepted the certificate of appreciation on behalf of the District, acknowledging the cooperation and support provided during the tragedy, noting that staff did incredible things to support each other on that horrific day.

RFP 15-626: PUPIL TRANSPORTATION SERVICES INTENT TO AWARD: Chief Operations Officer, Cheryl Northam, asked Purchasing Supervisor, Denny Austin, to recap the transportation RFP and committee findings and recommendation. In January, Request for Proposals 15-626 Pupil Transportation Services was published on the District web site and the Oregon Procurement Information Network (ORPIN) soliciting proposals from interested vendors. On February 4, 2016, a mandatory pre-bid conference was attended by incumbent vendor, Durham Student Services, First Student and Student Transportation of America (STA). Only Durham and First Student submitted proposals prior to the closing deadline, although both Mid-Columbia and STA requested to remain on the bid list. Pricing was requested for vehicles the vendors intended to use, home to school and special needs and athletics/activities (field trips) student transportation, as well as video and student tracking equipment. The initial contract is for five years with five one-year extensions at the discretion of the District.

An evaluation committee comprised of Chair Cotton; administrators, Cheryl Northam, Rick Burton, Brandy Olson; school principals, Larry Rich, Bill Bartlett and Nicki Opp, and Purchasing Supervisor, Denny Austin, met on April 1st to review the proposals. Once all evaluations had been completed and a comparison of the basic pricing was reviewed, the evaluation committee unanimously agreed that the successful proposal belonged to First Student. The committee's recommendation to the Board is to direct Purchasing to publish a Notice of Intent to Award (NOI) for RFP 15-626 Pupil Transportation Services to First Student, Inc., the lowest responsible bidder for Pupil Transportation Services. Furthermore, at the expiration of the time provided for protest to the NOI, the Board directed the Chief Operations Officer to negotiate a contract with this vendor for District Pupil Transportation beginning on July 1, 2016.

Director Lee moved to direct Purchasing to publish a Notice of Intent to Award for RFP 15-626 Pupil Transportation Services to First Student, Inc. Further, upon expiration of the time provided for protest to the NOI, the Board directs the Chief Operations Officer to negotiate a contract with this vendor for District pupil transportation beginning July 1, 2016. Director Garcia seconded and Chair Cotton asked for discussion.

Director Patterson inquired how a transition might look, and Mr. Austin speculated that we could assume that a new vendor would hire as many of the current employees as they could, considering the shortage of drivers across the nation. Director Lee stated that he had been thrilled with Durham over the past 19 years, but understands that qualified people did this evaluation of proposals. Director Johnson suggested that once you put a RFP out to bid, if you allow one contractor to resubmit, you must allow all parties to resubmit and start completely over. Chair Cotton stated that while Durham has done a really good job, as a Board we are responsible, and there was a big difference in the proposals. He expressed surprise at Durham's proposal, but concluded that this is business and it comes down to the dollars. Superintendent Washburn stated for the record that he had recused himself completely from this process. Motion passed unanimously.

M1-85 Directed Purchasing to publish the Notice of Intent to Award for RFP 15-626: Transportation Services to First Student, Inc.

RFP 16-630: AUDIT SERVICES - INTENT TO AWARD: Chief Operations Officer, Cheryl Northam, again asked Purchasing Supervisor, Denny Austin, to share information on this bid award. Mr. Austin stated that a Request for Proposals was published on the District web site and the Oregon Procurement Information Network (ORPIN) seeking proposals from vendors interested in providing the District with audit services. Three vendors responded prior to the closing deadline: Kosmatka, Donnelly and Piels; Steve Tuchscherer; and Pauly, Rogers and Company.

An evaluation committee comprised of Chair Cotton, Superintendent Washburn, Chief Operations Officer, Cheryl Northam, Budget and Accounting Manager, Venice Anderson, and Purchasing Supervisor, Dennis Austin met on April 11th to review the proposals. Once evaluations had been completed and a comparison of basic pricing was reviewed, the evaluation committee's recommendation is that the Board direct Purchasing to publish a Notice of Intent to Award (NOI) for RFP 16-630: Audit Services, to Kosmatka, Donnelly and Piels.

Director Meyer moved to direct Purchasing to publish a Notice of Intent to Award (NOI) for RFP 16-630: Audit Services, to the firm of Kosmatka, Donnelly and Piels. Director Garcia seconded, and the motion passed unanimously.

M1-86 Directed the District to publish a Notice of Intent to Award for RFP 16-630: Audit Services, to the firm of Kosmatka, Donnelly and Piels

POLICY IKF: GRADUATION REQUIREMENTS – For First Reading: Interim Teaching & Learning Director, Jeff Plummer, explained that most schools have adopted grading policies and they vary throughout the state. Jeff met with Principal Jill Weber, and she has crafted a grading policy to provide clarity in following a standard grading policy.

Director Meyer moved to approve Policy IKF: Graduation Requirements, for First Reading. Director Garcia seconded and the motion passed unanimously.

M1-87 Approved Policy IKF: Graduation Requirements – for First Reading

SUPERINTENDENT'S REPORT: Mr. Washburn recognized Sodexo Food Services for being a great partner with the District. Nutrition Director, Kyle Micken, is doing a marvelous job readying for the summer food program. We are excited to be able to feed students both breakfast and lunch. Altrusa is working closely with us to provide books to students participating in the summer program.

On Monday, student Timea Anderson, was honored as a finalist in the Future Chef Challenge, becoming Oregon's designated student to compete in the national contest. Timea did not progress to the semi-finals, but for her to place first in her state and compete with representatives selected from 288 districts is quite an accomplishment. This is the second year that Roseburg has had a student become Oregon's representative in this competition.

We are again honored to be awarded a second Seismic Rehabilitation Grant of \$1,497,500 to do work at Green Elementary School. Gerry thanked Cheryl Northam and her staff for their efforts in pursuing these grants.

The District is working to expand the Pre-School Program. The Ford Foundation is interested in providing a consultant to move this concept forward. We have 200 kids that we could be serving, but currently only are able to serve 30. This state unfunded mandate creates a need for us to find ways to establish a braided funding model.

We continue to make progress in filling the head football coach position, and are confident our community will be pleased with the final selection. The Board was provided with information to access the Oregon Rising campaign, an extension of the Oregon Promise Program. The objective of the campaign is to obtain public comment to develop lobbying efforts for the upcoming legislative session.

The Institute for Research and Reform (IRRE) has presented its results and we hope to report those to the Board in May. This research was funded by the Ford Foundation, without whom we would likely never have been able to afford this deep look into the design of our instructional programs.

Mr. Washburn attended a Community Health Needs Assessment meeting at Mercy on April 15th. The final session of Leading for Learning is scheduled next Thursday in Portland. A superintendents' meeting is also scheduled in Eugene on April 22nd with a focus on ESSA and school funding.

ENROLLMENT AND ATTENDANCE REPORT: Superintendent Washburn reported that enrollment continues to slightly decline, being down 61 students from the start of the school year. The District is feeling the effect of the decline in enrollment and we are aligning the proposed budget with projections in student enrollment. Principal Jill Weber commented that the high school is tracking where student records go when students leave the district and are quite aware of the drop-out rate. Mr. Washburn offered to add that information to his monthly enrollment and attendance report. Part of the alternative education discussion is how to recover those students who are simply walking away from school.

Chronic non-attendance is up slightly from last year, following similar trend lines from year to year. Mr. Washburn recognized our secondary principals for staying on top of the attendance issues. With kids entering middle school after experiencing years of failure at the elementary, we must create a different environment for them in which they can be successful. There are some freshman students who show up determined to leave. Systems must be addressed to put kids on the path to success. Superintendent Washburn stated that one of our district goals has to be a 100% graduation rate. That is what our commitment has to be to ourselves, our kids and this community.

Director Lee referenced an article in The Register Guard attributing falling enrollment to fiscal shortfalls this year in school districts. Cheryl Northam shared that as enrollment has increased in other parts of the state, each student represents a portion of that, and our per student portion has been reduced. School funding is less than what we had forecast for next year and this year. Our projected \$2.2 million ending fund balance is expected to be reduced to \$1.8 million because of December/June ratio adjustments from the state.

INDIVIDUAL DIRECTORS' REPORTS: Director Garcia reported attending the Hucrest Carnival for the first time and noted that it was a great event. He noted that the superintendent also attended the Science Fair and did the review of Mr. Garcia's 9 year old daughter's presentation. Fremont conferences went well and Joe shared

that he is grateful for our staff and opportunities being created for kids. His son is benefiting from having amazing teachers at the middle school who go above and beyond in many ways.

PUBLIC PARTICIPATION: Mr. Owen Dykema, 3264 W Normandy Avenue, Roseburg, reminded the audience that the annual Living History Day will again be held at Roseburg High School. He intends to be there, in full uniform (yes, it still fits) and hopes others will take the opportunity to attend this worthwhile event.

Mr. Tim Wulf, Business Development Director with First Student, Inc., shared that First Student looks forward to serving Roseburg Public Schools. The transition process will begin right away with the Transition Team meeting with all the drivers. Current employees who are in good standing and meet their requirements will be eligible for hire.

Kris Kelso, 1756 NE Rocky Drive, Roseburg, shared that the local Altrusa organization has provided 500-700 books since the start of the 2015-16 school year. They have also donated 200 books for our Kindergarten Round Up. Kris wanted to publicly acknowledge these efforts on behalf of our students.

ADJOURNMENT: With no further business before the Board, Chair Cotton adjourned the regular meeting at 7:30 p.m.

Board Work Session

The Board convened into a Work Session to discuss the upcoming budget process at 7:35 p.m. The session was adjourned at 8:00 p.m.

Gerry C. Washburn, Superintendent
GCW/jlk

NEXT MEETING:

The April 27th School Board meeting will be held at Melrose Elementary School.