

# ROSEBURG PUBLIC SCHOOLS

## Regular Board Meeting

Vol. 1 No. 11

February 10, 2016

### BOARD MEMBERS:

Rodney Cotton	Excused
Daniel Endicott	X
Joseph Garcia	Excused
Rev. Howard Johnson	X
Charles F. Lee	X
Paul E. Meyer	X
Steve Patterson	X

### ADMINISTRATION:

Gerry C. Washburn, Superintendent	X
David W Hanson, Assistant Superintendent/HR	X
Richard Burton, Director, Student Services	X
Cheryl Northam, Chief Operations Officer	X
Jeff Plummer, Interim Director, Teaching & Learning	X
RHS Student Leadership Representatives – Samantha "Sam" Vath, Sydney Holborow, and Lyle "Cooper" Lee	X

## MINUTES OF THE REGULAR BOARD MEETING

**TIME/PLACE:** A Regular Meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, February 10, 2016, at 6:00 p.m. in the administrative office Board Room at 1419 NW Valley View Drive, Roseburg, Oregon.

**CALL TO ORDER:** Vice-Chair, Charles Lee, welcomed attendees and called the meeting to order promptly at 6:00 p.m., asking RHS student, Sydney Holborow, to lead in the Pledge of Allegiance to the flag.

**ATTENDANCE:** All cabinet members were present. Both Chair Cotton and Director Garcia were excused this evening. RHS Student Representatives, Sydney Holborow, Lyle "Cooper" Lee and Samantha "Sam" Vath, were in attendance. We were not aware of the presence of any media representatives.

**REVIEW OF AGENDA:** Superintendent Washburn announced that the Board Committee Finance Report has been moved up to immediately preceding the 2014-15 Audited Financial Statements as the two are related topics, and the superintendent's Item 6: Survey Results – Staff, has been postponed until the entire board is present.

**STUDENT RECOGNITION:** Vice-Chair Lee announced that the Board is honoring two students this evening who will be presented with certificates of accomplishment and McDonald's gift cards. Pictures will be posted at the Stewart Parkway McDonald's.

Director Meyer shared a letter from Principal Doug Freeman celebrating the joy of learning demonstrated by Fifth Grade Hucrest Elementary Student, Levi Nicklin. Levi's desire to learn and willingness to help others while keeping a sense of humor serve him well. While enjoying math, ELA, soccer and Tae Kwon Do, Levi shares that he views learning as a privilege and is the key to his future. Teachers believe Levi is a gifted thinker with a bright future.

Director Endicott presented a letter to Fifth Grade Melrose Elementary School Student, Avery Aasen, who was honored for being a Star student. Teachers share that Avery exemplifies all that is good with public education and Roseburg Public Schools. Academically striving for perfection, Avery is a model student, respected by her peers. Avery enjoys playing with her goats and is a friend to everyone. Melrose staff members share that they are honored to be a part of this student's academic journey.

**SPECIAL STAFF RECOGNITION:** Director Patterson presented a letter and Crystal Apple Award to Melrose Site Operator, Mr. Grant Patitz. Melrose staff unanimously approved Grant's selection for this award, citing his outstanding work ethic and near perfect attendance record. Mr. Patitz takes pride in Melrose School, both

structurally and esthetically, while taking time to respectfully interact with students and participate on the school safety committee. Melrose staff members feel very fortunate to have such a knowledgeable and experienced Site Operator who is quick with a smile and kind word for everyone.

**RHS STUDENT LEADERSHIP REPRESENTATIVES REPORT:** Vice-Chair Charles Lee introduced three RHS student leadership representatives, Sydney Holborow, Lyle "Cooper" Lee and Samantha "Sam" Vath.

Lyle "Cooper" Lee joined us again and shared that he is active in Cross Country and La Cross, and is currently in his second year of Leadership. He noted that Girls' basketball won over Grants Pass and is currently 13/7 for the season. Boys' basketball recently lost against Sheldon and Grants Pass and are currently 7/13. Both swimming and wrestling district competitions are coming up in Eugene. The majority of the swim team will compete on Friday. The majority of the wrestling squad is expected to place at districts and continue on to state. Sign-ups for spring sports are going on this week, including softball and tennis. Leadership students are taking time on Friday afternoons to play board games such as Monopoly with special needs students and are enjoying the interaction.

Samantha "Sam" Vath noted that this is her second year in Leadership and she also participates in track. Sam reported that the Arts Assembly auditions have taken place. The hour-long "Decades" themed assembly will be held on February 26<sup>th</sup> and members of the school board are invited to attend. Performing acts will include pianists, band, Vocal Fusion, singing, and hula and light saber dancing.

Sydney Holborow is a Junior at RHS this year and this is her first year in Leadership. She participates in soccer and is helping with plans for Prom, scheduled for May 21<sup>st</sup> in Douglas Hall at the Douglas County Fairgrounds, with a "Roaring 20's" Gatsby theme. The "Mr. RHS" competition will take place on April 1<sup>st</sup> and leadership met with the contestants today. The recent CTE grant will allow the high school to purchase needed equipment such as 3D printers. Plans are also being made for construction of a greenhouse.

Vice-Chair Lee thanked the students for attending and providing an update for the board this evening.

**COMMUNICATIONS TO THE BOARD:** Superintendent Washburn shared that a licensed resignation for the purpose of retirement has been received from Fullerton IV Elementary School Tap Room Teacher, Stephanie Neyhart after 26 years in the district. Her retirement will be effective on June 10, 2016.

A resignation has also been received from Hucrest Elementary Teacher, Jana Gore, after nine years with the district. Ms. Gore is currently on a leave of absence for the 2015-16 school year.

**CONSENT AGENDA:** The Consent Agenda this evening included Minutes from the January 27, 2016 regular Board meeting. Director Johnson commented that reporter, Vera Westbrook, was present at the last meeting, and asked Janet to update the minutes to reflect that.

Director Patterson moved to approve the Consent Agenda with the correction to the minutes as suggested. Director Endicott seconded and the motion passed unanimously.

M1-57 Approved the Consent Agenda
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**PUBLIC PARTICIPATION:** There were no audience members wishing to address the board at this time.

Vice-Chair Lee asked for a brief recess at 6:18 p.m. to allow school staff and the families of the students and staff member being honored tonight to depart for the evening. The meeting resumed at 6:25 p.m.

**RESOLUTION 15-16-13: DOUGLAS ESD 2016-17 LOCAL SERVICE PLAN:** Copies of the proposed 2016-2017 Douglas ESD Local Service Plan were distributed to the Board members at the prior Board meeting for review. School districts need to approve resolutions approving service plans no later than March 1st of each year. Superintendent Washburn noted that the Douglas ESD Coordinator of Instructional Services, Analicia Nicholson, was in attendance this evening to answer any questions.

Director Endicott moved to approve Resolution 15-16-13 approving the Douglas ESD 2016-17 Local Service Plan as presented. Director Johnson seconded and the motion passed unanimously.

M1-58 Approved Resolution 15-16-13 approving the Douglas Educational Service District 2016-2017 Local Service Plan

**POLICY GCDA/GDDA: CRIMINAL RECORDS CHECKS, for Second Reading and Adoption:** Assistant Superintendent/HR, David Hanson, presented OSBA's proposed policy GCDA/GDDA: Criminal Records Checks, for Second Reading. The word "unsupervised" has been stricken from the proposed policy for Second Reading as requested by Director Meyer.

Director Endicott moved to approve Policy GCDA/GDDA: Criminal Records Checks, for Second Reading and Adoption. Director Patterson seconded and the motion passed unanimously.

M1-59 Approved Policy GCDA/GDDA: Criminal Records Checks, for Second Reading and Adoption

**POLICY INDB: FLAG DISPLAYS AND SALUTES, for First Reading:** Assistant Superintendent/HR, David Hanson, presented OSBA's proposed revised policy INDB: Flag Displays and Salutes, for First Reading noting that the revision is the result of policy directives from the state of Oregon. Superintendent Washburn explained that this is part of the school mascot issue, and the state board decided that this would be nice for schools to do. The local districts and tribes will determine their interest. Director Lee added that he had read the minutes from the state board, and some details were not there, including what tribal flags would be displayed if a student was a member of an out of area tribe. Director Johnson added that there is no protocol for the placement of additional flags. Director Meyer suggested that if the local tribe made a request, we would be happy to accommodate.

Director Endicott moved to approve Policy INDB: Flag Displays and Salutes, for First Reading. Director Meyer seconded and the motion passed unanimously.

M1-60 Approved Policy INDB: Flag Displays and Salutes, for First Reading

**COMMITTEE REPORT: FINANCE – JANUARY 20, 2016:** Director Meyer shared that he attended the recent Finance Committee meeting to review the annual Financial Audit for the 2014-15 audit year. The auditors had no notes or warnings to report to the committee, and stated that it was a completely clean audit. Director

Johnson added that he read the entire report, and shared that the changes in GASB reporting are impacting the way districts account for PERS liability. Director Meyer explained that we are now booking the unfunded actuarial liability for PERS, resulting in a change to the bottom line and the appearance of the big financial picture.

**APPROVE 2014-15 AUDITED FINANCIAL STATEMENT:** With no questions remaining regarding the annual audit report, Director Endicott moved to approve the 2014-2015 Financial Statement as prepared by the auditing firm of Kosmatka, Donnelly, and Piels Company, as presented. Director Patterson seconded and the motion passed unanimously.

M1-61 Approve the 2014-2015 Audited Financial Statement as prepared by the auditing firm of Kosmatka, Donnelly, and Piels Company

**SUPERINTENDENT'S REPORT:** Mr. Washburn reported that there have been no new issues with the new gym floor since his update to the Board last week. Fans are drawing air from underneath the flooring and will be monitored over the next few weeks. The facility is magnificent and being greatly enjoyed by staff and students.

The weekly video updates for the community and staff are continuing and responses are positive. The district-wide phone system underwent an unsuccessful software update this afternoon, and staff are working with NEC representatives to find a solution. The next scheduled Superintendent Q and A Session is tomorrow in the RHS media center from 5-7:00 p.m. Mr. Washburn thanked Principal Weber for sending a notice out to parents, and shared that Director Johnson has volunteered to join the conversation. Community members are giving us nice information at these informal gatherings.

There is nothing new to report on the recent virus outbreak at Hucrest Elementary School. Superintendent Washburn recognized the following individuals for their efforts over the weekend in deep cleaning the facility in preparation for students to return on Monday. They included:

- Christy Spencer, Hucrest Elementary Site Operator
- Teresa Creamer, Hucrest Elementary Custodian
- Randy Martin, Eastwood Elementary Site Operator
- John Poore, Flex Custodian
- Robert Birdsell, Substitute Custodian

The willingness of these individuals to go above and beyond to stop the outbreak in its tracks is appreciated. Our district cleaning practices are working well, and we received positive comments from the public health representatives on our proactive response.

Official guidance was provided from ODE regarding the school mascot process, which was exactly the same as the unofficial version that Superintendent Washburn reported at the January 27<sup>th</sup> Board meeting. The attorney for the Cow Creek Band of Umpqua Tribe of Indians was out of town this week, so we have yet to receive a response from him. Mr. Washburn again explained that once we have a Memorandum of Understanding (MOU) in place, a public hearing will be scheduled to obtain public comments regarding the MOU. We remain hopeful to accomplish this process before the end of this school year.

The RHS football coach position posting has resulted in eight applications, three from out of state. Two applications have been received for the Alternative Education position, and four for the Green Elementary Principal position. The application screening process will begin on February 29<sup>th</sup>.

A potential Volunteer Handbook provided by Los Alamos Schools is being modified by Tracy Powell and Patty Boggs and will be presented to the Board for review within the next few board meetings.

Superintendent Washburn was invited to judge an FFA advanced public speaking competition in Sutherlin earlier today. While Roseburg was not represented in the portion of the contest he judged, Mr. Washburn reflected that the youth were incredibly talented and he truly enjoyed the event. The superintendent also attended recent home basketball games at the new gymnasium. The boys played at home on Friday and the girls played a very good game against North Medford, losing after an incredible effort on their part. At half time, a group of RHS students scrimmaged with special needs students in front of a very engaged and supportive audience. The student body gave the participants a standing ovation at the conclusion, demonstrating good citizenship and providing a great example of what it means to be a Roseburg Indian.

On February 25-27, the RHS Rose Theater will be presenting their production of The Little Mermaid. Tickets are available locally at While Away Books and at the door.

**ENROLLMENT AND ATTENDANCE REPORT:** The superintendent shared his enrollment and attendance report, noting that enrollment appears to be stabilizing. Over the year, RHS enrollment has declined by 51 students and we are working on a number of things to address that. At the elementary level, enrollment fluctuations appear to be more of a family mobility issue. We see very similar numbers of students both transferring into and out of our district, with the exception of Glide which receives more students than they send. The overall chronic attendance rate of 29.89 is still too high, but at this time last year it was 35.06. Our building administrators are working very hard on attendance and every group is seeing improvement in their attendance rate. Melrose Elementary School saw the most success, falling to 21.18% this month. We are happy to see our schools making progress in this area, with our ultimate goal of reaching a 10-15% range. Director Johnson inquired about middle school and high school class sizes, and administration will work to obtain that data for him. Rev. Johnson's interest lies in determining teacher to student ratios.

**INDIVIDUAL DIRECTORS' REPORTS:** There were no individual reports this evening.

#### **COMMITTEE REPORTS:**

**Curriculum & Instruction – January 20, 2016.** Director Meyer reported that the high school math adoption is moving forward for grades 9-12. There is concern regarding the Social Studies adoption scheduled for next year. Teaching and Learning Interim Director, Jeff Plummer, will be meeting with instructors next week. Mr. Plummer is planning for professional development for writing, science and math. Staff and students are working on improving students' ability to express their "reasoning and explaining" skills specific to how they problem solve, a skill that is impacting Smarter Balanced assessments. Mr. Plummer has been meeting with instructors at both the elementary and middle school level to determine student needs in science.

**PUBLIC PARTICIPATION:** There were two individuals wishing to address the board. Mr. Owen Dykema, 3264 W Normandy, Roseburg, Oregon, noted his surprise at the vote on Policy INDB: Flag Displays and Salutes. He reported spending yesterday studying the 14<sup>th</sup> Amendment of the Constitution, sharing his opinion that the

federal and Oregon Department of Education are unconstitutional, along with the Department of Energy. He is unsure of the role of Indian government and what it means to the constitution. His group intends to continue their studies. He cautioned the Board that the proposed policy may not be constitutional.

Judy Kulluson, 480 SE Leland, Roseburg, Oregon, shared that she works in the Eastwood Elementary Library and has been involved with the Battle of the Books. She happily celebrated that 150 kids are participating from Grades 3-5 in 38 teams. The kids love being a part of the competition. The winning team from each school in Douglas and Coos Counties will be competing on March 5<sup>th</sup> in the RHS Media Center from 8:00 a.m. to 1:00 p.m. Director Lee participates as moderator at this annual event. With students from the elementary, middle and high schools participating, Judy announced that volunteers are needed to fill positions of teacher coaches, timers, etc. This year the event coincides with the annual Lookingglass run, and honor society students will be attending a band event the same day. Judy reflected that reading is not dead in our district. Board members were invited to attend the competition to observe this academic event.

**ADJOURNMENT:** With no further business before the Board, Vice-Chair Lee adjourned the meeting at 7:05 p.m. The February 24<sup>th</sup> School Board meeting will be held at Fullerton IV. Elementary School.

Gerry C. Washburn, Superintendent

GCW/jlk