

# ROSEBURG PUBLIC SCHOOLS

## *Regular Board Meeting*

Vol. 7 No. 23

May 13, 2015

### **BOARD MEMBERS:**

Rodney Cotton	Exc
Daniel Endicott	Exc
Joseph Garcia	Exc
Charles F Lee	X
Paul E Meyer	X
Steve Patterson	X
Stacy Stiefel	X

### **ADMINISTRATION:**

Dr. Larry C Parsons, Superintendent	X
David W Hanson, Assistant Superintendent/HR	X
Matthew Brausam, Director, Student Services	X
Dawne Huckaby, Director, Teaching & Learning	X
Cheryl Northam, Chief Operations Officer	X
RHS Student Representative – Garrett Wedge	X

## ***MINUTES OF THE REGULAR BOARD MEETING***

**TIME/PLACE:** A Regular Meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, May 13, 2015, at 7:00 p.m. in the administrative office board room at 1419 NW Valley View Drive, Roseburg, Oregon.

**CALL TO ORDER:** Vice Chair Charles Lee welcomed attendees and called the meeting to order at 7:00 p.m., asking Director Meyer to lead in the pledge of allegiance to the flag.

**ATTENDANCE:** Board Chair Cotton and Directors Endicott and Garcia were excused this evening.

**REVIEW OF AGENDA:** Vice Chair Lee announced that personnel recommendations for employment, Mr. Brett Steinacher for the Assistant Principal position at RHS, as well as Mr. Scott Moyer, Science Teacher at RHS are both being added to the Consent Agenda this evening. Assistant Superintendent/HR David Hanson noted that Scott Moyer is the son of Jim Moyer, a long time former instructor at the high school. Brett Steinacher comes to us highly recommended from Meeker School District in Meeker, Colorado.

### **STUDENT RECOGNITION:**

A Certificate of Accomplishment and McDonald's gift card was presented by Director Stiefel to Green Elementary Fifth Grade student, Alyssa Burke. Director Stiefel read a congratulatory letter from Principal Garcia and school staff, sharing that Alyssa was so fond of the school that she convinced her family to drive her to Green the last two years after they moved out of the school attendance area. Alyssa excels in math, art and reading, participating in the Battle of the Books this year. She also represented Green in the district cooking and recipe competition. Away from school, Alyssa enjoys camping, photography, pool and volleyball competitions with her family. Alyssa was reserve champion showman in 4H and enjoys success with her horse in barrel racing. Her future plans include a career in veterinary medicine.

### **SPECIAL STAFF RECOGNITION – CRYSTAL APPLE AWARDS:**

RHS CTE division leader Sheri Carson was presented with the Crystal Apple Award for her significant impact on RHS students and staff. RHS Principal Karen Goirigolzarri shared that Sheri has twice served as FCCLA State Advisor of the Year, as well as serving as a Red Cross First Aid instructor and Driver's Ed instructor. Under Sheri's leadership, the Culinary Arts Program students have achieved a high level of excellence and their services are in high demand at many of the major events in our community. As a Division Leader, Sheri is a tremendous advocate for the Career Technical Education Program, along with managing the Carl Perkins Grant. Karen emphasized that Sheri is an exceptionally hard worker who goes the extra mile for each and every student. As an amazing teacher and mentor, Sheri is very deserving of this prestigious award.

Director Paul Meyer presented Green Elementary Teacher Tatum Stedman with a Crystal Apple Award for modeling best practices and effective teaching strategies that consistently result in her students moving forward successfully. Tatum mentors fellow staff and student teachers and as a life-long learner, has earned her master's in education. She is known for finding humor in every situation and rallies employees to support each other. Tatum is very involved with her family and finds time to coach basketball. This fall, Tatum will transition to the position of District Primary Learning Coach.

At 7:19 p.m., Vice Chair Lee called for a brief recess to allow family members and staff to depart following the student and staff recognition portion of the evening. He also introduced a member of the audience, Mr. Robert Freeman, our new Melrose Elementary Principal for 2015-16. The meeting resumed at 7:23 p.m.

**COMMUNICATIONS TO THE BOARD:**

Superintendent Parsons shared that we have received notification of intent to resign for purposes of retirement from Mr. James Schvaneveldt, Second Grade Teacher at Melrose Elementary School following 24 years with the district. Larry shared that Jim was the recipient of the Crystal Apple Award in March of this year.

**CONSENT AGENDA:**

The Consent Agenda this evening consisted of Minutes from the April 8<sup>th</sup> and 22<sup>nd</sup> Board Meetings, personnel transactions, recommendations for employment and Gifts to the District.

Assistant Superintendent/HR David Hanson announced that staff has recommended the hiring of Mr. Brett Steinacher as Assistant Principal at Roseburg High School.

Other employment recommendations included Julia Applebaum, SpEd Teacher at RHS; Bethany Ablitt, Kindergarten Teacher at Hucrest; Michele Bain, 2nd Grade Sunnyslope Teacher; Staci Hohstadt, Kindergarten Teacher at Sunnyslope; Scott Moyer, RHS Science Teacher; Katherine Tripp-Carl, Social Science Teacher at Fremont; Lina Knowles, LRC Math Teacher at Fremont and Mariah O'Connor, RHS Language Arts Teacher. There is also a request for a leave of absence for 2015-16 for Hucrest Teacher Jana Gore.

Director Patterson motioned to approve the consent agenda. Director Steifel seconded and motion passed unanimously.

M7-114 Approve the Consent Agenda
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**PUBLIC PARTICIPATION:** There were no audience members wishing to address the board at this time.

There was a brief break from 7:21 – 7:24 p.m. to allow families and friends of students and staff members being recognized to depart for the evening.

**RHS VO-TECH BUILDING AND SPACE REQUIREMENTS:** RHS Principal Karen Goirigolzarri introduced RHS instructors Kyle Dever (architecture and 3D animation), Craig Stinnett (Manufacturing, Welding and Technology) and Ken Reeves (Woods/Construction). The Building and Sites Committee had suggested that Karen request that these instructors share their vision for the CTE Program with the board.

Mr. Stinnett thanked the board for providing the opportunity for them to share their vision and a power point presentation, explaining that the goal is to prepare students with high technology and skill sets that will immediately employ them in the workplace. Craig also thanked Karen Goirigolzarri for her huge advocacy for what these individuals have been doing over the past two years. He thanked Division Leader Sheri Carson for being the best advocate for what this team does in their efforts to develop a manufacturing type of atmosphere.

After consulting with local community leaders on what they are looking for in employees, students are being taught the importance of problem solving, punctuality, project deadlines, communication, leadership and forward thinking. Classes operate at industry standards based on industry input. They move through a process of design, development and production.

CTE Students are encouraged to develop career pathways created by great work habits. The CNC (computer numerated code) manufacturing program is currently in its infancy as equipment is just now being brought on board.

Students have been exposed to reverse design of landscape trailers, scale models of architectural design, design and fabrication of fire pits using the ShopBot CNC router. A Torchmate CNC plasma cutter will be arriving soon. Students will be able to program whatever design they want to cut.

The instructors have developed industry partnerships and advisory committees with companies such as Great Northern Trailer, North River Boats, Whit-Log Trailer and Roseburg Forest Products. These partners lead to job shadow, internship and employment opportunities. North River and Great Northern provide scraps of materials for students to work with. North River has a high need for aluminum welders. Finished products go directly back to the industries.

Woods/Construction students learn about framing standards and building codes while constructing sheds and dog houses. They receive instruction on spacing on center, dimensional lumber, window installation, rolling barn doors, etc., utilizing math lessons throughout. Students are learning about residential building codes, scale models for framing and ANSI standards for blue prints. Students have learned from reverse-engineering bicycles. Introduction to drafting provides instruction on basic floor plans and codes, load bearing walls and required door widths.

Mr. Stinnett emphasized that the program needs shoring up to be able to offer more classes. He shared that the shop is being reorganized with the assistance of Facilities Manager Tracy Grauf and his team who are working tremendously hard on this effort to maximize this space.

The CTE team is also planning to apply for a revitalization grant next year, working with their community partners and administration. If successful, they would be able to bring in additional equipment to provide more capacity for kids. They reported that there is already a huge waiting line to take the classes. The teachers would like to continue to build partnerships and offer more dual credit classes.

Director Patterson congratulated the CTE staff for their hard work and collaborative efforts. Mr. Reeves responded that the goal is for the construction program to be self supporting. Sheds and fire pits are sold to the community with proceeds going back to the program for equipment upgrades.

Karen Goirigolzarri echoed the need for students to gain the added skill set of an understanding of how equipment works. The marketplace is not the same as it was years ago, and our CTE program is being designed to match industry needs.

**E-RATE BID FOR WIRELESS ACCESS POINTS:** Technology Coordinator Gary McFarlane shared that we have an opportunity to shore up our wireless capacity in our elementary buildings by purchasing additional Cisco Wireless Access Points. Six responses were received from our request for quotes. CDWg submitted the low responsive responsible quote in the amount of \$70,265.00. We have applied for an eRate Funding Tier Project that would discount the purchase up to 80% if successful. If not, the recommendation would be to purchase fewer access points.

Director Patterson motioned to award the Bid for Wireless Access Points to the low responsible quote provided by CDWg should funding be awarded to the district through USAC E-Rate form 470. Director Stiefel seconded and the motion passed unanimously.

M7-115 To award Bid for Wireless Access Points to CDWg
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**APPLE COMPUTER PROPOSAL:** Chief Operations Officer Cheryl Northam shared that this proposal is part of our 2014-15 technology replacement fund. Technology Coordinator Gary McFarlane shared that this purchase of 101 Mac Minis would replace three computer labs located at the two middle schools and the high school. The equipment is used for instruction. This is very similar to the other labs we have installed at other locations.

Director Patterson made a motion to approve the technology purchase of 101 Mac Minis in the amount of \$55,449.00 as recommended. Director Meyer seconded and the motion passed unanimously.

M7-116 Approved Apple Computer purchase in the amount of \$55,449.00

**PHOENIX CHARTER SCHOOL CONTRACT RENEWAL:** Teaching and Learning Director Dawne Huckaby shared the final proposed contract and appendices along with her memo outlining the academic measures that the board had articulated they would like to be included. The proposed contract was negotiated with both district and Phoenix staff and Attorney Dan Clark.

Dr. Parsons expressed his appreciation for the collaborate effort on the part of both entities to craft this contract. In particular, Larry thanked Matt Brausam, Dawne Huckaby and Dan Clark for the good work. As the lead for the task, Dawne should be commended. The standards were jointly developed by both organizations and are believed to be reasonable. Since both the Roseburg and Phoenix Boards must approve the proposal, the Phoenix Board will be meeting tomorrow.

Director Meyer made a motion to approve the proposed Phoenix Charter School Renewal Contract and Appendices as recommended. Director Patterson seconded and the motion passed unanimously.

M7-117 Approved Phoenix Charter School Contract Renewal effective July 1, 2015 through June 30, 2020

**CALENDAR OF SCHOOL BOARD MEETINGS FOR 2015-16:** Superintendent Parsons presented a proposed calendar for 2015-16 school board meetings. This satisfies our statutory requirement to approve a schedule for the upcoming school year. We are suggesting, however, that the proposed March 9<sup>th</sup> date be moved to March 16<sup>th</sup> in order to avoid the annual conflict with the RHS Booster Club Meeting at the Fairgrounds.

Director Patterson made a motion to approve the proposed 2015-16 School Board Meeting schedule as revised. Director Meyer seconded and the motion passed unanimously.

M7-118 Approved the 2015-16 School Board Calendar as revised

**REVISED POLICY DN: DISPOSAL OF DISTRICT PROPERTY, for First Reading:** Chief Operations Officer Cheryl Northam presented this revised policy that has been updated with language as recommended by OSBA. Purchasing Manager Denny Austin noted that items purchased with federal monies must be retained for a minimum of 18 months to two years before disposal.

Director Patterson made a motion to approve Policy DN: Disposal of District Property for First Reading.

Director Stiefel asked if computer equipment is securely stored at the schools, and Technology Coordinator Gary McFarlane responded that the Mac Minis are equipped with mounts that make them difficult to remove from classrooms and this has not been an issue.

Director Stiefel seconded and the motion passed unanimously.

M7-119 Policy DN: Disposal of District Property approved for First Reading

**NEW POLICY LBEA: RESIDENT STUDENT DENIAL FOR VIRTUAL CHARTER SCHOOL ATTENDANCE, for First Reading and Adoption:** Student Services Director Matthew Brausam explained that OSBA has recommended districts adopt this policy in the event they reach an enrollment cap in virtual charter schools, so that they have authority to deny requests for enrollment. This is taken directly from statute and administrative rules.

Director Patterson motioned to approve Policy LBEA: Virtual Charter School Attendance and adopt at First Reading. Mr. Meyer seconded the motion.

Matthew Brausam was asked to check state statute to verify that the language is correct and not ambiguous. Matt confirmed that he will investigate and make any needed revisions necessary to bring forward for second reading at the May 27<sup>th</sup> board meeting. Motion Failed.

M7-120 To approve Policy LBEA: Resident Student Denial for Virtual Charter School Attendance for First Reading and Adoption. Motion Failed.

Director Patterson amended his motion to approve Policy LBEA: Resident Student Denial for Virtual Charter School Attendance for First Reading only. Director Stiefel seconded and the motion passed unanimously.

M7-121 Approved Policy LBEA: Resident Student Denial for Virtual Charter School Attendance for First Reading only

**RHS STUDENT REPRESENTATIVE REPORT:** Roseburg High School Student Representative Garrett Wedge reported that AP tests took place over the last two weeks. Juniors also took the Smarter Balanced assessments. RHS approved their new mission statement, "RHS: A place of opportunity to attain knowledge and become productive, independent citizens who live PRIDE." The Prom event was a huge success with students participating in Karaoke. Spring sports are wrapping up. Varsity track has districts this week. The JV Track team also competed at districts. Ambiance Choir competed at state on May 9th. The "Homegoing" Assembly is May 29th. This will be a summary of the year's events and celebration for this year's senior class. The Lip Dub was filmed and is on Face Book and YouTube. The annual RHS Evening of Excellence is May 20th and Graduation will be held on Sunday, June 7th.

**SUPERINTENDENT REPORT:** Dr. Parsons shared the list of 38 Roseburg High School students who are eligible to take advantage of the UCC Scholars free tuition program for 2015-16. Participants have the potential for free tuition for up to two years. The board commended UCC for continuing to provide this wonderful opportunity for kids. Living History Day takes place May 22nd at RHS. The Roseburg Administrative Association will be honoring retiring administrative staff on June 12th.

Directors were reminded that the RHS Graduation Ceremony will be held on June 7th. Director Meyer will not be able to attend this year.

**ENROLLMENT REPORT:** The board reviewed the April 30<sup>th</sup> student enrollment report.

**FINANCIAL REPORT:** Chief Operations Officer, Cheryl Northam, presented the most recent district financial report.

**DIRECTORS' REPORTS:** Director Patterson reported that the RHS Wind Ensemble will be performing for the sixth year at state this Saturday.

**BOARD COMMITTEE REPORTS:**

**Curriculum & Instruction Committee (4/15/2015)**

Director Meyer noted that the Phoenix School Charter renewal was discussed earlier. The Achievement Compact was approved at the last board meeting. The committee also heard a report about additional college credit opportunities being offered by Southern Oregon University.

**Student Services Committee (4/20/2015)**

Director Stiefel shared his report regarding the elementary DLC program expansion. The district continues to see growth in the number of students qualifying for services in this program that is facilitating the expanded need for classrooms. Sunnyslope and Melrose Elementary will house the classrooms, along with the existing classroom at Fir Grove Elementary. The transition process is well underway. Director Patterson explained that some of the students served by the program who live closer to one of the additional sites may be moving to those locations. The qualifiers have not changed for program eligibility, so it is undetermined what is causing the increase in student numbers.

The committee also talked about the district online program plans. The group watched a TED video on ACE's (Adverse Childhood Experiences). It has been established that there is a direct link between the number of traumatic events a child experiences in early childhood and their resulting life expectancy. There is a movement within our administration to help train staff to identify kids who might be subject to some of these experiences. Steve considered the program very good information and board members requested that the TED link be provided to them so that they could all view the video.

**PUBLIC PARTICIPATION:** Mr. Owen Dykema, 3264 W. Normandy, Roseburg, Oregon, announced that the 2015 Living History Day is scheduled for next Friday, May 22<sup>nd</sup> at the Roseburg High School. Approximately forty veterans are expected to participate. Mr. Dykema will be present, wearing his uniform, which still fits.

Technology Coordinator Gary McFarlane shared the You-Tube recording of the 2015 RHS Lip Dub with the audience. The taping was accomplished in one take. Principal Goirigolzarri explained that the intention behind the Lip Dub was to find out what RHS students did not have some kind of connection to the school. The RHS Mission Statement previously reported by Garrett was one of the things that RHS was tasked to do following the accreditation process.

**ADJOURNMENT:** With no further business before the board, Vice Chair Lee adjourned the meeting at 9:00 p.m.



Superintendent

LCP/jlk