

ROSEBURG PUBLIC SCHOOLS  
Roseburg, Oregon

Vol 7, No 9

Regular Board Meeting

December 10, 2014

**BOARD MEMBERS:**

Excused Rodney Cotton  
✓ Daniel Endicott  
✓ Joseph Garcia  
✓ Charles Lee  
✓ Paul Meyer  
✓ Steve Patterson  
✓ Stacy Stiefel

**ADMINISTRATION:**

✓ Dr. Larry C. Parsons, Superintendent  
✓ David Hanson, Assistant Superintendent / HR  
✓ Cheryl Northam, Chief Operations Officer  
✓ Matt Brausam, Director of Student Services  
✓ Dawne Huckaby, Director, Teaching & Learning

RHS Student Representative: Garrett Wedge

**MINUTES OF THE REGULAR BOARD MEETING:**

**TIME, PLACE:** A regular meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, December 10, 2014, at 7:00 p.m. in the Administration Office Board Room located at 1419 NW Valley View Drive.

**CALL TO ORDER:** Chair Cotton was excused this evening and Vice-Chair Charles Lee called the meeting to order at 7:00 p.m. and asked Director Meyer to lead in the pledge to the flag. Vice-Chair Lee noted that Director Cotton was in Portland preparing for a procedure and we all wish him well.

**ATTENDANCE:** School Board members in attendance included Vice-Chair Charles Lee, Daniel Endicott, Joe Garcia, Paul Meyer, Steve Patterson and Stacy Stiefel. Administration members included Superintendent Larry Parsons, Matt Brausam, David Hanson, Dawne Huckaby and Cheryl Northam. No media representatives were present.

**REVIEW OF AGENDA:** Superintendent Parsons explained that an additional item had been added to the agenda, Item 3: Administrative Search Timelines. The minutes from the November 5, 2014, Public Hearing for input on the Phoenix Charter School Renewal Request were also added.

**STUDENT RECOGNITION:** Vice-Chair Lee announced that we have two students present this evening to be honored and recognized by the school board. Each student received a letter from their school honoring them for numerous accomplishments along with a gift certificate from McDonald's.

Director Meyer had the privilege of introducing Eighth Grade Joseph Lane Middle School student Alivia Mandera. Director Meyer read the congratulatory letter from Principal Bartlett and Alivia's teachers, and also noted that she happens to be a good friend of his daughter. Alivia was recognized for her dedication and perseverance and possessing a can-do attitude. She acknowledged that she receives tremendous support from her family and enjoys extra curricular activities that include volleyball, basketball and track. She participates in National Jr. Honor Society and is looking forward to attending middle school and the opportunity to take advantage of electives and college prep classes. Alivia aspires to attend Oregon State University focusing on either medicine or the law. Currently she enjoys academic challenges, laboratory work, science, Native American History and language arts. Teachers noted her high quality assignments, intelligence and drive to succeed. Alivia is admired by her instructors and peers for her willingness to work for success.

Director Endicott presented an award to Shyla Mead, a Fifth Grade Student at Green Elementary. Shyla's teachers praise her for her wonderful academic and character qualities. Shyla loves academic challenges and is both responsible and respectful. Math is her favorite subject and she greatly enjoys reading. She has been active in the Battle of the Books, choir, softball, basketball, volleyball and dance. Her goal is to attend the University of Oregon and play on the university softball team. She is very interested in becoming a professional softball player. Shyla's teachers believe that she is an outstanding role model for us all.

Vice Chair Lee called for a break at 7:12 p.m. to allow students and their parents to depart. The meeting was reconvened at 7:15 p.m.

**COMMUNICATIONS TO THE BOARD:** Superintendent Parsons reported receiving a resignation from Fir Grove Teacher Julie Anspach after accepting a position with the Douglas ESD following 3.5 years with the District. Resignations for the purpose of retirement were received from our Student Services Director Matthew Brausam after seven years with the District; RHS Principal Karen Goirgolzarri after 22 years with the District; Sunnyslope Teacher Jana James after 13 years with the District, and RHS Teacher Jonathan Jones after seven years with the District. The superintendent's office will acknowledge these resignations on behalf of the Board.

**CONSENT AGENDA:** The Consent Agenda consisted of minutes from the November 12, 2014, Board Work Session and Regular Board Meeting, minutes from the November 5, 2014, public hearing to discuss the Phoenix Charter Renewal Request and a listing of Gifts to the District.

Director Lee noted that he was not in attendance at the hearing, and that correction was made to the minutes. It was moved by Director Garcia and seconded by Director Patterson to approve the Consent Agenda with the one correction noted. Motion passed unanimously.

**M7-51- Approve Consent Agenda**

**PUBLIC PARTICIPATION:** None at this time.

**PHOENIX CHARTER SCHOOL RENEWAL REQUEST:** Superintendent Parsons noted that the board had a copy of the renewal recommendation from members of the administrative cabinet at their places this evening. Dr. Parsons explained that suggested modifications to the current contract are attached to the document. The board will make their decision tonight whether to renew the contract. The next step will be a comprehensive review of the contract along with recommended changes resulting in a renegotiated contract that will include statutory requirements. Director Garcia announced that Attorney Wesenberg sent his regrets at being unable to attend the meeting this evening. Mr. Garcia thanked the Phoenix staff in attendance and shared that board members appreciated the recent visitation to Phoenix School.

Director Patterson motioned to approve renewal of the Phoenix Charter and Director Endicott seconded. Board members clarified that the contract would not officially renew without a majority of the board agreeing upon contract modifications. Motion passed unanimously.

**M7-52 - Approve Renewal of Phoenix Charter pending negotiated agreement of new contract language**

At 7:20 p.m., the Board recessed briefly to allow the audience members attending in support of the Phoenix Renewal Request to depart. Director Lee announced that UCC Vice President of Student Services Joyce Coleman was in the audience this evening.

**CHROME BOOK BID APPROVAL:** Chief Operations Officer Cheryl Northam announced that the district went out to bid for 216 Chrome Book units for our elementary schools. This was a planned purchase, and the firm CDW-Government was the lowest responsive bidder. Seven out of eight vendors responded to the RFP. Director Lee asked for clarification of what a Chrome Book is, and Technology Coordinator Gary McFarlane explained that it is essentially a lap top computer that runs Google's Chrome operating system as opposed to Windows or MACINTOSH. There are Google applications for grades 3-12. Data storage for the cloud-based device is done through Google Apps in the "Cloud". Mr. McFarlane shared that each group of 72 units will outfit two elementary grade levels, such as was done for fifth grade at Melrose Elementary. Other schools may choose to use them as a shared resource throughout grade levels. The units are utilized by grades 3, 4 and 5. Director Endicott clarified that the computer carts are a separate cost. The technology depends upon adequate Wi-Fi availability in each classroom via internet access points. Director Stiefel noted that he liked the idea of providing technology access to more kids.

**M7-53- Approve bid award to CDW Government for purchase of Chrome Books**

Director Endicott moved to award the Chrome Book purchase to CDW-Government. Director Patterson seconded and motion passed unanimously.

**ADMINISTRATIVE SEARCH TIMELINE:** Assistant Superintendent/HR David Hanson presented a document outlining anticipated administrative openings next year, along with a proposed calendar suggesting proposed posting dates. With some key position openings and noticing that many districts are already beginning to post positions, district administration is proposing being aggressive in our search and not waiting until January-March 2015. Mr. Hanson explained that the longer we postpone the more diluted the applicant field becomes. Human Resources staff would like to post the administrative positions by December 19<sup>th</sup> and plan for interviews in mid-February. Board members gave consensus to proceed with the posting process as outlined.

Available board members will be asked to participate on different interview teams as we usually have a board member participating on all administrative openings. Mr. Hanson further pointed out that some of these openings could result in a domino effect if the successful applicant already works for our district. He plans to contact universities who have administrative programs to alert their students who will be graduating. Many teachers and administrators start looking for positions during the winter break. David also reported learning at COSA that at least seven other districts plan to begin posting positions either during or immediately after the break.

Director Stiefel expressed concern about what he considered to be a relatively short window to submit applications. After discussing the matter, it was determined that the posting will start on December 15<sup>th</sup>, a week earlier than proposed and close at the end of the day on January 21, 2015 with screening taking place between the application deadline and the end of January. Interviews will be scheduled in February.

At the conclusion of discussion, the board reached consensus for Human Resources staff to proceed with the administrative search time line as discussed and modified.

**EXECUTIVE SEARCH FIRM RFQ RESULTS:** Purchasing Manager Denny Austin shared that he posted the Request for Qualifications for executive search firms with experience in the Pacific Northwest. Three responses were received. The review committee reached consensus that the firms placed in order as follows:

1. Window to Leadership - West Linn, Oregon
2. Northwest Leadership Associates - Liberty Lake, Washington
3. PROACT Search - Wilmette, Illinois

Window to Leadership has extensive experience in searches for executive positions in the education field. The proposed basic fee for service is \$10,500. The board and the firm are interested in scheduling a meeting as quickly as possible to plan the next steps. The firm's search process overview is contained in their proposal document.

Acting Chair Lee requested that Chief Operations Officer Cheryl Northam and Purchasing Manager Denny Austin contact the firm immediately and begin to negotiate a services agreement. Ms. Northam agreed to communicate with the firm that the board desires an accelerated time line with the position advertised as quickly as possible. Potential meeting dates with the firm, board members and Ms. Northam and Mr. Austin will be communicated as soon as they are determined.

Director Garcia motioned to accept the firm recommended by the RFQ selection committee and authorize Chief Operations Officer Cheryl Northam to sign the negotiated contract. Director Patterson seconded and the motion was unanimous.

**M7-54- Approve selection of Window to Leadership for Executive Search Firm and proceed with negotiations for a contract**

**NOMINATION FOR OSBA BOARD OF DIRECTORS FOR REGION DOUGLAS/SOUTH COAST POSITION NO. 9, SAMUEL LEE III:** Director Patterson made a motion to nominate for OSBA Board of Directors for Region Douglas/South Coast Position No. 9, Samuel Lee III. Director Garcia seconded and motion passed unanimously.

M7-55- Approve Nomination of OSBA Board of Directors for Douglas Region Position No. 9, Samuel Lee III

**RESOLUTION 14-15-14 TO ADOPT THE 2015 OSBA LEGISLATIVE PRIORITIES AND POLICIES AS RECOMMENDED BY LEGISLATIVE POLICY COMMITTEE:** Director Patterson made a motion to adopt Resolution 14-15-14 adopting 2015 OSBA legislative priorities and policies as recommended by the legislative policy committee. Director Garcia seconded. Director Meyer voted 'No' and all others voted 'Yes'. Motion Passed.

M7-56- Resolution 14-15-14 adopting 2015 OSBA legislative priorities and policies as recommended by legislative policy committee.

**RESOLUTION 14-15-15 TO AMEND OSBA CONSTITUTION TO MODIFY THE PROCESS FOR ADOPTION OF OSBA'S LEGISLATIVE POLICIES:** Director Patterson made a motion to approve Resolution 14-15-15 to amend the OSBA constitution to modify the process for adoption of OSBA's legislative policies. Director Stiefel seconded. Directors Lee and Meyer voted 'No' and Directors Garcia and Stiefel abstained. Motion failed.

M7-57- Resolution 14-15-15 to Amend OSBA Constitution to Modify the Process for Adoption of OSBA's Legislative Policies - MOTION FAILED

**RESOLUTION 14-15-16 TO AMEND OSBA CONSTITUTION TO ALLOW APPOINTMENT OF OSBA BOARD AND LEGISLATIVE POLICY COMMITTEE MEMBERS:** Director Meyer motioned to approve the amendment to the OSBA constitution allowing appointment of OSBA board and legislative policy committee members. Director Patterson seconded. Motion failed with Directors Endicott, Meyer and Patterson voting 'Yes', Director Lee voting 'No' and Directors Garcia and Stiefel abstaining.

M7-58- Resolution 14-15-16 to amend OSBA constitution allowing appointment of OSBA Board and legislative policy committee members - MOTION FAILED

**POLICY JFC: STUDENT MISCONDUCT FOR FIRST READING:** Superintendent Parsons shared that our current policy is a compilation of several different policies which has become problematic. This proposed Policy JFC has to do primarily with weapons in schools. The legislature has removed the required one-year expulsion for any weapon and left it up to the districts' discretion to deal with other weapons. Dr. Parsons shared his opinion that this is a good move and recommended approval of the proposed policy for First Reading.

Direction Patterson made a motion to adopt Policy JFC for First Reading. Director Endicott seconded. Director Stiefel confirmed that under current policy a student who accidentally leaves his BB gun in the back of his vehicle can be expelled for a year. Dr. Parsons noted that proposed language gives the superintendents discretion to modify expulsions. The language does not say that you can't expel, but it doesn't require that you do expel, giving districts some latitude with a more reasonable approach.

Director Garcia discussed weapon replicas that can be very life-like and Dr. Parsons shared that we would have the discretion to deal with that as some can be very dangerous when people react to them. Director Lee pointed out a spelling correction on the first page and noted he was inclined to approve for first reading with the exception of pages 38-40 until he has more time to review. Dr. Parsons explained that all wording was suggested by OSBA.

M7-59- Approve Policy JFC: Student Misconduct for First Reading

Following discussion, the motion to approve Policy JFC: Student Misconduct for First Reading with one correction passed unanimously.

**SUPERINTENDENT'S REPORT:** Superintendent Parsons announced that Roseburg High School is one of five Oregon schools to earn a spot on the College Board's Annual 2014-15 Advanced Placement Honor Roll list. RHS was recognized for increasing the number of students participating in classes, taking tests and scoring at very high levels. Dr. Parsons congratulated RHS Principal Karen Goirigolzarri, who was in the audience, sharing that this award demonstrates what she and others have been saying for some time, that RHS continues to do a quality job preparing students for university study. Director Patterson added his congratulations.

Dr. Parsons reminded the board that the annual First Citizens Awards Banquet is scheduled for January 22, 2015 and board member interested in attending need to notify administration.

There are several food and gift drives currently in process throughout the school district. Dr. Parsons commended the schools, kids and staff members for taking the time to share in efforts that support families in our community.

News media have reported that the state dropped a proposal to sell the Elliott State Forest, where environmental protections have made it impossible to log enough to generate money for public schools. Other publications are reporting the opposite, and Dr. Parsons will try to determine what the correct version might be.

January 5, 2015 is the date for the next school mascot meeting and Superintendent Parsons plans to attend as a member of the committee. He shared his concern about the not so hidden agenda and pledged to continue to fight the good fight.

**ENROLLMENT REPORTS:** The October 31, 2014 and November 25, 2014 enrollment reports were shared.

**INDIVIDUAL REPORTS BY DIRECTORS:**

Director Garcia shared that a Durham Transportation employee, "Kevin", was very helpful recently when a friend of Director Garcia's son left his bag behind on the bus that he normally doesn't ride. The bag contained expensive items including shoes. They arrived at Durham at 6:30 p.m. and located Kevin, who was very helpful and nice and was able to locate the forgotten bag and items.

Mr. Garcia also complimented the job that Green Elementary has done with the long-term substitutes in the third grade class. Parents tend to get concerned with long-term subs, but these retired instructors, Jessen and Zuver, have been able to create relationships. Their partnership is pretty amazing. Director Garcia shared that they have gone above and beyond and he wanted to acknowledge them for the work they are doing at Green.

**BOARD COMMITTEE REPORTS:** Director Stiefel reported on the A & P Committee Meeting of November 17, 2014. The attendees had a conversation with attorneys Ann Sherman and Dan Clark regarding the MCDC initiative and the information filings from 2006-07. The recommendation as discussed at the last board meeting was to go ahead and self report. The group also discussed the upcoming superintendent search, communication with our community regarding the RHS gym roof project, and the online learning model draft recommendation and possible transition plan. The full board will be reviewing the online plan in January 2015.

Director Garcia reported on the November 10, 2014 Building and Sites Committee Meeting where Technology Coordinator Gary McFarlane presented a deployment plan for Chrome Books at the elementary schools. Gary also updated the group on wireless network upgrades, server replacements and central office network equipment. Chief Operations Officer Cheryl Northam shared the proposal from the DLR Group for the athletic facility master plan that was presented to the board at the November 12 Board Meeting. The board reached consensus at that time to proceed with conceptual plans and information gathering in preparation for the roof replacement project. The committee also discussed the proposed property donation in the Eastwood area and the change order for the Fremont Multi-Purpose Room floor. After the

committee meeting, Facilities Manager Tracy Grauf did approach the flooring vendor and was successful in having the change order reduced by approximately \$12,000.

The district-owned properties located behind RHS were also reviewed. Ms. Northam and the maintenance department staff will be doing a thorough evaluation of the rentals including a cost analysis of repairs/occupancy that will be discussed at the next Building and Sites committee meeting. Directors Stiefel and Lee agreed that it would be appropriate for the full board to discuss findings sometime in the future to be sure long term needs are being addressed.

Director Endicott reported on the Curriculum & Instruction Committee Meeting of October 15, 2014 where the committee heard about HQ teachers. The group reviewed data comparisons between schools and different sub-groups and state averages. Our elementary school assessment capacity will be enhanced by the addition of Chrome Books that will be deployed at each of the elementary schools. The 2013-14 Annual Measurable Achievement Outcomes (AMAO) data is now public information. Two of our schools, Green and Winchester, were not able to move up a level and remain an area of academic concern and the group heard informed how the district is supporting the schools' efforts to reach a higher level of growth.

Director Endicott also reported on the Student Services Committee Meeting on October 20, 2014, where the group talked about goals for the committee. Members heard updates about Intervention Services Instructional Model changes at the elementary level. Program Coordinator Brandy Olson also spoke about interventions at elementary, middle and high school levels to keep these students moving forward in a positive manner. Schools are moving toward the inclusion model rather than the pull out model that parents are accustomed to. Students are receiving support in the regular classroom so that they can achieve. Socialization is very important for this student population. Student Services Director Matt Brausam provided an update of the transition of the ACES Program to the former Rose Elementary location. He shared that space is available at the site for mental health services.

**PUBLIC PARTICIPATION:** Karen Goirigolzarri, 1221 Garden Grove, Roseburg, RHS Principal, acknowledged the awkwardness of hearing discussion about her position, noting that it has been not so much a job as a passion. She reflected that the board has huge things to do over the next couple of months and offered her encouragement. Karen stated that there are no unimportant positions in the district, from the instructional assistants to the superintendent, cautioning that not hiring the right person creates chaos. She invited board members to get to know what happens and the complexities at RHS. She shared that it's not just about Alt Ed, Sped or clubs or graduation requirements. It's really a small city within a city and there is a very delicate balance. Successful applicants should be able to write a complex application, and there are many steps to hire the most qualified person. When interacting with her peer group, she recalls some of the things the high school does that are unheard of at that level, such as the MTI process at RHS, the number of clubs that continue to grow, etc.

The next principal needs to demonstrate a passion and commitment to kids and to the community. This person cannot be mediocre and must have achieved a high level of excellence. Our students deserve the best leader that we can provide. Karen explained that 6A principals are not easily found. Many principals are not interested because it is a 70 hour/week commitment. Over the past few years, Karen shared that she has recruited for open positions from the universities, really searching out the best candidates.

Principal Goirigolzarri promised to be available in whatever capacity is needed to help ensure that the transition is smooth and again stressed the importance of hiring the right person. She advised the board to pay close attention to the secondary administrative openings, the Special Programs and Superintendent positions. She noted her wish that the new superintendent be hired first as the admin team is a team that has to work. She shared with the board that this work is an important part of what they do as a board.

Judy Kulluson, 480 Leland, Roseburg, concurred that it feels strange to speak publicly. She works in the library at Eastwood Elementary. Eastwood received a cart of 36 Chrome Books a month ago. Students in Grades 3, 4 and 5 have received training in how to care for the Books,

log in and other basic instruction. The 70 fifth grade students have been selecting the Books from the cart and using them throughout the school day. Judy shared that those students are super engaged and the teachers are really excited about the technology. Even veteran teachers have embraced the new tools. Kids are happy to do their assessment from lessons and feel very "modern" while doing their work. Ms. Kulluson thanked the board for approving this technology purchase for the kids. She noted that the third and fourth grade students will use the technology once a month. This is freeing up space in the computer lab so that other classes receive more lab time.

**ADJOURNMENT:** With no further business, the meeting was adjourned at 9:05 p.m.

A handwritten signature in cursive script that reads "Larry C. Parsons".

Larry C. Parsons  
Superintendent

**DOUGLAS COUNTY SCHOOL DISTRICT NO. 4**

Roseburg Public Schools  
Roseburg, Oregon

**ADOPT THE 2015 OSBA LEGISLATIVE PRIORITIES AND POLICIES AS  
RECOMMENDED BY THE LEGISLATIVE POLICY COMMITTEE**

**RESOLUTION 14-15-14:**

**WHEREAS,** the OSBA Legislative Policy Committee is charged under the OSBA Constitution with developing the association's recommended Legislative Priorities and Policies, and

**WHEREAS,** the OSBA Legislative Policy Committee met on January 25-26 and April 25-26, 2014, to develop the recommended Legislative Priorities and Policies for 2015, and

**WHEREAS,** the OSBA Legislative Policy Committee sent the proposed 2015 Legislative Priorities and Policies out to the membership of OSBA for comment and suggested changes, and

**WHEREAS,** the overwhelming majority of the comments received by the membership were in support of the proposed 2015 Legislative Priorities and Policies developed by the OSBA Legislative Policy Committee, and

**WHEREAS,** the OSBA Legislative Policy Committee met on September 4, 2014, to review the comments received by the membership, and

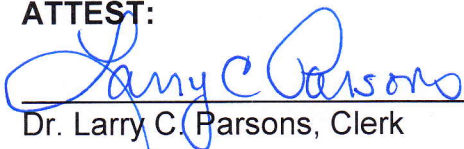
**WHEREAS,** the OSBA Legislative Policy Committee discussed the comments from the membership and reviewed the OSBA staff's recommended changes and made minor modifications to the proposed 2015 Legislative Priorities and Policies, and

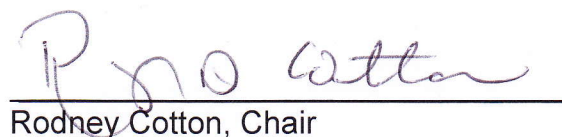
**WHEREAS,** the OSBA Legislative Policy Committee approved the 2015 Legislative Priorities and Policies at its September 4, 2014, meeting and urged the OSBA Board of Directors to approve the recommended 2015 Legislative Priorities and Policies and place them before the membership for approval.

**THEREFORE, BE IT RESOLVED** by the OSBA Board of Directors that the Recommended 2015 OSBA Legislative Priorities and Policies be placed before the membership for consideration during the 2014 OSBA election season, and

**BE IT FURTHER RESOLVED** that the Douglas County School District No. 4 Board of Directors hereby adopts the 2015 OSBA Legislative Priorities and Policies as recommended by the OSBA Legislative Policy Committee.

**ATTEST:**

  
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Dr. Larry C. Parsons, Clerk

  
\_\_\_\_\_  
Rodney Cotton, Chair

Moved by: Steve Patterson

Seconded by: Joe Garcia

December 10, 2014