

ROSEBURG PUBLIC SCHOOLS

Work Session & Regular Board Meeting

Vol. 7 No. 13

February 25, 2015

BOARD MEMBERS:

Rodney Cotton	X
Daniel Endicott	X
Joseph Garcia	X
Charles F Lee	X
Paul E Meyer	X
Steve Patterson	X
Stacy Stiefel	X

ADMINISTRATION:

Dr. Larry C Parsons, Superintendent	X
David W Hanson, Asst. Superintendent/HR	X
Matthew Brausam, Director, Student Services	X
Dawne Huckaby, Dir., Teaching & Learning	X
Cheryl Northam, Chief Operations Officer	X
RHS Student Representative – Garrett Wedge	X

MINUTES OF THE BOARD WORK SESSION

TIME/PLACE: The entire board met for a Work Session at 5:15 p.m. in the administrative office board room on February 25, 2015, to hear a presentation by Mr. Scott Rose, partner of the DLR Group, Portland office. Chief Operations Officer, Cheryl Northam, shared that the Building and Sites Committee had requested information regarding potential wishes/desires/needs for the RHS gymnasium building since we will be replacing the roof this summer. She cautioned that there is no budget for any additional modifications, but it is better to plan ahead for any structural improvements.

Mr. Rose shared that his firm is an international K-12 design group. He has had opportunities to walk through the building and shared the conceptual drawings that were discussed recently at Building and Sites, and subsequently updated pursuant to suggestions from committee members. He also shared a budget document outlining potential costs for various remodeling scenarios. Mr. Rose explained that the purpose of the redesign is to enhance the experience of both students and visitors while expanding health and wellness opportunities throughout the entire facility.

The RHS gymnasium building is of similar vintage as many others throughout the nation, and without regular investment, these buildings tend to deteriorate over time, particularly areas such as locker rooms. Mr. Russ Carter of ZCS Engineering noted that the construction of the building was very simple, adding that the structure is extremely well built and has excellent bones. From a design perspective, any approved design changes would need to be decided upon no later than October for plans to begin the next summer.

Again, there is no budget to support the desired renovations, but the board was supportive of the replacement roof being designed to accommodate future expansion. The seismic retrofit is required to be completed by the summer of 2016.

The work session was adjourned at 6:28 p.m.

EXECUTIVE SESSION- ORS 192.660 (2) (d)

TIME/PLACE: The entire board met in Executive Session pursuant to ORS 192.660 (2) (d) in the administrative office conference room with Attorney Dan Clark and Superintendent Parsons and Assistant Superintendent/HR, David Hanson. The meeting began at 6:35 p.m. and was adjourned at 6:55 p.m. The board will plan to meet in Executive Session again on Wednesday, March 11, 2015.

MINUTES OF THE REGULAR BOARD MEETING

TIME/PLACE: A Regular meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, February 25, 2015, at 7:05 p.m. in the Administration Office Board Room located at 1419 NW Valley View Drive.

CALL TO ORDER: Chairman Rod Cotton called the regular board meeting to order at 7:05 p.m. and welcomed all attendees. He apologized for the small delay, explaining that the board had met in a work session to discuss the new roof for the RHS Gymnasium, ways to enhance the physical plan during remodeling, and then met in Executive Session. He asked Director Garcia to lead us in the pledge of allegiance to the flag.

ATTENDANCE: Attendees included Board Chair, Rod Cotton, Vice-Chair, Charles Lee, Directors Daniel Endicott, Joseph Garcia, Paul Meyer, Steve Patterson and Stacy Stiefel. Administrators present included Superintendent, Larry Parsons, Assistant Superintendent/HR, David Hanson, Teaching and Learning Director, Dawn Huckaby, Chief Operations Officer, Cheryl Northam, and Student Services Director, Matthew Brausam. Reporter, Kyle Bailey, was in attendance.

REVIEW OF AGENDA: Superintendent Parsons noted that the Crystal Apple Award scheduled for this evening has been postponed.

STUDENT RECOGNITION: There were three students being recognized this evening for their accomplishments. Each student received a congratulatory letter from their school principal as well as a gift certificate from McDonalds.

Director Meyer shared that Alannah Thennes, a Fifth Grade Student at Green Elementary, was being honored for her love of reading, math, PE, art, and being tall! Alannah uses her organizational skills while assisting the librarian when her class is using Chrome Books. She participates in the Battle of the Books and is a Student Council member. She enjoys sports and spending time with her family, and is hopeful of someday becoming a veterinarian.

Director Garcia honored Jo Lane Middle School Eighth Grade Student, Jonathan Stone, for excelling socially, academically, athletically and musically. With future aspirations of becoming a professional baseball player, Jonathan's back up plan is to go into the law as his family acknowledges his substantial debate skills. Other activities include playing his Saxophone in the Jazz Band and participating as a member of National Jr. Honor Society. Jonathan is reported to be a "rock star" as a musician, student and person.

Director Patterson shared that Roseburg High School senior, Katherine McFarlane, was being honored as an outstanding student, achieving a 4.0 GPA while taking AP/CC and honors courses. She was recognized with a letter of commendation from the 2015 National Merit Scholarship program for outstanding performance on the PSAT in 2013. Katie is the editor of the creative writing club, creates video projects and helps raise funds for charitable organizations. Her instructors share that Katie is a perfectionist, a life-long learner and a role model for her generation.

COMMUNICATIONS TO THE BOARD: Superintendent Parsons shared that Sunnyslope Elementary Music Teacher, Meredith Smith, will be retiring at the end of the 2015-16 school year, following 25 years of teaching.

CONSENT AGENDA: The Consent Agenda consisted of minutes from the February 11, 2015, Regular Board Meeting and Gifts to the District. Assistant Superintendent/HR, David Hanson, and the board took pleasure in sharing that Mr. Ben Bentea has been selected as the new Principal of Fremont Middle School beginning with the 2015-16 school year. Mr. Bentea will be officially welcomed to the school on Friday morning.

Director Patterson motioned to approve the Consent Agenda. Director Garcia seconded and the motion passed unanimously.

M7-79 Approved Consent Agenda

PUBLIC PARTICIPATION: There was none at this time. Chair Cotton noted that there would be another opportunity at the end of the meeting.

RESOLUTION 14-15-18: 2015-16 ESD LOCAL SERVICE PLAN: Superintendent Parsons shared that each year districts are asked to approve the Local Service Plan for the coming school year. ESD Superintendent, Michael Lasher, was invited to attend this evening in order to answer any questions that the board might have. Mr. Lasher noted that the service plan in terms of allocation of resources and services provided is unchanged from the current year.

Director Lee motioned to approve Resolution 14-15-18: 2015-16 ESD Local Service Plan. Director Patterson seconded.

Discussion: Director Garcia inquired how much input is provided by districts in the development of the service plan, and Mr. Lasher responded that there was outreach to superintendents in efforts to craft something representative for the entire group. In next school year, the plan will be to begin in August with a retreat to discuss the service plan and allocation of services. Directors Garcia and Patterson shared that the board would like to better understand what Roseburg receives for the services in order to better understand the funding. Mr. Lasher explained that the plan is designed to engage all districts within the service area. The district accounts for approximately 40% of the general fund. The ESD Superintendent and Dr. Parsons met several times to discuss enhancements to the services provided in Roseburg. Dr. Parsons noted that one of the proposals was for the position of communications specialist, DD Bixby, and our district greatly appreciates that accommodation. Chair Cotton stated that the services DD has provided this year have been great, and the district would have been unable to fund that position on our own.

With discussion concluded, the board voted unanimously to adopt Resolution 14-15-18: 2015-16 ESD Local Service Plan.

M7-80 Adopted Resolution 14-15-18:
2015-16 ESD Local Service Plan

ACTIVITY VEHICLE: Purchasing Manager, Denny Austin, shared a handout outlining district programs that are currently utilizing district van and activity vehicles. The vehicles were deemed to be non-conforming in accordance with ODE rules for student transportation during a recent audit. Mr. Austin was subsequently tasked with determining how the vehicles were used and the impact of owning vs. chartering service through Durham. Replacement costs were discussed, along with the cost of leasing vehicles. Curriculum centered program transportation costs are reimbursed at 70% over the depreciation schedule. The district contracts with Durham Transportation to train district staff who transport our students. The class is offered a minimum of three times per year.

Mr. Austin shared that our current programs are limited to in-district use due to the age of the vehicles. With more reliable equipment, programs that include the DLC, ActiveEd, Pathways, Choir, Jazz Band and leadership, could expand their range and improve opportunities for students. The recommendation of the Transportation Department is that the Board consider the purchase of three Type 10, Ford Transit 10 passenger vans, one Type 20 Activity Vehicle with wheelchair lift and one Type 20 Activity Vehicle with cargo space, make to be determined, for the 2015-16 school year.

Director Endicott motioned to approve the replacement of the activity vehicles as proposed. Director Patterson seconded and the vote was unanimous. Board members expressed their hesitation to authorize this purchase with student enrollment numbers declining and contract negotiations looming, but also acknowledged that this topic came up some years ago and the age and condition of the vehicles is obvious. Chair Cotton and Director Stiefel thanked Mr. Austin for his research.

M7-81 Approved purchase of student
activity vehicles as presented

POLICY JHCD: NONPRESCRIPTION MEDICATION FOR FIRST READING: Dr. Parsons shared that this policy and the one following are related. As laws are passed, Oregon Administrative Rules need to be revised accordingly. Those changes then make their way to the board level as new policy language. These are both required policies that clarify instruction for training school district personnel, obtaining appropriate permission from parents, designating staff members to administer medication, when to allow self-administration of medication, and designating staff members to administer epinephrine if it is believed a person is experiencing a severe allergic reaction.

Director Patterson made a motion to Approve Policy JHCD: Nonprescription Medication for First Reading. Director Stiefel seconded and the motion passed unanimously.

M7-82 Approved Policy JHCD: Nonprescription Medication for First Reading

POLICY JHCDA: PRESCRIPTION MEDICATION FOR FIRST READING: As noted with the previous policy, Dr. Parsons shared that these policies are related. As laws are passed, Oregon Administrative Rules need to be revised accordingly. Those changes then make their way to the board level as new policy language. These are both required policies that clarify instruction for training school district personnel, obtaining appropriate permission from parents, designating staff members to administer medication, when to allow self-administration of medication, and designating staff members to administer epinephrine if it is believed a person is experiencing a severe allergic reaction.

Director Garcia expressed that he assumed that district polices are in place with regard to the storage of medication such as asthma inhalers.

Director Endicott made a motion to Approve Policy JHCDA: Prescription Medication for First Reading. Director Garcia seconded and the motion passed unanimously.

M7-83 Approved Policy JHCDA: Prescription Medication for First Reading

RHS STUDENT REPRESENTATIVE REPORT: Garrett Wedge reported that preparations continue for the March 11th Lip Dub event. Nineteen RHS wrestlers have qualified to compete at the State competition in Portland this weekend. Celebration of Literacy events will conclude on Saturday at 9:00 a.m. at RHS with the exciting Battle of the Books competition. The Drama Department is working on literacy plays for elementary schools and the Arts Department is sponsoring a bookmark competition. Twelve members of the swim team qualified for State competition at Mt. Hood Community College. RHS Boys Bowling Team members are now the state champions. Spring sports begin next Wednesday.

A Prostart culinary competition is scheduled this Saturday in Grande Ronde. The 2015 FFA competition will be held March 20-23rd in Silverton. FBLA members MacKenzie Fiaro, Dylan Oilar, Shelby Morin, Ashley Martin and Brooklin Willetts will be competing April 8-11th in Portland. Our congratulations to the first state qualifying team we have had in several years.

SUPERINTENDENT'S REPORT: Dr. Parsons announced the Roseburg FFA Auction/Spaghetti dinner to be held March 4th in the RHS cafeteria from 5:00 – 8:00 p.m. with all proceeds to benefit the Roseburg FFA program. The program is developing and Superintendent Parsons shared his appreciation of the FFA leadership.

The state has released the March economic forecast and it appears the “kicker” will be triggered, impacting the State School Fund. It is becoming apparent that Oregon schools will have to fight for adequate funding. Cheryl Northam will

be providing updated information as it becomes available. Fred Meyer Stores has made a \$1,366 donation from their "Support Your Schools" annual campaign. Their quiet, ongoing support of our schools is greatly appreciated.

Attorney General, Ellen Rosenblum, is urging the Oregon State Legislature to make the selling of electronic cigarettes to children illegal. The AG is also calling for what she terms "safe packaging", and for restrictions on the use of e-cigarettes in public areas. Rosenblum has shared her concerns of health risks and uncertainties associated with e-cigarettes with the House Committee on Health Care, and urges support of Oregon House Bill 2546.

The RHS athletic department has announced that RHS Softball Coach, Tony Campos, has been selected to receive the 2014 NFHS Coach of the Year award at the state level for his efforts in coaching the sport of softball. Dr. Parsons shared that this honor speaks well for the quality of our district athletic programs.

The interviews for the high school principal position are scheduled for March 16th and some of our board members will be involved.

INDIVIDUAL REPORTS BY DIRECTORS: Director Lee announced that his favorite "sporting event", The Battle of the Books competition begins this Saturday at RHS at 9:00 a.m. Mr. Lee encouraged everyone to come and watch kids talk about books and support team spirit for reading and comprehension.

Chair Cotton asked Nutrition Services Director, Kyle Micken, to share what is happening in his department. Mr. Micken noted that in two weeks, March 11th, we will be hosting our first annual Future Chefs Tournament. There are nine contestants. RHS Assistant Principal, Larry Rich, the Umpqua Community College Executive Chef and another community member will be judging the event. Six of our elementary schools will be represented. Kyle has also partnered with the Winston-Dillard School District to help boost their school lunch participation. He reported substantial progress, and Chair Cotton noted that Sodexo and Kyle are both doing an amazing job in our district this year.

BOARD COMMITTEE REPORTS:

Finance Committee: Director Stiefel stated that he had communicated with Finance Committee members regarding the Type 10 and 20 vehicles discussed earlier this evening. He reviewed the 2013-14 Annual Financial Report that will be an agenda item at the next board meeting for approval. He noted the change in the accounting standard on June 30, 2015 requiring districts to recognize unfunded liability related to their PERS obligation pursuant to GASB 68 and 71. Director Meyer noted that this is not required under the current standards.

Student Services: Director Endicott shared his report of the February 16th committee meeting where they discussed the need to expand the DLC program currently located at Fir Grove Elementary. It is proposed that we add one full-time teacher in addition to the current temporary position currently in place. The district anticipates adding a third location for the program due to the kindergarten program expansion and how the student population is centered. Additional instructional assistant support will also be needed. The team also received a general overview of services provided by the LRC, DLC, TAPP, Complex Needs and Homeless Youth Programs.

Curriculum and Instruction: Director Meyer shared his report of the February 18th committee meeting where they discussed the Continuous Improvement Plan (CIP) and the three identified indicators. There is a financial piece that will require further discussion. With a target date of April 30th, remaining questions will require input from the board.

The committee discussed licensed and administrative evaluations. The Department of Education now requires districts to evaluate each other. This is the second year that student achievement has been folded in to some degree in the teacher and administrator evaluation. Districts did self assessments first and identified goals. Student growth goals were the number one priority across districts.

The Phoenix Charter School renewal for the next five years was discussed. Our board has expressed a desire for objective, measurable standards and district and Phoenix staff have been meeting to talk about what those measures might look like. The board will need to decide how clear and objective those measures need to be while taking into consideration what we can do for this particular student population and the community shared vision.

The group also discussed graduation data for both RHS and Phoenix and instructional material adoption timelines. We should be setting aside \$660,000 yearly for curriculum. We are scheduled to purchase math next year and social science the following year. Last year's budget was increased to the level of \$450,000.

PUBLIC PARTICIPATION: Mr. Owen Dykema, 3264 West Normandy, Roseburg, Oregon, announced that the "Living History Day" held at Sutherlin High School was such a success that they plan to repeat the event every year. The participants were interviewed separately by groups of students. Mr. Dykema noted that after 2.5 hours, his voice failed him. He was, however, very pleased to provide the real history of the Korean War to all thirty children.

ADJOURNMENT: With no further business before the board, Chair Cotton adjourned the meeting at 8:46 p.m.

A handwritten signature in cursive script that reads "Larry C. Parsons". The signature is written in black ink and is positioned above a horizontal line.

Superintendent

Next Meeting: March 11, 2015, at 7:00 p.m. in the Administrative Office Board Room. Work Session will begin at 5:15 p.m.

DOUGLAS COUNTY SCHOOL DISTRICT NO. 4
Roseburg, Oregon

**Douglas Education Service District
2015-16 Local Service Plan Resolution**

RESOLUTION 14-15-18:

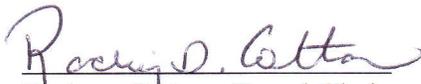
WHEREAS, Douglas Education Service District and its component school districts have collaboratively created a local service plan according to ORS 334.175;

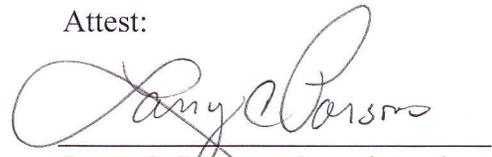
THEREFORE, BE IT RESOLVED, the Board of Directors of Douglas County School District No. 4 (Roseburg Public Schools) approves the 2015-16 Local Service Plan as presented.

School District Student Enrollment: 5994 (01/31/15)

Date of adoption: February 25, 2015

Attest:


Rodney Cotton, Board Chair


Larry C. Parsons, Superintendent

Moved by:

Charles Lee

Seconded by:

Steve Patterson