

ROSEBURG PUBLIC SCHOOLS
Roseburg, Oregon

Vol 7, No 3

Regular Board Meeting

August 27, 2014

BOARD MEMBERS:

Rodney Cotton	Excused
Daniel Endicott	<u>X</u>
Joseph Garcia	<u>X</u>
Charles Lee	<u>X</u>
Paul Meyer	Excused
Steve Patterson	<u>X</u>
Stacy Stiefel	Excused

ADMINISTRATION:

Dr. Larry C. Parsons, Superintendent	<u>X</u>
David Hanson, Assistant Superintendent / HR	<u>X</u>
Cheryl Northam, Chief Operations Officer	<u>X</u>
Matt Brausam, Director of Student Services	<u>X</u>
Dawne Huckaby, Dir. Teaching & Learning	<u>X</u>

MINUTES OF THE BOARD OF DIRECTORS:

TIME, PLACE: A regular meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, August 27, 2014, at 7:00 p.m. in the Administration Office Board Room located at 1419 NW Valley View Drive.

ATTENDANCE: School Board members in attendance included Daniel Endicott, Joseph Garcia, Charles Lee and Steve Patterson. Chair Cotton was excused, along with Directors Paul Meyer and Stacy Stiefel. Administrators in attendance included Superintendent Larry Parsons, David Hanson, Cheryl Northam, Matthew Brausam and Dawne Huckaby.

CALL TO ORDER: Vice-Chair Lee called the meeting to order at 7:00 p.m. and Director Endicott lead in the pledge to the flag..

REVIEW OF AGENDA: Superintendent Parsons noted that revisions to the agenda this evening consisted of the additional recommendation for employment of Rachele Guthrie, Counselor at Jo Lane Middle School, and Richard Robles, Advanced Math Teacher at Roseburg High School.

COMMUNICATIONS TO THE BOARD: Superintendent Parsons announced that we have received letters of resignation from Robert Cruger, Sunnyslope School Elementary Teacher, and Caleb Salmond, Counselor at Jo Lane Middle School. These resignations will be acknowledged by Dr. Parsons.

CONSENT AGENDA: The Consent Agenda consisted of minutes from the August 13, 2014, Regular Board Meeting along with Personnel Transactions. Recommendations for employment included Tobie Baertschiger, Sixth Grade Math/Science Teacher at Jo Lane Middle School; Scott Boyer, Science Teacher at Roseburg High School; Rachele Guthrie, Counselor at Jo Lane Middle School; Heather Hughes, Fourth Grade Teacher at Hucrest Elementary; Isaac Klander, Elementary Music Teacher; Richard Robles, Advanced Math Teacher at Roseburg High School; Kyla Walley, Special Education Teacher at Fremont Middle School; and Kevin Wicks, Technology and Freshman House Teacher at Roseburg High School. Assistant Superintendent/HR David Hanson added that this completes our posted licensed positions.

It was moved by Director Patterson and seconded by Director Garcia to approve the Consent Agenda as presented. Motion passed unanimously.

M7-22- Approve Consent Agenda

PUBLIC PARTICIPATION: None at this time.

RESOLUTION 14-15-10: PROCLAIMING SEPTEMBER, 2014, AS ATTENDANCE AWARENESS MONTH. Superintendent Parsons introduced Teaching and Learning Administrative Coordinator Jill Weber and Douglas ESD Communications Specialist DD Bixby, noting that they would be providing a brief explanation of the work we are doing as a district around attendance.

Jill provided handouts to the Board including "Attendance Matters", sharing that as a former building principal, she is aware that student attendance has become not only a district, but state-wide issue. While 93-94% of students attend every day, there are those who are chronically absent. Those student families are contacted by telephone and letters. Jill emphasized that students who miss more than 10% of the school year usually have a very hard time reading at grade level.. Sixth grade students with chronic attendance issues are likely not to graduate. Roseburg schools range between 10.7 and 24.3 of students chronically absent each year, with first grade students having the highest percentage of chronic absenteeism compared with other grades. We recognize that these numbers are too high and we hope to reduce them to fewer than 10 percent.

Over the summer, district staff including classroom teachers, CDS, school psychologists, a district PBIS coach and administrators met to begin developing a plan to communicate with our students, parents and staff regarding student attendance. Jill presented a graphic illustrating the district and community action plan. Posters will be provided to schools as well as parents who attend "Meet Your Teacher" day. Teachers will be telephoning parents of students who miss days in September. Studies show that students that miss fewer days in the month of September tend to keep that pattern. DD is working on our community message, including press releases to radio/tv and newspapers, as well as Facebook. Douglas ESD and the City of Roseburg have expressed support for our efforts in getting the message out to the community that we can't teach kids anything until they are in the classroom. Other districts and community partners are also making efforts to educate parents that education has become highly sequential, and absenteeism affects not only the student who is absent, but also the entire classroom when instruction has to be repeated for those who were absent.

Following the report from Jill Weber and DD Bixby, the board was asked to consider the recommendation to approve the proposed resolution. Director Patterson made a motion to adopt Resolution 14-15-10: Proclaiming September, 2014, as Attendance Awareness Month. Director Garcia seconded and the motion passed unanimously.

M7-23- Adopt Resolution
14-15-10 Proclaiming
September as Attendance
Awareness Month

RESOLUTION 14-15-11 APPOINTING TRACY L. GRAUF AS ASBESTOS MANAGER ("AHERA") DESIGNATED PERSON): Chief Operations Officer Cheryl Northam explained that we are required by the Environmental Protection Agency (EPA) to appoint a designee as "Asbestos Hazard Emergency Act (AHERA) Designated Person. Our Facilities Manager has typically fulfilled this requirement. Tracy Grauf is trained and willing to assume this responsibility on behalf of the district.

M7-24- Adopt Resolution
14-15-11 Appointing Tracy L.
Grauf as Asbestos Manager
("AHERA") Designated
Person

Director Patterson made a motion to adopt Resolution 14-15-11 Appointing Tracy L. Grauf as Asbestos Manager ("AHERA") Designated Person. Director Endicott seconded and the motion passed unanimously.

POLICY JFCG/JFCH/JFCI: USE OF TOBACCO, ALCOHOL OR DRUGS (SECOND READING/ADOPTION): Superintendent Parsons shared that while reviewing the student handbook earlier this summer, it was discovered that the definition of tobacco in this policy was inconsistent with the definition in Policy GBK, which has a definition better reflecting the changing nature of tobacco and tobacco-like products. We are recommending amending this policy to include the definition of tobacco found in Policy GBK.

M7-25 - Approve Policy
JFCG/JFCH/JFCI: Use
of Tobacco, Alcohol or
Drugs for Second Reading
and Adoption

It was moved by Director Endicott and seconded by Director Patterson to approve Policy JFCG/JFCH/JFCI: Use of Tobacco, Alcohol or Drugs for Second Reading and Adoption. Motion passed unanimously.

SUPERINTENDENT'S REPORT: Superintendent Parsons reminded the Board of the Classified Employee Breakfast tomorrow. Vice-Chair Lee agreed to represent the board at that event. Teaching and Learning Administrative Coordinator Jill Weber shared that our JumpStart Program served 291 elementary students for two weeks of targeted literacy to help support those students in reaching benchmarks. The program offered a great opportunity to form good connections with kids and families. Students were assessed at the end of the 2013-14 school year, and at the beginning and end of the program to gauge student progress.

Dr. Parsons announced that OSBA is accepting nominations for Position No. 9 on their board. Any interested board members should contact Larry for further information.

Assistant Superintendent/HR David Hanson reported that 51 new teachers attended the recent New Teacher Orientation. This was the first of three sessions that will be offered throughout this school year to help new instructors become familiar with our district. Attorney Dan Clark attended the event, providing his expertise concerning legal aspects of child custody issues, subpoenas, etc. His advice was much appreciated by the newest members of our teaching staff.

Dr. Parsons was pleased to announce that Jill Webber and DD Bixby have done extensive work in creating the new district Facebook account, and we hope to go "live" tomorrow. This is the first of several approaches we intend to utilize to enhance our community relations and communications.

The September 2014 state financial forecast was provided to the board. Director Garcia expressed concern that if current trends continue, the individual "kicker" clause may be triggered, which could result in loss of revenue in the next biennium.

FINANCIAL REPORT: Chief Operations Officer Cheryl Northam presented a financial report for the period ending June 30, 2014. The 2013-14 ending fund balance will be approximately \$1.9 M. While this is higher than the budgeted target amount, Cheryl expressed concern over enrollment numbers which could potentially offset any gain.

INDIVIDUAL REPORTS BY DIRECTORS:

Director Endicott commented that the state report card reflects an average student attendance rate of 81%, with 19% of students missing ten percent or more of instructional days.

Director Garcia was present at Fremont Middle School registration, and reported that it went surprisingly quickly and was well organized. He also noted that student participation in football is declining, even at the sixth grade level. Many students may be committing to other available options such as soccer.

Director Patterson shared that he has observed kids out running and attending football practice. The high school band is practicing up to ten hours per day, a challenge with the high afternoon temperatures.

Directors had discussion regarding the scheduled sub-committee meetings, and it was suggested that this topic be added to the September 24th meeting agenda.

PUBLIC PARTICIPATION: No audience members wished to address the board.

ADJOURNMENT: With no further business, the meeting was adjourned at 7:54 p.m.

DOUGLAS COUNTY SCHOOL DISTRICT NO. 4
ROSEBURG PUBLIC SCHOOLS
Roseburg, Oregon

ATTENDANCE AWARENESS MONTH

RESOLUTION 14-15-10:

WHEREAS, good attendance is essential to student achievement and graduation, and we are committed to dedicating our resources and attention to reducing chronic absenteeism rates, with a focus starting as early as kindergarten;

WHEREAS, chronic absence - missing 10 percent or more of school for any reason including excused and unexcused absences, or just two or three days a month - is a proven predictor of academic trouble and dropout rates;

WHEREAS, improving attendance and reducing chronic absence takes commitment, collaboration and tailored approaches to particular challenges and strengths in each community;

WHEREAS, chronic absence predicts lower third-grade reading proficiency, course failure and eventual dropout, it weakens our communities and our local economy;

WHEREAS, the impact of chronic absence hits low-income students and children of color particularly hard if they don't have the resources to make up for lost time in the classroom and are more likely to face systemic barriers to getting to school - such as unreliable transportation, lack of access to health care, unstable or unaffordable housing;

WHEREAS, chronic absence exacerbates the achievement gap that separates low-income students from their peers, since students from low-income families are both more likely to be chronically absent and more likely to be affected academically by missing school. Absenteeism also undermines efforts to improve struggling schools, since it's hard to measure improvement in classroom instruction if students are not in class to benefit;

WHEREAS, schools and community partners can reach out more frequently to absent students to determine why they are missing school and what would help them attend more regularly;

WHEREAS, schools and districts must do more to track, calculate and share the data on how many students are chronically absent so that we can deliver the right interventions to the right students;

WHEREAS, all students - even those who show up regularly - are affected by chronic absence because teachers must spend time reviewing for students who missed lessons;

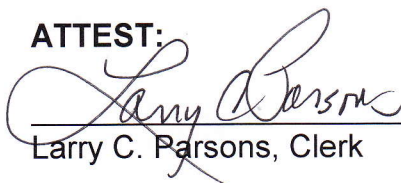
WHEREAS, chronic absence can be significantly reduced when schools, parents and communities work together to monitor and promote good attendance and address hurdles that keep children from getting to school;

NOW, THEREFORE, we, the members of the Board of Directors of Douglas County School District No. 4, (Roseburg Public Schools) hereby proclaim that our schools will stand with the nation in recognizing September as "Attendance Awareness Month". We hereby commit to focusing on reducing chronic absenteeism to give all children an equitable opportunity to learn, grow and thrive academically, emotionally and socially.

Specifically, we will:

1. Make clear that improved student attendance is one of our school district's top priorities among all of our teachers and school leaders.
2. Use data to raise public awareness, establish targets and goals, track progress and assure accountability.
3. Engage parents and the community - including civic and elected leaders, local businesses, clergy members and nonprofit organizations - to help us spread the message that good attendance matters and help us come up with solutions to ensure all children are in school as much as possible.

ATTEST:



Larry C. Parsons, Clerk



Charles Lee, Vice-Chair

Moved by: Steve Patterson

Seconded by: Joe Garcia

August 27, 2014

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**DOUGLAS COUNTY SCHOOL DISTRICT NO. 4
ROSEBURG PUBLIC SCHOOLS
Roseburg, Oregon**

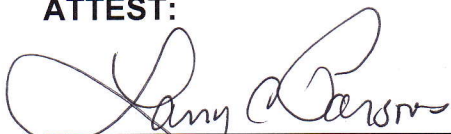
**Appoint Tracy L. Grauf as Asbestos Manager
("AHERA Designated Person")**

RESOLUTION 14-15-11:

WHEREAS, Environmental Protection Agency rules require school districts to appoint an asbestos manager, called the "AHERA Designated Person", to be responsible for a number of asbestos-related activities, including the implementation of the plan for managing asbestos-containing building materials (ACBM) in the school buildings and compliance with federal asbestos regulations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Douglas County School District No. 4 as required by Federal Register 40 CFR Part 723 (Asbestos Containing Materials in Schools; Final Rule and Notice), section 763.84, paragraph (g)(1) appoints Tracy L. Grauf as the "Asbestos Hazard Emergency Response Act (AHERA) Designated Person."

ATTEST:



Dr. Larry C. Parsons, Clerk



Charles Lee, Vice-Chair

Moved by: Steve Patterson

Seconded by: Dan Endicott

August 27, 2014