

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Approved Minutes of Regular Meeting of December 12, 2019
Early Childhood School Auditorium and Boardroom
953 High Street
Victor, New York 14564**

- CALL TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 5:50 PM.
- Members Present** Karen Ballard, Tim DeLucia, Chris Eckhardt, Kristin Elliott, Debbie Palumbo-Sanders, Christopher Parks, Mike Vistocco
- ENTER EXECUTIVE SESSION** A motion was made by C. Parks, seconded by C. Eckhardt, to enter executive session at 5:50 PM to discuss the employment history of specific individuals. The motion was carried. 7 yes 0 no
- REGULAR SESSION AND ADJOURN** A motion was made by T. DeLucia, seconded by K. Ballard, to return to regular session and adjourn the meeting at 6:53 PM. The motion was carried. 7 yes 0 no
- CALL THE MEETING TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 7:16 PM.
- APPROVE AGENDA** A motion was made by K. Ballard, seconded by C. Parks, to approve the revised agenda. The motion was carried. 7 yes 0 no
- RECOGNITIONS**
- Junior High Musical** Board President Debbie Palumbo-Sanders invited Junior High Musical Director Leanne Birkemeier to the podium who spoke about the production of *Annie*. She thanked the anonymous donor who funded the show. She said *Annie* had only been in one musical before this one. Half of the cast who had to tap dance had never tapped before. She said there was an amazing staff of teachers, choreographers, producers, musicians and parents who were all part of putting on the production. On behalf of the cast Mrs. Birkmeier thanked the Board of Education and administrative staff at the Junior and Senior High School. She was presented with a plaque. Each cast and crew member was given a certificate to acknowledge their participation in the play.
- Senior High Fall Play** Mrs. Palumbo-Sanders then invited Senior High School Fall Play Director Jeremy Hawkinson to the podium who spoke about the production of *Broken Hour Glass*. Mr. Hawkinson thanked the Board of Education for the recognition. He then invited the cast and crew in attendance to the podium and introduced them. Students wrote 30 2-minute scenes to be performed in 60 minutes. The audience would call out what play they would like to see next. The students started with nothing and turned it into an hour of creative theatre. Mr. Hawkinson thanked Interim Superintendent Dennis Ford for asking the students to show a preview for the Board at the October meeting. Mr. Hawkinson was presented with a plaque. Each cast and crew member was given

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RECOGNITIONS Continued

a certificate to acknowledge their participation in the play.

Mrs. Palumbo-Sanders introduced the Director of Health, Physical Education and Athletics Duane Weimer who helped to present the rest of the recognitions. Mr. Weimer said he wanted to take the opportunity to acknowledge the accomplishment of the work the fall athletes accomplished in the classroom. This fall 100% of the Varsity teams earned the New York State Public High School Athletic Association Scholar Athlete Team status. He thanked the coaching staff, student athletes, teachers and administration for placing academics first.

Varsity Cheerleading Section V Winners

Mr. Weimer introduced Varsity Cheerleading Coach Courtney Tortarella and the Section V Fall Cheerleading Champions. Coach Tortarella thanked the Board of Education for the recognition. She said the team had an undefeated season. She said this season is a short season and the goal is to try to get as much difficulty in the routine as possible. Coach Tortarella said the team worked incredibly hard and never gave up. The team was presented with a plaque, which. Each athlete was presented with a certificate acknowledging her accomplishments.

Girls Varsity Swimming Individual Section V Winners

Mr. Weimer spoke on behalf of Coach Leader who was coming from a boys swim meet. He said he was honored and excited to speak on behalf of Coach Leader. Emma Hawkins, Erin Ritz, Madison Sargent and Alexis Worrall were the Section V winners in the 200 Free Relay. They were the true driving force behind the competitiveness this year. They earned over 55% of the team points and brought energy to the season from the beginning. Each athlete was presented with a certificate acknowledging her accomplishments.

PUBLIC PARTICIPATION

Shelley Ott, a parent, said she is a theatre mom. She raised a concern that the Junior High Musical cannot happen every year. She asked the Board of Education to consider adding a Junior High School Theatre Performance to the budget every year.

Jenn Greindl, a parent, said she is the mother of one of the students who was in *Annie*. She said her daughter is a theatre kid. She said when it comes to sports, sports happen every year without fail. She raised a concern that theatre productions do not happen every year at the Junior High School. She said it's not about money, it's about something to be involved in like sports and the field band.

Nancy McKnight, a parent, congratulated the cast, crew, orchestra and production team on the show *Annie*. She said she is proud of their accomplishments. She said she is also disappointed when she realized there might not be an opportunity next year. She said she is incredibly grateful to the

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**PUBLIC
PARTICIPATION
Continued**

anonymous donor. She wants to advocate to add this to the yearly budget.

Tim Lum, a parent, raised a concern that it required private generosity to support the Junior High School Musical Program when it should be support by the public/District. He said it is important for the public to fund drama fully in the middle and high schools. The virtues that we highlight in athletics are the same virtues we see on stage.

James Hood, a resident of the Village of Victor, said he has sincere gratitude for Ms. Birkemeier. The Junior High School Musicals have been exceptional and he encouraged the Board of Education to fund and support annual musicals as the Junior High School. He said he appreciates the Board’s support of the arts and thanked them for all they do for the children and the community.

Lauree Meehan, a parent, said she has a student in the Senior High School. She would like to gather information from Chris Marshall on Victor’s Safety Plan and compare it to other districts. To have a strong and complete anti-violence plan is important.

**RESOLUTION
APPROVING
APPOINTMENT OF
SUPERINTENDENT
OF SCHOOLS AND
ACCEPTANCE OF
EMPLOYMENT
AGREEMENT**

A motion was made by T. DeLucia, seconded by C. Parks to approve the following resolution:

WHEREAS, the Board has conducted a thorough search for a new Superintendent of Schools; and

WHEREAS, the Board interviewed multiple outstanding candidates; and

WHEREAS, after due deliberation, the Board has selected Dr. Timothy G. Terranova as the Superintendent of Schools.

NOW, THEREFORE BE IT RESOLVED, that

1. The Board of Education hereby appoints Dr. Timothy G. Terranova as Superintendent of Schools in accordance with the terms and conditions of the contract as approved by the Board and hereby authorized the Board President to execute the Contract.

2. This resolution shall take effect immediately.

The motion was carried. 7 yes 0 no

CONSENT ITEMS

A motion was made by K. Elliott, seconded by C. Parks, to approve, upon recommendation of the Superintendent, the following consent items:

Minutes of the regular meeting of November 14, 2019 and the special meetings of November 18, 2019, November 21, 2019 and December 5, 2019;

MINUTES

Treasurer’s Report for the month ending October 31, 2019;

**FINANCIAL
STATEMENTS**

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PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

Tenure

Appointments:

The appointment to tenure of **Christopher Stock**, upon the successful completion of his probationary period as a Mathematics Teacher, effective January 31, 2020.

Probationary

Appointments:

The probationary appointment of **Erin Black**, who has Certification as a School Psychologist, to a probationary position as a School Psychologist effective January 7, 2020, at a prorated annual salary of \$58,674 (Step 3M+96 and Counselor’s Index), leading toward tenure as a School Psychologist.

Leaves of Absence:

The granting of a maternity leave and subsequent childcare leave of absence for **Alyse Wuest**, Science Teacher, effective approximately March 27, 2020, and extending to May 8, 2020.

The granting of a maternity leave and subsequent childcare leave of absence for **Gina Sanzotta**, School Counselor, effective approximately April 29, 2020, and extending to August 1, 2020.

Pursuant to the Uniformed Services Employment and Reemployment Rights Act (USERRA), the granting the extension of unpaid military leave of absence for **Steven Metzger**, Science Teacher, through January 20, 2020.

Resignations:

The resignation of **Kirra Guard**, School Psychologist, effective December 31, 2019.

The resignation of **Sara Kutter**, Special Education Teacher, effective January 2, 2020.

Co-Curriculars:

Clubs & Advisors

Jr. High Student Council

Name

Kathryn Potter

Group

3

Resignations:

The resignation of **Sara Kutter**, Jr. High Student Council Advisor, effective October 31, 2019.

The resignation of **Betty Post**, Sr. High Yearbook Co-Advisor and the Sr. High Yearbook Assistant Co-Advisor, effective 11/30/19.

Co-Curriculars:

Music

JH Musical Assistant

Name

Ted Shawe

Group

2

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JH Musical Assistant	Sara Piscani	2
SH Spring Musical Asst	LeeAnne Birkemeier	2
SH Spring Musical Asst	Laura Brewer	2
SH Spring Musical Asst	Wendy Sentiff	2
SH Spring Musical Asst	Kristin Mellema	2
SH Spring Musical Asst .50 capacity	Sarah Reilly	2
SH Spring Musical Asst .25 capacity	Matthew Mayne	2
SH Spring Musical Asst .25 capacity	Tim Caughlin	2

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Unified Bowling – Pilot Season	Head Coach	Jamie LaBrake	-	-
Basketball – Girls	Varsity Assistant	Frank Clark (Transferred from Girls Basketball Modified B)	25	21
	Modified B	Nicolette Frunzi (Transferred from Girls Basketball Volunteer)	4	1
	JV	Ashley Zahn (Transferred from Girls Basketball Varsity Asst)	4	1
	Volunteer	Lia Zahn	-	-
Cheerleading	Volunteer	Alyssa Dayton	-	-
Swimming & Diving	Varsity Assistant	David Marsh	4	1
Track	Volunteer	Anthony Lupia	-	-
Basketball – Boys	Varsity Assistant	Graig Roberts	4	6
	Volunteer	Jay Barber	-	-
	Volunteer	Christopher Zaepfel	-	-
Hockey	Volunteer	Jason Rich	-	-
Wrestling	Volunteer	Brian Aparo	-	-
Swimming – Boys	Varsity Assistant	David Marsh (corrected years)	4	5

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Alexander Brion	Uncertified
	Pamela Hildman	Uncertified
	Marisa Cheramie	Elementary/Special Education
	Kip Madden	Uncertified

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Non-Instructional

Resignations:

The resignation of **Chiara Watts**, Food Service Helper, effective November 6, 2019.

The resignation of **Sarah Coolidge**, Part Time Teacher Aide, effective December 19, 2019.

The resignation, due to retirement, of **Florence Ingino**, School Bus Monitor, effective January 30, 2020.

Appointments:

The appointment of **Kim Dodds**, Cleaner, effective December 16, 2019, at an hourly rate of \$12.18.

**Per Diem and
Substitute Positions:**

Candidate

Position

Kristin Renkert	Registered Professional Nurse
Madeline Haggerty	Teacher Aide
Jamie LaBrake	Teacher Aide
Pamela Hildman	Typist
Marlene Stimmel	Lifeguard
Calya Perricelli	Teacher Aide
Dianna Horvath	Lifeguard
Renee Merriman	Lifeguard
Chiara Watts	Food Service Helper
Christina LaBarge	Teacher Aide
Megan Hems	School Bus Driver Trainee
Jeffrey Hyland	School Bus Driver
Dafina Pacolli	Cleaner

**CSE/CPSE
RECOMMENDATIONS**

Recommendations of the Committee on Special Education from the meetings of November 6, 7, 8, 12, 13, 14, 15, 18, 20, 21, 22, 25, 26, 27, 2019, December 2, 4, 5, 9, 10, 11, 12, 2019 and from the Committee on Preschool Special Education from the meetings of November 12, 15, 21, 26, 2019 and December 10, 2019;

**BOARD MEMBER
COMMITTEE
MEETINGS**

Board members to attend standing committee meetings;

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DONATIONS

The following donations:

- \$1,200.00 from the Victor Swim Club to the Victor Central School District;
- \$1,500.00 from an anonymous donor to the Victor Central School District Lunch Fund to apply towards the free and reduced student negative account balances;
- 18 copies of each of the following books: *There's No Such Thing as Little, The Lost House, Walter Was Worried, The Little Engine That Could, A Giraffe and a Half, It's Only Stanley,* and *Fort Building Time* from the budding Readers Program to the Victor Central School District;

Mrs. Palumbo-Sanders thanked the community for the wonderful donations and community support.

SURPLUS ITEMS

The following are declared as surplus:

- HoverCam Solo 5 with VCS tag #013746;
- Hewlett Packard HP11 Chromebook with VCS tag #014790;

**SUBSTITUTE
POSITION**

Approve a Mechanic Helper Substitute position at a rate of \$16.50 per hour; and

BOND RESOLUTION

Adopt the attached bond resolution for the Capital Project authorizing the construction of improvements and alterations to District buildings and/or sites and the construction of a new Transportation Center.

The motion to accept the foregoing consent items was carried.
7 yes 0 no (*end of consent items*)

CAMPUS NEWS

VCS administrators summarized activities on campus.

**HIGH SCHOOL
CURRICULAR
PROGRAMMING
DISCUSSION**

Senior High School Principal Brian Siesto, Senior High School Counselor Mary Banaszak and Senior High School Assistant Principal Karl Dubash presented on High School Curricular Programming. Mr. Siesto said programming has changed in many ways over the last 19 years he has been at Victor. The average graduating class size is 350 students. *Business First, Newsweek* and *U.S. News & World* frequently report Victor as a top school. Approximately 85% of students go on to attend college, 7% will go into employment. Mr. Siesto said there has been an increase in the number of students going right into the work force out of high school. He said this speaks to need for skills and trades, which has been highlighted in the news. He provided an overview of the advanced academics at the Senior High School, which include Advanced Placement, Project Lead The Way, Finger Lakes Technical and Career Center, International Baccalaureate and the Gemini Program. Mrs. Banaszak spoke about the Finger Lakes

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HIGH SCHOOL CURRICULAR PROGRAMMING DISCUSSION Continued

Technical and Career Center Program. It is a two-year Career and Technical Education (CTE) Program. There are approximately 40 juniors and 40 seniors who participate annually. There are five career clusters, with 17 specific programs. The clusters include agriculture, communications, construction/fabrication, service, and transportation. Seniors can also choose a highly competitive one-year program called New Visions. They can choose from New Visions Health Therapy Services or New Visions Medical. There are approximately two Victor students selected each year for this competitive program. Mr. Siesto talked about Project Lead The Way (PLTW). This is a pre-engineering pathway through RIT that is taught over a four year period. To earn the PLTW Medal students have to complete five out of the six courses. The cost to the District is approximately \$3,000 per course to train the staff member. To earn the credit students have to earn an 85% each quarter in order to sit for the RIT final exam in May at no cost. They can choose to pay \$225 per 3-credit hour course to add to it an RIT transcript. RIT credits are accepted/transferrable to many in-state and out of state colleges. Strong math skills are required for PLTW courses. This year there are about 25-30 students who will graduate with the medal. Mrs. Banaszak spoke about the Gemini Program that is a dual enrollment program through SUNY and Finger Lakes Community College. Typically the courses are offered to junior and senior students only and some accelerated sophomores. Courses are taught by Senior High School faculty who have been approved through the SUNY system. Once approved the class syllabus has to be aligned with the SUNY syllabus. There are approximately 300-350 students who participate in the Gemini Program each year. The cost is \$5.00 per credit. Mr. Dubash spoke about the Advanced Placement (AP) Program. Victor offers 19 AP courses plus one Pre-AP course. Students will take over 1000 exams annually and 80% of the students will earn a score of 3 or higher. Based on the May, 2019 exam results 185 students were designated as AP Scholars. The AP exams are \$94 each. The training for teachers per course is between \$800 - \$1200 per course. There are 356 students taking AP courses in the 2019-2020 school year. Mr. Siesto spoke about the International Baccalaureate (IB) Program. This is a two-year, academically challenging and balanced program for juniors and seniors, which leads to the IB Diploma. This diploma is respected by universities around the world. There are over 4,200 IB schools in 152 countries and 907 schools with Diploma Programs in the United States. Victor's first graduating program was in 2005. The annual school fee is \$11,650, ManageBac and Western New York Consortium of Baccalaureate Schools fees are \$1,325, the training cost is \$10,000 for a total IB cost to the District of \$22,975. Every three years the curriculum changes and

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HIGH SCHOOL CURRICULAR PROGRAMMING DISCUSSION Continued

the teachers have to be re-trained. The student cost is \$119 per course. If a student qualifies for a free or reduced lunch the cost to take an IB course is \$5.00. There are currently four students in the Diploma Program. There are courses that are unique to the IB Program. There are approximately 24 students signed up to take an individual IB class. Mr. Vistocco asked if there is an advantage to taking an IB class over AP. Mr. Siesto said he would not say there is an advantage because of the way they are being run. Due to the number of students that are in the IB Program it is hard to justify having one student in a class. Students can walk away with the IB credit at a cost of approximately \$700 - \$800. AP credits are more widely recognized in colleges than the IB credits. Mrs. Ballard said so the cost to the District is \$22,000 if there is one student or ten students participating. Mr. Siesto said that is correct. He said the real cost to the District for IB is about \$100,000 a year as there is approximately 1.4 full-time equivalent teachers dedicated to the IB Program if you convert their salaries and benefits. Mrs. Ballard said if there is no IB Program where would the 1.4 teachers be going. Mr. Dubash said they would go back into other courses to reduce class sizes. Mr. Siesto said there have been some electives that have been approved by the Board but because of the design of the schedule, they cannot be run. It is a possibility the electives could be provided. Interim Superintendent Dennis Ford said in preparation for Dr. Terranova's arrival in the District we have moved beyond the first set of conversations for the budget and beyond the first set of conversations for the 2020-2021 school year. Mr. Siesto said there was a district a few years ago that did get rid of the IB Program. His recommendation is to let the current juniors finish the program. When the program was first brought to the District in 2005 there was about half of the number of AP courses. He said he is not sure that IB is meeting the need. After the current group of juniors in 2021 have completed the program he recommends eliminating the IB Program and putting the money back into other courses in the Senior High School. Dr. Parks said in all fairness to Mr. Siesto, when he presented a year ago he presented the end of the year data and projected this. Mr. Ford said this was not done with a knee jerk or quick reaction. Mr. Siesto and his team have put a lot of thought into this. It will still be on the plate for Dr. Terranova to weigh-in on when he comes onboard. Mr. Ford said he thought it would be a good idea to alert the Board that it is one of the things that is in consideration. Mrs. Ballard said that the class sizes are a bit of a concern for her. Mr. Siesto said this year he has charged Assistant Principal Carrie Goodell and School Counselors Geoff Mandile and Moira Platzer with reviewing the master schedule in June, taking a much more aggressive approach to scheduling. The thought is to have the scheduling completed early June to iron out any true balancing issues.

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HIGH SCHOOL CURRICULAR PROGRAMMING DISCUSSION Continued

Mr. Ford said keeping with that same philosophy we are looking to move the building level goals and objectives that were previously developed in the fall to be developed before the end of the school year so the work that is done over the summer is based on the goals.

APPROVE TRIPS

A motion was made by C. Eckhardt, seconded by M. Vistocco, to approve the following trips:

- Grades 9-12 FIRST Robotics to Detroit, MI from 4/29/2020 – 5/3/2020 to participate in the Detroit World Championship;
- Girls Varsity Lacrosse to Skaneateles, NY from 4/4/2020 – 4/5/2020 to participate in a tournament;
- Varsity Winter Guard to Monmouth Junction, NJ from 2/21/2020 – 2/23/2020 to participate in Winter Guard International Regional Competition;
- Varsity Winter Guard to Bethlehem, PA from 3/20/2020 – 3/22/2020 to participate in Winter Guard International Regional Competition;
- Varsity Winter Guard to Dayton, OH from 4/1/2020 – 4/5/2020 to participate in Winter Guard International Regional Competition;

The motion was carried. 7 yes 0 no

MEETING REPORTS Monroe County School Boards Association

Mrs. Elliott went to Albany with Monroe County School Boards Association on Monday, December 9th to advocate for Victor. She handed out a briefing from the trip. Mr. DeLucia thanked Mrs. Elliott for going. Mrs. Palumbo-Sanders also thanked Mrs. Elliott for going and speaking on behalf of the District.

Mr. DeLucia attended the Monroe County School Boards Association Labor Relations Committee Meeting on November 20th. The presentation was on negotiation strategies and the role as a Board member.

Mr. DeLucia attended the Monroe County School Boards Association Information Exchange Committee Meeting on November 20th. The presentation was about JUULING and e-cigarettes, drugs and students health.

Mr. DeLucia attended the Monroe County School Boards Association Legislative Committee Meeting on December 4th. They talked about the legislative appointments in Albany on December 9th and the upcoming legislative breakfast taking place on Saturday, February 8th.

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NYSSBA Membership Tim talked about the New York School Boards Association (NYSSBA) Membership. He asked to have further discussion regarding the dues. Board members don't seem to be taking advantage of NYSSBA. After further discussion, consensus from the Board is to step out of NYSSBA for one year and reassess.

PUBLIC COMMENT Ted Shaw, a parent, thanked the Board for the District's programs. He said he started 20 years ago as a parent volunteer doing engineering and lighting design. He raised a concern about the District not spending enough money on theatre and arts programming. He said there is a real discrepancy between the sports and theatre stipends and asked the Board to keep that in mind as they develop the budgets.

UPCOMING EVENTS The next regular Board meeting will take place on Thursday, January 16, 2020 at 7:15 PM in the Early Childhood School Boardroom.
Next Regular Board Meeting

ENTER EXECUTIVE SESSION A motion was made by T. DeLucia, seconded by C. Parks, to return to executive session at 9:30 PM to talk about the employment history of a specific individual. The motion was carried. 7 yes 0 no

RETURN TO REGULAR SESSION A motion was made by C. Parks, seconded by K. Ballard, to return to regular session at 10:32 PM. The motion was carried. 7 yes 0 no

ADJOURN A motion was made by C. Parks, seconded by K. Ballard, to adjourn the meeting at 10:32 PM. The motion was carried. 7 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk