

E-RATE Year 23 (2020-2021)
Internet Access (HESD_IA20)
Hanford Elementary School District
Posted January 15, 2020
Deadline for Submission of Questions – February 12, 2020
Bid Response Due – February 13, 2020 at 4:00 P.M. PDT

Project Overview:

Hanford Elementary School District (HESD) is seeking proposals for a multi-year contract with two (2) one-year voluntary extensions to provide Internet Access services for school sites as referenced below.

Contract to include:

10GB connections for Internet Access with Committed Information Rate of 3Gbps, and firewall services to serve each of the school site locations listed below:

- Jefferson Academy
- Monroe Elementary School
- Roosevelt Elementary School
- Joseph M. Simas Elementary School
- Hamilton Elementary School
- Lincoln Elementary School
- Lee Richmond Elementary School
- Martin Luther King Jr. Elementary School
- Washington Elementary School
- Woodrow Wilson Junior High School
- John F. Kennedy Jr. High School

Selection Criteria:

HESD reserves the right to reject any or all proposals and select the proposal that offers the best overall benefit and cost-effectiveness to the school district and its schools. Along with price, special consideration will be given to proposals of components/services that we believe offer the highest quality and usability. In addition, special consideration will be given to vendors that can provide direct connection to the CalREN (California Research and Education Network). Price is the primary consideration but not the only consideration per FCC rules for evaluating proposals for E-Rate.

Vendor Qualifications:

1. In order to submit a proposal, the vendor:
 - a. Must have a minimum of three years of experience in the area of expertise of this RFP.
 - b. Must have highly-qualified network engineers and technicians on staff, capable of diagnosing problems quickly and providing/recommending solutions.
2. Proposals submitted by the vendor must comply with the competitive bidding requirement of the SLD for Universal Service Fund services and support, along with state and local bid laws.
3. Vendors must be able to provide at least three references from customers with environments similar to HESD. Reference information must include company name/project, contact name, address and telephone number.
4. Vendor must directly provide all service and support for maintenance of Internet Access connections through the life of the contract.
5. Vendor must provide information regarding availability of technical support (on- site). Vendors must have a maximum travel time of 60 minutes to HESD and must be available upon request.

Specific Bid Requirements:

1. Vendor must clearly identify capabilities and all associated charges, including installation/implementation costs and any ineligible components requiring additional acquisition costs.
2. **TRANSITION PLAN** - As the cut-over date for any new service provider/carrier is required to be on July 1, 2020, the DISTRICT requires a transition plan to be provided with any proposal response from service providers that are NOT the current carrier or for any new services or locations NOT provided at the present time by the existing carrier. The plan is to include the resources to be dedicated to the transition, all costs associated with the transition, a timeline of actions with a completion target date for the supplier and for the DISTRICT transition team. The transition plan is to outline the expectations the supplier team would have of the DISTRICT and the information or task the DISTRICT is to provide the supplier and the date any information or task would be required.
3. Vendor is responsible for all telecommunications transfer costs incurred as a result of change of service from present provider.
4. **Vendor must include provisions for IP Address Space (one full Class C block).**
5. **Vendor must include options for escalation of available bandwidth over life of contract as HESD's data requirements increase.**
6. Vendor must provide one primary contract number with which all bills may be associated.

Response Submission

All responses to this RFP should be submitted via email no later than the date on Page 1 and clearly marked "Internet Access - HESD," in the subject line. Submit to David Goldsmith at dgoldsmith@hanfordesd.org. It is the respondent's responsibility to verify the receipt of the proposal before the due date and time.

Submission of Questions

All inquiries must be submitted via e-mail to David Goldsmith at dgoldsmith@hanfordesd.org. The last day for all inquiries is indicated on Page 1. The District will not respond to phone inquiries.

Other

Oral or telephone bids will not be considered, nor will modifications of proposals by such communication be considered. The customer will not be liable for any cost incurred by the respondents in preparing responses to this RFP or negotiations associated with award of a contract.