

Englewood DAC Minutes

February 12, 2019

6:00 p.m. - 8:00 p.m.

6:00-6:15 Standing Agenda Items

- Call the meeting to order at 6:05 p.m.
- Introductions
- Roll Call/ Confirm Quorum (6 voting members)
 - 6:1 ratio of parents/ community members to staff (we have quorum)
- Adopt Minutes from previous meeting-November 13, 2018
- Public registration: Comments and Questions- None

6:15-7:00 Budget - Sosan Schaller, CFO and Joanna Polzin, CAO

- Reflection
 - Recap of the previous meeting
 - DAC's responsibility is to prioritize and present budget recommendations to the BOE
 - Basics of budget in Colorado
 - Mill levy money
 - Bond money
 - Marijuana money
 - Required vs Non-required positions
 - Take this information back to SAC's and help guide and capture the individual SAC's priorities
 - One thing that went well and one challenge
 - Note catcher was a good resource
 - SAC membership is a challenge
 - Might have stronger attendance at SAC meetings if food and/or childcare are provided
 - Examine who is facilitating the SAC meetings, school administrator vs SAC/DAC member
- Discuss priorities
 - Review the 2-3 priorities from each site
 - Examine the raw data from the survey
 - Bishop Elementary
 - Staff retention
 - Specials (Art, Music, PE)
 - School Counselor
 - Additional topics
 - Full day kindergarten, after school clubs
 - Charles Hay World School
 - IB
 - Social Emotional support staff
 - Specials (Art, Music, PE, Full-time Spanish)
 - Additional topics
 - Full-day Kindergarten, parent communication and professional development
 - Cherrelyn Elementary
 - Free Full-day Kindergarten
 - Specials (Art, Music, PE)
 - Full time mental health professional
 - Additional topics
 - Book Trust, increased teacher salaries, field trips, recess support, professional development

- Clayton Elementary
 - STEM
 - Specials (Art, Music, PE)
 - Full-day Kindergarten
 - Additional topics
 - Counseling and Nursing services, mental health support
- Englewood Middle School/Englewood Leadership Academy
 - Arts (Band and Performing Arts) Culinary
 - Counselor/ Social worker
 - AVID skills (note taking, organizational and test taking skills)
 - Additional topics
 - Is technology being used to teach a skill or are we using technology for the sake of using technology
- Englewood High School
 - Staffing ratios, focus on AP and Honors
 - Gifted and Talented
 - Preserving Arts funding
 - Additional topics
 - TIES program
- Colorado's Finest High School of Choice
 - Retain high quality staff
 - Retain counselor to student ratio
 - CTE
- Early Childhood Education at Maddox
 - Recruiting and Retention of staff
- Note-catcher
 - Was helpful in guiding conversation and capturing priorities both pertaining to budget and the culture and climate of each school
 - This process was helpful in obtaining precise information to be presented to the BOE
- Report to the BOE
 - What will the Board of Education be looking for in the presentation of priorities
 - The process for determining the priorities such as the meetings with the SAC's and the use of the note catcher
 - A copy of the note catcher document
 - Involvement of parents and teachers at the schools and how far reaching the process for collecting recommendations stretched
 - Reports on each school translated into a concise list of priorities for the district as a whole
 - Specials and Arts
 - Social Emotional/ Mental Health
 - Staff Retention e.g.: complete salary, health benefits

7:00-7:30 Bylaws - Dr. Wendy Rubin, Superintendent

- Update
 - Preliminary work on bylaws.
 - By statute DAC reports to the Board, the BOE will approve the bylaws when completed
 - Examined surrounding districts for guidance. Began work tonight, have requested clarification from our attorney
 - After clarification has been sent, Superintendent will facilitate additional conversation between BOE representatives and DAC bylaws committee
 - Ensure each required member is represented on the DAC committee
 - Three parents
 - One teacher
 - FSCP member

- One principal
- One at large member
- Superintendent or Superintendent designee
- BOE member- nonvoting member
- Co-chair or Co-chair designee
- DAC members are the liaison between SAC and DAC
- Ensure meetings requirements are being met e.g.: must meet a minimum of four times a year, if requesting an item be added to agenda, must notify 10 days prior to meeting.

7:30-7:50 Updates

- Family, School, Community Partnerships - Clarice Fortunato, FSCP Liaison
 - Love and Logic, Charles Fay
 - How to parent in a digital world, bullying, intrinsic motivation
 - April 10 6:30-8:30, child care provided
 - Health and Wellness Fairs
 - Cherrellyn February 21, 5:30 - 7:00 pm
 - Charles Hay February 28, 6:00 - 7:30 pm
 - Future Fairs
 - Mock interviews
 - Summer job applications
 - College and Military will be there to answer questions
 - Colorado's Finest will host April 19
 - Englewood High School TBD
 - Social Media
 - Kristy Koken is in for Julie McMorris while she is on maternity leave
 - Using social media to inform the community of events including library events, classes etc.
 - Well Fed bags
 - Weekly delivery of food for students who need support to get through the weekend
 - Suggested Item:
 - College preparation for students and parents who may not have background knowledge. Create a video to send out to parents and schedule workshops
 - How and when to apply for college
 - What are colleges are looking for
 - Essay writing
 - Scholarship applications and Financial Aid
- Academic Advancement Initiative - Joanna Polzin, CAO
 - Talent Management
 - Strategic retention plans submitted
 - Leverage instructional coaches
 - Engage high performing teachers
 - Attend 5 job fairs to recruit
 - Instructional Infrastructure
 - Assessment plan
 - Data Driven Instruction and PLC's
 - Rubric for measuring PLC effectiveness
 - System for feedback on curriculum and YAG's
 - Leadership
 - Opportunity through UVA
 - Weekly meeting (Shepherd meetings) support and accountability
 - Second 90-day plan
 - Continued focus on developing leadership
 - Differentiated Support and Accountability
 - Monthly meetings focused on AAI

- Shepherd meetings
 - LS support services coordinators are at the sites supporting
 - UVA extended visit in early March
- Q: How will we know when we have gotten there?
- A: Double digit growth in student achievement. We are making bold changes across the system in order ensure success, while balancing support and accountability.
- Construction - Dr. Wendy Rubin, Superintendent
 - Opening of Maddox
 - All are invited to take a tour
 - Students are really exploring the play areas and the classrooms are very calm
 - Governor Polis and Commissioner came to visit and tour
 - Impressed that all facets of the building are genuinely designed for preschool children
 - Ability to maximize services with all preschooler on one campus
 - Director of Colorado Health and Human Services toured
 - The building is spectacular; however, it is what is happening in the classroom is state of the art
 - CDE's early childhood department has requested the opportunity to tour with groups to highlight what ECE should look like
 - Cherrelyn Progress
 - Beautiful brick work, building is stunning
 - Bright, cheery happy place and very welcoming
 - One level
 - Bishop
 - Old building is completely demolished.
 - Staff is in good spirits around moving to a temporary building
 - Working with the city around city water and drainage.
 - Forms and foundations scheduled to begin
 - Everything accessible to all students equally
 - Bishop has SSN program.
 - Englewood High School Stadium
 - Updating bathrooms, concessions, team rooms and storage
 - Adding 8th track lane
 - Englewood Middle School
 - Adding new paint and carpet to warm the atmosphere and mitigate the sound

7:50-8:00 Closing - Kelly Johnson, DAC Co-chair

- Plus/Delta
 - Exciting that the flow of SAC to DAC worked so well and produced meaningful work
 - Good to hear the benefits of a small district- feels positive/ positive changes
 - True representation of the whole district.
- Meeting Adjourned- 7:52

Upcoming DAC Meetings: 6:00-8:00 p.m. (RDAB Board Room)

March 12, 2019

May 14, 2019

Planning Meetings: Co-Chairs - Kelly Johnson and Carrie Espinosa 5:00-6:00 p.m. (RDAB)

March TBD

April 30, 2019