

Englewood DAC Minutes

January 30, 2018

6:00-8:00 p.m.

In Attendance: Shannan Bowerman, Theresa DeLisle, Miriam Dozeman, Carrie Espinosa, Clarice Fortunato, Vanessa Fritzsche, Patty Hanrahan, Kelly Johnson, Pete Peterson, Joanna Polzin, Elizabeth Prochoda, Leigh Pytlinski, Chad Rail, Sharon Scheminske, Aaron Timm, and Paul Webster

Absent: Bill Lesage, Enitza Templeton, Wendy Rubin, and Robert Pavelko

Recorder: Sue Davis

6:00-6:10 Standing Agenda Items

- Called the meeting to order at 6:00 p.m.
- Introductions: Connection Circle
 - Name/School Representing
 - One word that describes the school you represent.
- Select a Timekeeper: Shannan Bowerman
- Roll Call/ Confirm Quorum (6 voting members)
 - 6:1 ratio of parents/ community members to staff
 - We have a quorum.
- Adopted [Minutes](#) from previous meeting (November 14, 2017).
- Public registration: Comments and Questions
 - None

6:10-6:20 Update on DUIP (District Unified Improvement Plan)

- How input from DAC was included.
- Presented by Joanna Polzin (Director of Assessment & Analytics)
- Submitted January 17, 2018
- Final submittal April 16, 2018 after we receive feedback
- The reason our students aren't achieving is due to instructional practices.
 - Part of evidence-based practices and layered continuum of support.
 - Deeper area of focus moving forward.
 - Family School Community Partnering is separate from the layered continuum of support.
- Learning Whole Child, Whole Adult:
 - Professional development for all staff members.

- Social-emotional support - we have counselors at each site (PK-12).
- Differentiated instruction - small class sizes, resources & training. Continually building on (resources). Work in progress for training of our teachers to meet student needs. We have instructional coaches in each building.
- Co-teaching - time. 1 ½ years in the model. Time is our biggest barrier.
- People: Assets and Partners:
 - Professional Learning Coaches - survey sent out and closed February 7, 2018.
 - Professional Learning for all staff - PEBC mentoring program. Expand Restorative Practices (Marie LeBlanc rolling it out and working hard). Social-emotional classes for all - need to lift up with Callan Clark and her department. Making sure when we talk about the needs of students - not only academic, but behavior too.
 - Professional Development plans at all levels - PD for parents (we will see more of that and childcare).
- Systems: Big Picture Thinking:
 - Team driven shared leadership - beginning to do more of that. Clarice, Lizzie and Aaron's goal is to reach out to our community to partner with our schools. Sent out wish list (supplies, resources, volunteers, etc.). Target will be doing a clothing drive and volunteering in our schools for reading/tutoring. Made that connection with our community.
 - Family School Community Partnering - prefer to be at your own school for events.
 - Data-based problem solving - for the data to tell the story (who Englewood is). Not just achievement and growth, but who we are as the Englewood community.
 - Evidence-based practices - Coaching program and weekly meetings that they have with all teachers.
 - Layered continuum of support - Tier I, II and III (a fluid tier).
 - "Childhood is very short - kids are kids".
 - Systems of engagement and re-engagement - shared our CTE course offerings. We do have a computer science course at EHS. Some of the STEM labs are tapping into computer science (we can do more). Area of focus moving forward in writing. EMS chose Write Tools and PEBC work at the high school. Each school has

different curriculums. Framework for writers workshop and the resources are different.

- All students have a plan after high school - CTE offerings document. We have two certificate programs - ProStart and Cosmetology. We partner with other district to tap into their programs.
- What is the plan? Partnership with the University of Virginia (UVA) - grant funded. Will help us with leadership development and aligning curriculum, instruction and assessment.
- Q: What is ProStart - culinary arts/family consumer sciences. Working toward certificates in culinary arts.
- Watch your parent newsletters - new STEM newsletter.

6:20-6:45 Colorado Preschool Project (CPP) presentation

- Presented by Leigh Pytlinski (Director of ECE)
- Feedback from CDE (from our report May 2017)
- Access funds for children who have risk factors.
- Limited number of slots.
- 50% of our kids are supported by CPP.
- State only funds half of a day for kindergarten. CPP & ECare fund the other half.
- Shared the significant risk factors (i.e. homelessness, abusive adult, drug or alcohol abuse, poor social skills, language development, foster care, social services). We also use mental health as a risk factor. New criteria under review to be brought to the Board of Education (free and reduced).
- The report looks at ECE's accountability.
- ECE's Strengths - process for identifying, transparency, budget, quality of our program (staff development, family support services, ongoing monitoring, family partnership activities). Staff at ECE is incredible!
- Next steps: District Preschool Advisory Council - we don't have a rep from social services or Tri-County health.
- Grow in building community partnerships. They would like us to pay our ECE Specialists as Licensed Teachers. Track CPP students' progress.
- 130 total points - ECE received 122. Anything over 104 is exceeding the State's expectations.
- Q: How do you determine the pay? A: Paid as classified staff members.
- Ratio 1:8 for CPP
- Q: Price of living in Englewood. Free and reduced lunch wouldn't be an indicator. A: Different way of looking at cost of living. Basic factors (rent,

transportation, food cost, childcare....doesn't include cell phone or luxury of eating out). Bringing more information to the Board of Education. We aren't funded at the same rate that we used to be. Young professionals moving into Englewood means that our poverty rate is dropping. A school has to have 45% on free and reduced status to receive title funding.

- Q: Young Professionals with kids - are they enrolling in our district? A: Some - the new formula will help families out.
- Q: Fear to complete paperwork? Is that real? A: I don't think they are seeing that in our nation. Depends on what decisions are made about DACA.

6:45-7:15 Communication

- Input on strategies to engage parents in two way communication.
- How do we improve communication? The district informs me pretty well. Need people to speak out and communicate.
- Double Think-Pair-Share protocol to generate/collaborate ideas.
- What are some strategies to engage parents/families in two way communication?
- Ideas:
 - Teachers/Admin outside the building for drop off/pick up. Conversations with parents in an informal atmosphere. Asking questions to open the dialogue (how are you doing?)
 - Back and forth written communication.
 - 4 minute video of parents sharing what is going on.
 - Facilitators at meetings to engage conversation.
 - Making personal phone calls to parents to let them know how important their participation is for events & opportunities.
 - Parent engagement resource room.
 - Receiving information is communication. We will dig deeper.
 - The district is doing a great job with communication.
 - People have different personalities with how they want to receive communication.
 - Too much information is better than too little.
 - Context matters (what is the purpose of the communication?)
 - Text, email blasts, blog, apps
 - App to communicate back and forth with a secure manner
 - Potluck (food brings people)
 - Consistency with getting the word out and then updating in a consistent manner.

- Uniform system? Teachers use different platforms.
- Gaining feedback from families and relaying to appropriate depts/people.
- We have/offer ways to learn about initiatives, express concern.....but they are not well attended.
- More intentional surveys on wants/needs for parent engagement and access to programs, events, etc.
- Feeling welcomed and valued as a parent!! Create a culture of parent involvement.
- Activating SACs (incentive/food)
- Town Halls
- Comment boxes at each building (secretary desks)
- Surveys (different venues)
- Conferences
- Back to School Night - Scavenger Hunt with comment box or survey
- District Registrar - implement entrance and exit interviews
- Translators at the schools
- Have conversations at DAC be a bit more digestible so that it is easier to talk to other parents about what is happening at the district level. It would be helpful for the District to give a template to the DAC group to spread information to others. Key points from the meeting. Then have a parent post that in their own words through something like Next Door. Hearing from a parent rather than the school all the time. Additional perspective. Personalize it.
- Communication between schools is needed. So everyone knows what is happening at all sites.
- Brand Ambassadors for parents (like a focus group). Welcoming committee at the schools.
- Letter with postcard (return with checks/comments).
- Parent-Teacher communication with a lead parent for the classroom. To help disseminate information to other parents. Can start with apps already in play (i.e. class dojo).
- Creating a culture of parent involvement.
- Platform for parents to communicate to each other. Have district or PTO/SAC's put systems in place to facilitate an internal clothing drive, give to other need families rather than donating to Goodwill.

7:15-7:45 Updates

- Construction:
 - Shared pictures.
 - Cameras to see the sites.
 - Website information.
 - All projects are in great shape.
 - DAG (Design Advisory Group) meetings for Bishop will be in the summer.
 - CHWS is on time.
 - Clayton has caught up with their schedule.
 - Cherrelyn will move into the old Clayton building.
 - Bus schedule is worked out. Split start and end times.
 - Movers helping with logistics.
 - Q: When will school times be available? A: Kim Venable has it.
 - Q: Where is Bishop going? A: Bishop will move into old Maddox.
 - Comment: CHWS and Clayton on website haven't been updated since January 11, 2018. Maddox doesn't have a camera up yet. Please put pictures up.
 - Q: Digital signs? A: Yes - low profile digital signs.

- Cherrelyn Principal Search:
 - Met with staff (Phil Bedford and Joanna Polzin) for look fors.
 - Met with parents for look fors.
 - 8 pages of ideas to create questions for Principal candidates.
 - Reviewed applications - 25 total.
 - Mid February for interviews.
 - Eva Pasiewicz is retiring.
 - 2 day interview process.

- Misc.:
 - Pirate Youth Sports feeder program to the high school. Recent increase in fees to have reconsidered. More of a grass roots group. More of a community organization. Costs are affecting the programs. The recreation center has severed that relationship.

7:45-8:00 Closing

- Plus/Delta

Plus	Delta
<ul style="list-style-type: none"> ● Loved seeing the DAC input going into DUIP ● Good ideas about communication ● All voices heard - refreshing ● Enjoyed Leigh's presentation ● Enjoyed working with this group (Patty) - this is my last DAC meeting. This is my favorite by far. It is effective, the parents truly have a voice to best serve this community. It has been a pleasure and I will miss you. 	<ul style="list-style-type: none"> ● Announcement before the meeting. ● GCal invite a week before and email week of.

- Meeting Adjourned at 7:57 p.m.

Next Meeting: March 13, 2018

Upcoming DAC Meetings:
6:00-8:00 pm (RDAB Board Room)
 May 8, 2018

Planning Meetings: Co-Chairs
4:00 - 4:30 pm (Admin Building)
 March 6, 2018
 May 1, 2018