



## **Spring Lake Park Schools**

District Services Center

1415 81st Avenue NE

Spring Lake Park, MN 55432

### **MINUTES OF THE SCHOOL BOARD REGULAR MEETING**

School Board, Independent School District 16

Spring Lake Park, MN

Tuesday, December 17, 2019

#### **A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Hennen called the meeting to order at 7:00pm.

The following School Board members were present: Amy Hennen, John Stroebel, Jim Amundson, Amy Wheaton, Marilynn Forsberg and Michael Kreun, along with Superintendent Jeff Ronneberg and student representatives Juwaria Jama and Nadine Musa.

Members absent: Tony Easter, personal reasons

Amundson acting clerk for the meeting.

#### **B. AGENDA APPROVAL**

*Motion by Wheaton, seconded by Amundson, to approve the agenda with the following change(s):*

a. addition of action items – approval of 2020-2021 calendar and approval of Spring Lake Park Administration Agreement for 2019-2020, 2020-2021, 2021-2022

b. addition of Closed Session to discuss employee negotiations

*Motion carried unanimously with all members present voting yes. (6-0)*

**C. SOME FUTURE EVENTS** (Please check the District Calendar and Resource Guide or the District Website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Monday, December 23, 2019 - Wednesday, January 1, 2020, No School; DSC and Child Care hours listed on the District Website

- Tuesday, January 14, 2020 School Board Organizational and Regular Meeting, 7:00 p.m. - with Communication to the Board and Administration at 6:45 p.m.

#### **D. CONSENT AGENDA**

*Motion by Forsberg, seconded by Wheaton, to approve the following items of the consent agenda:*

1. Minutes of the November 12, 2019 School Board Meeting

2. Bills Paid for October 2019, in the following amounts:

<b>BILLS PAID</b>	
<b>October 2019</b>	
<b>Fund</b>	<b>Total Payments</b>
General	\$ 3,856,567
Food Service	207,958
Community Education	145,707
Debt Service	-
Trust and Agency	-
Building Construction	138,634
Internal Service Funds	78,518
OPEB Debt Services	-
OPEB Trust Account	-
<b>TOTAL</b>	<b>\$ 4,427,384</b>

### 3. Personnel Items

#### I. EMPLOYMENTS

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Start Date</b>	<b>New, Growth or Replace</b>
<b>Kaitlyn Crawford</b>	CV	Grade 2 Teacher	11.18.2019	Replace
<b>Mellissa Dainty</b>	SLPHS	Custodian	12.9.2019	Replace
<b>Brenna Driscoll</b>	WW	Special Education Teacher – SEB Direct	10.14.2019	Growth
<b>Candelaria Korbel</b>	WCSI	Preschool Assistant	11.18.2019	Replace
<b>Carmen Tatiana González</b>	WCSI	Grade 1 Teacher	8.26.2019	Replace
<b>Christina Pearson</b>	SLPHS	Nutrition Program Kitchen Manager	12.3.2019	Replace
<b>Wendy Schultz-McCurdy</b>	NP	Special Education Paraprofessional	12.3.2019	Replace

#### II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
<b>Dawn Flowers</b>	PT	Paraprofessionals	Resignation as of December 10, 2019
<b>Teeanna James</b>	PT	Child Care Professionals	Resignation as of December 6, 2019
<b>Katrina Schmidt</b>	EC	Clerical	Resignation as of December 13, 2019
<b>Paul Tinerella</b>	SLPHS	Teachers	Resignation as of December 2, 2019

#### III. LEAVES OF ABSENCE

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
<b>Brooke Esselman</b>	CV	Teachers	December 5, 2019 through January 29, 2020
<b>Briana Osmanovic</b>	WW	Teachers	January 17, 2020 through June 8, 2020
<b>Elyssa Scheuerell</b>	PT	Teachers	February 12, 2020 through April 8, 2020
<b>Amy Thompson</b>	PT	Community Services	April 18, 2020 through May 28, 2020
<b>Marie Tomczak</b>	PT	Teachers	February 14, 2020 through June 8, 2020
<b>Megan Wessel</b>	PT	Teachers	March 3, 2020 through June 8, 2020

*Motion carried unanimously with all members present voting yes. (6-0)*

**E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS**

1. 2019 Budget and Property Tax Presentation (Truth in Taxation) - Ms. Amy Schultz, Director of Business Services, reviewed the current year budget for Spring Lake Park Schools and the proposed property tax levy, highlighting the various funds and any proposed changes, reviewing the budget review process along with the levy calendar, giving an overview of the various levy components, reviewing actions taken by Spring Lake Park Schools to keep property taxes down including bond refunding in the past 10 years saving taxpayers more than \$11million, and sharing MN property tax programs and support available to residents. Board comments followed. Time was allowed for public comment and questions. No members of the public came forward.

2. Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2019 – Ms. Amy Schultz introduced Mr. Aaron Nielson, MMKR Certified Accountants, an independent auditor for the school district. Mr. Nielson and his staff performed the audit for year ending June 30, 2019 and issued an unmodified, or clean, report of the district’s financial statement. An overview was given of the issued Management Report which summarizes the results of the annual audit, including audit opinions and findings, fund balances, expenditures and revenue, financial position of the district, and brief history of the number of students served. The audit report is available on the school district website. Board comments followed.

**F. DISCUSSION, REPORTS, INFORMATION ITEMS**

1. Effective Operations: Improve our effective management of human, financial, and physical resources. Monthly Financial Report for October 2019 - Ms. Amy Schultz reviewed the monthly financial report for October 2019, including treasurer’s report, expenditures and revenue.

2. Superintendent’s Report – no superintendent’s report this evening.

**G. ACTION ITEMS**

1. Certification of Final 2019 Payable 2020 Property Tax Levy  
*Motion by Stroebel, seconded by Amundson*, to adopt the Final 2019 Payable 2020 Property Tax Levy and to certify the amounts to the Anoka County Department of Property Tax Administration.

<b>Fund</b>	<b>Certified 2019 Levy</b>
General	\$12,748,532.04
Community Services	\$ 482,074.18
General Debt Service	\$ 9,844,184.92
OPEB Debt Service	\$ 905,268.27
<b>TOTAL</b>	<b>\$23,980,059.41</b>

*Motion carried unanimously with all members present voting yes. (6-0)*

2. Second Reading to Adopt Proposed Policy Changes

*Motion by Forsberg, seconded by Wheaton*, to approve the adoption of the following proposed policy changes:

721 Unified Grant Guidance

*Motion carried unanimously with all members present voting yes. (6-0)*

3. Resolution Establishing Combined Polling Places for School District Elections Not Held on the Day of a Statewide Election

*Motion by Wheaton, seconded by Stroebel*, to adopt the following resolution:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Spring Lake Park Independent School District #16, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place comprised of several municipal precincts for school elections not held on the day of a statewide election. The combined polling places are to be established annually, prior to December 31, to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. Those combined polling places are listed below:

Precinct 1: Encompasses all territory in Spring Lake Park ISD #16 located in the Cities of Fridley and Spring Lake Park.

Precinct 2: Encompasses all territory in Spring Lake Park ISD #16 located in the City of Blaine.

3. Pursuant to Minnesota Statutes, Section 205A.11, the following polling places are hereby designated for said combined precincts for all special and general elections not held on the same day as a statewide election:

Precinct 1: Woodcrest Elementary School  
880 Osborne Road NE  
Fridley, MN

Precinct 2: National Sports Center - The Welcome Center  
1750 105<sup>th</sup> Ave NE  
Blaine, MN

4. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections between the hours of 7:00 a.m. and 8:00 p.m.

5. The Clerk shall also file a certified copy of this resolution with said County Auditor.

Roll Call: Ayes: Wheaton, Stroebel, Forsberg, Kreun, Amundson, Hennen; Nays: None

*Resolution was adopted. (6-0)*

4. Acknowledgment of Gifts

*Motion by Forsberg, seconded by Stroebel, to adopt the following resolution:*

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown in the attachment.

Roll Call: Ayes: Forsberg, Stroebel Kreun, Wheaton, Amundson, Hennen; Nays: None

*Resolution was adopted. (6-0)*

**Monetary Donations**

<b>Description</b>	<b>Value</b>	<b>Donor</b>	<b>Purpose/To</b>
Monetary	\$ 5,000.00	Blueliners (Boys Hockey Boosters)	Athletics & Activities-support to upgrade boys locker room at Fogerty Arena
Monetary	\$ 1,480.00	Rebounders Booster Club (B Basketball)	Athletics & Activities-transportation expense support
Monetary	\$ 24.00	Wells Fargo Community	Centerview Elementary student needs
Monetary	\$ 10.30	Community Members attending the City of Spring Lake Park Park and Rec Annual Turkey Shoot	Community Education – Panther Pantry
Monetary	\$ 1,000.00	SLP Lions	SLPHS families in need – Thanksgiving dinners
Monetary	\$ 60.00	Medtronic Your Cause	Spring Lake Park High School
Monetary	\$ 50.00	Wells Fargo Community	Spring Lake Park Schools
Monetary	\$ 140.00	Lighthouse School	Supplemental field trip funds
Monetary	\$ 30.00	Wells Fargo Community	Westwood Intermediate School
Monetary	\$ 98.80	Boston Scientific Employee Giving	Westwood Intermediate School
Monetary	\$ 85.00	Wells Fargo Community	Woodcrest Spanish Immersion student needs
<b>Total</b>	<b>\$ 7,978.10</b>		

**Non-Monetary Donations**

<b>Item</b>	<b>Donor</b>	<b>Purpose/To</b>
Full Body Swing	Sarah Broton and family	Early Childhood – students with special needs
Books/toys	Rachael Kabiri	Early Childhood DSC – student needs
Clothes	Travis and Bridget Nickelson	Northpoint Elementary – extra items for nurse office
Dishtowels	Cindy Wiedewitch	Northpoint Elementary-Power Hour Opportunities
Box Dinners	Emmanuel Christian Center	Northpoint Elementary, Woodcrest Spanish Immersion, Centerview Elementary families in need
Turkey Dinners	Cub Scouts Pack 714	Northpoint Elementary, Woodcrest Spanish Immersion, Centerview Elementary families in need
Food	Oak Crest residents; Students at Woodcrest Spanish Immersion; Community members attending the SLP Park/Rec turkey shoot	Panther Pantry food donations
Music/Math workbooks	Deb Szaflarski	Spring Lake Park High School students
Balls, jump ropes, footballs	Sandi Johnson	Woodcrest Spanish Immersion
Hats and mittens	St Philips Church group	Woodcrest Spanish Immersion

## 5. Resolution Honoring Departing School Board Member Jim Amundson

*Motion by Wheaton, seconded by Stroebel, to adopt the following resolution:*

WHEREAS, Jim Amundson has served on the School Board of Independent School District 16 for a total of 8 years in this most recent set of two terms, with total years of service to School District 16 of 16 years on the school board;

WHEREAS, he has always championed the needs of children and students; and

WHEREAS, he has unselfishly given of himself to represent the students, staff, parents, and the residents of District 16 honestly and fairly; and

WHEREAS, we, Jim's Board colleagues and staff associates, wish to recognize him for his work and dedication to make District 16, Spring Lake Park Schools, a better place to learn and work.

NOW THEREFORE BE IT RESOLVED, the School Board of Independent School District 16 extends the District's gratitude to Jim Amundson for his selfless work for the district, and our best wishes for his good health, happiness, and a personally rewarding future.

Member Amundson shared words of thanks and appreciation, highlighting examples of district accomplishments over the last 20 years. Highlights included: the development of the district vision, building of an aligned strategic plan and district operational plan, working with board members who are professional and have their hearts in the right place, the financial stability of the district, implementation of technology, credibility and trust in partnership during teacher negotiations, exceptional facilities across the district, growth and impact of the Panther Foundation. Amundson graduated from Spring Lake Park Schools and has three children, who at the end of this school year, will have graduated from Spring Lake Park Schools as well. Amundson stated it's been a great honor to serve the district and thanked those who voted him in to the position. Board members and Dr. Ronneberg shared their thanks and appreciation of Amundson's service, insight, leadership, and time on the board.

(Wheaton was acting clerk for this resolution)

Roll Call: Ayes: Forsberg, Kreun, Wheaton, Stroebel, Hennen, Amundson

*Resolution adopted. (6-0)*

## 6. Approval of the 2020-2021 School Calendar

*Motion by Forsberg, seconded by Wheaton, to approve the proposed 2020-2021 school calendar.*

*Motion carried unanimously with all member present voting yes. (6-0)*

## **H. BOARD FORUM AND REPORTS**

Student Representatives Nadine Musa and Juwaria Jama shared information on events at the high school, including the amazing race, the winter carnival in partnership with the local community, and holiday lunch.

Member Kreun attended the Centerview PTO meeting, and gave a recap of a recent visit by the MN Vikings mascot and Veteran's Day event at Centerview. Vice-chairperson Stroebel shared an update on AMSD. Member Forsberg shared updates on delegate assembly and NEMetro 916. Chairperson Hennen attended the recent Woodcrest Spanish Immersion PTO meeting and mentioned the upcoming MSBA annual meeting in January.

**I. CLOSED SESSION**

*Motion by Wheaton, seconded by Forsberg, to enter into Closed Session to discuss employee negotiations. Motion carried unanimously with all members present voting yes. (6-0). Entered into Closed Session at 8:05pm.*

*Motion by Forsberg, seconded by Wheaton, to reconvene the meeting. Motion carried unanimously with all members present voting yes. (6-0). Meeting reconvened at 8:23pm.*

**G. ACTION ITEMS, continued**

7. Approval of Spring Lake Park Administrators Agreement for 2019-2020, 2020-2021 and 2021-2022

*Motion by Wheaton, seconded by Forsberg, to approve the proposed 2019-2020, 2020-2021 and 2021-2022 agreement between Spring Lake Park School District 16 and Spring Lake Park Schools Administrators. Motion carried unanimously with all members present voting yes. (6-0)*

**J. ADJOURNMENT**

*Motion by Amundson, seconded by Stroebel, to adjourn the meeting. Motion carried unanimously with all member present voting yes. (6-0). Meeting adjourned at 8:24pm.*