

AAAIS TRANSCRIPT RELEASE AUTHORIZATION (For Rising Grades 1-12)

Instructions to parents/legal guardians: Please complete the top portion of this form and ask the appropriate personnel at the applicant's current school to release the following for your child to the school(s) whose box(es) you have checked below.

- Complete school record for the current year and prior two years
- All standardized test results
- Complete discipline record
- Principal & teacher evaluation forms (if not uploading in Ravenna)

Applicant's Name: _____ Applying to Grade: _____
(First) (Middle) (Last)

Current School: _____ School Phone Number: _____

School Address: _____

I, the undersigned, authorize you to release to the school(s) checked below a **certified copy** of my **child's complete transcript (including grades, credits, discipline record, and all standardized test results for the current year and two years prior)**. I also authorize you to send all end-of-year scores immediately upon availability. I understand that the school record, end-of-year scores, and the enclosed evaluation form(s) become the confidential property of the school(s) and **are not subject to parental review**.

Signature of Parent or Legal Guardian

Date

IMPORTANT - SCHOOLS PLEASE READ

The Atlanta Area Association of Independent Schools (AAAIS) has created common transcript release and evaluation forms to make your efforts easier. These forms are to be used for applicants to Grades 1-12. **If a school has an asterisk next to their name, they prefer all documents (including transcripts) be uploaded through Ravenna, or other online portal, rather than mailed. Schools listed with an email address prefer all documents to be emailed, and schools with an asterisk and email address prefer all documents to be uploaded to Ravenna, or other online portal, or emailed.**

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|--|--|---|--|
| <p><input type="checkbox"/> Academe of the Oaks
146 New St.
Decatur, GA 30030
info@academeatlanta.org</p> <p><input type="checkbox"/> Arbor Montessori School
2998 Lavista Rd.
Decatur, GA 30033
admissions@arbormontessori.org</p> <p><input type="checkbox"/> Athens Academy
1281 Spartan Ln.
Athens, GA 30606
admissions@athensacademy.org</p> <p><input type="checkbox"/> Atlanta Girls' School
3254 Northside Pkwy.
Atlanta, GA 30327
admissions@atlantagirlsschool.org</p> <p><input type="checkbox"/> Atlanta International School *
2890 North Fulton Dr.
Atlanta, GA 30305
dhandler@aischool.org</p> <p><input type="checkbox"/> Ben Franklin Academy
1585 Clifton Rd. NE
Atlanta, GA 30329
bfa@benfranklinacademy.org</p> <p><input type="checkbox"/> Brandon Hall School
1701 Brandon Hall Dr.
Atlanta, GA 30350
admissions@brandonhall.org</p> <p><input type="checkbox"/> Cumberland Academy of Georgia
650-A Mt. Vernon Hwy. NE
Atlanta, GA 30328
admissions@cumberlandacademy.org</p> <p><input type="checkbox"/> Eaton Academy
1000 Old Roswell Lakes Pkwy.
Roswell, GA 30076
mcohan@eatonacademy.org</p> <p><input type="checkbox"/> GRACEPOINT School
570 Piedmont Rd.
Marietta, GA 30066
kyle.bice@gracepointschool.org</p> | <p><input type="checkbox"/> Greater Atlanta Christian School
1575 Indian Trail Rd.
Norcross, GA 30093
admissions@greateratlantachristian.org</p> <p><input type="checkbox"/> Heritage Preparatory School *
1700 Piedmont Ave.
Atlanta, GA 30324
registrar@heritageprep.org</p> <p><input type="checkbox"/> High Meadows School *
1055 Willeo Rd.
Roswell, GA 30075
pvolrath@highmeadows.org</p> <p><input type="checkbox"/> Holy Innocents Episcopal School *
805 Mt. Vernon Hwy. NW
Atlanta, GA 30327
katie.patrick@hies.org</p> <p><input type="checkbox"/> Holy Spirit Preparatory School *
4449 Northside Dr.
Atlanta, GA 30327
admissions@holyspiritprep.org</p> <p><input type="checkbox"/> Marist School *
3790 Ashford Dunwoody Rd. NE
Atlanta, GA 30319
admissions@marist.com</p> <p><input type="checkbox"/> Mills Springs Academy
13660 New Providence Rd.
Alpharetta, GA 30004
sfitzgerald@millsprings.org</p> <p><input type="checkbox"/> Mount Vernon School *
510 Mount Vernon Hwy. NE
Atlanta, GA 30328
admissions@mountvernonsschool.org</p> <p><input type="checkbox"/> Notre Dame Academy
4635 River Green Pkwy.
Duluth, GA 30096
admissions@ndacademy.org</p> <p><input type="checkbox"/> Pace Academy *
966 West Paces Ferry Rd.
Atlanta, GA 30327
ashley.stafford@paceacademy.org</p> <p><input type="checkbox"/> Paideia School *
1509 Ponce de Leon Ave.
Atlanta, GA 30307
admissions@paideiaschool.org</p> | <p><input type="checkbox"/> Pinecrest Academy
955 Peachtree Pkwy.
Cumming, GA 30041
cwilson@pinecrestacademy.org</p> <p><input type="checkbox"/> Porter Academy
200 Cox Rd.
Roswell, GA 30075
brichard@porteracademy.org</p> <p><input type="checkbox"/> Springmont *
5750 Long Island Dr. NW
Atlanta, GA 30327
admission@springmont.com</p> <p><input type="checkbox"/> St. Benedict's Episcopal School *
2160 Cooper Lake Rd.
Smyrna, GA 30080
admissions@stbs.org</p> <p><input type="checkbox"/> St. Francis (K-8)
9375 Willeo Rd.
Roswell, GA 30075
mweiss@sfschools.net</p> <p>Grades 9-12
13440 Cogburn Rd.
Milton, GA 30075
bbryan@sfschools.net</p> <p><input type="checkbox"/> St. Martin's Episcopal School *
3110-A Ashford Dunwoody Rd.
Atlanta, GA 30319
aboyer@stmartinschool.org</p> <p><input type="checkbox"/> St. Pius X Catholic High School *
2674 Johnson Rd. NE
Atlanta, GA 30345
mwack@spx.org</p> <p><input type="checkbox"/> The Children's School *
345 10th St. NE
Atlanta, GA 30309
admission@tcsatl.org</p> <p><input type="checkbox"/> The Friends School of Atlanta *
862 S Columbia Dr.
Decatur, GA 30030
anegron@friendsschoolatlanta.org</p> | <p><input type="checkbox"/> The Galloway School *
215 Chastain Park Ave. NW
Atlanta, GA 30342
admissions@gallowayschool.org</p> <p><input type="checkbox"/> The Heritage School *
2093 Highway 29 N.
Newnan, GA 30263
admissions@heritageschool.com</p> <p><input type="checkbox"/> The Howard School
1192 Foster St. NW
Atlanta, GA 30318
dbrantley@howardschool.org</p> <p><input type="checkbox"/> The Lovett School *
4075 Paces Ferry Rd. NW
Atlanta, GA 30327
admission@lovetts.org</p> <p><input type="checkbox"/> The Walker School *
700 Cobb Pkwy N.
Marietta, GA 30062
admission@thewalkerschool.org</p> <p><input type="checkbox"/> Trinity School *
4341 Northside Pkwy. NW
Atlanta, GA 30327
admissions@trinityatl.org</p> <p><input type="checkbox"/> Wesleyan School *
5405 Spalding Dr.
Peachtree Corners, GA 30092
spryor@wesleyanschool.org</p> <p><input type="checkbox"/> Westminster *
1424 West Paces Ferry Rd. NW
Atlanta, GA 30327
documents@westminster.net</p> <p><input type="checkbox"/> Whitefield Academy *
1 Whitefield Dr. SE
Smyrna, GA 30126
admissions@whitefieldacademy.com</p> <p><input type="checkbox"/> Woodward Academy *
1662 Rugby Ave.
College Park, GA 30337
admissions@woodward.edu</p> |
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