

## "Professional Skills" Standards to be assessed for each student

Student participates cooperatively and respectfully in groups and collaborative tasks.

Student completes tasks on time and with accuracy.

What this score says to a potential employer

5	<p>Student characteristics of a 5:</p> <ul style="list-style-type: none"> <li>• Exemplary work with others in groups</li> <li>• Very respectful of others</li> <li>• Demonstrates leadership consistently</li> <li>• Improves the classroom learning environment through his/her involvement.</li> </ul>	<p>Student characteristics of a 5:</p> <ul style="list-style-type: none"> <li>• Always completes tasks on time (1 or 2 late assignments per semester)</li> <li>• Consistently high level of accuracy</li> <li>• 0 missing assignments</li> </ul>	<p>This will be an exceptional employee that works well with others and someone that I can count on consistently to complete required tasks accurately and on time. This employee will require very little training to be effective. He/She could be a leader.</p>
4	<p>Student characteristics of a 4:</p> <ul style="list-style-type: none"> <li>• Works productively with others</li> <li>• Respectful of others</li> <li>• Contributing team member</li> <li>• Demonstrates leadership periodically in class</li> </ul>	<p>Student characteristics of a 4:</p> <ul style="list-style-type: none"> <li>• Nearly always completes tasks on time (3 to 4 late assignments)</li> <li>• Consistently above average accuracy</li> <li>• Up to 2 missing assignments</li> </ul>	<p>This could be a great employee that works well with others and will complete tasks on time with good accuracy. This employee would need only standard training and has potential as a future leader.</p>
3	<p>Student characteristics of a 3:</p> <ul style="list-style-type: none"> <li>• Works adequately in groups when requested</li> <li>• Mostly respectful of others</li> <li>• Does what is required of him/her and doesn't typically go beyond the teacher's minimum requirements in class.</li> </ul>	<p>Student characteristics of a 3:</p> <ul style="list-style-type: none"> <li>• Completes tasks on time a majority of the time (5 to 6 late assignments)</li> <li>• Completed work accuracy is average or better.</li> <li>• Up to 3 missing assignments</li> </ul>	<p>This could be an employee that will do as requested and complete most tasks on time with acceptable accuracy. This employee may require additional training to become highly effective or become a leader.</p>
2	<p>Student characteristics of a 2:</p> <ul style="list-style-type: none"> <li>• Works with others when required</li> <li>• Occasionally has issues with respecting others</li> <li>• Contributes minimally to tasks</li> </ul>	<p>Student characteristics of a 2:</p> <ul style="list-style-type: none"> <li>• Has difficulty getting tasks completed on time (6 to 8 late assignments)</li> <li>• Completed work accuracy is sometimes below average</li> <li>• 4 to 6 missing assignments</li> </ul>	<p>This could be an employee that can do what is requested but may have some difficulties with other employees as well as completing tasks accurately and on time. This employee could require additional training and supervision to be effective.</p>
1	<p>Student characteristics of a 1:</p> <ul style="list-style-type: none"> <li>• Has difficulty working with others</li> <li>• Can become disrespectful to others in a group or in the classroom</li> <li>• Rarely contributes to tasks</li> </ul>	<p>Student characteristics of a 1:</p> <ul style="list-style-type: none"> <li>• Regularly has late work (9 or more late assignments)</li> <li>• Completed work tends to be consistently below average in accuracy</li> <li>• Missing 7 or more assignments</li> </ul>	<p>This could be an employee that is challenging to work with and may create issues in the work place. All other factors considered, this employee would require significant supervision or be more suited for a position that did not require peer cooperation.</p>