

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
DECEMBER 9, 2019 MEETING MINUTES
5:30 pm, 25 Newton Road, Woodbridge, CT

COMMITTEE MEMBERS PRESENT

Chairperson John Belfonti, Patricia Cardozo, Matthew Giglietti, John Grabowski, Joseph Nuzzo, Jennifer Turner

COMMITTEE MEMBERS ABSENT

None

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Theresa Lumas, Kathleen Kovalik, Thomas Norton, James Saisa

BOARD OF EDUCATION MEMBERS PRESENT

None

1. Call to Order

Chairperson Belfonti called the meeting to order at 5:35 p.m.

2. Discussion and Possible Action on Minutes

a. Finance Committee Meeting – November 11, 2019

*MOTION by Matthew Giglietti, Second by Patricia Cardozo, to approve minutes as submitted
VOTES IN FAVOR, 4 (Grabowski, Turner, Giglietti, Cardozo)
ABSTAINED, 1 (Nuzzo)
MOTION CARRIED*

3. Public Comment

None

4. Discussion and Possible Action on Contracts over \$35,000 (attachment)

a. Athletic Projects

*MOTION by Matthew Giglietti, Second by Joseph Nuzzo, to recommend the Amity Board of Education award the athletic facilities projects at Amity Regional High School at the bid price of \$3,167,960 to FieldTurf, USA, Inc. of Montreal, QC
VOTES IN FAVOR, 5 (unanimous)
MOTION CARRIED*

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
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5. **Budget Update**

6. **Adult Education Update**

7. **Discussion of Monthly Financial Statements**

8. **Director of Finance and Administration Approved Transfers Under \$3,000**

9. **Discussion and Possible Action on Budget Transfers over \$3,000**

MOTION by Patricia Cardozo, Second by Matthew Giglietti, to recommend the Amity Board of Education approve the following budget transfer to cover the initial costs of the design, permitting, and layouts for the athletic facilities project:

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-14-2510-5330	Professional Technical Services		\$20,000
05-15-0000-5850	Contingency	\$20,000	

*VOTES IN FAVOR, 5 (unanimous)
MOTION CARRIED*

10. **Other**

a. **Update on Audit**

11. **Adjourn**

*MOTION by John Grabowski, Second by Matthew Giglietti, to adjourn meeting
VOTES IN FAVOR, 5 (unanimous)
MOTION CARRIED*

Meeting adjourned at 6:00 p.m.

Respectfully submitted,
Pamela Pero
Pamela Pero
Recording Secretary

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Theresa Lumas
Director of Finance and Administration
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Phone (203) 397-4813
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To: Dr. Jennifer Byars, Superintendent of Schools

From: Theresa Lumas, Director of Finance and Administration

Re: Award of Contracts of \$35,000 or More REVISED

Date: December 5, 2019

Facilities:

1. Athletic Facilities Projects:

A bond referendum was held on Wednesday, December 4, 2019 and facilities projects were approved by the voters. FieldTurf USA, Inc. bid pricing is available through the Capital Regional Education Council (CREC) municipal purchasing cooperative in Connecticut and its affiliate the Association of Education Purchasing Agencies (AEPA). The District has utilized the CREC cooperative purchasing arrangement previously, including with the Tremco Roof Restoration bond project in 2012.

Information on the cooperative purchasing agreement, FieldTurf USA, Inc references, and project timeline are attached.

The breakdown of the costs related:

1. Install a walkway complying with Americans with Disabilities Act requirements, permanent bleachers and scoreboard on field #3 at Amity Regional High School, and any related work at an estimated cost of \$317,990.
2. Replace track with a post-tensioned concrete designed track, replace scoreboard, replace light poles and lights, install an all-weather field at the stadium at Amity Regional High School, and all associated design work and any related work, at an estimated cost of \$2,810,859.
3. Performance and payment bonds at a cost of \$39,111.

Motions:

Amity Finance Committee:
Move to recommend the Amity Board of Education award –

Amity Board of Education:

Move to award –

...the athletic facilities projects at Amity Regional High School at the bid price of \$3,167,960 to FieldTurf, USA, Inc of Montreal, QC.



PURCHASING MADE EASY

THE ULTIMATE SURFACE EXPERIENCE AND SELECTION FROM SMARTBUY



SPORTS SURFACES AVAILABLE THROUGH:



- ▶ FieldTurf Synthetic Turf
- ▶ Beynon Running Tracks
- ▶ Tennis & Basketball Courts
- ▶ Complete Surface Construction

The Capital Regional Educational Council (CREC) is a municipal purchasing cooperative in Connecticut and is an affiliate of the Association of Educational Purchasing Agencies (AEPA).

The AEPA is a nation procurement consortium. 27 States joined the AEPA to issue simultaneous Invitations for Bids (IFB). FieldTurf USA Inc. was awarded IFB #016 for Athletic Sports Surfaces.

Contract Number: #016

Surfaces have already been bid at a national level so there is no need to duplicate the bid process.

BENEFITS OF SMART BUY PURCHASING PROGRAM:

- ▶ Pre-determined, preferential pricing.
- ▶ Prevent duplication and expense of bid process.
- ▶ Turn-key process.
- ▶ Expedite the purchase/installation of sport surface.
- ▶ Obtain the products you want at a competitive price.

FOR INFORMATION - ERIC FISHER - DIRECTOR OF SALES- SMARTBUY

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PROJECT LIST

PROJECT NAME	STATE	PRODUCT	YEAR
Wolcott Park Tennis	CT	Post tension concrete & court surfacing	2019
New Fairfield Tennis	CT	5 Tennis Courts (Post Tension)	2019
Darien HS Baseball	CT	FTHD 2	2019
Hall High School Turf Replacement	CT	FieldTurf Vertex FTVT-57 + site work	2019
Ludlowe HS Tennis Court Reconstruction	CT	Installation of post tension concrete system-6 courts	2019
Norwalk HS Tennis	CT	Tennis court installation- 6 Tennis Courts	2019
Glastonbury High School	CT	FTRV 360 2.5"	2018
Darien High School Stadium	CT	FTHD 57	2018
Darien High School Track	CT	Blue BSS Spray Coat	2018
Indian Ledge Park	CT	Vertex Prime	2018
Norwalk HS Replacement	CT	FT Rev 360 & site work	2018
Brien McMahon Field`	CT	Turf - Need Specifics	2017
Lyman HS Track	CT	Red Plexitrac	2017
Bittner Park Skate Park	CT	Hinding Post Tention concrete skate park	2017
Trumbull High School	CT	Vertex Prime 2"	2017
Cheshire HS Tennis	CT	Tennis	2016
Rocky Hill High School	CT	XTHD 65	2015
Brien McMahon High School	CT	XTHD 65 and Site Work	2015
Westside Missdle School	CT	Vertex 2.25"	2015
Nathan Hale Middle School	CT	FieldTurf XT-57, XT 65	2014
Granby High School Stadium	CT	XM6-65 & BSS 200	2013
Granby High School Soccer	CT	XM6-50 2"	2013
Treadwell Park	CT	FieldTurf XT HD 65 & remove dispose	2013
Farmington High School	CT	Poly-4000	2013



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Athletic Field Improvement
at Amity High School
Approximate Cash Flow Projection

	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Total
Design/Permitting/Layouts/CA	\$20,000	\$25,000	\$25,000	\$15,000	\$15,000	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000	\$5,000	\$160,000
Construction							\$590,000	\$590,000	\$590,000	\$590,000	\$608,849	\$2,968,849
Total	\$20,000	\$25,000	\$25,000	\$15,000	\$15,000	\$15,000	\$600,000	\$600,000	\$600,000	\$600,000	\$613,849	\$3,128,849

*Total project cost for purposes of this approximate cash flow projection assumes the construction value to be \$3,128,849 which excludes the potential expenditure of contingency and financing costs that are included in the total referendum allocation

**Athletic Facility Improvements
at Amity High School
Tentative Project Schedule
Created: November 27, 2019**

TASKS

	2019	2020												
	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.			
Referendum (12/4/19)														
Site Investigation														
Topographic Survey														
Geotechnical Services														
Electrical Investigation														
Wetlands Delineation/Report														
Concept Update/Program Verification														
Preliminary Design														
Regulatory Permits														
Final Design														
Pre-Construction Coordination														
Construction														

Tentative Start Date 6/12/20
Approximately 120 days

Key Meetings

- Team Meeting - 12/5/19
- Board of Education Meeting - 12/9/19
- Team Meeting - 2/11/20
- Others to be scheduled

SmartBuy Coop Installation List - CT

PROJECT NAME	Year	OWNER	City	State	Entity	Product
Portland High School Tennis Court Repair	2020	Town of Portland	Portland	CT	Town	Pressure wash, repair, and resurface 6 existing tennis courts
Wolcott Park Tennis	2019	Town of West Hartford	West Hartford	CT	Town	Post tension concrete & court surfacing
New Fairfield Tennis	2019	New Fairfield Public Schools	New Fairfield	CT	SD	5 Tennis Courts (Post Tension)
Darien HS Baseball	2019	Darien Public Schools	Darien	CT	SD	FTHD 2
Hall High School Turf Replacement	2019	Town of West Hartford	West Hartford	CT	Town	FieldTurf Vertex FTVT-57 + site work
Ludlowe HS Tennis Court Reconstruction	2019	Town of Fairfield	Fairfield	CT	Town	Installation of post tension concrete system -6 courts
Norwalk HS Tennis	2019	City of Norwalk	Norwalk	CT	City	Tennis court installation- Six Tennis Courts
Burton Family Football Complex	2018	University of Connecticut	Storrs	CT	University	FTRV 360
Glastonbury High School	2018	Town of Glastonbury	Glastonbury	CT	Town	FTRV 360 2.5"
Darien High School Stadium	2018	Town of Darien	Darien	CT	SD	FTHD 57
Darien High School Track	2018	Town of Darien	Darien	CT	SD	Blue BSS Spray Coat
Indian Ledge Park	2018	Town of Trumbull	Trumbull	CT	Town	Vertex Prime
Norwalk HS Replacement	2018	City of Norwalk	Norwalk	CT	City	FT Rev 360 & site work
Brien McMahon Field	2017	City of Norwalk	Norwalk	CT	City	Turf - Need Specifics
Lyman HS Track	2017	Lebanon Public Schools	Lebanon	CT	SD	Red Plexitrac
Bittner Park Skate Park	2017	Town of Guilford	Guilford	CT	City	Hinding Post Tention concrete skate park
Trumbull High School	2017	Town of Trumbull	Trumbull	CT	Town	Vertex Prime 2"
Cheshire HS Tennis	2016	Town of Cheshire Parks and Recreation	Cheshire	CT	Parks	Tennis
Rocky Hill High School	2015	The Town of Rocky Hill	Rocky Hill	CT	SD	XTHD 65
Brien McMahon High School	2015	City of Norwalk	Norwalk	CT	City	XTHD 65 and Site Work
Westside Missdle School	2015	City of Danbury	Danbury	CT	City	Vertex 2.25"
Nathan Hale Middle School	2014	City of Norwalk	Norwalk	CT	City	FieldTurf XT-57, XT 65
Granby High School Stadium	2013	Town of Granby	Granby	CT	City	XM6-65 & BSS 200
Granby High School Soccer	2013	Town of Granby	Granby	CT	City	XM6-50 2"
Treadwell Park	2013	Town of Newtown	Newtown	CT	Town	FieldTurf XT HD 65 & remove dispose
Farmington High School	2013	Town of Farmington	Farmington	CT	SD	Poly-4000
Weed Beach	2013	Town of Darien	Darien	CT	SD	(6) Post Tensioned Concrete Courts
Jonathan Law	2013	Milford Board of Education	Milford	CT	BOE	(4) New Tennis Courts
Bloomfield High School	2012	Bloomfield Board of Education	Bloomfield	CT	S.D.	Poly-4000 - 1/2" depth BLUE
Cherry Lawn Park	2012	Town of Darien	Darien	CT	City	Resurface 3 Courts, 1 New Court
Joseph A. Foran HS	2012	Milford Board of Education	Milford	CT	S.D.	4 Tennis Courts
Robert E. Fitch High School	2012	Groton Public Schools	Groton	CT	S.D.	3 Tennis Courts & Crack Repair
New Fairfield High/Middle	2011	Town of New Fairfield	New Fairfield	CT	City	Atlas Poly 4000
Danbury High School	2011	City of Danbury	Danbury	CT	City	FieldTurf Vertex 2.25" & Sitework
New Canaan High School	2011	Town of New Canaan	New Canaan	CT	City	BSS 1000 FP Top
Rogers Park	2009	City of Danbury	Danbury	CT	City	Duraspine 2.5" & Site
Joel Barlow	2009	Region 9 Board of Education	Redding	CT	S.D.	Poly 4000 & Site