

**NORWICH BOARD OF EDUCATION
Norwich, Connecticut**

**APPROVED MINUTES OF:
April 9, 2019
REGULAR BOARD MEETING – BOARD OF EDUCATION
KELLY MIDDLE SCHOOL COMMUNITY ROOM**

PRESENT: Dr. Yvette Jacaruso, Joyce Werden, Heather Romanski, Dennis Slopak, Robert Aldi, Mark Kulos, Patricia Staley and James Maloney.

ABSENT: Aaron Daniels

STAFF: Abby I. Dolliver, Superintendent
Dr. Thomas J. Baird, Assistant Superintendent
Athena L. Nagel, Business Administrator
Jamie H. Bender, Director of Student Services & Special Education
Amber Rutigliano, Administrative Assistant to the Superintendent
Administrators, Principals and Teachers

MEDIA: N/A

Dr. Yvette Jacaruso called the meeting to order at 5:30 p.m. and a quorum was declared.

Dr. Jacaruso asked Robert Aldi to lead the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION: Made by Robert Aldi (seconded by Joyce Werden) to approve the minutes of the March 12, 2019 meeting. Motion passed unanimously.

REPORT OF THE CHAIRPERSON:

Dr. Jacaruso reported on:

- Dr. Jacaruso attended the All City Music Festival (Mark Kulos & Dennis Slopak also attended)
- Evening with an Author-Otis Library fundraiser: April 12, 2019

REPORT OF THE SUPERINTENDENT:

Mrs. Dolliver reported on:

- Enrollment
- Summer Meals-update & changes to state requirements
- Rising Star Director of Food Services Award-Erin Perpetua
- Budget Information Session/Facebook Live event: May 7, 2019 at 6pm
- School Messenger regarding City Council public budget hearing
- NFA Math placement tests for current NPS 8th grade students
- NFA will present their new programs at the May BOE meeting
- All City Music Festival
- Carol Erickson-student nurse-connection-past student
- CSDE Opportunity District recent meeting/presentation
- Starbuck's traffic situation update
- CAPSS Early Childhood Advisory Council

- Invention Convention at Moriarty and Global Studies
- Autism Health & Wellness Fairs: April 2nd (Kelly & UCFS), April 11th (Huntington)
- Moriarty Health & Wellness Fair: April 10th
- Uncas School-Gathering of the Hearts & Minds ceremony: April 11th

MOTION: Made by Robert Aldi (seconded by Mark Kulos) to amend the motion regarding Lyman High School as a high school choice for Norwich students to not include transportation. Motion passed 7-1. Heather Romanski voted in opposition.

MOTION: Made by Tricia Staley (seconded by Mark Kulos) to approve Lyman High School as a school choice for Norwich student with no transportation. Motion did not pass. Robert Aldi, Dennis Slopak, Heather Romanski and Tricia Staley voted in opposition. James Maloney, Mark Kulos, Joyce Werden and Yvette Jacaruso voted in support.

MOTION: Made by Joyce Werden (seconded by Dennis Slopak) to approve Waterford High School as a high school choice for Norwich students. Motion passed 6-2. Patricia Staley and Heather Romanski voted in opposition.

MOTION: Made by Mark Kulos (seconded by James Maloney) for the Norwich Board of Education, Pursuant to C.G.S. Section 10-215f., to certify that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2019, through June 30, 2020. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups. Motion passed unanimously.

MOTION: Made by Tricia Staley (seconded by Joyce Werden) for the Norwich Board of Education to allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. Motion passed unanimously.

MOTION: Made by James Maloney (seconded by Mark Kulos) for the Norwich Board of Education to allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. Motion passed unanimously.

DISTRICT IMPROVEMENT INITIATIVE

Lynn DePina presented an overview of Bishop and Case Street Early Learning Center programs. This included classroom descriptions, grants/funding, Special Education and accountability.

Adam Rosenberg, Principal of Veterans Memorial School discussed their School Improvement Plan. This included three focus areas (1) Math, (2) Personalized Learning and (3) Culture and Climate.

REPORT OF THE ASSISTANT SUPERINTENDENT

Dr. Baird reported on:

- Work with CSDE regarding Title IV grant revision, allocation to private schools
- Recruitment Fairs at CCSU, ESCU and UCONN
- Curriculum Council and Professional Development & Evaluation Committee meetings
- Prioritizing professional development and curriculum projects
- Finalizing curriculum development calendar for Summer 2019
- Finalizing professional development calendar for 2019-2020 school year
- Magnet lottery closed, now accepting applications for the wait list, lottery draw: April 26th

MOTION: Made by Joyce Werden (seconded by Dennis Slopak) to approve the IDEA Grant for Fiscal Year 2020. Motion passed unanimously.

REPORT OF THE BUSINESS ADMINISTRATOR

Athena Nagel reported on:

- Food Services update on hot suppers at Bishop, Huntington and Kelly in March.
- Food Services planning for summer meals-changes in the state that will affect program
- Technology Department answered & resolved 299 requests in March
- Currently converting older Microsoft Server licensing in the district
- Facilities Department completed and on-going projects
- Business Office conversion to Munis and on-going training.
- Transportation Department: FirstView is ready to implement at Uncas School

Policy Committee

The following policies were presented for review and First Read:

- Policy #1055: Pupil Participation in Civic and Community Affairs
- Policy #1330/1330(a): Use of School Facilities
- Policy #3260: Sale & Disposal of Books, Equipment & Supplies
- Policy #3300: Expenditures/Expending Authority
- Policy #3323: Soliciting Prices (Bids & Quotations)

The following policies were presented for First Read for possible deletion:

- Policy #1140: Community Relations-Use of Students
- Policy #1314: Soliciting Funds from/by School Personnel
- Policy #1316(a): Public/Personnel Conduct on School Property
- Policy #1321(a): Public Performance by Students
- Policy #1322: Contests for Students
- Policy #1325(a): Advertising & Promotion

- Policy #1412: Fire Department
- Policy #1610/1620: Private School Access to NPS Programs
- Policy #2210: Leeway in Absence of Board Policy
- Policy #2220: Representative & Deliberative Groups
- Policy #2231(a): Policy & Regulation Systems-Policy Manual
- Policy #2250: Monitoring/Reporting of District Activities
- Policy #3400: Accounts-Accounting Records
- Policy #3440: Inventories

Budget Expenditure Committee

- Budget Information Session: May 7, 2019 at 6pm (Kelly Community Room)
- Next Meeting: May 14, 2019 from 5-6pm (Kelly Community Room)

School Facilities Committee

Tricia Staley reported on the April 3rd meeting. The survey results were reviewed. There were a total of 537 responses, with 419 of those being Norwich residents. They are in the process of narrowing down next steps and a timeline. The next meeting will be held on May 1st at 6pm.

Integrated Day Charter School Liaison

Joyce Werden reported that she clarified her role as a “liaison” for communication at the last board meeting. She also shared at the last meeting all of the locations that Norwich transports students to.

LEARN Liaison

Yvette Jacaruso read a report provided by Al Daniels. The grand opening of the Ocean Avenue LEARN Academy is expected to occur in late April/early May. Executive Director, Eileen Howley announced her retirement effective July 1, 2019.

EXECUTIVE SESSION

MOTION: Made by Joyce Werden (seconded by Mark Kulos) to go into Executive Session. The motion passed unanimously.

The Board went into Executive Session at 7:15 pm. The Board returned from Executive Session at 7:30 pm. There were no votes taken.

MOTION: Made by Dennis Slopak (seconded by Tricia Staley) to adjourn the meeting. Motion passed unanimously.

The meeting was adjourned at 7:31 pm.

Respectfully submitted,

Heather Romanski

Heather Romanski,
Secretary