

RECORD OF PROCEEDINGS

Regular

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

Held at the M.L. Steele Creative Learning Center at 5:30 p.m.

Dec 16,
20¹⁹

Each meeting of the Amherst Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

President Rex Engle presided. Called to order at 5:30 p.m.

Pledge of Allegiance

Roll call vote:

Rex Engle, present; Marc Zappa, present; Teresa Gilles, present; Valerie Neidert, present; Ron Yacobozzi, Present.

Steven A. Sayers, Superintendent, present; Amelia Gioffredo, Treasurer/CFO, present.

2019-12-01

It was moved by Yacobozzi, seconded by Neidert to adopt the agenda as presented, including any addenda.

Roll Call vote:

Yacobozzi, aye; Neidert, aye; Gilles, aye; Zappa, aye; Engle, aye.

Good News Reports:

Mr. Andy Gibson, Amherst Jr. High Principal

- Group of students who showed act of kindness
- Mr. Kordeleski – Design I

Hearing of the public:

The Public Participation section of the Board of Education's agenda is specifically designed for the public to address the Board with their compliments and/or concerns. The Board welcomes and appreciates your comments. If you wish to address the board regarding a problem, please consider the following:

- First: Your comments should be factual and respectful of the rights of others.
- Second: Before addressing the Board with a specific problem, it is the Board's hope that you have first addressed the problem with the appropriate teacher, staff member or administrator. Individual statements should not exceed five (5) minutes and total time shall be a maximum of thirty (30) minutes.

Treasurer's Report: Mrs. Amelia Gioffredo

- Brief report on cash-basis reporting of revenues and expenditures for fiscal YTD.
- Interview process update for vacancy in Treasurer's office.

2019-12-02

It was moved by Gilles and seconded by Yacobozzi to approve the following recommendations:

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- A. Amend and/or approve the board minutes for the 11/18/19 Regular Board Meeting.
- B. Amend and/or approve the board minutes for the 11/10/19 Special Board Meeting.
- C. Approve the treasurer's financial reports for the month of November. (See Exhibits 8A, 8B, 8C)
- D. Approve the revision of appropriations and the "412 certificate":
- 200-9101 HS Yearbook from \$16,000 to \$20,500
 - 200-9202 AJH Ski Club from \$3,700 to \$5,200
 - 200-9158 Vo Ed from \$850 to \$3,125
 - 410-9218 Auxiliary from \$37,361.72 to \$37,795.81
 - 010-9203 Local Share Interest from \$0 to \$415,360.52
- E. Approve the following fund to fund transfers:
- from the 003 PI to the 034 Maintenance Fund in the amount of \$275,000.
- F. Approve **A RESOLUTION DETERMINING TO USE "LOCAL INTEREST EARNINGS" ALLOCABLE TO A CO-FUNDED PROJECT FUND TO PAY COSTS OF CERTAIN CLASSROOM RELATED LOCALLY FUNDED INITIATIVES, AND TO AUTHORIZE AND DIRECT THE RELATED TRANSFER OF SUCH INTEREST EARNINGS FROM FUND 010 TO 004** as per **Exhibit 8D**.
- G. Approve the Five-Year Forecast **2019-2020** as per **Exhibit 8E**.
- H. Approve the then-and-now invoice(s), thus certifying that both at the time the contract was made and at the time of the certificate, the amount of the contract was lawfully appropriated for such purposes of the contract. That the appropriation remains unencumbered and the available resources to pay the obligation are on-hand, or in the process of collection to the credit of the appropriate fund, in accordance with Ohio Revised Code §5705.41 as per **Exhibit 8F**:
- **LCCC – CCP Textbooks – Spring Semester 2019 - \$8,950 – PO 20201144**
 - **LCCC – CCP Textbooks – Summer Semester 2019 - \$2,450 – PO 20201144**
- I. Authorize the Treasurer to renew membership in OSBA (Ohio School Boards Association) for 2020.
- J. Accept and acknowledge the receipt of the following donations to the Amherst Schools:
- **VFW of Ohio Charities VFW Post 1662** for a \$500 donation to Powers Elementary School for the Positive Behavior Interventions & Support (PBIS) program.
 - **Lorain County Community College** for the donation of an exam table for the athletic department to use in the training room.
 - **Amherst Downtown & Betterment DBA: Main Street Amherst** for a \$100 donation to the SNL (Steele News Live) Telethon.

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- **Steve Sayers and family** for a \$6,000 donation to be used for the purpose of providing merit-based scholarships to graduating seniors and to provide assistance to students who are not able to pay for pay-to participate or field trip fees.

Roll call vote:

Gilles, aye; Yacobozzi, aye; Neidert, aye; Zappa, aye; Engle, aye.

Superintendent's Report:

Mr. Steve Sayers, Superintendent

- Mrs. Schwartz and staff are taking children on a field trip to the new Powers.

Administrative Committee Reports:

Mr. Mike Molnar, Assistant Superintendent

- Madrigals and Rotary.

Mr. Rex Engle JVS Representative

- Wrapping up 1st semester
- Cookie/poinsettia sale
- Visits to JVS; no decision on levy

Other Reports (Administrative Standing Committees)

- None

2019-12-03

It was moved by Neidert, seconded by Gilles to appoint Rex Engle as President Pro-Tempore to preside over the January 13, 2020 Organizational Meeting.

Roll call vote:

Neidert, aye; Gilles, aye; Yacobbozi, aye; Zappa, aye; Engle, aye.

2019-12-04

Moved by Yacobozzi, seconded by Gilles to approve the following:

A. Accept the following resignations as indicated for the **purpose of retirement** and authorize the Superintendent and/or Treasurer to execute any necessary documents relating to separation of employment:

- **Laurie Cogan**, Math Teacher, M.L. Steele, effective 5/30/20.
- **Betty Fox Lehman**, Intervention Specialist, Nord, effective 5/30/20.
- **Kim Malobabic**, Science Teacher, M.L. Steele, effective 9/1/20.

B. Employ the following individual(s), as indicated, on a 30 or 60-day probationary contract, for the **2019-2020** school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:

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- **Nereida Boyd**, 60-day probationary contract, Custodian II/Cleaner, Powers Elementary, effective 12/9/19.
 - **Austin Franks**, 60-day probationary contract, Custodian II/Cleaner, Nord School, effective 11/26/19.
 - **William King**, 60-day probationary contract, Custodian II/Cleaner, Nord School, effective 1/1/20.
 - **Joseph O'Brien**, 60-day probationary contract, PT Bus Driver, effective 12/16/19.
- C. Employ the following individual(s) as certified and/or classified substitutes for the 2019-2020 school year, as indicated, with compensation at the board-approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCI & FBI background check:
- **Zachary DeVecchio**, Media, effective 12/16/19
 - **Kyle Koller**, Media, effective 12/16/19
 - **Samantha McQuate**, Media, effective 12/16/19
 - **Nicholas Pagenstecher**, Classified, effective 12/2/19
- D. Employ **Jacob Schneider**, as a student worker, for Technology, at a rate of \$8.55 (minimum wage) per hour, effective 12/16/19.
- E. Approve the changes in contracted status for the following individuals for the 2019-2020 school year as indicated:
- **Amanda Skiddle**, Monitor, Nord School, from 3.25 hrs./day to 5.25 hrs./day.
- F. Grant a supplemental contract to the following individuals for the winter and/or year round extra-curricular activities during the 2019-2020 school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCII and FBI background check with compensation at the board approved rate:
- **Christopher Chapak**, Assistant Varsity Wrestling Coach, effective 11/29/19.
 - **Connor Morris**, Hockey Volunteer Coach, effective 12/2/19.
- G. Approve the unpaid medical leave of absence for **Jennifer Werner**, PT Teacher Aide, through the end of the 2019-2020 school year.
- H. Grant the following certified personnel a supplemental contract for their services as a home instruction tutor for the 2019-2020 school year, inclusive of summer 2020 if necessary, on an "as needed basis", with compensation at the board approved rate:
- **Karen Sultzbaugh**, effective 12/16/19

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- I. Approve the following Powers Elementary Kitchen Staff to work extra time, beyond their contracted hours, during Winter Break to get the New Powers Elementary Kitchen ready for service. They will not exceed a total of 150 hours:
- Annette Allison
 - Carol Palacios
 - Elizabeth Reifschneider
 - Christine Sarvas
- J. Approve the following game management and athletic event personnel to be paid according to the approved 2019-2020 Ancillary salary schedule out of the athletic fund as per **Attachment 12A**.
- K. Approve the appointment of **Laura Dulmage** as a **Library Trustee**, for a term of seven years, effective 1/1/20 through 12/31/27.
- L. Approve the new job description for **Technology Assistant** as per **Attachment 12B**.
- M. Amend the Administrative Support Staff Handbook to include the position of **Technology Assistant** as per **Attachment 12C**.
- N. Transfer **Andrew Baker** from Technology Aide to Technology Assistant at step 3, effective 1/1/20 with benefits as provided in the Administrative Support Staff Handbook.

Roll call vote:

Yacobozzi, aye; Gilles, aye; Neidert, aye; Zappa, aye; Engle, aye.

2019-12-05

It was moved by Neidert, seconded by Gilles to approve the following:

- A. Approve the swim lane agreement with **Splash Zone (LCMP)** as per **Exhibit 13A**.
- B. Approve the addendum to the contract with **ABA Outreach Services** for the 2019-2020 school year per **Exhibit 13B**.
- C. Approve the agreement with **Wolstein Center at Cleveland State University**, for the purpose of holding the 2020 Amherst M.L. Steele Commencement Ceremony on May 23, 2020 at 12 PM as per **Exhibit 13C**.
- D. Approve the agreement with **LaCentre**, for the purpose of holding the 2020 and 2021 Amherst M.L. Steele Prom(s) on May 2, 2020 and May 1, 2021, as per **Exhibit 13D**.
- E. Approve the following overnight field trip(s):
- **M.L. Steele Concert Choir** trip to Chicago, IL as per **Exhibit 13E**.
- F. Approve the **new and/or revised and rescinded board policies** as per **Exhibits 13F through 13U**:
13F - 1310
13G - 1340

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- 13H - 2431
- 13I - 5113.02
- 13J - 5200
- 13K - 5230
- 13L - 5350
- 13M - 5460
- 13N - 7300
- 13O - 7540
- 13P - 7540.04
- 13Q - 7544
- 13R - 8400
- 13S - 8403
- 13T - 8462
- 13U - 8500

Roll call vote:

Neidert, aye, Gilles, aye; Yacobozzi, aye, Zappa, aye; Engle, aye.

2019-12-06

It was moved by Yacobozzi, seconded by Zappa to approve the following:

- A. Approve the lease agreement with **Pitney Bowes** for the postage meter as per **Exhibit 14A**.

Roll Call Vote:

Yacobozzi, aye; Zappa, aye; Gilles, aye; Neidert, aye; Engle, aye.

2019-12-07

It was moved by Gilles, seconded by Zappa to adjourn.

Roll call vote:

Gilles, aye; Zappa, aye; Neidert, aye; Yacobozzi, aye; Engle, aye.

Board President, Rex Engle adjourned the meeting at 6:14 p.m.

Board President

Treasurer