

Victor Central School
Board of Education
PROPOSED AGENDA
Regular Meeting, Thursday, January 16, 2020 – 5:00 PM
Early Childhood School Boardroom
953 High Street
Victor, NY 14564

It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session and that the regular meeting will begin at 7:15 PM in the Intermediate School Auditorium.

✓ = Board Action Expected

1. Meeting Called to Order by President Deborah Palumbo-Sanders

- ✓ • *Motion to enter executive session to discuss the employment history of specific individuals.*
- ✓ • *Motion to return to regular session*

A. Moment of Silence

B. Pledge to the Flag

C. Greetings to Visitors

D. Reading of Fire Evacuation Procedure

(In case of a fire, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any Fire Department vehicles. Thank you!)

✓ **2. Approval of the Agenda**

3. Recognitions

- None at this time

4. Public Participation: The Board of Education invites you, members of the school community, to feel comfortable in sharing matters of interest or concern that you might have with us. Although the Board's work is open to the public, this is not a meeting with the public. All matters brought to the attention of the Board during the public session may be taken under consideration for future response or action. If you wish to speak, please sign-up at the table where you entered the Boardroom. The Chair will be happy to recognize those of you who wish to speak. When you approach the podium/microphone please identify yourself before presenting your thoughts.

(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 15 minutes.)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

✓ **5. Acceptance of Consent Items (5 min.)**

A. Minutes of the regular meeting of December 12, 2019;

B. Treasurer's Report for the month ending November 30, 2019;

C. Personnel Agenda;

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- D. Recommendations of the Committee on Special Education from the meetings of November 20, 2019, December 5, 6, 10, 11, 12, 13, 16, 17, 18, 19, 2019, January 2, 6, 7, 8, 10, 13, 14, 15, 16, 2020 and from the Committee on Preschool Special Education from the meetings of November 12, 2019, December 10, 16, 17, 2019, January 7, 2020;**
- E. Board Members to attend standing committee meetings;**
- F. K. Ballard, T. DeLucia, K. Elliott and C. Parks to attend the Monroe County School Boards Association Legislative Breakfast on 2/8/20 in Henrietta, NY;**
- G. Declare the following as surplus:**
 - **NEC VT585 Projector with VCS Tag # 010015;**
- H. Approve the following donations:**
 - **\$1,000.00 from PTSA to the Primary School in support of Field Days;**
 - **\$500.00 from ExxonMobil's 2019 Educational Alliance to the Early Childhood School;**
 - **HP Laserjet M402dn Printer from Dave Henderson to the Victor Central School District valued at \$200;**
- I. Resolution accepting the gift from Victor Community Baseball/Softball to fund a second Baseball Modified B Team for the 2019-2020 school year;**
- J. Approve budget transfer recommendations per the memorandum from Assistant Superintendent for Business Jay Schickling to Interim Superintendent Dennis Ford dated December 31, 2019.**

6. A. Campus News

- B. Social Emotional Learning Presentation** (*Roni Puglisi, Mary Banaszak, Karen Brion, Jen Check, Anne Clark, Kara Kupinski, Nick Sculli; 40 minutes*)

- C. Announcement of Budget Workshop** (*Jay Schickling; 3 min.*)

✓

- D. Approve the following trips:**
- 1. Outdoor Activities Club 9-12 to the Adirondack Mountains from 3/5/2020 – 3/8/2020;**
 - 2. Outdoor Activities Club 9-12 to the Adirondack Mountains from 5/14/2020 – 5/17/2020.**

7. Meeting Reports

- A. Monroe County School Boards Association Committees**
- B. Standing Committee Updates**

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8. **Public Comment:** The Board of Education invites you, members of the school community, to feel comfortable in sharing matters of interest or concern that you might have with us. Although the Board's work is open to the public, this is not a meeting with the public. All matters brought to the attention of the Board during the public session may be taken under consideration for future response or action. If you wish to speak, please sign-up at the table where you entered the Boardroom. The Chair will be happy to recognize those of you who wish to speak. When you approach the podium/microphone please identify yourself before presenting your thoughts.

(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 15 minutes.)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

9. **Upcoming Events**

- **Budget Workshop, Thursday, January 23, 2020**
- **Next Board Meeting, Thursday, February 13, 2020**
- **March Budget Meetings**

✓ 10. **Adjourn**

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Unapproved Minutes of Regular Meeting of December 12, 2019
Early Childhood School Auditorium and Boardroom
953 High Street
Victor, New York 14564

CALL TO ORDER	President Deborah Palumbo-Sanders called the meeting to order at 5:50 PM.
Members Present	Karen Ballard, Tim DeLucia, Chris Eckhardt, Kristin Elliott, Debbie Palumbo-Sanders, Christopher Parks, Mike Vistocco
ENTER EXECUTIVE SESSION	A motion was made by C. Parks, seconded by C. Eckhardt, to enter executive session at 5:50 PM to discuss the employment history of specific individuals. The motion was carried. 7 yes 0 no
REGULAR SESSION AND ADJOURN	A motion was made by T. DeLucia, seconded by K. Ballard, to return to regular session and adjourn the meeting at 6:53 PM. The motion was carried. 7 yes 0 no
CALL THE MEETING TO ORDER	President Deborah Palumbo-Sanders called the meeting to order at 7:16 PM.
APPROVE AGENDA	A motion was made by K. Ballard, seconded by C. Parks, to approve the revised agenda. The motion was carried. 7 yes 0 no
RECOGNITIONS	Board President Debbie Palumbo-Sanders invited Junior High Musical Director
Junior High Musical	Leanne Birkemeier to the podium who spoke about the production of <i>Annie</i> . She thanked the anonymous donor who funded the show. She said Annie had only been in one musical before this one. Half of the cast who had to tap dance had never tapped before. She said there was an amazing staff of teachers, choreographers, producers, musicians and parents who were all part of putting on the production. On behalf of the cast Mrs. Birkmeier thanked the Board of Education and administrative staff at the Junior and Senior High School. She was presented with a plaque. Each cast and crew member was given a certificate to acknowledge their participation in the play.
Senior High Fall Play	Mrs. Palumbo-Sanders then invited Senior High School Fall Play Director Jeremy Hawkinson to the podium who spoke about the production of <i>Broken Hour Glass</i> . Mr. Hawkinson thanked the Board of Education for the recognition. He then invited the cast and crew in attendance to the podium and introduced them. Students wrote 30 2-minute scenes to be performed in 60 minutes. The audience would call out what play they would like to see next. The students started with nothing and turned it into an hour of creative theatre. Mr. Hawkinson thanked Interim Superintendent Dennis Ford for asking the students to show a preview for the Board at the October meeting. Mr. Hawkinson was presented with a plaque. Each cast and crew member was given

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

RECOGNITIONS Continued

a certificate to acknowledge their participation in the play.

Mrs. Palumbo-Sanders introduced the Director of Health, Physical Education and Athletics Duane Weimer who helped to present the rest of the recognitions. Mr. Weimer said he wanted to take the opportunity to acknowledge the accomplishment of the work the fall athletes accomplished in the classroom. This fall 100% of the Varsity teams earned the New York State Public High School Athletic Association Scholar Athlete Team status. He thanked the coaching staff, student athletes, teachers and administration for placing academics first.

Varsity Cheerleading Section V Winners

Mr. Weimer introduced Varsity Cheerleading Coach Courtney Tortarella and the Section V Fall Cheerleading Champions. Coach Tortarella thanked the Board of Education for the recognition. She said the team had an undefeated season. She said this season is a short season and the goal is to try to get as much difficulty in the routine as possible. Coach Tortarella said the team worked incredibly hard and never gave up. The team was presented with a plaque. which. Each athlete was presented with a certificate acknowledging her accomplishments.

Girls Varsity Swimming Individual Section V Winners

Mr. Weimer spoke on behalf of Coach Leader who was coming from a boys swim meet. He said he was honored and excited to speak on behalf of Coach Leader. Emma Hawkins, Erin Ritz, Madison Sargent and Alexis Worrall were the Section V winners in the 200 Free Relay. They were the true driving force behind the competitiveness this year. They earned over 55% of the team points and brought energy to the season from the beginning. Each athlete was presented with a certificate acknowledging her accomplishments.

PUBLIC PARTICIPATION

Shelley Ott, a parent, said she is a theatre mom. She raised a concern that the Junior High Musical cannot happen every year. She asked the Board of Education to consider adding a Junior High School Theatre Performance to the budget every year.

Jenn Greindl, a parent, said she is the mother of one of the students who was in *Annie*. She said her daughter is a theatre kid. She said when it comes to sports, sports happen every year without fail. She raised a concern that theatre productions do not happen every year at the Junior High School. She said it's not about money, it's about something to be involved in like sports and the field band.

Nancy McKnight, a parent, congratulated the cast, crew, orchestra and production team on the show *Annie*. She said she is proud of their accomplishments. She said she is also disappointed when she realized there might not be an opportunity next year. She said she incredibly grateful to the

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PUBLIC PARTICIPATION Continued

anonymous donor. She wants to advocate to add this to the yearly budget.

Tim Lum, a parent, raised a concern that it required private generosity to support the Junior High School Musical Program when it should be support by the public/District. He said it is important for the public to fund drama fully in the middle and high schools. The virtues that we highlight in athletics are the same virtues we see on stage.

James Hood, a resident of the Village of Victor, said he has sincere gratitude for Ms. Birkemeier. The Junior High School Musicals have been exceptional and he encouraged the Board of Education to fund and support annual musicals as the Junior High School. He said he appreciates the Board's support of the arts and thanked them for all they do for the children and the community.

Lauree Meehan, a parent, said she has a student in the Senior High School. She would like to gather information from Chris Marshall on Victor's Safety Plan and compare it to other districts. To have a strong and complete anti-violence plan is important.

RESOLUTION APPROVING APPOINTMENT OF SUPERINTENDENT OF SCHOOLS AND ACCEPTANCE OF EMPLOYMENT AGREEMENT

A motion was made by T. DeLucia, seconded by C. Parks to approve the following resolution:

WHEREAS, the Board has conducted a thorough search for a new Superintendent of Schools; and

WHEREAS, the Board interviewed multiple outstanding candidates; and

WHEREAS, after due deliberation, the Board has selected Dr. Timothy G. Terranova as the Superintendent of Schools.

NOW, THEREFORE BE IT RESOLVED, that

1. The Board of Education hereby appoints Dr. Timothy G. Terranova as Superintendent of Schools in accordance with the terms and conditions of the contract as approved by the Board and hereby authorized the Board President to execute the Contract.

2. This resolution shall take effect immediately.

The motion was carried. 7 yes 0 no

CONSENT ITEMS

A motion was made by K. Elliott, seconded by C. Parks, to approve, upon recommendation of the Superintendent, the following consent items:

Minutes of the regular meeting of November 14, 2019 and the special meetings of November 18, 2019, November 21, 2019 and December 5, 2019;

MINUTES

FINANCIAL STATEMENTS

Treasurer's Report for the month ending October 31, 2019;

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

Tenure

Appointments:

The appointment to tenure of **Christopher Stock**, upon the successful completion of his probationary period as a Mathematics Teacher, effective January 31, 2020.

Probationary

Appointments:

The probationary appointment of **Erin Black**, who has Certification as a School Psychologist, to a probationary position as a School Psychologist effective January 7, 2020, at a prorated annual salary of \$58,674 (Step 3M+96 and Counselor's Index), leading toward tenure as a School Psychologist.

Leaves of Absence:

The granting of a maternity leave and subsequent childcare leave of absence for **Alyse Wuest**, Science Teacher, effective approximately March 27, 2020, and extending to May 8, 2020.

The granting of a maternity leave and subsequent childcare leave of absence for **Gina Sanzotta**, School Counselor, effective approximately April 29, 2020, and extending to August 1, 2020.

Pursuant to the Uniformed Services Employment and Reemployment Rights Act (USERRA), the granting the extension of unpaid military leave of absence for **Steven Metzger**, Science Teacher, through January 20, 2020.

Resignations:

The resignation of **Kirra Guard**, School Psychologist, effective December 31, 2019.

The resignation of **Sara Kutter**, Special Education Teacher, effective January 2, 2020.

Co-Curriculars:

Clubs & Advisors

Jr. High Student Council

Name

Kathryn Potter

Group

3

Resignations:

The resignation of **Sara Kutter**, Jr. High Student Council Advisor, effective October 31, 2019.

The resignation of **Betty Post**, Sr. High Yearbook Co-Advisor and the Sr. High Yearbook Assistant Co-Advisor, effective 11/30/19.

Co-Curriculars:

Music

JH Musical Assistant

Name

Ted Shawe

Group

2

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JH Musical Assistant	Sara Piscani	2
SH Spring Musical Asst	LeeAnne Birkemeier	2
SH Spring Musical Asst	Laura Brewer	2
SH Spring Musical Asst	Wendy Sentiff	2
SH Spring Musical Asst	Kristin Mellema	2
SH Spring Musical Asst .50 capacity	Sarah Reilly	2
SH Spring Musical Asst .25 capacity	Matthew Mayne	2
SH Spring Musical Asst .25 capacity	Tim Caughlin	2

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Unified Bowling – Pilot Season	Head Coach	Jamie LaBrake	-	-
Basketball – Girls	Varsity Assistant	Frank Clark (Transferred from Girls Basketball Modified B)	25	21
	Modified B	Nicolette Frunzi (Transferred from Girls Basketball Volunteer)	4	1
	JV	Ashley Zahn (Transferred from Girls Basketball Varsity Asst)	4	1
	Volunteer	Lia Zahn	-	-
Cheerleading	Volunteer	Alyssa Dayton	-	-
Swimming & Diving	Varsity Assistant	David Marsh	4	1
Track	Volunteer	Anthony Lupia	-	-
Basketball – Boys	Varsity Assistant	Graig Roberts	4	6
	Volunteer	Jay Barber	-	-
	Volunteer	Christopher Zaepfel	-	-
Hockey	Volunteer	Jason Rich	-	-
Wrestling	Volunteer	Brian Aparo	-	-
Swimming – Boys	Varsity Assistant	David Marsh (corrected years)	4	5

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Alexander Brion	Uncertified
	Pamela Hildman	Uncertified
	Marisa Cheramie	Elementary/Special Education
	Kip Madden	Uncertified

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Non-Instructional

Resignations:

The resignation of **Chiara Watts**, Food Service Helper, effective November 6, 2019.

The resignation of **Sarah Coolidge**, Part Time Teacher Aide, effective December 19, 2019.

The resignation, due to retirement, of **Florence Ingino**, School Bus Monitor, effective January 30, 2020.

Appointments:

The appointment of **Kim Dodds**, Cleaner, effective December 16, 2019, at an hourly rate of \$12.18.

Per Diem and Substitute Positions:

Candidate

Position

Kristin Renkert	Registered Professional Nurse
Madeline Haggerty	Teacher Aide
Jamie LaBrake	Teacher Aide
Pamela Hildman	Typist
Marlene Stimmel	Lifeguard
Calya Perricelli	Teacher Aide
Dianna Horvath	Lifeguard
Renee Merriman	Lifeguard
Chiara Watts	Food Service Helper
Christina LaBarge	Teacher Aide
Megan Hems	School Bus Driver Trainee
Jeffrey Hyland	School Bus Driver
Dafina Pacolli	Cleaner

CSE/CPSE

RECOMMENDATIONS

Recommendations of the Committee on Special Education from the meetings of November 6, 7, 8, 12, 13, 14, 15, 18, 20, 21, 22, 25, 26, 27, 2019, December 2, 4, 5, 9, 10, 11, 12, 2019 and from the Committee on Preschool Special Education from the meetings of November 12, 15, 21, 26, 2019 and December 10, 2019;

BOARD MEMBER COMMITTEE MEETINGS

Board members to attend standing committee meetings;

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

DONATIONS

The following donations:

- \$1,200.00 from the Victor Swim Club to the Victor Central School District;
- \$1,500.00 from an anonymous donor to the Victor Central School District Lunch Fund to apply towards the free and reduced student negative account balances;
- 18 copies of each of the following books: *There's No Such Thing as Little*, *The Lost House*, *Walter Was Worried*, *The Little Engine That Could*, *A Giraffe and a Half*, *It's Only Stanley*, and *Fort Building Time* from the budding Readers Program to the Victor Central School District;

Mrs. Palumbo-Sanders thanked the community for the wonderful donations and community support.

SURPLUS ITEMS

The following are declared as surplus:

- HoverCam Solo 5 with VCS tag #013746;
- Hewlett Packard HP11 Chromebook with VCS tag #014790;

SUBSTITUTE POSITION

Approve a Mechanic Helper Substitute position at a rate of \$16.50 per hour; and

BOND RESOLUTION

Adopt the attached bond resolution for the Capital Project authorizing the construction of improvements and alterations to District buildings and/or sites and the construction of a new Transportation Center.

The motion to accept the foregoing consent items was carried.

7 yes 0 no (*end of consent items*)

CAMPUS NEWS

VCS administrators summarized activities on campus.

HIGH SCHOOL CURRICULAR PROGRAMMING DISCUSSION

Senior High School Principal Brian Siesto, Senior High School Counselor Mary Banaszak and Senior High School Assistant Principal Karl Dubash presented on High School Curricular Programming. Mr. Siesto said programming has changed in many ways over the last 19 years he has been at Victor. The average graduating class size is 350 students. *Business First*, *Newsweek* and *U.S. News & World* frequently report Victor as a top school. Approximately 85% of students go on to attend college, 7% will go into employment. Mr. Siesto said there has been an increase in the number of students going right into the work force out of high school. He said this speaks to need for skills and trades, which has been highlighted in the news. He provided an overview of the advanced academics at the Senior High School, which include Advanced Placement, Project Lead The Way, Finger Lakes Technical and Career Center, International Baccalaureate and the Gemini Program. Mrs. Banaszak spoke about the Finger Lakes

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

HIGH SCHOOL CURRICULAR PROGRAMMING DISCUSSION Continued

Technical and Career Center Program. It is a two-year Career and Technical Education (CTE) Program. There are approximately 40 juniors and 40 seniors who participate annually. There are five career clusters, with 17 specific programs. The clusters include agriculture, communications, construction/fabrication, service, and transportation. Seniors can also choose a highly competitive one-year program called New Visions. They can choose from New Visions Health Therapy Services or New Visions Medical. There are approximately two Victor students selected each year for this competitive program. Mr. Siesto talked about Project Lead The Way (PLTW). This is a pre-engineering pathway through RIT that is taught over a four year period. To earn the PLTW Medal students have to complete five out of the six courses. The cost to the District is approximately \$3,000 per course to train the staff member. To earn the credit students have to earn an 85% each quarter in order to sit for the RIT final exam in May at no cost. They can choose to pay \$225 per 3-credit hour course to add to it an RIT transcript. RIT credits are accepted/transferable to many in-state and out of state colleges. Strong math skills are required for PLTW courses. This year there are about 25-30 students who will graduate with the medal. Mrs. Banaszak spoke about the Gemini Program that is a dual enrollment program through SUNY and Finger Lakes Community College. Typically the courses are offered to junior and senior students only and some accelerated sophomores. Courses are taught by Senior High School faculty who have been approved through the SUNY system. Once approved the class syllabus has to be aligned with the SUNY syllabus. There are approximately 300-350 students who participate in the Gemini Program each year. The cost is \$5.00 per credit. Mr. Dubash spoke about the Advanced Placement (AP) Program. Victor offers 19 AP courses plus one Pre-AP course. Students will take over 1000 exams annually and 80% of the students will earn a score of 3 or higher. Based on the May, 2019 exam results 185 students were designated as AP Scholars. The AP exams are \$94 each. The training for teachers per course is between \$800 - \$1200 per course. There are 356 students taking AP courses in the 2019-2020 school year. Mr. Siesto spoke about the International Baccalaureate (IB) Program. This is a two-year, academically challenging and balanced program for juniors and seniors, which leads to the IB Diploma. This diploma is respected by universities around the world. There are over 4,200 IB schools in 152 countries and 907 schools with Diploma Programs in the United States. Victor's first graduating program was in 2005. The annual school fee is \$11,650, ManageBac and Western New York Consortium of Baccalaureate Schools fees are \$1,325, the training cost is \$10,000 for a total IB cost to the District of \$22,975. Every three years the curriculum changes and

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HIGH SCHOOL CURRICULAR PROGRAMMING DISCUSSION Continued

the teachers have to be re-trained. The student cost is \$119 per course. If a student qualifies for a free or reduced lunch the cost to take an IB course is \$5.00. There are currently four students in the Diploma Program. There are courses that are unique to the IB Program. There are approximately 24 students signed up to take an individual IB class. Mr. Vistocco asked if there is an advantage to taking an IB class over AP. Mr. Siesto said he would not say there is an advantage because of the way they are being run. Due to the number of students that are in the IB Program it is hard to justify having one student in a class. Students can walk away with the IB credit at a cost of approximately \$700 - \$800. AP credits are more widely recognized in colleges than the IB credits. Mrs. Ballard said so the cost to the District is \$22,000 if there is one student or ten students participating. Mr. Siesto said that is correct. He said the real cost to the District for IB is about \$100,000 a year as there is approximately 1.4 full-time equivalent teachers dedicated to the IB Program if you convert their salaries and benefits. Mrs. Ballard said if there is no IB Program where would the 1.4 teachers be going. Mr. Dubash said they would go back into other courses to reduce class sizes. Mr. Siesto said there have been some electives that have been approved by the Board but because of the design of the schedule, they cannot be run. It is a possibility the electives could be provided. Interim Superintendent Dennis Ford said in preparation for Dr. Terranova's arrival in the District we have moved beyond the first set of conversations for the budget and beyond the first set of conversations for the 2020-2021 school year. Mr. Siesto said there was a district a few years ago that did get rid of the IB Program. His recommendation is to let the current juniors finish the program. When the program was first brought to the District in 2005 there was about half of the number of AP courses. He said he is not sure that IB is meeting the need. After the current group of juniors in 2021 have completed the program he recommends eliminating the IB Program and putting the money back into other courses in the Senior High School. Dr. Parks said in all fairness to Mr. Siesto, when he presented a year ago he presented the end of the year data and projected this. Mr. Ford said this was not done with a knee jerk or quick reaction. Mr. Siesto and his team have put a lot of thought into this. It will still be on the plate for Dr. Terranova to weigh-in on when he comes onboard. Mr. Ford said he thought it would be a good idea to alert the Board that it is one of the things that is in consideration. Mrs. Ballard said that the class sizes are a bit of a concern for her. Mr. Siesto said this year he has charged Assistant Principal Carrie Goodell and School Counselors Geoff Mandile and Moira Platzer with reviewing the master schedule in June, taking a much more aggressive approach to scheduling. The thought is to have the scheduling completed early June to iron out any true balancing issues.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

HIGH SCHOOL CURRICULAR PROGRAMMING DISCUSSION Continued

Mr. Ford said keeping with that same philosophy we are looking to move the building level goals and objectives that were previously developed in the fall to be developed before the end of the school year so the work that is done over the summer is based on the goals.

APPROVE TRIPS

A motion was made by C. Eckhardt, seconded by M. Vistocco, to approve the following trips:

- Grades 9-12 FIRST Robotics to Detroit, MI from 4/29/2020 – 5/3/2020 to participate in the Detroit World Championship;
- Girls Varsity Lacrosse to Skaneateles, NY from 4/4/2020 – 4/5/2020 to participate in a tournament;
- Varsity Winter Guard to Monmouth Junction, NJ from 2/21/2020 – 2/23/2020 to participate in Winter Guard International Regional Competition;
- Varsity Winter Guard to Bethlehem, PA from 3/20/2020 – 3/22/2020 to participate in Winter Guard International Regional Competition;
- Varsity Winter Guard to Dayton, OH from 4/1/2020 – 4/5/2020 to participate in Winter Guard International Regional Competition;

The motion was carried. 7 yes 0 no

MEETING REPORTS Monroe County School Boards Association

Mrs. Elliott went to Albany with Monroe County School Boards Association on Monday, December 9th to advocate for Victor. She handed out a briefing from the trip. Mr. DeLucia thanked Mrs. Elliott for going. Mrs. Palumbo-Sanders also thanked Mrs. Elliott for going and speaking on behalf of the District.

Mr. DeLucia attended the Monroe County School Boards Association Labor Relations Committee Meeting on November 20th. The presentation was on negotiation strategies and the role as a Board member.

Mr. DeLucia attended the Monroe County School Boards Association Information Exchange Committee Meeting on November 20th. The presentation was about JUULING and e-cigarettes, drugs and students health.

Mr. DeLucia attended the Monroe County School Boards Association Legislative Committee Meeting on December 4th. They talked about the legislative appointments in Albany on December 9th and the upcoming legislative breakfast taking place on Saturday, February 8th.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

NYSSBA Membership	Tim talked about the New York School Boards Association (NYSSBA) Membership. He asked to have further discussion regarding the dues. Board members don't seem to be taking advantage of NYSSBA. After further discussion, consensus from the Board is to step out of NYSSBA for one year and reassess.
PUBLIC COMMENT	Ted Shaw, a parent, thanked the Board for the District's programs. He said he started 20 years ago as a parent volunteer doing engineering and lighting design. He raised a concern about the District not spending enough money on theatre and arts programming. He said there is a real discrepancy between the sports and theatre stipends and asked the Board to keep that in mind as they develop the budgets.
UPCOMING EVENTS Next Regular Board Meeting	The next regular Board meeting will take place on Thursday, January 16, 2020 at 7:15 PM in the Early Childhood School Boardroom.
ENTER EXECUTIVE SESSION	A motion was made by T. DeLucia, seconded by C. Parks, to return to executive session at 9:30 PM to talk about the employment history of a specific individual. The motion was carried. 7 yes 0 no
RETURN TO REGULAR SESSION	A motion was made by C. Parks, seconded by K. Ballard, to return to regular session at 10:32 PM. The motion was carried. 7 yes 0 no
ADJOURN	A motion was made by C. Parks, seconded by K. Ballard, to adjourn the meeting at 10:32 PM. The motion was carried. 7 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk

RESOLUTION

TREASURER'S REPORTS

RESOLVED That, upon the recommendation of the Superintendent, the following Treasurer's reports for the month ending November 30, 2019 be accepted.

- I. GENERAL FUND
- II. EXTRACLASS ACTIVITY REPORT
- III. SCHOOL LUNCH FUND
- IV. TRUST & AGENCY FUND
- V. SPECIAL AID FUND
- VI. CAPITAL FUND - SMART SCHOOLS BOND ACT
- VII. CAPITAL FUND - CAMPUS IMPROVEMENT PROJECT



TREASURER'S REPORT

GENERAL FUND

I.

11/1/2019

47,682,192.34

RECEIPTS:

ACCOUNTS RECEIVABLE	0.00
TAXES (INCLUDING LIBRARY TAX)	691,580.45
STATE AID	137,578.43
INTEREST & PENALTIES ON TAXES	13,892.47
ADMISSIONS	38.00
IN LIEU OF TAXES	0.00
INTEREST AND EARNINGS	59,237.34
BUILDING USE	727.50
USE OF BUSES	0.00
DASNY ESCROW EARNINGS	0.00
BOCES AID	0.00
MISC.	9,438.54
DUE FROM OTHER FUNDS	15,500.00
ENERGY PERFORMANCE INCENTIVES	25,117.66
REFUND PRIOR YEARS EXPENSE	1,374.89
MONROE CO. SALES TAX	23,055.14
WAYNE CO. SALES TAX	0.00
MEDICAID	8,269.24

TOTAL RECEIPTS	985,809.66
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TOTAL RECEIPTS & BAL.	48,668,002.00
DISBURSEMENTS	5,822,264.21

BAL. ON HAND 11/30/19	42,845,737.79
<u>BANK RECONCILIATION</u>	

BAL./BANK STATEMENT	826,788.96
IN TRANSIT	0.00
BANK ERROR	0.00
LESS CHECKS OUTSTANDING	801,210.16
RETURNED CHECKS	0.00
DEPOSIT IN TRANSIT	0.00

BAL. IN NOW ACCOUNT/CDGA NAT.	25,578.80
BAL. IN CERTIFICATES/MM	42,820,158.99
RETURNED CHECKS - FIVE STAR TAX ACCOUNT	0.00
IN TRANSIT	0.00
IN TRANSIT	0.00
IN TRANSIT	0.00

TOTAL BALANCE	11/30/2019	42,845,737.79
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LYNNE LUBASZEWSKI
DISTRICT TREASURER

EXTRACLASS TREASURER'S REPORT

II.

11/30/2019

0.00

ACTIVITIES	BEG. BAL.	RECEIPTS	TOTAL	DISBURSMTS	END. BAL.
CLASS OF 2019	0.00	0.00	0.00	0.00	0.00
CLASS OF 2020	6,856.83	0.00	6,856.83	789.24	6,067.59
CLASS OF 2021	2,401.53	0.00	2,401.53	0.00	2,401.53
CLASS OF 2022	2,148.28	0.00	2,148.28	0.00	2,148.28
CLASS OF 2023	0.00	0.00	0.00	0.00	0.00
AQUATIC L.	1,640.54	0.00	1,640.54	0.00	1,640.54
ART CLUB	308.36	0.00	308.36	0.00	308.36
BUSINESS CLUB	25,818.13	188.48	26,006.61	12,317.12	13,689.49
DRAMA CLUB	11,266.48	1,740.00	13,006.48	870.65	12,135.83
FRENCH CLUB	7,453.04	5,092.62	12,545.66	3,893.96	8,651.70
GO GREEN GARDEN TEAM	96.27	0.00	96.27	0.00	96.27
GLOBAL COMPETENCY	752.54	2,508.52	3,261.06	1,380.57	1,880.49
INTERNATIONAL CLUB	253.02	0.00	253.02	0.00	253.02
J.H. MUSICAL	34,052.45	996.00	35,048.45	4,616.44	30,432.01
J.H. STORE	1,831.37	0.00	1,831.37	284.94	1,546.43
J.H. ST. CO.	3,890.16	443.00	4,333.16	475.15	3,858.01
J.H. YEARBOOK	26.43	0.00	26.43	0.00	26.43
KEYCLUB	2,736.39	5,265.00	8,001.39	0.00	8,001.39
MANUFACTURING SYSTEMS	0.26	0.00	0.26	0.00	0.26
MEDICAL EXPLORERS	160.75	0.00	160.75	0.00	160.75
MENTORING CLUB	8,290.43	0.00	8,290.43	29.53	8,260.90
N.H.S.	2,166.59	0.00	2,166.59	0.00	2,166.59
OUTDOOR ACTIVITY	136.48	0.00	136.48	0.00	136.48
POSITIVE SCHOOL CLIMATE	9,450.14	0.00	9,450.14	294.07	9,156.07
SALES TAX	0.00	0.00	0.00	0.00	0.00
SEAS	617.00	5,250.00	5,867.00	0.00	5,867.00
S.H. ORCHESTRA	9,825.87	0.00	9,825.87	0.00	9,825.87
SH SCHOOL STORE	3,230.27	520.66	3,750.93	471.11	3,279.82
S.H. ST. CO.	9,895.55	510.53	10,406.08	380.00	10,026.08
SH YEARBOOK	9,006.17	0.00	9,006.17	28.16	8,978.01
SPANISH CLUB	2,405.46	534.95	2,940.41	1,517.25	1,423.16
TRI-M HONOR SOCIETY	1,287.50	0.00	1,287.50	0.00	1,287.50
VICTOR CARES	7,225.22	0.00	7,225.22	0.00	7,225.22
TOTALS	165,229.51	23,049.76	188,279.27	27,348.19	160,931.08
BAL/BANK	168,793.50				
CKS OUT	7,883.45		11/30/2019		160,931.08
INT. NOT POSTED	10.97				
BANK ERROR	0.00				
RETURNED CHECKS	32.00				
IN TRANSIT	0.00				
BAL. 11/30/2019	160,931.08				

Betty Post, Extraclass Treasurer

TREASURER'S REPORT

SCHOOL LUNCH

III.

BALANCE ON HAND 11/1/2019	704,876.86
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RECEIPTS:

ACCOUNTS RECEIVABLE	0.00
A LUNCHES	55,318.50
A BREAKFAST	3,499.50
OTHER SALES	45,274.02
SALES TAX	310.86
INTEREST POSTED	45.24
DUE FROM OTHER FUNDS	0.00
MISC	660.00
STATE AND FEDERAL AID	68,562.00

TOTAL RECEIPTS	173,670.12
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TOTAL RECEIPTS AND BAL.	878,546.98
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DISBURSEMENTS	170,437.43
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BALANCE ON HAND 11/30/2019	708,109.55
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BANK RECONCILIATION

BAL. PER BANK STATEMENT 11/30/2019 AND CD'S	707,593.77
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IN TRANSIT	0.00
BANK ERROR	0.00
IN TRANSIT ON LINE PAYMENTS	765.00
RETURNED CHECK	0.00
OUTSTANDING CHECKS (6604, 6669, 6675)	249.22

BALANCE IN SCHOOL LUNCH FUND	708,109.55
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LYNNE LUBASZEWSKI
DISTRICT TREASURER

BALANCE ON HAND 11/01/2019	378,441.48
TOTAL RECEIPTS:	<u>3,925,430.19</u>
TOTAL RECEIPTS AND BAL.	4,303,871.67
DISBURSEMENTS:	<u>3,847,835.37</u>
ENDING BALANCE 11/30/2019	<u><u>456,036.30</u></u>

BANK RECONCILIATION

BAL. PER STATEMENT	TRUST & AGENCY ACCOUNT	615,333.50
P/R INTEREST-CNB		0.63
P/R INTEREST-FIVE STAR		0.00
IN TRANSIT TO GENERAL		0.00
OUTSTANDING CHECKS		155,811.81
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		753.40
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		825.66
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		25.77
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		1,881.19
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT FROM SCHOOL LUNCH		0.00
BAL. IN T & A ACCOUNT	11/30/2019	<u><u>456,036.30</u></u>

PAYROLL ACCOUNT...BAL. PER BANK STATEMENTS	38,820.22
LESS INTEREST NOT POSTED	0.63
IN TRANSIT TO GENERAL	0.00
DEPOSIT IN TRANSIT	1,001.12
BANK ERROR	<u>0.00</u>
BALANCE IN PAYROLL ACCOUNT	<u><u>39,820.71</u></u>

OUTSTANDING CHECKS IN PAYROLL ACCOUNT	<u><u>39,820.71</u></u>
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LYNNE LUBASZEWSKI
DISTRICT TREASURER

TREASURER'S REPORT

SPECIAL AID FUND

V.

BALANCE ON HAND	11/1/2019	585,878.55
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RECEIPTS:

INTEREST	32.64
DUE FROM OTHER FUNDS	0.00
STATE OF NY	157,094.01
MISC.	<u>0.00</u>

TOTAL RECEIPTS	<u>157,126.65</u>
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TOTAL RECEIPTS AND BALANCE	743,005.20
DISBURSEMENTS	<u>346,233.32</u>

BAL. ON HAND 11/30/2019	<u><u>396,771.88</u></u>
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BANK RECONCILIATION

<u>BAL./BANK STATEMENT</u>	397,809.88
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OUTSTANDING CHECKS (5646, 5693)	1,038.00
IN TRANSIT	<u>0.00</u>
BALANCE IN NOW/MM ACCOUNT 11/30/2019	<u><u>396,771.88</u></u>

LYNNE LUBASZEWSKI
DISTRICT TREASURER

TREASURER'S REPORT	CAPITAL FUND-SMART SCHOOLS BOND ACT	VI.
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BALANCE ON HAND	11/1/2019	4.57
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RECEIPTS:

INTEREST	0.00
AID	0.00
DUE TO OTHER FUNDS	<u>0.00</u>

TOTAL RECEIPTS	<u>0.00</u>
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TOTAL RECEIPTS AND BALANCE	4.57
DISBURSEMENTS	<u>0.00</u>

BAL. ON HAND 11/30/2019	<u><u>4.57</u></u>
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BANK RECONCILIATION

<u>BAL./BANK STATEMENT</u>	4.57
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LESS CHECKS OUT	0.00
DEPOSIT IN TRANSIT	<u>0.00</u>
BALANCE IN CHECKING ACCOUNT	4.57
BALANCE IN CERTIFICATES OF DEPOSIT/MONEY MARKET	0.00
IN TRANSIT	<u>0.00</u>
BALANCE IN CAPITAL SMART SCHOOLS BOND ACT 11/30/2019	<u><u>4.57</u></u>

LYNNE LUBASZEWSKI
DISTRICT TREASURER

TREASURER'S REPORT

CAPITAL FUND-CAMPUS IMPROVEMENT PROJECT

VII.

BALANCE ON HAND	11/1/2019	1,668,610.39
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RECEIPTS:

INTEREST	2,083.22
BAN FUNDS & PREMIUM	0.00
DUE TO OTHER FUNDS	<u>0.00</u>

TOTAL RECEIPTS	<u>2,083.22</u>
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TOTAL RECEIPTS AND BALANCE	1,670,693.61
DISBURSEMENTS	<u>507,575.96</u>

BAL. ON HAND 11/30/2019	<u><u>1,163,117.65</u></u>
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BANK RECONCILIATION

<u>BAL./BANK STATEMENT</u>	371,146.72
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LESS CHECKS OUT (2322-2332)	365,927.78
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DEPOSIT IN TRANSIT	<u>0.00</u>
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BALANCE IN CHECKING ACCOUNT	5,218.94
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BALANCE IN CERTIFICATES OF DEPOSIT/MONEY MARKET	1,157,898.71
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IN TRANSIT	<u>0.00</u>
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BALANCE IN CAPITAL CAMPUS IMPROVEMENT PROJECT 11/30/2019	<u><u>1,163,117.65</u></u>
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LYNNE LUBASZEWSKI
DISTRICT TREASURER

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Personnel Agenda, January 16, 2020

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

Certified Substitutes: The amended appointment of **Mark Mazzatti**, who has Certifications in Special Education Kindergarten-Grade 12 and School Counselor, to the positions of Special Education Teacher and School Counselor effective September 1, 2019, and ending January 17, 2020, retroactively to a combined salary of \$26,110.50.

Leaves of Absence: The granting of a maternity leave and subsequent childcare leave of absence for **Kristina Buschang**, Special Education Teacher, effective approximately April 2, 2020, and extending to May 28, 2020.

The granting of a maternity leave and subsequent childcare leave of absence for **Megan Mancini**, ELL Teacher, effective approximately March 24, 2020, and extending to December 14, 2020.

Resignations: The resignation of **Colleen Burrell**, Elementary Teacher, effective January 19, 2020.

<u>Per Diem Substitutes:</u>	<u>Candidate</u>	<u>Area of Certification</u>
	Brett Neddo	Uncertified
	Charlotte Collins	Uncertified
	John Himes	Uncertified

Non-Instructional

Appointments: The appointment of **Kevin Woolever**, Cleaner, effective January 6, 2020, at an hourly rate of \$12.18.

The appointment of **Shawn Stalker**, Full Time Teacher Aide, effective January 21, 2020, at an hourly rate of \$11.80.

The appointment of **David Jungjohann**, Cleaner, effective January 6, 2020, at an hourly rate of \$12.18.

The appointment of **Linda Miller**, Part Time Teacher Aide, effective January 6, 2020, at an hourly rate of \$11.80.

The appointment of **Ramonita Luciano**, Full Time Teacher Aide, effective January 8, 2020, at an hourly rate of \$11.80.

Resignations: The resignation of **Allison Hartley**, Food Service Helper, effective December 19, 2019.

The resignation of **Terry Washington**, School Bus Monitor, effective December 18, 2019.

The resignation of **Ruby Verstreate**, School Bus Driver, effective January 17, 2020.

Leave of Absences: The granting of a discretionary leave of absence for **Kealan Devanny**, Part Time Teacher Aide, effective January 13, 2020, and extending to May 1, 2020.

Per Diem and Substitute Positions:	<u>Candidate</u>	<u>Position</u>
	Megan Hems	School Bus Monitor
	Grace Flansburg	Lifeguard
	Allison Hartley	Food Service Helper
	Maria Nitche	Teacher Aide
	Kelsey Sackett	Lifeguard
	Hollie Joseph	School Bus Driver Trainee
	Korey Bartron	Automotive Mechanic Helper
	Abigail Richards	Teacher Aide
	Megan Hems	School Bus Driver
	Jaden White	Lifeguard
	Hollie Joseph	School Bus Monitor
	Amanda Mott	Lifeguard
	Kelsey Flaitz	Lifeguard
	Rosalie Jones	Teacher Aide
	Anthony Pezzimenti	Teacher Aide
	Jared Ritz	Teacher Aide

RESOLUTION ACCEPTING GIFT

WHEREAS, the Victor Community Baseball / Softball (“VCBS”) has offered a donation to the Victor Central School District in the amount of \$6,000.00 to fund a second Baseball Modified B team for the 2019-20 baseball season; and

WHEREAS, the Board of Education has considered the impact on the School budget and recognizes that the donation is sufficient to cover all of the expenditures necessary to operate the Baseball Modified B team.

NOW, THEREFORE, the Board of Education hereby resolves:

1. To graciously accept the donation from VCBS and to operate a second Baseball Modified B team for the 2019-20 baseball season.
2. This resolution shall take effect immediately.

Dated: January ____, 2020

District Clerk
Victor Central School District

VICTOR CENTRAL SCHOOL DISTRICT

Field Trip Request Form

Instructions:

Complete and submit to your building principal three weeks in advance*.

* Extended trips, out of state, out of country, and/or overnight trip forms must be forwarded to the Superintendent a minimum of one week prior to a scheduled Board of Education meeting AND six months prior to the proposed trip..

Teacher(s) Initiating Request: Kelly Ahearn School: High School

Course/ Grade Level of students/club for trip: 9-12 Outdoor Activities Club

Check appropriate type of field trip:

☐ required curricular trip ☐ non-required co-curricular ☒ extra curricular

Logistics of Trip

Destination (include exact address): High Peaks Region - Adirondack Mts.

Estimated Number of Students: 6-7 Round Trip Mileage: 475

Departure: Date 3/5/20 Time 3pm Return: Date 3/8/20 Time 5-6pm

Have both the District and building calendars been checked for conflicts, etc. ☒ yes ☐ no

Estimated Number of Chaperones: Teachers: 1-2 Parents: _____ Other: _____

Names of Chaperones will be submitted to the Building Principal for approval prior to the trip.

Type of Transportation: School Van

Arrangement for meals (if necessary): Most will be purchased / some will be brought

Cost:

Estimated Cost Per Student:

Event Fee: _____

Travel: _____

Meals:

Other:

\$75-100

lodging \$200-225

Total: \$300-325

If fundraising is involved, please describe: _____

CO-CURRICULAR AND/ EXTRA-CURRICULAR OVERVIEW SHEET
(to be completed by the Lead Teacher for this field trip)

Itinerary (for overnight or extended trips, please attach detailed summary of specifics)

See attached

Will you be requesting this trip again next year? ☒ YES ☐ NO

1. What does this field trip accomplish that an in-school activity could not?

- Exploring NY's largest Park - winter travel
- Safely hiking trails in the back country in winter conditions
- visiting Olympic site / X ski - ice skating, museum)

2. What pre-field trip activities are you planning to do to complement the field trip?

- we will be having pre-trip classes to discuss equipment and safe travel in the backcountry.
- we will have a safety plan for students if any emergency should arise with the chaperones

Date

In case of Emergency:

Special Transportation Request
Please complete in triplicate

Destination: Adirondack Mts / Lake Placid Date of Request 12/1/19

Name of Group Outdoor Activities Club

Name of person supervising on the bus: Kelly Ahern

Has this field trip been previously approved under the Filed Trip Regulation? YES ☒ NO ☐

Requisitions for special transportation during school hours or other than school hours must be in the hands of the Transportation Department **at least two weeks prior to the trip.**

Date of trip: 3/5/20 - 3/8/20

Place of Departure: N Parking lot

Load Time: 3:00pm 2:45pm Leave Time: 3pm
(Please allow 10 minutes to load)

Hour at which you wish to **reach** your destination: 10pm

Hour at which you wish to **leave** your destination: 11am

Anticipated time of return:

5-10pm

Estimated Mileage RT: 475 Number of Students: 6-7

Age group: grades 9-12 Number of Attending Adults: 1

Would you like the bus to stay with the group, or may it return at a different time?

Kelly will be driving the school van

Special arrangement, instructions or comments:

Teacher Signature Kelly Ahern Principal Signature [Signature]

Transportation Department Use:

Date Received: _____ Number of Buses: _____

Approval: _____

[illegible]

Victor Central School
Assoc. Superintendent's Office

Trip Preparation:

Prior to any trip, classes are conducted to prepare students for the wilderness experience. The following are examples of what is taught in each class.

- Clothing selection
- Hypothermia recognition and prevention
- Nutrition for wilderness travel (includes field trip to Wades Supermarket)
- Equipment selection, care and proper use
- Hygiene
- Packing and wearing a backpack
- Expedition behavior (individual and group)
- Leave No Trace ethics/knowledge
- Safety and what to do in case of an emergency

Group:

For the group to achieve an established goal, each individual member must be a contributing member. The success and the safety of the group as a whole depends on the reliance of others.

**Outdoor Activities Club
Rental Prices**

Equipment	Price	Rental	Returned
Tent/Poles	\$12.00		
Pack	\$5.00		
Sleeping bag	\$6.00		
Sitting Pad	\$1.00		
Cook Stove/Fuel Bot.	\$4.00		
Cook Set	\$2.00		
Water Bottle	\$1.00		
Crampons	\$5.00		
Snowshoes	\$10.00		
Bear Barrel	\$5.00		
Sleeping pad	\$2.00		

Total from items above: _____

Clothing	Price	Rental	Returned
Rain Jacket	\$2.00		
Rain pants	\$2.00		
Fleece Jacket	\$2.00		
Gaitors	\$3.00		
Wool Sweater	\$1.00		
Wind Jacket	\$1.00		
Wind Pants	\$1.00		
Thermal Top	\$1.00		
Thermal Bottom	\$1.00		

Total from items above: _____

All prices are based on a 2-3 day weekend trip. Equipment and clothing must be returned cleaned and dry. A \$20.00 cleaning fee will be charged for items returned dirty or wet. *****Tents must be hung to dry and cleaned out before returning them***** Student will be charged **the current store price** for any items not returned.

Name of club Member: _____

Total Money Owed: _____

VICTOR CENTRAL SCHOOL DISTRICT
Field Trip Request Form

Instructions:

Complete and submit to your building principal three weeks in advance*.

*** Extended trips, out of state, out of country, and/or overnight trip forms must be forwarded to the Superintendent a minimum of one week prior to a scheduled Board of Education meeting AND six months prior to the proposed trip..**

Teacher(s) Initiating Request: Kelly Ahern School: High School

Course/ Grade Level of students/club for trip: 9-12 Outdoor Activities Club

Check appropriate type of field trip:

☐ required curricular trip ☐ non-required co-curricular ☒ extra curricular

Logistics of Trip

Destination (include exact address): High Peak Region - Adirondack Mts

Estimated Number of Students: 7 Round Trip Mileage: _____

Departure: Date 5/14/20 Time 3 pm Return: Date 5/17/20 Time 5 pm

Have both the District and building calendars been checked for conflicts, etc. ☐ yes ☐ no

Estimated Number of Chaperones: Teachers: 1-2 Parents: _____ Other: _____

Names of Chaperones will be submitted to the Building Principal for approval prior to the trip.

Type of Transportation: School Van

Arrangement for meals (if necessary): M

Cost:

Estimated Cost Per Student: _____

Event Fee: _____

Travel: _____

Meals: \$20.00

Other: _____

Total: \$20.00

Gear if needed -

Gear if needed
See attached

If fundraising is involved, please describe: _____

CO-CURRICULAR AND/ EXTRA-CURRICULAR OVERVIEW SHEET
(to be completed by the Lead Teacher for this field trip)

Itinerary (for overnight or extended trips, please attach detailed summary of specifics)

Will you be requesting this trip again next year? ☒ YES ☐ NO

1. What does this field trip accomplish that an in-school activity could not?

- Safe travel, living in the backcountry setting
- Working on group dynamics & team work - living/working with others
- Exposure to the great Adirondack Park

2. What pre-field trip activities are you planning to do to complement the field trip?

See - pre-trip planning classes and topics covered

Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the period of this field trip.

TO BE COMPLETED BY THE BUILDING PRINCIPAL

Approved ☒ Not Approved ☐


Principal's Signature

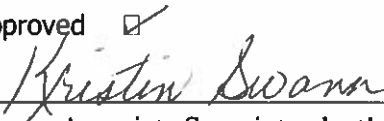
12/5/19
Date

Approved ☒ Not Approved ☐


Director of Transportation's Signature

12-9-19
Date

Approved ☒ Not Approved ☐

 12/10/19
Associate Superintendent's Signature

RECEIVED
DEC 09 2019
Victor Central School
Superintendent's Office
Date

Date

In case of Emergency:

Special Transportation Request
Please complete in triplicate

Destination: Adirondack Mts Date of Request 12/1/19

Name of Group Outdoor Activities Club

Name of person supervising on the bus: Kelly Aheron

Has this field trip been previously approved under the Filed Trip Regulation? YES ☒ NO ☐

Requisitions for special transportation during school hours or other than school hours must be in the hands of the Transportation Department **at least two weeks prior to the trip.**

Date of trip: 5/14/20 - 5/17/20

Place of Departure: N parking lot

Load Time: 2:45 Leave Time: 3:00
(Please allow 10 minutes to load)

Hour at which you wish to **reach** your destination: _____

Hour at which you wish to **leave** your destination: _____

Anticipated time of return:

Estimated Mileage RT: 475 Number of Students: 6-7

Age group: Grades 9-12 Number of Attending Adults: 1

Would you like the bus to stay with the group, or may it return at a different time?

Kelly will drive the school van.

Special arrangement, instructions or comments:

Teacher Signature

Kelly Aheron

Principal Signature

[Signature]

Transportation Department Use:

Date Received: _____ Number of Buses: _____

Approval: _____

Trip Preparation:

Prior to any trip, classes are conducted to prepare students for the wilderness experience. The following are examples of what is taught in each class.

- Clothing selection
- Hypothermia recognition and prevention
- Nutrition for wilderness travel (includes field trip to Wades Supermarket)
- Equipment selection, care and proper use
- Hygiene
- Packing and wearing a backpack
- Expedition behavior (individual and group)
- Leave No Trace ethics/knowledge
- Safety and what to do in case of an emergency

Group:

For the group to achieve an established goal, each individual member must be a contributing member. The success and the safety of the group as a whole depends on the reliance of others.

**Outdoor Activities Club
Rental Prices**

Equipment	Price	Rental	Returned
Tent/Poles	\$12.00		
Pack	\$5.00		
Sleeping bag	\$6.00		
Sitting Pad	\$1.00		
Cook Stove/Fuel Bot.	\$4.00		
Cook Set	\$2.00		
Water Bottle	\$1.00		
Crampons	\$5.00		
Snowshoes	\$10.00		
Bear Barrel	\$5.00		
Sleeping pad	\$2.00		

Total from items above: _____

Clothing	Price	Rental	Returned
Rain Jacket	\$2.00		
Rain pants	\$2.00		
Fleece Jacket	\$2.00		
Gaitors	\$3.00		
Wool Sweater	\$1.00		
Wind Jacket	\$1.00		
Wind Pants	\$1.00		
Thermal Top	\$1.00		
Thermal Bottom	\$1.00		

Total from items above: _____

All prices are based on a 2-3 day weekend trip. Equipment and clothing must be returned cleaned and dry. A \$20.00 cleaning fee will be charged for items returned dirty or wet. *****Tents must be hung to dry and cleaned out before returning them***** Student will be charged the current store price for any items not returned.

Name of club Member: _____

Total Money Owed: _____