# CONSTITUTION AND BYLAWS OF THE CLASS

### ARTICLE I NAME AND PURPOSE

This organization shall be known as the Class of /772 of Wellesley College. Its purpose, that of preserving the unity of the class to make it an effective alumnae body in the service of the College, signifies its intent to operate exclusively for charitable and educational purposes.

## ARTICLE II COMPOSITION AND MEMBERSHIP

- Section 1. Active Members. Any graduate of the College in the class year or any graduate who entered with the class but received a degree in another year shall be considered an active member of the class unless a request to the contrary be made by the graduate to the Alumnae Office. Any non-graduate who has completed one term with the class and left in good standing is considered an active member of the class unless she notifies the Alumnae Office to the contrary.
- Section 2. <u>Honorary Members</u>. Any person nominated for honorary membership by the Executive Board of the class may become an honorary member of the class upon election by a two-thirds majority of the votes received from a circularized ballot.

#### ARTICLE III OFFICERS

- Section 1. Executive Board. The class officers shall be a President, a Vice President, a Secretary, a Treasurer and a Class Representative. These five shall constitute the Executive Board of the class. The Executive Board shall have the authority to transact all business of the class between class meetings, and shall fill any vacancies in its membership for the remainder of the term.
- Section 2. <u>Tenure</u>. Officers shall serve for a five-year period from the time of election. The terms of all standing committees shall expire at the end of the term of class officers appointing said committees.

## Section 3. Duties.

- a. <u>President</u>. The President shall call and preside over Executive Board meetings, and shall perform other duties pertaining to that office. She shall keep herself informed about the activities of the College and the Alumnae Association and organize within her class methods for disseminating this information. In consultation with her board, she shall appoint the chairmen of all class committees. She shall serve exofficio on all class committees except the Nominating Committee.
- b. <u>Vice President</u>. The Vice President shall, in the event of the absence, disability or resignation of the President, perform the duties of the President. She may serve as the chairman of a committee.
- c. <u>Secretary</u>. The Secretary shall perform the duties pertaining to that office and shall preserve all minutes of class meetings, copies of publications and documents of importance to the class. She shall prepare Class Notes for the Wellesley Alumnae Magazine.
- d. Treasurer. The Treasurer shall send out dues notices, receive the funds of the class and disburse them in accordance with her duties. She shall submit a report to the class in the Class Record and an annual report to the Class President. All bank

## (Treasurer con't)

accounts shall stand in the name of the class, with funds payable on order of either the Treasurer or the Class President, both signatures to be on file with the bank. A record of the location and number of the account (s) shall be supplied to the Alumnae Office for the permanent class file.

- e. <u>Class Representative</u>. The Class Representative shall serve as the Fund Officer of her class.
- Section 4. Membership on Alumnae Council. The Class shall be represented on the Alumnae Council in accordance with the provisions found in the Bylaws and Procedures of the Alumnae Association.

#### ARTICLE IV COMMITTEES

- Section 1. Standing Committees. There shall be the following standing committees:
- a. <u>Class Record</u>. It shall be the responsibility of this committee to publish a report which shall contain a record of the class, including a financial statement, and biographical information about class members. The date of publication and the means of defraying the cost of publication shall be determined by the Executive Board of the class. Four copies of the publication shall be sent to the Alumnae Office.
- b. <u>Nominating</u>. This committee shall have charge of nominations for the offices of the class, and shall prepare the ballot as provided in ARTICLE VI.
- c. Reunion. It shall be the duty of this committee to arrange for and take charge of class reunion.
- Section 2. Appointment and Tenure of Standing Committees. The Chairmen of Standing Committees shall be appointed by the President after consultation with the Executive Board of the class and each chairman shall appoint her own committee. The term of the committee members shall expire as indicated in ARTICLE III, Section 2.
- Section 3. Special Committees. The President, after consulting with the Executive Board, may appoint special committees and designate their purpose, and term.

## ARTICLE V MEETINGS

- Section 1. <u>Business Meetings</u>. Regular business meetings shall be held at the time of Reunion. A class reunion shall be held on the quinquennial plan.
- Section 2. Special Meetings. Special meetings, including "meetings-by-mail," may be held with the consent of the Executive Board at any time and any place, provided adequate notice is given.
- Section 3.  $\underline{\text{Quorum}}$ . One-tenth of the living members of the class shall constitute a quorum.

#### ARTICLE VI NOMINATIONS AND ELECTIONS

Section 1. <u>Nominations by Committee</u>. Nominations for all offices shall be made by the Nominating Committee. Only one candidate shall be presented for each office. The names of such nominees shall be given to the Alumnae Office by February 1 of the Reunion year and shall be sent to members of the class approximately eight weeks before the

## (Nominations by Committee con't)

date of the meeting at which the election will take place. In the special case of the Class Representative, the Nominating Committee must submit the names of several qualified candidates for joint approval by representatives from the National Development Fund Committee and the Alumnae Board. The final nominee shall be selected by the Nominating Committee from those approved.

Section 2. <u>Nominations by Petition</u>. Nominations may also be made by not less than fifteen (15) members of the class and submitted to the Nominating Committee not less than three weeks before the date of the meeting at which the election will take place. In the even't of nominations by petition, a complete list of all candidates for each office shall be printed on a ballot and sent to the class before the meeting.

Section 3. <u>Elections</u>. All officers shall be elected at the regular business meeting, or at a special meeting which may be called by the Executive Board (see ARTICLE V, Section 2). The vote shall be by voice unless there is more than one candidate for any office in which case the elections shall be by ballot. Candidates receiving a plurality of all votes cast shall be declared elected.

## ARTICLE VII ACTIVITIES

No substantial part of the activities of the class shall be carrying on propaganda, or otherwise attempting, to influence legislation; and the class shall not participate in, or intervene in (including the publishing or distributing of statements), any political campaign on behalf of any candidate for public office. The class shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States internal revenue law) or (b) by a corporation, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States internal revenue law).

### ARTICLE VIII DUES

Section 1. Annual Dues. The annual dues for membership in the class shall be payable at such time as shall be designated by the Executive Board of the class. Any change in the amount of annual dues shall be recommended by the Executive Board and submitted to the class for action.

Section 2. <u>Life Membership</u>. The opportunity of becoming a life member of the Class is available at any time, and precludes further annual solicitation from the Class Treasurer.

Section 3. <u>Earnings</u>. No part of the net earnings of the class shall inure to the benefit of any private individual.

Section 4. <u>Disposition of Assets</u>. At the time of the 65th reunion the class shall turn over its treasury to the Alumnae Association for payment to the College. If the class is dissolved, all its net assets shall be distributed to Wellesley College or, if Wellesley College is no longer in existence, solely to organizations qualified at that time as exempt organizations under the section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States internal revenue law). The distribution required by the preceding sentence shall be made by the Executive Board of the Class or, to the extent not made by them, by a court of equity of competent jurisdiction.

Addendum to the Constitution and Bylaws of the Class of 1972.

On May 4, 1972 the class voted to charge \$3.00 for annual dues, and \$40.00 for a lump sum payment of Life Membership dues, or 5 consecutive payments of \$10.00 each.

Sail Russell, Prisident Kathlem MCGy, Vice Resident Navey Lee Great Gress Veres Page Salbott Class Representations ann Burton Secretary