

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
MEETING PACKET**

January 13, 2020

MISSION STATEMENT

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- *Students who design and create their own future*
- *A culture that respects diverse people and ideas*
- *Safe, nurturing and inspiring environments*
- *Exceptional staff and families committed to student success*
- *Abundant and engaged community partners*

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Wayne A. Kazmierczak
Superintendent of Schools

Date: January 6, 2020

A student recognition will be held on Monday, January 13, 2020 beginning at 6:30 p.m. and finishing prior to the start of the Board meeting at 7:00 p.m.

A meeting of the White Bear Lake Area School Board will be held on **Monday, January 13, 2020** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Oath of Office
3. Roll Call
4. Pledge of Allegiance
5. Approve Agenda
6. Reorganization of the School Board
7. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those who wish to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting.

4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided a contact from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of school board meetings and the meeting process is available at each school board meeting.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The School Board Chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. Overview of Welcome to White Bear Week and Update on Registration Information for 2020-21
2. Superintendent's Report

D. DISCUSSION ITEMS

E. OPERATIONAL ITEMS

1. Action on Resolution Authorizing the Approval of the Sale of General Obligation School Building Bonds, Series 2020A
2. School Board Operating Procedures for 2020
3. School Board Members' Compensation for 2020
4. Action on Regular and Work-Study Meeting Schedule for 2020
5. Action on Official Depositories for the School District Funds and Authorized Bank Accounts and Signatures
6. Action on Annual Resolution Authorizing Administration to Contract for Budgeted Items
7. Action on Official Publication for the School District for 2020
8. Action on Appointment of Compliance Officers
9. Action on Local Education Agency Authorization
10. Action on Designation of Legal Counsel

11. Action on Appointment of Representative for Equity Alliance MN
12. Action on Appointment of Representative for Intermediate School District 916
13. Approve 2020 MN Pay Equity Filing
14. Approve the 2019-21 Fiscal Year Contract with the White Bear Lake School Nutrition Association
15. Approve the 2019-21 Fiscal Year Contract with the Cabinet Members
16. Approve the 2019-21 Fiscal Year Contract with the Confidential Employee Group
17. Action on School Board Policies:
 - a. Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds
 - b. Policy 611, Homeschooling
 - c. Policy 616, School District System Accountability

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Oath of Office**
MEETING DATE: **January 13, 2020**
SUGGESTED DISPOSITION: **Procedural Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

Background:

The following Oath of Office will be administered by Don Mullin, School Board Chair, to elected School Board members Scott Arcand, Margaret Newmaster, and Angela Thompson.

Oath of Office

I affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 624 to the best of my judgment and ability.

AGENDA ITEM: **Reorganization of the School Board**
MEETING DATE: **January 13, 2020**
SUGGESTED DISPOSITION: **Procedural Item**
CONTACT PERSON(S): **Dr. Wayne A, Kazmierczak, Superintendent**

BACKGROUND:

Don Mullin will facilitate the selection of Board Chair. The elected Board chair will then facilitate the selection of Vice-Chair, Clerk, and Treasurer for 2020.

The new officers must be nominated and elected:

- a. Chair Nominations are now in order for the office of chair.

Board member _____ nominate _____

Voice Vote: _____

- b. Vice-Chair Nominations are now in order for the office of vice-chair.

Board member _____ nominate _____

Voice Vote: _____

- c. Clerk Nominations are now in order for the office of clerk.

Board member _____ nominate _____

Voice Vote: _____

- d. Treasurer Nominations are now in order for the office of treasurer.

Board member _____ nominate _____

Voice Vote: _____

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **January 13, 2020**
SUGGESTED DISPOSITION: **Procedural Items**
CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent**

The Consent agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDATION:

BE IT RESOLVED by the School Board of Independent School District No. 624 that consent Agenda Items, A-6a through A-6f, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **January 13, 2020**
SUGGESTED DISPOSITION: **Action Item**
CONTACT PERSON(S): **Ellen Fahey, School Board Clerk**

BACKGROUND:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

RECOMMENDATION: Approve minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, December 9, 2019** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, Chapman
Ex-Officio: Dr. Wayne Kazmierczak
Cabinet: Asper, Gillespie, Maurer, Mons, Ouren, Vette, Wald
School Board Student Representative: Madison Carroll
3. Pledge of Allegiance
4. Ellison moved and Newmaster seconded to approve the agenda as presented. ***Voice vote: All ayes. Motion carried.***
5. Wilson moved and Ellison seconded to approve the consent agenda consisting of:
 - Approval of minutes for regular Board meeting of November 11, and work-study minutes of November 25;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors; and
 - Passage of resolution to approve personnel issues to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF**
Shannon Aichele– Part-Time Bus Aide, Bus Garage
Employed by District 624 since 10/19/2015
Effective Date: 10/31/2019
David Olson– Head Custodian Engineer, Bellaire, Lakeaires, Otter Lake Elementary
Employed by District 624 since 04/29/2019
Effective Date: 10/31/2019
 - **RESIGNATION/TERMINATION/NON-RENEWAL– NON-AFFILIATED**
Breanna Frame– Activity Leader, Matoska Elementary
Employed by District 624 since 11/12/2018
Effective Date: 10/18/2019
 - **RETIREMENT– CLASSIFIED STAFF**
Julie Blade– Admin. Assist. Registrar/Records HS, WBLAHS – North Campus
Employed by District 624 since 08/25/2003
Effective Date: 12/31/2019
 - **RETIREMENT– CERTIFIED STAFF**
Margaret Lane– ELTeacher, Lincoln and Vadnais Heights Elementary
Employed by District 624 since 08/26/1991
Effective Date: 11/22/2019
 - **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**
Thomas Grossman – From Custodian to Assistant Head Custodial Engineer, WBLAHS – South Campus
\$22.25 per hr., Shift \$.30, Long.\$.95, 40 hrs. per week
Effective Date: 11/25/2019

Tabbitha Kissner – From Regular Part-Time Cook, Central Middle School
To H.S. Assistant Head Cook Manager, Area Learning Center \$18.87 per hr., plus
CTF 3, \$.95 per hr., 28.75 hrs. per week
Effective Date: 11/25/2019

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

Rachel Atchison– Part-Time Cook, Sunrise Park Middle School
\$15.09 per hr., 17.5 hrs., per week, \$6,337.80
Effective Date: 12/02/2019

Rodney Beach– Head Custodial Engineer, Bellaire, Lakeaires & Matoska
Elementary
\$24.07 per hr., 40 hrs., per week, \$29,826.80
Effective Date: 11/25/2019

Isaac Combs– Pupil Support Assistant, Sunrise Park Middle School
\$19.15 per hr., 32.5 hrs., per week, \$16,306.22
Effective Date: 11/12/2019

Hilary Farah– Adm. Asst. – Building Assistant, Matoska Elementary
\$17.98 per hr., 20 hrs., per week, \$8,846.16
Effective Date: 11/25/2019

Shannon Hutton– Program Assistant Leader, Vadnais Heights Elementary
\$13.98 per hr., 21.25 hrs., per week, \$9,506.40
Effective Date: 11/18/2019

Carrie Kashani– Pupil Support Assistant, Hugo Elementary
\$19.15 per hr., 32.5 hrs., per week, \$16,306.22
Effective Date: 11/12/2019

Angela Keeling– Adm. Asst.-Manager, Supervisor or Coordinator, Transition
Education Center
\$19.09 per hr., 37.5 hrs., per week, \$18,326.40
Effective Date: 12/02/2019

Christopher Oswald– Pupil Support Assistant, Central Middle School
\$19.15 per hr., 32.5 hrs., per week, \$14,439.10
Effective Date: 12/05/2019

Hayley Van Demark– Pupil Support Assistant, Transition Education Center
\$19.15 per hr., 30.0 hrs., per week, \$13,673.10
Effective Date: 12/02/2019

➤ **NEW PERSONNEL – NON-AFFILIATED**

Nicholas Johnson – Activity Leader, Matoska Elementary
\$16.49 per hr., 40.0 hrs. per week, \$21,766.80
Effective Date: 11/11/2019

➤ **LEAVE RETURN – CLASSIFIED STAFF**

Mark Plaster – Custodial, Area Learning Center
Employed by District 624 since 08/23/1988
Effective Date: 11/11/2019

➤ **LONG TERM SUBSTITUTE – CLASSIFIED STAFF**

Laurie Gerding – Regular Part-Time Cook, Otter Lake Elementary
\$15.09 per hr, 27.5 hrs. per week
Effective Date: 12/09/2019 through March 2020

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

Cody Braeger – FACS Teacher, WBLAHS – South Campus

BA, Step 1, \$15,603.01

Effective Date: 11/18/2019 through 02/28/2020

Michael Lehenbauer – Grade 4 Teacher, Oneka Elementary

MA, Step 1, \$3,285.58

Effective Date: 12/04/2019 through 12/20/2019

Brandon Searles – Social Studies Teacher, Sunrise Park Middle School

BA+45, Step 1, \$7,421.25

Effective Date: 11/11/2019 through 12/20/2019

Kathleen Starry – Grade 1 Teacher, Willow Elementary

BA, Step 1, \$5,071.34

Effective Date: 12/04/2019 through 01/10/2020

Cathy Vedoy – Grade 5 Teacher, Oneka Elementary

BA, Step 1, \$3,097.55

Effective Date: 11/19/2019 through 12/06/201

Roll call vote: ayes: Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, Chapman. Nays. None. Motion carried.

B. PUBLIC FORUM - WBLTA President Tiffany Dittrich thanked retiring School Board members Ellen Fahey and Scott Wilson.

C. INFORMATION ITEMS

1. Recognition of Retiring School Board Members - The School Board recognized the contributions to the White Bear Lake Area Schools of Board members Ellen Fahey and Scott Wilson.
2. Superintendent's Report - Before tonight's meeting, we recognized students who received state honors in 2019 Class AA Varsity State Bowling Tournament and Unified Special Olympics State Bowling. The 2019 Annual Update information will be mailed to all District households as an inclusion in the Bear's Bulletin flip-book portion of the Winter Community Services Catalog. The publication provides a snapshot of the District, including information regarding: Student Achievement, School Climate, Student Awards, Innovation, Finance, District Profile, School Board, District Initiatives, and Partnerships. An electronic version is on the District's website. The District is hosting the Staff and Community Well-Being Series session, "Mental Health Issues and How We Can Make a Difference" at 7-8:30 p.m. on Dec. 19 in the District Center Room 112. The WBL Teachers' Association is seeking nominations for Teacher of the Year. Find the form online at www.isd624.org. Nominations are open until 4 p.m. on Friday, Jan. 10. Winter Break will be from December 23 through January 3. Welcome to White Bear January Information and Registration events will be hosted at all levels, including Early Childhood, Elementary, Middle School and High School. Find information about these events on the school and district websites.

Student Report - Happy December Everyone! I wish everyone a happy Christmas, Hanukkah, Kwanza and any other holiday our students celebrate. The Annual Winter Choir Concert will be a joint dinner concert Dec 16th and 17th. There are only 50 tickets left online at bit.ly/DecDinner. Winter sport schedules are on the district website. The gymnastics team is hosting an Invitational Meet for 7 teams on Saturday and the boy's hockey team is playing Edina on Saturday Night. Stay safe this winter and Go Bears!

D. DISCUSSION ITEMS

1. Presentation and Public Hearing Related to the Proposed 2019 Payable 2020 Property Tax Levy - Assistant Superintendent for Finance and Operations Tim Wald presented information related to the Proposed 2019 Payable 2020 Property Tax Levy. Information is available on the district website. **Public Comment** - Beverly Farraher asked about the Annual Update and outcomes of the Strategic Plan.
2. Presentation of Audit Report - Mr. Jim Eichten from the auditing firm of Malloy, Montague, Karnowski, Radosevich and Co., P.A. (MMKR), presented the fiscal year 2018-2019 audit report. Information is available on the district website.
3. First Reading of School Board Policies
 - a. Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds
 - b. Policy 611, Homeschooling
 - c. Policy 616, School District System AccountabilityThe policies will be on the January 13th meeting agenda for action.

E. OPERATIONAL ITEMS

1. Wilson moved and Beloyed seconded to accept the audit report for fiscal year 2019 as presented by Mr. Jim Eichten from MMKR, the District's independent auditor. **Roll call vote: ayes: Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, Chapman. Nays. None. Motion carried.**
2. Ellison moved and Fahey seconded to approve the certification of the final 2019 payable 2020 property tax levy in the amount of a 27.3% increase compared to the total levy from the previous year. **Roll call vote: ayes: Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, Chapman. Nays. None. Motion carried.**
3. Chapman moved and Fahey seconded to approve the updates to our District Mission Statement along with the enhancements to strategies #4, #8, and #9 as recommended by the administration. **Voice vote, all ayes. Motion carried.**
4. Ellison moved and Newmaster seconded to approve the recommendations for change to the middle school schedule that align with our strategic plan and address essential learning needs for our students. **Voice vote, all ayes. Motion carried.**
5. Chapman moved and Beloyed seconded to approve the recommended secondary course proposals for the 2020-21 school year as presented. **Voice vote, all ayes. Motion carried**
6. Fahey moved and Ellison seconded to approve the 2020-21 and 2021-22 calendars as recommended by the administration, with the understanding that the 2021-22 calendar will be completed and approved at the December 2020 meeting. **Voice vote, all ayes. Motion carried.**
7. Fahey moved and Beloyed seconded to accept the two Greater White Bear Lake Community Foundation Grants in the amount of \$3,500. **Roll call vote: ayes: Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, Chapman. Nays. None. Motion carried.**

8. Newmaster moved and Ellison seconded to approve the Policy 410 Family and Medical Leave Policy, Policy 516 Student Medication, and Policy 528 Student Parental, Family and Marital Status Nondiscrimination. *Voice vote, all ayes. Motion carried.*
 9. Fahey moved and Ellison seconded to approve the proposed 2019-2021 Master Agreement with the White Bear Lake Administrators' Association by passing the following resolution.
RESOLUTION:
WHEREAS, the White Bear Lake Administrators' Association members have ratified the Contract;
THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board. *Roll call vote: ayes: Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, Chapman. Nays. None. Motion carried.*
- F. BOARD FORUM** - Wilson conveyed his best wishes to the board. Ellison thanked retiring board members. Fahey reported on the Youth Summit facilitated by Equity Alliance MN, Nothing About Us Without Us: Centering Youth Voice to Lead School Change, which WBLAS students attended. Fahey also reported on the conference Expanding the Vision of Reimagine MN: A Collective Education Roadmap for Action to address racial disparities in K-12 education held on Dec. 5. Mullin thanked his colleagues and all employees of the district for their work.
- G. ADJOURNMENT** - Wilson moved and Mullin seconded to adjourn the meeting at 8:30 p.m. *Voice vote, all ayes. Motion carried.*

Submitted by Ellen Fahey, Clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **January 13, 2020**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations**
Tom Wiczorek, Director of Finance

BACKGROUND:

Enclosed in this packet are the monthly check registers for the previous period.

RECOMMENDATION:

Administration recommends that the Board approve the payments itemized in the check registers.

**White Bear Lake Area Schools
Electronic Transfers - December**

		<u>12/13/2019</u>	<u>12/30/2019</u>
Direct Deposit	568760-570286	2,016,356.70	
Direct Deposit	570287-571844		2,074,562.52

CHECK NUMBER	AMOUNT	VENDOR	CHECK DATE	CHECK TYPE
105141	\$ 3,120.50	AMAZON	12/4/2019	R
105142	\$ 485.00	AARP DRIVER SAFETY PROGRAM	12/5/2019	R
105143	\$ 758.66	ACCO BRANDS USA LLC	12/5/2019	R
105144	\$ 27,502.00	ACTIVE INTERNET TECHNOLOGIES	12/5/2019	R
105145	\$ 320.00	AICHAMBAULT, DENNIS	12/5/2019	R
105159	\$ 6,270.01	AMAZON CAPITAL SERVICES	12/5/2019	R
105160	\$ 1,331.95	ANCHOR SOLAR INVESTMENTS, LLC	12/5/2019	R
105161	\$ 169.58	ANDERSON, PATRICIA	12/5/2019	R
105162	\$ 144.00	AQUILA COMMUNICATIONS INC	12/5/2019	R
105163	\$ 1,000.00	ARCH LANGUAGE NETWORK	12/5/2019	R
105164	\$ 163.00	ARRIOLA, MARK	12/5/2019	R
105165	\$ 256.00	ASL INTERPRETING SERVICES	12/5/2019	R
105166	\$ 12,571.86	ATC GROUP SERVICES LLC	12/5/2019	R
105167	\$ 2,268.66	B & H PHOTO-VIDEO	12/5/2019	R
105168	\$ 3,000.00	THE BAKKEN MUSEUM	12/5/2019	R
105169	\$ 400.88	BARNETT WB CHRYSLER JEEP DODGE	12/5/2019	R
105170	\$ 40.00	BARTNESS, KASSONDRA	12/5/2019	R
105171	\$ 150.65	BATTERIES PLUS BULBS	12/5/2019	R
105172	\$ 98.00	BEAMON, JAMES	12/5/2019	R
105173	\$ 140.00	BENDER, CARMEN	12/5/2019	R
105174	\$ 151.30	BENSON, SYLVIA	12/5/2019	R
105175	\$ 50.00	BIYANI, VIVEKA	12/5/2019	R
105176	\$ 4.25	BLOOM, DEBRA	12/5/2019	R
105177	\$ 23,157.50	BLUE CROSS / BLUE SHIELD OF MN	12/5/2019	R
105178	\$ 1,538.00	BLUEBIRD SCREEN PRINT	12/5/2019	R
105179	\$ 397.50	BRIH DESIGN	12/5/2019	R
105180	\$ 200.00	BROWN, BRUCE	12/5/2019	R
105181	\$ 2,226.29	BSN SPORTS	12/5/2019	R
105182	\$ 479.00	BUREAU OF EDUCATION & RESEARCH	12/5/2019	R
105183	\$ 2.98	BURNS, ROBERT	12/5/2019	R
105184	\$ 540.00	CABANA BANNERS	12/5/2019	R
105185	\$ 118.12	CAPITAL ONE COMMERCIAL	12/5/2019	R
105186	\$ 309.98	CARBONES PIZZERIA	12/5/2019	R
105187	\$ 458.58	CARDINAL, KATHLEEN	12/5/2019	R
105188	\$ 98.00	CARLSON, KEATON	12/5/2019	R
105189	\$ 21,800.00	CARLSON WAGONLIT TRAVEL	12/5/2019	R
105190	\$ 12.75	CASSIL, PATRICE	12/5/2019	R
105191	\$ 93,825.00	CENTURY COLLEGE - BUSINESS OFFICE	12/5/2019	R
105192	\$ 120.00	CHILDREN'S THEATER COMPANY	12/5/2019	R
105193	\$ 94.56	CHOUANARD, JANICE	12/5/2019	R
105194	\$ 1,986.42	CL BENSEN CO., INC	12/5/2019	R
105195	\$ 210.80	CLARK, CYNTHIA JEAN	12/5/2019	R
105196	\$ 4,500.00	CMRS-POC	12/5/2019	R
105197	\$ 235.00	THE COLLEGE BOARD-MRO	12/5/2019	R
105198	\$ 155.85	CONNEY SAFETY	12/5/2019	R

105199	\$	1,320.00	CONSTANTINE DANCE CLASSES	12/5/2019	R
105200	\$	571.67	CONTINENTAL RESEARCH CORP	12/5/2019	R
105201	\$	111.00	COOPER, KENNETH	12/5/2019	R
105202	\$	230.00	COUNCIL FOR EXCEPTIONAL CHILDREN	12/5/2019	R
105203	\$	140.68	CRAFT, PATRICIA	12/5/2019	R
105204	\$	1,048.20	CRYSTEEL TRUCK EQUIPMENT	12/5/2019	R
105205	\$	2,556.67	CUB FOODS OF WHITE BEAR TWSHP	12/5/2019	R
105206	\$	40.29	CUMMINS NPOWER LLC	12/5/2019	R
105207	\$	2,316.00	CUSTOM IMAGE	12/5/2019	R
105208	\$	147.90	DANIELS, DIANE	12/5/2019	R
105209	\$	79.00	DEISTING, RANDY	12/5/2019	R
105210	\$	500.23	DEJARLAIS, MARILYN	12/5/2019	R
105211	\$	7,856.20	DELLWOOD COUNTRY CLUB	12/5/2019	R
105212	\$	830.21	DEMCO INC	12/5/2019	R
105213	\$	894.00	DEPT OF HUMAN SERVICES	12/5/2019	R
105214	\$	11.51	DEY DISTRIBUTING	12/5/2019	R
105215	\$	195.24	DISCOUNT SCHOOL SUPPLY	12/5/2019	R
105216	\$	695.00	DOETTERL, NADINE	12/5/2019	R
105217	\$	124.53	DOFFING, SHARON	12/5/2019	R
105218	\$	112.20	DOMEIER, MARILYN	12/5/2019	R
105219	\$	36.35	DOMINOS PIZZA	12/5/2019	R
105220	\$	9,721.00	DOOR SERVICE COMPANY	12/5/2019	R
105221	\$	100.00	DOUGLAS, SANDRA	12/5/2019	R
105222	\$	600.00	DREAMBOX LEARNING	12/5/2019	R
105223	\$	30,872.40	DEFINITIVE TECHNOLOGY SOLUTIONS	12/5/2019	R
105224	\$	1.70	DUNLEAP, ELIZABETH	12/5/2019	R
105225	\$	99.00	EARTH NETWORKS	12/5/2019	R
105227	\$	539.97	ECKROTH MUSIC	12/5/2019	R
105228	\$	564.50	EGAN	12/5/2019	R
105229	\$	54.50	EISENHUTH, JEANNE	12/5/2019	R
105230	\$	109.65	ENGSTRAN, CLAUDIA	12/5/2019	R
105231	\$	96.78	ETA HAND2MIND	12/5/2019	R
105232	\$	61.00	EVANS, DANIEL	12/5/2019	R
105233	\$	4,396.34	EYE MED	12/5/2019	R
105234	\$	1,035.00	FAIRVIEW	12/5/2019	R
105235	\$	142.37	FASTENAL COMPANY	12/5/2019	R
105236	\$	79.00	FAULKEN, KEITH	12/5/2019	R
105237	\$	273.22	FEDEX	12/5/2019	R
105238	\$	1,166.96	FESTIVAL FOODS-KNOWLAN'S	12/5/2019	R
105239	\$	315,020.68	FIRST STUDENT INC	12/5/2019	R
105240	\$	2,500.00	FLICEK WELDING LLC	12/5/2019	R
105241	\$	1,015.00	FLIPS GYMNASTICS LLC	12/5/2019	R
105242	\$	20.40	FLYNN, BARBARA	12/5/2019	R
105243	\$	8.50	FORCIER, ELSIE	12/5/2019	R
105244	\$	3,546.37	GALLAGHERS NORTHWESTERN TIRE CO INC	12/5/2019	R
105245	\$	254.15	GARVEY, PATRICIA	12/5/2019	R
105246	\$	525.72	GILLUND ENTERPRISES	12/5/2019	R

105247	\$	618.94	GOPHER	12/5/2019	R
105248	\$	12.55	GRADOZ, COLETTE	12/5/2019	R
105249	\$	94,548.48	GRAND ROUNDS	12/5/2019	R
105250	\$	27.75	GRANDMA'S BAKERY INC	12/5/2019	R
105251	\$	793.64	GREAT RIVER OFFICE PRODUCTS	12/5/2019	R
105252	\$	340.36	GROSSMANN, BRADLEY	12/5/2019	R
105253	\$	526.52	GROTH MUSIC CO	12/5/2019	R
105254	\$	27,216.00	GROUP MEDICAREBLUE RX	12/5/2019	R
105255	\$	82.45	HAAG, LOIS	12/5/2019	R
105256	\$	45.10	HACH COMPANY	12/5/2019	R
105257	\$	90.00	HALAMA, ANDREA	12/5/2019	R
105258	\$	250.75	HAMER, KAREN	12/5/2019	R
105259	\$	10.20	HANSON, DARLENE	12/5/2019	R
105260	\$	3,903.70	HEALTHPARTNERS	12/5/2019	R
105261	\$	1,257.55	HEGGIES PIZZA	12/5/2019	R
105262	\$	2,744.00	HIAWATHA HOMECARE	12/5/2019	R
105263	\$	2,650.00	HILDI INC	12/5/2019	R
105264	\$	1,208.81	HILLYARD INC MINNEAPOLIS	12/5/2019	R
105265	\$	217.00	HISDAHL INC	12/5/2019	R
105268	\$	2,054.62	HOGLUND BUS AND TRUCK CO	12/5/2019	R
105269	\$	315.15	HUGO EQUIPMENT CO	12/5/2019	R
105270	\$	2,500.00	HUGO'S TREE CARE	12/5/2019	R
105271	\$	1,071.28	HYATT REGENCY	12/5/2019	R
105277	\$	163,841.58	IFD	12/5/2019	R
105278	\$	140.00	IMPACT FUNDRAISING LLC	12/5/2019	R
105279	\$	220.23	INNOVATIVE OFFICE SOLUTIONS	12/5/2019	R
105280	\$	166.49	INSTITUTE FOR MULTI SENSORY EDUCATION	12/5/2019	R
105281	\$	719.00	IXL LEARNING	12/5/2019	R
105282	\$	1,043.12	JAYTECH INC	12/5/2019	R
105283	\$	440.88	JR WESTLING 2016	12/5/2019	R
105284	\$	122.40	KAISER, PHYLLIS	12/5/2019	R
105285	\$	104.10	KARLSBURGER FOODS INC	12/5/2019	R
105286	\$	951.27	KIMBALL MIDWEST	12/5/2019	R
105287	\$	6,434.00	KITTELSON MARKETING CO INC	12/5/2019	R
105288	\$	935.00	KNUTSON FLYNN & DEANS PA	12/5/2019	R
105289	\$	732.70	KOREEN, GLORIA	12/5/2019	R
105292	\$	55,104.08	KRAFT CONTRACTING & MECHANICAL	12/5/2019	R
105293	\$	584.91	KULLY SUPPLY COMPANY	12/5/2019	R
105294	\$	600.00	LAKE AREA FLOORING	12/5/2019	R
105295	\$	363.24	LAKESHORE LEARNING STORE	12/5/2019	R
105296	\$	155.04	LALIBERTE, ELAINE	12/5/2019	R
105297	\$	227.80	LANGLAND, MARY	12/5/2019	R
105298	\$	230.99	LARSON, BEVERLEY	12/5/2019	R
105299	\$	10.41	LARSON, CAREY	12/5/2019	R
105300	\$	357.90	LARSON, JOHN	12/5/2019	R
105301	\$	5,383.56	LIBERTY CLASSICAL ACADEMY	12/5/2019	R
105302	\$	171.98	LITERARY RESOURCES INC	12/5/2019	R

105303	\$	79.00	LIVINGSTON, TYLER	12/5/2019	R
105305	\$	4,081.61	L T G POWER EQUIPMENT	12/5/2019	R
105306	\$	62.05	LUNDGREN, JOANNE	12/5/2019	R
105307	\$	1,323.52	M.A. APPAREL & PROMOTIONS	12/5/2019	R
105308	\$	669.59	MAC RUNNEL, MINDY	12/5/2019	R
105309	\$	381.16	MACKIN EDUCATIONAL RESOURCES	12/5/2019	R
105310	\$	39,236.09	MADISON NATIONAL LIFE	12/5/2019	R
105311	\$	431.82	MAILFINANCE INC	12/5/2019	R
105312	\$	12,500.00	MALLOY/MONTAGUE/KARNOWSKI & CO	12/5/2019	R
105313	\$	290.00	MANKATO EAST HIGH	12/5/2019	R
105314	\$	90.00	MARSHALL, PAUL	12/5/2019	R
105315	\$	50.15	MARTENS, PAMELA	12/5/2019	R
105316	\$	4,805.13	MCDONOUGH'S WATERJETTING AND	12/5/2019	R
105317	\$	118,989.50	MCPHILLIPS BROS ROOFING CO	12/5/2019	R
105318	\$	169.00	MEADOW, MARY JO	12/5/2019	R
105319	\$	502.74	METAL DOCTOR INC	12/5/2019	R
105320	\$	100.00	METRO COMMUNITY EDUC DIRECTORS ASSOC	12/5/2019	R
105321	\$	50.00	METRO ECSU	12/5/2019	R
105322	\$	4,918.75	METRO MEALS ON WHEELS INC	12/5/2019	R
105323	\$	427.20	METRO SOUND AND LIGHTING	12/5/2019	R
105324	\$	50.15	MICHAELSON, RUTH	12/5/2019	R
105325	\$	4,228.76	MICKMAN BROTHERS	12/5/2019	R
105326	\$	1,000.56	MIDAMERICA BOOKS	12/5/2019	R
105327	\$	799.00	MILLIGAN, THERESA	12/5/2019	R
105328	\$	135.00	MINNETONKA HIGH SCHOOL	12/5/2019	R
105329	\$	299.20	MINVALCO INC	12/5/2019	R
105330	\$	98.00	MITCHELL, DARRYL	12/5/2019	R
105333	\$	650.00	MN DEPT OF LABOR & INDUSTRY	12/5/2019	R
105334	\$	752.00	MN HISTORICAL SOCIETY	12/5/2019	R
105335	\$	600.00	MN RECREATION AND PARK ASSOC	12/5/2019	R
105336	\$	280.00	MN STATE HIGH SCHOOL LEAGUE	12/5/2019	R
105337	\$	545.00	MN SCHOOL COUNSELORS ASSOC	12/5/2019	R
105338	\$	90.00	MURPHY, JODY	12/5/2019	R
105339	\$	180.00	MURPHY, LYNNE M	12/5/2019	R
105340	\$	4,125.69	NASSEFF MECH CONTRACTORS	12/5/2019	R
105341	\$	144.00	NCPERS MINNESOTA	12/5/2019	R
105342	\$	84.37	NEWTRAX	12/5/2019	R
105343	\$	4,329.86	NORTH CENTRAL BLUE BIRD BUS SALES	12/5/2019	R
105344	\$	324.00	NORTHBOUND CREATIVE	12/5/2019	R
105345	\$	29,885.00	NORTHERN ESCROW	12/5/2019	R
105346	\$	635.00	NSGEL	12/5/2019	R
105347	\$	101.58	O'NEIL, LOIS	12/5/2019	R
105353	\$	1,680.50	O'REILLY AUTOMOTIVE INC	12/5/2019	R
105354	\$	268.56	OFFICE DEPOT	12/5/2019	R
105355	\$	210.80	OLSON, SUZANNE	12/5/2019	R
105356	\$	12.40	OXYGEN SERVICE CO INC	12/5/2019	R
105357	\$	343.73	PANERA LLC	12/5/2019	R

105358	\$	163.00	PENN-MCGEE, DAVID	12/5/2019	R
105359	\$	525.00	PERNSTEINER CREATIVE GROUP	12/5/2019	R
105360	\$	2,468.28	PETERSON BROS ROOFING & CONST	12/5/2019	R
105361	\$	180.00	PINZ	12/5/2019	R
105362	\$	113.82	POLAR CHEVROLET MAZDA	12/5/2019	R
105363	\$	15,347.22	POWERSCHOOL GROUP LLC	12/5/2019	R
105364	\$	112.63	QUISTAD, IDA	12/5/2019	R
105365	\$	60.00	R & R SPECIALTIES INC	12/5/2019	R
105366	\$	24,337.50	RAMSEY COUNTY PARKS/REC DEPT	12/5/2019	R
105367	\$	3,260.90	RAMSEY COUNTY PUBLIC HEALTH	12/5/2019	R
105368	\$	1,549.40	REGENCY CAP & GOWN	12/5/2019	R
105369	\$	803.40	REHBEIN TRANSIT CO	12/5/2019	R
105370	\$	279.02	REILAND, KAREN	12/5/2019	R
105371	\$	146.00	RENELT, MARK	12/5/2019	R
105372	\$	8,009.70	REPUBLIC SERVICES #899	12/5/2019	R
105373	\$	74.99	RESEARCH PRESS CO INC	12/5/2019	R
105374	\$	263.50	ROETTGER, DEBRA	12/5/2019	R
105375	\$	543.00	ROETTGER, DORIS	12/5/2019	R
105376	\$	283.00	ROGER VADNAIS PLUMBING	12/5/2019	R
105377	\$	10,850.00	ROOF SPEC INC	12/5/2019	R
105378	\$	4,984.79	RUPP ANDERSON SQUIRES & WALDSPURGER PA	12/5/2019	R
105379	\$	175.95	SAFE N SOUND MOBILE	12/5/2019	R
105380	\$	403.83	SAFETY-KLEEN CORP	12/5/2019	R
105381	\$	49,899.16	SAFETYFIRST PLAYGROUND SURFACING LLC	12/5/2019	R
105382	\$	15.30	SAIKO, KATHY	12/5/2019	R
105383	\$	136.00	SARFF, MARIJO	12/5/2019	R
105384	\$	10.20	SAVELA, MARCIA	12/5/2019	R
105385	\$	18.71	SCHMIDT, BARBARA	12/5/2019	R
105386	\$	27.63	SCHMID, RITA	12/5/2019	R
105387	\$	537.64	SCHMIT TOWING	12/5/2019	R
105388	\$	265.68	SCHMITT MUSIC COMPANY	12/5/2019	R
105389	\$	3,110.64	SCHOLASTIC BOOK FAIRS	12/5/2019	R
105390	\$	365.37	SCHOLASTIC INC	12/5/2019	R
105391	\$	2,454.66	SCHOOL SPECIALTY	12/5/2019	R
105392	\$	675.00	SCHOUVIELLER, LORI	12/5/2019	R
105393	\$	325.00	SCHROEHER, JANE	12/5/2019	R
105394	\$	540.00	SCHROEDER, JULIE	12/5/2019	R
105395	\$	160.00	SEEVER, GRAY	12/5/2019	R
105396	\$	90.00	SHOMION, RICK	12/5/2019	R
105397	\$	621.00	SHOREVIEW CITY OF	12/5/2019	R
105398	\$	146.00	SIEH, BRADY	12/5/2019	R
105399	\$	1,438.33	SITEONE LANDSCAPE SUPPLY	12/5/2019	R
105400	\$	101.67	SOCIAL THINKING PUBLISHING	12/5/2019	R
105401	\$	100.75	SOLA, STELLA	12/5/2019	R
105402	\$	269.00	SOURCEWELL TECHNOLOGY	12/5/2019	R
105403	\$	21.25	STAFSHOLT, ANGELIKAH	12/5/2019	R
105404	\$	1,232.94	STATE SUPPLY CO	12/5/2019	R

105405	\$	147.90	STEINER, EILEEN	12/5/2019	R
105406	\$	660.00	STREAMLINE DESIGN INC	12/5/2019	R
105407	\$	120.00	SUCCESS BEYOND THE CLASSROOM	12/5/2019	R
105408	\$	1,206.16	SUMMIT COMPANIES	12/5/2019	R
105409	\$	3,336.16	SYSCO OF WESTERN MN	12/5/2019	R
105410	\$	13,487.00	TA SCHIFSKY & SONS INC	12/5/2019	R
105411	\$	66.43	TEACHER SYNERGY LLC	12/5/2019	R
105412	\$	40.48	THERAPY SHOPPE	12/5/2019	R
105413	\$	2,734.76	TRADE PRESS INC	12/5/2019	R
105414	\$	46.13	TRANS-MISSISSIPPI BIO SUPPLY	12/5/2019	R
105416	\$	2,284.44	TRIO SUPPLY COMPANY	12/5/2019	R
105417	\$	7,457.55	ALBIN AQUISITION CORP	12/5/2019	R
105418	\$	530.72	TWIN CITY HARDWARE	12/5/2019	R
105419	\$	1,453.82	TWIN CITY JANITOR SUPPLY CO	12/5/2019	R
105420	\$	23,635.00	UNIVERSITY OF MINNESOTA	12/5/2019	R
105421	\$	1,988.00	UNRL	12/5/2019	R
105422	\$	1,103.47	US FOODS CULINARY EQUIP & SUPPLIES	12/5/2019	R
105423	\$	179.00	VAN DUUREN, MARIAH	12/5/2019	R
105424	\$	79.00	VEITH, DOUGLAS	12/5/2019	R
105425	\$	1,429.35	VERIZON WIRELESS	12/5/2019	R
105426	\$	4,492.95	VIKING ELECTRIC SUPPLY	12/5/2019	R
105427	\$	450.90	VOCABULARY SPELLING CITY.COM	12/5/2019	R
105428	\$	83.43	WALLACE, SHERYL	12/5/2019	R
105429	\$	614.98	WARNERS' STELLIAN	12/5/2019	R
105430	\$	153.00	WB AREA EMERGENCY FOOD SHELF	12/5/2019	R
105431	\$	420.00	WHITE BEAR GLASS INC	12/5/2019	R
105432	\$	45.50	WHITE BEAR LOCKSMITH INC	12/5/2019	R
105433	\$	100.00	WELLNER LAW PLLC	12/5/2019	R
105434	\$	86.34	WHEELER HARDWARE COMPANY	12/5/2019	R
105435	\$	85.25	WINNICK SUPPLY	12/5/2019	R
105436	\$	835.24	WOLD ARCHITECTS AND ENGINEERS	12/5/2019	R
105437	\$	23,269.70	XCEL ENERGY	12/5/2019	R
105438	\$	34.14	ZAHL PETROLEUM MAINTENANCE CO	12/5/2019	R
105440	\$	265.71	AMAZON CAPITAL SERVICES	12/6/2019	R
105441	\$	63.00	ART EDUCATORS OF MN	12/6/2019	R
105442	\$	140.00	FOREST LAKE WRESTLING BOOSTERS	12/6/2019	R
105443	\$	246.42	DS ERICKSON & ASSOC PLLC	12/6/2019	R
105444	\$	290.87	GURSTEL CHARGO ATTORNEYS AT LAW	12/6/2019	R
105445	\$	3.51	MESSERLI & KRAMER PA	12/6/2019	R
105446	\$	345.22	RIVERVIEW LAW OFFICE PLLC	12/6/2019	R
105447	\$	243.12	SOCIAL SECURITY ADMINISTRATION	12/6/2019	R
105448	\$	1,089.86	IUOE LOCAL 70	12/6/2019	R
105450	\$	6,608.78	SCHOOL SERVICE EMPLOYEES	12/6/2019	R
105451	\$	129.51	US DEPT OF EDUCATION	12/6/2019	R
105453	\$	641.36	AMAZON CAPITAL SERVICES	12/12/2019	R
105454	\$	1,042.86	SAM'S CLUB/SYNCHRONY BANK	12/12/2019	S
105455	\$	1,371.23	SAM'S CLUB/SYNCHRONY BANK	12/12/2019	S

105456	\$	915.73	SAM'S CLUB/SYNCHRONY BANK	12/12/2019	S
105457	\$	350.71	SAM'S CLUB/SYNCHRONY BANK	12/12/2019	S
105458	\$	85.00	SAM'S CLUB/SYNCHRONY BANK	12/12/2019	S
105459	\$	91.01	SAM'S CLUB/SYNCHRONY BANK	12/12/2019	S
105460	\$	109,157.76	HOGLUND BUS AND TRUCK CO	12/12/2019	R
105461	\$	12,550.00	A+ DRIVING SCHOOL	12/19/2019	R
105462	\$	450.00	AARP DRIVER SAFETY PROGRAM	12/19/2019	S
105463	\$	300.00	AARP DRIVER SAFETY PROGRAM	12/19/2019	S
105464	\$	8,000.00	ACCLAIM SERVICES INC	12/19/2019	R
105465	\$	6,986.00	ACT INC	12/19/2019	R
105466	\$	5,642.00	ADVANTAGE EDUC PROGRAMS	12/19/2019	R
105467	\$	1,581.70	ALBIN AQUISITION CORP	12/19/2019	R
105468	\$	115.00	ALISON'S MONTESSORI	12/19/2019	R
105469	\$	4,333.06	ALLSTREAM	12/19/2019	R
105485	\$	9,557.72	AMAZON CAPITAL SERVICES	12/19/2019	R
105486	\$	20.19	AMERICAN MESSAGING	12/19/2019	R
105487	\$	1,185.94	AMERIPRIDE SERVICES	12/19/2019	R
105488	\$	94.00	AMIDON, MIKE	12/19/2019	R
105489	\$	1,454.00	ASL INTERPRETING SERVICES	12/19/2019	R
105490	\$	712.50	ASSETGENIE INC	12/19/2019	R
105491	\$	276.12	ASTLEFORD INTERNATIONAL TRUCKS	12/19/2019	R
105492	\$	90.00	BAILEY, ERIN	12/19/2019	R
105493	\$	340.36	BARDAL, PRIYA	12/19/2019	R
105493	\$	(340.36)	BARDAL, PRIYA	12/20/2019	V
105494	\$	1,650.77	BARTHOLD	12/19/2019	R
105495	\$	18.95	BATTERIES PLUS BULBS	12/19/2019	R
105497	\$	15,182.50	BAYADA HOME HEALTH CARE	12/19/2019	R
105498	\$	639.00	BELL MUSEUM	12/19/2019	R
105499	\$	98.00	BELL, ROYCE	12/19/2019	R
105500	\$	551.10	BENCHMARK EDUCATION COMPANY	12/19/2019	R
105501	\$	47.00	BERG, ELLIE	12/19/2019	R
105502	\$	39.00	BERRIOS-CORDERO, KATHY	12/19/2019	R
105503	\$	239.98	BEST BUY BUSINESS ADVANTAGE ACCT	12/19/2019	R
105504	\$	24.00	BESTLAND, SANDRA	12/19/2019	R
105506	\$	18,651.14	BEVSO	12/19/2019	R
105507	\$	16.37	BLICK ART MATERIALS	12/19/2019	R
105508	\$	361.00	BLUE CROSS / BLUE SHIELD OF MN	12/19/2019	R
105509	\$	203.18	BLUE TARP FINANCIAL INC	12/19/2019	R
105510	\$	955.00	BORAH TEAMWEAR	12/19/2019	R
105511	\$	212.00	BRODIN, HEATHER	12/19/2019	R
105512	\$	160.00	BROECKER, BRUCE	12/19/2019	R
105513	\$	98.00	BROWN, BRUCE	12/19/2019	R
105515	\$	7,357.34	BSN SPORTS	12/19/2019	R
105516	\$	30.29	BUBERL, AMBER	12/19/2019	R
105517	\$	56.00	THE BUG COMPANY	12/19/2019	R
105518	\$	1,884.57	THE CAMBRIAN GROUP	12/19/2019	R
105519	\$	2,970.00	CAMP ST CROIX	12/19/2019	R

105520	\$	474.90	CAPITAL ONE COMMERCIAL	12/19/2019	R
105521	\$	579.43	CARBONES PIZZERIA	12/19/2019	R
105522	\$	6,750.00	CARLSON WAGONLIT TRAVEL	12/19/2019	R
105523	\$	155.39	CAROLINA BIOLOGICAL SUPPLY	12/19/2019	R
105524	\$	133.56	CARROLL, JENNIFER	12/19/2019	R
105525	\$	1,188.24	CDW GOVERNMENT INC	12/19/2019	R
105526	\$	3,448.00	CHAMPIONSHIP PRODUCTS UNLTD	12/19/2019	R
105527	\$	432.02	CINTAS CORP #470	12/19/2019	R
105528	\$	163.00	COLLER, RONALD	12/19/2019	R
105529	\$	54.40	COLORADO WHOLESALE DYE CORP	12/19/2019	R
105530	\$	686.07	COMCAST	12/19/2019	R
105531	\$	288.00	COMPUTER EXPLORERS	12/19/2019	R
105532	\$	215.92	CONNEY SAFETY	12/19/2019	R
105533	\$	911.18	CONTINENTAL CLAY CO	12/19/2019	R
105534	\$	1,725.58	CONTINENTAL RESEARCH CORP	12/19/2019	R
105535	\$	39.00	COOK, MARILYN	12/19/2019	R
105536	\$	50.00	CORNERSTONE OCCUPATIONAL	12/19/2019	R
105537	\$	680.00	CRISIS PREVENTION INSTITUTE INC	12/19/2019	R
105540	\$	3,090.63	CUB FOODS OF WHITE BEAR TWSHP	12/19/2019	R
105541	\$	299.33	CUB FOODS	12/19/2019	R
105542	\$	38.00	CULLIGAN BOTTLED WATER	12/19/2019	R
105543	\$	6,791.14	CUMMINS NPOWER LLC	12/19/2019	R
105544	\$	194.60	CUSTAR, SARAH	12/19/2019	R
105545	\$	76.62	CUSTOM EDUCATION SOLUTIONS INC	12/19/2019	R
105546	\$	298.56	CUSTOM INK LLC	12/19/2019	R
105547	\$	219.00	DAHLEM, TERESA	12/19/2019	R
105548	\$	49,755.00	DAKOTA TRUCK UNDERWRITERS	12/19/2019	R
105549	\$	32,050.18	DALCO CORPORATION	12/19/2019	R
105550	\$	90.00	DANIELSON, BILL	12/19/2019	R
105551	\$	79.00	DEISTING, ASHLEY	12/19/2019	R
105552	\$	3,854.23	DELL MARKETING LP	12/19/2019	R
105553	\$	1,649.62	DELLWOOD COUNTRY CLUB	12/19/2019	R
105554	\$	245.70	DELMEDICO, MOLLY	12/19/2019	R
105555	\$	209.27	DEMCO INC	12/19/2019	R
105556	\$	543.00	DESIGNER SIGN SYSTEMS INC	12/19/2019	R
105557	\$	3,191.08	DIVERSIFIED SNACK DISTRIBUTION	12/19/2019	R
105558	\$	90.73	DOLLARDAYS INTERNATIONAL, INC.	12/19/2019	R
105559	\$	388.54	DOMINOS PIZZA	12/19/2019	R
105560	\$	244.03	DEFINITIVE TECHNOLOGY SOLUTIONS	12/19/2019	R
105562	\$	609.01	ECKROTH MUSIC	12/19/2019	R
105563	\$	163.00	ENGSTROM, MARK	12/19/2019	R
105564	\$	90.00	ERICKSON, ROBERT	12/19/2019	R
105565	\$	3,533.33	ETS CONSULTING, LLC	12/19/2019	R
105566	\$	387.50	FAIRVIEW	12/19/2019	R
105567	\$	312.49	FASTENAL COMPANY	12/19/2019	R
105568	\$	314.80	FEED MY STARVING CHILDREN	12/19/2019	R
105569	\$	969.45	FESTIVAL FOODS-KNOWLAN'S	12/19/2019	R

105570	\$	291,726.65	FIRST STUDENT INC	12/19/2019	R
105571	\$	434.00	FLINN SCIENTIFIC INC	12/19/2019	R
105572	\$	250.11	FLYLEAF PUBLISHING	12/19/2019	R
105573	\$	731.72	FOLLETT SCHOOL SOLUTIONS INC	12/19/2019	R
105574	\$	1,480.25	FOREST LAKE PRINTING	12/19/2019	R
105575	\$	949.93	FRATTALONES HARDWARE STORES	12/19/2019	R
105576	\$	1,081.00	FRONTRUNNER SCREEN PRINTING	12/19/2019	R
105577	\$	593.38	FUN EXPRESS LLC	12/19/2019	R
105578	\$	3,390.05	GALLAGHERS NORTHWESTERN TIRE CO INC	12/19/2019	R
105579	\$	12,790.00	GEPHART TRUCKING	12/19/2019	R
105581	\$	2,087.87	THE GOOD ACRE	12/19/2019	R
105582	\$	15,000.00	GOOD NEWS TOUR & TRAVEL	12/19/2019	R
105583	\$	4,478.88	GOODSOURCE SOLUTIONS	12/19/2019	R
105584	\$	44.22	GOPHER	12/19/2019	R
105585	\$	257.85	GOPHER STATE ONE CALL	12/19/2019	R
105586	\$	4,415.86	GRAINGER	12/19/2019	R
105587	\$	334.85	GREATAMERICA FINANCIAL SERVICES	12/19/2019	R
105588	\$	7.99	GRIEFENHAGEN, JAMIE	12/19/2019	R
105589	\$	11.99	GRIZZLY INDUSTRIAL, INC.	12/19/2019	R
105590	\$	116.00	GROCH, MIKE	12/19/2019	R
105591	\$	142.00	GROVER, JAN	12/19/2019	R
105592	\$	177.00	GRUSE, JACKSON	12/19/2019	R
105593	\$	191.00	HAAS MUSICAL INSTRUMENT REPAIR	12/19/2019	R
105594	\$	98.00	HALL, CHARLES	12/19/2019	R
105595	\$	900.00	HALLBERG ENGINEERING INC	12/19/2019	R
105596	\$	36,106.50	HALO TRANSPORTATION	12/19/2019	R
105597	\$	689.15	HEGGIES PIZZA	12/19/2019	R
105598	\$	2,252.00	HEIKKINEN, JEFF	12/19/2019	R
105599	\$	890.61	HEJNY RENTALS INC	12/19/2019	R
105600	\$	1,176.00	HIAWATHA HOMECARE	12/19/2019	R
105601	\$	1,837.30	HISDAHL INC	12/19/2019	R
105602	\$	4,548.00	HOBART SERVICE	12/19/2019	R
105603	\$	1,516.11	HOENIGSCHMIDT, KAYLEA	12/19/2019	R
105610	\$	15,710.92	HOGLUND BUS AND TRUCK CO	12/19/2019	R
105611	\$	79.00	HOLMGREN, BRENDA	12/19/2019	R
105612	\$	290.51	HOME DEPOT CREDIT SERVICES	12/19/2019	R
105613	\$	79.00	HUGHES, SCOTT	12/19/2019	R
105614	\$	150.00	I KNOW IT	12/19/2019	R
105615	\$	210.00	IMPRESSION SIGNS AND GRAPHICS	12/19/2019	R
105618	\$	1,221.42	INNOVATIVE OFFICE SOLUTIONS	12/19/2019	R
105619	\$	10,145.09	ISD #2144 CHISAGO LAKES AREA SCHOOLS	12/19/2019	R
105620	\$	285.00	INFORMATION & TECH EDUC OF MN	12/19/2019	R
105621	\$	1,800.00	IXL LEARNING	12/19/2019	R
105622	\$	151.53	JOHN HENRY FOSTER	12/19/2019	R
105623	\$	776.70	JAYTECH INC	12/19/2019	R
105624	\$	61.00	JOHNSON, JAY	12/19/2019	R
105625	\$	4,106.32	JOHNSON CONTROLS INC	12/19/2019	R

105626	\$	499.95	JOHNSON, SHARON	12/19/2019	R
105627	\$	1,858.37	JUNIOR LIBRARY GUILD	12/19/2019	R
105631	\$	3,251.47	JW PEPPER & SON INC	12/19/2019	R
105632	\$	13,250.49	KATH FUEL OIL SERVICE CO	12/19/2019	R
105633	\$	62.00	KAUFMAN, MICHAEL	12/19/2019	R
105634	\$	938.00	KEYSTONE INTERPRETING SOLUTIONS	12/19/2019	R
105635	\$	480.00	KIDCREATE STUDIO	12/19/2019	R
105636	\$	12.00	KISSNER, TABBITHA	12/19/2019	R
105637	\$	2,457.20	KITTELSON MARKETING CO INC	12/19/2019	R
105638	\$	246.40	KLEIN, KRISTIE	12/19/2019	R
105639	\$	3,488.20	KNUTSON FLYNN & DEANS PA	12/19/2019	R
105640	\$	146.00	KOEMPTGEN, CODY	12/19/2019	R
105641	\$	61.00	KOLTES, GREGORY	12/19/2019	R
105642	\$	434.55	KONICA MINOLTA PREMIER FINANCE	12/19/2019	R
105643	\$	3,643.91	KRAFT CONTRACTING & MECHANICAL	12/19/2019	R
105644	\$	2,889.50	KRANOS CORP., DBA SCHUTT RECONDITIONING	12/19/2019	R
105645	\$	300.00	KROLL, BENJAMIN	12/19/2019	R
105646	\$	1,449.80	KULLY SUPPLY COMPANY	12/19/2019	R
105647	\$	87.66	LAMINATOR.COM	12/19/2019	R
105648	\$	361.52	LEARNING A-Z	12/19/2019	R
105649	\$	49.00	LEFEVRE, SHIRLEY A	12/19/2019	R
105650	\$	98.00	LEHNER, KEN	12/19/2019	R
105651	\$	4,231.56	LIBERTY CLASSICAL ACADEMY	12/19/2019	R
105653	\$	686.32	LITERARY RESOURCES INC	12/19/2019	R
105654	\$	19,392.30	LONG LAKE CONSERVATION CENTER	12/19/2019	R
105655	\$	901.50	LORENZ RECOGNITION CO	12/19/2019	R
105656	\$	213.50	L T G POWER EQUIPMENT	12/19/2019	R
105657	\$	98.00	LUESSENHEIDE, RYAN	12/19/2019	R
105658	\$	1,022.58	MACKIN EDUCATIONAL RESOURCES	12/19/2019	R
105659	\$	79.00	MAKOWSKE STEVE	12/19/2019	R
105660	\$	2,001.00	MALMBORGS INC	12/19/2019	R
105661	\$	980.61	MARCO, INC	12/19/2019	R
105662	\$	60.00	MARK'S SPECIALTY WELDING INC	12/19/2019	R
105663	\$	550.00	MN ASSOC SCHOOL PERSONNEL ADMIN	12/19/2019	R
105664	\$	555.00	MN ASSOC OF SECONDARY SCHOOL PRINCIPALS	12/19/2019	R
105665	\$	116.00	MAUER, BRIAN	12/19/2019	R
105666	\$	655.00	MN CHEERLEADING COACHES ASSOC	12/19/2019	R
105668	\$	3,612.00	MN COMMUNITY EDUC ASSOC (MCEA)	12/19/2019	R
105669	\$	67.50	MEDCO SUPPLY CO	12/19/2019	R
105670	\$	4,926.00	METRO MEALS ON WHEELS INC	12/19/2019	R
105671	\$	54.56	MICKMAN BROTHERS	12/19/2019	R
105672	\$	2,059.92	MID CITY SERVICES - INDUSTRIAL LAUNDRY	12/19/2019	R
105673	\$	254.20	MIDWEST BUS PARTS INC	12/19/2019	R
105674	\$	3,760.00	MN MUSIC EDUCATORS ASSOC	12/19/2019	R
105675	\$	16,054.98	MN COACHES INC	12/19/2019	R
105676	\$	300.00	MN DEPT OF LABOR & INDUSTRY	12/19/2019	R
105677	\$	408.00	MN HISTORICAL SOCIETY	12/19/2019	R

105678	\$	1,650.00	MNAEYC-MNSACA	12/19/2019	R
105679	\$	212.00	MOGREN, ALEXZANDRA	12/19/2019	R
105680	\$	50.00	MOMS CLUB OF WBL AREA	12/19/2019	R
105681	\$	79.00	MONITA, MICHAEL	12/19/2019	R
105682	\$	31.12	NAPA AUTO PARTS	12/19/2019	R
105683	\$	2,057.58	NASSEFF MECH CONTRACTORS	12/19/2019	R
105684	\$	419.76	NCS PEARSON INC	12/19/2019	R
105685	\$	2,922.00	NEOFUNDS BY NEOPOST	12/19/2019	R
105686	\$	813.00	NICOL, BARBARA	12/19/2019	R
105687	\$	47.00	NIESEN, ALI	12/19/2019	R
105688	\$	900.00	NOREGON SYSTEMS INC.	12/19/2019	R
105692	\$	12,091.81	NORTH CENTRAL BLUE BIRD BUS SALES	12/19/2019	R
105693	\$	7,650.00	NORTH STAR BANK	12/19/2019	R
105694	\$	5,448.82	NORTHBOUND CREATIVE	12/19/2019	R
105695	\$	248.00	NORTHERN GREEN EXPO	12/19/2019	R
105696	\$	226.00	NORTHERN STAR SCOUTING	12/19/2019	R
105697	\$	62.00	O'CONNOR, JOE	12/19/2019	R
105698	\$	36.98	O'REILLY AUTOMOTIVE INC	12/19/2019	R
105700	\$	214.87	OFFICE DEPOT	12/19/2019	R
105701	\$	525.00	ONENECK IT SOLUTIONS LLC	12/19/2019	R
105702	\$	72.00	OXYGEN SERVICE CO INC	12/19/2019	R
105703	\$	335.24	PAI	12/19/2019	R
105705	\$	3,605.40	PAN-O-GOLD	12/19/2019	R
105706	\$	98.00	PERKINS, DAVID	12/19/2019	R
105707	\$	189.00	PICTURE THAT!	12/19/2019	R
105708	\$	672.75	PINZ	12/19/2019	R
105709	\$	159.50	PIONEER VALLEY BOOKS	12/19/2019	R
105710	\$	2,391.92	PIONEER MIDWEST	12/19/2019	R
105711	\$	263.36	POLAR CHEVROLET MAZDA	12/19/2019	R
105712	\$	398.00	PONCE TRAINED WRESTLING	12/19/2019	R
105713	\$	33.35	PRAXAIR DISTRIBUTION INC	12/19/2019	R
105714	\$	4,200.00	PRESS PUBLICATIONS	12/19/2019	R
105715	\$	85.70	PROFESSIONAL WIRELESS COMM	12/19/2019	R
105716	\$	112.50	R & R SPECIALTIES INC	12/19/2019	R
105717	\$	75.00	RAMSEY COUNTY PUBLIC HEALTH	12/19/2019	R
105718	\$	18.00	RAPID PRESS PRINTING & COPY CENTER	12/19/2019	R
105719	\$	2,947.11	RATWIK ROSZAK & MALONEY PA	12/19/2019	R
105720	\$	364.44	READING READING BOOKS	12/19/2019	R
105721	\$	20,685.60	REHBEIN TRANSIT CO	12/19/2019	R
105722	\$	24.20	REILAND, KAREN	12/19/2019	R
105723	\$	450.00	REMINDERBAND INC	12/19/2019	R
105724	\$	226.00	REV.COM	12/19/2019	R
105725	\$	1,147.46	RINK-TEC INTERNATIONAL INC	12/19/2019	R
105726	\$	11,044.00	RIVERSIDE INSIGHT	12/19/2019	R
105727	\$	248.33	ROE, ERIN	12/19/2019	R
105728	\$	9,185.00	ROOF SPEC INC	12/19/2019	R
105729	\$	61.00	ROSGA, DAVID	12/19/2019	R

105730	\$	541.17	ROY, DEBRA	12/19/2019	R
105731	\$	11,100.00	SAFETYFIRST PLAYGROUND SURFACING LLC	12/19/2019	R
105732	\$	120.00	SAGDALEN, REBEKAH	12/19/2019	R
105733	\$	62.00	SANDERS CRAIG	12/19/2019	R
105734	\$	120.00	SAXON LANES AMF	12/19/2019	R
105735	\$	98.63	SCHMITT MUSIC COMPANY	12/19/2019	R
105736	\$	79.00	SCHNEIDER, STEVE	12/19/2019	R
105737	\$	400.00	SCHOOL CHECK IN	12/19/2019	R
105738	\$	33.85	SCHOOL FIX CATALOG	12/19/2019	R
105739	\$	146.00	SCHWANDT, JORDAN	12/19/2019	R
105740	\$	867.00	SCOTT ELECTRIC	12/19/2019	R
105741	\$	330.00	SHEBOYGAN NORTH	12/19/2019	R
105742	\$	90.00	SHOMION, RICK	12/19/2019	R
105743	\$	189.53	SHRED-IT USA - MINNEAPOLIS	12/19/2019	R
105744	\$	3,752.36	SIGNWAREHOUSE, INC.	12/19/2019	R
105745	\$	235.00	SIKICH, MARK	12/19/2019	R
105746	\$	4,178.94	SITEIMPROVE INC	12/19/2019	R
105747	\$	175.00	SMITLEY, SHARON	12/19/2019	R
105748	\$	61.00	SNODDY, JASON	12/19/2019	R
105749	\$	3,720.25	SPORTS IMPORTS	12/19/2019	R
105754	\$	2,012.23	STAPLES ADVANTAGE	12/19/2019	R
105755	\$	50.00	STAR TRIBUNE NIE	12/19/2019	R
105756	\$	1,633.68	STATE SUPPLY CO	12/19/2019	R
105757	\$	98.00	STAY TUNED PIANO SERVICES	12/19/2019	R
105758	\$	107.48	STEFFENS, CORINNE	12/19/2019	R
105759	\$	157.82	STEINER, WENDY	12/19/2019	R
105760	\$	90.00	STILLWATER AREA HIGH SCHOOL	12/19/2019	R
105761	\$	152.51	STOB, DANA	12/19/2019	R
105762	\$	705.00	STREAMLINE DESIGN INC	12/19/2019	R
105763	\$	1,214.28	SUMMIT COMPANIES	12/19/2019	R
105764	\$	163.00	SVAC, NICK	12/19/2019	R
105765	\$	1,175.00	SYN-TECH SYSTEMS INC	12/19/2019	R
105766	\$	27.00	SYNCHRONY BANK	12/19/2019	R
105767	\$	6,791.91	SYSCO OF WESTERN MN	12/19/2019	R
105768	\$	65.45	TEACHER SYNERGY LLC	12/19/2019	R
105769	\$	1,446.00	TEAMVIEWER GMBH	12/19/2019	R
105770	\$	177.86	TERSCH PRODUCTS	12/19/2019	R
105771	\$	99.00	TIN'S TAILOR	12/19/2019	R
105772	\$	573.00	TRADE PRESS INC	12/19/2019	R
105773	\$	46,658.92	TREASURED TRANSPORTATION	12/19/2019	R
105774	\$	587.90	T.R.F. SUPPLY CO	12/19/2019	R
105775	\$	318.78	TRI-STATE BOBCAT	12/19/2019	R
105777	\$	2,949.19	TRIO SUPPLY COMPANY	12/19/2019	R
105778	\$	1,493.75	TRUCK UTILITIES MFG CO	12/19/2019	R
105779	\$	940.24	TSA CONSULTING GROUP	12/19/2019	R
105780	\$	212.00	TURCOTTE, AMBER	12/19/2019	R
105781	\$	100.00	TUSA, COLLEEN	12/19/2019	R

105782	\$	1,336.41	TWIN CITY JANITOR SUPPLY CO	12/19/2019	R
105783	\$	45,397.89	TWIN CITY TRANSPORTATION INC	12/19/2019	R
105784	\$	19,103.00	UHL CO INC	12/19/2019	R
105785	\$	15,782.00	UNIVERSAL CHEERLEADERS ASSOC	12/19/2019	R
105786	\$	4.40	UNZEN, CADEN	12/19/2019	R
105787	\$	1,922.94	US FOODS CULINARY EQUIP & SUPPLIES	12/19/2019	R
105788	\$	2,075.00	CITY OF VADNAIS HEIGHTS	12/19/2019	R
105789	\$	98.00	VAIL, STEVEN	12/19/2019	R
105790	\$	6,038.50	VIRCO INC	12/19/2019	R
105791	\$	69.95	VOCABULARY SPELLING CITY.COM	12/19/2019	R
105792	\$	177.00	VOYAGER SOPRIS LEARNING	12/19/2019	R
105793	\$	6,931.35	WB AREA EMERGENCY FOOD SHELF	12/19/2019	S
105794	\$	860.66	WB AREA EMERGENCY FOOD SHELF	12/19/2019	S
105795	\$	10,225.00	WHITE BEAR CENTER FOR THE ARTS	12/19/2019	R
105796	\$	250.00	WHITE BEAR GLASS INC	12/19/2019	R
105797	\$	8,501.17	WHITE BEAR LAKE (CITY OF)	12/19/2019	R
105798	\$	175.00	WBL PIZZA MAN	12/19/2019	R
105799	\$	395.43	WEST MUSIC COMPANY	12/19/2019	R
105800	\$	180.00	WHITE BEAR MAKERSPACE	12/19/2019	R
105801	\$	542.00	WILLCOXON, PETER SR	12/19/2019	R
105802	\$	4,126.36	WINDSTREAM	12/19/2019	R
105803	\$	14.00	WINNICK SUPPLY	12/19/2019	R
105804	\$	306.00	WOODRICH, WARD III	12/19/2019	R
105805	\$	1,262.50	THE WORKS	12/19/2019	R
105806	\$	116.50	WORLD OF READING LTD	12/19/2019	R
105807	\$	399.99	WORLDWIDE SUP	12/19/2019	R
105808	\$	61,454.71	XCEL ENERGY	12/19/2019	S
105809	\$	78,608.16	XCEL ENERGY	12/19/2019	R
105810	\$	245.53	DS ERICKSON & ASSOC PLLC	12/20/2019	R
105811	\$	270.63	GURSTEL CHARGO ATTORNEYS AT LAW	12/20/2019	R
105812	\$	32.73	MESSERLI & KRAMER PA	12/20/2019	R
105813	\$	330.72	RIVERVIEW LAW OFFICE PLLC	12/20/2019	R
105814	\$	233.68	SOCIAL SECURITY ADMINISTRATION	12/20/2019	R
105815	\$	1,089.86	IUOE LOCAL 70	12/20/2019	R
105817	\$	6,699.81	SCHOOL SERVICE EMPLOYEES	12/20/2019	R
105818	\$	120.38	US DEPT OF EDUCATION	12/20/2019	R
105819	\$	296.90	GURSTEL CHARGO ATTORNEYS AT LAW	12/30/2019	R
105820	\$	3.51	MESSERLI & KRAMER PA	12/30/2019	R
105821	\$	373.52	RIVERVIEW LAW OFFICE PLLC	12/30/2019	R
105822	\$	263.24	SOCIAL SECURITY ADMINISTRATION	12/30/2019	R
105823	\$	1,065.48	IUOE LOCAL 70	12/30/2019	R
105824	\$	204.09	RAUSCH, STURM, ISRAEL,	12/30/2019	R
105825	\$	7,384.68	SCHOOL SERVICE EMPLOYEES	12/30/2019	R
105826	\$	122.29	US DEPT OF EDUCATION	12/30/2019	R
192000430	\$	31.32	ACKER, ALISSA	12/5/2019	A
192000431	\$	302.22	ANDERSON, JON	12/5/2019	A
192000432	\$	98.76	ANDERSEN, KATHRYN	12/5/2019	A

192000433	\$	167.85	BABIASH, JENNIFER	12/5/2019	A
192000434	\$	67.96	BACIGALUPO, STACEY	12/5/2019	A
192000435	\$	22.33	BALLARD, BECKY	12/5/2019	A
192000436	\$	108.23	BATTAGLIA, JENNA	12/5/2019	A
192000437	\$	106.16	BILSKEMPER, JOSHUA	12/5/2019	A
192000438	\$	488.60	BREMER, JACLYN	12/5/2019	A
192000439	\$	1,471.18	BREWER, ROBERT	12/5/2019	A
192000440	\$	124.41	BRUESS, DAWN	12/5/2019	A
192000441	\$	75.00	CARLSON, CARRIE	12/5/2019	A
192000442	\$	594.75	COOK, TRACY	12/5/2019	A
192000443	\$	160.08	DEEN, DENISE	12/5/2019	A
192000444	\$	80.04	DESJARDINS, RUTH	12/5/2019	A
192000445	\$	10.00	DINEHART, CHARLOTTE	12/5/2019	A
192000446	\$	294.64	ESBOLDT, LISA	12/5/2019	A
192000447	\$	82.92	FOSS, TERESA	12/5/2019	A
192000448	\$	27.98	FREEMAN, CHRISTINA	12/5/2019	A
192000449	\$	248.00	GARCIA ANDERSON, ODELIS	12/5/2019	A
192000450	\$	68.44	GRIEBENOW, BRIAN	12/5/2019	A
192000451	\$	132.16	GROPPOLI, KADI	12/5/2019	A
192000452	\$	282.76	GUTHRIE, ASHLEY	12/5/2019	A
192000453	\$	19.72	JAHNKE, TAMI	12/5/2019	A
192000454	\$	44.95	JOHANNECK, PATRICIA	12/5/2019	A
192000455	\$	289.68	KAZMIERCZAK, CLARE	12/5/2019	A
192000456	\$	238.00	KAZMIERCZAK, WAYNE	12/5/2019	A
192000457	\$	270.00	KELLY-KENNEDY, ERIKA	12/5/2019	A
192000458	\$	211.12	KILGO, GRACE	12/5/2019	A
192000459	\$	59.88	KIRKHAM, JENNIFER	12/5/2019	A
192000460	\$	60.00	KROCAK, NANCY	12/5/2019	A
192000461	\$	17.38	LARSON, BOBBIE	12/5/2019	A
192000462	\$	199.00	LEE, MOLLY	12/5/2019	A
192000463	\$	58.00	LEMIEUX, TAMARA	12/5/2019	A
192000464	\$	93.38	MANLEY, KATHLEEN	12/5/2019	A
192000465	\$	100.00	MARKUSON, RACHAEL	12/5/2019	A
192000466	\$	75.40	MCGARTHWAITE, MICHAEL	12/5/2019	A
192000467	\$	715.00	MONS, MATTHEW	12/5/2019	A
192000468	\$	390.46	MOORE, JENNIFER	12/5/2019	A
192000469	\$	269.12	MOSSER, LORI	12/5/2019	A
192000470	\$	125.76	NODGAARD, TRUDY	12/5/2019	A
192000471	\$	676.31	PELOQUIN, BRIAN	12/5/2019	A
192000472	\$	10.00	RANCOUR, RACHEL	12/5/2019	A
192000473	\$	10.44	RATLIFF, GERALD	12/5/2019	A
192000474	\$	43.43	REED, TAMMY	12/5/2019	A
192000475	\$	72.16	SANTOSCOY, BRIANA	12/5/2019	A
192000476	\$	257.20	SCHMIDT, DANIEL	12/5/2019	A
192000477	\$	27.84	SCHUEBEL, ANGELA	12/5/2019	A
192000478	\$	320.00	SNORTLAND, ELIZA	12/5/2019	A
192000479	\$	26.41	STOFFEL, JAMES	12/5/2019	A

192000480	\$	104.00	STONEHOUSE, JULIA	12/5/2019	A
192000481	\$	42.34	TATRO, KRISTEN	12/5/2019	A
192000482	\$	339.01	TESSMAN, JILEEN	12/5/2019	A
192000483	\$	284.08	TIRADO, JONATHAN	12/5/2019	A
192000484	\$	218.48	TOLONEN, CLAY	12/5/2019	A
192000485	\$	51.98	VAN ARRAGON, JANEL	12/5/2019	A
192000486	\$	1,203.61	WALD, TIMOTHY	12/5/2019	A
192000487	\$	40.60	ZAKRZEWSKI, JACLYN	12/5/2019	A
192000488	\$	456.92	ZICKERMANN, JORDAN	12/5/2019	A
192000489	\$	218.49	KODYTEK, LAURIE	12/5/2019	R
192000489	\$	218.49	KODYTEK, LAURIE	12/5/2019	A
192000489	\$	(218.49)	KODYTEK, LAURIE	12/5/2019	V
192000490	\$	130.00	ANDERSON, CHRISTINA	12/19/2019	A
192000491	\$	899.46	ANDERSEN, KATHRYN	12/19/2019	A
192000492	\$	591.30	ANDERSON, MARGARET	12/19/2019	A
192000493	\$	272.31	ATKINS, SARAH	12/19/2019	A
192000494	\$	189.76	BABIASH, JENNIFER	12/19/2019	A
192000495	\$	812.58	BATENHORST, LYNSEY	12/19/2019	A
192000496	\$	14.00	BEACH, RODNEY	12/19/2019	A
192000497	\$	124.67	BERLIN, KATHERINE	12/19/2019	A
192000498	\$	162.46	BILSKEMPER, JOSHUA	12/19/2019	A
192000499	\$	31.23	BRUEMMER, SARAH	12/19/2019	A
192000500	\$	100.34	DEEN, DENISE	12/19/2019	A
192000501	\$	39.31	DOESCHER, DEREK	12/19/2019	A
192000502	\$	158.36	DRANGE, ANGELA	12/19/2019	A
192000503	\$	186.61	DUSTIN, JOSEPH	12/19/2019	A
192000504	\$	390.00	EDBERG, REBECCA	12/19/2019	A
192000505	\$	64.96	EGEMO, PATRICIA	12/19/2019	A
192000506	\$	65.00	ENGSTRAN, PAUL	12/19/2019	A
192000507	\$	109.99	FEIRN, KERRY	12/19/2019	A
192000508	\$	109.62	FOLKERS, JILL	12/19/2019	A
192000509	\$	46.35	FUHRMAN, SARAH	12/19/2019	A
192000510	\$	281.30	GILLESPIE, ALISON	12/19/2019	A
192000511	\$	73.86	GREEN, ALAN	12/19/2019	A
192000512	\$	262.28	GREENE, VICTORIA	12/19/2019	A
192000513	\$	84.00	GRITZMACHER, SHAWN	12/19/2019	A
192000514	\$	65.25	HAGEN, CHERYL	12/19/2019	A
192000515	\$	68.95	HARRIMAN, GRETCHEN	12/19/2019	A
192000516	\$	40.00	HELLMARK, MARY	12/19/2019	A
192000517	\$	535.04	HICKS, SUSAN	12/19/2019	A
192000518	\$	254.62	HIGGINS, SHEILA	12/19/2019	A
192000519	\$	41.94	HOEG, SCOTT	12/19/2019	A
192000520	\$	139.08	HUBBARD, MICHELLE	12/19/2019	A
192000521	\$	54.99	HUTTON, SHANNON	12/19/2019	A
192000522	\$	548.84	JORGENSON, AMY	12/19/2019	A
192000523	\$	66.12	KENTFIELD, KELLY	12/19/2019	A
192000524	\$	50.06	KERBAGE, STEPHANIE	12/19/2019	A

192000525	\$	224.46	KLECKER, KEVIN	12/19/2019	A
192000526	\$	174.78	KOBILKA, STEVEN	12/19/2019	A
192000527	\$	255.00	LACASSE, KIM	12/19/2019	A
192000528	\$	105.93	LAMWERS, LINDSAY	12/19/2019	A
192000529	\$	194.01	LOHMANN, JOHN	12/19/2019	A
192000530	\$	182.70	LUNDBLAD, ANGELA	12/19/2019	A
192000531	\$	47.22	LYDON, CASSANDRA	12/19/2019	A
192000532	\$	52.97	MCDOWELL, SUZANNE	12/19/2019	A
192000533	\$	73.66	MCGARTHWAITE, MICHAEL	12/19/2019	A
192000534	\$	391.62	MELVIN, DAVID	12/19/2019	A
192000535	\$	99.76	MILLER, MOLLY	12/19/2019	A
192000536	\$	195.00	MIRON, ARIANA	12/19/2019	A
192000537	\$	287.68	OGNE, TAYLOR	12/19/2019	A
192000538	\$	103.82	PHETTEPLACE, WANDA	12/19/2019	A
192000539	\$	5.22	RATLIFF, GERALD	12/19/2019	A
192000540	\$	78.30	ROCKFORD, JEREMY	12/19/2019	A
192000541	\$	282.20	ROSSITER, DANIEL	12/19/2019	A
192000542	\$	194.94	SAMPOANG, DESSERAY	12/19/2019	A
192000543	\$	390.00	SANDERS, MALORIE	12/19/2019	A
192000544	\$	20.00	SCHMID, NICOLE	12/19/2019	A
192000545	\$	325.00	SHELSTAD, JACQUALINE	12/19/2019	A
192000546	\$	209.00	ST MARTIN, ANN	12/19/2019	A
192000547	\$	23.57	STEADLAND, KEITH	12/19/2019	A
192000548	\$	249.06	SWANSON, SHANNON	12/19/2019	A
192000549	\$	199.00	TRIGGS, CARLA	12/19/2019	A
192000550	\$	325.00	VAIL, ANNE	12/19/2019	A
192000551	\$	6.46	VANG, SANDRA	12/19/2019	A
192000552	\$	195.00	VETTE, MARISA	12/19/2019	A
192000553	\$	390.00	WALD, TIMOTHY	12/19/2019	A
192000554	\$	26.10	WALKER, PENNY	12/19/2019	A
192000555	\$	294.15	WATTERS, LAURA	12/19/2019	A
192000556	\$	269.78	WIECZOREK, THOMAS	12/19/2019	A
192000557	\$	113.06	WILLIAMS, LEE JR	12/19/2019	A
		\$ 2,840,581.83			

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **January 13, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations and Tom Wieczorek, Director of Finance**

Donation	Donor	Recipient
\$465 for 5 th grade camp scholarship	Anonymous	Oneka Elementary School
\$300 for the Choir Department	James Frick	Sunrise Park Middle School
\$5,000 for Football Program	White Bear Lake Lions Club	WBLAHS – South Campus
\$300 for Gymnastics Program	White Bear lake Lions Club	WBLAHS – South Campus
2007 Ford Fusion for Tech Ed Auto – transportation education	Teresa and Mark Ruohomaki	WBLAHS – South Campus
\$22.50 – Give to the Max Day	Susan Setter	White Bear Lake Area School District
\$47.50 – Give to the Max Day	Anonymous	White Bear Lake Area School District
\$10 – Give to the Max Day	Wendy Suoja	White Bear Lake Area School District
\$2,400 for Teacher Training	Ruth and Don Hayden	Matoska International IB World School
\$100 for School Lunch Debt	Christina Nguyne	Matoska International IB World School
\$600 for School Lunch Debt	WBL Educational Foundation	Central Middle School
\$98.80	Boston Scientific Douglas Heitkan	White Bear Lake Area School District

RECOMMENDED ACTION: Approve

AGENDA ITEM: Field Trip Request

MEETING DATE: January 13, 2020

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON(S): Sara Paul, Assistant Superintendent

BACKGROUND:

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trip is being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/ Team	Number of School Days Missed	Number of Students Attending	Total Cost per Student and Source of Revenue	Means of Transportation	Purpose of Field Trip
March 28, 2020' Mankato University	Tom Paulson	Boys' Track Team	0	32	Total cost for all: Approximately \$2,000. BB Tourney Fundraiser in March will fund entire trip.	School Bus	Indoor track meet at Mankato, plus team bonding and building.

RECOMMENDED ACTION: The administration recommends the School Board to approve this field trip.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-6(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-6(f).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF

BRIDGET AJAYI– Program Assistant Leader, Lakeaires Elementary

Employed by District 624 since 08/26/2019

Effective Date: 12/13/2019

ASHLIE ANZEL– Administrative Assistant – Community Services, District Center

Employed by District 624 since 09/04/2018

Effective Date: 01/07/2020

TOYNA BOYD– Part-Time Cook, Sunrise Park Middle School

Employed by District 624 since 09/02/2019

Effective Date: 11/20/2019

MONICA DACANAY– Production Clerk, WBLAHS – South Campus

Employed by District 624 since 04/24/2019

Effective Date: 12/20/2019

JOSEPH HEDIN– Program Assistant Leader, Oneka and Willow Lane Elementary

Employed by District 624 since 10/29/2019

Effective Date: 11/18/2019

YUU YUU MAUNG– Program Assistant Leader, Otter Lake and Vadnais Heights Elementary

Employed by District 624 since 01/09/2017

Effective Date: 12/27/2019

JONATHAN TIRADO– Tier I Field Technician, District Center

Employed by District 624 since 08/25/2017

Effective Date: 12/06/2019

RESIGNATION/TERMINATION/NON-RENEWAL– CERTIFIED STAFF

TRACY PRESSELLER– Special Education Teacher, Otter Lake Elementary

Employed by District 624 since 08/22/1991

Effective Date: 12/20/2019

RESIGNATION/TERMINATION/NON-RENEWAL– NON-AFFILIATED

NICOLE LOCH– Assistant Director of Student Support Services, District Center

Employed by District 624 since 07/02/2018

Effective Date: 12/27/2019

RETIREMENT– CLASSIFIED STAFF

ELIZABETH ROBERTS– Pupil Support Assistant, Lincoln Elementary
Employed by District 624 since 02/20/2003
Effective Date: 01/17/2020

RETIREMENT– CERTIFIED STAFF

DIANE BURG– Special Education Teacher, Central Middle School
Employed by District 624 since 08/24/2011
Effective Date: 06/08/2020

CHANGE IN ASSIGNMENT – CLASSIFIED STAFF

ALISON BOEKE – From Admin. Asst.-Coordinator, Transition Education Center
To Admin. Asst. – Principal, Central Middle School
\$22.05 per hr., 40 hrs. per week
Effective Date: 11/11/2019

LORI PURDHAM – From Admin Asst.-Assoc. Principals/Scheduler To Admin. Asst. Registrar
Records, WBLAHS – North Campus
\$20.75 per hr., 40 hrs. per week
Effective Date: 01/06/2020

FULL TIME LEAVE OF ABSENSE – CERTIFIED STAFF

SAMANTHA JORGENSON– Grade 5 Teacher, Lakeaires Elementary
Employed by District 624 since 03/24/2014
Effective Date: 10/31/2019 through 12/18/2019

NEW PERSONNEL – CLASSIFIED STAFF

SHAHEEN ABID– Pupil Support Assistant, Sunrise Park Middle School
\$19.15 per hr., 32.5 hrs. per week, \$12,696.45
Effective Date: 01/06/2020

STEVIE ANDERSON– Pupil Support Assistant, Birch Lake Elementary
\$19.15 per hr., 32.5 hrs. per week, \$12,696.45
Effective Date: 01/06/2020

MICHAEL BLOOM– Custodian, WBLAHS – South Campus and Vadnais Heights Elementary
\$18.35 per hr., plus \$.30 per hr Shift Diff., 40 hrs. per week, \$18,948.39
Effective Date: 01/06/2020

DOUGLAS NELSON– Part-Time Cook, Vadnais Heights Elementary
\$15.09 per hr., 12.5 hrs. per week, \$4,413.82
Effective Date: 12/05/2019

KRISTIN RASCHICK– Production Clerk, WBLAHS – South Campus

\$17.98 per hr., 25 hrs. per week, \$9,349.60
Effective Date: 01/06/2020

JILL SCHEUNEMANN– Part-Time Cook, Central Middle School
\$15.09 per hr., 18.75 hrs. per week, \$6,281.20
Effective Date: 12/16/2019

SARAH SHOCK– Pupil Support Assistant, Birch Lake Elementary
\$19.15 per hr., 32.5 hrs. per week, \$12,696.45
Effective Date: 01/06/2020

BROOKE SICARD– Program Assist. Leader, Hugo, Oneka and Otter Lake Elementary
\$13.98 per hr., 23.25 hrs. per week, \$9,751.05
Effective Date: 12/02/2019

NEW PERSONNEL – CERTIFIED

LAURA R. WILLIAMS – Special Education Teacher, Otter Lake Elementary
MA, Step 13, \$43,662.28
Effective Date: 01/06/2020

NEW PERSONNEL – NON-AFFILIATED

RICHARD PALME – Assistant Groundskeeper/Equipment Repair/Welder, District Wide
\$23.00 per hour, 40 hrs. per week, \$23,368.00
Effective Date: 01/06/2020

LONG TERM SUBSTITUTE – CLASSIFIED STAFF

RACHEL LEAFBLAD– Pupil Support Assistant, Normandy Park
\$19.15 per hr., 24 hrs., per week, \$9,375.84
Effective Date: 01/06/2020 through 06/05/2020

JANE STONEHOUSE– Pupil Support Assistant, Matoska Elementary
\$19.15 per hr., 32.5 hrs., per week, \$13,692.25
Effective Date: 12/17/2019 through 06/05/2020

LONG TERM SUBSTITUTE – CERTIFIED STAFF

HANNAH BRAASCH – Choir Teacher, Central and Sunrise Park Middle School
MA, Step 1, \$9,303.87
Effective Date: 01/06/2020 through 02/24/2020

NICHOLAS GRUDEM – .5 FTE Intervention Teacher, Matoska Elementary
BA, Step 1, \$12,411.81

Effective Date: 01/06/2020 through 06/08/2020

HANNAH HENSLEY– Social Studies Teacher, WBLAHS – North Campus

BA, Step 1, \$7,376.49

Effective Date: 12/02/2019 through 01/24/2020

ADAM KING – Physical Education Teacher, WBLAHS – South Campus

BA, Step 1, \$5,071.34

Effective Date: 12/16/2019 through 01/24/2020

CLARISSA MILLER – Mathematics Teacher, WBLAHS – South Campus

BA, Step 1, 13,902.96

Effective Date: 09/16/2019 through 12/09/2019

AMBER PFROMM– Mathematics Teacher, WBLAHS – North Campus

BA, Step 1, \$26,437.24

Effective Date: 12/16/2019 through 06/08/2020

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: **Overview of Welcome to White Bear Week and Update on Registration Information for 2020-21**

MEETING DATE: **January 13, 2020**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Marisa Vette, Director of Communications and Community Relations**

BACKGROUND:

Director of Communications and Community Relations Marisa Vette will present information about January's Welcome to White Bear activities, including the schedule of events and a brief description of changes that have been made to the enrollment process this year as we work to serve all families.

WELCOME TO
**WHITE
BEAR**
JANUARY 2020

Get to know us!

While all are welcome to visit our schools at any time, there will be special opportunities in January for families to learn more about our schools!

www.isd624.org/Welcome

High School



High School

Parent Information Nights:

- Jan. 7, 2020 for incoming grades 9 & 10 at WBLAHS-North Campus (5045 Division Ave, WBL)
 - 6 p.m. for Class of 2023 (current 9th graders)
 - 7 p.m. for Class of 2024 (current 8th graders)
- Jan. 9, 2020 for incoming grades 11 & 12 at WBLAHS-South Campus (3551 McKnight Rd, WBL)
 - 6 p.m. for Class of 2021 (current 11th graders)
 - 7 p.m. for Class of 2022 (current 10th graders)

Find additional information about our High School offerings [here](#).

Middle School

Join us for the session at either location to learn about:

- A variety of electives including: Art, Music, Technology Education, Family & Consumer Science, and World Language.
- Innovative teaching methods.
- Leadership opportunities available to middle school students.
- The type of schedule your student will experience next year.
- Afterschool clubs and activities.
- One-to-one technology initiatives.

*Comprehensive offerings.
A place for everyone!*



Middle School Parent Info Night

Join us at either location for a presentation and Q&A session, especially helpful for current 5th grade families and those new to the district who have students entering grades 6-8 in fall 2020.

Thursday, January 9, 2020 at 7 p.m.

Central Middle School session

hosted by Principal Cathryn Peterson
4857 Bloom Avenue, White Bear Lake - Auditorium

Sunrise Park Middle School session

hosted by Principal Christina Pierre
2399 Cedar Avenue, White Bear Lake - Gymnasium

White Bear Lake Area Schools

Elementary



Elementary

Welcome to White Bear Week: Jan. 6-10, 2020

Kindergarten Information Nights:

- Birch Lake Elementary (1616 Birch Lake Ave, WBL)
 - 6 p.m. on Jan. 9, 2020
- Hugo Elementary (14895 Francesca Avenue North, Hugo)
(paired with Oneka Elementary)
 - 6 p.m. on Jan. 9, 2020
- Lakeaires Elementary (3963 Van Dyke St, WBL)
 - 5:30 p.m. on Jan. 9, 2020
- Lincoln Elementary (1961 Sixth St, WBL)
 - 6 p.m. on Jan. 7, 2020
- Matoska International IB World School (2530 Spruce Place, WBL)
 - 5:30 p.m. on Jan. 9, 2020
- Otter Lake Elementary (1401 County Rd H2, WBT)
 - 5:30 p.m. on Jan. 9, 2020
- Vadnais Heights Elementary (3645 Centerville Rd, VH)
 - 5:30 p.m. on Jan. 9, 2020
- Willow Lane Elementary (3375 Willow Ave, WBL)
 - 5:30 p.m. on Jan. 9, 2020

If the opportunities listed above do not work in your family's schedule, please contact any of our schools directly to set up an individual tour or ask any questions.

Elementary



Early Childhood



GO BEARS!



AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **January 13, 2020**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

Dr. Kazmierczak will provide information on current issues and events pertaining to the White Bear Lake Area Schools.

D. DISCUSSION ITEMS

E. OPERATIONAL ITEMS

AGENDA ITEM: **Action on Resolution Authorizing the Approval of the Sale of General Obligation School Building Bonds, Series 2020A**

MEETING DATE: **January 13, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent and Tim Wald, Assistant Superintendent for Finance & Operations**

BACKGROUND:

Attached please find a resolution authorizing the approval of the sale of general obligation school building bonds to finance projects included in the District's master facilities plan associated with the November 2019 bond referendum. Also attached, please find a bond pre-sale report, which provides information related to the anticipated bond sale. The District's team of municipal advisors from Ehlers, Inc. includes Greg Crowe and Shelby McQuay, who will be in attendance at the January 13, 2020 School Board meeting to review the resolution and the bond pre-sale report.

RECOMMENDED ACTION: Move to approve the *Resolution Authorizing the Approval of the Sale of General Obligation School Building Bonds, Series 2020A; Covenanting and Obligating the District to be Bound by and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds* as presented.

**CERTIFICATION OF MINUTES
RELATING TO
GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2020A**

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
WHITE BEAR LAKE, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held January 13, 2020, at 7:00 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT: Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF
GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2020A;
COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY
AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION
126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND
INTEREST ON THE BONDS**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ___ day of January, 2020.

School District Clerk

**EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA**

HELD: JANUARY 13, 2020

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, was held on January 13, 2020, at 7:00 o'clock p.m.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE APPROVAL OF THE SALE OF
GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2020A;
COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY
AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION
126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND
INTEREST ON THE BONDS**

BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. The Board hereby finds that it is necessary and expedient to sell and issue approximately \$250,000,000 principal amount of general obligation school building bonds of Independent School District No. 624 (White Bear Lake Area Schools) (the "District") approved by the voters of the District at a special election held on November 5, 2019. Said bonds (the "Bonds") shall provide funds for the acquisition and betterment of school sites and facilities.

2. The Board, having been advised by Ehlers & Associates, Inc., the District's municipal advisor, hereby determines that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2.

3. The Superintendent or Assistant Superintendent for Finance and Operations and a Board officer are authorized and directed to receive all proposals presented in conformity with the Terms of Proposal contained in the Official Statement, the terms of which are ratified and confirmed in all respects, and to approve on behalf of the District the sale of the Bonds to the party submitting the most favorable proposal (the "Purchaser"). If the true interest rate of the most favorable of said proposals does not exceed 4.25% and a favorable recommendation to accept the proposal is received from Ehlers & Associates, Inc., the Superintendent or Assistant Superintendent for Finance and Operations and a Board officer are authorized and directed to accept the same as though the price and interest rate had been included herein. In the Terms of

Proposal, the District reserved the right, after proposals were opened and prior to award, to increase or decrease the principal amount of the Bonds offered for sale or the amount of any individual maturity, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities. The Superintendent or Assistant Superintendent for Finance and Operations and a Board officer are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser.

4. Upon approval of the sale of the Bonds by the Superintendent or Assistant Superintendent for Finance and Operations and a Board officer, the Board will meet at a special meeting on February 24, 2020 at 5:30 o'clock p.m. to adopt the necessary approving resolution as drafted by the District's Bond Counsel.

5. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, Superintendent or Assistant Superintendent for Finance and Operations and a Board officer is authorized to execute any applicable Minnesota Department of Education forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member and, upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

January 13, 2020

Pre-Sale Report for

Independent School District No. 624
(White Bear Lake Area Schools), Minnesota

\$250,000,000 General Obligation School Building Bonds,
Series 2020A



Prepared by:

Greg Crowe, CIPMA
Senior Municipal Advisor

Shelby McQuay, CIPMA
Senior Municipal Advisor

Executive Summary of Proposed Debt

<p>Proposed Issue:</p>	<p>\$250,000,000 General Obligation School Building Bonds, Series 2020A</p> <p>District voters authorized the issuance of up to \$326,000,000 in bonds in the referendum on November 5, 2019. The District is planning to issue the remainder of the authorized bonds in 2022 and 2024.</p>
<p>Purposes:</p>	<p>The proposed issue will finance the acquisition and betterment of school sites and facilities including construction and equipping of a new grades K-5 elementary school facility; the construction of various projects to accommodate projected enrollment growth districtwide; the completion of deferred maintenance projects at all school district facilities; the construction, acquisition and installation of safety and security improvements at all school district facilities; the construction of additions and renovations to current district elementary schools; the construction of additions and renovations to the high school North Campus to convert that site and facility for use as a grades 9-12 single site high school facility; the construction of renovations to the high school South Campus to convert it for use as a middle school facility; the construction of renovations to the Sunrise Park Middle School facility to convert it for uses to include a senior citizen center, an early childhood center, the Transition Education Center and the District office; and the construction of renovations to the current District Center building to allow for expansion of the Central Middle School facility.</p>
<p>Authority:</p>	<p>The Bonds are being issued pursuant to Minnesota Statutes, Chapter 475. The Bonds will be general obligations of the District for which its full faith, credit and taxing powers are pledged. Payments will be financed from the District’s annual debt service tax levy.</p>
<p>Term/Call Feature:</p>	<p>The Bonds are being issued for a term of 24 years and 11 months. Principal on the Bonds will be due on February 1, 2021 through 2045. Interest will be due every six months beginning February 1, 2021.</p> <p>The Bonds maturing in 2029 and thereafter will be subject to prepayment at the discretion of the District on February 1, 2028 or any date thereafter.</p>
<p>Bank Qualification:</p>	<p>Because the District is issuing more than \$10,000,000 in tax-exempt obligations during the calendar year, the District will be not able to designate the Bonds as “bank qualified” obligations.</p>
<p>State Credit Enhancement:</p>	<p>By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation.</p> <p>To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.</p>

<p>Rating:</p>	<p>Under current bond ratings, the state credit enhancement would bring a Standard & Poor's "AAA" rating. The District's most recent bond issue was rated by Standard & Poor's. The current ratings on those bonds are "AAA" (credit enhanced rating) and "AA" (underlying rating). The District will request a new rating for the Bonds.</p>
<p>Basis for Issuance:</p>	<p>Based on your objectives and characteristics of various municipal financing options, you have chosen the issuance of General Obligation School Building Bonds as a suitable option to finance the planned projects.</p> <ul style="list-style-type: none"> • This is the only financing tool that can legally be used to finance all the projects in the District's planned construction program. • General Obligation Bonds will result in lower interest rates than some other financing options. • Unlike with some other financing options, the District will be able to finance the payments with an additional debt service levy. • This is also consistent with the District's plans communicated to the community prior to the election.
<p>Method of Sale/Placement:</p>	<p>We will solicit competitive bids for the purchase of the Bonds from underwriters and banks. We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.</p> <p>If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.</p>
<p>Premium Pricing:</p>	<p>In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium." The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or "discount") but will pay the remainder of the premium to the District.</p> <p>In the attached estimates, we have assumed a par amount of \$250,000,000 with an estimated net premium (the reoffering premium less the underwriter's discount) of approximately \$8,012,423. Any net premium received may be used to reduce the principal amount of the Bonds, increase the net proceeds for the project, or fund a portion of the interest on the Bonds.</p> <p>On the day of sale, we will adjust the amount of the bond issue and the use of funds as needed to comply with the restrictions in statute and to ensure that the results of the bond issue will comply with the District's objectives for available funds for construction, total principal and interest, and tax impact.</p>

Review of Existing Debt:	We have reviewed all outstanding indebtedness for the District and find that there are no refunding opportunities at this time. We will continue to monitor the market and the call dates for the District’s outstanding debt and will alert you to any future refunding opportunities.
Continuing Disclosure:	The District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds and has contracted with Ehlers to prepare and file the reports.
Arbitrage Monitoring:	Because the Bonds are tax-exempt obligations, the District must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Nonarbitrage Certificate prepared by your Bond Attorney and provided at closing. We recommend that you regularly monitor compliance with these rules and/or retain the services of a qualified firm to assist you.
Investment of Proceeds:	In order to more efficiently segregate funds for this project and maximize interest earnings, we recommend using an investment advisor to assist with the investment of bond proceeds until they are needed to pay project costs. Ehlers is available to discuss an appropriate investment strategy with the District.
Other Service Providers:	<p>This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.</p> <p>Bond Counsel: Knutson, Flynn & Deans, P.A.</p> <p>Paying Agent: Bond Trust Services Corporation</p> <p>Rating Agency: Standard & Poor's Global Ratings (S&P)</p>

This presale report summarizes our understanding of the District’s objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the District’s objectives.

Proposed Debt Issuance Schedule

Pre-Sale Report Review; School Board Approves Resolution Authorizing Sale of 2020A Bonds and Setting Parameters for Award:	January 13, 2020
Due Diligence Call to Review Official Statement:	Week of January 27, 2020
Distribute Official Statement:	Week of January 27, 2020
Conference with Rating Agency:	January 27 – February 5, 2020
Ehlers Receives and Evaluates Proposals for Purchase of Bonds, Designated Officials Award Bonds to Lowest Bid Meeting Parameters:	February 13, 2020
School Board Ratifies Award of Bonds:	February 24, 2020
Estimated Closing Date:	March 5, 2020

Attachments

Estimated Sources and Uses of Funds

Long Term Financing Plan, Including Estimated Debt Service Schedule for 2020A Issue

Estimated Debt Service Schedule for 2020A Issue

Bond Buyer Index

Resolution Authorizing Sale of Bonds and Establishing Parameters for Award of Sale (Provided Separately)

Ehlers Contacts

Municipal Advisors:	Greg Crowe	(651) 697-8522
	Shelby McQuay	(651) 697-8548
Disclosure Coordinator:	Silvia Johnson	(651) 697-8580
Financial Analyst:	Brian Shannon	(651) 697-8515

The Preliminary Official Statement for this financing will be sent to the School Board at their home or email address for review prior to the sale date.

White Bear Lake Area Schools, ISD 624

Estimated Sources and Uses of Funds - Proposed School Building Bonds

December 30, 2019

	Pre-Election Estimates	2020A Issue	Future Bond Issues	Total
Estimated Bond Amount	\$326,000,000	\$250,000,000	\$76,000,000	\$326,000,000
Authorized Bond Amount	\$326,000,000	\$326,000,000		\$326,000,000
Dated Date of Bonds	2/1/2020	3/31/2020	2022 & 2024	
Sources of Funds				
Par Amount	\$326,000,000	\$250,000,000	\$76,000,000	\$326,000,000
Estimated Investment Earnings *	3,227,723	2,573,851	751,496	3,325,347
Original Issue Premium **	0	9,262,423	0	9,262,423
Total Sources	\$329,227,723	\$261,836,274	\$76,751,496	\$338,587,770
Uses of Funds				
Estimated Underwriter's Discount	\$2,282,000	\$1,250,000	\$532,000	\$1,782,000
Estimated Legal and Fiscal Costs **	945,723	627,360	318,363	945,723
Net Funds Available for Project Costs	326,000,000	259,958,914	75,901,134	335,860,047
Total Uses	\$329,227,723	\$261,836,274	\$76,751,496	\$338,587,770
Estimated Deposit to Construction Fund	\$322,772,277	\$257,385,063	\$75,149,637	\$332,534,700

* Estimated investment earnings are based on an average interest rate of 1.00% and an average life of 12 months.

** The underwriter of the bonds may pay a premium (a price in excess of the par amount). Any premium would be used to reduce the par amount of the bonds or used to pay a portion of the first year's interest on the bonds.

** Includes fees for municipal advisor, bond counsel, rating agency, paying agent, and county certificates.

ESTIMATES PRIOR TO 2020A BOND SALE

White Bear Lake Area Schools, No. 624
Analysis of Possible Structure for Capital and Debt Levies

November 2019 Election
\$326,000,000 Ballot Question
3 Voter Approved Bond Issues
2 Facilities Maintenance Bonds Totaling \$50,000,000

	Voter Approved 2020	2021 FM Bond	Voter Approved 2022	Voter Approved 2024	2026 FM Bond
Principal Amount:	\$250,000,000	\$25,000,000	\$51,000,000	\$16,990,000	\$25,000,000
Dated Date:	2/1/2020	2/1/2021	2/1/2022	2/1/2024	2/1/2026
Bond Term:	25 Years	11 Years	23 Years	13 Years	15 Years
Avg. Interest Rate:	3.27%	3.25%	4.00%	3.50%	3.75%

January 6, 2020

Levy Year	Fiscal Year	Tax Capacity Value (\$000s)	Existing Commitments						Other Levies				Proposed Voter Approved Bond (3 Issues)				Facilities Maintenance Bonds (2 Issues)				Combined Totals				
			Building Bonds	Alt Fac./FM Bonds	OPEB Bonds	Est. Debt Excess	Net Levy	Tax Rate	Leases and ED Abatement	Capital Proj. Levy	Long Term Facilities Maint. GF Revenue	Aid	Principal	Interest	Est. Debt Excess	Adjusted Debt Levy	Principal	Interest	Est. Debt Excess	Adjusted Debt Levy	Adjusted Debt Levy	Other Levies	Net Levy	Tax Rate	
2017	2018	69,385	6.3%	3,640,350	1,344,435	6,514,489	(512,620)	10,986,654	15.83	2,201,117	1,598,135	1,456,680	(189,810)	-	-	-	-	-	-	10,986,654	5,066,122	16,052,776	23.14		
2018	2019	76,191	9.8%	3,224,550	2,210,777	6,901,164	(411,934)	11,924,558	15.65	2,429,824	1,704,570	2,191,659	(152,364)	-	-	-	-	-	-	11,924,558	6,173,689	18,098,247	23.75		
2019	2020	81,699	7.2%	930,510	4,510,043	10,109,663	(477,776)	15,072,439	18.45	2,434,861	1,866,380	737,551	(92,117)	-	-	-	-	-	-	15,072,439	4,946,675	20,019,114	24.50		
2020	2021	87,075	7.1%	871,500	5,075,205	9,602,775	(1,042,067)	14,507,413	16.66	1,927,951	1,999,175	700,000	(117,093)	2,215,000	8,332,757	532,925	11,608,070	-	-	26,115,483	4,510,032	30,625,516	35.17		
2021	2022	89,687	3.0%	9,780,750	5,326,680	-	(621,979)	14,485,451	16.15	1,927,951	2,059,150	1,715,000	-	1,015,000	9,091,068	-	10,611,371	-	812,500	25,839,697	5,702,101	31,541,798	35.17		
2022	2023	92,377	3.0%	-	7,420,380	-	(604,297)	6,816,083	7.38	1,927,951	2,120,925	2,000,000	-	4,325,000	11,080,318	-	16,175,583	2,470,000	812,500	26,438,291	6,048,875	32,487,167	35.17		
2023	2024	95,149	3.0%	-	7,117,193	-	(296,815)	6,820,377	7.17	1,927,951	2,184,552	2,000,000	-	5,110,000	10,736,568	(647,023)	15,991,873	3,595,000	732,225	27,355,836	6,112,503	33,468,339	35.17		
2024	2025	96,576	1.5%	-	7,427,678	-	(284,688)	7,142,990	7.40	1,927,951	2,217,321	2,000,000	-	5,170,000	11,075,718	(639,675)	16,418,328	1,340,000	615,388	25,432,732	6,145,271	31,578,003	32.70		
2025	2026	98,025	1.5%	-	7,780,726	-	(297,107)	7,483,619	7.63	1,927,951	2,250,580	2,000,000	-	5,505,000	10,822,393	(656,733)	16,487,029	1,310,000	571,838	25,871,721	6,178,531	32,050,252	32.70		
2026	2027	99,495	1.5%	-	2,844,240	-	(311,229)	2,533,011	2.55	1,927,951	2,284,339	2,000,000	-	8,060,000	10,552,468	(659,481)	18,883,610	3,275,000	1,466,763	26,319,428	6,212,290	32,531,718	32.70		
2027	2028	99,495	0.0%	-	2,909,550	-	(113,770)	2,795,780	2.81	1,927,951	2,284,339	2,000,000	-	8,195,000	10,158,093	(755,344)	18,515,403	3,605,000	1,358,050	26,326,273	6,212,290	32,538,563	32.70		
2028	2029	99,495	0.0%	-	2,907,765	-	(116,382)	2,791,383	2.81	1,927,951	2,284,339	2,000,000	(6,928)	8,495,000	9,757,268	(740,616)	18,424,265	3,820,000	1,238,513	26,326,482	6,205,362	32,531,844	32.70		
2029	2030	99,495	0.0%	-	2,903,775	-	(116,311)	2,787,464	2.80	1,927,951	2,284,339	2,000,000	(71,820)	8,825,000	9,420,593	(736,971)	18,420,902	4,025,000	1,111,888	26,397,664	6,140,470	32,538,134	32.70		
2030	2031	99,495	0.0%	-	2,913,330	-	(116,151)	2,797,179	2.81	1,927,951	2,284,339	2,000,000	(135,752)	9,335,000	9,070,843	(736,836)	18,589,299	4,045,000	978,475	26,453,554	6,076,538	32,530,092	32.70		
2031	2032	99,495	0.0%	-	2,925,458	-	(116,533)	2,808,924	2.82	1,927,951	2,284,339	2,000,000	(198,740)	13,370,000	8,701,568	(743,572)	22,431,574	565,000	844,313	26,517,593	6,013,550	32,531,143	32.70		
2032	2033	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	16,380,000	8,271,655	(897,263)	24,986,975	690,000	823,125	26,524,672	6,013,550	32,538,222	32.70		
2033	2034	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	17,015,000	7,744,055	(999,479)	24,997,529	715,000	797,250	26,523,883	6,013,550	32,537,433	32.70		
2034	2035	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	17,570,000	7,184,758	(999,901)	24,992,594	740,000	770,438	26,517,499	6,013,550	32,531,049	32.70		
2035	2036	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	18,160,000	6,590,270	(999,704)	24,988,080	775,000	742,688	26,520,655	6,013,550	32,534,205	32.70		
2036	2037	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	15,825,000	5,975,995	(999,523)	21,891,522	3,755,000	713,625	26,522,275	6,013,550	32,535,825	32.70		
2037	2038	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	16,370,000	5,444,358	(875,661)	22,029,415	3,885,000	572,813	26,524,888	6,013,550	32,538,437	32.70		
2038	2039	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	16,940,000	4,875,318	(881,177)	22,024,907	4,025,000	427,125	26,519,819	6,013,550	32,533,369	32.70		
2039	2040	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	17,540,000	4,286,478	(880,996)	22,036,805	4,165,000	276,188	26,520,255	6,013,550	32,533,805	32.70		
2040	2041	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	19,275,000	3,677,133	(881,472)	23,218,267	3,200,000	120,000	26,524,929	6,013,550	32,538,479	32.70		
2041	2042	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	19,750,000	2,991,783	(928,731)	22,950,141	-	-	22,950,141	6,013,550	28,963,691	29.11		
2042	2043	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	20,440,000	2,290,558	(918,006)	22,949,080	-	-	22,949,080	6,013,550	28,962,630	29.11		
2043	2044	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	21,170,000	1,564,845	(917,963)	22,953,624	-	-	22,953,624	6,013,550	28,967,174	29.11		
2044	2045	99,495	0.0%	-	-	-	-	-	-	1,927,951	2,284,339	2,000,000	(198,740)	21,935,000	796,313	(918,145)	22,949,733	-	-	22,949,733	6,013,550	28,963,283	29.11		
Totals				18,447,660	65,617,235	33,128,091	(5,439,659)	111,753,326		55,264,566	61,403,234	52,800,891	(3,548,244)	317,990,000	180,493,164	(17,881,347)	505,525,976	50,000,000	15,785,700	(2,364,176)	66,600,559	683,879,861	165,920,446	849,800,307	

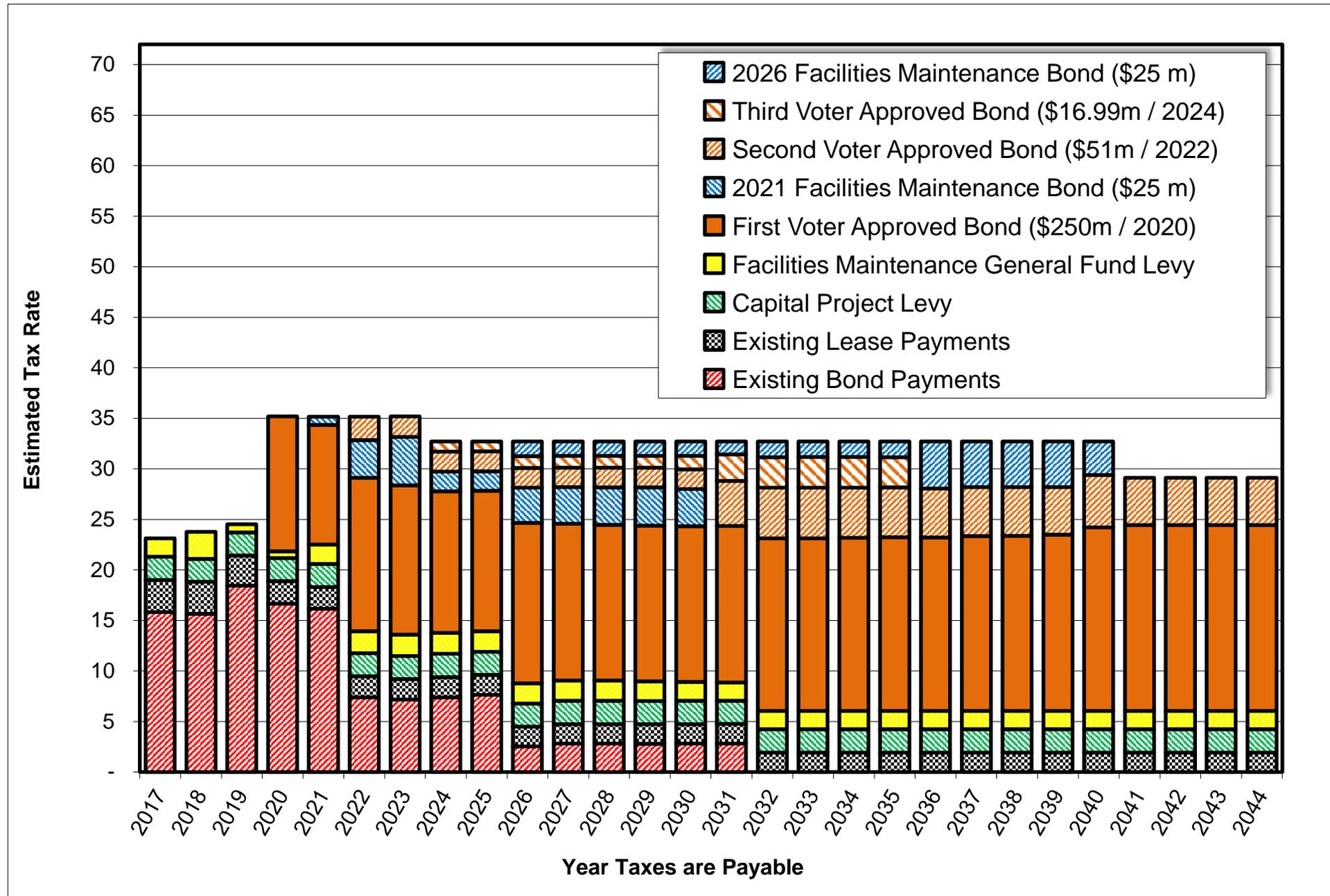
1 Tax capacity values for taxes payable in 2017, 2018 and 2019 are the actual final values. Estimates for future years are based on the percentage changes as shown above.
 2 Initial debt service levies (prior to subtracting debt equalization aid) are set at 105 percent of the principal and interest payments during the next fiscal year.
 3 Debt excess adjustments for taxes payable in 2017-2019 are actual amounts and for 2020 is based on audited financial data. Debt excess for future years is estimated at 4% of the prior year's initial debt service levy.
 4 These estimates assume that the current Capital Project Levy would be renewed at the same tax rate when it expires.

ESTIMATES PRIOR TO 2020A BOND SALE

White Bear Lake Area Schools, No. 624
Estimated Tax Rates for Capital and Debt Service Levies
Existing Commitments and Proposed New Debt

November 2019 Election
 \$326,000,000 Ballot Question
 3 Voter Approved Bond Issues
 2 Facilities Maintenance Bonds Totaling \$50,000,000

January 6, 2020



I.S.D. No. 624 (White Bear Lake), MN

\$250,000,000 General Obligation School Building Bonds, Series 2020A

Dated March 5, 2020

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
03/05/2020	-	-	-	-	-
02/01/2021	2,215,000.00	5.000%	8,332,756.96	10,547,756.96	10,547,756.96
08/01/2021	-	-	4,545,533.75	4,545,533.75	-
02/01/2022	1,015,000.00	5.000%	4,545,533.75	5,560,533.75	10,106,067.50
08/01/2022	-	-	4,520,158.75	4,520,158.75	-
02/01/2023	4,325,000.00	5.000%	4,520,158.75	8,845,158.75	13,365,317.50
08/01/2023	-	-	4,412,033.75	4,412,033.75	-
02/01/2024	5,110,000.00	5.000%	4,412,033.75	9,522,033.75	13,934,067.50
08/01/2024	-	-	4,284,283.75	4,284,283.75	-
02/01/2025	4,825,000.00	5.000%	4,284,283.75	9,109,283.75	13,393,567.50
08/01/2025	-	-	4,163,658.75	4,163,658.75	-
02/01/2026	5,150,000.00	5.000%	4,163,658.75	9,313,658.75	13,477,317.50
08/01/2026	-	-	4,034,908.75	4,034,908.75	-
02/01/2027	7,485,000.00	5.000%	4,034,908.75	11,519,908.75	15,554,817.50
08/01/2027	-	-	3,847,783.75	3,847,783.75	-
02/01/2028	7,600,000.00	5.000%	3,847,783.75	11,447,783.75	15,295,567.50
08/01/2028	-	-	3,657,783.75	3,657,783.75	-
02/01/2029	7,870,000.00	4.000%	3,657,783.75	11,527,783.75	15,185,567.50
08/01/2029	-	-	3,500,383.75	3,500,383.75	-
02/01/2030	8,175,000.00	4.000%	3,500,383.75	11,675,383.75	15,175,767.50
08/01/2030	-	-	3,336,883.75	3,336,883.75	-
02/01/2031	8,510,000.00	4.000%	3,336,883.75	11,846,883.75	15,183,767.50
08/01/2031	-	-	3,166,683.75	3,166,683.75	-
02/01/2032	8,825,000.00	3.000%	3,166,683.75	11,991,683.75	15,158,367.50
08/01/2032	-	-	3,034,308.75	3,034,308.75	-
02/01/2033	10,690,000.00	3.000%	3,034,308.75	13,724,308.75	16,758,617.50
08/01/2033	-	-	2,873,958.75	2,873,958.75	-
02/01/2034	11,085,000.00	3.100%	2,873,958.75	13,958,958.75	16,832,917.50
08/01/2034	-	-	2,702,141.25	2,702,141.25	-
02/01/2035	11,490,000.00	3.250%	2,702,141.25	14,192,141.25	16,894,282.50
08/01/2035	-	-	2,515,428.75	2,515,428.75	-
02/01/2036	11,915,000.00	3.250%	2,515,428.75	14,430,428.75	16,945,857.50
08/01/2036	-	-	2,321,810.00	2,321,810.00	-
02/01/2037	12,360,000.00	3.250%	2,321,810.00	14,681,810.00	17,003,620.00
08/01/2037	-	-	2,120,960.00	2,120,960.00	-
02/01/2038	12,810,000.00	3.400%	2,120,960.00	14,930,960.00	17,051,920.00
08/01/2038	-	-	1,903,190.00	1,903,190.00	-
02/01/2039	13,260,000.00	3.400%	1,903,190.00	15,163,190.00	17,066,380.00
08/01/2039	-	-	1,677,770.00	1,677,770.00	-
02/01/2040	13,830,000.00	3.400%	1,677,770.00	15,507,770.00	17,185,540.00
08/01/2040	-	-	1,442,660.00	1,442,660.00	-
02/01/2041	14,985,000.00	3.500%	1,442,660.00	16,427,660.00	17,870,320.00
08/01/2041	-	-	1,180,422.50	1,180,422.50	-
02/01/2042	15,760,000.00	3.500%	1,180,422.50	16,940,422.50	18,120,845.00
08/01/2042	-	-	904,622.50	904,622.50	-
02/01/2043	16,315,000.00	3.500%	904,622.50	17,219,622.50	18,124,245.00
08/01/2043	-	-	619,110.00	619,110.00	-
02/01/2044	16,895,000.00	3.600%	619,110.00	17,514,110.00	18,133,220.00
08/01/2044	-	-	315,000.00	315,000.00	-
02/01/2045	17,500,000.00	3.600%	315,000.00	17,815,000.00	18,130,000.00
Total	\$250,000,000.00	-	\$142,495,714.46	\$392,495,714.46	-

Yield Statistics

Bond Year Dollars	\$4,040,378.89
Average Life	16.162 Years
Average Coupon	3.5267909%
Net Interest Cost (NIC)	3.3284822%
True Interest Cost (TIC)	3.2722150%
Bond Yield for Arbitrage Purposes	3.2316858%
All Inclusive Cost (AIC)	3.2901340%

IRS Form 8038

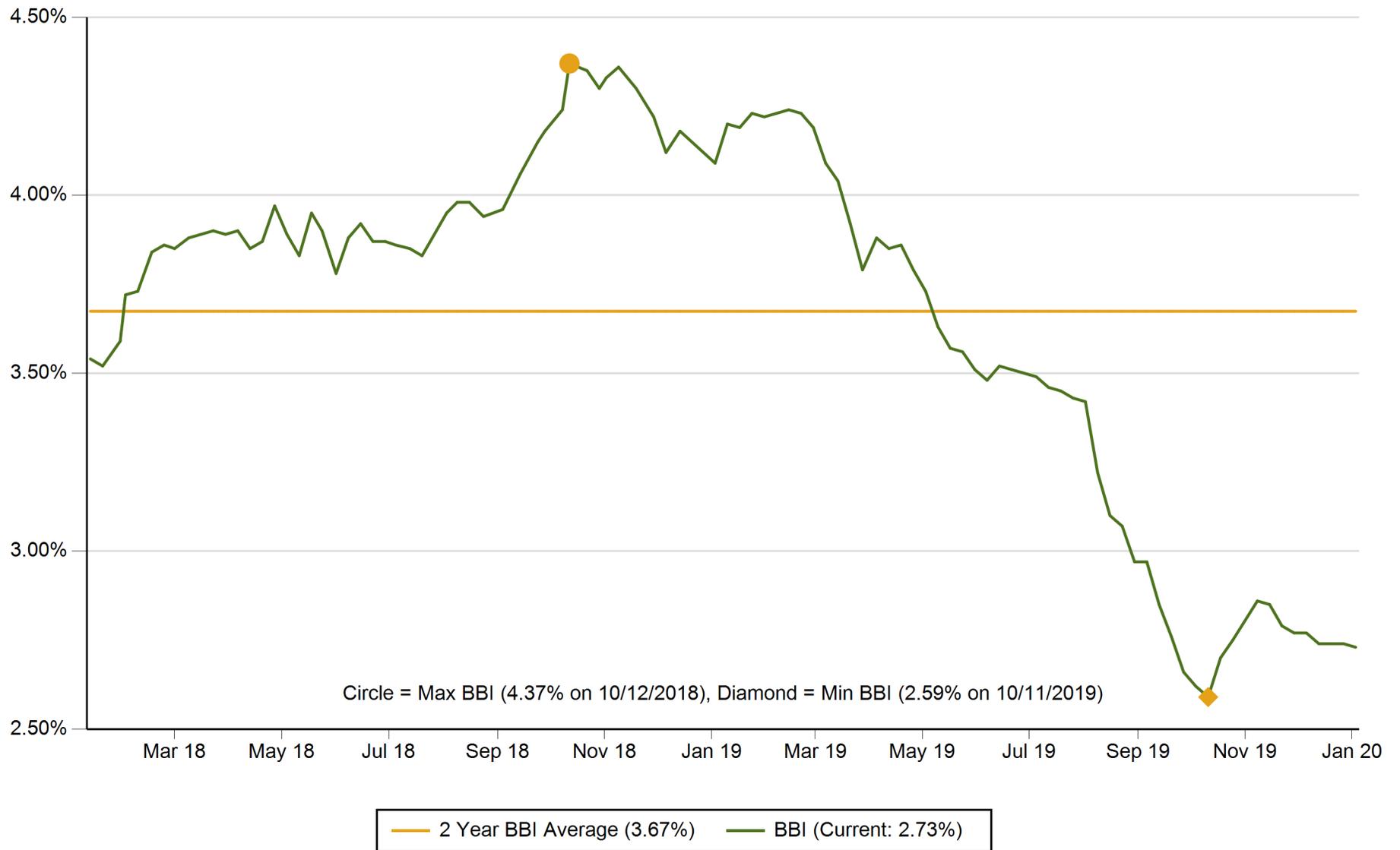
Net Interest Cost	3.2412608%
Weighted Average Maturity	15.855 Years

2020A \$250MM | SINGLE PURPOSE | 1/6/2020 | 11:33 AM



2 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates January, 2018 - January, 2020



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

AGENDA ITEM: **2020 School Board Operating Procedures**

MEETING DATE: **January 13, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **School Board Chair**

BACKGROUND:

At the organizational meeting of the White Bear Lake Area School Board the School Board members approve the Rules of Order and Board Agenda format for the year.

Attached are the recommended Rules of Order and Board Agenda format.

RECOMMENDED ACTION: Approve the Rules of Order and Board Agenda format for 2020.

RULES OF ORDER

Roll call vote shall be made on all items with any financial impact, and on any items where dissent is noted on a voice vote and a division of the house is requested.

Roll call votes shall always proceed alphabetically with the first member to be called rotated alphabetically at successive Board meetings.

Any item may be changed on the agenda, either in placement or in status (discussion, action...) by consensus or by passage of a motion to suspend the rules for that purpose.

Any items for which no written explanatory information is supplied in the Board packet, will be treated as items in the Public or Board Forum with no action unless the Board suspends the rules and places the item on the agenda for action.

The Chair and the Superintendent shall develop the meeting agenda. Board members may request items to be placed on an upcoming agenda by contacting the Chair, or in his or her absence the Superintendent by the Monday prior to the Board meeting. All written material and appropriate explanatory material for agenda items must be provided to the Superintendent's office by noon on the Tuesday prior to the meeting for inclusion in the agenda packet. If such written material is required and not provided in a timely manner, the topic may be pulled from the agenda.

Members of the public may make requests to have items placed on a Board agenda by contacting the Chair in the same manner as Board members. If the Chair does not honor the request, the request shall be made known to the Board and the Board shall determine the disposition of the request.

Robert's Rules of order will be followed except that:

- a. Suspension of the rules and limitation of debate require only a simple majority of those voting rather than a 2/3 majority.
- b. If no motion is immediately forthcoming on an action item when requested by the Chair, a nominal period of time, not to exceed five minutes, is allowed for questions before a motion for action is required.
- c. Board business will automatically terminate at **9:30 p.m.** and the Chair will declare the meeting adjourned unless there is a motion, supported by a majority vote, extending the meeting by a specific amount of time.

BOARD AGENDA 2020

A.	PROCEDURAL ITEMS	Roll call, Pledge of Allegiance, approve agenda, approve consent agenda to include minutes, payment of invoices, correspondence, gifts, field trips and personnel items.
B.	<p>PUBLIC FORUM</p> <p><u>Public Forum Procedures</u></p> <p>During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.</p> <ol style="list-style-type: none"> 1. Public Forum will follow the Procedural Items on the agenda. 2. Public Forum will be open up to 30 minutes (3minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided. 3. Those who wish to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting. 4. Questions may be asked on any topic, including those on the agenda. 5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern. 6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided a contact from an appropriate school district official will be made as a follow-up. 7. A handout on the purpose of school board meetings and the meeting process is available at each school board meeting. 8. Citizens may be asked to address the school board on a particular subject during the discussion of that item. 9. The School Board Chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the 	During the Public Forum any person may address the School Board on a topic of interest or concern.

	number of requests to speak accordingly.	
C.	INFORMATION ITEMS	No discussion
D.	DISCUSSION ITEMS	An instructional report, first reading of new policies, etc.
E.	OPERATIONAL ITEMS	All non-personnel action items.
G.	BOARD FORUM	Board “news”; same rules as Public Forum
H.	ADJOURNMENT	

AGENDA ITEM: **School Board Members' Compensation for 2020**

MEETING DATE: **January 13, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **School Board Chair**

BACKGROUND:

The board member's compensation for the year is set at our organizational meeting. State law allows the clerk, treasurer, and superintendent of any district to receive such compensation as may be fixed by the board. The law also allows the board to fix compensation for the other members of the Board (Minnesota Statute 123B.09, Subd. 12).

White Bear School Board members were compensated at the following rates in 2019:

Year	Chair	Vice-Chair	Clerk	Treasurer	Members
2019	\$5,450	\$5,250	\$5,450	\$5,250	\$5,050

RECOMMENDED ACTION: The School Board recommends to keep the same compensation levels for 2020.

Year	Chair	Vice-Chair	Clerk	Treasurer	Members
2020	\$5,450	\$5,250	\$5,450	\$5,250	\$5,050

AGENDA ITEM: School Board Meeting Dates for 2020-21
MEETING DATE: January 13, 2020
SUGGESTED DISPOSITION: Operational Item
CONTACT PERSON: Dr. Wayne Kazmierczak, Superintendent

BACKGROUND:

The White Bear Lake Area School Board holds their regular School Board meeting on the second Monday of the month, and work-study meeting on the fourth Monday of the month except during the months of December, June, and July when there is no work-study meeting scheduled.

Additionally, in order to conduct school district activities on Indigenous Peoples Day the District must pass a resolution to authorize such action.

RECOMMENDED ACTION: Move to approve the following resolution:
BE IT RESOLVED by the School Board of Independent School District 624 that the attached School Board Meeting calendar be approved and adopted for the 2020-21 school year and that pursuant to Minn. Stat. §645.44, Subd. 5, the School Board of Independent School District 624 has determined that Indigenous Peoples Day is not a legal holiday, and therefore, public business, including School Board and informational meetings, may be transacted on that day.

2020-21
White Bear Lake Area School Board
Meeting Schedule
District Center, 4855 Bloom Avenue, White Bear Lake

Date	Meeting Type	Time	Location
January 13, 2020	Organizational and Regular	7:00 p.m.	District Center – Room 112
January 27, 2020	Work- Study	5:30 p.m.	District Center – Room 112
February 10, 2020	Regular	7:00 p.m.	District Center – Room 112
February 24, 2020	Special Meeting Work-Study	5:30 p.m. 5:45 p.m.	District Center – Room 112
March 2, 2020***	Regular	7:00 p.m.	District Center – Room 112
March 23, 2020	Work-Study	5:30 p.m.	District Center – Room 112
April 13, 2020	Regular	7:00 p.m.	District Center – Room 112
April 27, 2020	Work-Study	5:30 p.m.	District Center – Room 112
May 11, 2020	Regular	7:00 p.m.	District Center – Room 112
May 18, 2020**	Work-Study	5:30 p.m.	District Center – Room 112
June 8, 2020	Regular	7:00 p.m.	District Center – Room 112
July 13, 2020	Regular	7:00 p.m.	District Center – Room 112
August 10, 2020	Regular	7:00 p.m.	District Center – Room 112
August 24, 2020	Work-Study	5:30 p.m.	District Center – Room 112
September 14, 2020	Regular	7:00 p.m.	District Center – Room 112
September 28, 2020	Special Meeting Work-Study	5:30 p.m. 5:40 p.m.	District Center – Room 112
October 12, 2020	Regular	7:00 p.m.	District Center – Room 112
October 26, 2020	Work-Study	5:30 p.m.	District Center – Room 112
November 9, 2020	Regular	7:00 p.m.	District Center – Room 112
November 23, 2020	Work-Study	5:30 p.m.	District Center – Room 112
December 14, 2020	Regular	7:00 p.m.	District Center – Room 112
January 11, 2021	Organizational and Regular	7:00 p.m.	District Center – Room 112
January 25, 2021	Work- Study	5:30 p.m.	District Center – Room 112
February 8, 2021	Regular	7:00 p.m.	District Center – Room 112
February 22, 2021	Work-Study	5:30 p.m.	District Center – Room 112
March 1, 2021***	Regular	7:00 p.m.	District Center – Room 112
March 22, 2021	Work-Study	5:30 p.m.	District Center – Room 112
April 12, 2021	Regular	7:00 p.m.	District Center – Room 112
April 26, 2021	Work-Study	5:30 p.m.	District Center – Room 112
May 10, 2021	Regular	7:00 p.m.	District Center – Room 112
May 24, 2021	Work-Study	5:30 p.m.	District Center – Room 112
June 14, 2021	Regular	7:00 p.m.	District Center – Room 112
July 12, 2021	Regular	7:00 p.m.	District Center – Room 112
August 9, 2021	Regular	7:00 p.m.	District Center – Room 112
August 23, 2021	Work-Study	5:30 p.m.	District Center – Room 112

If a School Board meeting is cancelled due to inclement weather or other unforeseen circumstances, the meeting will be held the following day at the same time and location.

***March Regular School Board meeting is scheduled for the first Monday in March because spring break starts the second Monday of March.

** May work-study meeting is scheduled for the third Monday in May because the fourth Monday in May is a holiday.

Approved by the School Board on January 13, 2020. _____

AGENDA ITEM: **Update Official Depositories for School District Funds and Authorized Bank Accounts and Signatures**

MEETING DATE: **January 13, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance & Operations**
Tom Wiczorek, Director of Finance

Be it resolved by the School Board of Independent School District #624, White Bear Lake, MN, that the following bank accounts are designated as official depositories January 13, 2020 to January 11, 2021 and that the authorized signers and those designated to electronically transfer funds shown be approved.

<u>Account Name</u>	<u>Bank Name</u>	<u>Authorized Signers</u>
Demand Deposit Account	PMA/MN TRUST Associated	Wayne A. Kazmierczak Timothy Wald Thomas Wiczorek
Demand Deposit Account	MSDLAF US Bank	Wayne A. Kazmierczak Timothy Wald Thomas Wiczorek
General/Payroll Account	MSDLAF US Bank	*Board Chair *Board Clerk *Board Treasurer
Dist. Petty Cash Acct	Bremer Bank	Wayne A. Kazmierczak Timothy Wald Thomas Wiczorek
Business Account	Bremer Bank	Timothy Wald Thomas Wiczorek Wayne Kazmierczak
Cafeteria Account	Bremer Bank	Timothy Wald Thomas Wiczorek Wayne Kazmierczak
Central Petty Cash	Bremer Bank	Cathryn Peterson Timothy Wald Wayne Kazmierczak

Sunrise Petty Cash	Bremer Bank	Christina Pierre Timothy Wald Wayne Kazmierczak
North Petty Cash	Bremer Bank	Alison Gillespie Dion Harriman Wayne Kazmierczak
South Petty Cash	Bremer Bank	Donald Bosch Carrie Barth Wayne Kazmierczak

*Facsimile signature to be used: with all three signatures required.

Electronic Transfers

Demand Deposit Account	PMA/MNTRUST/ ASSOCIATED	Wayne A. Kazmierczak Timothy Wald Thomas Wieczorek
Demand Deposit Account	MSDLAF US Bank	Wayne A. Kazmierczak Timothy Wald Thomas Wieczorek
General/Payroll Account	MSDLAF US Bank	Wayne A. Kazmierczak Timothy Wald Thomas Wieczorek
Business Account	Bremer Bank	Wayne A. Kazmierczak Timothy Wald Thomas Wieczorek

RECOMMENDED ACTION: Move to approve official depositories for School District funds and authorized bank accounts and signatures for 2020.

AGENDA ITEM: **Action on Annual Resolution Authorizing Administration to Contract for Budgeted Items**

MEETING DATE: **January 13, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent and Tim Wald, Assistant Superintendent for Finance and Operations**

BACKGROUND:

Minnesota Statutes section 123B.52 addresses the Superintendent's and Business Manager's authority to lease, purchase, and contract for goods and services. In our Administration, the title of the business manager is Assistant Superintendent for Finance and Operations. Specifically, subdivision 2 states, "The board may authorize its superintendent or business manager to lease, purchase, and contract for goods and services within the budget as approved by the board." The Board's delegation of authority under this provision applies so long as the estimated amount of a transaction does not exceed \$175,000. In those instances, the Board must explicitly authorize the transaction. The statute changed during the 2018 legislative session and moved the threshold to \$175,000 from \$100,000. The Board renews this authority to enter into contracts at its annual organizational meeting in January.

RECOMMENDED ACTION: Move to confirm the School Board's understanding that the Superintendent and Assistant Superintendent for Finance and Operations have been duly authorized to lease, purchase, and contract for goods and services within the budget as approved by the Board in amounts up to \$175,000 and restatement of authorization for the same pursuant to Minnesota Statutes section 123B.52, subdivision 2.

AGENDA ITEM: **Official Newspaper for 2020**
MEETING DATE: **January 13, 2020**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

In past years, legal notices and minutes have been published in the White Bear Press. In addition, the full minutes are available on the district's website www.isd624.org.

A proposal has been submitted by Press Publications to name the White Bear Press as the official school district/legal publication newspaper for 2020. The White Bear Press will increase from \$16.89 per column inch, in 7-point type at 9 lines per inch to **\$18.24** per column inch, in 7-point type at 9 lines per inch. They will provide a discounted rate for the Vadnais Heights Press and The Citizen for second insertion rate of \$9.21 per column inch for both papers.

Our recommendation below is based on our review of Minnesota Statutes pertaining to the requirements of the School District's official newspaper.

RECOMMENDED ACTION: Move to approve the White Bear Press as the legal publication for the White Bear Lake Area Public Schools for 2020.

AGENDA ITEM: **Appointment of Compliance Officers**
MEETING DATE: **January 13, 2020**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent**

BACKGROUND:

Each November the administration certifies to the Minnesota Department of Education that we are in compliance with federal laws and regulations and state laws and rules prohibiting discrimination.

Some of our policies specifically state that a legal responsibility for receiving complaints is assigned to a position, (e.g., the director of human resources). Other policies require that the School Board “annually designate the person” to whom the responsibility is assigned.

To remove ambiguity and assure compliance in all of our policies we are asking the School Board to take action on the following appointments:

District ADA/504 Coordinator:

Lisa Ouren
Director of Student Support Services
White Bear Lake Area Public Schools
4855 Bloom Avenue
White Bear Lake, MN 55110

District Human Rights Officer:

Matthew Mons
Director of Human Resources
White Bear Lake Area Public Schools
4855 Bloom Avenue
White Bear Lake, MN 55110

Title IX Coordinator:

Sara Paul
Assistant Superintendent for Teaching and Learning
White Bear Lake Area Public Schools
4855 Bloom Avenue
White Bear Lake, MN 55110

RECOMMENDED ACTION: Move to approve the appointment of Matthew Mons, Director of Human Resources, as the District Human Rights Officer, Sara Paul as the Title IX Coordinator, and Lisa Ouren, Director of Student Support Services, as the District ADA/504 Coordinator in conformance with School Board policies.

AGENDA ITEM: **Local Education Agency Authorization**
MEETING DATE: **January 13, 2020**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

In recent years, the School Board of White Bear Lake Area Schools has authorized the superintendent as the Local Education Agency (LEA) representative for the purpose of reviewing and approving documents required for compliance to federal programs included in the Elementary and Secondary Education Act (ESEA). The LEA Representative will ensure the school district will maintain compliance with the appropriate federal statutes, regulations, and procedures and will act as the responsible authority in all matters relating to the administration of federal programs.

RECOMMENDED ACTION: To authorize Dr. Wayne Kazmierczak as the Local Education Agency (LEA) representative for the purpose of reviewing and approving documents required for compliance to federal programs included in the Elementary and Secondary Education Act (ESEA) for 2020.

AGENDA ITEM: **Designation of Legal Counsel**
MEETING DATE: **January 13, 2020**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

At our organizational meeting we advise that the School Board of White Bear Lake Area Public Schools designates: *Knutson, Flynn and Deans; Ratwik, Roszak, and Maloney; Rupp, Anderson, Squires and Waldsperger, P.A.; and others as needed* as our legal counsel for calendar year 2020. Mathew Mons, Director of Human Resources, will also be acting as our general counsel.

Authorized personnel to contact legal counsel includes: school board chair, school board vice-chair, superintendent, assistant superintendent for teaching and learning, assistant superintendent for finance and operations, director of human resources, director of student services, director of community services, director of communications and community relations and director of technology and innovation.

RECOMMENDED ACTION: Move to approves *Knutson, Flynn and Deans; Ratwik, Roszak, and Maloney; Rupp, Anderson, Squires and Waldsperger, P.A.; and others as needed* for 2020. The School Board approves authorized personnel to contact legal counsel, including: school board chair, school board vice-chair, superintendent, assistant superintendent for teaching and learning, assistant superintendent for finance and operations, director of human resources, director of student support services, director of community services, director of communications and community relations, and director of technology and innovation.

AGENDA ITEM: **Appointment of Representative For Equity Alliance MN**
MEETING DATE: **January 13, 2020**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **School Board Chair**

BACKGROUND:

Each year the White Bear Lake Area School Board appoints a member of our school board to serve on the Equity Alliance MN Board. We recommend that Jessica Ellison be appointed to serves on the Equity Alliance MN Board for 2020.

RECOMMENDED ACTION: The School Board appoints Jessica Ellison as White Bear Lake Area School's representative to Equity Alliance MN for 2020.

AGENDA ITEM: **Appointment of Representative For Intermediate School District 916**

MEETING DATE: **January 13, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **School Board Chair**

BACKGROUND:

Each year the White Bear Lake Area School Board appoints a member of our school board to serve on the Intermediate School District 916. Currently Kim Chapman serves on this board and we recommend that he continues to serve on the Intermediate School District 916 board for 2020.

RECOMMENDED ACTION: The School Board appoints Kim Chapman as White Bear Lake Area School's representative to Intermediate School District 916 School Board for 2020.

AGENDA ITEM: 2020 MN Pay Equity Filing

MEETING DATE: January 13, 2020

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Matthew Mons, Director of Human Resources

BACKGROUND:

The Local Government Pay Equity Act, MS. 471.991-471.999 and Minnesota Rules, Chapter 3920 require local government jurisdictions to submit a pay equity report to the State of Minnesota every three years. The White Bear Lake Area Schools' next report is due January 31, 2020. This report must show data in place as of December 31, 2019. Part of the filing requires School Board approval.

The District has prepared the MN Pay Equity Report for the 2020 reporting season.

Preliminary results indicate that the District will be in compliance with all Pay Equity mandates.

RECOMMENDED ACTION: Approve the 2020 MN Pay Equity filing by passing the following resolution.

RESOLUTION:

WHEREAS, the Human Resources Department has prepared the filing of record;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approve the 2020 MN Pay Equity filing.

Compliance Report

Jurisdiction: ISD No. 624 - White Bear Lake
4855 Bloom Avenue

Report Year: 2020
Case: 1 - 2020 DATA (Shared (Jur and MMB))

White Bear Lake MN 55110

Contact: Matthew Mons

Phone: (651) 407-7545

E-Mail: matthew.mons@isd624.org

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	30	102	8	140
# Employees	61	1,446	131	1,638
Avg. Max Monthly Pay per employee	4,521.79	7,993.95		7,529.37

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 103.48 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	16	56
b. # Below Predicted Pay	14	46
c. TOTAL	30	102
d. % Below Predicted Pay (b divided by c = d)	46.67	45.10

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 1,505	Value of T = -9.635
---------------------------------	---------------------

- a. Avg. diff. in pay from predicted pay for male jobs = (\$35)
b. Avg. diff. in pay from predicted pay for female jobs = \$2,624

III. SALARY RANGE TEST = 143.81 (Result is A divided by B)

- A. Avg. # of years to max salary for male jobs = 5.40
B. Avg. # of years to max salary for female jobs = 3.75

IV. EXCEPTIONAL SERVICE PAY TEST = 142.53 (Result is B divided by A)

- A. % of male classes receiving ESP 43.33 *
B. % of female classes receiving ESP 61.76

*(If 20% or less, test result will be 0.00)

AGENDA ITEM: 2019-21 Fiscal Year
White Bear Lake School Nutrition Association

MEETING DATE: January 13, 2020

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Matthew Mons, Director of Human Resources
Tim Wald, Assistant Superintendent for Finance and Operations
Tom Wiczorek, Director of Finance

BACKGROUND:

The District has reached a tentative agreement with the White Bear Lake School Nutrition Association. The unit ratified the tentative agreement on 12/18/2019.

Matthew Mons and Tim Wald will be available to answer questions.

RECOMMENDED ACTION: Approve the proposed 2019-2021 Master Agreement with the White Bear Lake School Nutrition Association by passing the following resolution.

RESOLUTION:

WHEREAS, the White Bear Lake School Nutrition Association members have ratified the Contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board.

AGENDA ITEM: Tentative Contract for 2019-21 Fiscal Year With
White Bear Lake Schools' Cabinet Members

MEETING DATE: January 13, 2020

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Matthew Mons, Director of Human Resources
Tim Wald, Assistant Superintendent for Finance and Operations
Tom Wiczorek, Director of Finance

BACKGROUND:

The District has completed an external market and internal equity survey for Cabinet members.

Tim Wald will be available to answer questions.

RECOMMENDED ACTION: Approve the proposed salaries and benefit contributions for Cabinet members for the 2019-2021 fiscal years.

RESOLUTION:

WHEREAS, the parties have reached recommended salary values and insurance contributions;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 salaries and insurance contributions for Cabinet members.

AGENDA ITEM: Tentative Agreement – 2019-21 Contract
Confidential Employee Group

MEETING DATE: January 13, 2020

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Matthew Mons, Director of Human Resources
Tim Wald, Assistant Superintendent for Finance and Operations
Tom Wiczorek, Director of Finance

BACKGROUND:

The District has reached a tentative agreement with the White Bear Lake Confidential Employees. The unit ratified the tentative agreement for 2019-20 and 2020-21.

Tim Wald will be available to answer questions.

RECOMMENDED ACTION:

Approve the proposed 2019-2021 Master Agreement with the Confidential Employee Group by passing the following resolution.

RESOLUTION:

WHEREAS, the parties have reached a tentative agreement on the July 1, 2019 - June 30, 2021 Contract;

WHEREAS, the Confidential Employee Group has ratified the Contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board.

AGENDA ITEM: **Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds**

MEETING DATE: **January 13, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Lisa Ouren, Director of Student Support Services**

BACKGROUND:

School Board Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in December, and is being recommended for a second reading. Changes were made to the following sections: General Statement of Policy, Definitions, and Removal of Students from School Grounds

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student, including a student with an Individualized Education Plan (IEP), from school grounds.

RECOMMENDED ACTION: Approve School Board Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds, as recommended by the School Board Policy Committee and Cabinet.

Adopted: May 9, 2005

*White Bear Lake Area School
District Policy 532*

Revised: November 8, 2007

Revised: June 13, 2011

Revised: April 9, 2012

Revised: June 9, 2014

532 USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS FROM SCHOOL GROUNDS

I. PURPOSE

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student, including a student with an Individualized Education Plan (IEP), from school grounds.

II. GENERAL STATEMENT OF POLICY

The school district is committed to promoting learning environments that are safe for all members of the school community. Reasonable precautions should be taken to protect students from physical or emotional harm at school and school sponsored events and activities.

In general, All students, including those with IEPs, are subject to the terms of the school district's discipline policy, unless the IEP team determines that the discipline policy should not apply. Building level administrators have the leadership responsibility to maintain a safe, secure, and orderly educational environment within which learning can occur. Corrective action to discipline a student and/or modify a student's behavior will be taken by staff when a student's behavior violates the school district's discipline policy.

If any student, including a student with an IEP, engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, other students, staff members, **visitors, any other persons** or school property, that student may be removed from school grounds in accordance with this policy.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them in this section:

- A. "Crisis team" means a group of persons, which may include teachers and non-teaching school personnel, selected by the building administrator in each school building who have received crisis intervention training and are responsible for becoming actively involved with resolving crises. The building administrator or

designee shall serve as the leader of the crisis team.

- B. “Emergency” means a situation where immediate intervention is needed to protect a student **child** or other individual from physical injury. ~~emotional abuse due to verbal and nonverbal gestures, or to prevent serious property damage.~~
- C. “Peace officer” means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal laws of the state and who has the full power of arrest. The term “peace officer” includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper. A “peace officer” is not an agent or an employee of the District.
- D. ~~“School Resource Officer~~ Police liaison officer” is a peace officer who, pursuant to an agreement between the school district and a political subdivision or law enforcement agency, is assigned to a school building for all or a portion of the school day to provide law enforcement assistance and support to the building administration and to promote school safety, security, and positive relationships with students. A “police liaison officer” is not an agent or employee of the District.
- E. **The phrase** “remove the student from school grounds” **refers to** is the act of securing the person of a student, which may include a student with an IEP, and escorting that student from the school building or school sponsored event or activity.
- F. “Student with an IEP” or “the student” means a student who is eligible to receive special education and related services pursuant to the terms of an IEP or an individual interagency intervention plan (IIIP).
- G. All other terms and phrases used in this policy shall be defined in accordance with applicable state and federal law or ordinary and customary usage.

IV. REMOVAL OF STUDENTS FROM SCHOOL GROUNDS

A. Removal By Crisis Team

~~A staff member may summon the building’s crisis team whenever the staff member believes the team’s intervention is necessary or reasonably appropriate to address student behavior that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties; or to address student behavior that endangers or threatens to endanger the student, other students, surrounding persons, personal property, or district property. The crisis team may attempt to address the student’s behavior. If the student has an IEP, the crisis team may attempt to address the student’s behavior by means including, but not limited to, those described in the student’s IEP and/or behavior intervention~~

~~plan. If the crisis team or the building principal or associate principal determines that the student's behavior continues to significantly disrupt the rights of others to an education, or the ability of school personnel to perform their duties, or continues to endanger or threatens to endanger the student, other students, surrounding persons, personal property, or district property, the crisis team or the building principal, associate principal, or administrative designee may remove the student from school grounds, and may request assistance from any district employee.~~

If the behavior of a student with an IEP escalates to the point where the student's behavior endangers or may endanger the health, safety, or property of the student, other students, staff members, visitors, any other persons or school property, the school building's crisis team may be summoned. The crisis team may attempt to de-escalate the student's behavior by means including, but not limited to, those described in the student's IEP and/or behavior intervention plan. When such measures fail, or when the crisis team determines that the student's behavior continues to endanger or may endanger the health, safety, or property of the student, other students, staff members, visitors, any other persons or school property, the crisis team may remove the student from school grounds

If the student's behavior cannot be safely managed, school personnel may immediately request assistance from the school resource officer or a peace officer.

B. Removal By School Resource Officer or Peace Officer

~~The school building's crisis team, building principal, associate principal, or designee may request that a school resource officer or a peace officer remove a student, including a student with an IEP, from school grounds if the student engages in criminal activity or any behavior that endangers or threatens to endanger the student, other students, surrounding persons, personal property, or district property.~~

If a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, visitors, any other persons or school property, the school building's crisis team, building administrator, or the building administrator's designee, may request that the police liaison officer or a peace officer remove the student from school grounds.

If a student with an IEP is restrained or removed from a classroom, school building, or school grounds by a peace officer at the request of a school administrator or school staff person during the school day twice in a 30-day period, the student's IEP team must meet to determine if the student's IEP is adequate or if additional evaluation is needed.

Whether or not a student with an IEP engages in conduct which endangers or may

endanger the health, safety, or property of the student, other students, staff members, visitors, any other persons or school property, school district personnel may report a crime committed by a student with an IEP to appropriate authorities. If the school district reports a crime committed by a student with an IEP, school personnel shall transmit copies of the special education and disciplinary records of the student for consideration by appropriate authorities to whom it reports the crime, to the extent that the transmission is permitted by the Family Education Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act, and the school district's policy, Protection and Privacy of Pupil Records.

The fact that a student has an IEP and is covered by special education law does not prevent a peace officer or school resource officer from exercising their responsibilities with regard to the application of federal and state law to crimes committed by a student with an IEP.

~~School district personnel may report a crime committed by any student, including a student with an IEP, to appropriate authorities. The district must provide a copy of a special education student's special education and disciplinary records to law enforcement if the school district reports a crime committed by a student with an IEP and (1) the parent has provided written consent for such records to be disclosed to law enforcement or (2) the disclosure is explicitly authorized under the Family Education Rights and Privacy Act (FERPA) and the Minnesota Government Data Practices Act.~~

C. Reasonable Force Permitted

In removing a student from school grounds, including a student with an IEP, a school administrator, crisis team member, teacher, other member of the instructional, support, supervisory staff, or other agents of the school district may use reasonable force upon the student or toward the student when it is necessary under the circumstances to restrain the student from self-injury or to prevent injury to another person.

~~In removing a student from school grounds, school district personnel may not:~~
In removing a student with an IEP from school grounds, police liaison officers and school district personnel are prohibited from engaging in the following conduct:

- ~~1. Use corporal punishment prohibited by Minn. Stat. § 121A.58; e.g. hit or spank the student with or without an object; Use unreasonable force that causes bodily harm or substantial emotional harm;~~
2. Require the student to assume and maintain a specified physical position, activity, or posture that induces physical pain;

3. Restrict, totally or partially, the student's senses as punishment;
4. Present an intense sound, light, or other sensory stimuli using smell, taste, substance, or spray as punishment;
5. Deny or restrict the student's access to equipment and devices such as walkers, wheelchairs, hearing aids and communication boards that facilitate the student's functioning, except temporarily when necessary to prevent injury to the student or others or serious damage to the equipment or device, in which case the equipment or device must be returned to the student as soon as possible;
6. Interact with the student in a manner that constitutes sexual abuse, neglect, or physical abuse under Minnesota Statutes section 626.556;
7. Withhold regularly scheduled meals or water;
8. Deny the student access to bathroom facilities; or
9. Physical holding (as defined in Minn. Stat. § 125A.0941) that restricts or impairs a child's ability to breathe, restricts or impairs a child's ability to communicate distress, places pressure or weight on a child's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen, or results in straddling a child's torso. **The school district** ~~White Bear Lake~~ does not use prone restraints.

D. Parental Notification

The building administrator or designee shall make a reasonable effort to notify the student's parent or guardian of the student's removal from school grounds as soon as possible following the removal.

E. Continued Removals; Review of IEP

If a student with an IEP is repeatedly removed from school, the IEP team must meet to review and determine the appropriateness of the IEP in light of the removals.

F. Effect of Policy in an Emergency; Use of Restrictive Procedures

A student with an IEP may be removed in accordance with this policy regardless of whether the student's conduct would create an emergency.

~~If, during the course of removing a student with an IEP, immediate intervention is needed to protect the student or another individual from physical injury, a~~

~~licensed special education teacher, school social worker, school psychologist, properly certified behavior analyst, person with a master's degree in behavior analysis, other licensed education professional, paraprofessional, or mental health professional may use restrictive procedures (such as physical holding) provided that the person using the restrictive procedure has completed the training required by law and provided that the restrictive procedures are used, recorded, and reviewed in compliance with the district's restrictive procedures plan and the requirements of federal and state law. The law governing restrictive procedures does not apply to actions taken by a peace officer or a school resource officer.~~

If the school district seeks to remove a student with an IEP from school grounds under this policy due to behaviors that constitute an emergency and the student's IEP, IIIP, or behavior intervention plan authorizes the use of one or more restrictive procedures, the crisis team may employ those restrictive procedures, in addition to any reasonable force that may be necessary, to facilitate the student's removal from school grounds, as long as the crisis team members who are implementing the restrictive procedures have received the training required by Minn. Stat § 125A.0942, Subd. 5, and otherwise comply with the requirements of § 125A.0942.

- G. Reporting to the Minnesota Department of Education (MDE) annually, stakeholders may recommend, as necessary, to the Commissioner of MDE specific and measurable implementation and outcome goals for reducing the use of restrictive procedures. The Commissioner must submit to the Legislature a report on districts' progress in reducing the use of restrictive procedures that recommends how to further reduce these procedures and eliminate the use of seclusion. By January 15, April 15, July 15, and October 15 of each year, districts must report in a form and manner determined by the Commissioner, about individual students who have been secluded. By July 15 each year, districts must report summary data. The summary data must include information on the use of restrictive procedures for the prior school year, July 1 through June 30, including the use of reasonable force by school personnel that is consistent with the definition of physical holding or seclusion of a child with a disability.

Legal References: Minn. Stat. § 13.01, *et seq.* (Minnesota Government Data Practices Act)
Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. §§ 125A.094, 125A.0941 & 125A.0942 (restrictive procedures)
Minn. Stat. § 609.06 (Authorized Use of Force)
Minn. Stat. § 609.379 (Permitted Actions)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy (FERPA))
20 U.S.C. § 1415(k)(6) (Individuals with Disabilities Education Improvement Act of 2004 (IDEA))

34 C.F.R. § 300.535 (IDEA Regulation Regarding Involvement of Law Enforcement)

Cross References: WBLASB Policy 506 (Student Discipline)
WBLASB Policy 507 (Corporal Punishment)
WBLASB Policy 515 (Protection and Privacy of Pupil Records)
WBLASB Policy 525 (Violence Prevention)
WBLASB Policy 806 (Crisis Management Policy)

AGENDA ITEM: **Policy 611, Homeschooling**

MEETING DATE: **January 13, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations**

BACKGROUND:

School Board Policy 611, Homeschooling, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in December, and is being recommended for a second reading. Changes were made to the following sections: Textbooks, Instructional Material, Standard Tests, and Shared Time Programs.

The purpose of this policy is to recognize and provide guidelines, in accordance with state law, for parents who wish to have their children receive education in a homeschool alternative to an accredited public or private school.

RECOMMENDED ACTION: Approve School Board Policy 611, Homeschooling, as recommended by the School Board Policy Committee and Cabinet.

Adopted: August 27, 2001
Revised: May 9, 2005
Revised: December 10, 2012
Revised: July 15, 2019

White Bear Lake Area School Board Policy #611

611 HOMESCHOOLING

I. PURPOSE

The purpose of this policy is to recognize and provide guidelines, in accordance with state law, for parents who wish to have their children receive education in a homeschool alternative to an accredited public or private school.

II. GENERAL STATEMENT OF POLICY

The Compulsory Attendance Law (Minn. Stat. § 120A.22) provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship. (Minn. Stat. § 120A.22, Subd. 1).

III. CONDITIONS FOR HOME SCHOOLING

The person in charge of a homeschool and the school district must provide instruction and meet the requirements specified in Minn. Stat. § 120A.22.

IV. IMMUNIZATION

The parent or guardian of a homeschooled child shall submit immunization statements as required by Minn. Stat. § 121A.15, Subds. 1, 2, 3, 4 and 12, on the appropriate Minnesota Department of Education form, to the superintendent of the school district in which the child resides by October 1 of the first year of home schooling in Minnesota and by October 1 of the grade 7 year. (Minn. Stat. § 121A.15, Subd. 8)

V. TEXTBOOKS, INSTRUCTIONAL MATERIAL, STANDARD TESTS

Upon formal request as required by law, the school district will loan or provide textbooks (including a teacher's edition, guide, or other materials that accompany a textbook when the edition, guide, or materials are packaged physically or electronically with textbooks for students use), individualized instructional or cooperative learning materials, (including teacher materials that accompany student materials), software or other educational technology and standardized tests for use by a homeschooled child as provided in Minn. Stat. § 123B.42 and Minnesota Rules Chapter 3540. The school district is not required to expend any amount for this purpose that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40 to 123B.48 for this purpose. If curriculum has both physical and electronic components, the school district will, at the request of the student or the student's parent or guardian, make the electronic component accessible to a resident student provided that the school district does not incur more than an incidental

cost as a result of providing access electronically.

VI. STUDENT SUPPORT SERVICES

Upon formal request as required by law, the school district will provide student support services in the form of health services and counseling and guidance services to a homeschooled child as provided by Minn. Stat. § 123B.44 and Minn. Rules Chapter 3540. The school district is not required to expend an amount for any of these purposes that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40 to 123B.48 for any of these purposes.

VII. EXTRACURRICULAR ACTIVITIES

Resident students who receive instruction in a homeschool (where five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students. (Minn. Stat. §§ 123B.36, Subd. 1 and 123B.49, Subd. 4)

VIII. SHARED TIME PROGRAMS

Enrollment in class offerings of the school district.

- A. A homeschooled child who is a resident of the school district may enroll in classes in the school district as a shared-time student on the same basis as other nonpublic school students. The provisions of this policy shall not be determinative of whether the school district allows the enrollment of any ~~pupils~~ student on a shared-time basis.
- B. The school district may limit enrollment of shared-time students in such classes based on the capacity of a program, class, grade level, or school building. The School Board and administration retain sole discretion and control over scheduling of all classes and assignment of shared-time ~~pupils~~ students to classes.

IX. OPTIONAL COOPERATIVE ARRANGEMENTS

- A. Activities.
 - 1. Minnesota State High School League sponsored activities where six or more students receive instruction in the homeschool or the homeschool students are not residents of the school district.
 - a. The homeschool must become a member of the Minnesota State High School League in accordance with the rules of the Minnesota State High School League.

- b. The homeschool is solely responsible for any costs or fees associated with its application for and/or subsequent membership in the Minnesota State High School League.
 - c. A homeschool that is a member of the Minnesota State High School League may request that the school district enter into a cooperative sponsorship arrangement as provided in Minnesota State High School League Rule 403.00. The approval of such an arrangement shall be at the discretion of the School Board.
 - d. The homeschool is responsible for any and all costs associated with its participation in a cooperative sponsorship arrangement as well as any school district activity fees associated with the Minnesota State High School League activity.
2. Non-Minnesota State High School League activities where six or more students receive instruction in the homeschool.

A homeschooled child may participate in non-Minnesota State High School League activities offered by the school district upon application and approval from the School Board to participate in the activity and the payment of any activity fees associated with the activity. However, homeschool students may not be charged higher activity fees than other public school students. An approval shall be granted at the discretion of the School Board.

B. Transportation services.

- 1. The school district may provide nonpublic, nonregular transportation services to a homeschooled child.
- 2. The School Board ~~of the school district~~ retains sole discretion and control and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 123B.36 (School Boards May Require Fees)
Minn. Stat. § 123B.41 (Definitions)
Minn. Stat. § 123B.42 (Textbooks, Individual Instruction Material,

Standard Tests)

Minn. Stat. § 123B.44 (Provision of Pupil Support Services)

Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities)

Minn. Stat. § 123B.86 (Equal Treatment-Transportation)

Minn. Stat. § 123B.92 (Transportation Aid Entitlement)

Minn. Stat. § 124D.03 (Enrollment Options Program)

Minn. Rules Chapter 3540 (Textbooks, Individualized Instruction
Materials, Standardized Tests)

Cross References: WBLASB Policy 509 (Enrollment of Nonresident Students)

WBLASB Policy 510 (School Activities)

AGENDA ITEM: **Policy 616, School District System Accountability**

MEETING DATE: **January 13, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

School Board Policy 616, School District System Accountability, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in December, and is being recommended for a second reading. Changes were made to the following section: Establishment of Goals: Implementation; Evaluation; and Reporting.

The purpose of this policy is to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota K-12 Academic Standards and federal law.

RECOMMENDED ACTION: Approve School Board Policy 616, School District System Accountability, as recommended by the School Board Policy Committee and Cabinet.

Adopted: October 13, 1997

Revised: May 26, 1998

Revised: June 11, 2001

Revised: May 9, 2005

Revised: December 14, 2009

Revised: April 11, 2011

Revised: March 12, 2012

Revised: March 14, 2016

*Revised: **October 8, 2018***

*White Bear Lake Area
School District #624 Policy 616*

616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY

I. PURPOSE

The purpose of this policy is to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota K-12 Academic Standards and federal law.

II. GENERAL STATEMENT OF POLICY

Implementation of the Minnesota K-12 Academic Standards and federal law requires a level of accountability for the school district. The school district will establish a system to review and improve instruction, curriculum and assessment which will include input by students, parents/guardians and local community members. The school district will be accountable to the public and the state through annual reporting.

III. DEFINITIONS

- A “Credit” means a student’s successful completion of an academic year of study or a student mastery of the applicable subject matter, as determined by the school district.
- B. “Graduation Standards” means the credit requirements and Minnesota K-12 Academic Standards that school districts must offer, and certify that students complete, to be eligible for a high school diploma.
- C. “World’s Best Workforce” The goals of the World’s Best Workforce legislation refers to: meet school readiness goals; have all third grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.

- D. “World’s Best Workforce Advisory Committee”: MN statute references various committees established for gaining perspective on continuous improvement (e.g., Graduation Standards Implementation Advisory Committee, Student Achievement Advisory Committee) White Bear Lake Area Schools has established the WBWF Advisory Committee in order to meet these statutory requirements.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION; AND REPORTING

A. School District Goals

1. The School Board has established school district-wide goals which provide broad direction for the school district. Incorporated in these goals are the Minnesota ~~Graduation~~ Academic Standards and federal law. The broad goals shall be reviewed annually and approved by the School Board. The School Board shall adopt annual goals based on the recommendations of the WBWF Advisory Committee.
2. The WBWF Advisory Committee will be established by the School Board to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and district academic standards.
- 2 3. The school district-wide improvement goals shall address recommendations identified through the World’s Best Workforce Advisory Committee process. The school district's goal setting process will include consideration of individual site goals. School district goals may also be developed through an education effectiveness program, an evaluation of student progress committee, or through some other locally determined process.

- B. System for Reviewing All Instruction and Curriculum. Incorporated in the continuous improvement process will be analysis of the school district's progress toward implementation of the K-12 Minnesota Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes and principal evaluations under Minn. Stat. § 123B.147, Subd. 3, and teacher evaluations under Minn. Stat. 122A.40, Subd. 8, or 122A.41, Subd. 5.

The professional teaching and learning cycle comprises six phases - study, select, plan, implement, analyze, and adjust. Following is a description of, and the goals for, each phase:

Phase 1: Study

Teachers work in collaborative planning teams (grade level, vertical, or departmental) to critically examine and discuss the learning expectations from the MN K-12 Academic Standards.

Phase 2: Select

Collaborative planning teams research and select instructional strategies and resources for enhancing learning as described in the standards.

Phase 3: Plan

Collaborative planning teams work together to formally plan a lesson incorporating the selected strategies, and agree on the type of student work each teacher will analyze as evidence of student learning.

Phase 4: Implement

Teachers teach the planned lesson, make note of implementation successes and challenges, and gather the agreed-upon evidence of student learning.

Phase 5: Analyze

Teachers gather again in collaborative teams to examine student work and discuss student understanding of the standards.

Phase 6: Adjust

Collaborative teams reflect on the implications of the analysis of student work. Teachers discuss alternative instructional strategies or modifications to the original instructional strategy that may be better suited to promoting student learning.

C. Implementation of Graduation Requirements

1. The ~~School Board shall appoint a~~ World's Best Workforce Advisory Committee which shall **also** advise the School Board on implementation of the state and local graduation requirements, including K-12 curriculum, assessment, student learning opportunities, and other related issues. Recommendations of the **WBWF Advisory Committee** shall be published annually to the community. The School Board shall receive public input and comment and shall adopt or update this policy at least annually.
2. The School Board shall annually review and determine if student achievement levels at each school site meet federal expectations. If the School Board determines that student achievement levels at a school site do not meet federal expectations and the site has not made adequate yearly progress for two consecutive school years, the World's Best Workforce Advisory Committee shall work with the school site to adopt a plan to raise student achievement levels to meet federal expectations. The World's Best Workforce Advisory Committee may seek assistance from the Commissioner of the Minnesota Department of Education (MDE) in developing a plan which must include parental involvement components.

3. The educational assessment system component utilized by the School Board to measure individual students' educational progress must be based, to the extent annual tests are administered, on indicators of achievement growth that show an individual student's prior achievement. Indicators of achievement and prior achievement must be based on highly reliable state- or district-wide assessments. The School Board will utilize models developed by the Commissioner of MDE for measuring individual student progress. The School Board must coordinate with the ~~Minnesota Department of Education~~ MDE in evaluating school sites and continuous improvement plans, consistent with the best practices.

D. World's Best Workforce Advisory Committee.

1. In the Fall of each year, the WBWF Advisory Committee will meet to advise and assist the school district in the implementation of school district system accountability and comprehensive continuous improvement process.
2. The WBWF Advisory Committee, working in cooperation with other committees of the school district, will provide active community participation in:
 - a. Reviewing the school district instructional and curriculum plan, with emphasis on implementing the Minnesota Graduation Standards;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the School Board;
 - c. Making recommendations regarding the evaluation process that will be used to measure school district progress toward its goals;
 - d. Advising the School Board about development of the annual budget.
3. The WBWF Advisory Committee:
 - a. Shall ensure active community participation in all planning for instruction and curriculum affecting Graduation Standards.
 - b. Shall make recommendations to the School Board on school district-wide standards, assessments, and program evaluation.
 - c. May establish building teams as subcommittees to develop and implement an education effectiveness plan and to carry out methods to improve instruction, curriculum, and assessments as well as methods to use technology in meeting the school district improvement plan.
 - d. Shall create a process for developing a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation

data for use by the WBWF Advisory Committee in the instruction and curriculum review process. This plan shall annually be approved by the School Board.

4. The WBWF Advisory Committee must reflect the diversity of the district and its school sites. It must include teachers, parents and/or guardians, support staff, students, and other community residents.
 5. The WBWF Advisory Committee shall meet throughout the year to provide input regarding the system of continuous improvement. The WBWF Advisory Committee should offer recommendations to the School Board for its input and approval.
- E. A committee of professional staff shall develop a plan for assessment of student progress toward Literacy by Grade 3, the Graduation Standards, as well as program evaluation data for use by the WBWF Advisory Committee in the instruction and curriculum review process.
- F. Reporting

Consistent with Minn.-Stat. § 120B.36, Subd. 1, the School Board shall publish a report and make it available on the school district website. The School Board shall hold an annual public meeting to review and revise, where appropriate, student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction, and efforts to equitably distribute diverse, effective, experienced and in-field teachers, and to review school district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world's best workforce. The School Board must transmit an electronic summary of its report to the Commissioner of MDE in the form and manner the Commissioner determines. The school district shall periodically survey affected constituencies about their connection to and level of satisfaction with the schools. The school district shall include the results of this evaluation in its summary report to the Commissioner of MDE.

The school performance report for a school site and a school district must include performance reporting information and calculate proficiency rates as required by the most recently reauthorized Elementary and Secondary Education Act

- Legal References:
- Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
 - Minn. Stat. § 120B.018 (Definitions)
 - Minn. Stat. § 120B.11 (School District Process)
 - Minn. Stat. § 120B.128 (Educational Planning and Assessment System (EPAS) Program)
 - Minn. Stat. § 120B.35 (Student Achievement Levels)
 - Minn. Stat. § 120B.36 (School Accountability; Appeals Process)

Minn. Stat § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.04 (Site Decision Making Agreement)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Rules Parts 3501.0640-3501.0550 (Graduation Standards – Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Graduation Standards – Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Graduation Standards – Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Graduation Standards – Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* Every Student Succeeds Act)

Cross References: WBLASB Policy 104 (School District Mission Statement)
WBLASB Policy 601 (School District Curriculum and Instruction Goals)
WBLASB Policy 613 (Graduation Requirements)
WBLASB Policy 614 (School District Testing Plan and Procedure)
WBLASB Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plan, and LEP Students)
WBLASB Policy 617 (School District Ensurance of Preparatory and High School Standards)
WBLASB Policy 618 (Assessment of Student Achievement)
WBLASB Policy 619 (Staff Development for Standards)
WBLASB Policy 620 (Credit for Learning)