

**Barre City Elementary & Middle School
Spaulding High School**

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Doing whatever it takes to ensure success for every child.

**Barre Town Middle & Elementary School
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Emmanuel Ajanma
Director of Technology

Lauren May
Director of Early Education

Jamie Evans
Director of Facilities

Josh Allen
Communications Specialist

MEMORANDUM

TO: Barre Unified Union School District Facilities and Transportation Committee
Giuliano Cecchinelli - Chair, Tim Boltin - Vice Chair, Victoria Pompei, Guy Isabelle

DATE: January 7, 2020

RE: Barre Unified Union School District Facilities and Transportation Committee Meeting
January 13, 2020 @ 5:30 p.m.
BUUSD Central Office, First Floor Conference Area

AGENDA

1. Call to order
2. Additions/Changes to Agenda
3. Public Comment
4. Approval of Minutes
 - 4.1. Meeting Minutes of December 9, 2019
5. New Business
 - 5.1. Electric Bus Pilot Program
 - 5.2. Review Policy C3 Transportation
 - 5.3. Transportation for SHS Students
 - 5.4. Transportation for Extra-Curricular Activities/Sports
6. Old Business
 - 6.1. Generator Update
 - 6.2. Lead Testing Update
 - 6.3. Project Update
 - 6.4. SHS Sidewalk on Auditorium Hill Discussion
7. Other Business
8. Items for Future Agenda
9. Next Meeting Date: February 10, 2020, 5:30 pm, BUUSD Central Office, 1st Floor Conference Area

BOARD/COMMITTEE MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

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**BARRE UNIFIED UNION SCHOOL DISTRICT
FACILITIES AND TRANSPORTATION COMMITTEE MEETING**
BUUSD Central Office – First Floor Conference Area
December 9, 2019 - 5:30 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli, Chair - (BC)
Tim Boltin, Vice Chair - (BC)
Guy Isabelle – (At-Large)
Andrew McMichael – (BC)
Victoria Pompei – (BT)

COMMITTEE MEMBERS ABSENT:

OTHER BOARD MEMBERS PRESENT:

Paul Malone

ADMINISTRATORS PRESENT:

Luke Aither, SHS Assistant Principal
Hayden Coon, BCEMS Principal
Jamie Evans, Facilities Director
Scott Griggs, CVCC Assistant Director

COMMUNITY MEMBERS PRESENT:

Dave Delcore, Times Argus Pat McAskill

1. Call to Order

The Chair, Mr. Cecchinelli, called the Monday, December 9, 2019 BUUSD Facilities and Transportation Committee meeting to order at 5:30 p.m., which was held at the BUUSD Central Office in the First Floor Conference Area.

2. Additions and/or Deletions to the Agenda

None.

3. Public Comment

Mrs. McAskill (bus monitor) addressed the Committee to advise regarding her concerns regarding the 15 MPH speed limit in the BTMES parking lot. Mrs. McAskill believes the posted speed limit is too high and is concerned that drivers are exceeding the posted limit. Mrs. McAskill's concerns relate to student safety. The Committee briefly discussed possible ways to address the concerns, including the possible installation of speed bumps. It was noted that speed bumps do cause difficulty during plowing, and that there are signage requirements associated with speed bumps.

4. Approval of Minutes – November 4, 2019 BUUSD Facilities and Transportation Committee Meeting

The Committee agreed by consensus to approve the Minutes of the November 4, 2019 BUUSD Facilities and Transportation Committee meeting.

5. New Business

5.1 Projects and Sharing of Updated 5-Year Plan

A document titled 'Barre Unified Union School District 5-Year Facility Draft Plan' (dated 12/06/19) was distributed. Mr. Evans advised that the dates indicated in the document refer to summer construction months. Mr. Evans provided an overview of some of the revisions to the document, and provided an overview of some of the listed projects.

Mr. Evans provided information relating to BCEMS projects, beginning with the Bus Loop Re-design Project. The project is very large, and will need to be estimated to determine if it can be completed in one phase or two. Mr. Evans advised regarding some of the changes, and noted that the BUUSD will need to consult with an architect or engineer to review rough plans that were previously drafted. The project will need to go out to bid, with construction anticipated for summer 2020. Mr. Coon queried regarding the cherry trees in the bus loop and whether or not they will be able to be 'saved' as part of the project. Relocation of the trees would most likely require the services of a professional arborist (due to the size of the trees). It was noted that if the inner bus loop is removed, much parking will be gained. Parking spots will likely be doubled. In response to a query, the Committee was advised that the proposed budget increase (for construction services) from 80¢ per sf to \$1 per sf does not have a significant impact to the budget. In addition to

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the bus loop project, BCEMS will need maintenance similar to that of the other schools (floor replacements and victallic fitting work (for the heating system).

Mr. Evans provided information relating to BTMES projects, the main project being removal of the front canopy. In the future, there will be a redesign to the entry way for safety purposes. An RFP for the canopy removal will go out in early spring. In response to a query, Mr. Evans advised that the damage to the columns is mainly in the base of the columns, and he does not believe the engineers would approve leaving the columns in place after the roof is removed.

Mr. Evans provided information relating to SHS projects, advising that in the summer of 2020 work will be performed to the underground piping for the heating system. Mr. Evans advised that 90% of the building is being heated by the wood boiler, and that the gym is being heated with the oil boiler. Mr. Evans provided an overview of the underground piping system and advised that he would like to replace one additional section that is not under the parking lot. This piping has not failed yet, but given its age, it may be the next section to have issues. It is more cost effective to replace that piping as part of the summer project. The piping project will consume the majority of the SHS budget. Any monies remaining will be used for smaller projects, such as replacement of floor tiles. The existing fire alarm panel will be replaced over winter break. It is anticipated that the planned fire alarm panel replacement at SHS will cost less than the 'emergency' replacement of the panel at BTMES.

6. Old Business

6.1 Generator Discussion

Mr. Evans will be meeting with Jack Mitchell later this week to discuss the generator project. Mr. Evans has been in contact with representatives from Milton Caterpillar, who have agreed to review the old generator proposal, and provide a new price estimate. Though installation of a generator is a good idea, the current budget does not support the costs associated with installation and maintenance costs (fuel, maintenance, and inspections). There are annual expenses associated with having a generator, as it must be run (exercised) weekly. If BTMES would like to enter into an agreement with Green Mountain Power (similar to the agreement in place at BCEMS), a larger, more expensive generator would be required. For shelter purposes, a Tier 2 generator is required; the arrangement with GMP requires a Tier 4 generator. Mr. Isabelle queried regarding the Town's willingness to finance a generator. Mr. Isabelle advised that he is more concerned with installation of a generator and an enhanced UPS system at SHS, as that is required to assure that communications remain in place during power outages. Mr. Evans advised that it has been determined that the current UPS is too small and it will be upgraded. Additionally, Mr. Evans advised that he is looking into options for using Telsa units.

6.2 Transportation

Mr. Cecchinelli advised that the new buses currently do not have cameras installed. Mr. Griggs queried regarding 'outside' camera coverage for when the 'stop bar' is extended. It was noted that the buses have studded snow tires and no longer use automated chains. Mr. Coon advised that his experience shows that though chains assist with moving, they do not assist with stopping. Mr. Aither advised that SHS believes many truancy issues are related to lack of transportation, and would like transportation for SHS students added to a future agenda. Mr. Cecchinelli advised that busing for SHS would be added to next month's agenda and requested that the district busing directors be in attendance. Mr. Isabelle requested that a future agenda include transportation for students who participate in extra-curricular activities, including sports.

7. Other Business

A draft of a thank you letter to the Barre Granite Association (dated 12/12/19) was distributed. The Committee reviewed and approved the draft. Mr. Cecchinelli will have the letter brought to the Board for signatures on Thursday.

Mr. Evans advised that he and Linda Papineau attended a Front Desk Safety & Security conference. Mr. Evans felt the course was beneficial and informative. Mr. Evans noted that the BUUSD is currently practicing the majority of safety steps that were discussed. It appears that BUUSD safety and security measures are much more advanced than the procedures at other schools. Mr. Evans advised regarding the annual \$10,000 safety grant which is rotated between the district schools. It was noted that most outstanding safety issues do not relate to equipment, but rather relate to procedures, identifying risks, and de-escalation procedures. Mr. Evans provided a brief overview of after-hours security, noting that security at BCEMS and SHS is quite tight, but that security at BTMES needs to be enhanced. Mr. Aither highlighted the promotion of 'see something/say something', noting that this is how many risks are identified.

Mr. Aither advised that the new parking system on Ayers Street has been very successful.

Mr. Evans provided an update on the lead testing being conducted, advising that SHS is 100% clear, BCEMS has 3 taps to re-test, and BTMES has 6 taps to re-test.

8. Items to be Placed on Future Agendas

- Transportation for SHS Students
- Generator Update

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- Lead Testing Update
- Project Updates
- Transportation for Students in Extra-Curricular Activities and Sports

Mr. Cecchinelli requested that Committee Members advise him of any additional items they would like to discuss.

9. Next Meeting Date

The next meeting is Monday, January 13, 2020 at 5:30 p.m., at the BUUSD Central Office in the First Floor Conference Area.

10. Adjournment

The Committee agreed by consensus to adjourn at 6:41p.m.

Respectfully submitted,

Andrea Poulin

**BARRE UNIFIED UNION SCHOOL DISTRICT # 097
POLICY**

CODE: C 3

**PREVIOUSLY ADOPTED: 6/13/2019
1ST READING: 1/9/2019
2ND READING:
ADOPTED:**

TRANSPORTATION

Policy

Where it is reasonable and necessary to enable a student entitled or required to attend an elementary or a secondary school within the Barre Unified Union School District (BUUSD), the BUUSD may furnish transportation on public roads to students who reside within the district. The supervisory union may also provide transportation to non-resident students as authorized by the board.

The superintendent will establish routes and designate stops after considering both the safety of children and efficiency of operation. The superintendent will consider the following factors when determining routes and stops.

1. The age and health of pupils,
2. Distance to be traveled,
3. Condition of the road, and
4. Type of highway.

The superintendent may consider any other factors he or she deems appropriate when establishing routes and designated stops.

The BUUSD shall furnish transportation for students enrolled at Barre City Elementary and Middle School and Barre Town Middle and Elementary School in accordance with the following guidelines:

- Transportation decisions are guided by publicly approved budgets.
- Daily transportation to and from school is a privilege offered to all PreK-8 students.
- Transportation to and from extra-curricular activities shall be the responsibility of the parents.

The BUUSD will only furnish transportation for students enrolled at Spaulding High School under the following circumstances and/or conditions:

- A. Transportation to and from home for students with disabilities – either permanent or temporary – as required by the student's Individual Education Plan or 504 Plan.
- B. Transportation to and from school sponsored field trips, scheduled extra-curricular events, and special activities.

- C. Transportation to and from scheduled interscholastic events.
- D. Transportation for students living in communities outside BUUSD boundaries, as decided annually by the Superintendent based on enrollment on August 1st, from school districts that do not operate a high school and pay tuition to Spaulding High School.

The superintendent shall establish transportation procedures to support this policy.

The superintendent shall submit to the school board for approval any contracts, leases or purchases necessary to maintain and operate transportation equipment, and shall include in his or her annual report to the board information as to all pupils transported by the school district and the expense thereof.