

**HARRISON CENTRAL SCHOOL DISTRICT
2020/21 BUDGET DEVELOPMENT CALENDAR
Meetings Will Be Held In LMK Library**

Week of 12/2/19		Budget Information provided to all administrators
1/3/20		Budget detail from all principals/administrators, along with supporting data due in the Office of the Assistant Superintendent for Business (non-staffing)
1/21-1/29/20		Superintendent holds individual meetings with administrators (Staffing)
2/26/20	BOE	Board meeting/Budget Work Session #1 & Superintendent's Budget Overview
2/28/20		Draft budget to entire Board
3/3/20		Draft budget to Citizen's Budget Committee
3/3/20 - 7:15 p.m.	CBAC	CBAC & Superintendent's Budget Overview/Work Session #1
3/1/20		District must file its Tax Levy Limit Calculation to SED and OSC.
3/11/20	BOE	Board meeting/Budget Work Session #2
3/17/20 - 7:15 p.m.	CBAC	CBAC Work Session #2
3/25/20	BOE	Board meeting/Budget Work Session #3 (If needed)
3/31/20 - 7:15 p.m. CBAC		CBAC Work Session #3 (If needed)
Dates of Publication: 4/3/20 - 1 st 4/17/20 - 2 nd 5/1/20 - 3 rd 5/15/20 - 4 th		Legal notice of date, time and place of School Budget Hearing and Annual Budget Vote/Election. Must advertise 4 times within 7 weeks with the first legal notice published at least 45 days before the Annual Budget Vote (45-49 days). Notice should appear in 2 general circulation newspapers.
Dates of Submission: 4/20/20 - 1 st 5/14/20 - 2 nd 6/8/20 - 3 rd		Campaign expense statements to be submitted by candidates 30 days before election 5 days before election 20 days after election
4/20/20		Submission of petitions for propositions to be placed on the ballot Submission of petitions for Board of Education candidates by 5 p.m.
4/22/20-5/18/20		Absentee ballots available
4/15/20	BOE	Adoption of budget by Board of Education
4/16/20 Must be submitted to SED the day after Board adoption of budget, but no later than 4/27/20		Transmission of Property Tax Report Card to NYS Education Department and local newspapers of record Budget to printer
4/29/20-5/5/20		Budget & required documents available to voters upon request at least 7 days before Budget Hearing & on the website and in the school buildings and public libraries at least 14 days before vote District newsletter mailed to community
5/6/20	BOE	Public Budget Hearing (must be 7-14 days prior to vote)
5/7/20-5/13/20 Must be mailed the day after the public hearing on the budget, but no later than 5/13/20		Six day budget notice mailed to all qualified voters
5/19/20		Annual Meeting Statewide Budget Vote & Board of Education Election