

BARRE UNIFIED UNION SCHOOL DISTRICT
Barre City Elementary & Middle School
Barre Town Middle Elementary School
Spaulding High School
Central Vermont Career Center

January 9, 2020

PROCEDURE

Board and Board Committee Operation

Full Board Meetings

- Meetings will follow Roberts Rules of Order
- Changes to the Agenda will occur following Motion, Second, and Discussion
- Approval of Minutes will occur following Motion, Second, and Discussion
- Entering Executive Session will occur following Motion, Second, and Discussion
- All other Action taken will occur following Motion, Second, and Discussion
- Adjournment will occur following Motion and Second

Board Committee Meetings

- Meetings will follow Roberts Rules of Order
- Attendees will be recorded as follows:
 - Committee Members present/absent
 - Other Board and Public Members present
 - Administrators and Staff present
- Changes to the Agenda will occur by Consensus
- Approval of Minutes will occur by Consensus
- Any recommendation for Action by the Full Board will occur by consensus
 - Consensus will be duly noted in the minutes, and relayed to the full board by the committee chair
 - Any discussions which do not result in consensus will be duly noted in the minutes, included which attendees took a particular position on the recommendation, and will be relayed to the full board by the committee chair
- Entering Executive Session (i.e.; for Negotiations Committee) will occur following Motion, Second, and Discussion
- Adjournment will occur by Consensus

Discussions at all committee meetings will be limited to committee business as defined on the agenda for the purpose of maintaining a clear distinction between a meeting of a board-defined committee and any perception of a full board meeting, regardless of how many total board members are present.