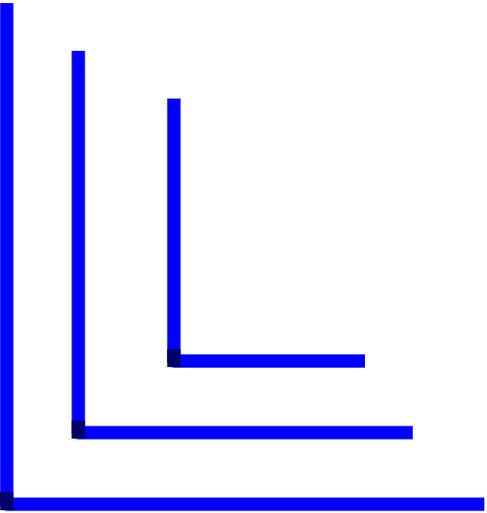


**ALUM ROCK UNION ELEMENTARY
SCHOOL DISTRICT**

BOARD OF TRUSTEES



**Regular Board Meeting
January 16, 2020**



Thursday, January 16, 2020
REGULAR BOARD MEETING AGENDA

Type: REGULAR BOARD MEETING AGENDA

Time: 5:30 p.m.

Code: Regular #09-19/20

Location: ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT, 2930 Gay Avenue, San Jose, CA 95127; Board Room.

In compliance with the Americans with Disabilities Act, if you need special assistance in order to participate in the public meeting of the Board of Trustees, please contact the Office of the Superintendent at (408) 928-6822. Notification 72 hours prior to the meeting will enable the District to make reasonable accommodations.

1. OPEN SESSION - CALL TO ORDER AND ROLL CALL

1.01 CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE -- BOARD PRESIDENT ERNESTO BEJARANO.

2. SPECIAL PRESENTATION- DISCUSSION AND CONSIDERATION ONLY (NO ACTION)

2.01 Special Presentation- Ocala Golden Bell Recognition.

3. CLOSED SESSION

3.01 ANNOUNCEMENT AND PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION (Government Code Section 54957.7).

3.02 RECESS TO CLOSED SESSION: The Board will recess to Closed Session at approximately 5:35 p.m. Open Session will resume approximately 2 hours after the start of Closed Session.

3.03 CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of the cases: Alum Rock Union Elementary School District v. Del Terra Real Estate Services, Inc., et al., Santa Clara County Superior Court case no. 19CV354180; and, Leal & Trejo, APC v. Alum Rock Union Elementary School District, Santa Clara County Superior Court case no. 19CV356647.

3.04 CONFERENCE WITH LEGAL COUNSEL-- ANTICIPATED LITIGATION Significant exposure to Litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: Three (3) potential cases.

3.05 Hearing on Employee's Appeal of Investigative Findings per Administrative Regulation 4031.

3.06 CONFERENCE WITH LABOR NEGOTIATORS, EMPLOYEE ORGANIZATION: CSEA (California School Employees Association); District Negotiators: (1) Hilaria Bauer, Ph.D., Superintendent; (2) Carlos Moran, Assistant Superintendent, Human Resources and (3) Jess Serna, Lead Negotiator.

3.07 CONFERENCE WITH LABOR NEGOTIATORS, EMPLOYEE ORGANIZATION: AREA (Alum Rock Educators Association); District Negotiators: (1) Hilaria Bauer, Ph.D., Superintendent; (2) Carlos Moran, Assistant Superintendent, Human Resources and (3) Jess Serna, Lead Negotiator.

3.08 CONFERENCE WITH LABOR NEGOTIATORS, EMPLOYEE ORGANIZATION: TEAMSTERS; District Negotiators: (1) Hilaria Bauer, Ph.D., Superintendent; (2) Carlos Moran, Assistant Superintendent, Human Resources and (3) Jess Serna, Lead Negotiator.

4. RECONVENE TO OPEN SESSION - DISTRICT OFFICE BOARD ROOM

4.01 CALL TO ORDER / ROLL CALL --- BOARD PRESIDENT ERNESTO BEJARANO.

4.02 REPORT OF ACTION TAKEN IN CLOSED SESSION.

4.03 DISCUSSION AND/OR MODIFICATION(S) OF THE AGENDA. The Board may change the order of business including, but not limited to, an announcement that an agenda item will be considered out of order, that consideration of an item has been withdrawn, postponed, rescheduled or removed from the Consent Calendar for separate discussion and possible action.

5. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD

5.01 "REQUESTS TO ADDRESS THE BOARD" provides members of the public an opportunity to speak to the Board about any matter under the jurisdiction of the Board and not otherwise on the agenda. Those who wish to address specific agenda items will have an opportunity to do so when that agenda item is introduced and presented during this meeting. Individuals wishing to speak are requested to proceed to the podium. There is a three-minute time limit for each speaker. The Board will automatically refer to staff any formal written requests that are brought before them at this time. Written matters may be placed on a future meeting.

6. COMMENTS AND COMMUNICATION

6.01 Teamsters.

6.02 California School Employee's Association (CSEA).

6.03 Alum Rock Administrator's Association (ARAA).

6.04 Alum Rock Educator's Association (AREA).

6.05 Superintendent.

6.06 Board of Trustees/Communications/Comments.

7. SUPERINTENDENT / BOARD BUSINESS--BOARD DISCUSSION AND/OR ACTION

7.01 DISCUSSION/ACTION: Board Bylaw 9323 Meeting Conduct, Third Reading.

7.02 CONSIDERATION/DISCUSSION: Board Bylaw 9121 President, First Reading.

7.03 DISCUSSION/CONSIDERATION: Board Policy 3311 Bids, Second Reading- Business and Non Instructional.

7.04 DISCUSSION/CONSIDERATION: Board Policy 3312 Contracts, Second Reading-Business and Non Instructional.

7.05 CONSIDERATION/DISCUSSION: Board Policy 4119.11/4219.11/4319.11 Sexual Harassment, First Reading

7.06 CONSIDERATION/DISCUSSION: Administrative Regulation 4119.11/4219.11/4319.11 Sexual Harassment, First Reading

7.07 CONSIDERATION/DISCUSSION: Board Policy 4030 Nondiscrimination in Employment, First Reading

7.08 CONSIDERATION/DISCUSSION: Administrative Regulation 4030 Nondiscrimination in Employment, First Reading

7.09 DISCUSSION/ACTION: Board Self-Evaluation.

7.10 DISCUSSION/ACTION: Establish District Advisory Committee Regarding School Capacity Issues, Facility Utilization and School Transformation (Education Code Section 17387).

7.11 DISCUSSION/ACTION: District Vision Statement.

7.12 DISCUSSION/ACTION: Board Governance Handbook.

8. BUSINESS SERVICES- BOARD DISCUSSION AND/OR ACTION

8.01 INFORMATION/DISCUSSION: Resolution No. 20-18/19 Update Agreement Between the Governing Board of the Alum Rock Union Elementary School District and the Santa Clara County Superintendent of Schools Regarding Necessary Revisions for Compliance with Statutory Budget Requirements in Conjunction with the Local Control Accountability Plan (Education Code 42127 and 52070).

8.02 ACTION: Approve 2018/2019 Annual Financial Audit Report.

8.03 ACTION: Action: Approve One-Year Extension through June 30, 2021 with Alpha Blanca Alvarado Lease Agreement and Memorandum of Understanding to Extend Prop 39 Deadline for Fiscal Year 2021-22.

9. BOND

9.01 ACTION: Approve the 2018/19 Annual Performance and Financial Audit of General Obligation Bonds Reports for Measure J and Measure I.

10. HUMAN RESOURCES

10.01 INFORMATION Regarding Resignations.

11. CONSENT CALENDAR- BOARD DISCUSSION AND/OR ACTION

11.01 ACTION: Approve Board Meeting Minutes for the following dates: (1) November 14,2019,Regular Board Meeting and (2) December 12, 2019, Organizational Board Meeting.

11.02 School-sponsored Field Trip List

11.03 ACTION: Acceptance of Donations.

11.04 ACTION: Approval of Fundraising Activities.

11.05 ACTION: Acceptance of Vendor & Payroll Warrants.

11.06 ACTION: Acceptance of Enrollment/Attendance Report for Month 4 (November 11, 2019 thru December 6, 2019).

11.07 Resolution No. 11-29/20: AFRICAN AMERICAN HISTORY MONTH

11.08 Approve/Ratify Notices of Employment and Changes of Status/January 16, 2020/Human Resources Department

11.09 ACTION: Approve Out of State Travel, New Tech Network Leadership Summit, Dallas, TX, March 24-27, 2020 for Jennifer Doherty, Jackie Montejano and Joann Sanchez. Estimated cost \$3800.

11.10 ACTION: Approve Out of State Travel, CADA Annual Convention, Reno, NV, March 4-7, 2020 for Jessica Hernandez and Abby Harris. Estimated cost \$2191.

11.11 Approve Contracts for Professional Services - Firms/Organizations

12. Receive Reports

13. FUTURE BOARD AGENDA REQUESTS

13.01 Requests from Board of Trustees and/or from the Public.

14. ADJOURNMENT

14.01 President adjourns the meeting.

15. NEXT MEETING(S)

15.01 February 13, 2020 (2019-20 School Year).

2.01

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

Office of Superintendent of Schools

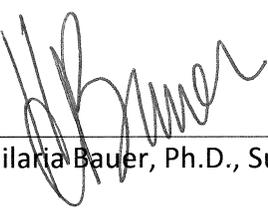
ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: Special Presentation- Ocala Golden Bell Recognition.

INFORMATIONAL

Submitted by: <u>Hilaria Bauer</u>	Title: <u>Superintendent</u>
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To the Board of Trustees:	Meeting:	January 16, 2020 Regular Board Meeting
Informational		
<u>2.01</u>		
Agenda Placement	Hilaria Bauer, Ph.D., Superintendent	

<u>DISPOSITION BY BOARD OF TRUSTEES</u>		
Motion by: _____	Seconded by: _____	
Approved: _____	Not Approved: _____	Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

7.01

Office of Superintendent of Schools

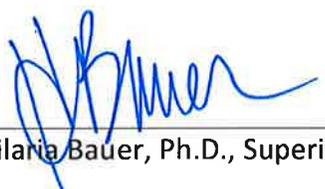
ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: Board Bylaw 9323 Meeting Conduct, Third Reading.

DISCUSSION/ACTION

Submitted by: <u>Hilaria Bauer</u>	Title: <u>Superintendent</u>
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To the Board of Trustees:	Meeting:	January 16, 2020
		Regular Board Meeting
Discussion/Action		
<u>7.01</u>		
Agenda Placement		Hilaria Bauer, Ph.D., Superintendent

<u>DISPOSITION BY BOARD OF TRUSTEES</u>		
Motion by: _____	Seconded by: _____	
Approved: _____	Not Approved: _____	Tabled: _____

Alum Rock Union ESD

Board Bylaw

Meeting Conduct

BB 9323

Board Bylaws

Meeting Procedures

All Board of Trustees meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance the Ralph M. Brown Act (open meeting requirements) and other applicable laws, and conducted under Robert's Rules of Order, unless Robert's Rules conflict with the Brown Act or existing board policies.

(cf. 9322 - Agenda/Meeting Materials)

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

(cf. 9121 - President)

The Board believes that late night meetings deter public participation, ~~can affect the Board's decision-making ability,~~ and can be a burden to staff. Regular Board meetings shall be adjourned at 10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and subsequently may be adjourned to a later date.

(cf. 9320 - Meetings and Notices)

Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board.
(Education Code 35164)

(cf. 9323.2 - Actions by the Board)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, ~~his/her~~ the abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

(cf. 9270 - Conflict of Interest)

Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5, Government Code 54954.3)
2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)
3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, ~~a Board members~~ or staff members may ask a question for clarification, make a brief announcement, or make a brief report on ~~his/her~~ their own activities. (Government Code 54954.2)

———Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)

(cf. 9130 - Board Committees)

5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

~~_____ In general, individual speakers shall will be allowed three two minutes to address the Board on each agenda or nonagenda item. —, —and The the Board shall will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, With Board consent, the Board president may, with Board consent, increase or decrease adjust the amount of time allowed for public presentation input, depending on the topic and the number of persons wishing to be heard and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. — The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.~~

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

6. The Board president may rule on the appropriateness of a topic. —, subject to the following conditions:
- a. If the topic would be more suitably addressed at a later time, the Board president may indicate the time and place when it should be presented.
- ~~_____ b. _____ The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3)~~
- c. In addition, Tthe Board may shall not prohibit public criticism of district employees. _____ -However, —
- ~~_____ wWhenever a member of the public initiates specific complaints or charges against an individual employee, the Board president shall inform the complainant of the appropriate complaint procedure. that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board president shall also encourage the complainant to file a complaint using the appropriate district complaint procedure.~~

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 9321 - Closed Session Purposes and Agendas)

7. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds for the president to terminate the privilege of addressing the Board.

—The Board may remove disruptive individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When such disruptive conduct occurs, the Superintendent or designee shall contact local law enforcement as necessary.

Recording by the Public

Members of the public may record an open Board meeting using an audio or video recorder, still or motion picture camera, cell phone, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent or designee shall may designate locations from which members of the public may make such recordings broadcast, photograph, or tape record open meetings without causing a distraction.

(cf. 9324 - Board Minutes and Recordings)

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

Legal Reference:

EDUCATION CODE

5095 Powers of remaining board members and new appointees

32210 Willful disturbance of public school or meeting a misdemeanor

35010 Prescription and enforcement of rules

35145.5 Agenda; public participation; regulations

35163 Official actions, minutes and journal

35164 Vote requirements

35165 Effect of vacancies upon majority and unanimous votes by seven member board

CODE OF CIVIL PROCEDURE

527.8 Workplace Violence Safety Act

GOVERNMENT CODE

54953.3 Prohibition against conditions for attending a board meeting

54953.5 Audio or video ~~tape~~-recording of proceedings

54953.6 Broadcasting of proceedings

54954.2 Agenda; posting; action on other matters

54954.3 Opportunity for public to address legislative body; regulations

54957 Closed sessions

54957.9 Disorderly conduct of general public during meeting; clearing of room

PENAL CODE

403 Disruption of assembly or meeting

COURT DECISIONS

City of San Jose v. Garbett, (2010) 190 Cal.App.4th 526

Norse v. City of Santa Cruz, (9th Cir. 2010) 629 F3d 966

McMahon v. Albany Unified School District, (2002) 104 Cal.App.4th 1275

Rubin v. City of Burbank, (2002) 101 Cal.App.4th 1194

Baca v. Moreno Valley Unified School District, (1996) 936 F.Supp. 719

ATTORNEY GENERAL OPINIONS

90 Ops.Cal.Atty.Gen. 47 (2007)

76 Ops.Cal.Atty.Gen. 281 (1993)

66 Ops.Cal.Atty.Gen. 336 (1983)

63 Ops.Cal.Atty.Gen. 215 (1980)

61 Ops.Cal.Atty.Gen. 243, 253 (1978)

55 Ops.Cal.Atty.Gen. 26 (1972)

59 Ops.Cal.Atty.Gen. 532 (1976)

Management Resources:

CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015

The Brown Act: School Boards and Open Meeting Laws, rev. ~~2005~~2014

~~Board Presidents' Handbook, rev. 2002~~

~~Maximizing School Board Governance: Boardmanship~~

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Local Legislative Bodies, 2003

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <https://oag.ca.gov> <http://www.caag.state.ca.us>

Bylaw ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

adopted: July 2, 2013 San Jose, California

revised: January 18, 2018

revised: ~~November 14~~~~December 12, 2019~~January 16, 2020

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

7.02

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: **Board Bylaw 9121 President, First Reading.**

CONSIDERATION/DISCUSSION

Submitted by: Hilaria Bauer, Ph.D. Title: Superintendent

To the Board of Trustees: Meeting: January 16, 2020
Regular Board Meeting

Consideration/Discussion

7.02 Hilaria Bauer, Ph.D., Superintendent

Agenda Placement

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union ESD

Board Bylaw

President

BB 9121

Board Bylaws

The Board of Trustees shall elect a president from among its members to provide leadership on behalf of the Board and the educational community it serves.

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9100 - Organization)

To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president shall:

1. Call such meetings of the Board as he/she may deem necessary, giving notice as required by law

(cf. 9320 - Meetings and Notices)

(cf. 9321 - Closed Session Purposes and Agendas)

2. Consult with the Superintendent or designee on the preparation of Board meeting agendas

(cf. 9322 - Agenda/Meeting Materials)

3. Call the meeting to order at the appointed time and preside over the meeting

4. Announce the business to come before the Board in its proper order

5. Enforce the Board's bylaws related to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act

6. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference

7. Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused

8. Rule on issues of parliamentary procedure

9. Put motions to a vote, and clearly state the results of the vote

(cf. 9323 - Meeting Conduct)

The president shall have the same rights as other members of the Board, including the right to discuss and vote on all matters before the Board.

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts, orders, and resolutions necessary to comply with legal requirements and carry out the will of the Board
2. Working with the Superintendent or designee to ensure that Board members have necessary materials and information
3. Subject to Board approval, appointing and dissolving all committees

(cf. 9130 - Board Committees)

4. In conjunction with the Superintendent or designee, representing the district as the Board's spokesperson in communications with the media

(cf. 1112 - Media Relations)

5. Leading the Board's advocacy efforts to build support within the local community and at the state and national levels

When the president resigns or is absent, the vice president shall perform the president's duties. When both the president and vice president are absent, the clerk shall perform the president's duties.

(cf. 9123 - Clerk)

Legal Reference:

EDUCATION CODE

35022 President of the board

35143 Annual organizational meetings; dates and notice

GOVERNMENT CODE

54950-54963 Ralph M. Brown Act

Management Resources:

CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015

Board Presidents' Handbook, revised 2002

CSBA Professional Governance Standards, 2000

WEB SITES

CSBA: <http://www.csba.org>

Bylaw ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

adopted: July 2, 2013 San Jose, California

Revised: October 10, 2019

Revised: January 16, 2020

7.03

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees:

Date: December 20, 2019

Subject: Board Policy 2nd Reading
BP 3311-Bids

Staff Analysis: Attached is the Board Policy 3311 – Bids. In response to the California State Auditor’s recommendations, the District is recommending the proposed edits.

Recommendation: Staff recommends acceptance of the revised Board Policy 3311 on Bids.

Approved by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

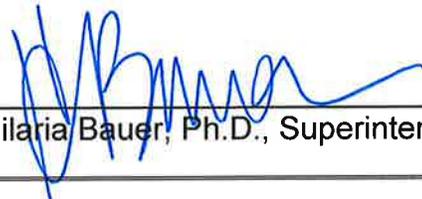
To the Board of Trustees:

Meeting: January 16, 2020
Regular Board Meeting

Recommend Approval

7.03

Agenda Placement


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union ESD

Board Policy

Bids

BP 3311

Business and Noninstructional Operations

In order to ensure transparency and the prudent expenditure of public funds, the Board of Trustees shall award contracts in an objective manner and in accordance with law. District equipment, supplies, and services shall be purchased using competitive bidding when required by law or if the Board determines that it is in the best interest of the district to do so.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3000 - Concepts and Roles)

(cf. 3300 - Expenditures and Purchases)

When the Board has determined that it is in the best interest of the district, the district may piggyback onto the contract of another public agency or corporation to lease or purchase equipment or supplies to the extent authorized by law. (Public Contract Code 20118)

Bid specifications shall be carefully designed and shall describe in detail the quality, delivery, and service required.

To assist the district in determining whether bidders are responsible, the Board may require prequalification procedures as allowed by law and specified in administrative regulation.

(cf. 9270 - Conflict of Interest)

Legal Reference:

EDUCATION CODE

17595 Purchases through Department of General Services

38083 Purchase of perishable foodstuffs and seasonable commodities

38110-38120 Apparatus and supplies

39802 Transportation services

GOVERNMENT CODE

4330-4334 Preference for California-made materials

6252 Definition of public record

53060 Special services and advice

54201-54205 Purchase of supplies and equipment by local agencies

PUBLIC CONTRACT CODE

1102 Emergencies

2001-2001 Responsive bidders

3002 Roofing projects
3400 Bids, specifications by brand or trade name not permitted
3410 United States produce and processed foods
6610 Bid visits
12200 Definitions, recycled goods, materials and supplies
20103.8 Award of contracts
20107 Bidder's security
20111-20118.4 Contracting by school districts
20189 Bidder's security, earthquake relief
22002 Definition of public project
22030-22045 Alternative procedures for public projects (UPCCAA)
22050 Alternative emergency procedures
22152 Recycled product procurement

COURT DECISIONS

Marshall v. Pasadena USD, (2004) 119 Cal.App.4th 1241
Konica Business Machines v. Regents of the University of California, (1988) 206 Cal.App.3d 449
City of Inglewood-Los Angeles County Civic Center Authority v. Superior Court, (1972) 7 Cal.3d 861

ATTORNEY GENERAL OPINIONS

89 Ops.Cal.Atty.Gen. 1 (2006)

Management Resources:

WEB SITES

CSBA: [http:// www.csba.org](http://www.csba.org)

California Association of School Business Officials: <http://www.casbo.org>

Policy ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

adopted: July 2, 2013 San Jose, California

Revised: January 16, 2020 San Jose, California

7.04

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees:

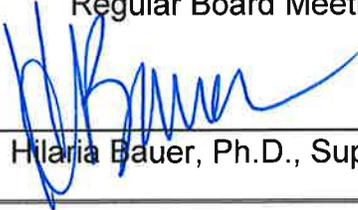
Date: December 20, 2019

Subject: Board Policy 2nd Reading
BP 3312-Contracts

Staff Analysis: Attached is the Board Policy 3312 – Contracts. In response to the California State Auditor’s recommendations, the District is recommending the proposed edits.

Recommendation: Staff recommends acceptance of the revised Board Policy 3312 on Contracts.

Approved by: Kolvira Chheng ^K Title: Assistant Superintendent, Business Services

To the Board of Trustees: Meeting: January 16, 2020
Regular Board Meeting
Recommend Approval
7.04
Agenda Placement

Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES
Motion by: _____ Seconded by: _____
Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union ESD

Board Policy

Contracts

BP 3312

Business and Noninstructional Operations

Whenever state law invests the Board of Trustees with the power to enter into contracts on behalf of the district, the Board may, by a majority vote, delegate this power to the Superintendent or designee. To be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Board. (Education Code 17604)

(cf. 3300 - Expenditures and Purchases)

(cf. 3314 - Payment for Goods and Services)

(cf. 3400 - Management of District Assets/Accounts)

All contracts between the district and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee.

(cf. 2121- Superintendent's Contract)

(cf. 4312.1 - Contracts)

(cf. 9124 - Attorney)

When required by law, contracts and subcontracts made by the district for public works or for goods or services shall contain a nondiscrimination clause prohibiting discrimination by contractors or subcontractors. The nondiscrimination clause shall contain a provision requiring contractors and subcontractors to give written notice of their obligations to labor organizations with which they have a collective bargaining or other agreement. (Government Code 12990)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The district shall not enter into a contract that prohibits a school employee from disparaging the goods or services of the contracting party. (Education Code 35182.5)

Contracts for Non-Nutritious Foods or Beverages

Effective July 1, 2007, the district or a district school shall not enter into or renew a contract for the sale of foods that do not meet the nutritional standards specified in Education Code 49431 or 49431.2 unless the contract specifies that such sales will occur later than one-half hour after the end of the school day and/or off school premises. (Education Code 49431, 49431.2)

(cf. 3554 - Other Food Sales)

In accordance with the dates specified in law, the district or a district school shall not enter into or renew a contract for the sale of beverages that do not meet the nutritional standards in

Education Code 49431.5 unless the contract specifies that such sales will occur later than one-half hour after the end of the school day and/or off school premises.

Before the district or a district school enters into or renews a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious food as defined in law, the Board shall ensure that the district has sufficient internal controls in place to protect the integrity of public funds and to ensure that funds raised as a result of the contract benefit public education. (Education Code 35182.5)

The Superintendent or designee shall develop the district's internal control procedures to protect the integrity of public funds. Such internal controls may include but not be limited to the following:

1. Control procedures that produce accurate and reliable financial statements and, at the same time, safeguard the assets, financial resources, and integrity of every employee responsible for handling money or property. Control systems shall be systematically evaluated and revised to keep pace with the changing responsibilities of management.

(cf. 3100 - Budget)

(cf. 3400 - Management of District Assets/Accounts)

(cf. 3460 - Financial Reports and Accountability)

2. Procedures to ensure that district personnel do not handle cash or product at the school site. The contract shall specify that the vendor stock the machines and shall provide cash accounting, along with a check, for district proceeds directly to the control office.

In addition, the contract may specify whether contractor logos are permitted on district facilities, including but not limited to scoreboards and other equipment. If such logos are permitted, the contractor shall present the equipment to the Board as a gift. The gift may be accepted by the Board in accordance with Board policy and administrative regulation.

(cf. 3290 - Gifts, Grants and Bequest)

To ensure that funds raised by the contract benefit district schools and students:

1. The Superintendent or designee may involve parents/guardians, students, staff, and interested community members to make recommendations regarding the contract, including recommendations as to how the funds will be spent in a manner that benefits public education.

(cf. 1220 - Citizen Advisory Committees)

2. Prior to ratifying the contract, the Board shall designate the specific programs and activities that will be funded by the proceeds of the contract and consider how the contract reflects the district's vision and goals.

(cf. 0000 - Vision)

(cf. 0100 - Philosophy)
(cf. 0200 - Goals for the School District)

3. The contract shall specify that the contractor report, on a quarterly basis, to the Superintendent or designee the number of food items or beverages sold within the district and the amount of money raised by the sales. The Superintendent or designee shall report these amounts to the Board on a regular basis.

4. The Superintendent or designee shall ensure that the contract does not limit the ability of student and parent organizations to plan and operate fund-raising activities.

(cf. 1230 - School-Connected Organizations)
(cf. 1321 - Solicitation of Funds from and by Students)

The contract shall be entered into on a competitive bid basis pursuant to Public Contract Code 20111 or through the issuance of a Request for Proposal. (Education Code 35182.5)

(cf. 3311 - Bids)

The Board shall not enter into or renew a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious food until parents/guardians, students, and members of the public have had an opportunity to comment on the contract at a public hearing held during a regularly scheduled Board meeting or as otherwise authorized by Education Code 35182.5. The Board shall clearly, and in a manner recognizable to the general public, identify in the agenda the contract to be discussed at the meeting. (Education Code 35182.5)

(cf. 9322 - Agendas/Meeting Materials)
(cf. 9323 - Meeting Conduct)

The public hearing shall include but not be limited to a discussion of the nutritional value of food and beverages sold within the district; the availability of fresh fruit, vegetables, and grains in school meals and snacks, including locally grown and organic produce; the amount of fat, sugar, and additives in the food and beverages discussed; and barriers to student participation in school breakfast and lunch programs. (Education Code 35182.5)

(cf. 5030 - Student Wellness)

The contract shall be accessible to the public and may not include a confidentiality clause that would prevent the district or a district school from making any part of the contract public. (Education Code 35182.5)

(cf. 1340 - Access to District Records)

Contracts for Electronic Products or Services

The Board shall not enter into a contract for electronic products or services that requires the

dissemination of advertising to students, unless the Board: (Education Code 35182.5)

1. Enters into the contract at a noticed, public hearing of the Board.

(cf. 9320 - Meetings and Notices)

2. Makes a finding that the electronic product or service is or would be an integral component of the education of students.

(cf. 0440 - District Technology Plan)

3. Makes a finding that the district cannot afford to provide the electronic product or service unless it contracts to permit dissemination of advertising to students.

(cf. 1325 - Advertising and Promotion)

4. As part of the district's normal, ongoing communication to parents/guardians, provides written notice that the advertising will be used in the classroom or other learning center.

5. Offers parents/guardians the opportunity to request in writing that their child not be exposed to the program that contains the advertising. Any request shall be honored for the school year in which it is submitted, or longer if specified, but may be withdrawn by the parents/guardians at any time.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

14505 Provisions required in contracts for audits

17595-17606 Contracts

35182.5 Contract prohibitions

45103.5 Contracts for management consulting service related to food service

49431-49431.5 Nutritional standards

CODE OF CIVIL PROCEDURE

685.010 Rate of interest

GOVERNMENT CODE

12990 Nondiscrimination and compliance employment programs

53260 Contract provision re maximum cash settlement

53262 Ratification of contracts with administrative officers

LABOR CODE

1775 Penalties for violations

1810-1813 Working hours

PUBLIC CONTRACT CODE

4100-4114 Subletting and subcontracting fair practices

7104 Contracts for excavations; discovery of hazardous waste

7106 Noncollusion affidavit
20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder
20104.50 Construction Progress Payments
22300 Performance retentions
UNITED STATES CODE, TITLE 20
1681-1688 Title IX, discrimination

Management Resources:

CSBA PUBLICATIONS

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2005

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

Policy ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

adopted: July 2, 2013 San Jose, California

Revised: January 16, 2020 San Jose, California

7.05

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: CONSIDERATION/DISCUSSION: Board Policy 4119.11/4219.11/4319.11 Sexual Harassment, First Reading

Staff Analysis:

Attached is the Board Policy 4119.11/4219.11/4319.11 – Sexual Harassment. The Board of Trustees is committed to providing a safe work environment that is free of harassment and intimidation. The Board prohibits sexual harassment against district employees and retaliatory behavior or action against any person who complains, testifies, or otherwise participates in the complaint process established for the purpose of this policy. This policy shall apply to all allegations of sexual harassment involving district employees and other persons on district property or persons with some employment relationship with the district, such as interns, volunteers, contractors, and job applicants.

Recommendation:

Staff recommends approval of first reading.

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees:

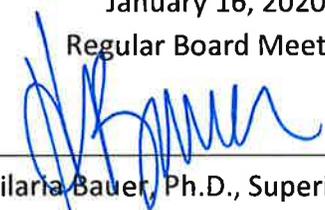
Recommend Approval

7.05

Agenda Placement

Meeting:

January 16, 2020
Regular Board Meeting


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union ESD

Board Policy

Sexual Harassment

BP 4119.11/~~4219.11~~/4319.11

Personnel

The Board of Trustees is committed to providing a safe work environment that is free of harassment and intimidation. ~~–The Board prohibits sexual harassment of against~~ district employees ~~and job applicants.~~ ~~The Board also and prohibits~~ retaliatory behavior or action against ~~district employees or other~~ any persons who complains, ~~testify~~testifies, or otherwise participates in the complaint process established pursuant to for the purpose of this policy and administrative regulation.

Sexual harassment includes, but is not limited to, harassment that is based on the gender, gender identity, gender expression, or sexual orientation of the victim.

This policy shall apply to all district employees and to other persons on district property or with some employment relationship with the district, such as interns, volunteers, contractors, and job applicants.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

Any district employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment in violation of this policy is subject to disciplinary action, up to and including dismissal.

(cf. 4117.4 - Dismissal)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation
2. Publicizing and disseminating the district's sexual harassment policy to employees and others to whom the policy may apply
staff

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

3. Ensuring prompt, thorough, and fair investigation of complaints

4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and the alleged harasser and subsequent monitoring of developments

The Superintendent or designee shall periodically evaluate the effectiveness of the district's strategies to prevent and address harassment. Such evaluation may involve conducting regular anonymous employee surveys to assess whether harassment is occurring or is perceived to be tolerated, partnering with researchers or other agencies with the needed expertise to evaluate the district's prevention strategies, and using any other effective tool for receiving feedback on systems and/or processes. As necessary, changes shall be made to the harassment policy, complaint procedures, or training.

Sexual Harassment Reports and Complaints

~~All complaints and allegations of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or to take other subsequent necessary actions. (5-CCR-4964)~~

Any district employee ~~or job applicant~~ who feels that he/she has been sexually harassed in the performance of his/her district responsibilities or who has knowledge of any incident of sexual harassment by or against another employee, ~~a job applicant or a student~~, shall immediately report the incident to his/her direct supervisor, another supervisor, the principal, district administrator, the district's coordinator for nondiscrimination, or the Superintendent, or, if available, a complaint hotline or an ombudsman.

A supervisor, ~~principal~~ or other ~~district~~ administrator who receives a harassment complaint shall promptly notify the Superintendent or designee coordinator.

Complaints of sexual harassment shall be filed and investigated in accordance with the complaint procedure specified in AR 4031-4030 - Complaints Concerning Nondiscrimination in Employment. An employee may bypass his/her supervisor in filing a complaint where the supervisor is the subject of the complaint.

(cf. 4031-4030 - Complaints Concerning Nondiscrimination in Employment)

All complaints and allegations of sexual harassment shall be kept confidential to the extent

necessary to carry out the investigation or to take other subsequent necessary actions. (2 CCR 11023)

~~Any district employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment against a district employee, job applicant, or student is in violation of this policy and is subject to disciplinary action, up to and including dismissal.~~

~~(cf. 4117.4—Dismissal)~~

~~(cf. 4118—Suspension/Disciplinary Action)~~

~~(cf. 4218—Dismissal/Suspension/Disciplinary Action)~~

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

GOVERNMENT CODE

12900-12996 Fair Employment and Housing Act, especially:

12940 Prohibited discrimination

12950 Sexual harassment; distribution of information

12950.1 Sexual harassment training

LABOR CODE

1101 Political activities of employees

1102.1 Discrimination: sexual orientation

CODE OF REGULATIONS, TITLE 2

7287.8 Retaliation

7288.0 Sexual harassment training and education

11009 Employment discrimination

11021 Retaliation

11023 Harassment and discrimination prevention and correction

11024 Sexual harassment training and education

11034 Terms, conditions, and privileges of employment

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 20

1681-1688 Title IX prohibition against discrimination

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

CODE OF FEDERAL REGULATIONS, TITLE 34

106.1-106.9 Nondiscrimination on the basis of sex in education programs or activities

106.51-106.61 Nondiscrimination on the basis of sex in employment in education program or activities

106.9—Dissemination of policy

COURT DECISIONS

Department of Health Services v. Superior Court of California, (2003) 31 Cal.4th 1026

Faragher v. City of Boca Raton, (1998) 118 S.Ct. 2275

Burlington Industries v. Ellreth, (1998) 118 S.Ct. 2257

Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989

Oncale v. Sundowner Offshore Serv. Inc., (1998) 118 S.Ct. 998

Meritor Savings Bank, FSB v. Vinson et al., (1986) 447 U.S. 57

Management Resources:

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Promising Practices for Preventing Harassment, November 2017

OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEYS-
GENERAL

Protecting Students from Harassment and Hate Crime, January, 1999

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

adopted: July 2, 2013 San Jose, California

Revised: December 12, 2019 January 16, 2020

7.06

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

CONSIDERATION/DISCUSSION: Administrative Regulation 4119.11/4219.11/4319.11
Subject: **Sexual Harassment, First Reading**

Staff Analysis:

The Board of Trustees is committed to providing a safe work environment that is free of harassment and intimidation. Attached is the Administrative Regulation 4119.11/4219.11/4319.11 – Sexual Harassment. This administrative regulation shall apply to all allegations of sexual harassment involving district employees and other persons on district property or persons with some employment relationship with the district, such as interns, volunteers, contractors, and job applicants.

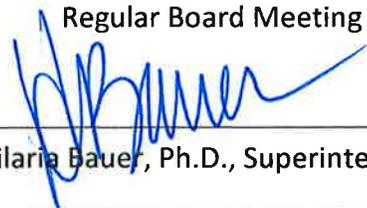
Recommendation:

Staff recommends approval of first reading.

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees: **Recommend Approval** Meeting: **January 16, 2020**
Regular Board Meeting

7.06



Agenda Placement

Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union ESD

Administrative Regulation

Sexual Harassment

AR 4119.11/~~4219.11/4319.11~~

Personnel

This administrative regulation shall apply to all allegations of sexual harassment involving employees, interns, volunteers, and job applicants, but shall not be used to resolve any complaint by or against a student.

Definitions

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the work or educational setting when: (Education Code 212.5; Government Code 12940; 2 CCR 110345-CCR 4916)

1. Submission to the conduct is made explicitly or implicitly a term or condition of the individual's employment.
2. Submission to or rejection of ~~such the~~ conduct ~~by the individual~~ is used as the basis for an employment decision affecting ~~him/her~~ the individual.
3. Submission to or rejection of the conduct is used as the basis for any decision affecting the individual regarding benefits, services, honors, programs, or activities available at or through the district.

~~The conduct has the purpose or effect of having a negative impact upon the individual's work or has the purpose or effect of~~ Prohibited sexual harassment also includes conduct which, regardless of whether or not it is motivated by sexual desire, is so severe or pervasive as to unreasonably interfere with the victim's work performance or creating an intimidating, hostile, or offensive work environment. The conduct is sufficiently severe, persistent, pervasive, or objectively offensive so as to create a hostile or abusive working environment or to limit the individual's ability to participate in or benefit from an education program or activity.

4. ~~Submission to or rejection of the conduct by the other individual is used as the basis for any decision affecting him/her regarding benefits, services, honors, programs, or activities available at or through the district.~~

~~Other~~ Examples of actions that might constitute sexual harassment in the work or educational setting, whether committed by a supervisor, a co-worker, or a non-employee, in the work or educational setting, include, but are not limited to:

1. Unwelcome verbal conduct such as sexual flirtations or propositions; graphic comments about an individual's body; overly personal conversations or pressure for sexual activity; sexual jokes or stories; unwelcome sexual slurs, epithets, threats, innuendoes, derogatory comments, sexually degrading descriptions, or the spreading of sexual rumors
2. Unwelcome visual conduct such as drawings, pictures, graffiti, or gestures; sexually explicit emails; displaying sexually suggestive objects
3. Unwelcome physical conduct such as massaging, grabbing, fondling, stroking, or brushing the body; touching an individual's body or clothes in a sexual way; cornering, blocking, leaning over, or impeding normal movements

~~Prohibited sexual harassment may also include any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.~~

Training

~~The Superintendent or designee shall ensure that all employees receive training regarding the district's sexual harassment policies when hired and periodically thereafter. The training shall include how to recognize prohibited or harassing conduct, the procedures for reporting and/or filing complaints involving an employee, employees' duty to use the district's complaint procedures, and employee obligations when a sexual harassment report involving a student is made to the employee. The training shall also include information about processes for employees to informally share or obtain information about harassment without filing a complaint.~~

~~(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 4030 - Nondiscrimination in Employment)
(cf. 5145.7 - Sexual Harassment)~~

Every two years, the Superintendent or designee shall ensure that supervisory employees receive at least two hours of classroom or other effective interactive training and education regarding sexual harassment. All such newly hired or promoted ~~supervisory~~ employees shall receive training within six months of their assumption of the ~~supervisory-new~~ position. (Government Code 12950.1)

~~A supervisory employee is any employee having the authority, in the interest of the district, to hire, transfer, suspend, lay off, promote, discharge, assign, reward, or discipline other employees, or the responsibility to direct them, adjust their grievances, or effectively recommend such action, when the exercise of the authority is not of a merely routine or clerical nature, but requires the use of independent judgment. (Government Code 12926)~~

~~(cf. 4300 - Administrative and Supervisory Personnel)~~

The district's sexual harassment training and education program for supervisory employees shall

be aimed at assisting them in preventing and effectively responding to incidents of sexual harassment, as well as implementing mechanisms to promptly address and correct wrongful behavior. The training shall include, but is not limited to, the following: (Government Code 12950.1; 2 CCR 11024)

include-

1. Information and practical guidance regarding the federal and state laws on the prohibition, against and the prevention, and correction of sexual harassment, and the remedies available to the victims of sexual harassment victims in employment civil actions, and potential district and/or individual exposure or liability.

2. The types of conduct that constitute sexual harassment and practical examples which illustrate sexual harassment, discrimination, and retaliation using training modalities such as role plays, case studies, and group discussions, based on factual scenarios taken from case law, news and media accounts, and hypotheticals based on workplace situations and other sources

3. A supervisor's obligation to report sexual harassment, discrimination, and retaliation of which he/she becomes aware and what to do if the supervisor himself/herself is personally accused of harassment

4. Strategies for preventing harassment, discrimination, and retaliation and appropriate steps to ensure that remedial measures are taken to correct harassing behavior, including an effective process for investigation of a complaint

5. The essential elements of the district's anti-harassment policy, including the limited confidentiality of the complaint process and resources for victims of unlawful sexual harassment, such as to whom they should report any alleged sexual harassment, and how to use the policy if a harassment complaint is filed

6. A copy of the district's sexual harassment policy and administrative regulation, which each participant shall acknowledge in writing that he/she has received

7. The definition and prevention of abusive conduct that addresses the use of derogatory remarks, insults, or epithets, other verbal or physical conduct that a reasonable person would find threatening, intimidating, or humiliating, and the gratuitous sabotage or undermining of a person's work performance

1. Practical examples of harassment based on gender identity, gender expression, and sexual orientation The training shall also include all of the content specified in 2 CCR 7288.0 and practical examples aimed at instructing supervisors in the prevention of harassment, discrimination, and retaliation. (Government Code 12950.1; 2 CCR 7288.0)

2.8.

The Superintendent or designee shall retain for at least two years the records of any training provided to supervisory employees. Such records shall include the names of trained employees, date of the training, the type of training, and the name of the training provider. (2 CCR 11024)

Notifications

A copy of the Board policy and this administrative regulation shall: (Education Code 231.5)

1. Be displayed in a prominent location in the main administrative building, district office, or other area of the school where notices of district rules, regulations, procedures, and standards of conduct are posted
2. Be provided to ~~every district employee each faculty member, all members of the administrative staff, and all members of the support staff~~ at the beginning of the first quarter or semester of the school year or whenever a new employee is hired

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

3. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct

All employees shall receive ~~either~~ a copy of an information sheets prepared by the California Department of Fair Employment and Housing (DFEH) or ~~a copy of district information sheets~~ the district that contains, at a minimum, components on: (Government Code 12950)

1. The illegality of sexual harassment
2. The definition of sexual harassment under applicable state and federal law
3. A description of sexual harassment, with examples
4. The district's complaint process available to the employee

~~(cf. 4031—Complaints Concerning Discrimination in Employment)~~

5. The legal remedies and complaint process available through DFEH and the Equal Employment Opportunity Commission (EEOC)
6. Directions on how to contact DFEH and the EEOC
7. The protection against retaliation provided by 2 CCR 11021.7287.8 for opposing harassment prohibited by law or for filing a complaint with or otherwise participating in an investigation, proceeding, or hearing conducted by DFEH and the EEOC

In addition, the district shall post, in a prominent and accessible location, DFEH's poster on discrimination in employment and the illegality of sexual harassment, ~~—, and the DFEH poster regarding transgender rights.~~ regarding transgender rights. (Government Code 12950)

Regulation ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
approved: July 2, 2013 San Jose, California
Revised: ~~December 12, 2019~~ January 16, 2020

FIRST READING

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

7.07

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

CONSIDERATION/DISCUSSION: Board Policy 4030 Nondiscrimination in Employment,
Subject: First Reading

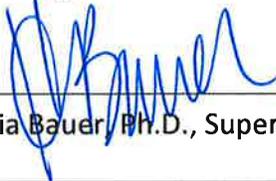
Staff Analysis:

Attached is the Board Policy 4030 – Nondiscrimination in Employment. The Governing Board is determined to provide a safe, positive environment where all district employees are assured of full and equal employment access and opportunities, protection from harassment and intimidation, and freedom from any fear of reprisal or retribution for asserting their employment rights in accordance with law.

Recommendation:

Staff recommends approval of first reading.

Submitted by: <u>Hilaria Bauer</u>	Title: <u>Superintendent</u>
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To the Board of Trustees:	Meeting:	January 16, 2020
Recommend Approval		Regular Board Meeting
<u>7.07</u>		
Agenda Placement	Hilaria Bauer, Ph.D., Superintendent	

<u>DISPOSITION BY BOARD OF TRUSTEES</u>		
Motion by: _____	Seconded by: _____	
Approved: _____	Not Approved: _____	Tabled: _____

Alum Rock Union ESD

Board Policy

Nondiscrimination In Employment

BP 4030

Personnel

The Governing Board is determined to provide ~~district employees, interns, volunteers, and job applicants~~ a safe, positive environment where they all district employees are assured of full and equal employment access and opportunities, protection from harassment ~~or and~~ intimidation, and freedom from any fear of reprisal or retribution for asserting their employment rights in accordance with law. For purposes of this policy, shall apply to all district employees include job applicants, and, to the extent required by law, to interns, volunteers, and persons who contracted with the district to provide services, as applicable job applicants.

(cf. 1240 - Volunteer Assistance)

(cf. 3312 - Contracts)

(cf. 3600 - Consultants)

(cf. 4111/4211/4311 - Recruitment and Selection)

No district employee shall be discriminated against or harassed by any coworker, supervisor, manager, or other person with whom the employee comes in contact in the course of employment, on the basis of the employee's actual or perceived race, ~~religious creed~~, color, ~~ancestry~~, national origin, ~~ancestry~~, age, ~~religious creed~~, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, ~~sex, sexual orientation~~, gender, gender identity, gender expression, ~~sex~~, or ~~sexual orientation or his/her~~ association with a person or group with one or more of these actual or perceived characteristics.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The district shall not inquire into any employee's immigration status nor discriminate against an employee on the basis of immigration status, unless there is clear and convincing evidence that it is necessary to comply with federal immigration law. (2 CCR 11028)

Discrimination in employment based on the characteristics listed above is prohibited in all areas of employment and in all employment-related practices, including the following:

1. Discrimination in hiring, compensation, terms, conditions, and other privileges of employment

(cf. 4151/4251/4351 - Employee Compensation)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

2. Taking of an adverse employment action, such as termination or the denial of employment, promotion, job assignment, or training

~~(cf. 4151/4251/4351—Employee Compensation)
(cf. 4154/4254/4354—Health and Welfare Benefits)~~

3. Unwelcome conduct, whether verbal, physical, or visual, that is so severe or pervasive as to adversely affect an employee's employment opportunities, or that has the purpose or effect of unreasonably interfering with the individual's work performance or creating an intimidating, hostile, or offensive work environment

4. Actions and practices identified as unlawful or discriminatory pursuant to Government Code 12940 or 2 CCR 11006-11086, such as:

a. Sex discrimination based on an employee's pregnancy, childbirth, breastfeeding, or any related medical condition or on an employee's gender, gender expression, or gender identity, including transgender status

(cf. 4033 - Lactation Accommodation)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

b. Religious creed discrimination based on an employee's religious belief or observance, including ~~his/her~~ religious dress or grooming practices, or based on the district's failure or refusal to use reasonable means to accommodate an employee's religious belief, observance, or practice which conflicts with an employment requirement.

~~(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)~~

c. ~~Disability discrimination based on a district R~~requirement for a medical or psychological examination of a job applicant, or an inquiry into whether a job applicant has a mental or physical disability or a medical condition or as to the severity of any such disability or condition, without the showing of a job-related need or business necessity

~~(cf. 4119.41/4219.41/4319.41—Employees with Infectious Disease)~~

d. ~~Disability discrimination based on the district's F~~failure to make reasonable accommodation for the known physical or mental disability of an employee, or to engage in a timely, good faith, interactive process with an employee, who has requested such accommodations in order to determine effective reasonable accommodations, if any, to be provided to the employee for the employee, when he/she has requested reasonable-
~~accommodation for a known physical or mental disability or medical condition~~

(cf. 4032 - Reasonable Accommodation)

The Board also prohibits retaliation against any district employee who opposes any discriminatory employment practice by the district or its employees, agents, or representatives or who complains, testifies, assists, or in any way participates in the district's complaint process pursuant to this policy. No employee who requests an accommodation for any protected characteristic listed in this policy shall be subjected to any punishment or sanction, regardless of whether the request was granted. (Government Code 12940; 2 CCR 11028)

No employee shall, in exchange for a raise or bonus or as a condition of employment or continued employment, be required to sign any document that releases the employee's right to file a claim against the district or to disclose information about harassment or other unlawful employment practices. (Government Code 12964.5)

Complaints concerning employment discrimination, harassment, or retaliation shall immediately be investigated in accordance with procedures specified in the accompanying administrative regulation.

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment, including harassment of an employee by a nonemployee, shall report the incident to the Superintendent or designated district coordinator as soon as practical after the incident. All other employees are encouraged to report such incidents to their supervisor immediately. The district shall protect any employee who reports such incidents from retaliation.

The Superintendent or designee shall use all appropriate means to reinforce the district's nondiscrimination policy. ~~He/she shall including,~~ providing training and information to employees about how to recognize harassment, discrimination, or other related conduct, how to respond appropriately, and components of the district's policies and regulations regarding discrimination. The Superintendent or designee shall regularly review the district's employment practices and, as necessary, shall take action to ensure district compliance with the nondiscrimination laws.

~~In addition, the Superintendent or designee shall post, in a conspicuous place on district premises, the California Department of Fair Employment and Housing publication on workplace discrimination and harassment issued pursuant to 2 CCR 11013.~~

Any district employee who engages in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels, or coerces another to engage or attempt to engage in such behavior in violation of this policy shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

CIVIL CODE

51.7 Freedom from violence or intimidation

GOVERNMENT CODE

11135 Unlawful discrimination

11138 Rules and regulations

12900-12996 Fair Employment and Housing Act, especially:

12940-12952 Unlawful employment practices

12960-12976 Unlawful employment practices; complaints

PENAL CODE

422.56 Definitions, hate crimes

CODE OF REGULATIONS, TITLE 2

11006-11086 Discrimination in employment, especially:

11013 Recordkeeping

11019 Terms, conditions and privileges of employment

11023 Harassment and discrimination prevention and correction

11024 Sexual harassment training and education

11027-11028 National origin and ancestry discrimination

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 29

621-634 Age Discrimination in Employment Act

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964, as amended

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age discrimination in federally assisted programs

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

100.6 Compliance information

104.7 Designation of responsible employee for Section 504

104.8 Notice

106.8 Designation of responsible employee and adoption of grievance procedures

106.9 Dissemination of policy

110.1-110.39 Nondiscrimination on the basis of age

COURT DECISIONS

Thompson v. North American Stainless LP, (2011) 131 S.Ct. 863

Shephard v. Loyola Marymount, (2002) 102 Cal.App.4th 837

Management Resources:

CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS

California Law Prohibits Workplace Discrimination and Harassment, ~~December 2014~~

[Transgender Rights in the Workplace](#)

[Workplace Harassment Guide for California Employers](#)

[Your Rights and Obligations as a Pregnant Employee](#)

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, August 2010

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

~~Questions and Answers:—Religious Discrimination in the Workplace, 2008~~

~~New Compliance Manual Section 15:—Race and Color Discrimination, April 2006~~

[EEOC Compliance Manual](#)

Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors,
June 1999

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

Policy ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

adopted: July 2, 2013 San Jose, California

~~revised~~Revised: January 18, 2018

[Revised: December 12, 2019](#)[January 16, 2020](#)

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

7.08

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

CONSIDERATION/DISCUSSION: Administrative Regulation 4030 Nondiscrimination in Employment, First Reading

Staff Analysis:

Attached is the Administrative Regulation 4030 – Nondiscrimination in Employment. All allegations of discrimination in employment, including those involving an employee, job applicant, intern, volunteer, or person contracted to provide services to the district, shall be investigated and resolved in accordance with procedures specified in this administrative regulation.

Recommendation:

Staff recommends approval of first reading.

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees:

Recommend Approval

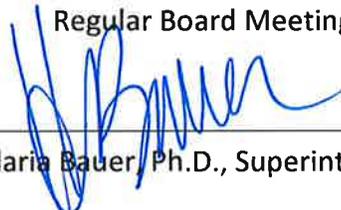
7.08

Agenda Placement

Meeting:

January 16, 2020

Regular Board Meeting


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union ESD

Administrative Regulation

Nondiscrimination In Employment ~~And Complaints Concerning Discrimination In Employment~~

AR 4031-4030
Personnel

All allegations of discrimination in employment, including those involving an employee, job applicant, intern, volunteer, or other -person contracted to provide services to the district job applicant, shall be investigated and resolved in accordance with procedures specified in this administrative regulation.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1240 - Volunteer Assistance)

(cf. 3312 - Contracts)

(cf. 3600 - Consultants)

(cf. 4032 - Reasonable Accommodation)

The district designates the position identified below as its coordinator for nondiscrimination in employment (coordinator) to coordinate-organize and manage the district's efforts to comply with state and federal nondiscrimination laws and to answer inquiries regarding the district's nondiscrimination policies. The coordinator may be contacted at:

Director of Human Resources
2930 Gay Avenue, San Jose, CA_—95127
408 928-65036835

Measures to Prevent Discrimination

To prevent unlawful discrimination, harassment, and retaliation in district employment, the Superintendent or designee shall implement the following measures:

1. —Display in a prominent and accessible location at every work site where the district has employees, and post electronically in a conspicuous location on computers for employee use in a conspicuous location, up-to-date the California Department of Fair Employment and Housing (DFEH) posters in regard to on the prohibition of workplace discrimination and harassment, and the rights of transgender employees, and the rights and obligations of employees who are pregnant, have a related medical condition, or are recovering from childbirth (Government Code 12950; 2 CCR 11013, 11023, 11049)

1. _____

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

42. Publicize the district's nondiscrimination policy and regulation, including the complaint procedures and the coordinator's contact information, by: (5 CCR 4960; 34 CFR 100.6, 106.9)

- a. Including them in each announcement, bulletin, or application form that is used in employee recruitment
- b. Posting them in all district schools and offices, including staff lounges and other prominent locations
- c. Posting them on the district's web site and providing easy access to them through district-supported social media, when available

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-~~Sponsored~~ Social Media Platform)

32. Disseminate the district's nondiscrimination policy and administrative regulation to all employees by one or more of the following methods: (2 CCR 11023)

- a. Printing and providing a copy of the policy to all employees, with an acknowledgment form for each employee to sign and return
- b. Sending the policy via email with an acknowledgment return form
- c. Posting the policy on the district intranet with a tracking system ensuring all employees have read and acknowledged receipt of the policies
- d. Discussing the policy with employees upon hire and/or during a new hire orientation session
- e. Any other way that ensures employees receive and understand the policy

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

43. Provide to employees a handbook that contains information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to anyone who feels that he/she has been the victim of any discriminatory or harassing behavior

54. Provide training ~~to employees, volunteers, and interns~~ regarding the district's nondiscrimination policy, including what constitutes unlawful discrimination, harassment, and retaliation and how and to whom a report of an incident should be made

The district may also provide bystander intervention training to employees that which includes information and practical guidance on how to recognize potentially problematic behaviors and which may motivates them to take action when they observe such behaviors. The

training and education may include exercises to provide employees with the skills and confidence to intervene as appropriate and to provide them with resources they can call upon that support their intervention. (Government Code 12950.2)

~~Training for supervisors shall include the requirement to report any complaint of misconduct to a designated representative, such as the coordinator, human resources manager, or Superintendent or designee as a topic in the sexual harassment prevention training required pursuant to 2 CCR 11024 (2 CCR 11023)~~

~~(cf. 1240 – Volunteer Assistance)~~

~~(cf. 4119.11/4219.11/4319.11 – Sexual Harassment)~~

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

56. Periodically review the district's recruitment, hiring, and promotion processes and regularly monitor the terms, conditions, and privileges of employment to ensure district compliance with law

67. For any district facility where 10 percent of employees have a language other than English as their spoken language, translate the policy into every language spoken by at least 10 percent of the workforce (2 CCR 11023)

Complaint Procedure

Any complaint alleging unlawful discrimination or harassment shall be addressed in accordance with the following procedures:

1. Notice and Receipt of Complaint: A complainant may inform ~~ahis/her~~ direct supervisor, another supervisor, the coordinator, the Superintendent or, if available, a complaint hotline or an ombudsman. The employee's/complainant's direct supervisor may be bypassed in filing a complaint wherwhen the supervisor is the subject of the complaint.

The complainant may ~~file a written complaint in accordance with this procedure, or if he/she is an employee, may~~ first attempt to resolve the situation informally with ~~his/herthe~~ employee's/complainant's supervisor before filing a written complaint.

A supervisor or manager who has received information about an incident of discrimination or harassment, or has observed such an incident, shall report it to the coordinator, whether or not the complainant files a written complaint.

The written complaint should contain the complainant's name, the name of the individual who allegedly committed the act, a description of the incident, the date and location where the incident occurred, any witnesses who may have relevant information, ~~other any available~~ evidence of the discrimination or harassment, and any other pertinent information which may assist in investigating and resolving the complaint.

~~(cf. 0410 – Nondiscrimination in District Programs and Activities)~~
~~(cf. 4032 – Reasonable Accommodation)~~

2. Investigation Process: The coordinator shall initiate an impartial investigation of an allegation of discrimination or harassment within five business days of receiving notice of the alleged discriminatory or harassing behavior, regardless of whether a written complaint has been filed or whether the written complaint is complete.

The coordinator shall meet with the complainant to describe the district's complaint procedure and discuss the actions being sought by the complainant in response to the allegation. The coordinator shall inform the complainant that the investigation of the allegations will be fair, timely, and thorough and will be conducted in a manner that provides all parties due process and reaches reasonable conclusions based on the evidence collected. ~~He/she~~The coordinator shall also inform the parties that the investigation will be kept confidential to the extent possible, but that some information may be ~~revealed~~ disclosed as necessary to conduct an effective investigation.

(cf. 3580 - District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

If the coordinator determines that a detailed fact-finding investigation is necessary, ~~the investigation he/she~~ shall begin ~~the investigation~~ immediately. As part of this investigation, the coordinator should interview the complainant, the person accused, and other persons who could be expected to have relevant information.

The coordinator shall track and document the progress of the investigation to ensure reasonable progress and shall inform the parties as necessary.

When necessary to carry out ~~his/her~~the investigation or to protect employee safety, the coordinator may discuss the complaint with the Superintendent or designee, district legal counsel, or the district's risk manager.

The coordinator ~~also~~ shall ~~also~~ determine whether interim measures, such as scheduling changes, transfers, or leaves, need to be taken before the investigation is completed ~~in order to ensure that prevent~~ further incidents ~~are prevented~~. The coordinator shall ensure that such interim measures do not constitute retaliation.

3. Written Report on Findings and Remedial/Corrective Action: No more than 20 business days after receiving the complaint, the coordinator shall conclude the investigation and prepare a written report of ~~his/her~~the findings. This timeline may be extended for good cause. If an extension is needed, the coordinator shall notify the parties and explain the reasons for the extension.

The report shall include the decision and the reasons for the decision and shall summarize the steps taken during the investigation. If a determination has been made that discrimination or

harassment occurred, the report ~~also~~ shall also include any corrective action(s) that have been or will be taken to address the behavior, provide appropriate options for remedial actions and resolutions for the complainant, and ensure that retaliation or further discrimination or harassment is prevented. The report shall be presented to the Superintendent or designee.

~~The report~~ A summary of the findings shall be presented to the complainant, and the person accused, ~~and the Superintendent or designee.~~

4. Appeal to the Governing Board: The complainant or the person accused may appeal any findings to the Board within 10 business days of receiving the written report of the coordinator's findings. The Superintendent or designee shall provide the Board with all information presented during the investigation. Upon receiving an appeal, the Board shall schedule a hearing as soon as practicable. Any complaint against a district employee shall be addressed in closed session in accordance with law. The Board shall render its decision within 10 business days.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 9321 - Closed Session ~~Purposes and Agendas~~)

Other Remedies

In addition to filing a discrimination or harassment complaint with the district, a person may file a complaint with either the ~~California~~ Department of Fair Employment and Housing (DFEH) or the Equal Employment Opportunity Commission (EEOC). The time limits for filing such complaints are as follows:

1. ~~To file a valid~~ For filing a complaint with DFEH alleging a violation of Government Code 12940-12952, within ~~one year~~ three years of the alleged discriminatory act(s), unless an exception exists pursuant to Government Code 12960 (Government Code 12960)
2. ~~To file a valid~~ For filing a complaint ~~directly~~ with EEOC, within 180 days of the alleged discriminatory act(s) (42 USC 2000e-5)
3. ~~To file a valid~~ For filing a complaint with EEOC after first filing a complaint with DFEH, within 300 days of the alleged discriminatory act(s) or within 30 days after the termination of proceedings by DFEH, whichever is earlier (42 USC 2000e-5)

Regulation ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
approved: July 2, 2013 San Jose, California
~~Revised:~~ January 18, 2018
~~Revised:~~ December 12, 2019 January 16, 2019 20

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

7.09

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: Update on Board Self-Evaluation. Board will consider next steps regarding the Board Self-Evaluation.

DISCUSSION/ACTION

Submitted by: Hilaria Bauer, Ph.D. Title: Superintendent

To the Board of Trustees: Meeting: January 16, 2020
Regular Board Meeting

Discussion/Action

7.09 Hilaria Bauer
Agenda Placement Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

7.10

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: Establish District Advisory Committee Regarding School Capacity Issues, Facility Utilization And School Transformation (Education Code Section 17387).

DISCUSSION/ACTION

Submitted by: Hilaria Bauer, Ph.D. Title: Superintendent

To the Board of Trustees: Meeting: January 16, 2020
Regular Board Meeting

Discussion/Action

7.10 Hilaria Bauer

Agenda Placement Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

7.11

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: District’s Vision Statement. The Board will consider adopting or changing the district’s current vision statement: Every student in the ARUSD will be creative, collaborative, and confident individual with the competencies that will enable him/her to thrive in a diverse and competitive world.

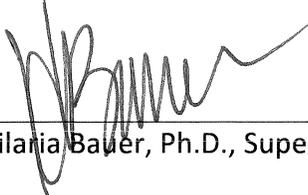
DISCUSSION/ACTION

Submitted by: Hilaria Bauer, Ph.D. Title: Superintendent

To the Board of Trustees: Meeting: January 16, 2020
Regular Board Meeting

Discussion/Action

7.11
Agenda Placement


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

7.12

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: **Board's Governance Handbook.**

DISCUSSION/ACTION

Submitted by: Hilaria Bauer, Ph.D. Title: Superintendent

To the Board of Trustees: Meeting: January 16, 2020
Regular Board Meeting

Discussion/Action

7.12 Hilaria Bauer
Agenda Placement Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Secoded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

8.01

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees:

Date: December 20, 2019

**Subject: Resolution No. 20-18/19 UPDATE
Agreement Between the Governing Board of the Alum Rock Union Elementary School District and the Santa Clara County Superintendent of Schools Regarding Necessary Revisions for Compliance with Statutory Budget Requirements in Conjunction with the Local Control Accountability Plan (Education Code § 42127 and 52070)**

At a regular board meeting held on December 13, 2018, the board adopted RESOLUTION NO. 20-18/19, a resolution establishing agreement between the governing board of the Alum Rock Union Elementary School District (ARUSD) and the Santa Clara County Superintendent of Schools regarding necessary revisions for compliance with the statutory budget requirements in conjunction with the Local Control Accountability Plan (LCAP). As a result, the District is required to comply with the recommendations and necessary revisions as outlined in said resolution. Staff will provide a status update to the board on a monthly basis.

****INFORMATION/UPDATE****

Approved by: Kolvira Chheng ^{KCR} Title: Assistant Superintendent, Business Services

To the Board of Trustees: Meeting: January 16, 2020
Regular Board Meeting
INFORMATION/UPDATE
8.01
Agenda Placement Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES
Motion by: _____ Seconded by: _____
Approved: _____ Not Approved: _____ Tabled: _____



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

To: Hilaria Bauer, Ph.D., Superintendent

From: Kolvira Chheng, Assistant Superintendent, Business Services

Re: Resolution No. 20-18/19 Update

Date: January 16, 2020

At a regular board meeting held on December 13, 2018, the board adopted RESOLUTION NO. 20-18/19, a resolution establishing agreement between the governing board of the Alum Rock Union Elementary School District (ARUSD) and the Santa Clara County Superintendent of Schools regarding necessary revisions for compliance with the statutory budget requirements in conjunction with the Local Control Accountability Plan (LCAP). As a result, the District is required to comply with the recommendations and necessary revisions as outlined in said resolution. Staff will provide a status update to the board on a monthly basis.

Below are updates at the January 16, 2020 Board Meeting

Pursuant of RESOLUTION NO. 20-18/19, the District is required to comply with the following items:

1. Starting in January 2019 and continuing at a minimum through January 2020, the District will present to the board a monthly report of certificated FTE. The monthly report of FTE will be reconciled monthly with payroll to ensure the accuracy of the count. The monthly report of FTE will be compared to the current budgeted FTE to ensure the budget is on track.

Status

Completed and ongoing. Attachment A includes the position control report and payroll register report for the month of December.

2. Starting in January 2019 and continuing at a minimum through January 2020, the District will present to the board a monthly report of cash reconciliation for all funds.

Status

Starting in October 2019, SCCOE has assumed responsibility of this task as a result of the District's transition to SCCOE financial system, QSS.

ATTACHMENT

A

Monthly Report of Certificated FTE for Month of December 20, 2019
 Position Control - Ran on December 17, 2019

Class Type
 FTE

Certificated
 FTE

Sum of fill_fte Distr classify	title	location	acct 1100
2000	TEACHER - ELEMENTARY	010 CURETON ELEMENTARY	14
		020 LINDA VISTA ELEM	19
		030 LYNDALD ELEMENTARY	12
		040 MCCOLLAM ELEMENTARY	20
		060 CHAVEZ ELEMENTARY	13
		080 HUBBARD ELEMENTARY	19
		100 RYAN ELEMENTARY	12
		120 APTITUD COMM AT GOSS	13
		140 ARBUCKLE ELEMENTARY	5
		150 DORSA ELEMENTARY	14
		160 PAINTER ELEMENTARY	12
		180 MEYER ELEMENTARY	13
		200 CASSELL ELEMENTARY	12
		240 SAN ANTONIO ELEM	13
		270 L.U.C.H.A. ACADEMY	12
		280 ADELANTE ACADEMY	17
		285 ADELANTE II	12
		320 RUSSO/MCENTEE ACDMY	15
2000 Total			247
2001	TEACHER-MIDDLE SCHOOL	050 MATHSON MDD SCHOOL	10
		080 HUBBARD ELEMENTARY	6
		120 APTITUD COMM AT GOSS	6
		130 FISCHER MIDD SCHOOL	10
		170 SHEPPARD MDD SCHOOL	21
		250 GEORGE MIDD SCHOOL	20
		260 OCALA MDD SCHOOL	17
		280 ADELANTE ACADEMY	7
		290 RENAISSANCE ACADEMY	11
		295 RENAISSANCE II	11
2001 Total			119
2004	SDC, SPECIAL ED	380 SPECIAL EDUC DEPT.	29
2004 Total			29
2008	TEACHER, PREP	300 INST. SERVICES	4
2008 Total			4
2009	TEACHER, MUSIC	300 INST. SERVICES	16.75
2009 Total			16.75
2013	ADDITIONAL FTE	050 MATHSON MDD SCHOOL	0.2
		080 HUBBARD ELEMENTARY	0.6
		170 SHEPPARD MDD SCHOOL	0.8
		260 OCALA MDD SCHOOL	1.4
		280 ADELANTE ACADEMY	0.2
		290 RENAISSANCE ACADEMY	0.4
		295 RENAISSANCE II	0.6
2013 Total			4.2
2014	ADAPTED P.E.	380 SPECIAL EDUC DEPT.	3
2014 Total			3
2015	SPEECH THERAPIST	380 SPECIAL EDUC DEPT.	16.3
2015 Total			16.3
2016	SDC, PRE K	380 SPECIAL EDUC DEPT.	7
2016 Total			7
2017	BEHAVIOR SPECIALIST	380 SPECIAL EDUC DEPT.	2
2017 Total			2
2018	PROGRAM SPECIALIST-SP ED	380 SPECIAL EDUC DEPT.	1
2018 Total			1
2019	RSP, SPECIAL ED	380 SPECIAL EDUC DEPT.	32.3
2019 Total			32.3
Grand Total			481.55

1100 - TEACHER SALARIES
 Job Class Additional FTE - Middle school teachers working additional time

Distribution Detail Report

Check Date: DECEMBER 20, 2019

Object Code: 1100 "Certificated Teachers"

Maria Bonilla Position Control Rep

Row Labels	Sum of AMOUNT	Sum of FTE
010	135163.8	14
020	184356.5	19
030	120967.46	12
040	198981.1	20
050	79882.3	9
060	134597.5	13
080	224122.72	24
100	106057.4	12
120	170625.9	19
130	105369.4	11
140	43036.2	5
150	133316.3	14
160	118589.2	12
170	203452.94	21.8
180	134882.9	13
200	110641.5	12
240	144590.89	15
250	182284.7	19
260	163147.24	17.6
270	99665.1	12
280	218882.9	24.2
285	82924.6	10
290	90599.8	11
295	87274.9	11
305	38695.78	5.2
310	180585.73	20.75
320	146970.9	15
380	786628.8	90.9
(blank)		
Grand Total	4,426,294.46	482.45

Sum of fill_fte Distr	acct
Location Paid from	1100
010	14.000
020	19.000
030	12.000
040	20.000
050	10.000
060	13.000
080	24.200
100	12.000
120	19.000
130	10.000
140	5.000
150	14.000
160	12.000
170	21.800
180	13.000
200	12.000
240	13.000
250	20.000
260	17.800
270	12.000
280	24.200
285	10.000
290	11.000
295	11.000
305	5.200
310	20.750
320	15.000
380	90.600
Grand Total	481.550

8.02

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

Date: January 7, 2020

To the Board of Trustees:

Subject: 2018/2019 Annual Audit Report

Staff Analysis: Every year the district hires an independent auditor to review our financial activities for the past fiscal year. Our auditor is Crowe, LLP. A representative from the firm will present the report to the Board.

Recommendation: Staff recommends that the Board approve the 2018/2019 Audit Report.

Submitted by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

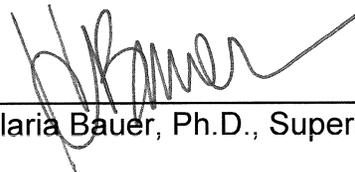
To the Board of Trustees:

Meeting: January 16, 2020
Regular Board Meeting

Recommend Approval



Agenda Placement



Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

APPROVED: _____ NOT APPROVED: _____ TABLED: _____

8.03

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees:

Date: January 10, 2020

Subject: Approve One-Year Extension Through June 30, 2021 with Alpha Blanca Alvarado Lease Agreement and Memorandum of Understanding to Extend Prop 39 Deadline for Fiscal Year 2021-22

Staff Analysis:

The District provides charter school facilities to Alpha: Blanca Alvarado Middle School pursuant to Proposition 39 and the Education Code at the former Slonaker School site. The District has provided the facilities to Alpha at that site since 2012 pursuant to a "Joint Use Agreement" (JUA). The JUA expires on June 30, 2020.

The District and Alpha previously agreed to extend the statutory and regulatory deadlines to submit a Proposition 39 facilities request for the 2020-2021 school year. The purpose of the extension was to allow the parties to discuss and consider a possible longer term facilities arrangement.

Administration recommends that the Board consider and approve the proposed Memorandum of Understanding between the District and Alpha, and the related and accompanying Fifth Amendment to Joint Use Agreement. The purpose of the proposed MOU and Fifth Amendment is to extend the current JUA for one additional year through June 30, 2021, to enable the parties to continue to meet and discuss a potential longer term facilities agreement for the Alpha: Blanca Alvarado school at the facilities. The MOU will also extend the parties' Prop. 39 timelines for facilities requests in the 2020-2021 school year, further enabling the parties to carry on their discussions.

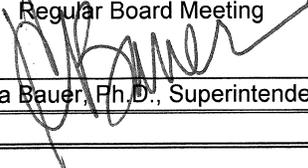
Pursuant to Education Code section 17529, the District may enter into a joint use agreement if the Board determines that the proposed joint occupancy and use of the facilities will not do any of the following:

- (a) Interfere with the educational program or activities of any school or class conducted upon the real property or in any building.
- (b) Unduly disrupt the residents in the surrounding neighborhood.
- (c) Jeopardize the safety of the children of the school.

Recommendation:

Administration recommends approval of both the Memorandum of Understanding between the District and Alpha, and the related and accompanying Fifth Amendment to Joint Use Agreement, on the grounds that it would not interfere with the educational program or activities of any school or class conducted upon the real property or in any building, unduly disrupt the residents in the surrounding neighborhood, or jeopardize the safety of the children of the school, and on the further ground that the agreements will assist the Administration in its longer term facilities planning.

Approved by:	<u>Kolvira Chheng</u> 	Title:	<u>Assistant Superintendent, Business Services</u>
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To the Board of Trustees:	Meeting:	January 16, 2020 Regular Board Meeting
Recommend Approval		
<u>8.03</u> Agenda Placement	Hilaria Bauer, Ph.D., Superintendent	

<u>DISPOSITION BY BOARD OF TRUSTEES</u>		
Motion by: _____	Seconded by: _____	
Approved: _____	Not Approved: _____	Tabled: _____

**Memorandum of Understanding
Between Alum Rock Union School District and
Alpha Public Schools**

This Memorandum of Understanding (“Agreement”) is entered into as of January 16, 2020 (“Effective Date”), by and between the Alum Rock Union Elementary School District (“District”) and Alpha Public Schools (“APS”), a California non-profit public benefit corporation, operating the Alpha: Blanca Alvarado School (“Blanca Alvarado”), a public charter school chartered by the District, and the Alpha: José Hernández School (“José Hernández”), public charter school chartered by the Santa Clara County Board of Education (“County”) and located within the District (“collectively “Charter Schools”. The District, the Non-Profit and the Charter School are collectively referred to as the “Parties.”

RECITALS

- A. WHEREAS, the charter petition for Blanca Alvarado was approved on March 9, 2017 by the District;
 - B. WHEREAS, the charter petition for José Hernández was approved on December 14, 2016 by the County;
 - C. WHEREAS, the Charter Schools intend to submit a Proposition 39 request for facilities to the District for the 2021-2022 school year;
 - D. WHEREAS, the District and Charter Schools wish to extend the statutory and regulatory deadlines to allow the Parties to first discuss and negotiate an in-lieu agreement for facilities;
- NOW, THEREFORE, in consideration of the promises and the mutual covenants and agreements herein set forth, the Charter Schools and the District do hereby agree as follows:

I. AGREEMENT

- A. The Charter Schools shall not be required to submit a Proposition 39 facilities request for the 2021-2022 school year by the November 1, 2020 statutory and regulatory deadline.
- B. The District and the Charter Schools shall meet in good faith beginning no later than February 20, 2020, to discuss and negotiate an in-lieu facilities agreement beginning in the 2020-2021 school year, and shall meet as often as is reasonably necessary to arrive at an in-lieu facilities agreement or make a determination that such an agreement will not be possible. If the Parties arrive at an in-lieu facilities agreement, this agreement shall be memorialized in writing and shall be executed and presented to the District’s Board of Trustee’s for approval and ratification no later than the District’s January 2021 regular Board meeting.
- C. If the Parties have not finalized and executed an in-lieu agreement for facilities that has been ratified by the District’s Board of Trustees at its regular Board meeting in January 2021, the Charter Schools shall submit requests for facilities under Proposition 39 (“Proposition 39 Request”) on or before January 18, 2021 pursuant to Title 5 of the California Code of Regulations §§ 11969.1 – 11969.11. (All section references hereinafter unless otherwise indicated shall be to Title 5 of the California Code of Regulations.)
- D. If the Charter Schools submits a Proposition 39 Request as specified in Paragraph C above, then: (i) the District shall provide any objections in writing to Charter Schools’ projections of in-district and total ADA and in-district and total classroom ADA and state the projections the District considers reasonable in accordance with Section §11969.9(d) no later than February 5, 2021; (ii) pursuant to Section §11969.9(e) Charter Schools shall respond to any objections expressed by the District and to the District’s projections no later than February 15, 2021; (iii) pursuant to Section §11969.9(f) the District shall provide Charter Schools with a written preliminary proposal regarding the space to be allocated to the Charter Schools and/or to which the Charter Schools is to

be provided no later than March 15, 2021; (iv) pursuant to Section §11969.9(g) the Charter Schools shall respond in writing to the District's preliminary proposal, expressing any concerns, addressing differences between the preliminary proposal and the Charter Schools' facilities request as submitted pursuant to Section §11969.9(b), and/or make a counter proposal, no later than March 22, 2021; and (v) no later than April 8, 2021, having reviewed any concerns and/or counter proposals made by Charter Schools pursuant to Section 11969.9(g), the District shall submit in writing a final notification of the space offered to the Charter Schools pursuant to Section 11969.9(h). At all times the Charter Schools' initial Proposition 39 Request, the District's response, and the Parties' counter-responses thereafter shall comply with Sections 11969.1 – 11969.11. Except as expressly provided herein with respect to the timelines, neither party waives or relinquishes any rights it may have under the Education Code or the California Code of Regulations by entering into this Agreement.

- E. The Charter Schools shall notify the District whether it intends to occupy the offered space by no later than May 1, 2021.

II. MISCELLANEOUS PROVISIONS

- A. **Venue.** The validity of this Agreement and any of its terms or provisions as well as the rights and duties of the parties shall be governed by the laws of the state of California, and venue shall lie only in Santa Clara County Superior Court.
- B. **Modifications.** No modifications, amendments, changes, or variations or any kind to this Agreement are authorized without written consent, evidenced by execution of an amendment by an authorized representative of each Party.
- C. **Interpretation.** The language herein shall be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all Parties shall be treated as equally responsible for such ambiguity.
- D. **Integrated Agreement.** This Agreement is intended by the Parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms. Each of the Parties acknowledges that no one has made any promise, representation or warranty whatsoever, express or implied, written or oral, not contained herein to induce them to execute this Agreement, and that this Agreement is not executed in reliance upon any such promise, representation or warranty.
- E. **Non-Assignability.** This Agreement may not be assigned by the Parties.
- F. **Binding Effect.** This Agreement is binding upon the successors and assigns of the parties.
- G. **Notices.** All notices required by this Agreement, the Charter Schools' initial Proposition 39 Request, the District's response, and the Parties' counter-responses thereafter shall be delivered by United States Mail and Electronic Mail as follows:

To the District at:

Alum Rock Union Elementary School District
Attn: Superintendent
(E-mail address: hilaria.bauer@arusd.org)
2930 Gay Ave
San Jose, CA 95127
Telephone (408) 928-6830

To the Non-Profit and
Charter School at:

Alpha Public Schools
John Glover, Chief Executive Officer
(E-mail address: john@alphapublicschools.org)
PO Box 21366, San Jose, CA 95151
Telephone: (408) 455-1223

Any notices required by this Agreement sent by US Mail to the addresses above, and to the email addresses above shall be considered received on the business day they are sent, provided they are sent during in the receiving party's business hours, and further provided the original is promptly placed into the United States mail, postage pre-paid, and addressed as indicated above. Any notices sent by US Mail and email shall be considered received three (3) business days after placement in the US Mail, postage prepaid. Any notices that are personally delivered to the other party shall be considered received on the day they are delivered, with signature of receipt.

- H. **Warranty.** Each person below warrants and guarantees that s/he is legally authorized to execute this Agreement on behalf of the designated entity and that such execution shall bind the designated entity to the terms of this Agreement. This Agreement once executed is subject to approval and ratification of the District's Board of Trustees.
- I. **Counterparts.** This Agreement may be signed in counterpart such that the signatures may appear on separate signature pages. Facsimile or photocopy signatures shall have the same force and effect as original signatures.

Dated: _____

John Glover, Chief Executive Officer
Alpha Public Schools

Dated: _____

Hilaria Bauer
Superintendent
Alum Rock Union Elementary School District

**FIFTH AMENDMENT TO
JOINT USE AGREEMENT**

THIS **FIFTH AMENDMENT TO JOINT USE AGREEMENT ("FOURTH AMENDMENT")** is effective January 16, 2020, by and between, Alum Rock Union Elementary School District, a political subdivision of the State of California, (hereinafter referred to as "DISTRICT") and Alpha Public Schools, Inc., a California Non-Profit Public Benefit Corporation, dba and operating Alpha: Blanca Alvarado Middle School, (hereinafter referred to as "OCCUPANT").

WHEREAS, DISTRICT and OCCUPANT are parties to a Joint Use Agreement ("JUA") executed on October 26, 2012, as and Amended on July 1, 2013 (First Amendment), on January 6, 2014 (Second Amendment), on December 1, 2016 (Third Amendment), and on September 14, 2017 (Fourth Amendment) for the provision of facilities in lieu of Prop. 39 and relating to OCCUPANT's use of DISTRICT Premises at 1601 Cunningham Avenue, San Jose, California, as described in the JUA (the JUA and the First Amendment, the Second Amendment, the Third Amendment, and the Fourth Amendment are hereinafter collectively referred to as the "JUA");

WHEREAS, by the terms of the Fourth Amendment, the DISTRICT and OCCUPANT amended the JUA to extend its Term for two (2) additional years from July 1, 2018 to June 30, 2020; and

WHEREAS, the District and OCCUPANT now desire to amend the JUA to extend its Term for one (1) additional year from July 1, 2020 to June 30, 2021.

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the DISTRICT and OCCUPANT agree to amend the JUA as follows:

1. Section 2 of the JUA ("Term") is hereby amended to extend the Term of the JUA for one (1) additional year from July 1, 2020 to June 30, 2021 (the "Extension Period").
2. Pursuant to Section 4 of the JUA, the base monthly rent during the Extension Period shall be increased by three percent (3%) over the base monthly rent payable under the JUA for the period July 1, 2019 – June 30, 2020, and shall equal \$1.5081 per square foot for the Extension Period.
3. All other terms of the JUA not inconsistent with this Fifth Amendment shall remain in full force and effect.
4. This Fifth Amendment shall be subject to approval of DISTRICT's Board of Trustees.
5. Except as expressly set forth herein, all other terms and conditions of the JUA shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below.

DISTRICT: ALUM ROCK UNION ELEMENTARY SCHOOL

By: _____
Title: _____
Date: _____
Board Approved: _____

OCCUPANT: ALPHA PUBLIC SCHOOLS, INC.
DBA Alpha: Blanca Alvarado Middle School

By: _____
Title: _____
Date: _____

Office of Superintendent of Schools

9.01

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

Date: January 7, 2020

To the Board of Trustees:

Subject: 2018/2019 Annual Performance and Financial Audit of
General Obligation Bonds Report

Staff Analysis: Every year the district hires an independent auditor to review our financial activities for Measure J General Obligation Bond funds for period ending June 30, 2019. Our auditor is Crowe, LLP. A representative from the firm will present the report to the Board.

Recommendation: Staff recommends approval of the 2018/2019 Annual Performance and Financial Audit of General Obligation Bonds Report.

Submitted by: Kolvira Chheng ^K Title: Assistant Superintendent, Business Services

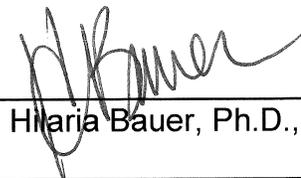
To the Board of Trustees:

Meeting: January 16, 2020
Regular Board Meeting

Recommend Approval

9.01

Agenda Placement



Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

10.01

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: Information Regarding Resignations

Staff Analysis:

Pursuant to Board Policy 4117.2 the Superintendent or her designee has accepted the following resignations.

Submitted by: Carlos Moran



Title: Assistant Superintendent, Human Resources

To the Board of Trustees:

Information Only

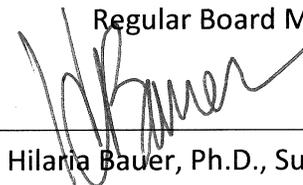
10.01

Agenda Placement

Meeting:

January 16, 2020

Regular Board Meeting



Hilana Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

**HUMAN RESOURCES DEPARTMENT
MEETING OF THE BOARD OF TRUSTEES**

January 16, 2020

CLASSIFIED RESIGNATIONS:

I. Resignations:

1. Alexander, Latisha Anette	Bus Driver/Transportation	12/23/19
2. Casillas, Aurora	Community Liaison/Hubbard	12/31/19
3. Villagomez, Anarelli Barbosa	Community Liaison/Adelante II	12/30/19

11.01

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject:

APPROVAL OF BOARD MEETING MINUTES FOR THE FOLLOWING DATES:

- **November 14, 2019, Regular Board Meeting**
- **December 12, 2019, Organizational Board Meeting**

RECOMMEND APPROVAL

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees: Meeting: January 16, 2020
Regular Board Meeting

Recommend Approval

11.01 [Signature]
Agenda Placement Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Secoded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Thursday, November 14, 2019, 5:30 p.m. at the Alum Rock Union School
FISCHER MIDDLE SCHOOL Cafeteria, 1720 Hopkins Drive, San Jose, CA 95122
Meeting #07-19/20

1. OPEN SESSION

1.01 Call to Order / Roll Call/ Pledge of Allegiance

President Linda Chavez welcomed everyone in the audience. President Linda Chavez called the Board Meeting to order at 5:30 p.m. followed by Roll Call and said there is a quorum.

Board Members Present:

Linda Chavez	President
Ernesto Bejarano	Vice-President
Dolores Marquez-Frausto	Clerk
Andrés Quintero	Member (<i>arrived late at 5:44 p.m.</i>)
Corina Herrera-Loera	Member

Administrative and Support Staff Members Present:

Dr. Hilaria Bauer	Superintendent
Carlos Moran	Assistant Superintendent, Human Resources
Kolvira Chheng	Assistant Superintendent, Business Services
Maribel Carrillo	Sr. Executive Assistant, Superintendent's Office

Administrative Member Absent:

Rene Sanchez	Assistant Superintendent, Instructional Services
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1. OPEN SESSION *(continued)*

Superintendent Bauer asked if the item 2.04 could be moved since all the presenters were present.

Member Corina Herrera-Loera asked if the Pledge of Allegiance could be said.

President Linda Chavez led the Pledge of Allegiance at this time.

2. Special Presentation

2.04 Impact of School Readiness on Students’ Academic Performance Presentation. First Five Santa Clara, Healthier Kids Foundation, Somos Mayfair and ARUESD Student Services.

Superintendent Bauer spoke on item 2.04 and asked Coordinator, Student Services Jesus Araujo could start the presentation.

Coordinator Mr. Jesus Araujo spoke about the Universal Access Pilot and introduced Ms. Lisa Colvig- Niclai from Applied Survey Research, who gave a Power Point presentation. Some of the highlights included the following:

Insight into the Alum Rock Community	Third grade reading and poverty are correlated.. in not the right way
<ul style="list-style-type: none"> -Traditionally a low-income, immigrant neighborhood. -82% Latino; 8.3% Vietnamese -36.2% foreign-born - \$72,079 median household income vs \$101,173 countrywide -85.3% free and reduced lunch 	<ul style="list-style-type: none"> -In 2018/19, Alum Rock Union had the second to lowest rate of third grade reading proficiency in the county, and the highest rate of child poverty.

We are increasing access to services	Third grade reading is increasing
<ul style="list-style-type: none"> - Increased number of children/families have received Family Resource Center (FRC) services and health screenings 	<ul style="list-style-type: none"> -The percentage of third grade students reading at grade level is increasing

2. **Special Presentation** *(continued)*

Vice-President Ernesto Bejarano asked Ms. Lisa Colvig- Niclai how readiness is defined.

Vice-President Ernesto Bejarano asked Ms. Lisa Colvig- Niclai in her study how can the percentage go higher than 39% access.

Clerk Dolores Marquez-Frausto asked Coordinator Mr. Jesus Araujo when does the entry points of information come to the District Office to know what is going on.

Coordinator Mr. Jesus Araujo introduced Mr. Saul Ramos from Somos Mayfair he spoke about the Resource Centers.

Vice-President Ernesto Bejarano asked Mr. Saul Ramos if the slides were duplicated.

Vice-President Ernesto Bejarano asked Mr. Saul Ramos asked if the unduplicated numbers increased and as new families come in are they counted.

Clerk Dolores Marquez-Frausto asked Mr. Saul Ramos for clarification on the lack of family involvement.

Clerk Dolores Marquez-Frausto asked Mr. Saul Ramos if the district numbers that were given were in collaboration with the district staff and Somos Mayfair.

Clerk Dolores Marquez-Frausto asked Ms. Lisa Colvig-Nicclair if the data given was from 2018.

Member Corina Herrera-Loera asked Ms. Lisa Colvig-Nicclair if they are gathering data for every school year.

Member Andrés Quintero thanked the presenters for the presentation and their great work.

2.03 Census 2020 representative will update the ARUESD school board and community regarding Census 2020 efforts in our community.

Mr. Ray Mueller representative of Census 2020 gave a powerpoint presentation. Some of the highlights included the following:

All data is confidential

- The Census is confidential and required by law.
- Results of the Census are reported in Statistical format only.
- We do not share a respondents personal information with other government agencies.
- All Census Employees swear to a lifetime oath to protect respondent information.

2. **Special Presentation** *(continued)*

- Penalties for wrongful disclosure- Up to 5 years imprisonment and or a fine of \$250,000.

Languages- Supporting Linguistically Diverse Populations.

Available in Spanish

- Enumerator Instruments (handheld)
- Paper questionnaire and other mailings
- Field enumeration materials

Internet option and Census Questionnaire Assistance (CQAs) will be available in 12 non-English languages

Spanish, Chinese (simplified), Vietnamese, Korean, Russian, Arabic, Tagalog, Polish, French, Haitian Creole, Portuguese and Japanese

More Items available in 59 non-English languages

- Language glossary
- Language identification card

Member Corina Herrera-Loera thanked Mr. Ray Mueller for his presentation.

2.01 Facilities Assessment Report

Superintendent Bauer introduced Assistant Superintendent Kolvira Chheng to speak on the board item.

Assistant Superintendent Chheng introduced Mr. Matt Anderson from A Bureau Veritas Group Company who gave a powerpoint presentation. Some of the highlights included the following:

FCA Project Process/Methodology
Process

- Data collection-Plans, building histories, staff interviews
- On-site review- Visual survey with maintenance staff escort
- Reporting-Final data input, reporting
- Quality Control-Data and draft report reviews
- Findings-Facility Condition Index, forecasted funding
- Training- Capital forecast reporting and preventive maintenance planning

2. Special Presentation (continued)

Short Term Repairs

Adelante Dual Language Academy \$1,314,437	Linda Vista Elementary \$101,550
Alpha (formerly Slonaker) \$196,494	LUCHA Elementary \$136,187
Alum Rock-District Office \$120,392	Lyndale Elementary \$199,642
Aptitud Community Academy at Goss \$350,410	Mathson Institute of Technology / Renaissance II \$336,931
Arbuckle/Adelante II \$472,046	McCollam Elementary \$169,195
Cassell Elementary \$539,796	Meyer Elementary \$41,358
Chavez Elementary \$794,690	Ocala STEAM Academy \$274,974
Cureton Elementary \$791,722	Painter Elementary \$369,536
Dorsa Elementary \$105,615	Russo/McEntee Academy \$156,938
Fischer Middle School / Renaissance I \$9,029	Ryan STEAM Academy \$2,004,149
George Middle School \$1,224,255	San Antonio Elementary \$452,281
Hubbard Media Arts Academy \$15,379	Sheppard Middle School \$1,885,763
KIPP Heartwood (formerly Miller) \$73,098	Grand Total \$12,135,867

Repairs by Plan Type

FCA Summary Findings

<p>Safety \$375,990 Performance/Integrity \$14,368,126 Accessibility \$803,768 Environmental \$3,745 Modernization/Adaptation \$22,046,072 Lifecycle/Renewal \$120,150,482</p>	<ul style="list-style-type: none"> • Some of the repairs in the FCAs are already planned by the District and in progress this summer. • Infrared review of electrical panels shows areas where further testing of circuits is needed due to air-conditioning and computer charging stations. • Some HVAC equipment has exceeded its estimated useful life and energy saving opportunities are present in schools with individual classroom systems. • Short-Term repair needs of \$12,135,867 • Total 20-Year repair needs to be estimated to be \$253,648,294
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Vice-President Ernesto Bejarano asked Mr. Matt Anderson if there was a way to prioritize the categories.

Clerk Dolores Marquez-Frausto asked Mr. Matt Anderson what he was referring to when he spoke about short term repairs.

Superintendent Bauer commented that this is an introduction for the assessment and the Board would need to give direction for the next steps.

Member Corina Herrera-Loera asked if there were any other sites assessed.

Assistant Superintendent Chhneg replied that there were no other sites assessed in the report.

2. Special Presentation *(continued)*

Clerk Dolores Marquez-Frausto commented the MACSA should have been included in this report.

Superintendent Bauer replied that the MACSA building should have been done and for those reasons, it was not included in this report.

Member Andrés Quintero advised his colleagues to direct staff to analyze the data.

Vice-President Ernesto Bejarano asked if there was anything that should be addressed urgently.

President Linda Chavez asked Assistant Superintendent Chheng if Santa Clara County Office of Education turned this down due to the cost.

Assistant Superintendent Chheng replied he was not aware.

President Linda Chavez commented she agreed with Member Andrés Quintero and the present state the district is in this is not a good idea.

Superintendent Bauer said this report was requested by Vice-President Ernesto Bejarano.

Member Corina Herrera-Loera commented it was better to direct staff to analyze the data.

Member Andrés Quintero said the district does not have a lot of money but they need to be ready to address facilities that need to be fixed.

Clerk Dolores Marquez-Frausto commented the district is not ready yet and there are 5 million dollars in bond money that could be used.

Vice-President Ernesto Bejarano said there are repairs that need to be addressed.

President Linda Chavez commented the repairs were approved five years ago and they were not addressed. She said over the summer the repairs should have been done.

Vice-President Ernesto Bejarano commented to have the staff analyze what is the priority and come back to the Board to inform them what needs to be addressed.

Superintendent Bauer said she would come back with a report to address safety repairs that need to be done and a Board Study Session would be the appropriate process to do.

President Linda Chavez commented to the Board to propose a date for the Board Study Session.

Superintendent Bauer said she will follow up with dates for the Board Study Session.

2. Special Presentation (continued)

2.02 Proposition 39 Energy Savings Program Update.

Ms. Genesis Vega, Mr. Steve Ramirez, and John Paul gave a powerpoint presentation. Some of the highlights included the following:

Energy Program Process

- February 28, 2017: District issued competitive RFQ for Energy Conservation and Renewable Energy Improvements
- April 4, 2017: District interviewed top 3 qualified firms
- April 13, 2017: Board approved selection of ENGIE and directed ENGIE to develop a comprehensive program to support student achievement and generate energy savings
- August 10, 2018: Presented Board informational update
- March 8, 2018: District Energy Expenditure Plan (EEP) approved by CVCEC
- April 11, 2019: Prop 39 Lighting Project Approved by the Board
- May 3, 2019- February 2020: LED Lighting Project Final Engineering & Construction.

Schools in Phase 1 Lighting Project

Cesar Chavez ES	Linda Vista
Clyde Arbuckle ES	Millard McCollam ES
Clyde L. Fischer MS	Ocala MS
Donald J Meyer ES	Sylvia Cassell ES

Emergency Backup Power

- Public Safety Power Shutdowns
- Solar + Battery Storage
Microgrid (Yuba City at right)
- Emergency backup power at:
 - District Office (server)
 - District Office (freezer)
 - Ocala MS (central kitchen)

Vice-President Ernesto Bejarano asked if Ocala Middle School was the only central kitchen.

Assistant Superintendent Chheng responded that Ocala Middle School is the only central kitchen the district has.

2. Special Presentation (continued)

Member Corina Herrera-Loera asked Mr. John Paul in regards to backup power would there be a generator purchased.

Clerk Dolores Marquez-Frausto asked Mr. John Paul if the energy-saving program would be fully funded.

Clerk Dolores Marquez-Frausto asked if the district would go solar would there be any cost.

Vice-President Ernesto Bejarano asked Mr. John Paul if any school districts that he is aware of have reduced their access power.

President Linda Chavez asked Assistant Superintendent Chheng if the Santa Clara County Office of Education turned down the energy-saving program because it was too expensive.

Assistant Superintendent Chheng replied he is not familiar with the business of Santa Clara County Office of Education.

3.01 Announcement and Public Comments Regarding Items to be Discussed In Closed Session

President Linda Chavez announced the items that would be discussed in Closed Session. There were no public comments from the audience at this time.

3.02 The Board will Adjourn to Closed Session at Approximately 8:23 p.m.

President Linda Chavez announced that the Board would reconvene to Open Session at approximately 8:23 p.m. The Board adjourned to Closed Session at 7:23 p.m.

4. RECONVENE TO OPEN SESSION

4.01 Call to Order / Roll Call

The Board reconvened to Open Session at 8:46 p.m. President Linda Chavez welcomed everyone and took a second Roll Call in which all Board Members were present and there is a quorum.

3. RECONVENE TO OPEN SESSION *(continued)*

4.03 Discussion And/Or Modification(S) of the Agenda

Member Andrés Quintero asked to move the following agenda items.

8.10 Board Member Term Limits

8.01 Superintendent's Contract of Employment and Consideration and Approval of 3% Salary Increase retroactive to July 1, 2018, and Consideration and Approval of Extension or Renewal of Contract Term.

8. Superintendent/ Board Business—Board Discussion And/ Or Action

8.10 Board Member Term Limits

Public Comments:

- 1) Martina Gomez said in the last 25 years the district has had had 12 Superintendents. She also commented that Del Terra was given 25 million dollars without completing the work.
- 2) Cynthia Macias said she is a parent at Cureton Elementary School. She spoke about having term limits for Board members.
- 3) Claudia Cuellos spoke about term limits for Board members. She said most have term limits of two terms. She wants to ask the Board to adopt the term limits for Board members.
- 4) Maribel Ruiz said she is a taxpayer and voter. She said term limits are good practice for governance.
- 5) Flor De Leon said she has served in several school site councils. She said she does this because she cares. She commented she expects this proposal in the next Board Meeting of December 12, 2019.
- 6) Deliza Gonzalez commented she is also a parent of Alum Rock School District. She said Clerk Dolores Marquez- Frausto has said this is what the community wants to have her as a Board member. She said the community wants a two-term limit for Board members.
- 7) Araceli Sandoval said she is a parent of a student at Adelante I. She believes everyone is here because of democracy. She wants to have a policy where there is a term for Board members to serve.

Vice-President Ernesto Bejarano commented he did research and since the year 2000, there has been a total of seventeen trustees of which two have been here more than two terms. He said short term limits are not good and they are dysfunctional. He commented terms limits hurt established relationships. He would like to have community members take training to prepare for campaigns and budgets.

Member Corina Herrera-Loera said she was in agreement with term limits and asked how would they move forward to the next steps of this policy.

8. Superintendent/ Board Business—Board Discussion And/ Or Action *(continued)*

Counsel Rogelio Ruiz replied if the Board passes it to be put on the ballot and it would be put on the November 2020 ballot.

Member Corina Herrera-Loera asked what is the process of the funding.

Counsel Rogelio Ruiz responded the cost would need to be paid by the district, out of the general fund. He said he does not know the amount but it is not free.

President Linda Chavez commented she does not want to take money away from the children's education to be used for those purposes. She said there are other ways to get trustees out by having well-qualified people run.

Member Andrés Quintero said he is not opposed to term limits but he is opposed to a two-year term limit. He commented tax dollars are spent to train school board members. He said it takes four years for members to understand the process of governance. He said he does not plan to run again after his term is up. He commented he will continue to serve East Side San Jose. He said two-term limits are not effective.

Clerk Dolores Marquez-Frausto commented that in December 2019 will be her 12th year being a Board member and she is here because the voters voted for her. She said she is alright with the term limits to be put on the ballot because it is being put through the process.

Vice-President Ernesto Bejarano said he has been a Board member for a year and he is on a learning curve. He commented it is different to be a parent sitting with the community and sitting on the Board.

Clerk Dolores Marquez-Frausto commented she believes that Board members should come from the system. She worked in the system for 29 years. She said she is not going anywhere.

4.02 Report of Action Taken in Closed Session

Counsel Rogelio Ruiz reported that there were no actions to report.

5. Public Hearing

President Linda Chavez opened the public hearing at 9:27 p.m.

5.01 Disclosure of major provisions of the collective bargaining agreement with California School Employees Association (CSEA) #305, including, but not limited to, the cost that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years.

5. Public Hearing *(continued)*

Clerk Dolores Marquez Frausto asked Counsel Rogelio Ruiz why was there a settlement and it was not part of the packet given to the Board.

Counsel Rogelio Ruiz replied that it is not a legal practice it all depends on what the requirements are for that particular bargaining unit.

Clerk Dolores Marquez-Frausto thanked Counsel Rogelio Ruiz for the clarification.

5.02 Approval and Ratification of Tentative Agreement between the Alum Rock Union Elementary School District and California School Employees Association (CSEA) #305, for the period of July 1, 2018-June 30, 2019.

MOTION #07-01 by Clerk Dolores Marquez-Frausto to approve Action Item 5.02 as presented. MOTION #07-01 was seconded by Vice-President Ernesto Bejarano.

Clerk Dolores Marquez-Frausto asked if this was a retro pay and if anyone had the cost of the retro pay.

Counsel Rogelio Ruiz said there is retro pay and it was part of the agenda item.

Assistant Superintendent Chheng replied it was part of the agenda item. He said the report does not break it down by unit only district-wide. He said the cost is 2.6 million dollars it is part of the “Me Too” language that is in place for all our bargaining units.

Clerk Dolores Marquez-Frausto said she wanted to know what the cost would be. She requested in the future for the cost to be broken down by unit.

MOTION #07-01 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

5.03 Receive The Alum Rock Educators’ Association (AREA) Initial Bargaining Proposal to Open Negotiations with Alum Rock Union Elementary School District; Re: 2019-2020 Reopeners.

Public Comments:

- 1) Music Educator said she is new to the district and she thanked the Board for whoever supported the salary increase for Educators. She said she chooses to stay in the classroom because she loves to teach music.
- 2) Jocelyn Merz said on behalf of AREA sunshine proposal intent to have reopeners for 2019-2020 to begin as soon as possible with a fair and reasonable settlement.

President Linda Chavez closed the Public Hearings at 9:38 p.m.

8. Superintendent /Board Business—Board Discussion And/Or Action

8.01 Superintendent's Contract of Employment and Consideration and Approval of 3% Salary Increase retroactive to July 1, 2018, and Consideration and Approval of Extension or Renewal of Contract Term.

MOTION #07-02 by Member Andrés Quintero to approve the renewal of contract commencing July 1, 2020-June 30, 2023, with the increase of salary requested. MOTION #07-02 was seconded by Vice-President Ernesto Bejarano.

Public Comments:

- 1) Jocelyn Merz encouraged the Board to approve the contract of Superintendent Bauer. She said for the past four years there have been obstacles in an attempt to see Superintendent Bauer in an attempt to see her fail but she stood strong. She commented if the Board does not extend her contract there will be many districts recruiting her.

Clerk Dolores Marquez-Frausto commented that under Superintendent Bauer's watch there is a 14 million dollar deficit and the libraries closed. She was told by a former Board member to stay away from the classrooms. She commented in the dashboard the district is in the orange. She said she has already said this before she had lost all confidence in this administration.

Member Andrés Quintero said he made the motion and the comments made were to make Superintendent Bauer look bad. He said Superintendent Bauer established partnerships.

Vice-President Ernesto Bejarano commented the performance of the students is the accountability of the Board has on their shoulders. He said the dashboard data are gages there could be a lot of factors hunger and poverty. He commented he has confidence in Superintendent Bauer. He said the audits were also an issue of governance.

Clerk Dolores Marquez-Frausto said she votes the way she sees things. She commented on what she said tonight is based on facts.

Member Corina Herrera-Loera thanked Superintendent Bauer for her work and she thanked the creator for the reports that came out. She will support to extend the Superintendent's contract and giving her a raise.

Member Andrés Quintero said he wanted to clarify he did not vote for Del Terra, it was Martinez, Herrera, Tran and Clerk Dolores Marquez-Frausto.

MOTION #07-02 carried with a vote of 4 in favor; one opposition (Clerk Dolores Marquez-Frausto); no absent; and no abstention.

6. Public Members Who Wish to Address the Board

6.01 Requests to Address the Board

There was none.

7. COMMENTS AND COMMUNICATION

7.01 Teamsters

There were no representatives from Teamsters at this time.

7.02 California School Employee's Association (CSEA)

There were no representatives from CSEA at this time

7.03 Alum Rock Administrator's Association (ARAA)

Tara Brickford, Principal of George Middle School, spoke about the grand opening of Adelante I Spanish immersion Preschool. She commented the dual immersion Vietnamese program at Painter was a success. She said Assemblymember Ash Kalra came out to see Cassell Elementary look at the sites and afterschool programs.

7.04 Alum Rock Educator's Association (AREA)

Jocelyn Merz, AREA President thanked the Board, for making the right decision.

7.05 Superintendent

Superintendent Bauer thanked the Board for their vote of confidence. She commented on the decisions she made she would make them all over again. She said she is happy to serve the 9000 students, 2000 employees, and the 5 Board members.

7.06 Board of Trustees/Communication/Comments

Member Corina Herrera-Loera said she was happy to report there was a Safety & Wellness Committee meeting Vice President Ernesto Bejarano was also present. She said the next meeting will be January 21, 2020. She commented she attended Parent University at Hubbard.

7.06 Board of Trustees/Communication/Comments (continued)

Vice-President Ernesto Bejarano thanked Fischer staff for having the Board meeting at their location. He also thanked the staff who setup. He commented he attended Citizen's Oversight Committee meeting and went to the MACSA site. He attended Sheppard Middle School for El Dia de Los Muertos event.

Member Andrés Quintero commented he had the opportunity to attend the grand opening of the Dual Immersion Preschool opening at Adelante I. He said there were a lot of people in attendance.

Clerk Dolores Marquez-Frausto said she will be withdrawing from the committees she signed up for because she cannot fit it in her schedule.

The Board was in consensus to extend the Board Meeting to 11:15 p.m.

President Linda Chavez said she visited three schools. She commented she took a CPR class.

8. Superintendent/ Board Business—Board Discussion And/Or Action

8.02 Approval of Unrepresented Management/Supervisory/Confidential Employees 3% salary increase effective July 1, 2018.

MOTION #07-03 by Vice-President Ernesto Bejarano to approve Action Item 8.02 as presented. MOTION #07-03 was seconded by Member Andrés Quintero.

Member Corina Herrera-Loera asked when was the last time the unrepresented received an increase.

Assistant Superintendent Chheng replied the last time was 2017-2018 year.

Clerk Dolores Marquez-Frausto asked if there was going to retro pay and if they had "Me Too" language.

Assistant Superintendent Chheng replied they do not have "Me Too" language.

MOTION #07-03 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

Superintendent Bauer commented items 8.03 and 8.04 are for first reading this part of the State Audit.

10. Bond *(continued)*

MOTION #07-07 by Member Andrés Quintero to approve Action Item 10.01 as presented. MOTION #07-07 was seconded by Vice-President Ernesto Bejarano.

Member Andrés Quintero asked in the future to have the application included in the Board book.

MOTION #07-07 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

12. CONSENT CALENDAR

President Linda Chavez asked if there were any items that anyone wants to pull an item.

There was a consensus from the Board to combine and take action on Agenda Items 12.01, 12.02, 12.03, 12.04, 12.05, 12.06, 12.07, 12.08, 12.09, 12.10, 12.11, 12.12, 12.13 and 12.14 to discuss.

12.01 Approval of Minutes for the following meeting: (1) September 7, 2019, Special Board Meeting/Study Session, (2) September 14, 2019, Special Board Meeting/Study Session, (3) October 10, 2019, Regular Board Meeting, (4) Continuation of October 10, 2019-October 15, 2019, Regular Board Meeting.

12.02 Approve/Ratify Notices of Employment and Changes of Status /November 14, 2019/Human Resources Department.

12.03 Approve Out of State Travel, Deloitte Courageous Principals Training, Westlake, TX, January 24-26, 2019 for Ivan Montes. Estimated cost \$400.

12.04 Approval of 2018-2019 AREA Salary Schedules 3% salary increase effective July 1, 2018.

12.05 Approval of 2018-2019 Teamsters Local 150 Salary Schedules 3% salary increase effective July 1, 2018.

12.06 Approval of 2018-2019 CSEA Chapter #305 Salary Schedules 3% salary increase effective July 1, 2018.

12.07 Acceptance of Donations.

12.08 Approval of Fundraising Activities.

12.09 Acceptance of Vendor & Payroll Warrants.

12.10 Acceptance of Enrollment/Attendance Report from Month 2 (September 16, 2019 thru October 11, 2019).

12.11 Approval of Annual Developer Fees 2018-2019.

12.12 Approve Contracts for Professional Services-Firm.

12.13 School-sponsored Field Trip List.

12.14 Acceptance of Grant/Award Notification.

12. CONSENT CALENDAR *(continued)*

MOTION #07-08 by Member Andrés Quintero to approve Agenda Items 12.01, 12.02, 12.03, 12.04, 12.05, 12.06, 12.07, 12.08, 12.09, 12.10, 12.11, 12.12, 12.13 and 12.14 as presented. MOTION #07-08 was seconded by Member Corina Herrera-Loera.

Vice-President Ernesto Bejarano asked if on item 12.09 the vendor list can be categorized by fund code.

Assistant Superintendent Chheng replied he will work with staff.

Member Andrés Quintero commented on item 12.12 he wanted to recognize the partnership that the district has with the Health Trust.

Clerk Dolores Marquez-Frausto commented on item 12.10 she does not see any growth on enrollment. She asked Superintendent Bauer if enrollment was going to be revisited to increase it.

Superintendent Bauer replied back in September 2019 there was a report presented from Student Services where it was said families were moving out of the area. She commented the community liaisons have done home visits.

Clerk Dolores Marquez-Frausto asked to speak on item 12.14.

Superintendent Bauer replied that it is an afterschool program.

Vice-President Ernesto Bejarano commented on item 12.12 on how he has noticed that purchasing is including more information. H would like to see the draft of the new form.

MOTION #07-08 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

13. RECEIVE REPORTS

13.01 Superintendent's office

Clerk Dolores Marquez-Frausto commented she had thought the money had come out of the general fund. She did not know it came out of the restricted funds and asked if the total amount was 53 thousand.

Assistant Superintendent Chhneg replied it was 53 thousand.

Member Andrés Quintero commented he noticed the computer lab was redone and the Board room is looking nice.

13. RECEIVE REPORTS *(continued)*

Vice-President Ernesto Bejarano commented improvements made to the district makes it a place of work where you want to be. He said it is a balance of the cost of things.

13.02 Update on Language requested for contracts

Superintendent Bauer commented she is still working on that.

13.03 Update on Art & Conservation-Resolution

Superintendent Bauer said she is working with Member Andrés Quintero regarding this item.

14. FUTURE BOARD AGENDA REQUESTS

14.01 Requests from Board of Trustees and/or from the Public

President Linda Chavez said there will be a Board Budget Committee Meeting on November 21, 2019, and invited everyone to attend.

Member Andrés Quintero asked for the next Board Meeting to have a complete count of the Census Resolution, Discussion on the Board Self Evaluation, MACSA building and Facilities Board Study Session.

Vice-President Ernesto Bejarano asked to have an update on the live streaming.

Superintendent Bauer commented that Director of Information Technology Support Services, Avtar Gill is on his way back from Guadalajara, Mexico. He was an international speaker and she is proud of him.

15. ADJOURNMENT

15.01 President Adjourns the Meeting

President Linda Chavez adjourned the meeting at 10:52 p.m.

Respectfully submitted,

Dolores Marquez-Frausto
Board Clerk
mc

**DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127**

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Thursday, December 12, 2019, 5:30 p.m. at the Alum Rock Union School
District Office Board Room, 2930 Gay Avenue, San Jose, CA 95127
Meeting #08-19/20**

1. OPEN SESSION

1.01 Call to Order/Roll Call/Pledge of Allegiance

President Linda Chavez welcomed everyone in the audience. President Linda Chavez called the Board Meeting to order at 5:30 p.m. followed by Roll Call.

Board Members Present:

Linda Chavez	President
Ernesto Bejarano	Vice-President
Dolores Marquez-Frausto	Clerk (<i>arrived late at 5:39 p.m.</i>)
Andrés Quintero	Member
Corina Herrera-Loera	Member

Administrative and Support Staff Members Present:

Dr. Hilaria Bauer	Superintendent
Rene Sanchez	Assistant Superintendent, Instructional Services
Carlos Moran	Assistant Superintendent, Human Resources
Kolvira Chheng	Assistant Superintendent, Business Services
Maribel Carrillo	Sr. Executive Assistant, Superintendent's Office

1. OPEN SESSION *(continued)*

1.01 Call to order/Roll Call/Pledge of Allegiance

President Linda Chavez said there was a quorum.

1.02 Nomination for Board President

Vice-President Ernesto Bejarano nominated himself for Board President. There was no second made to this nomination and no vote was taken.

Member Andrés Quintero nominated Member Corina Herrera-Loera for Board President. There was no second made to this nomination. Member Corina Herrera-Loera accepted the nomination.

President Linda Chavez said she voted for Vice-President Ernesto Bejarano. She said the vote was two against two. She commented that the Board should wait for Clerk Dolores Marquez-Frausto to continue with the vote.

Vice-President Ernesto Bejarano asked Counsel Rogelio Ruiz if they can wait vote for Clerk Dolores Marquez-Frausto to continue with the vote.

Member Andrés Quintero said to continue and have a revote.

Member Corina Herrera-Loera retracted her nomination for Board President.

The nomination carried with a vote of 4 in favor, 0 opposition; one absent (Clerk Dolores Marquez-Frausto); and no abstention.

Ernesto Bejarano is now the new Board President.

1.03 Nomination for Board Vice-President

Member Andrés Quintero nominated Member Corina Herrera-Loera for Board Vice-President and she accepted the nomination.

The nomination carried with a vote of 4 in favor, 0 opposition; one absent (Clerk Dolores Marquez-Frausto); and no abstention.

Corina Herrera-Loera is now the new Board Vice-President.

1. OPEN SESSION *(continued)*

1.04 Nomination for Board Clerk

Newly-elected Board Vice-President Corina Herrera-Loera nominated Member Andrés Quintero for Board Clerk. There was no second made to this nomination. Member Andrés Quintero accepted the nomination.

The nomination carried with a vote of 4 in favor; no opposition; one absent (Member Dolores Marquez-Frausto); and no abstention.

Andrés Quintero is now the new Board Clerk.

1.05 Approve and Appoint the Superintendent as the Secretary of the Board.

MOTION #08-01 by Clerk Andrés Quintero to approve Action Item 1.05 as presented. MOTION #08-01 was seconded by Vice-President Corina Herrera-Loera.

MOTION #08-01 carried with a vote of 4 in favor; no opposition; one absent (Member Dolores Marquez-Frausto); and no abstention.

Superintendent Bauer said she had received an email regarding if the Board would consider moving public comment before closed session.

2. Special Presentation-Discussion And Consideration Only (No Action)

2.01 Healthier Kids Foundation Presentation

Superintendent Bauer spoke on item 2.01 and asked Director of Student Services Norma Flores could start the presentation.

Director Ms. Norma Flores spoke about the Healthier Kids Foundation and introduced Ms. Kathleen King CEO from Healthier Kids Foundation, who gave a Power Point presentation. Some of the highlights included the following:

Kids Matter	Vision First
-Alum Rock Union School District+ Healthier Kids Foundation=Our impact as Partners Screenings=50,466. Success cases, children that received care=5,646 Children that received glasses= 2177 - Parents participating in Healthy Lifestyle classes= 3900 Babies and children enrolled in health insurance=4,843 Received Dental Education=89 Total Services=64,944	-Our impact in ARUSD -29,188 children vision screened since 2015 -14% of children were found to have some type of vision issue -53% of these children ended up in a pair of new glasses

2. Special Presentation-Discussion And Consideration Only (No Action)(continued)

Hearing First	Dental First
<p>-Our impact in ARUSD</p> <p>-10,836 children hearing screened since 2017</p> <p>-4% of children were found to have some type of hearing issue after the 2nd screening</p> <p>-77% were successfully treated</p>	<p>-10,442 children dental screened since 2014</p> <p>-36% of children were found to have some type of dental issue</p> <p>-68% of these children had successful outcomes</p>

President Ernesto Bejarano said there are children with serious dental situations.

Ms. Kathleen King said there is a child that has severe autism and he has Kaiser. She said getting funded to get him in to get dental work done is hard.

Ms. Norma Flores said there are 12 kids the community liaisons are working with and sometimes they are unable to reach the parents.

Member Linda Chavez asked what the date was for a class in January 2020.

Ms. Kathleen King replied she will get back to her with a date.

Vice-President Corina Herrera-Loera asked about a comment Ms. Kathleen King made regarding children of immigrants. She wants to know where Ms. Kathleen King got her data.

Ms. Kathleen King replied she would look into it and get back to her.

Vice-President Corina Herrera-Loera commented that she is a daughter of an immigrant and when comments are made like that there should be data to back up what is being said.

Ms. Kathleen King replied she was glad Vice-President Corina Herrera-Loera said she needed data to back up what was said. She said she should not be making assumptions without having the proper backup.

Member Andrés Quintero was thankful for what Ms. Kathleen King has done going through hoops to get assistance for the Alum Rock children.

Ms. Kathleen King mentioned there are 21,000 children getting screened from this side of town, Morgan Hill, and Gilroy.

2. Special Presentation-Discussion And Consideration Only (No Action)(continued)

President Ernesto Bejarano thanked Ms. Kathleen King for her presentation and for what is being done at the district.

Ms. Kathleen King commented that if the Board knows of any children that need screenings, to let Ms. Norma Flores know or herself.

2.02 Volersa Presentation

Mr. Rolando Bonilla of Voler gave a Power Point presentation. Some of the highlights included the following:

- Media outreach
- Enrollment marketing & outreach
- Social Media
- Video production
- Engage parents and families
- Build trust and support in our community

Partner to enroll and retain students

- \$ 2.3 M in publicity value
- 3.4 k mentions
- 967.3 M reach

President Ernesto Bejarano said he was happy with the video quality and social media posts. He asked what the narrative is of the district.

Mr. Rolando Bonilla replied the narrative is that good things are coming out of the district and Alum Rock rocks in East San Jose.

President Ernesto Bejarano said the narrative is the highlight of the successes and asked if you are able to see the outcomes.

Mr. Rolando Bonilla responded it is the lifestyle with basic quality teachers and students.

President Ernesto Bejarano asked if the brochures and social media would be the fastest communication strategy.

Mr. Rolando Bonilla replied that those were tools being used. He said you need to demonstrate what is going on in the district.

President Ernesto Bejarano said Cision is a primary way to show the effectiveness

2. Special Presentation-Discussion And Consideration Only (No Action)(continued)

Mr. Rolando Bonilla commented they do not want to get information from any source they do not trust. He said Cision is being used by big companies and, for those reasons, they partnered with Cision.

President Ernesto Bejarano asked if there is any anticipated target on social media coming this year.

Mr. Rolando Bonilla responded there is no need for that. He said the community is engaged.

President Ernesto Bejarano said the population would like to engage with these programs with an intentional target.

Mr. Rolando Bonilla replied you can have an intentional target but there is a target with the community already and it is not necessary.

6. Public Members Who Wish to Address the Board

President Ernesto Bejarano commented there will only be 2 minutes for each speaker a total of 20 minutes.

Vice-President Corina Herrera-Loera said she was not opposed to open public comments now and reopen them after closed session.

Counsel Rogelio Ruiz replied there is no rule that prohibits the reopening of public comments.

Public Comments:

- 1) Natalie Ball said she is a community leader and she spoke on term limits. She said there are 558 signatures of parents who also want term limits.
- 2) Claudia Cuello commented, as parents, they want two-term limits. She said there needs to be an effective school board policy.
- 3) Deliza Gonzalez said term limits have been a topic that has been brought up many times and she wants the Board to take action.
- 4) Flor De Leon spoke about term limits and she asked to have transparency. She said there need to be new Board members with new innovative ideas.

6. Public Members Who Wish to Address the Board (continued)

President Ernesto Bejarano asked the public if there are any other items that are not agendaized that they would like to speak about.

3. Closed Session

3.01 Announcement and Public Comments Regarding Items to be Discussed In Closed Session

President Ernesto Bejarano announced the items that would be discussed in Closed Session. There were no public comments from the audience at this time.

3.02 The Board will Adjourn to Closed Session at Approximately 5:35 p.m.

President Ernesto Bejarano announced that the Board would reconvene to Open Session at approximately 8:38 p.m. The Board adjourned to Closed Session at 6:38 p.m.

4. RECONVENE TO OPEN SESSION

4.01 Call to Order / Roll Call

The Board reconvened to Open Session at 8:46 p.m. President Ernesto Bejarano welcomed everyone and took a second Roll Call in which all Board Members were present. There was a quorum.

President Ernesto Bejarano asked Counsel Rogelio Ruiz to report out what was discussed in Closed Session.

4.02 Report of Action Taken in Closed Session

Counsel Rogelio Ruiz reported that the Board took the following action:

3.04 To approve settlement agreement of E Garza, payment in the amount of \$25,000.00 and parties will pay their own attorney fees, with a vote of 3 in favor; 2 opposition (Member Dolores Marquez-Frausto and Linda Chavez); no absent; and no abstention.

Counsel Rogelio Ruiz said there were no further actions to report.

4.03 Discussion And/Or Modification(s) of the Agenda

There was none.

5. Public Hearing

5.01 Public Hearing

President Ernesto Bejarano opened the public hearing at 8:52 pm.

Assistant Superintendent Moran said there will be reopeners with Alum Rock Educators' Association for negotiations for the 2019-2020 school year.

President Ernesto Bejarano closed the public hearing at 8:53 pm.

7. Comments and Communications

7.01 Teamsters

There were no representatives from Teamsters at this time.

7.02 California School Employee's Association (CSEA)

There were no representatives from CSEA at this time.

7.03 Alum Rock Administrator's (ARAA)

Le Tran, vice-president of ARAA and principal at Painter Elementary, said December 2019 was a very eventful month with VAPA, that held an amazing program at Eastridge Mall. She spoke about the Vietnamese Dual Program at Painter and invited the Board to the next meeting on January 15, 2020.

Member Linda Chavez clarified that the Board President is Ernesto Bejarano, the Vice-President is Corina Herrera-Loera and the Clerk is Andrés Quintero.

7.04 Alum Rock Educator's Association (AREA)

There were no representatives from AREA at this time.

7. Comments and Communications (continued)

7.05 Superintendent

Superintendent Bauer asked Avtar Gill, director of Information Technology Services to share what he experienced during his conference in Mexico.

Director Avtar Gill thanked the Board and Superintendent Bauer for the opportunity to travel to Mexico. He said Mr. Juan Carlos Miramontes, Secretary of Education from Guadalajara, Jalisco, Mexico invited him to attend the event as a state guest. He showed a video of his trip.

Superintendent Bauer thanked Andres Martinez from NASA for connecting Director Avtar Gill to Mr. Juan Carlos Miramontes.

7.06 Board of Trustees/Communication/Comments

Vice-President Corina Herrera-Loera said she attended the Golden Bell Awards and went to the VAPA program at Eastridge Mall. She commented she is grateful to all the staff for leading their children. She reminded the community of the Safety and Wellness Committee Meeting which will take place on January 21, 2020, and if anyone is interested, to let her know.

Clerk Andrés Quintero said he attended the Delegate Assembly at CSBA. He said there were a lot of actions that took place at the Delegate Assembly with which he did not agree. He mentioned Albert Gonzalez from San Jose Unified School District always makes sure there is geographic representation. He commented he attended the Golden Bell Awards where Ocala Steam Academy was presented with an award.

Member Dolores Marquez-Frausto said, unfortunately, she was unable to attend the CSBA Conference but she will be attending the NALEO conference. She commented that CSBA is too expensive and she does not like the organization. She mentioned she attended the VAPA program at Eastridge Mall. She thanked the staff that was present and the staff that see it through. She wished everyone a happy holiday and she mentioned she will try to go to as many schools as possible.

Member Linda Chavez thanked the district for sending her to CSBA and she mentioned she returned early because she got sick. She said CSBA she will not submit to the district the cost she incurred at CSBA.

7. Comments and Communications (continued)

President Ernesto Bejarano spoke about a comment that was made of him on social media regarding how he wanted to be a Trustee for 20 years or more. He wants to make a clarification that he came into this position because he wants to make a difference. He commented he attended CSBA and he said he learned a lot there. He said he attended a class for first time trustees and he learned a lot. He said he spoke to other neighboring districts regarding term limits and found out none of them have term limits in their districts. He said the voters should decide who they want to represent the district. He said he encourages people to share information with him that could make a difference in the district.

Clerk Andrés Quintero gave a shout out to the newly elected CSBA President Xilonin Cruz and said she is a Board Member from Pasadena, California. He said President Xiolnin Cruz has dedicated her time to the community.

8. Contract Over \$100,000—Board Discussion And/Or Action

8.01 Approve contract with T-Mobile Empower Ed Award, which will support the District in expanding digital access and narrowing the digital divide for all Alum Rock students, Business Services Division, \$428,000.00.

Superintendent Bauer commented there is a presentation prepared for this item. She said the district is preparing the children for the future. She introduced Mr. Jason Sorich, Educational Technology Administrator and Mr. Avtar Gill, Director of Information Technology Support Services to give a presentation.

Mr. Jason Sorich shared a short video. He spoke about transforming education for students and teachers. He said this would include developing flexible classrooms and spaces. He commented this program will be based on learning.

MOTION #01-08 by Clerk Andrés Quintero to approve Action Item 8.01 as presented. MOTION #01-08 was seconded by Member Linda Chavez.

Public Comments:

- 1) Maria Martinez, parent, asked to make sure the teacher is ready to show the students how to use the technology. She thanked Mr. Jason Sorich.

President Ernesto Bejarano asked Maria Martinez if she was speaking about drums.

Vice-President Corina Herrera-Loera thanked Mr. Jason Sorich for the presentation. She commented she was glad this was going to prepare their students for the future. She said this prepares our students with the right materials and that we train their teachers in order to teach the students how to use the tools.

8. Contract Over \$100,000—Board Discussion And/Or Action *(continued)*

Clerk Andrés Quintero commented he embraces technology and said there is a crisis in the teaching field. He said there is a lack of teachers.

Superintendent Bauer said this contract will allow internet access to parents. She said Verizon does not provide elementary school students this service.

Member Linda Chavez said a lot of jobs are going to be obsolete. She said there is going to be a need with this expertise.

Member Dolores Marquez-Frausto asked Superintendent Bauer if this is connectivity is a simpler term for wifi. She said a lot of families she has visited do not have wifi. She said she would hold her comments regarding this program. She will be monitoring it whether she is a Trustee or not. She commented to Superintendent Bauer that she applauds her for bringing this program to the table.

Superintendent Bauer said T-Mobile will be bringing the devices to the district but the connectivity will not be free.

President Ernesto Bejarano said this is a significant investment in our families and it is also a significant monetary investment. He asked about the cycle of purchasing, lottery, and the rollover to give a summary.

Superintendent Bauer said she would turn over the question to Assistant Superintendent Chheng.

Assistant Superintendent Chheng replied in regards to the cost of the program, the lottery funds would be allocated. He said there is a total of \$511 thousand dollars. He commented that there are two potential grants from the City of San Jose and the district will know if that it will be recipient by Valentine's Day.

President Ernesto Bejarano asked if the lottery funds are earmarked for materials.

Assistant Superintendent Chheng replied it is for textbooks.

President Ernesto Bejarano asked if textbooks and materials have already been purchased for the earmark for this year and if bringing access tools to the district would this prepare teachers. He asked in phase three what is the thought.

Mr. Jason Sorich replied it is currently at Sheppard and it is an observation tool in the classroom on the surface. He said it allows you to pinpoint the needs and provides videos for the teachers. He said it also provides online professional development.

8. Contract Over \$100,000—Board Discussion And/Or Action *(continued)*

President Ernesto Bejarano asked if that would be the model as we move forward.

Member Dolores Marquez-Frausto said she wanted clarification on where the 48 thousand dollars are going to come from.

Assistant Superintendent Chheng replied there are allocated funds that would cover the cost. He said one of them would be from the City of San Jose and the district would know by mid-February and the other one would be a potential merger with Sprint and T-Mobile which would reduce the connectivity cost.

Member Linda Chavez asked Assistant Superintendent Chheng if he had that in writing.

Assistant Superintendent Chheng replied yes he does have it in writing with the City of San Jose.

Clerk Andrés Quintero commented that digital conclusion fund will be coming out of the towers. He said the City of San Jose was able to negotiate with the big cell phone companies.

MOTION #01-08 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

9. Superintendent/Board Business—Board Discussion And/ Or Action

9.01 Approval of First Amendment to Superintendent's Employment Agreement Memorializing Three Percent (3%) increase to Base Salary Retroactive to July 1, 2018.

Counsel Rogelio Ruiz said at the last Board meeting during the open session the Board had approved the 3% salary increase and 9.01 is an amendment to the employment agreement which is included in Section I for Board approval. He said the current base salary is 212,178.00 thousand dollars annually and with the 3% increase it is 218,543.34 annually. He commented this was the first amendment and he is recommending approval.

MOTION #02-08 by Clerk Andrés Quintero to approve Action Item 9.01 as presented. MOTION #02-08 was seconded by Vice-President Corina Herrera-Loera.

Member Dolores Marquez-Frausto said she did not vote for the retro because the district cannot afford it. She said where is the district getting all this money. She commented she supported the 428 thousand dollars for T-Mobile because it is a tool that is needed for students. She said she will not be supporting this item.

9. Superintendent/Board Business—Board Discussion And/ Or Action

President Ernesto Bejarano commented on the raise which will be 68 thousand dollars more annually. He said this is a very competitive salary versus the male superintendents in the area that make much more money. He feels this is justified.

Clerk Andrés Quintero said the law requires an administrator which is the superintendent and the district needs to have a good superintendent. He said Superintendent Bauer time and time again has proven that. He commented that partnerships require trust. He said he trusts the action that is being taken today because the district has a good superintendent.

Vice-President Corina Herrera-Loera commented there are many reasons why the Board needs to move ahead with the item and there was a discussion about this item at last month's Board Meeting.

Member Linda Chavez said her focus is on student achievement. She said under Superintendent Bauer the student achievement has not been doing well and she will not be supporting this item.

Clerk Andrés Quintero commented that the buck stops with the Board of Trustees. He said the blame should not be on Superintendent Bauer in something that is out of her control. He commented that the Board should hold themselves to the same standards. He said when he sees someone putting in the work, that person deserves remuneration.

Member Dolores Marquez-Frausto said the district is at 'orange' according to Dashboard. She said it is our job to have student achievement. She commented that partnerships cost the district money. She said the last time it did not cost us money, it cost people their jobs. She said this was going to cost the district money that it does not have. She commented she will not support it.

Member Linda Chavez said she wants to support the district and the superintendent but she cannot support the retro based on the comment Superintendent Bauer made that she would not change anything. She mentioned there are a lot of good things Superintendent Bauer has done and she has made a lot of mistakes, too. She commented she would support Superintendent Bauer but not her 3% retro.

President Ernesto Bejarano said the Board needs to make sure that the staff and superintendent are held accountable for the work they are supposed to do. He commented that everyone is responsible for the Dashboard. He said the Board needs to work as a team, provide guidance and structure. He commented at the end of the day, the buck stops with the Board and the superintendent, and for those reasons, he is supporting this item.

9. Superintendent/Board Business—Board Discussion And/ Or Action *(continued)*

Public Comments:

- 1) Deliza Gonzalez said since Superintendent Bauer has been here, the district has grown. She sees how parents engage and are being a part of the school. She said the community loves Superintendent Bauer and respects her. She commented that Superintendent Bauer is going to get about 6 thousand dollars more and she deserves that and more.
- 2) Maria Martinez commented that Superintendent Bauer refused to get an increase in 2017 and she is very proud of her.

MOTION #02-08 carried with a vote of 3 in favor; two opposition (Member Dolores Marquez-Frausto and Member Linda Chavez); no absent; and no abstention.

9.02 Approval of Renewal of Superintendent’s Employment Agreement for the Period July 1, 2020-June 30, 2023.

Counsel Rogelio Ruiz said last month at the Board Meeting the superintendent’s contract was renewed starting July 1, 2020, through June 30, 2023. He said there are copies of the renewal of the contract made available for the public. He commented the new contract will not take effect until July 1, 2020, and must be in good terms by the Board. He said the changes are the updated salary provision which was approved for 218,543.34 thousand dollars and cents and he added language for the nonduty days. He said the superintendent cannot take more than 5 consecutive nonduty days during the school year at any given month based on the superintendent’s existing contract.

MOTION #03-08 by Vice-President Corina Herrera-Loera to approve Action Item 9.01 as presented. MOTION #03-08 was seconded by Clerk Andrés Quintero.

Clerk Andrés Quintero said the district is moving in the right direction despite the previous Board Members. He commented there was the approval of nonexisting contracts and there were contracts that did harm to the district. He said despite all of that, the district is moving forward. He commended Superintendent Bauer and said he will be supporting this item.

Member Linda Chavez said she will be supporting the superintendent. She commented there were a lot of things done bad, but there were a lot of good things. She said there has been a lot of partners coming to Alum Rock and they have been noticing Alum Rock. She said Superintendent Bauer is trying, and she is trying to support her. She said she will be supporting this item and Superintendent Bauer has a lot of work that she still has to do.

9. Superintendent/Board Business—Board Discussion And/ Or Action *(continued)*

Member Dolores Marquez-Frausto said she will not be supporting this item. She said she was hoping to come to an agreement about nonduty days. She said 5 consecutive days is a long time for the superintendent to be away. She commented that other neighboring districts superintendents only take two days off. She said she would have supported this contract but because of 5 nonduty days, she will not be supporting this item.

President Ernesto Bejarano said the Board was informed there were other district superintendents that took only two days off, but those districts do not meet in July. He commented that 5 days is a reasonable amount of time, but in an event, she needs to take the time to make sure her staff is prepared and capable.

Vice-President Corina Herrera-Loera commented she trusts Superintendent Bauer and her team.

MOTION #03-08 carried with a vote of 4 in favor; one opposition (Member Dolores Marquez-Frausto); no absent; and no abstention.

MOTION by Clerk Andrés Quintero to extend the Board Meeting to 11:15 pm. Second by Member Linda Chavez.

The Board was in consensus.

9.03 Form J-13A; Request for Allowance of Attendance Due to Emergency Conditions.

Superintendent Bauer explained Form J-13A that needs to be submitted to the state to cancel out the days the district was off due to the power outage.

MOTION #04-08 by Vice-President Corina Herrera-Loera to approve Action Item 9.03 as presented. MOTION #04-08 was seconded by President Ernesto Bejarano.

Vice-President Corina Herrera-Loera asked President Ernesto Bejarano if the Board can vote by name so it could be easier for Senior Executive Assistant, Maribel Carrillo.

President Ernesto Bejarano replied that he had asked legal counsel and it is not required.

Senior Executive Assistant Maribel Carrillo explained to President Ernesto Bejarano the reasons why it would be better to vote by name.

Superintendent Bauer commented that it would be easier for Senior Executive Assistant Maribel Carrillo to do the minutes of the Board vote by name.

9. Superintendent/Board Business—Board Discussion And/ Or Action *(continued)*

Vice-President Corina Herrera-Loera said she would help Senior Executive Assistant Maribel Carrillo due to the interest of time.

MOTION #04-08 carried with a vote of 4 in favor; no opposition; one absent (Clerk Andrés Quintero); and no abstention.

9.04 Board Self-Evaluation

President Ernesto Bejarano said this a potential Study Session to further the Board Self Evaluation.

Vice-President Corina Herrera-Loera commented that in terms of transparency we need to do what we were elected to do and one of the Board members did not do the Board Self Evaluation. She said she spoke to one of the CSBA representatives who recommended that the one member that has not done the Board Self Evaluation complete it. She asked if it was alright to ask Member Dolores Marquez-Frausto to complete it before a certain time.

President Ernesto Bejarano asked Counsel Rogelio Ruiz if the information provided by the CSBA representative is accurate.

Counsel Rogelio Ruiz replied that it is accurate and CSBA is willing to open the Board Self Evaluation.

Clerk Andrés Quintero said this item should be tabled because the Board is wasting valuable time.

President Ernesto Bejarano asked if there is a timeframe for this item and since there is a motion on the floor to table this at this time, he asked if there was a second.

Member Dolores Marquez-Frausto said there is a lot of miscommunication. She said if the Board had spoken to Senior Executive Assistant, Maribel Carrillo or had Maribel Carrillo spoken to Superintendent Bauer this would have been on the agenda.

President Ernesto Bejarano asked Member Dolores Marquez-Frausto if this discussion was pertinent to table this item.

Member Dolores Marquez-Frausto replied that the discussion is pertinent to table this item. She said there was miscommunication superintendent's staff and Superintendent Bauer regarding why she was unable to do the Board Self Evaluation. She commeted that when she was supposed to do it, she had to wait three hours for Mr. Avtar Gill's staff to see why she was unable to do her Board Self Evaluation.

9. Superintendent/Board Business—Board Discussion And/ Or Action *(continued)*

President Ernesto Bejarano said he had the authority to moderate the Board Meeting.

Member Dolores Marquez-Frausto said this should have never happened if there would have been communication.

President Ernesto Bejarano said to Member Dolores Marquez-Frausto to summarize what happened if there were things out of her control.

Member Dolores Marquez-Frausto said President Ernesto Bejarano missed the point she was trying to make. She said it was CSBA's fault. They did not take responsibility for her not being able to take her Board Self Evaluation.

President Ernesto Bejarano apologized to Member Dolores Marquez-Frausto for cutting her off, but he needed to be mindful of the time. He commented that the Board is not looking to see who is at fault. The Board is seeking a solution.

Member Dolores Marquez-Frausto said when this is being brought to CSBA and brought to the board meeting making it look like she failed, it needs to be addressed.

President Ernesto Bejarano replied he does not agree with what Member Dolores Marquez-Frausto said. He said in terms of this item, the Board is trying to move forward. He said this is not to point fingers at anyone as far as he is concerned. He asked if the Board was alright with the motion that is on the floor to table this item.

Vice-President Corina Herrera-Loera said to Member Dolores Marquez-Frausto that she was not saying it was her fault because there are always glitches. She commented that the only reason why she mentioned Member Dolores Marquez-Frausto's name was that she was the only one that has not completed the Board Self Evaluation. She said she wants to make sure the person that did not complete the Board Self Evaluation completes it.

President Ernesto Bejarano mentioned the motion on the floor does not give time to complete the Board Self Evaluation. He asked Counsel Rogelio Ruiz if all of the Board needs to complete the Board Self Evaluation for it to be completed.

Counsel Rogelio Ruiz replied, in the end, you cannot compel people to do something. He said CSBA has offered to reopen the Board Self Evaluation for additional time. He mentioned if the Board can agree to open it for additional time and have all members complete it, then the Board can schedule the Board Study Session now. He said then CSBA can give you the results again.

President Ernesto Bejarano asked Clerk Andrés Quintero if he would like to amend his motion to reflect a completion date.

Clerk Andrés Quintero said he would like to table the item until they choose to participate. If not, it is a clear picture of the dysfunction of the Board.

9. Superintendent/Board Business—Board Discussion And/ Or Action *(continued)*

President Ernesto Bejarano asked Clerk Andrés Quintero to restate his motion.

Motion #05-08 by Clerk Andrés Quintero to table this to get to the point where the evaluation is completed.

President Ernesto Bejarano asked Clerk Andrés Quintero if he could amend the motion.

Amended Motion #06-08 by President Ernesto Bejarano to table this item giving two weeks for completion. If we do not have that completion at that time then we move forward with or without the completion. Second by Vice-President Corina Herrera-Loera.

Member Linda Chavez asked if the Board Self Evaluation could be completed with only four and she asked Member Dolores Marquez-Frausto if she wanted to complete the Board Self Evaluation.

Member Dolores Marquez-Frausto replied she would like to have a discussion to have another agency do the Board Self Evaluation. She commented that CSBA is willing to reopen it when it was their fault as to why she did not complete it.

Clerk Andrés Quintero commented on his own experience with the Board Self Evaluation. He said the Board received multiple reminders from Superintendent Bauer. As a result of the reminders, he went on the CSBA site and completed it.

President Ernesto Bejarano said he was going to call for the vote.

MOTION #06-08 carried with a vote of 3 in favor; one opposition (Member Dolores Marquez-Frausto); no absent and one abstention (Member Linda Chavez).

9.05 The Board will consider setting up a Board Study Session to review the Facilities Assessment.

Motion #07-08 by Clerk Andrés Quintero to hold the Board Study Session and to have the staff poll the Board for a time that works for all of us for the Study Session. Second by Vice-President Corina Herrera-Loera.

Member Dolores Marquez-Frausto asked the staff when they start the poll, please do not consider weekends because she had three grandkids she takes care of because the parents work weekends.

Clerk Andrés Quintero said some members of the Board have day jobs and weekends work better.

9. Superintendent/Board Business—Board Discussion And/ Or Action *(continued)*

President Ernesto Bejarano commented the point of the poll is to find a good time that works with everyone's schedules. He said the Board will need to make adjustments to attend. He said he understands the challenges.

Member Linda Chavez mentioned adjustments will need to be made to make it work.

MOTION #07-08 carried with a vote of 5 in favor; no opposition; no absent and no abstention.

9.06 Proposed Board Meeting Calendar for 2020. The Board will discuss and determine the proposed schedule for the Regular Board Meetings for the calendar year from January through December 2020. Proposed dates include: January 16; February 13; March 12; April 9; May 14; June 11 and June 25; July 9; August 14; September 10; October 8; November 12; and December 17.

MOTION #08-08 by Vice-President Corina Herrera-Loera to approve Action Item 9.06 as presented. MOTION #08-08 was seconded by Clerk Andrés Quintero.

Member Linda Chavez asked if the December 17th meeting could be moved to December 24th. Then she said it was the wrong date. She wanted to move from January 16th to January 23rd. She commented that she had requested this to be moved a month ago.

Superintendent Bauer commented to Member Linda Chavez that she had requested it for the 16th of January and now she wants to move it to the 23rd.

Clerk Andrés Quintero said the date being changed is for January 2020 and no other dates should be changed. He said people expect the meetings to take place on the second Thursday of the month.

Superintendent Bauer asked the Board if they would consider moving the July meeting to the last week of July because staff would like to take a vacation in the middle of the month. She mentioned when there are Special Board Meetings, the staff needs to cancel their plans.

Member Dolores Marquez-Frausto asked why the December meeting was scheduled for the 17th of December.

Counsel Rogelio Ruiz said the reason for the December 17th date meeting is because there are changes in the law for 2020. He said the current law says the newly elected member can assume office the first Friday in December. He mentioned the new law changed where the newly elected or re-elected member is to participate in the organizational meeting on the second Friday of December.

Member Linda Chavez asked if they can continue the discussion regarding the July meeting.

9. Superintendent/Board Business—Board Discussion And/ Or Action *(continued)*

President Ernesto Bejarano asked if changing the July meeting is more valuable than the January date.

Superintendent Bauer said the July meeting date is fine.

Clerk Andrés Quintero said to leave the meeting date for July. If someone cannot figure out how to take a vacation in the three-week timeframe, then they need to figure it out.

Member Dolores Marquez-Frausto mentioned during that time there are graduations going on.

Motion #09-08 by Clerk Andrés Quintero to proceed with the change of January and approve the remainder of the balance as listed. Second by Vice-President Corina Herrera-Loera.

Counsel Rogelio Ruiz said the Board Bylaw states the Board Meeting will be the second Thursday of each month. He said the Board would need to change the Board Bylaw.

The Board had a discussion.

MOTION #09-08 carried with a vote of 5 in favor; no opposition; no absent and no abstention.

9.07 Appoint the Board Representative for the Annual County Committee Election for 2020. The California Education Code requires that the Governing Board of each school, at its annual initial meeting, select one of its members to vote in the election for members of the County Committee on School District Organization.

Motion #10-08 by Clerk Andrés Quintero to nominate President Ernesto Bejarano. Second by Vice-President Corina Herrera-Loera.

MOTION #10-08 carried with a vote of 5 in favor; no opposition; no absent and no abstention.

9.08 Board-Created Committees. Creation/Discussion of and/or appointment to, Board-Created committees, as per Board Bylaw 9130, including but not limited to (1) Budget and Finance Committee; (2) Curriculum Committee; (3) District Marketing Committee; (4) District Growth and Development Committee; and (5) Safety and Wellness Committee.

Motion #11-08 by Clerk Andrés Quintero to approve the committees' stated with the committees serving to continue on, if they choose, with the addition of the Small Schools Innovation, which I intend to serve. Second by Vice-President Corina Herrera-Loera.

9. Superintendent/Board Business—Board Discussion And/ Or Action (continued)

Vice-President Corina Herrera-Loera said she did not see the Strategic Planning Committee and asked if this was separate.

Superintendent Bauer responded it is separate.

Vice-President Corina Herrera-Loera said to keep the committees in place and take the rest off.

President Ernesto Bejarano asked if there was any committee that anyone wanted to keep on.

Member Linda Chavez asked to establish the Curriculum Committee at a later time.

Motion #12-08 by Clerk Andrés Quintero to approve Action Item 9.08 as presented with the Budget Committee, Curriculum Committee, Safety & Wellness, and Small Schools Innovation, committees serving to continue on. MOTION #12-08 was seconded by Vice-President Corina Herrera-Loera.

MOTION #12-08 carried with a vote of 5 in favor; no opposition; no absent and no abstention.

9.09 Census 2020 Resolution

MOTION #13-08 by Clerk Andrés Quintero to approve Action Item 9.06 as presented. MOTION #13-08 was seconded by Vice-President Corina Herrera-Loera.

MOTION #13-08 carried with a vote of 5 in favor; no opposition; no absent and no abstention.

9.10 Board will consider setting a date for a Board Study Session regarding the MACSA building.

Motion #14-08 by Clerk Andrés Quintero to hold a Study Session and have staff to poll the member for a date. Space this out so they will not be back to back. MOTION #14-08 was seconded by Vice-President Corina Herrera-Loera.

Member Linda Chavez said she would like to see the vision statement and Board Governance Handbook because those are some of the things the state asked for.

President Ernesto Bejarano asked if what Member Linda Chavez is speaking of is a part of the item being discussed.

Member Linda Chavez replied that it is. She requested to first set up the date for a Board Study Session for the vision statement and then the Board Governance Handbook. Then the Board sets up a date for the MACSA building.

9. Superintendent/Board Business—Board Discussion And/ Or Action *(continued)*

Member Dolores Marquez-Frausto asked if what Member Linda Chavez is discussing is on the agenda.

Member Linda Chavez replied it was not on the agenda and for those reasons she is bringing it up now.

Member Dolores Marquez-Frausto said this should be on the next agenda for next month.

Clerk Andrés Quintero said to move forward with this item. He commented this is a big asset that the district has and it is just sitting there.

President Ernesto Bejarano said he agreed it is an asset and it is a high priority.

MOTION #14-08 carried with a vote of 4 in favor; one opposition (Member Linda Chavez); no absent and no abstention.

**9.11 Board Bylaw 9250 Remuneration, Reimbursement and Other Benefits,
Second Reading.**

**MOTION #15-08 by Clerk Andrés Quintero to approve Action Item 9.11 as presented.
MOTION #15-08 was seconded by Vice-President Corina Herrera-Loera.**

Board had a discussion.

Counsel Rogelio Ruiz said in the Board Bylaw you approve the Board Bylaw at the second reading.

Member Linda Chavez said she was questioned because she went over 100 dollars. She commented she is always mindful of what the district spends for her. She said the district is not paying for her husband's medical insurance. She said next time she is questioned about going over there will be a conversation and discussion about it.

Vice-President Corina Herrera-Loera asked if there were any changes made to Board Bylaw 9250.

Member Linda Chavez commented she went over her 100 dollars because she was taking some governance classes.

President Ernesto Bejarano pointed out that Vice-President Corina Herrera-Loera asked if any modifications were made.

Member Dolores Marquez-Frausto said that Vice-President Corina Herrera-Loera asked if there are any changes.

9. Superintendent/Board Business—Board Discussion And/ Or Action *(continued)*

MOTION #15-08 carried with a vote of 5 in favor; no opposition; no absent and no abstention.

9.12 Board Bylaw 9323 Meeting Conduct, Second Reading.

MOTION #16-08 by Clerk Andrés Quintero to approve Action Item 9.12 as presented. MOTION #16-08 was seconded by Vice-President Corina Herrera-Loera.

President Ernesto Bejarano said he wants to remove the part that says, “can effect the Board’s decision-making ability,” and he wants to change the part that says, “Individual speakers shall be allowed three minutes” to be “Individual speakers shall be allowed two minutes”.

Member Dolores Marquez-Frausto said she was going to oppose the change to two minutes. She said never take away minutes from speakers.

President Ernesto Bejarano asked Counsel Rogelio Ruiz if there is anything further that needs to be done.

Counsel Rogelio Ruiz replied no and that this item will need to come back for the next board meeting.

Counsel Rogelio Ruiz said he wants to make a recommendation to go to item 10.02 then to consent calendar for approval. The remainder of section 9 items can be carried over to the next meeting.

MOTION #17-08 by Member Dolores Marquez-Frausto for the rest of the remaining section 9 items to be tabled. MOTION #17-08 was seconded by Member Linda Chavez.

MOTION #17-08 carried with a vote of 5 in favor; no opposition; no absent and no abstention.

10. Business Services—Board Discussion And/ Or Action

10.02 To receive and approve the First Interim Financial Report

Assistant Superintendent Chheng gave a presentation and some of the highlights are as follows:

10. Business Services—Board Discussion And/ Or Action *(continued)*

Changes in Unrestricted General Fund:

	Beginning Balance	Adopted Balance	First Interim	Difference
	5,042,600		11,249,262	6,206,662
Total Revenues	112,390,496		114,161,965	1,771,469
Total Expenditures	90,937,362		95,335,026	4,417,665
Total Contributions/Transfers	22,218,051		22,629,099	411,048
Surplus/Deficit	764,917		3,822,160	3,057,244
Reserve for Economic Uncertainties	3,960,961		4,470,568	509,607
Unassigned/Unappropriated Amount	296,723		2,936,533	2,639,811
Total Components of Ending Fund Balance	4,277,683		7,427,101	3,149,418

Next Steps:

- January Governer’s Budget Proposal
- Budget Development Process Begins-January 2020
- Collaborative Efforts with Academic Services to Develop LCAP
- Second Interim-March 2020
- May Revise-May 2020
- Public Hearing for 2020-21 Budget and LCAP-June 2020
- Adoption of Budget and LCAP-June 2020

MOTION #18-08 by Clerk Andrés Quintero to approve Action Item 10.02 as presented. MOTION #18-08 was seconded by Member Linda Chavez.

Member Dolores Marquez-Frausto asked Assistant Superintendent Chheng if the amounts of 3,960,961 thousand dollars and 509,607 thousand dollars are on page 8 correct.

Assistant Superintendent Chheng said they are correct and said they painted out the ending balance of 11,249,262 thousand dollars.

Member Dolores Marquez-Frausto said she is asking about the reserves for economic uncertainties.

Assistant Superintendent Chheng replied the requirement is 3% of the bottom line.

Member Dolores Marquez-Frausto asked about the 509,607 thousand dollars.

10. Business Services—Board Discussion And/ Or Action *(continued)*

Assistant Superintendent Chheng replied the 3% requirement went up by a half of million dollars.

Member Dolores Marquez-Frausto said she thought the amount of 509,607 thousand dollars was a negative amount.

Assistant Superintendent Chheng mentioned the budget carries over a 3% requirement which is the total amount of the expenditure.

Member Dolores Marquez-Frausto asked if the district is not having the County Office of Education self-qualify the district.

Assistant Superintendent Chheng replied the district is self qualified because this will give the district time to identify the 2.1 million dollars.

Member Dolores Marquez-Frausto said she does not feel comfortable with the district being self qualified because that is the reason why the County Office of Education is here.

Assistant Superintendent Chheng said that is the reason why the county is allowing the district 2 years to budget and make changes.

Member Dolores Marquez-Frausto commented in the 12 years she has never heard of anything like this.

President Ernesto Bejarano asked Counsel Rogelio Ruiz if this item is approved now, whether it can be discussed at a later time because he has questions.

Counsel Rogelio Ruiz replied that it can be discussed at a later time.

MOTION #18-08 carried with a vote of 4 in favor; one opposition (Member Dolores Marquez-Frausto); no absent and no abstention.

11. Human Resources

11.01 Information Regarding Resignations

12. CONSENT CALENDAR

There was a consensus from the Board to combine and take action on Agenda Items 12.01, 12.02, 12.03, 12.04, 12.05, 12.06, 12.07, 12.08, 12.09, 12.10, 12.11, and 12.12.

President Ernesto Bejarano asked to pull Agenda Item 12.01 Approval of Minutes for the following meeting: (1) November 14, 2019, Regular Board Meeting to be discussed separately.

- 12.02 Acceptance of Donations.
- 12.03 Approval of Fundraisers
- 12.04 Acceptance of Vendor & Payroll Warrants.
- 12.05 Acceptance of Enrollment/Attendance Report for Month 3 (October 14, 2019, thru November 8, 2019).
- 12.06 Acceptance of Grant/Award Notification.
- 12.07 Approve the Santa Clara County Treasury Investment Portfolio Status.
- 12.08 School sponsored Field Trip List.
- 12.09 Approve/Ratify Notices of Employment and Changes of Status/December 12, 2019/Human Resources Department.
- 12.10 School Plan Achievement (SPSA) 2019-2020
- 12.11 Approve Contracts for Professional Services- Firms/Organizations
- 12.12 Approve Resolution No. 13-19/20 Inventory Disposal

MOTION #19-08 by Member Linda Chavez to approve Agenda Items 12.02, 12.03, 12.04, 12.05, 12.06, 12.07, 12.08, 12.09, 12.10, 12.11, and 12.12 as presented. MOTION #19-08 was seconded by Clerk Andrés Quintero.

MOTION #19-08 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

MOTION #20-08 by President Ernesto Bejarano to table item Agenda Item #12.01. MOTION #20-08 was seconded by Member Dolores Marquez-Frausto.

MOTION #20-08 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

13. RECEIVE REPORTS

There were none.

14. FUTURE BOARD AGENDA REQUESTS

14.01 Requests from Board of Trustees and/or from the Public

Member Linda Chavez said she wants to have the Governance Handbook added to the next meeting.

Clerk Andrés Quintero asked to bring the policy to control the expenditures of the Board President for services obtained from legal counsel and for the Board President to receive training from legal counsel on things the Board President can and cannot do.

15. ADJOURNMENT

15.01 President Adjourns the Meeting

President Ernesto Bejarano adjourned the meeting at 11:18 p.m.

Respectfully submitted,

Andrés Quintero, Board Clerk
mc

11.02

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees:

Date: **December 13, 2019**

Subject: School-sponsored Field Trip List

Staff Analysis: Student field trips are an important component of the educational program. Field trips supplement and enrich classroom-learning experiences and provide opportunities for students to relate their new learning to the outside world.

Recommendation: Staff recommends approval of out-of-county and overnight school-sponsored field trip.

Submitted by: Sandra Garcia

S.G.
R.S.

Title: Director of State and Federal Programs

Approved by: Rene Sanchez

Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: January 16, 2020
Regular Board Meeting

11.02

Agenda Placement

H. Bauer

Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

School-Sponsored Field Trip Information Sheet

Overnight Field Trips are in **BOLD**

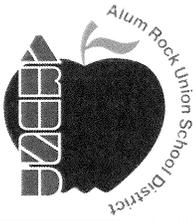
Field Trips for Board Approval: January 16, 2020

School	Field Trip Event	City, and County	Date	Grade	# Of Classes /# of Students	Budget (Coding)	Purpose: (Academic standard the trip supports)
Adelante I Academy	U.C. Berkeley	Berkeley/Alameda	01/27/2020	4 th	48 Students	PTA	Students will tour campus and learn about their college requirements.
Adelante I Academy	Monterey Bay Aquarium	Monterey/Monterey	02/05/2020	Kinder	65 Students	PTA	Students will learn about the sea animals and their habitats.
Adelante I Academy	Oakland Zoo	Oakland/Alameda	02/05/2020	1 st	67 Students	PTA	Students will learn about the animals and their habitats.
Aptitud Academy	Monterey Bay Aquarium	Monterey/Monterey	01/29/2020	6 th	49 Students	Title I	Students will learn about the sea animals and their habitats.
Aptitud Academy	California Academy of Science	San Francisco/ San Francisco	02/05/2020	8th	42 Students	Title I	Students will learn about life science, marine animals, plants, rainforest, and planets, and participate in hands-on activities.
Aptitud Academy	Nature Bridge at Golden Gate	San Francisco/ San Francisco	06/01/2020 – 06/03/2020	5th	48 Students	Title I	Students will, explore the national park, connect to nature and participate in hands-on activities.
Fischer	CSU Monterey Bay and Aquarium	Marina/Monterey	03/04/2020	6 th -8 th	30 Students	PLG	Students will learn about sea animals and their habitats.
George Middle	Oakland Museum of California	Oakland/Alameda	02/14/2020	6 th -8 th	27 Students	Title I	Students will tour the Museum Exhibits and participate in hands-on activities.
George Middle	Disney Performing Arts @ Disneyland	Garden Grove/ Orange	05/14/2020- 05/16/2020	6th-8th	50 Students	PLG	Students will participate in Disney performing Arts Workshops.
Hubbard Academy	Monterey Bay Aquarium	Monterey/Monterey	05/01/2020	2 nd -3 rd	100 Students	Title I	Students will learn about sea animals and their habitats.

Hubbard Academy	Mission San Juan Bautista	San Juan Bautista/ San Benito	04/29/2020	4th	82 Students	Title I	Students learn about California, Mission History and Native Americans.
LUCHA Elementary	O'Neil Sea Odyssey	Santa Cruz/ Santa Cruz	04/09/2020	4 th	42 Students	LCAP	Students will learn about sea animals and their habitats.
LUCHA Elementary	Exploratorium	San Francisco/ San Francisco	03/17/2020	4 th -5 th	35 Students	LCAP	Students will explore Exploratorium and participate in hands-on science activities.
Lyndale Elementary	YMCA Camp Outdoor Science School-Camp	Campbell/ Santa Clara	01/07/2020- 01/10/2020	5 th	35 Students	ASB	Students will explore the forest and learn about the ecosystems and participate in hands-on activities.
McCollam Elementary	Koinonia Outdoor Science Camp	Santa Cruz/ Santa Cruz	03/03/2020- 03/06/2020	5 th	60 Students	ASB	Students will learn about nature and science in a Red Wood Forest.
McCollam Elementary	Monterey Bay Aquarium	Monterey/Monterey	03/31/2020	4th	66 Students	ASB	Students will learn about sea animals and their habitats.
Ocala Academy	U.C. Monterey Bay/ U.C. Santa Barbara/ CAL Poly	Monterey/ San Luis Obispo/ Santa Barbara	04/23/2020 - 04/24/2020	6 th -8 th	56 Students	Donations	Students will tour different college campuses and learn about their college requirements.
Painter Elementary	Science Camp at Camp Campbell	Boulder Creek/ Santa Cruz	02/04/2020 - 02/07/2020	5 th	50 Students	ASB	Students will learn about ecosystems, life cycles, and participate in hands-on activities.
Renaissance II at Mathson	California Academy of Sciences	San Francisco/ San Francisco	01/31/2020	6th	86 Students	LCAP	Students will learn about life science, marine animals, plants, rainforest, and planets, and participate in hands-on activities.
Sheppard Middle	Santa Cruz Beach Boardwalk	Santa Cruz/ Santa Cruz	06/03/2020	8th	180 Students	ASB	8th promotion celebration.

ACCEPTANCE OF DONATIONS

<u>DONOR NAME</u>	<u>DESCRIPTION OR PURPOSE</u>	<u>ESTIMATED VALUE</u>	<u>RECEIVING SCHOOL OR DEPARTMENT</u>
Synopsys	Materials & Supplies	\$ 308.75	ARUESD-Family Winter Luncheon
Alum Rock Educator's Assoc. (AREA)	Materials & Supplies	\$ 250.00	ARUESD-Family Winter Luncheon
Ms. Sandra Garcia	Materials & Supplies	\$ 50.00	ARUESD-Family Winter Luncheon
Dorsa Elementary School Community	Materials & Supplies	\$ 50.00	Dorsa Elementary
Dorsa Elementary School Community	Materials & Supplies	\$ 350.00	Dorsa Elementary
SJWC Employee's Community Fund	Materials & Supplies	\$ 1,000.00	George Middle
YourCause, LLC Trustee for Wells Fargo Community Support Campaign	Materials & Supplies	\$ 240.00	Lyndale Elementary
Wells Fargo (Step Up to the Plate)	Materials & Supplies	\$ 3,000.00	L.U.C.H.A.
YourCause, LLC Trustee for Wells Fargo Foundation Ed. Matching Gifts	Materials & Supplies	\$ 50.00	L.U.C.H.A.
East Bay Community Foundation	Materials & Supplies	\$ 5,000.00	Mathson Middle
Lifetouch	Materials & Supplies	\$ 57.03	Mathson Middle
Philanthropic Ventures Foundation	Materials & Supplies	\$ 500.00	McCollam Elementary
YourCause.com	Materials & Supplies	\$ 100.00	McCollam Elementary
Ms. Elizabeth Ernest	Materials & Supplies	\$ 1,130.00	Ocala STEAM Academy
Wells Fargo Bank	Materials & Supplies	\$ 2,500.00	Ryan Elementary
Renaissance Academy PTO	Materials & Supplies	\$ 4,926.00	Renaissance Academy
Mr. Sami Sweidan	Materials & Supplies	\$ 100.00	Russo/McEntee Academy
kidsbikesandbooks.org	Materials & Supplies	55 Bicycles / Bicycle Gear	San Antonio Elementary



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

Date: January 9, 2020

To: Hilaria Bauer, Ph.D., Superintendent
Honorable Board Members,
Alum Rock Union Elementary School District

From: Synopsys, Inc.

Re: Donation for Family Winter Luncheon

Please accept a donation, in the amount of \$308.75. This money will go towards the Family Winter Luncheon that was held on December 14, 2019.

Please deposit the donation accordingly into the following donation account:
060-9010-0-8699-00-1110-1000-000000-600-2110.

Thank you in advance for your approval.

Hilaria Bauer, Ph.D., Superintendent

Board of Trustees: Linda Chavez, President · Ernesto Bejarano, Vice-President
Dolores Márquez-Frausto, Clerk · Andrés Quintero, Member · Corina Herrera-Loera, Member



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

Date: December 13, 2019

To: Hilaria Bauer, Ph.D., Superintendent
Honorable Board Members,
Alum Rock Union Elementary School District

From: Alum Rock Educator's Association (AREA)

Re: Donation for Family Winter Luncheon

Please accept a donation, a check in the amount of \$250.00. This money will go towards the Family Winter Luncheon to be held on December 14, 2019.

Please deposit the attached check accordingly into the following donation account:
060-9010-0-8699-00-1110-1000-000000-600-2110.

Thank you in advance for your approval.

Hilaria Bauer, Ph.D., Superintendent

Board of Trustees: Linda Chavez, President · Ernesto Bejarano, Vice-President
Dolores Márquez-Frausto, Clerk · Andrés Quintero, Member · Corina Herrera-Loera, Member



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

Date: December 9, 2019

To: Hilaria Bauer, Ph.D., Superintendent
Honorable Board Members,
Alum Rock Union Elementary School District

From: Sandra Garcia

Re: Donation for Family Winter Luncheon

Please accept a donation, a check in the amount of \$50.00. This money will go towards the Family Winter Luncheon to be held on December 14, 2019.

Please deposit the attached check accordingly into the following donation account:
060-9010-0-8699-00-1110-1000-000000-600-2110.

Thank you in advance for your approval.

Hilaria Bauer, Ph.D., Superintendent

Board of Trustees: Linda Chavez, President · Ernesto Bejarano, Vice-President
Dolores Márquez-Frausto, Clerk · Andrés Quintero, Member · Corina Herrera-Loera, Member



DORSA ELEMENTARY SCHOOL

1290 Bal Harbor Way

San José, CA 95122

Phone: 408•928•7400

Fax: 408•928•7401

December 12, 2019

ARUESD Board Members
2930 Gay Avenue
San Jose, CA 95127

Dear Board Members:

On behalf of the Dorsa Elementary School community, I would like to petition your approval to accept the following donation in the amount of \$50.00

These donations will be used to pay for classroom materials/Fieldtrips

Thank you in advance for supporting our school by accepting these donations.

Respectfully Yours,

Albert Moreno
Interim Principal,
Dorsa Elementary School

AM/jmm

BUSINESS OFFICE
RECEIVED
2019 DEC 13 A 9:52



DORSA ELEMENTARY SCHOOL

1290 Bal Harbor Way

San José, CA 95122

Phone: 408•928•7400

Fax: 408•928•7401

December 3, 2019

ARUESD Board Members
2930 Gay Avenue
San Jose, CA 95127

Dear Board Members:

On behalf of the Dorsa Elementary School community, I would like to petition your approval to accept the following donation in the amount of \$350.00

These donations will be used to pay for classroom materials/Fieldtrips

Thank you in advance for supporting our school by accepting these donations.

Respectfully Yours,

Albert Moreno
Interim Principal,
Dorsa Elementary School

AM/jmm

BUSINESS OFFICE
RECEIVED
2019 DEC -4 A 11:19



Joseph George Middle School

277 Mahoney Drive San Jose, CA 95127
408-928-7600 www.arusd.org/georgems

Fax- 408-928-7601

Tara Bickford, Principal
Victor Guendulain, Assistant Principal

Date: 12/06/19

To: Honorable Board Members
Alum Rock Union Elementary School District

From: Tara Bickford, Principal

Please accept a donation check #1812 in the amount of \$500.0 from SJWC Employee's Community Fund Inc. This money will go into our donation account 060-9010-0-8699-00-1110-1000-000000-250-2110.

Thank you in advance for your approval.

Sincerely,

Tara Bickford
Principal
Joseph George Middle School



Joseph George Middle School

277 Mahoney Drive San Jose, CA 95127
408-928-7600 www.arusd.org/georgems

Fax- 408-928-7601

Tara Bickford, Principal
Victor Guendulain, Assistant Principal

Date: 12/06/19

To: Honorable Board Members
Alum Rock Union Elementary School District

From: Tara Bickford, Principal

Please accept a donation check #1813 in the amount of \$500.0 from SJWC Employee's Community Fund Inc. This money will go into our donation account 060-9010-0-8699-00-1110-1000-000000-250-2110.

Thank you in advance for your approval.

Sincerely,

Tara Bickford
Principal
Joseph George Middle School



Lyndale Elementary School

All Students Can Learn.....All Students Can Succeed

13901 Nordyke Drive
San Jose, California 95127
(408) 928-7900

Ms. Kasturi Basu, Principal
Ms. Vanessa Esquibel, School Secretary
December 4, 2019

Dear Alum Rock School Board,

I am happy to inform you that Lyndale School is the recipient of a \$240.00 donation from the YourCause, LLC Trustee for Wells Fargo Community Support Campaign. Thank you for accepting this donation, and your continued support of Lyndale School.

Sincerely,

A handwritten signature in black ink that reads "Kasturi Basu". The signature is fluid and cursive, with a small flourish at the end.

Kasturi Basu,
Principal

BUSINESS OFFICE
RECEIVED

2019 DEC -5 A 11:47



L.U.C.H.A.



Learning in an Urban Community with High Achievement

1711 East San Antonio St.

San José, CA 95116

Phone: (408) 928-8300

Fax: (408) 928-8301

Alum Rock Union Elementary School District
Board of Trustees
2930 Gay Avenue
San Jose, CA 95127
(408) 928-6800

December 17, 2019

Dear Members of the Board of Trustees:

I am writing to ask your acceptance of a donation of \$3,000 to L.U.C.H.A. Elementary School.

The donation is from Wells Fargo as part of the Step Up to the Plate grant in partnership with the San Francisco Giants. LUCHA was awarded this grant to pay for our Audacity Performing Arts Project partnership.

In addition, please accept the check of \$50 from Wells Fargo that is part of their parent match program in which one of our parents applied this corporate match to our school

Your support by accepting these donations would be greatly appreciated. Thank you in advance for your support.

Sincerely,

Kristin Burt
Principal of L.U.C.H.A.

BUSINESS OFFICE
RECEIVED
2019 DEC 18 P 12:20

***L.U.C.H.A. is empowered students, united with invested parents and families,
a relentless staff, and the greater community, building social, academic,
and personal success while developing into conscientious leaders.***



Mathson Middle School

December 17, 2019

Alum Rock Unified School Board of Trustees

Dear Board of Trustees:

On behalf of Mathson Middle School, please accept this Grant from East Bay Community Foundation:

\$5000

This donation will be used for:

Instruments and field trips for Mathson Institute of Technology Band.

BUSINESS OFFICE
RECEIVED
DEC 19 11:00

Vince Iwasaki
Principal
Mathson Institute of Technology

.....

Mathson Middle School

November 19, 2019

Alum Rock Unified School Board of Trustees

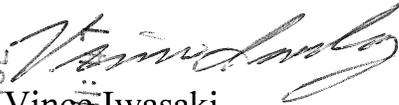
Dear Board of Trustees:

On behalf of Mathson Middle School, please accept this Donation from Lifetouch National School Studios:

\$57.03

This donation will be used for:

Materials and Supplies for Mathson Institute of Technology.


Vince Iwasaki

Principal

Mathson Institute of Technology

BUSINESS OFFICE
RECEIVED

2019 DEC 13



McCollam Elementary School

3311 Lucian Ave. • San Jose, CA 95127 • (408) 928-8000 Fax (408) 928-8001

2020 JAN -7 P 1:37

TO: Hilaria Bauer, Superintendent
Honorable Board Members, Alum Rock Union Elementary
School District
Business Office

FR: Pablo Fiene, Principal 

DATE: January 6, 2020

RE: Monetary Donation to McCollam School

Please accept a donation, a check in the amount of \$500.00 from Philanthropic Ventures Foundation. This money will go towards the purchase of math materials for classrooms. Please deposit the check into the following donation account: # 06-040-21100-8699.

Thank you for your assistance.



McCollam Elementary School

3311 Lucian Ave. • San Jose, CA 95127 • (408) 928-8000 Fax (408) 928-8001

BUSINESS OFFICE
RECEIVED

2020 JAN -7 P 1:37

TO: Hilaria Bauer, Superintendent
Honorable Board Members, Alum Rock Union Elementary
School District
Business Office

FR: Pablo Fiene, Principal 

DATE: January 6, 2020

RE: Monetary Donation to McCollam School

Please accept a donation, a check in the amount of \$40.00 from AT&T Giving Campaign. This money will go towards the purchase of materials, supplies, and field trips for classrooms. Please deposit the check into the following donation account: # 06-040-21100-8699.

Thank you for your assistance.



McCollam Elementary School

3311 Lucian Ave. • San Jose, CA 95127 • (408) 928-8000 Fax (408) 928-8001

BUSINESS OFFICE
RECEIVED

2020 JAN -7 P 1:37

TO: Hilaria Bauer, Superintendent
Honorable Board Members, Alum Rock Union Elementary
School District
Business Office

FR: Pablo Fiene, Principal 

DATE: January 6, 2020

RE: Monetary Donation to McCollam School

Please accept a donation, a check in the amount of \$40.00 from AT&T Giving Campaign. This money will go towards the purchase of materials, supplies, and field trips for classrooms. Please deposit the check into the following donation account: # 06-040-21100-8699.

Thank you for your assistance.



2800 Ocala Ave. San Jose, CA. 95148
Office: 408-928-8350 Fax: 408-928-8351

Principal: Tracy Leathers
Assistant Principal: Joseph Manluco

December 16, 2019

Dear members of the Board of Trustees:

Elizabeth Ernest is donating a check for \$1130.00 to Ocala STEAM Academy.

This money should be deposited in the Donations Account of Ocala STEAM Academy.

Sincerely,

Tracy Leathers
Principal

A handwritten signature in black ink, appearing to read "Tracy Leathers", is written over the printed name and title.

BUSINESS OFFICE
RECEIVED
2019 DEC 18 P 12: 06

Thomas P. Ryan Elementary School

1241 McGinness Ave San Jose CA 95127

Phone: (408)298-8653 FAX: (408)928-8651

December 13, 2019,

Please accept this donation from Wells Fargo Bank in the form of a check in the amount of \$2500.00 (Check#1009996553). The funds will be utilized for classroom supplies and field trips at Ryan Elementary. Please deposit these funds in our donations account# 060-9010-0-8699-00-1110-1000-000000-100-2110

Sincerely,



Raquel Katz

Principal

BUSINESS OFFICE
RECEIVED
2019 DEC 16 P 12:04



Renaissance Academy of Arts, Science, and Social Justice

1720 Hopkins Dr. ♦ San Jose, Ca. 95122 ♦ Phone: (408) 928-1950 ♦ Fax: (408) 928-1951

December 9th, 2019,

Alum Rock School District
Board of Trustees
2930 Gay Ave.
San Jose, Ca. 95127

Dear Board of Trustees:

Please accept the following Donation for Board approval:

BUSINESS OFFICE
RECEIVED
2019 DEC 10 P 2:01

<u>Company/ Sponsor(s) Name</u>	<u>Amount</u>	<u>To Be Used For</u>
<u>Renaissance PTO</u>	\$4926.00	Field Trips/School Activities/Classroom Furniture/Printers/ Art Supplies. Student Incentives, Murals.

Total Amount of Donations: \$4926.00

Please credit account#060-9010-0-4300-00-1110-2700-000000-290-2110

We would like to thank this **Organization** for their continuous support in providing our students' with the tools to ensure a successful academic year at the Renaissance Academy.

Sincerely,


Doug Kleinhenz – School Principal



Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127

Phone: (408)928-8850

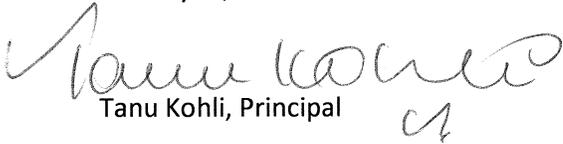
Fax: 408-928-8901

December 4, 2019

Board of Education:

Please accept the following donation from Sami Sweidan (parent from Russo) on the amount of \$100.00 (check). For Transitional Kinder for fieldtrips, materials and other essentials for TK at Russo/McEntee Academy.

Thank you,


Tanu Kohli, Principal

BUSINESS OFFICE
RECEIVED

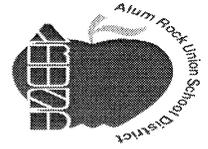
2019 DEC -5 A 11:47

Tanu Kohli, Principal



2019 DEC -4 A 11: 19

Alum Rock Union Elementary School District
San Antonio Elementary School
1721 East San Antonio Street
San Jose, California 95116
408-928-8700



Dr. Ivan Montes– Principal

Mrs. Leticia Corona- School Admin. Assistant

December 2, 2019

Honorable Board of Trustees
Alum Rock Union Elementary School District
2930 Gay Avenue
San Jose, CA 95127

Honorable Members of the Board:

Please accept the following donation of 55 bicycles and bicycle gear from kidsbikesandbooks.org to San Antonio School's Second Graders.

Thank you in advance for your approval.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read "Ivan Montes".

Dr. Ivan Montes
Principal

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

11.04

To the Board of Trustees:

Date: December 20, 2019

Subject: Approval of Fundraising Activities

Staff Analysis: The District has received fundraising requests as summarized on the attached sheet dated January 16, 2020.

Recommendation: Staff recommends approval of these fundraising event requests.

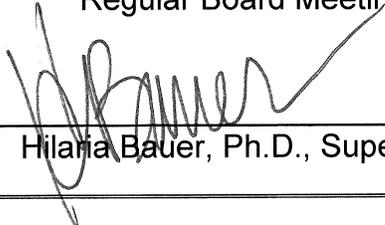
Approved by: Kolvira Chheng ^K Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: January 16, 2020
Regular Board Meeting

Recommend Approval

11.04
Agenda Placement


Hilana Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

APPROVAL OF FUNDRAISING ACTIVITY

<u>SCHOOL</u>	<u>FUNDRAISING ACTIVITY</u>	<u>ACTIVITY SPONSOR</u>	<u>DATE</u>
McCollam Elementary	Candy Cane Pencil Sales	ASB	12/02/19-12/13/19
Painter Elementary	Chocolate Sales	ASB	12/01/19-01/31/20
Renaissance Academy	New Year's Resolution Fun Run	PTO	01/17/20-01/17/20
Ryan STEAM Academy	Balloon Sales	ASB	02/14/20-06/09/20



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 1 (From Financial Plan)
 School Name: McCollam Date: 11/04/19
 Description of Event: Type candy cane grams Vendor _____
 Purpose for Event: to raise money to reduce student costs towards upcoming field trip to Monterey Bay Aquarium
 If selling food what are the items: (candy canes) pencils Brand and package size: Spangler 12ct/box pencils
 Explain how food is handled/stored prior to or day of event: candy canes will remain in packaging/boxes stored in classroom
 Event Sponsor (please check one) ASB: Booster Club (PTA, PTO, Other): _____
 Proposed Date(s) of Event: 12/2/19 - 2/13/19 Time of Event: candy cane grams
 Contact Person: Michelle Wright Sales = All day
 Location of Proposed Activity: McCollam Elem School
 Status of Event (please check one): New Event Held previously (years): _____

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes No N/A
 Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes No
 Other Background information (Is proposed fundraising event on current ASB budget?) Yes No
 ASB Advisor: [Signature] Date: 11/04/19

Student Council Approval Date: _____ (Middle Schools must attach minutes)
 Student Council Representative: _____ Signature _____ Date _____
 Principal Approval: [Signature] Date: 11/04/19
 Reviewed by Business Services: [Signature] Date: 12/03/19

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,
 CNS _____ Date: _____
 Approved _____ Denied _____
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT
 Director, MOT: _____ Date: _____
 Operations Mgr.: _____ Date: _____
 Approved _____ Denied _____



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

BUSINESS OFFICE
RECEIVED

FUNDRAISING EVENT APPROVAL FORM

2019 DEC -9 P 12:02

Fundraiser #: _____ (From Financial Plan)

School Name: BEN PAINTER ELEMENTARY Date: NOVEMBER 18, 2019

Description of Event: Type CHOCOLATE FUNDRAISER Vendor NOR CAL FUNDRAISING

Purpose for Event: COLLECT FUNDS TO COVER EXPENSES OF SCIENCE CAMP, FIELDTRIPS, AND STUDENT INCENTIVES AND ENRICHMENTS.

If selling food what are the items: INDIV. WRAP CHOCOLATES Brand and package size: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: DECEMBER 2019 Time of Event: JANUARY 2020 *off campus only*

Contact Person: MRS. LOPEZ AND/OR MRS. TRAN

Location of Proposed Activity: _____ OFF CAMPUS ONLY

Status of Event (please check one): New Event Held previously (years): 2018/2019

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes _____ No

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes No _____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes No _____

ASB Advisor: *[Signature]* 11-18-19
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____
Signature Date

Principal Approval: *[Signature]* 11/19/19
Signature Date

Reviewed by Business Services: *[Signature]* 12-18-19
Signature Date

• FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,
CNS _____ Date: _____
Approved _____ Denied _____

• FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT
Director, MOT: _____ Date: _____
Operations Mgr.: _____ Date: _____
Approved _____ Denied _____



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

BUSINESS OFFICE RECEIVED

Fundraiser #: _____ (From Financial Plan)

School Name: Renaissance Academy at Mathson

2019 DEC - 9 P 4: 17
Date: 12/9/2019

Description of Event: Type New Year's Resolution Fun Run Vendor N/A

Purpose for Event: Students will be demonstrating Renaissance core value of wellness by participating in a PTO-sponsored fun run. PTO will collect pledges (donations) for grade-level events.

If selling food what are the items: N/A Brand and package size: N/A

Explain how food is handled/stored prior to or day of event: N/A

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: January 17, 2020 Time of Event: 2:00-3:20pm

Contact Person: Linda Meza, PTO President (408-250-3181)

Location of Proposed Activity: Outdoor Field

Status of Event (please check one): New Event

Held previously (years): _____

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes No N/A

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes No

Other Background information (Is proposed fundraising event on current ASB budget?) Yes No

PTO
ASB Advisor: [Signature] Signature Date: 12/9/19

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature Date

Principal Approval: [Signature] Signature Date: 12/9/19

Reviewed by Business Services: [Signature] Date: 12-18-19

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director, CNS _____ Date: _____
Approved _____ Denied _____
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT
Director, MOT: _____ Date: _____
Operations Mgr.: _____ Date: _____
Approved _____ Denied _____



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

BUSINESS OFFICE RECEIVED

2019 DEC 17 P 12:39

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 06 (From Financial Plan)
 School Name: Ryan STEAM Academy Date: 12/16/2019
 Description of Event: Type Balloon Sales Vendor _____
 Purpose for Event: Raise funds for field trips and Little Heroes Program

If selling food what are the items: N/A Brand and package size: N/A

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: Booster Club (PTA, PTO, Other): _____
 Proposed Date(s) of Event: 02/14/2020-06/09/2020 Time of Event: _____
 Contact Person: Alejandra Basulto
 Location of Proposed Activity: Ryan STEAM Academy
 Status of Event (please check one): New Event Held previously (years): _____

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes No N/A
 Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes No
 Other Background information (Is proposed fundraising event on current ASB budget?) Yes No
 ASB Advisor: Bobby Cantarero Signature Date: 12-17-19

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature Date

Principal Approval: Raque Signature Date: 12/16/19

Reviewed by Business Services: Maria West Signature Date: 12-18-19

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,
 CNS _____ Date: _____
 Approved _____ Denied _____
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT
 Director, MOT: _____ Date: _____
 Operations Mgr.: _____ Date: _____
 Approved _____ Denied _____

11.05

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees:

December 20, 2019

Subject: Vendor & Payroll Warrants

Staff Analysis: Summary of Vendor and Payroll Warrants issued during December month of Fiscal Year 2019/2020.

Total of vendor warrants	\$	8,870,525.47
Total of payroll warrants	\$	<u>4,824,932.26</u>
Total	\$	13,695,457.73

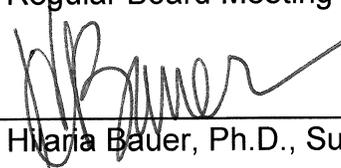
Recommendation: Staff recommends approval of the Vendor & Payroll Warrants for the month of December 2019.

Approved by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees: Meeting: January 16, 2020
Regular Board Meeting

Recommend Approval

11.05
Agenda Placement


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

December 2019

	<u>VENDOR WARRANTS</u>	<u>AMOUNT</u>
Fund		
010,050,060,080	General Fund (Incl Payroll A/P)	\$5,304,035.07
120	Child Development Fund	\$0.00
130	Cafeteria Fund	\$246,257.21
140	Deferred Maintenance Fund	\$0.00
210	Building Fund	\$2,845.25
250	Capital Facilities Fund	\$725.76
350	County School Facility Fund	\$0.00
400	Special Reserve for Capital Outlay Fund	\$0.00
670	Health and Welfare & Workers Comp	\$3,300,859.33
	Subtotal	<u>\$8,854,722.62</u>
95	Student Body Fund	\$15,802.85
	Total Vendor Warrants	<u>\$8,870,525.47</u>

PAYROLL WARRANTS

10th of the month	\$313,951.17
Retro ED+OT	\$35,558.33
Early 10th of Month	\$365,952.84
EOM Payroll	\$4,110,880.44
Manual Checks	\$6,100.65
Void Checks	(\$7,511.17)
Total Payroll Warrants	<u>\$4,824,932.26</u>
Grand Total All Warrants	<u>\$13,695,457.73</u>

AP Warrants used #	From	To
	04001043	- 04001549
Payroll Direct Deposit Pay Stub used #	V60309210	- V60311621
Payroll Checks used #	10122621	- 10122867

AP Check Register - Pivot Table Summary by Vendor
December 2019

Vendor Name	Date	Warrant #	Fund	Sum of Amount
3E COMPANY ENVIROMENTAL	12/5/2019	04001051	010	\$ 1,500.00
3E COMPANY ENVIROMENTAL Total				\$ 1,500.00
4IMPRINT INC.	12/5/2019	04001052	010	\$ 431.53
4IMPRINT INC. Total				\$ 431.53
ACCOUNTABLE HEALTHCARE	12/5/2019	04001119	080	\$ 7,280.00
ACCOUNTABLE HEALTHCARE Total				\$ 7,280.00
ACE EMPOWER ACADEMY	12/5/2019	04001074	010	\$ 71,046.00
ACE EMPOWER ACADEMY Total				\$ 71,046.00
ACHIEVE KIDS	12/13/2019	04001265	080	\$ 5,455.40
ACHIEVE KIDS Total				\$ 5,455.40
ACME PACIFIC REPAIRS INC.	12/13/2019	04001276	050	\$ 300.00
	12/19/2019	04001445	050	\$ 450.00
ACME PACIFIC REPAIRS INC. Total				\$ 750.00
ACTION TOWING AND ROAD SERVICE	12/12/2019	04001176	010	\$ 247.50
ACTION TOWING AND ROAD SERVICE Total				\$ 247.50
AGUIAR, ROBERT A. AND KATHRYN	12/5/2019	04001120	010	\$ 401.78
AGUIAR, ROBERT A. AND KATHRYN Total				\$ 401.78
AGUIRRE, ANGELITA	12/6/2019	04001143	130	\$ 59.94
AGUIRRE, ANGELITA Total				\$ 59.94
AIR FILTER/CONTROL	12/19/2019	04001446	050	\$ 2,413.54
AIR FILTER/CONTROL Total				\$ 2,413.54
ALEJANDRO ROSENDO HERRERA	12/12/2019	04001221	060	\$ 148.67
ALEJANDRO ROSENDO HERRERA Total				\$ 148.67
ALEXIS PARDO	12/19/2019	04001418	080	\$ 46.40
ALEXIS PARDO Total				\$ 46.40
ALLIANCE FOR YOUTH ACHIEVEMENT	12/19/2019	04001464	010	\$ 30.00
ALLIANCE FOR YOUTH ACHIEVEMENT Total				\$ 30.00
ALLIED REFRIGERATION INC.	12/13/2019	04001277	050	\$ 273.56
	12/19/2019	04001419	050	\$ 723.67
		04001447	050	\$ 222.41
ALLIED REFRIGERATION INC. Total				\$ 1,219.64
ALPHA BLANCA ALVARADO(ALPHA1)	12/5/2019	04001075	010	\$ 71,491.00
ALPHA BLANCA ALVARADO(ALPHA1) Total				\$ 71,491.00
ALPHA JOSE HERNANDEZ (ALPHA	12/5/2019	04001076	010	\$ 65,878.00
ALPHA JOSE HERNANDEZ (ALPHA Total				\$ 65,878.00
ALTA MONTCLAIR	12/19/2019	04001465	010	\$ 243,874.00
ALTA MONTCLAIR Total				\$ 243,874.00
ALUM ROCK #305	12/19/2019	04001466	010	\$ 526.00
ALUM ROCK #305 Total				\$ 526.00
ALUM ROCK ADMINISTRATORS ASSOC	12/19/2019	04001467	010	\$ 525.00
	12/20/2019	04001492	010	\$ 1,170.00
ALUM ROCK ADMINISTRATORS ASSOC Total				\$ 1,695.00
ALUM ROCK EDUCATORS ASSOC	12/19/2019	04001468	010	\$ 69,051.99
ALUM ROCK EDUCATORS ASSOC Total				\$ 69,051.99
AMANDA LEA CHAMBERS	12/5/2019	04001064	060	\$ 59.00
AMANDA LEA CHAMBERS Total				\$ 59.00
AMAZON WEB SERVICES INC.	12/12/2019	04001222	010	\$ 7,408.75

AP Check Register - Pivot Table Summary by Vendor
December 2019

Vendor Name	Date	Warrant #	Fund	Sum of Amount
AMAZON WEB SERVICES INC. Total				\$ 7,408.75
AMAZON.COM LLC	12/19/2019	04001367	010	\$ 99.33
			080	\$ 86.16
AMAZON.COM LLC Total				\$ 185.49
AMERICAN FIDELITY ASSURANCE	12/19/2019	04001469	010	\$ 13,681.21
AMERICAN FIDELITY ASSURANCE Total				\$ 13,681.21
AMERICAN FIDELITY ASSURANCE CO	12/19/2019	04001470	010	\$ 15,854.07
AMERICAN FIDELITY ASSURANCE CO Total				\$ 15,854.07
ANA GUIDO	12/5/2019	04001094	130	\$ 103.53
ANA GUIDO Total				\$ 103.53
ANDRES QUINTERO QUINTERO	12/19/2019	04001338	010	\$ 206.29
ANDRES QUINTERO QUINTERO Total				\$ 206.29
ANGELA MARIA CUELLAR	12/19/2019	04001342	010	\$ 73.72
ANGELA MARIA CUELLAR Total				\$ 73.72
ANTONIO ANAYA	12/5/2019	04001095	010	\$ 47.85
ANTONIO ANAYA Total				\$ 47.85
ANUSHA SANDHYA SRIPRASAD	12/19/2019	04001488	010	\$ 4,136.48
ANUSHA SANDHYA SRIPRASAD Total				\$ 4,136.48
AON RISK INSURANCE SERVICES	12/12/2019	04001197	010	\$ 757,377.00
			670	\$ 1,870,644.00
AON RISK INSURANCE SERVICES Total				\$ 2,628,021.00
APLPD HOLDCO INC	12/13/2019	04001278	050	\$ 221.95
APLPD HOLDCO INC Total				\$ 221.95
APPLE INC.	12/5/2019	04001121	010	\$ 486.16
	12/19/2019	04001368	060	\$ 1,115.53
APPLE INC. Total				\$ 1,601.69
ARACELI VILLASENOR	12/5/2019	04001096	130	\$ 103.53
ARACELI VILLASENOR Total				\$ 103.53
ARCLITE INC	12/5/2019	04001043	050	\$ 230.00
	12/12/2019	04001210	050	\$ 230.00
	12/19/2019	04001420	050	\$ 6,559.92
ARCLITE INC Total				\$ 7,019.92
ASSETGENIE INC.	12/19/2019	04001384	010	\$ 2,569.00
ASSETGENIE INC. Total				\$ 2,569.00
ASSOCIATION OF CALIFORNIA	12/19/2019	04001471	010	\$ 3,255.43
ASSOCIATION OF CALIFORNIA Total				\$ 3,255.43
AT&T	12/12/2019	04001166	010	\$ 3,823.63
	12/20/2019	04001534	010	\$ 103.84
AT&T Total				\$ 3,927.47
AUILAR, ZUNIGA GRISEL	12/6/2019	04001144	130	\$ 74.30
AUILAR, ZUNIGA GRISEL Total				\$ 74.30
AUL 3121 TRUST	12/12/2019	04001207	010	\$ 7,025.12
	12/19/2019	04001472	010	\$ 2,173.82
	12/23/2019	04001547	010	\$ 8,349.74
AUL 3121 TRUST Total				\$ 17,548.68
AVTAR GILL	12/19/2019	04001329	010	\$ 590.33
AVTAR GILL Total				\$ 590.33

AP Check Register - Pivot Table Summary by Vendor
December 2019

Vendor Name	Date	Warrant #	Fund	Sum of Amount
BALCO HOLDINGS INC	12/19/2019	04001421	010	\$ 170.00
	12/20/2019	04001516	010	\$ 23,695.72
BALCO HOLDINGS INC Total				\$ 23,865.72
BANTILAN, RAZZI P. AND ESTELA	12/20/2019	04001493	010	\$ 204.18
BANTILAN, RAZZI P. AND ESTELA Total				\$ 204.18
BARBARA CAMPBELL	12/6/2019	04001134	060	\$ 40.00
BARBARA CAMPBELL Total				\$ 40.00
BAUDVILLE INC.	12/12/2019	04001167	010	\$ 315.47
BAUDVILLE INC. Total				\$ 315.47
BAY AREA FLOOR MACHINE	12/5/2019	04001044	010	\$ 914.07
	12/19/2019	04001422	010	\$ 1,052.03
BAY AREA FLOOR MACHINE Total				\$ 1,966.10
BIG JOE	12/19/2019	04001385	010	\$ 158.20
BIG JOE Total				\$ 158.20
BLICK ART MATERIALS LLC	12/5/2019	04001122	010	\$ 126.67
	12/12/2019	04001198	010	\$ 53.60
	12/13/2019	04001266	010	\$ 461.72
	12/20/2019	04001494	060	\$ 65.39
BLICK ART MATERIALS LLC Total				\$ 707.38
BOOKNOOK	12/5/2019	04001123	060	\$ 2,000.00
BOOKNOOK Total				\$ 2,000.00
BOSCO CONSTRUCTION SERVICES	12/13/2019	04001299	050	\$ 3,214.28
	12/19/2019	04001448	050	\$ 29,892.13
BOSCO CONSTRUCTION SERVICES Total				\$ 33,106.41
BRIDGE WIRELESS INC	12/19/2019	04001369	010	\$ 53.60
BRIDGE WIRELESS INC Total				\$ 53.60
BRITTANY MICHELLE RYKELS	12/6/2019	04001151	060	\$ 137.44
BRITTANY MICHELLE RYKELS Total				\$ 137.44
CALIFORNIA ASSOCIATION FOR	12/5/2019	04001053	060	\$ 1,150.00
	12/20/2019	04001495	060	\$ 1,150.00
CALIFORNIA ASSOCIATION FOR Total				\$ 2,300.00
CALIFORNIA ASSOCIATION OF	12/13/2019	04001293	010	\$ 195.00
	12/19/2019	04001370	010	\$ 610.00
CALIFORNIA ASSOCIATION OF Total				\$ 805.00
CALIFORNIA SCHOOL EMPLOYEES	12/19/2019	04001473	010	\$ 8,688.85
CALIFORNIA SCHOOL EMPLOYEES Total				\$ 8,688.85
CAL-STEAM INC.	12/13/2019	04001279	050	\$ 256.76
	12/19/2019	04001449	050	\$ 272.41
CAL-STEAM INC. Total				\$ 529.17
CAMBIUM LEARNING INC.	12/5/2019	04001065	010	\$ 4,500.00
CAMBIUM LEARNING INC. Total				\$ 4,500.00
CAMBRAE ALVAREZ & ADAM CARRERA	12/6/2019	04001135	080	\$ 900.00
CAMBRAE ALVAREZ & ADAM CARRERA Total				\$ 900.00
CANON FINANCIAL SERVICES INC.	12/19/2019	04001398	010	\$ 494.93
			060	\$ 316.84
	12/20/2019	04001509	010	\$ 9,763.33
			060	\$ 1,929.47

AP Check Register - Pivot Table Summary by Vendor
December 2019

Vendor Name	Date	Warrant #	Fund	Sum of Amount		
CANON FINANCIAL SERVICES INC.	12/20/2019	04001509	050	\$ 737.43		
			080	\$ 340.85		
			130	\$ 175.89		
CANON FINANCIAL SERVICES INC. Total				\$ 13,758.74		
CARLOS C TRIPODI	12/13/2019	04001300	010	\$ 50.46		
CARLOS C TRIPODI Total				\$ 50.46		
CARMELINA BAUTISTA	12/19/2019	04001386	010	\$ 30.74		
CARMELINA BAUTISTA Total				\$ 30.74		
CARPENTER'S TIME CENTER INC	12/13/2019	04001267	010	\$ 56.19		
CARPENTER'S TIME CENTER INC Total				\$ 56.19		
CECILIA VELEZ JAMISON	12/5/2019	04001097	130	\$ 120.19		
CECILIA VELEZ JAMISON Total				\$ 120.19		
CELLCO PARTNERSHIP	12/6/2019	04001152	010	\$ 5,723.09		
CELLCO PARTNERSHIP Total				\$ 5,723.09		
CENGAGE LEARNING	12/20/2019	04001496	060	\$ 1,385.45		
CENGAGE LEARNING Total				\$ 1,385.45		
CESAR ARTURO ESCALANTE	12/5/2019	04001098	010	\$ 150.00		
CESAR ARTURO ESCALANTE Total				\$ 150.00		
CESAR MEJIA	12/5/2019	04001099	050	\$ 150.00		
CESAR MEJIA Total				\$ 150.00		
CHIAPPINO, MARY L.	12/13/2019	04001268	010	\$ 401.78		
CHIAPPINO, MARY L. Total				\$ 401.78		
CHILDREN'S DISCOVERY MUSEUM	12/12/2019	04001199	060	\$ 156.00		
CHILDREN'S DISCOVERY MUSEUM Total				\$ 156.00		
CITY OF SAN JOSE	12/19/2019	04001339	050	\$ 641.31		
			04001450	\$ 488.11		
CITY OF SAN JOSE Total				\$ 1,129.42		
CITY YEAR INC.	12/5/2019	04001054	010	\$ 76,399.03		
			04001066	\$ 260,965.93		
CITY YEAR INC. Total				\$ 337,364.96		
COMPUTER-USING EDUCATORS INC	12/20/2019	04001497	010	\$ 309.00		
COMPUTER-USING EDUCATORS INC Total				\$ 309.00		
COOK'S AUTOMOTIVE SERVICES	12/12/2019	04001177	010	\$ 2,540.94		
			12/19/2019	04001343	010	\$ 634.03
COOK'S AUTOMOTIVE SERVICES Total				\$ 3,174.97		
COUNTY OF SANTA CLARA	12/19/2019	04001344	050	\$ 3,256.00		
COUNTY OF SANTA CLARA Total				\$ 3,256.00		
CROWE LLP	12/5/2019	04001077	010	\$ 6,600.00		
CROWE LLP Total				\$ 6,600.00		
CSEA VICTORY CLUB	12/19/2019	04001474	010	\$ 38.00		
CSEA VICTORY CLUB Total				\$ 38.00		
CURRICULUM ASSOCIATES LLC	12/12/2019	04001223	060	\$ 6,960.00		
			12/19/2019	04001371	060	\$ 7,285.20
			12/20/2019	04001535	010	\$ 93.38
CURRICULUM ASSOCIATES LLC Total				\$ 14,338.58		
DAISY MADRIGAL	12/19/2019	04001423	060	\$ 251.95		
DAISY MADRIGAL Total				\$ 251.95		

AP Check Register - Pivot Table Summary by Vendor
December 2019

Vendor Name	Date	Warrant #	Fund	Sum of Amount
DALE L. WILLIAMS	12/13/2019	04001294	010	\$ 184.25
DALE L. WILLIAMS Total				\$ 184.25
DANA SACHI YAMAGUCHI	12/19/2019	04001399	060	\$ 85.62
DANA SACHI YAMAGUCHI Total				\$ 85.62
DANIEL HERNANDEZ GUDIEL	12/5/2019	04001100	010	\$ 150.00
DANIEL HERNANDEZ GUDIEL Total				\$ 150.00
DANNY SANCHEZ	12/5/2019	04001067	060	\$ 1,400.00
	12/12/2019	04001236	060	\$ 4,500.00
		04001249	010	\$ 625.00
	12/13/2019	04001280	060	\$ 500.00
		04001301	060	\$ 1,200.00
DANNY SANCHEZ Total				\$ 8,225.00
DAVID TAUSSIG & ASSOCIATES INC	12/12/2019	04001224	010	\$ 2,000.00
DAVID TAUSSIG & ASSOCIATES INC Total				\$ 2,000.00
DAYLIGHT FOODS INC	12/19/2019	04001314	130	\$ 22,315.55
DAYLIGHT FOODS INC Total				\$ 22,315.55
DE LA PORTE MARVIN E	12/12/2019	04001200	010	\$ 197.60
DE LA PORTE MARVIN E Total				\$ 197.60
DEANZA COLLEGE	12/12/2019	04001168	060	\$ 195.00
DEANZA COLLEGE Total				\$ 195.00
DEBORAH A CREW	12/5/2019	04001124	010	\$ 372.98
DEBORAH A CREW Total				\$ 372.98
DEBORAH DONALD WASHINGTON	12/5/2019	04001101	130	\$ 150.00
DEBORAH DONALD WASHINGTON Total				\$ 150.00
DELL COMPUTER CORP.	12/6/2019	04001136	010	\$ 122.13
	12/12/2019	04001201	010	\$ 122.13
DELL COMPUTER CORP. Total				\$ 244.26
DELTA DENTAL	12/12/2019	04001225	670	\$ 960.64
DELTA DENTAL Total				\$ 960.64
DENISSE MENDEZ	12/19/2019	04001400	010	\$ 49.71
			130	\$ 187.50
DENISSE MENDEZ Total				\$ 237.21
DEPARTMENT OF EDUCATION - AWG	12/19/2019	04001475	010	\$ 834.87
DEPARTMENT OF EDUCATION - AWG Total				\$ 834.87
DEPARTMENT OF INDUSTRIAL	12/20/2019	04001544	010	\$ 125.00
DEPARTMENT OF INDUSTRIAL Total				\$ 125.00
DESIDERIO ANDRADE OCAMPO	12/13/2019	04001281	010	\$ 65.88
DESIDERIO ANDRADE OCAMPO Total				\$ 65.88
DIAZ, MARGARET	12/13/2019	04001269	010	\$ 204.18
DIAZ, MARGARET Total				\$ 204.18
DOMINGO SANCHEZ	12/6/2019	04001156	010	\$ 2,400.00
	12/19/2019	04001439	010	\$ 2,400.00
DOMINGO SANCHEZ Total				\$ 4,800.00
DONALD L. BOSCO	12/6/2019	04001153	010	\$ 300.00
DONALD L. BOSCO Total				\$ 300.00
DURHAM SCHOOL SERVICES LP	12/12/2019	04001226	010	\$ 1,258.00
DURHAM SCHOOL SERVICES LP Total				\$ 1,258.00

AP Check Register - Pivot Table Summary by Vendor
December 2019

Vendor Name	Date	Warrant #	Fund	Sum of Amount
ECMC POST DEFAULT SERVICES	12/19/2019	04001476	010	\$ 56.78
ECMC POST DEFAULT SERVICES Total				\$ 56.78
EDGAR RAMIREZ	12/6/2019	04001157	010	\$ 280.00
EDGAR RAMIREZ Total				\$ 280.00
EDGES ELECTRICAL GROUP LLC	12/13/2019	04001282	050	\$ 1,636.95
	12/19/2019	04001451	050	\$ 1,311.33
EDGES ELECTRICAL GROUP LLC Total				\$ 2,948.28
EDUCATIONAL TESTING SERVICE	12/12/2019	04001169	010	\$ 5,092.68
EDUCATIONAL TESTING SERVICE Total				\$ 5,092.68
EINSTEIN NOAH RESTAURANT	12/12/2019	04001188	010	\$ 340.92
		04001211	010	\$ 233.14
		04001257	010	\$ 174.45
	12/19/2019	04001345	010	\$ 149.94
		04001401	010	\$ 231.42
	12/20/2019	04001517	010	\$ 150.45
		04001527	010	\$ 237.30
EINSTEIN NOAH RESTAURANT Total				\$ 1,517.62
EL POLLO LOCO STORE #3482	12/5/2019	04001125	060	\$ 328.11
	12/12/2019	04001227	010	\$ 498.15
	12/19/2019	04001330	010	\$ 95.17
	12/20/2019	04001498	010	\$ 98.06
EL POLLO LOCO STORE #3482 Total				\$ 1,019.49
ENGIE SERVICES U.S. INC.	12/12/2019	04001250	060	\$ 1,528,958.49
ENGIE SERVICES U.S. INC. Total				\$ 1,528,958.49
ERNESTO A BEJARANO	12/12/2019	04001189	010	\$ 329.29
ERNESTO A BEJARANO Total				\$ 329.29
ESTHER B. CLARK SCHOOL AT	12/19/2019	04001372	080	\$ 8,732.69
ESTHER B. CLARK SCHOOL AT Total				\$ 8,732.69
EVERGREEN ELEMENTARY SCHOOL	12/19/2019	04001331	010	\$ 594.23
EVERGREEN ELEMENTARY SCHOOL Total				\$ 594.23
FACILITRON INC	12/20/2019	04001499	010	\$ 373.80
FACILITRON INC Total				\$ 373.80
FEDERAL EXPRESS	12/5/2019	04001055	010	\$ 122.96
FEDERAL EXPRESS Total				\$ 122.96
FICO'S NEW YORK STYLE PIZZA	12/12/2019	04001228	010	\$ 219.21
FICO'S NEW YORK STYLE PIZZA Total				\$ 219.21
FIRST STUDENT INC.	12/6/2019	04001137	010	\$ 771.58
	12/12/2019	04001170	010	\$ 458.71
	12/13/2019	04001270	060	\$ 1,221.92
	12/19/2019	04001332	060	\$ 591.35
		04001387	060	\$ 595.35
	12/20/2019	04001536	010	\$ 512.80
FIRST STUDENT INC. Total				\$ 4,151.71
FLORES, LOUIE JR.	12/6/2019	04001138	010	\$ 38.05
FLORES, LOUIE JR. Total				\$ 38.05
FOSTER DAIRY FARMS	12/12/2019	04001258	130	\$ 46,170.67
FOSTER DAIRY FARMS Total				\$ 46,170.67

AP Check Register - Pivot Table Summary by Vendor
December 2019

Vendor Name	Date	Warrant #	Fund	Sum of Amount
FOUNDATION FOR EDUCATIONAL	12/20/2019	04001537	010	\$ 22,500.00
FOUNDATION FOR EDUCATIONAL Total				\$ 22,500.00
GARDA CL WEST	12/19/2019	04001346	130	\$ 117.78
GARDA CL WEST Total				\$ 117.78
GARDENLAND CENTER INC.	12/12/2019	04001212	050	\$ 725.65
	12/13/2019	04001283	050	\$ 524.37
GARDENLAND CENTER INC. Total				\$ 1,250.02
GARZA, ELIZABETH	12/19/2019	04001388	010	\$ 25,000.00
GARZA, ELIZABETH Total				\$ 25,000.00
GEINAH LIM NIERRA	12/19/2019	04001402	080	\$ 334.66
GEINAH LIM NIERRA Total				\$ 334.66
GEORGE WILLIAM KLEIDON	12/12/2019	04001229	060	\$ 110.00
GEORGE WILLIAM KLEIDON Total				\$ 110.00
GEORGE WILLIAM MACARTHUR	12/12/2019	04001213	060	\$ 162.13
GEORGE WILLIAM MACARTHUR Total				\$ 162.13
GOLD STAR FOODS	12/19/2019	04001315	130	\$ 83,766.71
GOLD STAR FOODS Total				\$ 83,766.71
GONZALEZ ANA	12/5/2019	04001056	010	\$ 33.47
GONZALEZ ANA Total				\$ 33.47
GORDON & REES LLP.	12/19/2019	04001373	010	\$ 9,955.50
GORDON & REES LLP. Total				\$ 9,955.50
GRACIELA VITELA	12/12/2019	04001230	010	\$ 378.28
GRACIELA VITELA Total				\$ 378.28
GREENESPORT ASSOCIATION	12/20/2019	04001500	010	\$ 860.00
		04001538	010	\$ 760.00
GREENESPORT ASSOCIATION Total				\$ 1,620.00
GUADALUPE CUEVAS	12/5/2019	04001102	130	\$ 76.29
GUADALUPE CUEVAS Total				\$ 76.29
GUENDULAIN, VICTOR A.	12/13/2019	04001271	060	\$ 110.00
GUENDULAIN, VICTOR A. Total				\$ 110.00
GUITAR SHOWCASE	12/19/2019	04001389	010	\$ 638.77
GUITAR SHOWCASE Total				\$ 638.77
GUTIERREZ MARIA	12/12/2019	04001171	010	\$ 165.43
GUTIERREZ MARIA Total				\$ 165.43
HAPARA INC.	12/19/2019	04001333	010	\$ 850.85
	12/20/2019	04001501	060	\$ 1,279.25
HAPARA INC. Total				\$ 2,130.10
HES-HEARTREADY	12/20/2019	04001539	010	\$ 2,125.01
HES-HEARTREADY Total				\$ 2,125.01
HIROCHIMA L SANCHEZ	12/19/2019	04001403	080	\$ 209.67
HIROCHIMA L SANCHEZ Total				\$ 209.67
HOA T. NGUYEN	12/19/2019	04001404	080	\$ 55.68
HOA T. NGUYEN Total				\$ 55.68
HOME DEPOT U.S.A. INC.	12/6/2019	04001145	010	\$ 82.63
	12/5/2019	04001045	010	\$ 4,177.86
	12/12/2019	04001237	050	\$ 2,017.30
		04001259	010	\$ 56.46

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HOME DEPOT U.S.A. INC.	12/19/2019	04001340	050	\$ 725.38
		04001424	010	\$ 4,679.96
		04001452	050	\$ 3,508.07
HOME DEPOT U.S.A. INC. Total				\$ 15,247.66
HORIZON DISTRIBUTORS INC	12/12/2019	04001238	050	\$ 40.20
	12/13/2019	04001284	050	\$ 1,473.08
HORIZON DISTRIBUTORS INC Total				\$ 1,513.28
HOUGH, JAMES H. AND	12/13/2019	04001272	010	\$ 401.78
HOUGH, JAMES H. AND Total				\$ 401.78
HUYNH TUYET	12/5/2019	04001126	080	\$ 85.84
HUYNH TUYET Total				\$ 85.84
ICONIX WATERWORKS (US) INC.	12/13/2019	04001285	050	\$ 97.09
ICONIX WATERWORKS (US) INC. Total				\$ 97.09
IDN INC	12/19/2019	04001453	050	\$ 926.00
	12/20/2019	04001518	050	\$ 195.05
IDN INC Total				\$ 1,121.05
INFINITE INVESTMENT REALTY	12/12/2019	04001231	250	\$ 725.76
INFINITE INVESTMENT REALTY Total				\$ 725.76
INTERNAL REVENUE SERVICE	12/19/2019	04001477	010	\$ 500.00
INTERNAL REVENUE SERVICE Total				\$ 500.00
INTERNATIONAL ASSOCIATION FOR	12/19/2019	04001390	060	\$ 3,000.00
INTERNATIONAL ASSOCIATION FOR Total				\$ 3,000.00
IT MANAGEMENT CORPORATION	12/6/2019	04001139	010	\$ 2,952.34
IT MANAGEMENT CORPORATION Total				\$ 2,952.34
ITSAVVY LLC	12/5/2019	04001127	010	\$ 215.82
	12/13/2019	04001273	060	\$ 135.32
		04001295	010	\$ 131.62
	12/19/2019	04001374	010	\$ 482.38
	12/20/2019	04001502	010	\$ 141.99
			060	\$ 59.72
ITSAVVY LLC Total				\$ 1,166.85
J.W. PEPPER & SON INC.	12/5/2019	04001128	010	\$ 352.65
J.W. PEPPER & SON INC. Total				\$ 352.65
JAMES J. LEONARD JR.	12/19/2019	04001334	010	\$ 374.88
JAMES J. LEONARD JR. Total				\$ 374.88
JAMES LE	12/6/2019	04001158	010	\$ 1,120.00
	12/19/2019	04001440	010	\$ 840.00
JAMES LE Total				\$ 1,960.00
JESSE M SERNA	12/19/2019	04001391	010	\$ 3,958.00
JESSE M SERNA Total				\$ 3,958.00
JESUS L ARAUJO JR	12/19/2019	04001392	010	\$ 45.42
JESUS L ARAUJO JR Total				\$ 45.42
JOHN F. FONT PHD & ASSOCIATES	12/6/2019	04001140	080	\$ 9,477.00
	12/20/2019	04001540	080	\$ 1,215.00
JOHN F. FONT PHD & ASSOCIATES Total				\$ 10,692.00
JONES SCHOOL SUPPLY CO. INC.	12/5/2019	04001129	060	\$ 133.67
JONES SCHOOL SUPPLY CO. INC. Total				\$ 133.67

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JUAN DE DIOS TOVAR	12/6/2019	04001159	010	\$ 840.00
	12/19/2019	04001347	010	\$ 210.00
		04001441	010	\$ 1,085.00
JUAN DE DIOS TOVAR	Total			\$ 2,135.00
JUANITA SANCHEZ	12/19/2019	04001405	080	\$ 2,713.64
JUANITA SANCHEZ	Total			\$ 2,713.64
KAISER	12/12/2019	04001232	670	\$ 182,069.91
KAISER	Total			\$ 182,069.91
KAL GLASS SHOP INC	12/19/2019	04001425	010	\$ 569.09
KAL GLASS SHOP INC	Total			\$ 569.09
KEENAN & ASSOCIATES	12/12/2019	04001233	670	\$ 100,087.00
KEENAN & ASSOCIATES	Total			\$ 100,087.00
KELLY PAPER COMPANY	12/6/2019	04001141	010	\$ 5,574.00
KELLY PAPER COMPANY	Total			\$ 5,574.00
KELLY-MOORE PAINT COMPANY INC.	12/12/2019	04001239	050	\$ 293.31
KELLY-MOORE PAINT COMPANY INC.	Total			\$ 293.31
KENNETH MCBRIAN	12/20/2019	04001503	010	\$ 33.97
KENNETH MCBRIAN	Total			\$ 33.97
KEVIN DAVID WEBSTER	12/12/2019	04001214	080	\$ 44.08
	12/19/2019	04001348	080	\$ 88.74
KEVIN DAVID WEBSTER	Total			\$ 132.82
KIPP HEARTWOOD ACADEMY	12/5/2019	04001078	010	\$ 103,146.00
KIPP HEARTWOOD ACADEMY	Total			\$ 103,146.00
KIPP PRIZE PREPARATORY ACADEMY	12/5/2019	04001079	010	\$ 101,488.00
KIPP PRIZE PREPARATORY ACADEMY	Total			\$ 101,488.00
KOELBL WEST ENTERPRISES	12/5/2019	04001046	060	\$ 154.80
KOELBL WEST ENTERPRISES	Total			\$ 154.80
KRISTINE MCNATT	12/19/2019	04001426	010	\$ 8.74
KRISTINE MCNATT	Total			\$ 8.74
LAKESHORE EQUIPMENT COMPANY	12/5/2019	04001057	060	\$ 183.67
		04001130	010	\$ 163.24
	12/12/2019	04001172	010	\$ 384.53
		04001202	010	\$ 437.96
	12/19/2019	04001375	010	\$ 400.44
	12/20/2019	04001504	010	\$ 400.28
LAKESHORE EQUIPMENT COMPANY	Total			\$ 1,970.12
LANGUAGE PEOPLE	12/19/2019	04001444	010	\$ 5,757.58
LANGUAGE PEOPLE	Total			\$ 5,757.58
LATINO FILM INSTITUTE	12/5/2019	04001058	010	\$ 64,692.00
LATINO FILM INSTITUTE	Total			\$ 64,692.00
LAURA ROMAINE BROWN	12/19/2019	04001406	060	\$ 600.00
LAURA ROMAINE BROWN	Total			\$ 600.00
LAZEL INC	12/12/2019	04001203	060	\$ 989.55
	12/19/2019	04001376	060	\$ 439.80
LAZEL INC	Total			\$ 1,429.35
LDP INC	12/12/2019	04001234	060	\$ 3,167.94
LDP INC	Total			\$ 3,167.94

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Vendor Name	Date	Warrant #	Fund	Sum of Amount
LEARNING RESOURCES INC.	12/19/2019	04001377	010	\$ 174.76
LEARNING RESOURCES INC. Total				\$ 174.76
LI, PELE	12/19/2019	04001407	060	\$ 3,496.00
LI, PELE Total				\$ 3,496.00
LITTLE HEROES INC.	12/6/2019	04001142	010	\$ 8,800.00
			060	\$ 19,200.00
	12/12/2019	04001235	060	\$ 2,800.00
	12/19/2019	04001393	060	\$ 8,400.00
LITTLE HEROES INC. Total				\$ 39,200.00
LOURDES DEL ROSARIO	12/5/2019	04001103	130	\$ 98.10
LOURDES DEL ROSARIO Total				\$ 98.10
LOWES COMPANIES INC.	12/12/2019	04001240	050	\$ 496.52
	12/13/2019	04001286	050	\$ 3,147.43
	12/19/2019	04001454	050	\$ 146.01
LOWES COMPANIES INC. Total				\$ 3,789.96
LOZANO SMITH LLP	12/12/2019	04001260	010	\$ 206.50
	12/19/2019	04001408	080	\$ 1,410.00
	12/20/2019	04001528	080	\$ 375.00
LOZANO SMITH LLP Total				\$ 1,991.50
LUCILA DELGADO	12/19/2019	04001378	080	\$ 45.82
LUCILA DELGADO Total				\$ 45.82
LUISA HIDALGO AGBUYA	12/5/2019	04001104	130	\$ 111.70
LUISA HIDALGO AGBUYA Total				\$ 111.70
LUKE J. WEILL	12/20/2019	04001519	050	\$ 2,350.00
LUKE J. WEILL Total				\$ 2,350.00
LUX BUS AMERICA CO.	12/20/2019	04001541	060	\$ 5,920.00
LUX BUS AMERICA CO. Total				\$ 5,920.00
LUZ VAZQUEZ HERNANDEZ	12/5/2019	04001105	010	\$ 150.00
LUZ VAZQUEZ HERNANDEZ Total				\$ 150.00
LYSSA PERRY	12/19/2019	04001455	060	\$ 35.85
LYSSA PERRY Total				\$ 35.85
MANSON WESTERN CORPORATION	12/19/2019	04001349	080	\$ 180.27
MANSON WESTERN CORPORATION Total				\$ 180.27
MANUEL LOPEZ	12/12/2019	04001173	010	\$ 150.00
		04001190	050	\$ 150.00
MANUEL LOPEZ Total				\$ 300.00
MARIA CARMINA OROZCO	12/5/2019	04001068	010	\$ 139.78
MARIA CARMINA OROZCO Total				\$ 139.78
MARIA CONSEPCION ROBLES	12/5/2019	04001106	130	\$ 150.00
MARIA CONSEPCION ROBLES Total				\$ 150.00
MARIA D PADILLA	12/19/2019	04001489	010	\$ 20.65
MARIA D PADILLA Total				\$ 20.65
MARIA DILSA GONZALEZ	12/19/2019	04001316	130	\$ 16.82
MARIA DILSA GONZALEZ Total				\$ 16.82
MARIA EUGENIA JIMENEZ	12/5/2019	04001107	130	\$ 106.25
MARIA EUGENIA JIMENEZ Total				\$ 106.25
MARICELA GONZALEZ MAGANA	12/19/2019	04001427	130	\$ 3.92

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MARICELA GONZALEZ MAGANA Total				\$ 3.92
MARIE CARMEN SANCHEZ	12/5/2019	04001108	010	\$ 2,636.42
MARIE CARMEN SANCHEZ Total				\$ 2,636.42
MARTHA A GARIBAY CORTES	12/5/2019	04001109	130	\$ 113.34
MARTHA A GARIBAY CORTES Total				\$ 113.34
MARTHA ARAMBULA CONTRERAS	12/19/2019	04001490	010	\$ 1,709.09
	12/20/2019	04001505	010	\$ 2,205.42
MARTHA ARAMBULA CONTRERAS Total				\$ 3,914.51
MARTINEZ, CERVANTES LAURA	12/6/2019	04001146	130	\$ 89.95
MARTINEZ, CERVANTES LAURA Total				\$ 89.95
MAXIM HEALTHCARE SERVICE INC	12/19/2019	04001366	080	\$ 77,779.50
MAXIM HEALTHCARE SERVICE INC Total				\$ 77,779.50
MCARTHUR & LEVIN LLP	12/6/2019	04001147	080	\$ 334.00
MCARTHUR & LEVIN LLP Total				\$ 334.00
MCKINLEY ELEVATOR CORPORATION	12/19/2019	04001428	050	\$ 400.00
MCKINLEY ELEVATOR CORPORATION Total				\$ 400.00
MCSIG	12/12/2019	04001251	670	\$ 66,988.00
MCSIG Total				\$ 66,988.00
METLIFE SMALL MARKET	12/12/2019	04001252	010	\$ 1,856.81
METLIFE SMALL MARKET Total				\$ 1,856.81
MICHAEL'S TRANSPORTATION	12/5/2019	04001069	060	\$ 5,455.00
MICHAEL'S TRANSPORTATION Total				\$ 5,455.00
MIKE NASCIMENTO	12/6/2019	04001160	010	\$ 280.00
	12/19/2019	04001350	010	\$ 210.00
		04001442	010	\$ 280.00
MIKE NASCIMENTO Total				\$ 770.00
MIKES SHY NON SHIRTS INC.	12/6/2019	04001154	060	\$ 1,307.72
MIKES SHY NON SHIRTS INC. Total				\$ 1,307.72
MIN, MAUNG MYO & FRANK M &	12/12/2019	04001215	010	\$ 197.60
MIN, MAUNG MYO & FRANK M & Total				\$ 197.60
MINDY LOUISE HOSKINS	12/20/2019	04001506	060	\$ 227.43
MINDY LOUISE HOSKINS Total				\$ 227.43
MONARCH TRUCK SERVICE	12/19/2019	04001409	010	\$ 1,196.50
	12/20/2019	04001520	010	\$ 1,249.97
MONARCH TRUCK SERVICE Total				\$ 2,446.47
MONSTER TECHNOLOGY	12/13/2019	04001302	010	\$ 194.47
MONSTER TECHNOLOGY Total				\$ 194.47
MONTFORT, JOYCE IRENE	12/5/2019	04001110	010	\$ 204.18
MONTFORT, JOYCE IRENE Total				\$ 204.18
MUSIC IN MOTION	12/5/2019	04001080	010	\$ 103.45
MUSIC IN MOTION Total				\$ 103.45
NADIA G MIRANDA	12/19/2019	04001317	130	\$ 38.28
NADIA G MIRANDA Total				\$ 38.28
NANCY ANN HADDOX	12/19/2019	04001429	010	\$ 229.43
NANCY ANN HADDOX Total				\$ 229.43
NASCO MODESTO A DIV.OF	12/5/2019	04001081	010	\$ 89.63
	12/19/2019	04001323	060	\$ 81.74

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NASCO MODESTO A DIV.OF	12/20/2019	04001510	060	\$ 22.76
NASCO MODESTO A DIV.OF Total				\$ 194.13
NATIONAL GEOGRAPHIC EXPLORER	12/6/2019	04001148	060	\$ 130.63
NATIONAL GEOGRAPHIC EXPLORER Total				\$ 130.63
NEOPOST USA INC	12/5/2019	04001047	010	\$ 279.38
	12/12/2019	04001241	010	\$ 3,784.32
NEOPOST USA INC Total				\$ 4,063.70
NESTLE WATERS NORTH AMERICA	12/13/2019	04001303	010	\$ 555.96
			050	\$ 54.14
	12/19/2019	04001430	010	\$ 534.32
NESTLE WATERS NORTH AMERICA Total				\$ 1,144.42
NEW TECHNOLOGY NETWORK LLC	12/13/2019	04001304	010	\$ 201,900.00
NEW TECHNOLOGY NETWORK LLC Total				\$ 201,900.00
NEWSELA INC.	12/19/2019	04001431	060	\$ 5,500.00
	12/20/2019	04001529	060	\$ 6,500.00
NEWSELA INC. Total				\$ 12,000.00
NEXTEL OF CALIFORNIA INC.	12/5/2019	04001070	010	\$ 2,338.61
NEXTEL OF CALIFORNIA INC. Total				\$ 2,338.61
NOLI LADRA MAGSINO JR	12/13/2019	04001305	010	\$ 105.70
NOLI LADRA MAGSINO JR Total				\$ 105.70
NORCAL TRUCK LEASING INC	12/5/2019	04001048	010	\$ 268.00
		04001082	010	\$ 747.42
	12/12/2019	04001242	010	\$ 690.00
	12/20/2019	04001521	010	\$ 625.00
NORCAL TRUCK LEASING INC Total				\$ 2,330.42
NORMA P FLORES	12/19/2019	04001394	010	\$ 25.46
NORMA P FLORES Total				\$ 25.46
NORTHERN SPEECH SERVICES INC.	12/6/2019	04001155	010	\$ 163.27
	12/19/2019	04001351	080	\$ 163.27
NORTHERN SPEECH SERVICES INC. Total				\$ 326.54
OCCUPATIONAL HEALTH CTR OF CA	12/5/2019	04001059	010	\$ 132.50
	12/12/2019	04001204	010	\$ 100.00
OCCUPATIONAL HEALTH CTR OF CA Total				\$ 232.50
OFFICE DEPOT	12/12/2019	04001174	010	\$ 1,264.22
		04001175	010	\$ 810.33
		04001186	010	\$ 851.69
			130	\$ 243.10
		04001187	010	\$ 1,254.70
			060	\$ 5.47
		04001206	010	\$ 642.65
	12/13/2019	04001298	010	\$ 578.92
			060	\$ 331.33
			130	\$ 7.34
	12/19/2019	04001313	010	\$ 400.80
			060	\$ 687.40
		04001380	010	\$ 1,302.71
		04001381	010	\$ 1,332.37

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Vendor Name	Date	Warrant #	Fund	Sum of Amount
OFFICE DEPOT	12/19/2019	04001382	010	\$ 1,119.21
			060	\$ 28.94
		04001383	010	\$ 1,343.26
			060	\$ 64.27
OFFICE DEPOT Total				\$ 12,268.71
OLGA FABIANA MARTINEZ	12/19/2019	04001352	060	\$ 549.06
OLGA FABIANA MARTINEZ Total				\$ 549.06
O'REILLY AUTOMOTIVE STORES INC	12/12/2019	04001178	010	\$ 132.11
	12/20/2019	04001511	010	\$ 169.02
O'REILLY AUTOMOTIVE STORES INC Total				\$ 301.13
OTC DIRECT INC	12/12/2019	04001179	010	\$ 383.48
		04001191	010	\$ 170.62
	12/19/2019	04001324	010	\$ 100.85
OTC DIRECT INC Total				\$ 654.95
P & R PAPER SUPPLY COMPANY	12/5/2019	04001083	130	\$ 26,181.71
P & R PAPER SUPPLY COMPANY Total				\$ 26,181.71
PACIFIC EDUCATORS INC.	12/19/2019	04001478	010	\$ 98.58
PACIFIC EDUCATORS INC. Total				\$ 98.58
PALOS SPORT	12/19/2019	04001353	060	\$ 801.89
PALOS SPORT Total				\$ 801.89
PATRICIA M TOVAR	12/13/2019	04001306	010	\$ 510.07
PATRICIA M TOVAR Total				\$ 510.07
PAUL J. GONZALEZ	12/19/2019	04001395	010	\$ 2,000.00
PAUL J. GONZALEZ Total				\$ 2,000.00
PEARSON EDUCATION INCORPORATED	12/12/2019	04001192	080	\$ 69.00
	12/19/2019	04001325	080	\$ 588.68
		04001354	080	\$ 22.50
PEARSON EDUCATION INCORPORATED Total				\$ 680.18
PERSEUS ASSOCIATES	12/12/2019	04001180	010	\$ 525.00
PERSEUS ASSOCIATES Total				\$ 525.00
PETTY CASH	12/13/2019	04001307	130	\$ 686.65
PETTY CASH Total				\$ 686.65
PG&E	12/5/2019	04001060	010	\$ 49.87
	12/13/2019	04001274	010	\$ 142,166.57
PG&E Total				\$ 142,216.44
PLAY THERAPY SUPPLY LLC	12/5/2019	04001084	010	\$ 55.57
PLAY THERAPY SUPPLY LLC Total				\$ 55.57
POSITIVE PROMOTIONS INC	12/19/2019	04001326	060	\$ 638.50
POSITIVE PROMOTIONS INC Total				\$ 638.50
PRE-PAID LEGAL SERVICES INC.	12/19/2019	04001479	010	\$ 278.00
PRE-PAID LEGAL SERVICES INC. Total				\$ 278.00
PRESENTATION PRODUCTS INC.	12/19/2019	04001355	010	\$ 1,355.96
PRESENTATION PRODUCTS INC. Total				\$ 1,355.96
PROVIDENT CENTRAL CREDIT UNION	12/19/2019	04001480	010	\$ 7,243.00
PROVIDENT CENTRAL CREDIT UNION Total				\$ 7,243.00
PSYCHED SERVICES	12/12/2019	04001261	080	\$ 5,000.00
PSYCHED SERVICES Total				\$ 5,000.00

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QUICK LIGHT RECYCLING LLC	12/19/2019	04001432	050	\$ 487.00
QUICK LIGHT RECYCLING LLC Total				\$ 487.00
R & R REFRIGERATION & AIR	12/12/2019	04001163	130	\$ 2,227.11
		04001243	130	\$ 290.00
	12/19/2019	04001456	130	\$ 535.50
R & R REFRIGERATION & AIR Total				\$ 3,052.61
RANDALL E. KLEIN	12/20/2019	04001507	010	\$ 400.00
		04001542	010	\$ 618.00
RANDALL E. KLEIN Total				\$ 1,018.00
RAUL FLORES ANDREW	12/5/2019	04001111	010	\$ 150.00
RAUL FLORES ANDREW Total				\$ 150.00
READING PARTNERS	12/19/2019	04001433	060	\$ 40,000.00
READING PARTNERS Total				\$ 40,000.00
REALLY GOOD STUFF LLC	12/6/2019	04001149	010	\$ 221.78
	12/5/2019	04001085	010	\$ 266.02
	12/19/2019	04001356	010	\$ 197.61
REALLY GOOD STUFF LLC Total				\$ 685.41
REBECA GARCIA	12/19/2019	04001318	130	\$ 6.96
REBECA GARCIA Total				\$ 6.96
RECOLOGY SOUTH BAY	12/5/2019	04001061	010	\$ 19,743.31
	12/13/2019	04001296	010	\$ 3,971.73
RECOLOGY SOUTH BAY Total				\$ 23,715.04
REHON & ROBERTS	12/5/2019	04001093	010	\$ 23,475.00
			210	\$ 1,000.00
	12/20/2019	04001545	010	\$ 15,892.00
			210	\$ 1,845.25
REHON & ROBERTS Total				\$ 42,212.25
RESOURCE AREA FOR TEACHERS	12/6/2019	04001150	010	\$ 95.05
	12/12/2019	04001193	010	\$ 100.00
RESOURCE AREA FOR TEACHERS Total				\$ 195.05
RFC WIRELESS INC	12/5/2019	04001086	010	\$ 3,122.79
RFC WIRELESS INC Total				\$ 3,122.79
RICARDO FUENTES	12/5/2019	04001112	010	\$ 150.00
RICARDO FUENTES Total				\$ 150.00
RICK DELONG	12/19/2019	04001434	010	\$ 2,010.00
RICK DELONG Total				\$ 2,010.00
RMC A RAY MORGAN COMPANY	12/12/2019	04001216	010	\$ 2,215.86
			060	\$ 1,042.57
	12/19/2019	04001319	010	\$ 2,536.38
			050	\$ 96.85
		04001327	010	\$ 4,490.44
			060	\$ 497.11
			050	\$ 372.31
			080	\$ 522.36
			130	\$ 1,173.53
		04001336	010	\$ 2,070.67
			060	\$ 148.34

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Vendor Name	Date	Warrant #	Fund	Sum of Amount	
RMC A RAY MORGAN COMPANY	12/19/2019	04001336	080	\$ 144.69	
		04001337	010	\$ 1,166.28	
			060	\$ 835.42	
			080	\$ 52.33	
		04001357	010	\$ 157.45	
		04001457	010	\$ 79.73	
RMC A RAY MORGAN COMPANY Total				\$ 17,602.32	
RO HEALTH INC.	12/5/2019	04001071	010	\$ 3,591.42	
	12/12/2019	04001217	010	\$ 3,442.50	
	12/19/2019	04001410	010	\$ 6,481.08	
RO HEALTH INC. Total				\$ 13,515.00	
ROCKETSHIP FUERZA	12/5/2019	04001087	010	\$ 153,686.00	
ROCKETSHIP FUERZA Total				\$ 153,686.00	
ROCKETSHIP SI SE PUEDE	12/5/2019	04001088	010	\$ 100,580.00	
ROCKETSHIP SI SE PUEDE Total				\$ 100,580.00	
RODAN ENTERPRISES INC.	12/20/2019	04001522	010	\$ 560.40	
RODAN ENTERPRISES INC. Total				\$ 560.40	
RODRIGUEZ, MARY ANN ZORIA	12/5/2019	04001049	010	\$ 401.78	
RODRIGUEZ, MARY ANN ZORIA Total				\$ 401.78	
ROSA MARIA PONCE	12/5/2019	04001113	130	\$ 150.00	
ROSA MARIA PONCE Total				\$ 150.00	
ROYAL COACH TOURS	12/12/2019	04001164	060	\$ 1,469.00	
ROYAL COACH TOURS Total				\$ 1,469.00	
RUSICH, TONI M.	12/13/2019	04001287	010	\$ 204.18	
RUSICH, TONI M. Total				\$ 204.18	
SABINA MURESAN	12/5/2019	04001072	010	\$ 24.36	
SABINA MURESAN Total				\$ 24.36	
SABRINA ANN RAYBORN	12/19/2019	04001358	060	\$ 59.06	
SABRINA ANN RAYBORN Total				\$ 59.06	
SAN JOSE CHARTERS INC	12/19/2019	04001435	060	\$ 749.00	
SAN JOSE CHARTERS INC Total				\$ 749.00	
SAN JOSE COMMUNITY MEDIA	12/20/2019	04001543	010	\$ 460.00	
SAN JOSE COMMUNITY MEDIA Total				\$ 460.00	
SAN JOSE DANCE THEATRE	12/6/2019	04001162	060	\$ 396.00	
SAN JOSE DANCE THEATRE Total				\$ 396.00	
SAN JOSE STATE UNIVERSITY	12/19/2019	04001359	010	\$ 23,940.00	
SAN JOSE STATE UNIVERSITY Total				\$ 23,940.00	
SAN JOSE WATER COMPANY	12/5/2019	04001062	010	\$ 78,133.32	
SAN JOSE WATER COMPANY Total				\$ 78,133.32	
SANTA CLARA CO EMPLOYEES CR UN	12/19/2019	04001481	010	\$ 7,729.35	
SANTA CLARA CO EMPLOYEES CR UN Total				\$ 7,729.35	
SANTA CLARA COUNTY OFFICE OF	12/12/2019	04001181	010	\$ 132.92	
		04001194	060	\$ 100.00	
		12/19/2019	04001360	060	\$ 499.00
		04001436	010	\$ 637.01	
		12/20/2019	04001523	010	\$ 32.29
		04001530	010	\$ 718.50	

AP Check Register - Pivot Table Summary by Vendor
December 2019

Vendor Name	Date	Warrant #	Fund	Sum of Amount
SANTA CLARA COUNTY OFFICE OF Total				\$ 2,119.72
SANTA CLARA COUNTY SHERIFF DPT	12/12/2019	04001208	010	\$ 714.65
	12/23/2019	04001548	010	\$ 714.65
SANTA CLARA COUNTY SHERIFF DPT Total				\$ 1,429.30
SARA DE LA CERDA	12/5/2019	04001063	010	\$ 92.80
SARA DE LA CERDA Total				\$ 92.80
SAVE MART SUPERMARKETS	12/12/2019	04001182	060	\$ 199.81
		04001244	060	\$ 2,425.00
	12/19/2019	04001361	010	\$ 479.95
			060	\$ 163.88
		04001411	010	\$ 256.61
	12/20/2019	04001512	010	\$ 253.28
		04001524	010	\$ 210.97
SAVE MART SUPERMARKETS Total				\$ 3,989.50
SCHOLASTIC INC.	12/13/2019	04001308	060	\$ 135.50
	12/19/2019	04001412	010	\$ 78.50
	12/20/2019	04001531	060	\$ 6,882.54
SCHOLASTIC INC. Total				\$ 7,096.54
SCHOOL DATEBOOKS	12/19/2019	04001437	060	\$ 1,898.32
SCHOOL DATEBOOKS Total				\$ 1,898.32
SCHOOL HEALTH CORPORATION	12/5/2019	04001089	080	\$ 365.03
SCHOOL HEALTH CORPORATION Total				\$ 365.03
SCHOOL NURSE SUPPLY INC.	12/12/2019	04001165	010	\$ 143.08
SCHOOL NURSE SUPPLY INC. Total				\$ 143.08
SCHOOL SERVICES OF CALIFORNIA	12/12/2019	04001195	010	\$ 1,000.00
	12/13/2019	04001309	010	\$ 750.00
	12/19/2019	04001458	010	\$ 325.00
SCHOOL SERVICES OF CALIFORNIA Total				\$ 2,075.00
SCHOOL SPECIALTY INC.	12/19/2019	04001459	010	\$ 217.57
	12/20/2019	04001532	010	\$ 118.39
SCHOOL SPECIALTY INC. Total				\$ 335.96
SECURITY CONTRACTOR SERVICES	12/19/2019	04001460	050	\$ 568.82
SECURITY CONTRACTOR SERVICES Total				\$ 568.82
SEGA, PATRICIA M.	12/12/2019	04001262	010	\$ 204.18
SEGA, PATRICIA M. Total				\$ 204.18
SELF INSURED SCHOOLS OF	12/12/2019	04001253	670	\$ 835,551.00
SELF INSURED SCHOOLS OF Total				\$ 835,551.00
SERVICE STATION SYSTEMS	12/20/2019	04001513	010	\$ 100.00
SERVICE STATION SYSTEMS Total				\$ 100.00
SFCC INTERMEDIATEHOLDINGS INC	12/5/2019	04001090	010	\$ 207.83
	12/19/2019	04001413	060	\$ 200.35
	12/20/2019	04001525	010	\$ 275.09
SFCC INTERMEDIATEHOLDINGS INC Total				\$ 683.27
SHARP ELECTRONICS CORPORATION	12/5/2019	04001073	010	\$ 453.24
	12/12/2019	04001196	010	\$ 113.31
			060	\$ 457.64
	12/20/2019	04001546	060	\$ 385.31

AP Check Register - Pivot Table Summary by Vendor
December 2019

Vendor Name	Date	Warrant #	Fund	Sum of Amount
SHARP ELECTRONICS CORPORATION Total				\$ 1,409.50
SHAYLYN NORENE ORDAZ	12/19/2019	04001414	010	\$ 35.96
SHAYLYN NORENE ORDAZ Total				\$ 35.96
SILICON VALLEY MATHEMATICS	12/19/2019	04001362	060	\$ 2,400.00
SILICON VALLEY MATHEMATICS Total				\$ 2,400.00
SITHAN LY	12/19/2019	04001320	130	\$ 8.70
SITHAN LY Total				\$ 8.70
SONG, MEI CHUAN & CHANG IRENE	12/5/2019	04001131	010	\$ 204.18
SONG, MEI CHUAN & CHANG IRENE Total				\$ 204.18
SPURR	12/19/2019	04001379	010	\$ 6,536.87
SPURR Total				\$ 6,536.87
STANDARD INSURANCE CO.	12/19/2019	04001482	010	\$ 17,561.81
STANDARD INSURANCE CO. Total				\$ 17,561.81
STARFALL EDUCATION FOUNDATION	12/19/2019	04001438	060	\$ 270.00
	12/20/2019	04001514	060	\$ 270.00
STARFALL EDUCATION FOUNDATION Total				\$ 540.00
STATE DISBURSEMENT UNIT	12/19/2019	04001483	010	\$ 994.00
STATE DISBURSEMENT UNIT Total				\$ 994.00
STATE OF CALIFORNIA	12/12/2019	04001209	010	\$ 200.00
	12/19/2019	04001328	010	\$ 642.00
		04001484	010	\$ 2,272.53
	12/23/2019	04001549	010	\$ 200.00
STATE OF CALIFORNIA Total				\$ 3,314.53
STATEWIDE TRAFFIC SAFETY AND	12/19/2019	04001461	050	\$ 272.61
STATEWIDE TRAFFIC SAFETY AND Total				\$ 272.61
STEVEN WAYNE DOTY	12/5/2019	04001050	050	\$ 267.03
	12/12/2019	04001245	050	\$ 250.00
STEVEN WAYNE DOTY Total				\$ 517.03
STLR CORPORATION	12/12/2019	04001246	010	\$ 880.00
STLR CORPORATION Total				\$ 880.00
SUGEY ROSALES	12/5/2019	04001114	130	\$ 150.00
SUGEY ROSALES Total				\$ 150.00
SUNBELT RENTALS INC.	12/13/2019	04001288	050	\$ 2,046.94
SUNBELT RENTALS INC. Total				\$ 2,046.94
SUPER AUTO CARE SERVICES LLC	12/12/2019	04001247	050	\$ 419.84
	12/19/2019	04001462	050	\$ 68.20
SUPER AUTO CARE SERVICES LLC Total				\$ 488.04
SYSCO SAN FRANCISCO INC.	12/12/2019	04001263	130	\$ 60,263.89
SYSCO SAN FRANCISCO INC. Total				\$ 60,263.89
SYTECH SOLUTIONS INC.	12/19/2019	04001321	010	\$ 1,800.00
SYTECH SOLUTIONS INC. Total				\$ 1,800.00
TALTON VERONICA	12/5/2019	04001115	010	\$ 30.63
	12/12/2019	04001183	010	\$ 8.25
	12/19/2019	04001415	010	\$ 21.93
TALTON VERONICA Total				\$ 60.81
TAMARA BERMUDES	12/19/2019	04001396	010	\$ 123.63
TAMARA BERMUDES Total				\$ 123.63

AP Check Register - Pivot Table Summary by Vendor
December 2019

Vendor Name	Date	Warrant #	Fund	Sum of Amount
TANYA KRISTINE GO TUVERA	12/12/2019	04001218	060	\$ 106.11
TANYA KRISTINE GO TUVERA Total				\$ 106.11
TAYMARK	12/13/2019	04001275	010	\$ 847.35
TAYMARK Total				\$ 847.35
TCF NATIONAL BANK	12/13/2019	04001289	010	\$ 14,851.00
TCF NATIONAL BANK Total				\$ 14,851.00
TEACHER SYNERGY LLC	12/5/2019	04001091	060	\$ 280.66
TEACHER SYNERGY LLC Total				\$ 280.66
TEAMSTERS LOCAL #150	12/19/2019	04001485	010	\$ 10,579.00
TEAMSTERS LOCAL #150 Total				\$ 10,579.00
TEAMSTERS MANAGED TRUST FUNDS	12/5/2019	04001116	670	\$ 232,232.00
TEAMSTERS MANAGED TRUST FUNDS Total				\$ 232,232.00
TERESA AMADOR	12/5/2019	04001117	130	\$ 150.00
TERESA AMADOR Total				\$ 150.00
TEXAS LIFE INSURANCE	12/19/2019	04001486	010	\$ 3,050.94
TEXAS LIFE INSURANCE Total				\$ 3,050.94
THE GOODYEAR TIRE & RUBBER	12/20/2019	04001515	010	\$ 1,613.72
THE GOODYEAR TIRE & RUBBER Total				\$ 1,613.72
THE PROPHET CORPORATION	12/5/2019	04001132	010	\$ 51.07
	12/12/2019	04001205	010	\$ 458.62
	12/13/2019	04001297	010	\$ 512.24
	12/19/2019	04001335	010	\$ 84.17
	12/20/2019	04001508	060	\$ 982.10
THE PROPHET CORPORATION Total				\$ 2,088.20
THE TECH MUSEUM OF INNOVATION	12/12/2019	04001184	010	\$ 68.00
THE TECH MUSEUM OF INNOVATION Total				\$ 68.00
THINK TOGETHER	12/12/2019	04001185	060	\$ 1,316.70
		04001219	010	\$ 50,855.80
			060	\$ 119,824.88
		04001264	060	\$ 1,316.70
THINK TOGETHER Total				\$ 173,314.08
THU HA HUYNH	12/5/2019	04001133	080	\$ 148.25
THU HA HUYNH Total				\$ 148.25
TINA MARIE SANDERS	12/19/2019	04001322	130	\$ 32.48
TINA MARIE SANDERS Total				\$ 32.48
TONY VERA	12/6/2019	04001161	010	\$ 840.00
	12/19/2019	04001443	010	\$ 770.00
TONY VERA Total				\$ 1,610.00
TRACY LYNN LOFTIN	12/19/2019	04001397	010	\$ 267.53
TRACY LYNN LOFTIN Total				\$ 267.53
TRAN, BANG K. AND	12/13/2019	04001290	010	\$ 197.60
TRAN, BANG K. AND Total				\$ 197.60
TURF STAR	12/13/2019	04001291	050	\$ 120.52
TURF STAR Total				\$ 120.52
U.S. BANK	12/19/2019	04001312	010	\$ 6,688.41
U.S. BANK Total				\$ 6,688.41
ULINE INC	12/19/2019	04001463	010	\$ 5,127.30

AP Check Register - Pivot Table Summary by Vendor
December 2019

Vendor Name	Date	Warrant #	Fund	Sum of Amount
ULINE INC				\$ 5,127.30
Total				
UNITED PARCEL SERVICE	12/13/2019	04001310	010	\$ 214.98
UNITED PARCEL SERVICE				\$ 214.98
Total				
UNITED RENTALS INC	12/13/2019	04001292	050	\$ 122.91
UNITED RENTALS INC				\$ 122.91
Total				
UNITED WAY OF THE BAY AREA	12/19/2019	04001487	010	\$ 10.00
UNITED WAY OF THE BAY AREA				\$ 10.00
Total				
UPKEEP TECHNOLOGIES INC.	12/12/2019	04001254	010	\$ 22,464.00
UPKEEP TECHNOLOGIES INC.				\$ 22,464.00
Total				
VALLEY TRANSPORTATION AUTH.	12/19/2019	04001416	060	\$ 3,025.00
VALLEY TRANSPORTATION AUTH.				\$ 3,025.00
Total				
VELASCO, RICARDO R.	12/5/2019	04001118	010	\$ 204.18
VELASCO, RICARDO R.				\$ 204.18
Total				
VISION SERVICE PLAN	12/12/2019	04001255	670	\$ 12,326.78
VISION SERVICE PLAN				\$ 12,326.78
Total				
VISTA CENTER FOR THE BLIND &	12/13/2019	04001311	080	\$ 1,395.00
VISTA CENTER FOR THE BLIND &				\$ 1,395.00
Total				
VOLER STRATEGIC ADVISORS	12/12/2019	04001248	010	\$ 8,500.00
VOLER STRATEGIC ADVISORS				\$ 8,500.00
Total				
W.W. GRAINGER INC.	12/12/2019	04001220	050	\$ 282.76
W.W. GRAINGER INC.				\$ 282.76
Total				
WENDY CRUZ-ALCANTAR	12/19/2019	04001491	010	\$ 79.86
WENDY CRUZ-ALCANTAR				\$ 79.86
Total				
WIESER EDUCATIONAL INC.	12/19/2019	04001363	010	\$ 207.23
WIESER EDUCATIONAL INC.				\$ 207.23
Total				
WOODWIND & BRASSWIND INC.	12/5/2019	04001092	010	\$ 146.95
	12/12/2019	04001256	010	\$ 43.60
	12/19/2019	04001364	010	\$ 32.76
WOODWIND & BRASSWIND INC.				\$ 223.31
Total				
WOWZY CREATION CORP.	12/19/2019	04001341	010	\$ 229.58
	12/20/2019	04001526	010	\$ 52.16
WOWZY CREATION CORP.				\$ 281.74
Total				
YMCA OF SILICON VALLEY	12/19/2019	04001417	010	\$ 59,966.48
			060	\$ 25,024.28
YMCA OF SILICON VALLEY				\$ 84,990.76
Total				
ZAMORA'S OMELETTE HOUSE	12/20/2019	04001533	010	\$ 256.46
ZAMORA'S OMELETTE HOUSE				\$ 256.46
Total				
ZUM SERVICES INC	12/19/2019	04001365	010	\$ 10,071.00
ZUM SERVICES INC				\$ 10,071.00
Total				
Grand Total				\$ 8,854,722.62

11.06

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees:

December 20, 2019

**Subject: Enrollment/Attendance Report for Month 4
(November 11, 2019 thru December 6, 2019)**

Staff Analysis: The Enrollment/Attendance Report for the attendance December 6, 2019 provides information on how many students are enrolled at each school and what percent attended class. This report captures our ADA percentages for the first seven months of the school year. It establishes our Local Control Funding Formula (LCFF) for 2019/2020 school year.

Month 4

December 6, 2019
Regular Ed & SDC ADA 95.61%

Recommendation: Staff recommends acceptance of this month's Enrollment/Attendance Report.

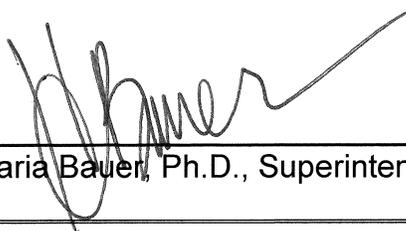
Submitted by: Doug Durham Title: Student Data Coordinator

Approved by: Kolvira Chheng *K* Title: Assistant Superintendent, Business Services

To the Board of Trustees: Meeting: January 16, 2020
Regular Board Meeting

Recommend Approval

11.06
Agenda Placement


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

11.07

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees:

Date: December 6, 2019

Subject:

Resolution No. 11-19/20
AFRICAN AMERICAN HISTORY MONTH
Alum Rock Union Elementary School District joins with the California State Board of Education in proclaiming the month of February 2020, as "African American History Month".

Staff Analysis:

The California State Board of Education recognizes and proclaims the month of February 2020, as "African American History Month" and encourages all educational communities to commemorate this time with appropriate instructional activities. In addition, schools are encouraged to celebrate the very special day of March 5th, Black American Day.

Recommendation:

Staff recommends approval of **Resolution No. 11-19/20**, African American History Month, as presented.

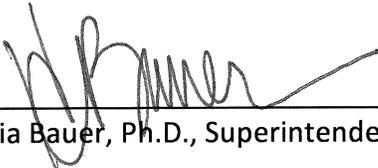
Submitted by: Rene Sanchez *R.S.* Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: January 16, 2020
Regular Board Meeting

Recommend Approval

11.07
Agenda Placement


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Resolution No. 11-19/20
PROCLAIMING FEBRUARY, 2020
“AFRICAN AMERICAN HISTORY MONTH”

WHEREAS, African American descent helped develop our nation in countless ways;

WHEREAS, African American history reflects a determined spirit of perseverance and cultural pride in its struggle to share equally in the opportunities of a nation founded upon the principles of freedom and liberty for all people;

WHEREAS, African American citizens have participated in every American effort to secure, protect, and maintain the essence and substance of American democracy, as reflected by California Education Code Section 37221 (d) which establishes March 5th as Black American Day to commemorate the anniversary of the death of Crispus Attucks, the first African American martyr of the Boston Massacre;

WHEREAS, the Alum Rock Union Elementary School District and the California State Board of Education recognize in its Policy Statement on Multicultural Education that each student needs an opportunity to understand the common humanity underlying all people; to develop pride in his or her own identity and heritage; and to understand, respect, and accept the identity and heritage of others;

WHEREAS, the history and contribution of African American citizens have been consistently overlooked, misinterpreted, and undervalued in the curriculum of public education institutions prior to the Civil Rights Act of 1964;

WHEREAS, the *History-Social Science Framework for California Public Schools, Kindergarten through Grade Twelve* states that the history curriculum of community, state, region, nation and world must reflect the experiences of men and women and of different racial, religious, and ethnic groups and must be integrated at every level; and

NOW, THEREFORE, BE IT RESOLVED, that the Alum Rock Union Elementary School District joins with the California State Board of Education in proclaiming the month of February, 2020, as African American History Month and encourages all educational communities to commemorate this occasion with appropriate instructional activities; and be it further

PASSED AND ADOPTED this 16th day of January, 2020, by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, State of California.

Ayes _____ Noes _____ Absent _____ Abstain _____

Board of Trustees:

Ernesto Bejarano, President _____
Corina Herrera-Loera, Vice-President _____
Andrés Quintero, Clerk _____
Linda Chavez, Member _____
Dolores Marquéz - Frausto, Member _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on January 16, 2020.

Hilaria Bauer, Ph.D., Superintendent

Date

11-08

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: Approve/Ratify Notices of Employment and Changes of Status/January 16, 2020/
Human Resources Department

Staff Analysis:

This item includes recommendations such as new hires, leaves of absence, or other changes in employee status.

Recommendation:

The Board is requested to approve the hiring of any new employee, and any change of status for existing employees.

Submitted by: Carlos Moran  Title: Assistant Superintendent, Human Resources

To the Board of Trustees:

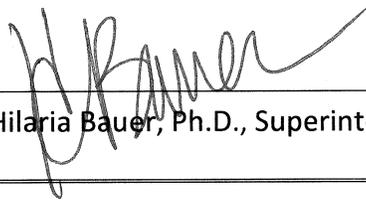
Recommend Approval

11-08

Agenda Placement

Meeting:

January 16, 2020
Regular Board Meeting


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

**ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT-
HUMAN RESOURCES DEPARTMENT
MEETING OF THE BOARD OF TRUSTEES
January 16, 2020**

CERTIFICATED OFFERS OF EMPLOYMENT:

I. New Hire:

- | | | | |
|----|--------------------------|----------------------------|------------|
| 1. | Conn-Ossenfort, Jennifer | TK/Cassell Elementary | 01/06/2020 |
| 2. | Martinez, Jessica | Core/Mathson Middle School | 01/06/2020 |

II. Employee Contracts:

- | | | | |
|-----|------------------------|------------------------|-----------------------|
| 1. | Ausin, Lydia | ELPAC Examiner | 01/06/2020-05/29/2020 |
| 2. | Brown, Anthony | Boys' Basketball Coach | 02/17/2020-04/01/2020 |
| 3. | Clay, Gertrude | ELPAC Examiner | 01/06/2020-05/29/2020 |
| 4. | Clay, Theresa | ELPAC Examiner | 01/06/2020-05/29/2020 |
| 5. | Cofield, Barbara | ELPAC Examiner | 01/06/2020-05/29/2020 |
| 6. | Finnen, Danelle | Girls' Soccer Coach | 02/14/2020-05/01/2020 |
| 7. | Gonzalez, Ana | SLS Coordinator | 01/21/2020-06/30/2020 |
| 8. | Lynn, Pam | ELPAC Examiner | 01/06/2020-05/29/2020 |
| 9. | Martin, Marisol | ELPAC Examiner | 01/06/2020-05/29/2020 |
| 10. | Moran, Elba | ELPAC Examiner | 01/06/2020-05/29/2020 |
| 11. | Nielsen, Susan | ELPAC Examiner | 01/06/2020-05/29/2020 |
| 12. | Rojas-Gonzales, Evelia | ELPAC Examiner | 01/06/2020-05/29/2020 |
| 13. | Romo, Luz Maria Martin | ELPAC Examiner | 01/06/2020-05/29/2020 |
| 14. | Salas, Maria | ELPAC Examiner | 01/06/2020-05/29/2020 |
| 15. | Wagner, Marilyn | ELPAC Examiner | 01/06/2020-05/29/2020 |
| 16. | Wolford, Margaret | ELPAC Examiner | 01/06/2020-05/29/2020 |

III. Residential Substitute Teacher Contract:

- | | | | |
|----|-------------------|--|-----------------------|
| 1. | Manundo, Marlon | | 01/06/2020-01/31/2020 |
| 2. | Santa Cruz, Jules | | 01/06/2020-01/31/2020 |

IV. Short Term Employees:

- | | | | |
|----|--------------------|------------------------------------|-----------------------|
| 1. | Mazariegos, Claire | Student Counselor/Student Services | 11/15/2019-06/22/2020 |
|----|--------------------|------------------------------------|-----------------------|

V. 39 Month Reemployment List - Change in Effective Date:

- | | | | |
|----|-------------------|-----------------------|------------|
| 1. | Pacheco, Patricia | TK/Cassell Elementary | 11/18/2019 |
|----|-------------------|-----------------------|------------|

VI. Temporary Status to Probationary I Status Effective 8/14/2019:

- | | | | |
|-----|------------------------|---------------------------|--|
| 1. | Hagiwara, Kathleen Ann | San Antonio Elem | |
| 2. | Hathaway, Andrew Scot | Aptitud Community at Goss | |
| 3. | Irvine, Angela Rae | Renaissance II | |
| 4. | Montes, Rand L | George Middle School | |
| 5. | Ngo, Trinh Thi-Bang | Cureton Elementary | |
| 6. | Powell, Matthew David | Cureton Elementary | |
| 7. | Ramachandran, Ujala | Dorsa Elementary | |
| 8. | Rivas, Kareen Thao | Ryan Elementary | |
| 9. | Siddiqi, Saba Obaid | Cassell Elementary | |
| 10. | Talton, Veronica | George Middle School | |
| 11. | Thomas, Deepa | Ryan Elementary | |
| 12. | Villegas, John Anthony | Hubbard Elementary | |

- | | | |
|-----|-----------------------|--------------------|
| 13. | Wolf, Nicole Alyson | L.U.C.H.A. Academy |
| 14. | Zentner, Samantha Rae | Ryan Elementary |

VII. Temporary Status to Probationary 0 Status Effective 8/14/2019:

- | | | |
|----|-------------------------|---------------------------|
| 1. | Lopez, Rachel Anne | Aptitud Community at Goss |
| 2. | McArthur, Damani Noelle | George Middle School |

CLASSIFIED PERSONNEL – January 16, 2020

CLASSIFIED OFFERS OF EMPLOYMENT:

I. New Employee:

1. Verduzco, Jazmin Health Assistant/Adelante II 01/08/20

II. Change of Status:

1. Zendejas, Brenda Paraeducator Special Education I/Hubbard 12/20/19

III. Retirement:

1. Vizcarra, Maria Campus Paraeducator 01/01/20

2. Medrano, Antonio M. Head Custodian II-Middle/George 01/01/20

IV. Contracted Employee:

1. Belloncle, Yvonne Reader Assistant / Mathson 12/02/19-03/13/20

2. Benitez, Daniel Audio Specialist/ VAPA 12/13/19-06/30/20

3. Borceguin, Monique Instructor: Mariachi/ VAPA 01/10/20-06/30/20

4. Guardado, Martha Susanna Boys Basketball Coach/ Fischer & Renaissance 12/13/19-04/01/20

5. Guardado, Martha Susanna Coach/ Renaissance 02/24/20-04/03/20

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

11.09

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: Out of State Travel

**New Tech Network Leadership Summit
Dallas, TX
March 24-27, 2020**

Summary:

The New Tech Network Leadership Summit is geared toward school and instructional leaders. The focus of the summit is Listen to Lead: How to Harness the Power of Our Student's Voices. New Tech believes that schools get better in community and that powerful connections are made between and among school leaders, thought partners and leadership team members. Total estimated cost \$3,800.

Recommendation:

District administration is recommending that the Board of Trustees approve out-of-state travel Jennifer Doherty, Jackie Montejano and Joann Sanchez.

Submitted by: Carlos Moran  Title: Assistant Superintendent, Human Resources

To the Board of Trustees:

Recommend Approval

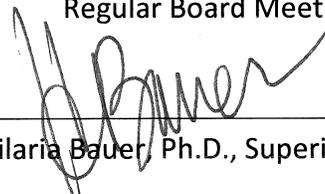
11.09

Agenda Placement

Meeting:

January 16, 2020

Regular Board Meeting



Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

RECEIVED
JUN 7 2020 PM 10:59

FB

TRAVEL APPROVAL FORM Attach Supporting Document

PROPERTY SERVICE
JUN 7 2020

Date of Request: 12/11/19 Conference/Workshop Field Trip Out of State

1. Program Manager / Principal Signature: [Signature] Dept. / School Site: Sheppard

2. Title of Conference / Meeting: New Tech Network Leadership Summit

3. Location: Dallas, Tx City/State: Dallas, Tx

4. Purpose: To Support our work w/ PBL Integration

5. Date (s) of Conference / Meetings: 3/24/20 - 3/27/20

6. District Office Supervisor Approval: [Signature] Date: 12/17/19

7. Departure Date / Time: 3/24/20 Hour: AM PM

8. Return Date / Time: 3/27/20 Hour: AM PM

9. Human Resources:

Names(s) of Employees Attending	Sub?		Bilingual		Sub Request?: (Name)	Code Sub To:
	Yes	No	Yes	No		
Jennifer Doherty		X				
Jaclicre Montjano		X				
JoAnn Sanchez	X					

Substitute: Available Unavailable No Sub Needed Sub Finder: _____

Remarks: _____

Human Resources Dept. Approval: Yes No _____
Asst. Superintendent of Human Resources Date

10. SECTION BELOW MUST BE COMPLETED

Cost Description	Total Estimated Costs
Transportation	\$ 1,200
Registration	1,100
Lodging	1,000
Meals	450
Shuttle / Parking	50
Other	
Total	\$ 3,800

Attach Conference/Workshop/Meeting Information, Registration Form(s), Quote(s)

11. Account Code: 06 3010 01 5200 00 1110 1000 000000 170 1190 Accountant Approval: _____

Approved by: _____
Purchasing

Superintendent Approval for All Out of State Travel
[Signature] 1/7/20

- This form must be completed and submitted at least 60 days prior to the proposed trip.
- Authorization - (yellow) - All approvals must be obtained BEFORE travel arrangements are made and requisition is entered.



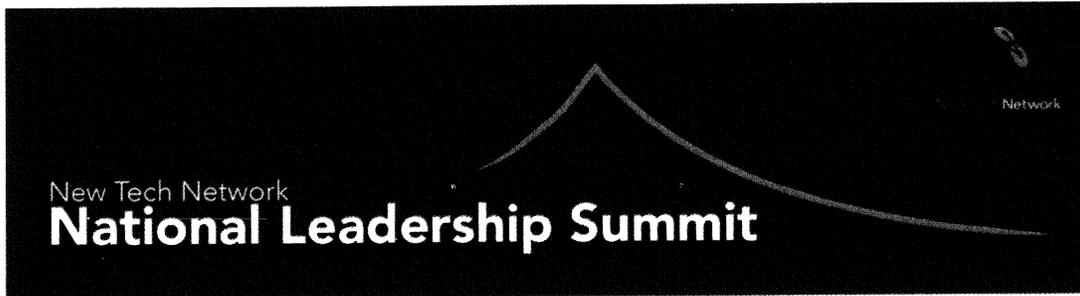
Jackie Montejano <jackie.montejano@arusd.org>

Reminder - Invitation to the Spring 2020 Leadership Summit

1 message

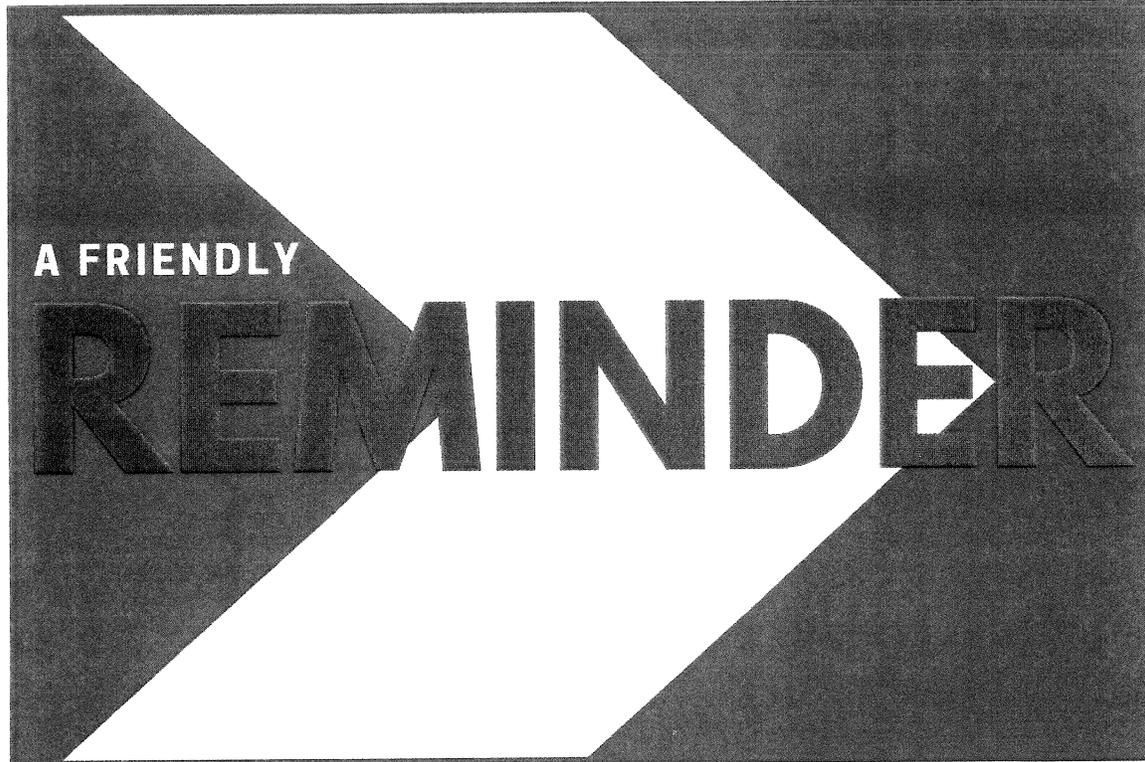
New Tech Network <ntnevents@newtechnetwork.org>
Reply-To: ntnevents@newtechnetwork.org
To: Jacqueline Montejano <jackie.montejano@arusd.org>

Mon, Dec 16, 2019 at 2:54 PM



DALLAS-ADDISON, TEXAS | MARCH 25-27, 2020

Did you know that NTN's National Leadership Summit is right around the corner!?



With the new year quickly approaching it means NTN's Leadership Summit will be here before we know it. Leadership Summit is the perfect opportunity for collaboration, transformation, and to explore what it means to listen to lead. Register today! Join us for three amazing days of learning and growth.

**COUNT
99 DAYS
DOWN**

The countdown has begun! There are only 99 days before NTN's Leadership Summit emerges on Dallas, Texas March 25-27th. We want to send you a few key reminders as you get excited and prepare to attend.

1. Invite a friend or colleague to join you!

This year's focus; *Listen to Lead: How to Harness the Power of Our Students' Voices* is a deep learning experience you'll certainly want to share. <https://cvent.me/bV183k>

2. Book soon for the hotel group rate

The group rate this year is available until Tuesday, March 3, 2020. Book today so you don't miss our special pricing!

Room Rate is \$157 per night. *Note: Rooms are subject to sell out, and are not guaranteed by the hotel or New Tech Network*

3. General Registration Deadline

There's still time for you to register and experience all NTN's Leadership Summit has to offer. The registration deadline is March 6, 2020.

To RSVP, please click Yes or No by March 20, 2020. We look forward to your response.

Sincerely,

New Tech Network

ntnevents@newtechnetwork.org

If you no longer want to receive emails for this event: Spring 2020 Leadership Summit, please click here: [Unsubscribe](#).

powered by
cvent

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: Out of State Travel

**CADA Annual Convention
Reno, NV
March 4-7, 2020**

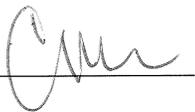
Summary:

The California Association of Directors of Activities (CADA) Conference is an organization that helps members continuously improve campus culture for students. The conference will focus on supporting positive mental health, anti-bullying programs, financial accountability, using restorative practices, encouraging students to have grit and improving school climate and culture. Estimated cost \$2191.

Recommendation:

District administration is recommending that the Board of Trustees approve out-of-state travel for Jessica Hernandez and Abby Harris.

Submitted by: Carlos Moran



Title: Assistant Superintendent, Human Resources

To the Board of Trustees:

Recommend Approval

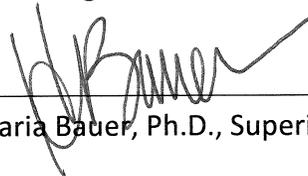
11-10

Agenda Placement

Meeting:

January 16, 2020

Regular Board Meeting



Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____

Seconded by: _____

Approved: _____

Not Approved: _____

Tabled: _____



* Note: attached copy of original submitted
ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT (re-submission)

RECEIVED
 12/17/19 10:00 AM

TRAVEL APPROVAL FORM
 Attach Supporting Document

Date of Request: Dec 17, 2019 Conference/Workshop Field Trip Out of State

1. Program Manager / Principal Signature: [Signature] Dept. / School Site: PE/SHEPPARD

2. Title of Conference / Meeting: CADA

3. Location: GRAND SIERRA City/State: RENO, NV

4. Purpose: LEADERSHIP CONFERENCE

5. Date (s) of Conference / Meetings: 3-4-20 - 3-7-20

6. District Office Supervisor Approval: [Signature] Date: 12/17/19

7. Departure Date / Time: 3-4-20 8:00 Hour: AM PM

8. Return Date / Time: 3-7-20 5:00 Hour: AM PM

9. Human Resources:

Names(s) of Employees Attending	Sub?		Bilingual		Sub Request?: (Name)	Code Sub To:
	Yes	No	Yes	No		
267368 - Jessica Hernandez	X					
267369 - Abby Harris	X					

Substitute: Available Unavailable No Sub Needed Sub Finder: _____

Remarks: _____

Human Resources Dept. Approval: Yes No _____
 Asst. Superintendent of Human Resources Date

10. SECTION BELOW MUST BE COMPLETED

Cost Description	Total Estimated Costs
Transportation	\$ 330.- Flights
Registration	940.-
Lodging	321.2
Meals	600.2
Shuttle / Parking	
Other	
Total	\$ 2191.00

Attach Conference/Workshop/Meeting Information, Registration Form(s), Quote(s)

11. Account Code: 06 3010 0 5200 00 1110 1000 000000 170 1190 Accountant Approval: _____

Approved by: _____
 Purchasing Superintendent Approval for All Out of State Travel

- This form must be completed and submitted at least 60 days prior to the proposed trip.
- Authorization - (yellow) - All approvals must be obtained BEFORE travel arrangements are made and requisition is entered.

SPSA GOAL 2 POSITIVE SCHOOL ENVIRONMENT PG 35 "Travel + PD related to PBIS"

Programs & Conferences (/i4a/pages/index.cfm?pageid=3687) Advisor Resources (/i4a/pages/index.cfm?pageid=3465)



Members (/i4a/pages/index.cfm?pageid=3692)

Not a CADA Member? Join Today

(/i4a/pages/index.cfm?pageid=3436)

[Programs & Conferences \(/i4a/pages/index.cfm?pageid=3687\)](#)



AREA REGIONAL 1-DAY CONFERENCES
(/I4A/PAGES/INDEX.CFM?
PAGEID=3437)

Area A (NorCal)
(/I4a/Pages/Index.Cfm?
Pageid=3450)

Area B (Bay Area)
(/I4a/Pages/Index.Cfm?
Pageid=3449)

Area C (Central Valley)
(/I4a/Pages/Index.Cfm?
Pageid=3448)

Area D (Central Coast)
(/I4a/Pages/Index.Cfm?
Pageid=3447)

Area E (Los Angeles)
(/I4a/Pages/Index.Cfm?
Pageid=3446)

Area F (OC, Riverside, San
Bernardino)
(/I4a/Pages/Index.Cfm?
Pageid=3444)

Area G (San Diego, Imperial)
(/I4a/Pages/Index.Cfm?
Pageid=3443)

Area H (Out Of State)
(/I4a/Pages/Index.Cfm?
Pageid=3539)

CADA STATE CONVENTION
(ADVISORS) (/I4A/PAGES/INDEX.CFM?
PAGEID=3438)

LEADERSHIP DEVELOPMENT DAYS
(/I4A/PAGES/INDEX.CFM?
PAGEID=3467)

CASL STATE CONFERENCE (STUDENTS)
(/I4A/PAGES/INDEX.CFM?
PAGEID=3461)

SUMMER LEADERSHIP CAMPS
(/I4A/PAGES/INDEX.CFM?
PAGEID=3462)

MASTER ACTIVITY ADVISOR
CERTIFICATION
(/I4A/PAGES/INDEX.CFM?
PAGEID=3707)

NATSTUCO (/I4A/PAGES/INDEX.CFM?
PAGEID=3634)

REVIEW AND CONFIRM ORDER

[Edit Order](#)

2020 Annual Convention

Contact Information

ID: 23125
Jessica Hernandez
Sheppard Middle School
480 Rough & Ready Rd
San Jose, CA 95133

Phone: (408) 928-8821
Email: jessica.hernandez@arused.org (mailto:jessica.hernandez@arused.org)
Name on Badge: Jessica

Order Details

Item	Price	Qty	Discount	Total
2020 Annual Non-Member Registration Non-Members	\$470.00	1	\$0.00	\$470.00

Total: \$470.00

Event Additional Information

2020 Annual Non-Member Registration

Do you have any special needs? No

Other Information

Is this your first time attending a CADA Annual Convention? No

of Years as a CADA Member: 3

What Area are you in? Area is determined by the county where you work. Do not know what area you are in [click here.](http://secure.cada1.org/i4a/pages/index.cfm?pageid=3437) (<http://secure.cada1.org/i4a/pages/index.cfm?pageid=3437>): B

Cellphone Number (this will be used to call/text you in regards to your registration and will not be published): 4085909030

RSVP (/I4A/PAGES/INDEX.CFM?
PAGEID=3568)



([https://secure.cada1.org/i4a/pages/index.cfm?
pageid=3438](https://secure.cada1.org/i4a/pages/index.cfm?pageid=3438))



MS: March 26-28
HS: March 28-30

([https://secure.cada1.org/i4a/pages/index.cfm?
pageid=3468](https://secure.cada1.org/i4a/pages/index.cfm?pageid=3468))



([https://secure.cada1.org/i4a/pages/index.cfm?
pageid=3815](https://secure.cada1.org/i4a/pages/index.cfm?pageid=3815))

Text Message Reminders: I would like to receive important text reminders leading up to and during the CADA Convention (prevailing text message rates may apply.)

I agree to the following Liability Policy:

ASSUMPTION OF RISKS: By registering for this event, I hereby assume all of the risks of participating in all activities at CADA/CASL Events, including but not limited to, any risks that may arise from the negligence or carelessness of CADA/CASL, their subsidiaries, affiliates, directors, officers, employees, partners, contractors, agents, representatives, volunteers, successors and assigns (collectively, the "Host") and/or from dangerous or defective equipment or property owned, maintained, operated or controlled by the Host.

A. I WAIVE, RELEASE, AND DISCHARGE the Host from any and all liability, including but not limited to, liability arising from the negligence of the Host or myself, for my death, disability, personal injury, property damage, property theft, or any other damage or actions of any kind which may affect or impact me in any way arising from the Activity.

B. I INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE the Host from any and all liabilities or claims made as a result of my participation in the Activity, whether caused by the negligence of the Host, myself, or otherwise.: Yes

I agree to the below Suitcasing Policy:

As defined by the International Association of Exhibitions and Events, suitcasing is a practice on the part of any attendee who is observed to be soliciting business in the aisles or other public spaces, and/or in another company's booth. In order to distribute information to and conduct business with attendees, you must have a booth in the exhibit hall. All materials must be distributed from the booth and not in the public areas of the convention. Any person violating or suspected of violating this policy may be removed from the conference, prohibited from attending the remainder of the conference and prohibited from attending future CADA conferences at the sole discretion of CADA staff.: Yes

COUPON CODE

If you have a coupon code, enter it below:

APPLY COUPON

PAYMENT INFORMATION

TOTAL AMOUNT DUE: \$470.00

Please enter the payment information below and submit this form to complete your order.

Payment Method:

[Select a Payment Method]

EMAIL CONFIRMATION

Send registration receipt to:

jessica.hernandez@arUSD.org

Send copy of receipt to: (optional) 

Submit and Complete Order

Edit Order

All funds must be received by February 14, 2020. Any registrations with unpaid balances as of February 15, 2020 may be released to other potential attendees.

Check payment Policy - All checks must be received in full by February 14, 2020 in order for an attendee's registration spot to be guaranteed and not released to other potential attendees.

Need more info on the conference? [Click here](#)
(https://secure.cada1.org/files/Website/StateConven/2020%20Convention/2020_CADA_Conference_Brochure.pdf)
to download the CADA Convention Brochure.



Not a CADA Member? Joining CADA has its benefits - find out how joining CADA can save you money! | Learn More (</i4a/pages/index.cfm?pageid=3436>)

ABOUT

[\(/i4a/pages/index.cfm?pageid=3459\)](/i4a/pages/index.cfm?pageid=3459)

Board of Directors

[\(/i4a/pages/index.cfm?pageid=3475\)](/i4a/pages/index.cfm?pageid=3475)

Member Awards

[\(/i4a/pages/index.cfm?pageid=3470\)](/i4a/pages/index.cfm?pageid=3470)

CADA Sponsors

[\(/i4a/pages/index.cfm?pageid=3460\)](/i4a/pages/index.cfm?pageid=3460)

CADA Bylaws

[\(/i4a/pages/index.cfm?pageid=3324\)](/i4a/pages/index.cfm?pageid=3324)

Contact Us

[\(/i4a/pages/index.cfm?pageid=3482\)](/i4a/pages/index.cfm?pageid=3482)

JOIN CADA

[\(/i4a/pages/index.cfm?pageid=3436\)](/i4a/pages/index.cfm?pageid=3436)

Individual Membership

[\(/i4a/pages/index.cfm?pageid=3439\)](/i4a/pages/index.cfm?pageid=3439)

School Membership

[\(/i4a/pages/index.cfm?pageid=3440\)](/i4a/pages/index.cfm?pageid=3440)

Affiliate Membership

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Associate Membership

[\(/i4a/pages/index.cfm?pageid=3593\)](/i4a/pages/index.cfm?pageid=3593)

PROGRAMS & CONFERENCES

[\(/i4a/pages/index.cfm?pageid=3687\)](/i4a/pages/index.cfm?pageid=3687)

Area/Regional 1-Day

Conferences

[\(/i4a/pages/index.cfm?pageid=3437\)](/i4a/pages/index.cfm?pageid=3437)

CADA State Convention

[\(/i4a/pages/index.cfm?pageid=3438\)](/i4a/pages/index.cfm?pageid=3438)

Leadership Development Days

[\(/i4a/pages/index.cfm?pageid=3467\)](/i4a/pages/index.cfm?pageid=3467)

CASL State Conference

[\(/i4a/pages/index.cfm?pageid=3461\)](/i4a/pages/index.cfm?pageid=3461)

Summer Leadership Camps

[\(/i4a/pages/index.cfm?pageid=3462\)](/i4a/pages/index.cfm?pageid=3462)

NASC [\(/i4a/pages/index.cfm?pageid=3634\)](/i4a/pages/index.cfm?pageid=3634)

RSVP [\(/i4a/pages/index.cfm?pageid=3568\)](/i4a/pages/index.cfm?pageid=3568)

ADVISOR RESOURCES

[\(/i4a/pages/index.cfm?pageid=3465\)](/i4a/pages/index.cfm?pageid=3465)

Resource Library

[\(/i4a/pages/index.cfm?pageid=3605\)](/i4a/pages/index.cfm?pageid=3605)

CADA Newsletter

[\(/i4a/pages/index.cfm?pageid=3474\)](/i4a/pages/index.cfm?pageid=3474)

CADA Store [\(/i4a/pages/index.cfm?pageid=3463\)](/i4a/pages/index.cfm?pageid=3463)

Master Activity Advisor Certification

[\(/i4a/pages/index.cfm?pageid=3464\)](/i4a/pages/index.cfm?pageid=3464)

Vendor Directory

[\(/i4a/pages/index.cfm?pageid=3523\)](/i4a/pages/index.cfm?pageid=3523)

Podcasts [\(/i4a/pages/index.cfm?pageid=3553\)](/i4a/pages/index.cfm?pageid=3553)

Alliance for Student Activities

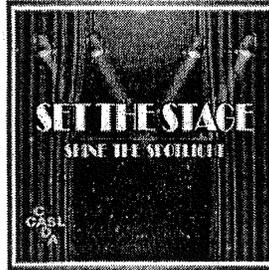
[\(http://alliance4studentactivities.org/\)](http://alliance4studentactivities.org/)



Abby Harris (/i4a/pages/index.cfm?pageid=3459) Join (/i4a/pages/index.cfm?pageid=3436) pageid=1)

(/i4a/pages/index.cfm?pageid=3281)

Programs & Conferences (/i4a/pages/index.cfm?pageid=3687) Advisor Resources (/i4a/pages/index.cfm?pageid=3465)



REVIEW AND CONFIRM ORDER

Edit Order

2020 Annual Convention

Contact Information

Abby Harris
Sheppard Middle School
480 Rough and Ready Rd.
San Jose, CA 95133

Phone: (408) 928-8821
Email: abby.harris@arusd.org
Name on Badge: Abby Harris

Order Details

Item	Price	Qty	Discount	Total
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Total: \$470.00

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2020 Annual Non-Member Registration

Do you have any special needs? No

Other Information

Is this your first time attending a CADA Annual Convention? Yes

of Years as a CADA Member: (No response)

What Area are you in? Area is determined by the county where you work. Do not know what area you are in [click here.](http://secure.cada1.org/i4a/pages/index.cfm?pageid=3437) B

Cellphone Number (this will be used to call/text you in regards to your registration and will not be published).: 7024494222

Text Message Reminders: I would like to receive important text reminders leading up to and during the CADA Convention (prevailing text message rates may apply.)

abby.harris@arusd.org

Send copy of receipt to: (optional) 

Submit and Complete Order

Edit Order

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Check payment Policy - All checks must be received in full by February 14, 2020 in order for an attendee's registration spot to be guaranteed and not released to other potential attendees.

Need more info on the conference? [Click here](#)

([https://secure.cada1.org/files/Website/StateConven/2020%20Convention/2020_CADA_Conference_Brochure_WEB\(1\).pdf](https://secure.cada1.org/files/Website/StateConven/2020%20Convention/2020_CADA_Conference_Brochure_WEB(1).pdf)) to download the CADA Convention Brochure.



Not a CADA Member? Joining CADA has its benefits - find out how joining CADA can save you money! | [Learn More \(/i4a/pages/index.cfm?pageid=3436\)](#)

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(/i4a/pages/index.cfm?pageid=3523)

Podcasts (/i4a/pages/index.cfm?

pageid=3553)

Alliance for Student Activities

(<http://alliance4studentactivities.org/>)



** Note: attached copy of original submitted*
ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT (Resubmission)

TRAVEL APPROVAL FORM
 Attach Supporting Document

Date of Request: Dec 17, 2019 Conference/Workshop Field Trip Out of State
 1. Program Manager / Principal Signature: [Signature] Dept. / School Site: PE/SHEPPARD
 2. Title of Conference / Meeting: CADA
 3. Location: GRAND SIERRA City/State: RENO, NV
 4. Purpose: LEADERSHIP CONFERENCE
 5. Date (s) of Conference / Meetings: 3-4-20 - 3-7-20
 6. District Office Supervisor Approval: _____ Date: 12/17/19
 7. Departure Date / Time: 3-4-20 8:00 Hour: AM PM
 8. Return Date / Time: 3-7-20 5:00 Hour: AM PM
 9. Human Resources:

Names(s) of Employees Attending	Sub?		Bilingual		Sub Request?: (Name)	Code Sub To:
	Yes	No	Yes	No		
Jessica Hernandez	X					
Abby Harris	X					

Substitute: Available Unavailable No Sub Needed Sub Finder: _____
 Remarks: _____
 Human Resources Dept. Approval: Yes No _____
 Asst. Superintendent of Human Resources Date

10. SECTION BELOW MUST BE COMPLETED

Cost Description	Total Estimated Costs
Transportation	\$ 330.- Flights
Registration	940.-
Lodging	321. ⁰⁰
Meals	600. ⁰⁰
Shuttle / Parking	
Other	
Total	\$ 2191. ⁰⁰

Attach Conference/Workshop/Meeting Information, Registration Form(s), Quote(s)

11. Account Code: 06 3010 0 5200 00 1110 1000 000000 170 1190 Accountant Approval: _____

Approved by: _____ Purchasing Superintendent Approval for All Out of State Travel

- This form must be completed and submitted at least 60 days prior to the proposed trip.
- Authorization - (yellow) - All approvals must be obtained BEFORE travel arrangements are made and requisition is entered.

SPSA GOAL 2 POSITIVE SCHOOL ENVIRONMENT PG 35

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

11.11

2930 Gay Avenue
San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF TRUSTEES

To the Board of Trustees:

Subject : CONTRACTS FOR PROFESSIONAL SERVICES – FIRMS/ORGANIZATIONS

Staff Analysis:

The following contracts for professional services are being presented to the Board of Trustees for review and approval.

Recommendation:

Staff recommends approval of the following contracts for professional services on the attached sheet. Contract details are on file in the Purchasing Office.

Prepared by: Maria Martinez Title: Procurement Manager

Approved by: Kolvira Chheng Title: Assistant Superintendent of Business Services

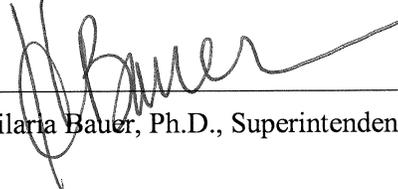
To the Board of Trustees:

Meeting: January 16, 2020

Recommend Approval

Regular Board Meeting

11.11



Agenda Placement

Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

**Alum Rock Union Elementary School District
January 16, 2020 Board Meeting**

PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS

<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST & FUNDING</u>	<u>PURPOSE</u>
Lyndale Kasturi Basu	09/01/19- 06/30/20	Community School of Music and Art	\$2,500.00	Art 4 Schools program will provide 22 one-hour art lessons for TK thru 5 th grade students. Funding: Restricted
Sheppard Jackie Montejano	02/08/20- 06/30/20	Premier Speakers Bureau, Inc.	\$6,000.00	Provide a full day of training on equity as staff works on creating a culture of care. Funding: Restricted
Academic Services Rene Sanchez	01/16/20 – 06/30/20	Santa Cruz Office of Education/Outdoor Science School	\$391.00 Per Student	Master Contract: Science camp outdoor school for approximately sixty (60) 5 th grade students. Students will participate in a 5-day program during the spring of the 2019-2020 school year. Program available District-wide. Funding: Various
Academic Services Rene Sanchez	01/15/20- 06/30/20	California Consulting, Inc.	\$12,000.00 NTE	Provide ARUSD technical assistance in grant writing for the Learning Communities for School Success Program. This partnership is meant to provide district-wide improvement of school climate and enhance student achievement. Funding: General
Maintenance Daniel Flores	07/01/19 – 06/30/22	Cintas Corporation	\$26,666.66 Per Year	First (1st) year of a three (3) year contract for the lease/maintenance of work appropriate uniforms and shirts, along with uniform exchanges for the following departments: Maintenance, Operations, Transportation, and Warehouse. Funding: Various



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
 FROM: Lyndale Elementary (School/Dept.) VENDOR NO. _____
 PROGRAM MANAGER: Ms.Kasturi Basu

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Community School of Music and Arts
 Address: 230 San Antonio Circle City: Mountain View State: CA Zip: 94040
 Phone: (650)917-6800 Email Address: jmineer@arts4all.org
 SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date September 1, 2019 end date June 30, 2020

3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

Arts4Schools Program will provide Lyndale with 18 one-hour art lessons to grades TK through 5th. Approximately 300 students will be served.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

_____ a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

b. **Other:** \$ 3,166 (describe rate agreement) _____

060-9010-0-5815-00-1100-1000-000000-030-1190 Budget Code Number

5. **BUDGET CODE:**

FUND	DEPARTMENT	PROG/COUNTER	OBJECT	\$ AMOUNT	PROG. TITLE	BUS OFC
				\$3,166		

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
 FROM: Sheppard Middle School (School/Dept.) VENDOR NO. _____
 PROGRAM MANAGER: Jackie Montejano

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Premiere Speakers Bureau, Inc.
 Address: 109 International Drive, Suite 300 City: Franklin State: TN Zip: 37067
 Phone: (615) 261-4000 Email Address: paige@premierespeakers.com
 SSN: _____ or Fed I.D. #: 65-0966176

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date 2/8/2020 end date 2/8/2020

3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

Premiere Speakers Bureau will provide a full day training/workshop on equity for Sheppard as they build a culture of care with their staff.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

_____ a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

b. **Other:** \$ 6,000 (describe rate agreement) Honorarium

060 3182 0 5815 00 1110 1000 000000 170 3182

5. **BUDGET CODE:**

FUND	DEPARTMENT	PROG/COUNTER	OBJECT	\$ AMOUNT	PROG. TITLE	BUS OFC
				6,000		

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: BUSINESS OFFICE Contract No.: _____ Vendor No.: 13260

Academic Services (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

- MOU (negotiated Agreement)
- Exhibit B & C (Fingerprinting and TB Test)
- MASTER CONTRACT PARTICIPATION
- Scope of Work/Proposal

Note: All Contracts over \$5,000 require pre-approval.

* Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absent of negotiated agreement.

Name of Individual/Company: Santa Cruz County Office of Education/Outdoor Science School

Address: 400 Encinal Street City: Santa Cruz State: CA Zip: 95060

Phone: (831) 466-5846 Email: tdinsmore@santacruzcoe.org

SSN: _____ Fed I.D. #: 94-6002633

CONTRACT TERM: start dates January 16, 2020 end date June 30, 2020

CONTRACTOR'S OBLIGATION:

Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

Science camp outdoor school for approximately sixty 5th grade students.
Students will participate in the program during the Spring of the 2019-2020 school year.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

X a. **Fee Rate:** \$ 371.00 per student Not to Exceed _____ of services.

X b. **Other:** \$ 5-day program

Describe other related costs: _____

BUDGET CODE: _____

Accountant Initials _____

Accountant Initials _____

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: [Signature] Date: 12-16-19

Director of Fiscal Services: [Signature] Date: 12/19/19

Asst. Supt., of Business Services: [Signature] Date: 12/19/19

Superintendent: _____ Date: _____



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
 FROM: Academic Services (School/Dept.) VENDOR NO. _____
 PROGRAM MANAGER: Rene Sanchez

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: California Consulting, Inc.
 Address: 214 Main Street, Suite 102 City: El Segundo State: CA Zip: 90245
 Phone: (____) _____ Email Address: steve@californiaconsulting.org
 SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date January 15, 2020 end date June 30, 2020

3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

California Consulting, Inc. will provide ARUESD technical assistance in grant writing for the Learning Communities for School Success Program. This partnership is meant to provide district-wide improvement of school climate and enhance student achievement.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

_____ a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

b. **Other:** \$ 105.00 (describe rate agreement) (Not to exceed \$12,000)

Budget Code Number #01000000581500111010000000003405210

5. **BUDGET CODE:**

FUND	DEPARTMENT	PROG/COUNTER	OBJECT	\$ AMOUNT	PROG. TITLE	BUS OFC
--	--	--	--	\$12,000	LCAP	

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

To: Hilaria Bauer, Ph.D., Superintendent

From: Daniel Flores, Director of Maintenance, Operation & Transportation

Re: Cintas Corporation

Date: December 17, 2019

Summary:

The District seeks to lease uniforms shirts for the M.O.T and Warehouse staff to help maintain a high professional standard. These shirts will provide safety measures due to their highly visible and distinguishable school district logo for easy staff recognition.

Recommendation:

Staff recommends that the Board of Trustees approve the contract with Cintas Corporation in the amount of \$79,998. For (3) three years. \$26,666.66 per year, first year for fiscal year 2019-20.



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: MOT (School/Dept.) VENDOR NO. 22558

PROGRAM MANAGER: Daniel Flores- Director

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: CINTAS CORPORATION

Address: 904 Holloway Rd. City: Gilroy State: CA Zip: 95020

Phone: (408) 852- 4138 Email Address: www.cintas.com

SSN: _____ or Fed I.D. #: 33-0887154

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date July 1, 2019 end date June 30, 2022

3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

This is the (1st) first year of (3) three year contract.

Work appropriate uniforms shirts, plus exchanges for the following departments:
Maintenance, Operation, Transportation, and Warehouse.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

_____ a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

b. **Other:** \$ 79,998.00 (3yrs) (describe rate agreement) \$26,666.66 per year.

5. **BUDGET CODE:**

BUDGET CODE:		Account Code String	Amount per Year	Amount for 3 Years	
FUND	DEPARTMENT	010-0000-0-5815-00-0000-7200-000000-430-7370	\$ 2,397.20	\$ 7,191.60	BUS OFC
		010-0000-0-5815-00-0000-8100-000000-450-8120	\$ 11,616.36	\$ 34,849.08	
		010-0000-0-5815-00-1110-3600-000000-470-3270	\$ 8,201.05	\$ 24,603.15	
		050-8150-0-5815-00-0000-8100-000000-450-8130	\$ 4,451.39	\$ 13,354.17	
			\$ 26,666.00	\$ 79,998.00	

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING