Course Syllabus Principles of Digital Editing(Photoshop)—(1 credit) Prerequisites— None (9-12)

Next course options: Commercial Photography, Graphic Design & Illustration/Animation/Video Production

Instructor—Daniel Mele danielmele@misdmail.org

Course Description and Objectives:

• This course will allow students to work through instructor led modules and application of assignments in preparation for taking the Photoshop Certification test.

• Group activities for researching and identifying specific information applied to lessons

• Photo manipulation and editing, use of layers and layer adjustments will be practiced

• Typographic design, text mask and type manipulation will be applied

• Identify and understand design principles and art elements when preparing images

• Be able to identify appropriate design for a specific client and targeted audience

• Photoshop tools and menu options will be be explored and applied

• Illustrator tools and menu options will be explored and applied

• Knowledge of image sources used in Photoshop, and digital manipulation

• Multiple file formats explored and practiced. Access resulting images in Photoshop

• Working with selections/selection tools

• Use and manipulate paint brushes for editing and creating own artwork

• Color management/color flow for web, print, and video

• Will work with masks and channels

• Copyright laws/intellectual property/Fair-use doctrine to be researched and summarized by students.

• Benchmark assessment every 6 weeks

• End of course test—Adobe Photoshop Certification or either a Comprehensive test. (Students will be given practice certification test and a review for final comprehensive test over course)

Adobe Certified Associate Certification Offered

ACA Certification —Entry level Adobe Photoshop Certification Practice tests will be provided and reviewed and then a final tests given in the classroom. This is an Adobe designed test for Photoshop, which requires a a minimum of 700 points to pass, it is a timed test allowing 50 minutes to complete without any assistance from the instructor or peers.

Ben Barber Career and Technology pays half of the testing fees and the students are responsible for paying the other half. This certification is not a requirement for passing the Photoshop Editing course.

Scope and Sequence for Principles of Digital Editing

Weeks 1,2,3—Requirements Discuss importance of good communication skills

• Who is the Client/Audience

• Electronic File management

• Professionalism in the work place. Copyright laws/Intellectual property

• Responsibilities when managing tasks and projects.

• Review Q/A

Week 4,5,6— Importance of Art Elements in Image Design

• Review Copyright laws-compliance with technology and graphic design

• Begin file formats and digital photograph correction

• Study type design and type manipulation

• Color correction and image generating devices

• Use of design principles, art elements and composition

• Terminology reviewed. Review Q/A

• Assessment over Week 1-6

Scope and Sequence for Principles of Digital Editing (cont'd)

Week 7,8,9— Interface/Tools/Basic understanding of Photoshop 6.0 Camera Raw and Photoshop

• Images (resolution, file size, image size) Demonstrate knowledge of ayers and masks

• Production and use of images

• Managing images (for video, print, web) Exporting, importing, saving, organizing

• Color management work flow.

• Review Q/A

Week 10,11,12

Color Management/Transformations File formats. Prepare file for the web

• Exporting HTML and images. • Specify color management and settings

• Identifying color gamuts

• Multiple layers and most needed blend modes. Creating type layers,and layer mask basics

• Demonstrate use of selections, transformations

• Working with channels and channel adjustments.

• Review Q/A

• Assessment over Week 1-6

Week 13,14,15— Image Manipulation /multiple exposures. Enhancing color, painting with light.

• Tools for depth of field practiced. Image replacement within layers.

• Removing blemishes and distractions from photos.

• Explore the different types of Photoshop images—Draw, paint, re-touch, blend images.

• Review Q/A Illustrator Intro

• Basic tools and use of Illustrator (Gradient tool, pen tool, shapes, path finder etc)

• Learning how to make little designs + work simultaneously with Photoshop

Week 16,17,18— Final Project Due/Test Students will produce final project in Photoshop using learned techniques.

• Review Q/A

• Poster (students will utilize all the skills learned to make a poster using Photoshop & Illustrator)

• Will take practice test before final exam

Assessments

Daily work and assignments 60%

Grading Percentages

(See scope and sequence for daily activities) **Assessment/tests/Major projects** 40% **A**

90-100 - Check Points Assessments - Quizzes - Poster Project

B 80-89

C 70-79

F Below 70 Final Exam 20% (per district policy)

Absences/Make-up work

All excused absences must be made up before school or after school

• Before school—6:30 AM —7:00 AM After school—Immediately after 2:30 pm. (Special arrangements made for students on other campuses)

• Student will be responsible for asking teacher about any make-up work or assignments that are due after an absence. Student will be responsible for scheduling/coordinating the make-up time with teacher. *(Failure to make up work will be a zero)Advanced*

• "Students who fail a major test/assessment (below 70%) will be allowed to retake or correct up to

a 70% grade. This does not include semester examinations."

• " All retakes or corrections must be completed prior to the end of each six week grading period

unless the student is afforded time, after the six week grading period, as a result of the district's absent/make-up guidelines."

• All students are required to participate in all assignments. Participation will reflect 20 points per day of any given assignment.

• **"Posting Student Work:** Student grades will be posted in Skyward parent portal within five business days

for daily grades and major grades. Special consideration is given to major projects, including lengthy writing assignments."

• **"Grading Practices:** Six weeks grades shall be obtained by averaging daily work (homework, class work,

or daily/pop quizzes, MISD Curriculum Based Assessments, etc.) and major grades (tests, projects, lengthy assignments, etc). The exceptions include science classes which include grades for labs, English classes which include grades for writing assignments, and Foreign Language which include grades for speaking/listening. Daily assignments may count more than once, but no more than twice."

SEMESTER EXAMS

Each semester, specific exam schedules are designated for MISD high school and dual credit courses. These schedules must be followed. Neither mid-term nor final exams are given early. If a student is absent on the day of an exam he/she will take the exam at a date/time designated by the school.

TEST RETAKES

1. Students who fail a major test/assessment (below 70%) will be allowed to retake or correct up to a 70% grade. This does not include semester examinations.
2. Students are expected to make arrangements with the teacher to retake or correct a major test/assessment.
3. Students are encouraged to participate in tutoring opportunities before retaking a test.
4. Each teacher will communicate routine requirements for retakes and corrections in his/her course syllabus.
5. All retakes or corrections must be completed prior to the end of each six week grading period unless the student is afforded time, after the six week grading period, as a result of the district's absent/make-up guidelines.
6. See UIL Eligibility ("No Pass/No Play") guidelines for additional information related to grades and UIL Eligibility.

Digital Editing in Photoshop —Classroom Rules/Expectations — Please......

— No food allowed in the computer lab (Gum must not be seen or heard)

    Drinks with a screw on CAP only! No drinks with a plastic lid that pops off will be allowed in the classroom!

— No perfume, hand lotion, or makeup to be used/applied in the classroom or computer lab.

— ID's are to be worn at all times. (ID's required for use of digital devices)

— Backpacks and purses may be placed on the floor next to computer or in a closet overhead.

They are not to be on table next to computers.

— Chairs must be pushed in before leaving classroom/lab. No rolling in chairs and feet on the floor.

(No sitting on tables or counters.) Implementing a professional workplace.

— Computers are to be left in the same configuration as found. Leave desktop as is. NO CHANGES

— DO NOT COPY APPLICATIONS in the APPLICATION FOLDER !! All student work and assignments

must be in the **student folder.** (NOT ON THE DESKTOP) At end of each class period, student must have all of their files in their folder. This will be practiced during file management. I will always assist you.

— As in the "workplace", cell phone use and texting during class is inappropriate. Do not use phone during

class unless instructed to do so. If there is an emergency talk to the teacher.

— Use your headsets to listen to music, only when given permission. (never during instruction)

— Drawing tablets will be provided for student use in the classroom. Each student will be responsible for

returning all digital tablets and digital pens to their original place before the end of class. Student ID's will be placed in numbered pocket assigned by instructor.

— Please raise hand before asking a question so the question may be answered. No talking while the

teacher is talking. Many times several students may have the same question (s)

— Be respectful of other students and teacher.

— No profane language will be used in classroom.

— Before the end of class: - All materials, books, must be put back in their appropriate place.

Other Expectations

Do not work on other assignments when given a class/lab assignment Do not ask non-subject related questions during class/group discussion Do not put head down or sleep while in class Participation in class discussions/activities are required for full activity credit.

Academic Dishonesty

Academic dishonesty—cheating or plagiarism—is not acceptable. Cheating includes the copying of another student's work, homework, class work, test answers, etc. as one's own. Plagiarism is the use of another person's original ideas or writing without giving credit to the true author. A student found to have engaged in academic dishonesty will be subject to loss of credit for the work in question, as well as disciplinary penalties, according to the Student Code of Conduct.

Student keep syllabus Return this last signature page only

Principles of Digital Editing—Mr. Mele (Teacher)

Circle one below

High school attending—

Frontier Mansfield Summit Timberview Legacy Lakeridge

Please **PRINT** student's name here:

Student signature Grade level Date:

Student cell phone number, and/or email address

Parent signature Date:

Parent contact phone number (s)

Parent email address