

Profile of NDPMA Faculty and Staff

Notre Dame Preparatory School and Marist Academy is a Catholic, college prep, co-ed, IB school, grades JK-12, located in Pontiac, MI. Our school mission statement:

Notre Dame Preparatory School and Marist Academy provides its diverse student body a Catholic and internationally-recognized college-preparatory experience of lasting value. We affirm our Marist mission to, *Work with God to become and form Christian People, Upright Citizens, and Academic Scholars.*

Based on our mission statement we list some of the criteria we look for in our faculty and staff. While not everyone will meet these criteria now, an applicant or current staff member should see these as achievable personal goals as an employee at NDPMA.

For Teachers: Credentials and Experience

Michigan Teaching Certification (multiple subject areas) or certification for teaching religion
MA in Teaching, School Leadership, or comparable field
3-5 years of classroom teaching, in multiple subject areas and grade levels
Experience with IB curriculum and approach
Catholic school experience

Christian People: All faculty and staff at Notre Dame should live in a way that is consistent with the Catholic faith and our Marist philosophy of education.

Therefore, they should be willing to participate in the faith life of the school through:

Liturgy, Retreats, Prayer, Service

Attributes of a Notre Dame Staff Member

Hardworking

Energetic

Committed to Excellence

Team player

Flexible, willing to “go beyond” defined role

Sense of humor

Upright Citizenship: Faculty and staff members at Notre Dame should participate in the education of students beyond the classroom.

Therefore, faculty and staff should be committed to preparing students to live productive lives and the education of the whole student through:

Coaching

Student Leadership

The Arts

Campus Ministry

Attending/Chaperoning student activities

Academic Scholars: Faculty and staff at Notre Dame should have a philosophy consistent with our Catholic, Marist, IB, and College-Preparatory approach to teaching young people.

Therefore, they should be concerned with:

the education of students using the best available practices, including IB methodology

their own continuing education and growth

showing patience for the “weakness and giddiness of their age” (Fr. Colin)

graded discipline that safeguards the students’ esteem and their respect for a teacher

educating every student through collaboration with the student and the family

challenging students to grow, to be college-ready, to be lifelong learners and

to be thoughtful people of faith and integrity.