

**Mount Lebanon City Council of PTA's  
Council Meeting Minutes  
Washington Elementary School  
September 4, 2019- 9am**

Bonnie Dougherty, Council President, called the meeting to order at 9am. The group said the Pledge of Allegiance.

May 2019 meeting minutes were approved.

**Executive Board Reports**

**Council PTA President Bonnie Dougherty:** The Mount Lebanon Foundation for Education is in need of parent volunteers from schools other than Hoover and Lincoln.

Mount Lebanon is currently looking for additional crossing guards. Additional Information can be found at <http://www.mtlebanon.org/1516/School-Crossing-Guard>

Dr. Michele Borba will deliver a presentation for parents and educators from 7-8:30 p.m. on Monday, Nov. 11, 2019, in the Upper St. Clair High School theater. Titled, "Unselfie: Raising caring, successful kids in a plugged-in, trophy-driven world," the program is free and open to the public.

**Mount Lebanon School District Superintendent Dr. Tim Steinhauer:**

Dr. Steinhauer discussed and shared the following:

- The first day of school went smoothly across the district. The new Raptor building sign-in system has been installed in every building and it is working well.
- The district had a net enrollment increase of 19 students. The district retains and attracts 5,500 students.
- The new district website will be up and running next week
- The District and School Board goals are 1.) Learning for the Future, 2.) Social and Emotional Learning, 3.) Safety and Security, 4.) Community Outreach and Partnership, and 5.) District Program Performance and Benchmarking.
- The district has applied for Flexible Education Days.
- Parent University classes will take place January 27, 2020, at the High School. Additional information will be coming soon but parents will be able to sign up for various classes such as stress/anxiety, nutrition, social media, ALICE for parents, etc. Each session will run approximately 45 minutes.

**Treasurer's Report:** Rich Messimer shared the following reports: Georgia Pogue Scholarship fund Budget to Actual, Georgia Pogue Scholarship Fund Finances, Georgia Pogue Scholarship fund Proposed 2019/2020 Budget, 2019/2020 Proposed Mt. Lebanon City Council of PTA's Budget, and the Council Budget to actual report. There were no expenses or revenues to report throughout the summer.

- Rich requested that all unit PTA's return audit binders to him within the next two weeks. He also reminded Unit PTA's to send copies of their audits to the State after the are approved.

**Old Business: Bonnie Dougherty**

- Vote to approve the 2019/2020 Council PTA budget
  - The 2019/2020 budget proposed at the May 2019 meeting was presented for approval today. It was distributed to council members prior to the meeting. Mary Ellen Donato made a motion to approve the budget, this was seconded by Kara Monocello. The motion was unanimously approved.

**New Business: Bonnie Dougherty**

**Audit Committee Report: Rebecca Matheus**

- The audit committee of Rebecca Matheus, Mary Ellen Donato, and Julie Maselko completed the audit of both the Georgia Pogue and the PNC account maintained by the council. Overall both council accounts were well maintained. The following suggests were made.
  - Quarterly statements and quarterly reconciliations need to be in the binders. Two non-check signers should review reconciliations and bank statements should be signed off on.
  - Sections within the binders should be labeled ie: Monthly reconciliation reports etc.

Bonnie Dougherty thanked the audit committee for their work.

Wendy Liberty, made a motion to approve the audit committee's report, this was seconded by Kristen Archbold. The motion was unanimously approved.

**Unit President Announcements:**

Bonnie Dougherty shared that Mount Lebanon's Band Festival is September 21, 2019. Tickets are \$7 each. 8<sup>th</sup> Grade band students will also be performing at this event.

**Community Representatives:**

**Mount Lebanon Fire Department:** Kris Siegert shared current department activities in the classrooms.

- Currently safety programs are scheduled at Foster for 1<sup>st</sup> and 2<sup>nd</sup> grade. Weather emergency classes were added to the Drivers Education curriculum. Cooking and Fire Safety classes will be taking place at the Middle Schools. The Fire Safety Trailer has been updated.
- Fire Safety Obstacle Courses are available for School Activities and events. Contact Kris to schedule these.

- Chimney Inspections are free to Mount Lebanon Residents. Call the non-emergency number at 412-343-3402 to schedule this.
- The Citizens Fire Academy starts September 11<sup>th</sup>.

**Outreach: Mary Birks**

- The "Hidden in Plain Sight" teen bedroom trailer is complete. Outreach is currently looking for parent volunteers to test the staged bedroom. Hidden in Plain Sight is a staged teen bedroom where parents are given an opportunity to find all the hidden drug paraphernalia. When presenting this program councilors will also be on site to address issues related to having conversations with teens. This program is run in cooperation with Mount Lebanon Police and Fire Departments.
- Outreach is looking to hire a part time Program Manager. Please check our website for additional information.
- October 27<sup>th</sup> is Family Bingo Night at Saint Paul's from 1-4pm.
- The Choices Program, a drug and alcohol education program is currently available. Sessions run the third Saturday of every month.
- Outreach is looking to bring back the "Parenting Teens" Program. Stayed tuned for additional information coming soon.
- Additional programming information is available at <https://outreachteen.org/>

**Mount Lebanon Municipality: Laura Lilley**

- The Sewer Ordinance is officially dead, the EPA might make some future mandates for testing but for now no additional testing is necessary prior to home sales.
- Lebo Emergency is a new and separate Lebo Alert. This alert system is only for life threatening emergencies. You can sign up by texting 99411 or by going to <https://www.mtlebanon.org/CivicAlerts.aspx?AID=916>
- A 3-year redevelopment project located by the T-Station Uptown is proposed. The 3-year 3.5-million-dollar plan includes improved lighting, benches, access for food trucks for festivals and community events, and street art beautification projects.
- Pittsburgh Popcorn, Starry Blue, and Bull River Taco will all be opening soon in Mount Lebanon.
- The Municipality needs our help with the Public Communication study which is coming soon. Please complete and encourage everyone you know to complete the upcoming survey. The results are used for budgeting programs and activities.

**School Board:** Sarah Olbrich welcomed everyone back and encouraged anyone with comments or questions to email the school board. The "Rock Pile" is now complete. The new full-size turf field has had a lot of usage already by band and sports teams. New this year, we have a full time Guidance Counselor in every building.

**Mount Lebanon Library:** Connie Mathews, Children's Librarian, shared the following:

- It is National Library Card Sign up month, Librarians are visiting all the elementary schools to encourage students to sign up.
- The library is renovating the Maker Space and Teen spaces this Fall. Renovations will begin in October. The completed space will allow for a larger maker space/learning lab and an extended teen area. Throughout the renovations a teen space will be available in Meeting Room A downstairs.
- A Welcoming International Potluck will be held later this month. Visit the libraries website at <http://www.mtlebanonlibrary.org/> for additional information.

A motion for adjournment was made by Wendy Liberty, this was seconded by Kristen Archbold, the motion was unanimously approved.

Meeting adjourned at 9:58am

Submitted by:

Rebecca Mathews, Council PTA Secretary

September 30, 2019

Minutes Approved October 2, 2019