



Admission Application 2020-2021
Enrollment Office: 937-949-1694
DECA Fax: 937-229-5786

KEEP THIS PAGE FOR FUTURE REFERENCE

- ☐ **Monday, January 13th—Tuesday, March 31st**

Applications available at DECA High and online at <http://daytonearlycollege.org/>

Family obtains application and completes the following:

- ☐ completes **Student Registration Worksheet**
- ☐ student completes **Personal Information** worksheet; student/parent signs at bottom
- ☐ completes **Parent/Guardian Checklist**; parent signs at bottom
- ☐ signs **Release of Records Request** and submits to **current school**
- ☐ requests **two current teacher recommendations** using official form
- ☐ parent **returns completed application packet** to DECA High
- ☐ parent attends at least one enrollment informational meeting (see schedule below)
- ☐ student attends required test session*

Current school:

- ☐ school official prepares copies of requested school records, signs the bottom and mails/faxes to DECA High
- ☐ two teachers complete recommendation form, places in sealed envelope and returns to student or directly to DECA High

- ☐ **Enrollment Meeting Dates:** All meetings will be held at DECA High (University of Dayton, Fitz Hall) 300 College Park Ave. Dayton, OH 45469. Attendance at **ONE** of the meetings below is mandatory.

- ☐ Thursday, January 16th – 6:00 PM – Enrollment Informational Meeting
- ☐ Wednesday, February 5th – 6:00 PM – Enrollment Informational Meeting
- ☐ Tuesday, March 3rd – 6:00 PM – Enrollment Informational Meeting
- ☐ Wednesday, March 25th – 6:00 PM – Enrollment Informational Meeting
- ☐ TBD – mandatory MAP testing – date will be assigned upon acceptance
- ☐ Wednesday, June 3rd – 6:00 PM – Mandatory Parent Orientation
- ☐ TBD – Mandatory student orientation (June for incoming 9th)

The number of students accepted will be based on year-end attrition and promotion of students to the next grade. Completed applications processed after the enrollment limits have been reached will be placed on a waiting list.

Incomplete applications will not be considered.

DECA High
ADMISSION APPLICATION – 2020-2021
Enrollment Office: 937-949-1694

APPLICATION CHECKLIST

Applications will not be considered for admission unless all fields and signatures are completed on the following:

- Student Registration Worksheet
- Student Personal information sheet
- Parent/Guardian Checklist Sign-off (Mandatory Attendance)
- Custody papers (if applicable)
- Signed (by school official) Mid-Year release of records form
- Two student evaluation forms

In addition, applications will not be considered for admission unless a copy of all of the following records and documents are received by DECA High by the deadline of Tuesday, March 31, 2020:

- ☐ Copy of student's birth certificate (image must be clear)
- ☐ Copy of student's social security card
- ☐ Copy of student's Health/immunization records
- ☐ Copy of parent/guardian photo ID with signature (image must be clear)
- ☐ Copy of PROOF OF ADDRESS:
 - o We will **ONLY** accept utility bill, lease agreement, mortgage statement, paycheck stub, court order, USPS change of address statement, or bank statement in the parent or legal guardian's name and dated within the last 60 days. **We can NOT accept disconnect notices.**
 - o Verify you are a resident of the Dayton Public School district and **your name dated within the last 60 days. If you do not live in the DPS district, you will not be admitted to DECA High.**
- ☐ Copy of Current and prior year report cards **AND** attendance records
- ☐ Copy of Current and prior year standardized test scores
- ☐ Copy of Student's current IEP/MFE, if applicable

2020-2021 DECA High – Student Registration Worksheet

All spaces must be answered

Name: Last Name _____ First Name _____ Middle Name _____ Grade Entering _____ Date of Birth: _____ / _____ / _____
 Address: _____ Gender: Male Female (circle)
 City: _____ ZIP Code: _____ Telephone: () _____ Current Grade: _____

Social Security Number: _____ City & State of Birth: _____ Mother's Maiden Name _____

Answer both the following:

Ethnicity: Non-Hispanic/Latino _____ Hispanic/Latino _____ (a person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture regardless of race)
Race (choose one or more): American Indian/Alaskan Native _____ Asian _____ Black or African American _____ Native Hawaiian or Other Pacific Islander _____ White _____
 Homeless Status: yes _____ no _____ If yes, check one: lives in public operated shelter _____ lives in privately operated shelter _____
 U.S. Citizen: yes _____ no _____ If no, check one: Exchange student _____ Other _____ Country of Origin: _____
 Limited English Proficiency: yes _____ no _____ If yes, provide documentation with application Has your child ever been retained? yes _____ no _____ If yes, what grade? _____
 Does your child have an IEP: yes _____ no _____ Has this student been in any gifted program in school? no _____ yes _____ If yes, what program _____

Please print parent/guardian information (first box should be Primary Contact; second box should be Secondary Contact):

Father	Mother	Step Parent	Guardian	Foster Parents	(circle appropriate status)
Name: _____					
Address: _____					
City/ZIP: _____					
Primary Phone: _____ Cell _____					
Secondary Phone: _____ Home _____					
Email Address: _____					
Employer: _____					
Work Phone: _____					
Are you active military: _____ No _____ Yes: Branch _____ Armed Forces _____ Natl' Guard _____					
Some college Y or N _____ College degree Y or N _____					

Custodial Information

IT IS OHIO STATE LAW THAT EACH STUDENT PROVIDE A CERTIFIED COPY OF ANY CHILD CUSTODY ORDER OR DECREE WHICH HAS BEEN ISSUED WITH RESPECT TO THE STUDENT. THE CUSTODIAL PARENT OF SUCH A STUDENT MUST ALSO PROVIDE THE BOARD OF EDUCATION WITH CERTIFIED COPIES OF ANY LATER COURT ORDERS WHICH MODIFY THE ORIGINAL CUSTODY ORDER OR DECREE. [Ohio Revised Code 3313.672(b)]

PLEASE CHECK ONE OF THE FOLLOWING STATEMENTS THAT APPLIES TO YOUR CHILD/STUDENT:

- ____ A. Child lives with natural parent(s) or with legally adoptive parents.
- ____ B. Parents are divorced or legally separated; child resides with parent who has legal custody by court order.
(if this is the case, you must provide the school with a copy of the court order within 30 days)
- ____ C. Parents are divorced or legally separated; child resides with parent who **DOES NOT** have legal custody.
(if this is the case, you must obtain legal custody within 60 days)
- ____ D. Child lives with a Guardian who has been granted legal custody by court order.
(if this is your situation, you must provide the school with a copy of the court order)
- ____ E. Child lives with a Guardian who **HAS NOT** been granted legal custody by court order.
(if this is your situation, you must obtain legal custody within 60 days)
- ____ F. Child lives with Foster Parents.
(if this is your situation, you must provide all necessary custodial agency paperwork designating proof of district responsibility for educational costs and previous school records at the time of application – YOUR CHILD WILL NOT BE ENROLLED WITHOUT MEETING ALL THESE REQUIREMENTS)

School History

CURRENT: _____ City/ST _____

PREVIOUS: _____ City/ST _____

_____ City/ST _____

Family Information: Do you have another child that is enrolled at DECA PREP/Middle/High? If yes, please fill out the information below.

Name of Student:	_____
Current Grade:	_____
Do they live in the same house?	_____
Name of Student:	_____
Current Grade:	_____
Do they live in the same house?	_____
Name of Student:	_____
Current Grade:	_____
Do they live in the same house?	_____

Education Information: What is the highest level of education your child's parent(s) or guardian(s) has obtained? Please circle one.

- No Degree
- High School Diploma
- Some College
- Associate's Degree (two year degree)
- Bachelor's Degree (four year degree)
- Master's Degree or higher
- Unsure

COMPLETED BY THE STUDENT: Student Name: _____ Grade Entering: _____

I. PERSONAL INFORMATION

1. What hobbies or interests do you have? _____

2. What makes DECA stand out from other schools? _____

3. What other schools are you considering? _____

4. What factors helped you to choose this high school? Rank your top three choices.

_____ academic reputation	_____ family members attend / attended DECA
_____ friends attend / attended DECA	_____ availability of college access
_____ convenient location	_____ association with University of Dayton
_____ community learning opportunities	_____ others

5. Where did you hear about DECA (✓ all that apply)

_____ newspaper	_____ school visit	_____ mailings
_____ television	_____ individual family visit	_____ web site
_____ radio	_____ open house	_____ word of mouth
_____ other		

6. List the names of any IMMEDIATE FAMILY or HOUSEHOLD MEMBERS who currently attend DECA:

7. Describe something about yourself that you would like us to know:

8. Will you be the first generation in your family to attend college (only counting parents and grandparents)?

_____ YES _____ NO

To complete this application, you are asked to write your name on the Student Evaluation forms and give them to two of your current teachers. Parent signature below authorizes the release of disciplinary and academic information as defined by the Family Educational Rights and Privacy Act from the applicant's current teachers to the Dayton Early College Academy (DECA).

Student's Signature _____ Date ____/____/____

Parent's Signature _____ Date ____/____/____

**DECA High Marketing and Recruitment
Parent Checklist**

COMPLETED BY THE PARENT:

- ☐ Yes ☐ No My child will be **no older than 15** when school begins.
- ☐ Yes ☐ No My child will be **promoted to the 9th grade** as a first year 9th grade student.
- ☐ Yes ☐ No My child demonstrates a **strong desire to go to college**.
- ☐ Yes ☐ No My child will be the first generation in my family to attend college (only counting child's parent(s)/guardian(s) and grandparent(s)/guardian(s))
- ☐ Yes ☐ No My child is **drug free**.
- ☐ Yes ☐ No My child will be the **first generation** in the family to attend college.
- ☐ Yes ☐ No My child's **first language is English**, or
_____ Other (please specify) _____
- ☐ Yes ☐ No My child demonstrates the necessary **personal characteristics** (maturity, work habits, citizenship, team work...) to function in a demanding and independent learning environment.

Residency status (current proof of residency document required prior to final acceptance)

Please check one:

- ☐ Yes ☐ No My child lives with a parent or legal guardian who is currently a resident of the **Dayton Public School district**.
- ☐ Yes ☐ No My child will become a **Dayton Public School district resident** prior to the start of the 2020-2021 school year.

IT IS OHIO STATE LAW THAT EACH STUDENT PROVIDE A CERTIFIED COPY OF ANY CHILD CUSTODY ORDER OR DECREE WHICH HAS BEEN ISSUED WITH RESPECT TO THE STUDENT. THE CUSTODIAL PARENT OF SUCH A STUDENT MUST ALSO PROVIDE THE DECA BOARD OF TRUSTEES WITH CERTIFIED COPIES OF ANY LATER COURT ORDERS WHICH MODIFY THE ORIGINAL CUSTODY ORDER OR DECREE. [OHIO REVISED CODE 3313.672(B)]

Parent's Signature _____ Date ____/____/____

STUDENT EVALUATION**TO BE COMPLETED BY CURRENT OR RECENT TEACHER:**

Student's Name _____

Current School _____

School Phone Number _____

I. ACADEMIC EVALUATION

Please indicate below your estimation of this student's performance in comparison to all students his/her age, not only those in his/her classes but those he/she will most likely encounter in high school. (please circle)

Reading Achievement	Superior	Above Average	Average	Below Average	Poor
Mathematical Achievement	Superior	Above Average	Average	Below Average	Poor
Oral English Achievement	Superior	Above Average	Average	Below Average	Poor
Written English Achievement	Superior	Above Average	Average	Below Average	Poor
Mental Ability	Superior	Above Average	Average	Below Average	Poor
Academic Motivation	Superior	Above Average	Average	Below Average	Poor
Completion of Assignments	Superior	Above Average	Average	Below Average	Poor
Personal Initiative	Superior	Above Average	Average	Below Average	Poor
Daily Attendance	Superior	Above Average	Average	Below Average	Poor
Class Participation	Superior	Above Average	Average	Below Average	Poor
Level of Respect (self & others)	Superior	Above Average	Average	Below Average	Poor
Ability to Seek Assistance	Superior	Above Average	Average	Below Average	Poor
Ability to Work Independently	Superior	Above Average	Average	Below Average	Poor

In my opinion, this student works: _____ above ability _____ at ability _____ below ability

II. DISCIPLINARY EVALUATION

Has the student ever been expelled? _____ Yes _____ No If yes, explain below:

Has the student ever been suspended (in-school or out-of-school)? _____

During 7th grade _____ Yes _____ No # of days _____
During 8th grade _____ Yes _____ No # of days _____

Briefly indicate reasons for suspension: (i.e. tardies, fighting, cheating, etc.):

III. SUMMARY INFORMATION

1. How long have you known this student and in what capacity?

2. Does the student have any significant health problems or physical disabilities? _____ Yes _____ No If yes, briefly describe:

3. Does the student have a diagnosed learning disability? _____ Yes _____ No

If yes, does the student have an active IEP or 504 plan? _____ Yes _____ No

4. Are any type of educational accommodations made for this student? _____ Yes _____ No

5. Can this child be successful in a rigorous college prep program? _____ Yes _____ No

Comments: _____

6. Are there student-specific concerns (disciplinary, academic, etc.) that you would like to discuss by phone? _____ Yes _____ No

Please add on back of this form anything else you would like us to know about this student.

Evaluator's Printed Name _____

Evaluator's Position _____

Evaluator's Signature _____

Phone Number _____

Date _____/_____/_____

STUDENT EVALUATION**TO BE COMPLETED BY TEACHER:**

Student's Name _____

Current School _____

School Phone Number _____

I. ACADEMIC EVALUATION

Please indicate below your estimation of this student's performance in comparison to all students his/her age, not only those in his/her classes but those he/she will most likely encounter in high school. (please circle)

Reading Achievement	Superior	Above Average	Average	Below Average	Poor
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Ability to Seek Assistance	Superior	Above Average	Average	Below Average	Poor
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In my opinion, this student works: _____ above ability _____ at ability _____ below ability

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Please add on back of this form anything else you would like us to know about this student.

Evaluator's Printed Name _____

Evaluator's Position _____

Evaluator's Signature _____

Phone Number _____

Date _____

**DECA HIGH MID-YEAR RELEASE OF RECORDS REQUEST
FOR ADMISSION CONSIDERATION**

Parent Signoff

I hereby give permission for _____ to release copies of the
(CURRENT SCHOOL)
school records of _____ to the Dayton Early College Academy
(STUDENT NAME)

for application/admissions consideration. Such records include, but are not limited to, course grades, standardized test results, Individualized Education Plans (IEP's), attendance records, school health record, conduct reports, and evaluation reports such as psychological/educational evaluations.

PARENT/ GUARDIAN SIGNATURE (DATE)

STUDENT SIGNATURE (DATE)

DECA is requesting the following information and records:

To be completed by the designated school official:

Student Name _____

- ☐ Please send copies of all records below:
- ☐ birth certificate
 - ☐ social security card
 - ☐ current mid-year report card / attendance record
 - ☐ final report card / attendance record from PREVIOUS grade
 - ☐ standardized test scores from current and previous grade
 - ☐ health/immunization record
 - ☐ custody paperwork (if applicable)
- ☐ Is the student on an Individualized Education Plan (IEP)? ____ Yes ____ No
- ☐ If yes, are copies of the IEP and MFE enclosed? ____ Yes ____ No (REQUIRED)
- ☐ Number of suspensions student had last year: _____
- ☐ Number of expulsions: _____
- ☐ Has this student been asked to leave a school? ____ Yes ____ No
- ☐ Is this student currently in an ESL/Bilingual program? ____ Yes ____ No
- ☐ Does the student receive any support services other than special education? ____ Yes ____ No
- If so, please indicate services provided: _____
- _____
- _____
- _____

School Requestor's Name _____ Title _____

School Requestor's Signature _____ Date ____/____/____ Phone _____

Please forward requested information of school records to:

**Dayton Early College Academy
Attn: Dione' Allen
300 College Park
Dayton, OH 45469-2930**

**(937) 949-1694 Enrollment Office
(937) 229-5786 Fax
enroll@daytonearlycollege.org**

DECA High PARENT/GUARDIAN COMPACT

2020-2021

The Dayton Early College Academy and the parent/guardian of the students participating in activities, services, and programs funded by Title I Part A of the Elementary and Secondary Education Act (ESEA) agree that this compact outlines how the parents/guardians, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parent/guardian will build and develop a partnership that will help children achieve the State's high standards.

SCHOOL RESPONSIBILITIES:

The Dayton Early College Academy will:

Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the state's student academic achievement standards as follows:

1. DECA's mission is that all students will be college ready and will go to college. To help students be successful in high school and to prepare students for college the faculty and staff will:
 - Provide classes and programs that are designed to help students learn. This includes:
 - o An advisor/teacher who will help guide the learning process
 - o High quality Junior High and High School classes aligning what is being taught in the classroom to the Ohio State academic content standards
 - o After school study tables
 - o PARCC and AIR Prep and Boot Camps on weekends
 - o Classes teaching how to master Gateway components in the First Year Academy
 - o Summer enrichment experiences
 - o Targeted intervention both during the school day and outside of school hours (including tutoring, small group instruction, one-on-one instruction, and computer based programs)
 - o Supplemental-skill based instruction
 - o Direct study skills instruction
 - Ensure that all students participate in national testing including ACT, SAT, PSAT, and EXPLORE and/or PLAN. The Measurement of Academic Progress (MAP), the Partnership for Assessment of Readiness for College and Careers (PARCC), and the State Developed Assessments (known as the AIR Assessments) all provide data to teachers on what each individual student has mastered and where they need instruction.
 - Hold parent/guardian-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Parent/guardian meetings are held on a regular basis throughout the school year. At the first meeting of the school year, parents/guardians will learn about DECA's Title I program and their right to be involved. Suggestions for working with students at home will be one of the topics to be discussed at parent meetings.
 - o There are regular grade level parent meetings for all grades.
 - o At the beginning of each school year the student's advisor will hold a meeting with the parent/guardian and student.
 - o The School-Parent Compact will be available at the DECA website in the "parent" section and will be handed out at meetings.
 - o As partners in the school, parents/guardians are asked to provide feedback regarding their child's academic growth in Presentations of Learning (POL), Exhibitions, and/or Gateway presentations
 - o Academic/Behavioral Early Alerts Meetings will be held with parent/guardians if their student is experiencing academic difficulties and/or behavior problems in an effort to get the student back on track.
2. Provide parent/guardians with frequent reports on their children's progress. Specifically, the school will provide reports as follows:
 - MAP, PLAN, EXPLORE, and Accuplacer test results are shared with parents/guardians biannually with the child's advisor being the primary contact.
 - DECA will send PARCC and AIR results are to parents/guardians promptly.
 - Junior High students will receive newsletters, grades, and behavioral update weekly or bi-monthly.
 - DECA will provide parents/guardians with online access to grades.
 - At the conclusion of each quarter DECA will distribute report cards to parents/guardians. High school students will also receive interim reports at the mid-point of each quarter.
 - o Note: Important events and academic announcements are made by an automated calling system.

3. Provide parent/guardians reasonable access to staff. Specifically, staff will be available for consultation with parent/guardians as follows:
 - Each student is assigned to an advisory at the beginning of the school year. The advisor is responsible for monitoring the child's academic progress and providing guidance/intervention as appropriate. At the high school the advisor is responsible for guiding the student through the Gateway process. The advisor will be the main contact for the parent/guardian but the parent/guardian may also contact any teacher as needed.
 - Each DECA staff member has a mobile telephone and email address and extends their availability to outside school hours.
 - Contact information is published on the website, in handbooks, and through parent/guardian meetings.
 - Parents/guardians and advisors meet together when their student presents his/her exhibition and for Gateway presentations
 - Teachers are available to meet with parent/guardians as each feels the need to do so during the school year
4. Provide parent/guardians opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:
 - At DECA all parents/guardians participate in their student's learning through conferences, exhibitions, grade level parent meetings, and Gateway presentations
 - School-sponsored activities (e.g. NERD Night, field trips)
 - A parent/guardian is appointed annually by board trustees to represent parents/guardians at DECA Board Meetings

PARENT/GUARDIAN RESPONSIBILITIES:

We, as parents/guardians, will support our children's learning in the following ways:

- Ensuring my child has proper nourishment, rest, and supplies so they come to school ready to learn
- Making sure my child is at school on time each day
- Providing a time and place for my child to study
- Helping and monitoring my child's work at home each day and signing the weekly planning calendar
- Transporting students outside the school day when necessary
- Attending monthly parent/guardian meetings
- Attending at least one whole school-community function (Open House, Family Information Nights, End-of-the-Year Celebration, etc.) each year
- Attending all of my child's presentations and Gateway promotion conferences (there could one or more in a school year)
- Reporting changes to contact information (such as change in address or phone number) in a timely manner
- Staying in contact with my child's advisor on a monthly basis

STUDENT RESPONSIBILITIES:

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Follow the DECA code of conduct and be a responsible student by:
 - o Being at school on time each day
 - o Doing my work at school each day
 - o Completing assignments to the best of my ability and turning them in on time
 - o Doing my school work at home each day
 - o Respecting my classmates, teachers, and DECA staff
 - o Working to be a positive member of the DECA school community
 - o Initiate help when facing academic difficulty by contacting teachers and advisors before there is a problem
 - o Working productively with a mentor when one is provided
 - o Take advantage of academic opportunities at Sinclair Community College by:
 - Understanding that taking college classes is a privilege
 - Attending all classes
 - Taking notes and keeping a planner with assignment due dates
 - Actively participating in class discussions and group work
 - Doing homework as assigned
- Making an appointment with the professor and asking for help as soon as possible and following requirements as listed on the school contract when attending college classes

DECA High – Parent/Guardian Sign-Off

DECA Parent/Guardian Compact - 2020-2021

I, _____ (parent/guardian), of
_____ (student name), have read and agree to the
school, parent and student responsibilities outlined in the Parent/Guardian Compact. I understand that a copy
of this contract will remain on file and in effect throughout my child's school career.

Parent/Guardian: _____
Initial



DECA Acceptable Use and Chromebook Policy

Please read and initial the following items to indicate your understanding and agreement.

_____ I understand that my student has to pay the initial renters fee of \$30 for the DECA-issued Chromebook.

_____ I understand that my student's DECA-issued Chromebook is property of Dayton Early College Academy and my student's online activity is being monitored, both at school and home.

_____ I understand that my student's DECA-issued Chromebook is to be used for educational purposes only. If my student participates in non-educational activities, such as games or inappropriate Internet searches, his/her privileges can be suspended or revoked without a refund.

_____ I understand that if my student's Chromebook stops working or becomes damaged due to the student's activity, I am responsible to pay a \$25 fee to offset the cost of repairs. If the damage is intentional, I am responsible to pay a replacement fee of up to \$250 (depending on the device's age).

_____ I understand that while my student's Chromebook is being repaired, he/she will be issued a loaner device for up to a week. After that point, my student will lose his/her privileges until the repair fees are paid.

_____ I understand that if my student's Chromebook is stolen, I need to provide a police report and pay a \$25 replacement fee.

_____ I understand that if my student loses his/her Chromebook and it cannot be located within a week, I am responsible to pay a replacement fee of up to \$250 (depending on the device's age).

_____ I understand that if my student loses the charger, I am responsible to pay a replacement fee of \$15.

_____ I understand that at the end of each school year, my student's Chromebook and charger will be returned to the school. At that time, I am responsible for possible damage fees and/or a missing charger.

_____ I understand that my child will not be issued a Chromebook if he/she has any outstanding Chromebook fees from the prior year.

_____ I understand that if my student intentionally causes harm or damage to another student's Chromebook, I am responsible to pay any repair/replacement fees.

_____ I understand that a Chromebook is essential for my student at DECA. If he/she does not maintain it in good working order, his/her education and performance will likely be affected.

I certify that I am in agreement with each of the above elements of the DECA Chromebook policy.

Parent Signature

Student Name

**DECA High
Acceptable Use Policies Signature Page
2020-2021 School Year**

Please initial and sign below.

_____ I have read and agree to the DECA High Computer Acceptable Use Policy and Email Acceptable Use Policy.

Email/Google Apps for Education Permission

Parent/Guardian:

_____ I give permission for my child to be assigned a daytonearlycollege.org email account.

_____ I do not give permission for my child to be assigned a daytonearlycollege.org email account.

Student Name: _____

Student Signature: _____

Parent/Guardian Signature: _____

Parent Email Address: _____

Date: ____/____/____