



## GLENVIEW SCHOOL DISTRICT 34

1401 Greenwood Road  
Glenview, Illinois 60026  
www.glenview34.org

Dear Parents/Guardians:

Welcome to Glenview School District 34, we're glad you'll be part of our educational family.

Illinois State law requires all school districts to conform to the following regulations concerning all incoming students:

1. Whenever a student enrolls in the Glenview Public Schools for the first time - whether the student is just beginning school (including pre-kindergarten) or is a transfer student - **a certified copy of the student's birth certificate is required.** A copy of this certificate will be kept on file as a part of the student's official record. **If a certified copy of the birth certificate is unavailable,** a notarized affidavit (a sworn statement in writing made especially under oath or on affirmation before an authorized magistrate or officer) explaining your inability to produce a birth certificate must be provided together with one of the following:
  - a) a certified copy of the hospital certificate, or
  - b) other governmental documentation such as a passport or visa.
  
2. This documentation of birth must be provided within 30 days of this notification. If compliance with this requirement is not met, the School District is required to report this to the Glenview Police Department and then to the Illinois State Police.

If you have any questions regarding this requirement, please feel free to contact your principal.

Sincerely,

Dane Delli, Ph.D.  
*Superintendent of Schools*