

**Hartland Board Meeting
Draft Minutes
November 18, 2019**

Present: Nicki Buck, Beth Roy, Colleen Spence, Sarah Stewart Taylor, Scott Richardson, Christine Bourne, Brittany Preston, Dave Baker

Executive Session:

Nicki Buck asked for a motion to enter executive session for the purpose of Title I, Section 313. Nicki Buck moved; seconded by Sarah Stewart Taylor; motion passed. Meeting called to order at 5:58 PM.

Nicki Buck asked for a motion to exit executive session and enter public session. Nicki Buck moved; seconded by Sarah Stewart Taylor; motion passed.

Entered public session at 6:32 PM.

Changes/Additions: None

Public Participation: None

Discussion Items:

Christine Bourne mentioned is working with Ed Connors. In the new finance system, the budget has to be categorized differently; elementary K-6 and secondary 7-12. Location wide K-12 is art and music.

Current Enrollment is 274 students.

SRO position - \$45,000
Music is going from .4 to .6
Behavior Interventionist - \$18,000
Dual enrollment bus - \$5,000
Teacher/Interventionist - \$49,969
Additional Nursing Services - \$3,000

Scott Richardson asked about the cost of the Algebra class. Christine Bourne mentioned is no cost, except transportation, as capacity in the class. It is working very well

Total wages:

FY 20 - \$2,342,381 FY21 - \$2,426,613

This includes music position, additional teacher salary, and increased substitute line of \$2,500.

Benefits: 12.9% increase for medical insurance from \$1,011,468 to \$1,103,635

Contract Services:

FY 20 - \$169,038 FY 21 - \$225,912

\$35,000 Resource Officer

\$18,000 Behavioral Interventionist

\$3,000 additional nurse support to supplement EPSDT funds
\$3,000 acceptance and understanding (equity work - whole staff training)

Maintenance and Repair:

FY 20 - \$95,563 FY 21 - \$86,914

Transportation:

FY 20 - \$237,548 FY 21 - \$242,377

Energy:

FY 20 - \$91,493 FY 21 - \$103,982

FY19 budgeted \$1.99 for heating oil but the price was \$2.38. For FY 21 budgeted \$2.17.

Equipment down from \$17,000 to \$8,000. The office needs a new laminator and shredder which will be about \$3,000.

Beth Roy asked if the food service equipment is in this budget. Dave Baker mentioned it is in a separate account not in general fund.

Communication/Insurance/Postage: Down from \$32,000 to \$31,500

SU Assessment:

FY 20 - \$1,604,466 FY 21 - \$1,670,561. Dave Baker mentioned went up due to increase in IEP's and staff required, out of district placements, and would exceed the increase.

Total Supplies:

FY 20 - \$97,720 FY 21 - \$107,570

Decrease of \$5,000 in general supplies and \$1,200 in Tech Ed.

Increase STEAM/Library supplies from \$7,750 to \$22,150. The increase is for robotics, makerbot, passion projects, STEAM supplies, curriculum and supplies, and laser cutter. This also includes magazines/newspapers, book acquisition, audiovisual, and library/supplies administration.

Excess costs down from \$24,000 to \$22,300. This is for services and related expenses for students with 504 plans.

Dues/Fees and Transfers:

FY 20 - \$74,677 FY 21 - \$124,923

Online research database, 5,000

Food service increase of \$38,821

There will be an extra hire and will be an SU employee for food service.

Beth Roy asked about the food service revenue. Dave Baker mentioned Hartland is gaining some revenue from specialized catering. Scott Richardson mentioned as see equalized pupil in

running of SU office but need to be convinced as to how transfers to food service when not feeding our high school students. Dave Baker mentioned Windsor has five staff members. Scott Richardson feels wants us to work together and equalized pupil worked well and for good reason for special education. Dave Baker mentioned another way to do is split the cost of the director and assistant, as everything else is locally funded. Craig Locarno has done buying as bulk. Maybe do on numbers in school. Beth Roy asked if need any more help. Christine Bourne mentioned there is another person that is here when Craig cannot be. Dave Baker mentioned important how split the final cost of food.

Beth Roy asked about summer meals. Dave Baker mentioned Craig is interested.

Total Tuitions

FY 20 - \$2,839,077 FY 21 - \$2,608,893

Hartford - 17 students

Windsor - 3

Woodstock - 3

Thetford - 2

Hanover - 1

Total = 26

Current seniors graduate 36 with 17 of them being in Hanover

Total Budget: \$8,773,090 with a 1.48% increase in expenditures but does not include CLA or tax rate.

Christine Bourne mentioned the Windsor Police have been very good about checking in. Students do not meet individually with Officer Paul unless parents have asked.

Colleen Spence asked how many 504's the school has. Brittany Preston mentioned around 12 with a few referrals that need to be written. Colleen Spence asked what goes into that: contract with visually impaired, equipment, speech, physical therapy.

Scott Richardson asked about Tech Center, makerspace and robotics. Scott does not remember if this board has much connection to the Tech Center. With rising interest in tech education, work force development, and introducing environment to middle school, and as no high school, no one goes to tech center committee meetings. Statewide basis what part of instruction shall happen in formal tech center setting and what in high school. Folks in tech center keep what they have and high schools are more competitive of what offer. Many questions and is there any way someone from this board can be part of the tech center conversations. Dave Baker mentioned he and Kris Garnjost attend the meetings. No one from this board can attend as do not have a high school. Beth Roy asked are we prepping in makerspace and what is the priority. Is this happening at tech or high school. Dave Baker mentioned both. Dave Baker mentioned do not get a chance to do as tech center to capstone projects and you would not know what doing and working on. Dave Baker mentioned he will ask a few more questions. Robotics came up and want to encourage. There is a big push in

the legislature to reach down to middle school. Scott Richardson mentioned maybe career exploration and feels like trying to get them to choose a career path. What hear about is middle school students exploring high school's and significant time away from school. Dave Baker mentioned enrollment has gone down. Nicki Buck mentioned was very high last year. Scott Richardson mentioned is tough communication piece with less students. Dave Baker feels they should notice the savings in tuition. You are managing a different population than did 5-10 years ago.

Scott Richardson asked about the food budget, what can we do so students find out it owing lunch program money. Scott would like the school to have a fund for debts. Christine Bourne mentioned there is an anonymous person that has been paying off debts. Beth Roy feels we need to make sure families fill out the free/reduced form. Anyone can help families fill out the form. It benefits the school. Beth Roy suggested looking at Universal School Meal. Sarah Stewart Taylor suggested maybe have the board look at those numbers. We are serving about 200 lunches a day.

Scott Richardson feels should not have a system that relies on gifts. Christine Bourne mentioned will be looking to see whose debt is paid.

Adjournment:

Nicki Buck asked for a motion to adjourn the meeting. Sarah Stewart Taylor moved; seconded by Colleen Spence; motion passed.

Meeting adjourned at 7:39 PM.

Respectfully submitted,

Diane Tessier, Board Secretary