

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
March 21, 2016

I — PRELIMINARY

1. Call to Order:

The regular meeting of the Board of Directors was called to order by Tina McGann, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

2. Pledge of Allegiance:

Mrs. McGann led the pledge of allegiance to the flag.

3. Roll Call:

All board members were present except Mr. Stanwood and Mrs. Schroeder, who were excused. Brooke Humphreys arrived after an event.

4. Minutes:

Mr. Cassell moved and Mrs. Merrill seconded a motion to approve the minutes of the regular board meeting of February 22, 2016 and the special board meeting of March 7, 2016 as presented.

Mrs. McGann commented that a patron had asked that the February 22 board minutes be revised to include his entire public comment to the board. Mrs. McGann stated that the minutes were fine as presented and that minutes are not a verbatim record in any of the public entities she checked.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

1. Good News of the District:

Mrs. Merrill shared that she had the opportunity to attend the *Choose Love* assembly at Enumclaw High School. Though she enjoyed the speaker, she was most impressed with the high school student behavior and how attentive students were. Mrs. Merrill also attended the *Zoro* production at Kibler. It was a dramatic presentation, written half in English and half in Spanish. She said it was fantastic and fun to watch. The kids were engaged and it was good for them to see how fun drama can be. Mr. Miller wrote a grant to the foundation for this production. The foundation is happy to make these learning opportunities possible.

Mr. Cassell stated that spring sports are underway. They have a baseball player in the family and are hopeful for good weather this week.

Mrs. McGann attended the Black Diamond Community Information meeting last week. She reported that Liz LeRoy and Matt Rumbaugh did a great job of answering questions and informing the neighbors of Black Diamond Elementary about the construction process. It was a great meeting. Mr. Nelson will post the questions compiled from that meeting on the district website. Mrs. McGann said even those who began the evening feeling skeptical left thinking the new school would be great!

2. **Superintendent Report:**

Mr. Nelson invited State Wrestling Champions Jake Treece and Kyle Opland along with Coach Adam Eilers to come forward. Mr. Nelson said it was great to recognize student athletes for their accomplishments. He congratulated the champions and their coach. Coach Eilers shared that the champions are great leaders and role models with exceptional work ethics. The athletes received certificates to commemorate their achievement and Gia Landis served them home-baked cookies. Mr. Nelson said we will honor all of the state champions with a gathering or parade downtown and would be in touch to let them know.

Mr. Nelson congratulated Thunder Mt. Middle School Principal Ginger Callison for her new position at Federal Way School District. Ginger has done a fantastic job as both assistant principal and principal. Student test scores are great. She was hired as one of four new administrators who oversee principals in the district. Ginger completed her doctorate in evaluation so this is a perfect match for her. She worked with us on our TPEP transition. The District is thrilled for Ginger. This information has been announced to staff and parents. Mr. Nelson is getting feedback and the job has been posted with one application received already.

The district website has been updated with all of the current construction information. It has also been organized so information is easy to find. Current as well as historical data can be found on the site.

The Jazzing Up Education, Schools Foundation fundraising luncheon was held the following day. They have 200 RSVPs for lunch and hope to raise funds for many building scholarships. The foundation received nearly \$10,000 in sponsorship for the luncheon. Mr. Miller was the master of ceremonies.

Mr. Nelson reminded the board that there will not be an April board work study as their board retreat is scheduled for April 8th at the district office.

Mr. Madden has been working to get a light working at the baseball field. A month before the season started, it was discovered the lights were not working. The weather has not cooperated as crews need to rent a lift that goes up 100 feet and it has been too wet and windy to do that.

3. **Construction Update:**

NAC Architect Matt Rumbaugh shared a PowerPoint presentation of the new Black Diamond Elementary building. The presentation included the site concept and plan; parking and drop

areas; the color palette; aerial and interior views; and the front entry. Building permits have been delivered to the City and things are going well with the process.

Liz LeRoy continued with the update sharing a construction progress report. Liz stated that construction documents have been submitted and she is working with technology as well as on the interiors. A site review will be done this month. SEPA documents will be sent out tomorrow. OSPI requires a constructability review that will assist NAC to finalize their work. Liz reported the neighborhood meeting was great and those in attendance had good questions. There was good representation by the City of Black Diamond also. She will continue to outreach to get bids for the project. Liz stated that it takes about a month to prepare a bid. She will have final budget numbers in April.

On the high school project, Liz met with the City of Enumclaw. SEPA is in progress. They will also have a site review. The Value Analysis resolution is on the agenda for approval. Bids for the high school are due in October. Liz said NAC has a great reputation and construction companies want to work with them. Both of the projects are attractive to contractors. It is a very exciting time and a lot of work is occurring!

Mrs. McGann asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting. Anyone wishing to address the board has two minutes to speak.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

Local resident Ted DeVol chose to address the board. He stated that he reviewed the February board meeting minutes and felt the minutes were “deceptive” and not representative of his statement. Mr. DeVol’s complete comments can be viewed on ECTV.

IV — ADMINISTRATION/BUSINESS

1. Payroll and Vouchers:

Mr. Madden presented the list of top ten expenditures in the district as follows: NAC Architects; Bryson Sales and Service; Advanced Classroom Tech; Food Services of America; Puget Sound Energy; City of Enumclaw; College Board Publications; Overlake Hospital Medical Center; Lindsey Electric; and Zones, Inc.

Mr. Madden shared a list of the local businesses with which the district did \$14,925.00 of business in the month of February. The district is pleased to support local businesses and purchase their products.

Mrs. McGann reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. Merrill moved and Mr. Cassell seconded to approve general fund vouchers in the amount of \$626,638.65; capital projects fund in the amount of \$589,862.70; associated student body fund in the amount of \$51,119.09; transportation fund in the amount of \$246,666.32; and ratification of the general fund payroll warrant for February in the amount of \$3,505,864.58.

Motion carried.

2. Consent Agenda:

1. **Donation of \$1,466.10 from Southwood PTA to Southwood to be used for Gizmos Elementary Site License**
2. **Out of State Travel for EHS DECA to International Competition at Nashville, TN - April 23-27, 2016**
3. **Personnel Report**

The consent agenda was presented by Mrs. McGann. Mr. Casell moved and Mrs. Merrill seconded to approve the consent agenda. Mr. Cassell asked what “Gizmos” was: Mr. Beals responded that it is an online science and math program.

1. Donation of \$1,466.10 from Southwood PTA to Southwood to be used for Gizmos Elementary Site License
2. Out of State Travel for EHS DECA to International Competition at Nashville, TN - April 23-27, 2016
3. Personnel Report

Certificated:

- A. New Hire:
1. LeAnn Hogue, special ed teacher, Westwood, effective 2.26.2016
- B. Resignation:
1. Jodi Grager, teacher, TMMS, effective 6.30.2016
 2. Sara Hartjoy-Greene, teacher, Sunrise, effective 6.17.2016
- C. Retirement:
1. Janis Morton, special ed preschool teacher, Southwood, effective 6.30.2016

Classified:

- A. New Hire:
1. Katrina Lafaele, paraeducator, Southwood, effective 3.1.2016
 2. Amber Newman, paraeducator, EMS, effective 3.3.2016
 3. Perla Machain, paraeducator, Sunrise/Kibler, effective 3.9.2016
 4. Cathy Bozich, driver, transportation, effective 3.8.2016
- B. Additional Hours:
1. Elizabeth Anderson, kitchen assistant, nutrition services, effective 2.23.2016
 2. Meghan Wicklander, paraeducator, EHS, effective 2.29.2016
 3. Becky Birkliid, driver, transportation, effective 2.29.2016
 4. Cheryl Fogelberg driver, transportation, effective 3.3.2016
 5. Ramona Olsen, driver, transportation, effective 3.8.2016
- C. Change of Assignment:
1. Ramona Bray, from EHS office manager to HR executive secretary, effective TBD

Supplemental:

- A. Additional Hours:
 - 1. Lee Blechschtmidt, assistant baseball coach, EHS, effective 2.29.2016
 - 2. David Stokke, assistant track coach, EHS, effective 2.29.2016
 - 3. Janna Russell, assistant volleyball coach, EMS, effective 3.17.2016
 - 4. Kody Dribnak, head coach football, EMS, effective 3.22.2016

- B. New Hire:
 - 1. Jon Luke, assistant football coach, EMS, effective 3.17.2016

- C. Rehire:
 - 1. Willis Bathum, assistant football coach, EMS, effective 3.17.2016

Motion carried.

- 3. **Second Reading:**
 - Policy 1105: Director Districts**
 - Policy 2021: Library Information and Technology Programs**
 - Policy 4040: Public Access to District Records**

Mr. Nelson presented three policies for second reading and action. Having heard no concerns from the board, he requested approval of the policy changes.

Mr. Cassell moved and Mrs. Merrill seconded to approve the changes to policies 1105, 2021, and 4040 as presented.

Motion carried.

- 4. **Resolution #1037: Resolution of Value Engineering Report and Implementation.**

Mr. Nelson stated this resolution would look familiar as one was recently approved for Black Diamond Elementary. This resolution is for approval of the Enumclaw High School Value Engineering Report and is part of the process for OSPI. As board members had expressed some concern regarding air conditioning being part of the construction at EHS, there was some conversation about that. It can be added to the bidding process as an “add alternative”. Mr. Rumbaugh stated that the board can approve the report as presented and can direct staff to continue to pursue air conditioning for the building. If it is chosen as an add alternative, the plan will come back to the board for approval. Options were discussed.

Mrs. Merrill moved and Mr. Cassell seconded to approve Resolution #1037: Resolution of Value Engineering Report and Implementation as presented.

Motion carried.

- 5. **K-12 Early Dismissal:**

Mr. Nelson said K-12 Early Dismissal for Professional Learning Communities time comes to the board for approval on an annual basis at the board’s request. He stated that he knows how important it is for the board to approve this on an annual basis as early dismissal cuts in to

instructional time. Buildings continue to share the value of this time at board work studies. Administrators and staff hold this time as an incredibly valuable gift. Mr. Nelson requested board approval for continued early release time next school year.

Mr. Cassell moved and Mrs. Merrill seconded to approve Early Release for 2016-17. Mrs. Merrill asked if the Friday day and time are still best for staff. Discussion followed.

Motion carried.

6. General Fund Report:

Mr. Madden presented the general fund report. 44.75% of the 2015-16 budget has been expended with 48.77% of revenues received.

The beginning of the year fund balance was \$7,289,775.01. Total resources available: \$29,984,715.79. Expenditures to date: \$22,414,712.42. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$28,092.00; turf replacement: \$400,452.00; commitment to economic stabilization: \$2,504,401.00; and Capital Projects: \$2,000,000.00. Unreserved ending fund balance: \$2,437,058.37.

Capital Projects beginning fund balance was \$68,826,426.83 with an ending balance of \$69,165,983.89.

The Debt Service Fund beginning fund balance was \$7,175,151.79 with an ending balance of \$4,055,896.69.

ASB Fund beginning fund balance was \$360,166.15 with an ending balance of \$539,815.92.

Transportation Fund beginning fund balance was \$656,057.35 with an ending balance of \$393,316.41.

Mrs. McGann asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

V — EXECUTIVE SESSION

No executive session was needed.

VI — BOARD PROCESS DEBRIEF

Mr. Cassell commented that the board appreciates the work Mrs. Aaby does on the minutes. Mrs. McGann added that we could have speakers leave a document with their comments that can be presented. We do have a good record of public comments when ECTV videos the meetings.

Mrs. McGann extended an invitation to the board to her home for dinner after the board retreat on April 8th. She was thanked for the invitation with offers of assistance.

The board asked the student reps how they are doing. Gia Landis has narrowed her college choices to 3 with plans to become a doctor or a veterinarian. Brooke Humphreys shared that she would be speaking at the Jazzing Up Education event the next day.

VII — ADJOURNMENT

This meeting adjourned at 7:30p.m.

President, Board of Directors

Secretary, Board of Directors