

**MINUTES  
of the Regular Meeting of the Board of Directors  
of the ENUMCLAW SCHOOL DISTRICT #216  
6:30 p.m., District Office  
September 21, 2015**

**I — PRELIMINARY**

**1. Call to Order:**

The regular meeting of the Board of Directors was called to order by Tina McGann, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

**2. Pledge of Allegiance:**

Kylie Rademacher led the pledge of allegiance to the flag.

**3. Roll Call:**

All board members were present except Mrs. Merrill and Mr. Stanwood who were excused.

**4. Minutes:**

Mrs. Schroeder moved and Mr. Cassell seconded a motion to approve the minutes of the regular board meeting of August 17, 2015 and the board work study of September 8, 2015 as presented.

Motion carried.

**II — BOARD OF DIRECTORS COMMUNICATIONS**

**1. Good News of the District:**

School started September 1<sup>st</sup>!

Mr. Cassell shared the Robotics Team is kicking off its fifth season. He is donating a 3-D printer and hopes to deliver it this week. There are parents serving as new advisors for the team.

Mrs. Schroeder has kids in the district and said it has been a good couple of weeks. She will be co-advising the Equestrian Team this year. 50 students have signed up for the team.

Mrs. McGann shared all of her boys are in middle school this year. Though it is an adjustment, the kids love it. TMMS Open House was well attended. Parents had to follow a schedule with 4 minutes to get to the next class. The teachers did a great job. Mr. Cassell added the high school open house was also well attended. He believes social media helped to get the word out. Teachers were communicating with new tools and strategies. They shared with parents that they

are moving to Google Docs. Mr. Cassell commented that it is nice to see the things discussed at board meetings coming to fruition in the buildings.

Gia Landis shared that students are using GoogleDocs in the classrooms. She said it is great for group work. She is on the volleyball team and they beat White River over the weekend. Brooke Humphreys added that homecoming is coming up quickly and Leadership is busy working on that. Students are also working on a WE Day global project which will raise money for wells in Africa.

## **2. Superintendent Report:**

Mr. Nelson introduced Matt Rumbaugh who shared information regarding the new Black Diamond Elementary School. Matt shared that he met last week with the design committee at Black Diamond to discuss exterior options for the new school. He used a PowerPoint presentation to remind the board where we were and where we are headed. The PowerPoint included a concept sketch; a site plan; potential materials; and color options. The design committee unanimously selected the gray and red combination as it fits well in the community. Mr. Nelson shared that initial soil work is being done and they have met with the city to begin the permit process. Mr. Madden commented on the process saying that everything has gone very smoothly with the committee work. He said Matt and his team have done a phenomenal job. Mr. Madden let the committee know the board appreciates their work.

Board comments, questions and discussion followed. The board liked the gray and red color combination as well.

Mr. Nelson concluded his report stating the opening of the year was great. Enrollment is up a few students and budget enrollment projections were met. There are lots of sporting events and he saw Gia and Kylie play volleyball.

Mrs. McGann asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting. Anyone wishing to address the board has two minutes to speak.

### **III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE**

No one present wished to address the board.

### **IV — ADMINISTRATION/BUSINESS**

#### **1. Payroll and Vouchers:**

Mr. Madden presented the list of top ten expenditures in the district as follows: Johnson Exteriors; Advanced Classroom Tech, Inc; NW Textbook Depository; Hewlett Packard; Overlake Medical Center; Long Painting Company; NW ESD 189; Restorx of Washington; Zones, Inc; and City of Enumclaw.

Mr. Madden shared a list of the local businesses with which the district did \$1,308,080.00 business in the month of August. The district is pleased to support local businesses and purchase their products.

Mrs. McGann reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mr. Cassell moved and Mrs. Schroeder seconded to approve general fund vouchers in the amount of \$599,859.69; capital projects fund in the amount of \$77,257.60; capital projects fund in the amount of \$96,845.9; associated student body fund in the amount of \$24,353.48; private purpose trust fund in the amount of \$6,850.00; and ratification of the general fund payroll warrant for July in the amount of \$2,927,902.30.

Motion carried.

## **2. Consent Agenda:**

- 1. Donation of \$660.51 from the EMS Band and Orchestra Booster Club to the EMS band program**
- 2. Grants:**
  - Carl D. Perkins Grant      \$22,785
  - Federal Funds for Special Education Preschool      \$28,750
  - Federal Funds for Special Education IDEA-B      \$803,099
  - Title I Program      \$467,147
  - Title II-Teacher/Principal Training and Recruiting      \$128,909
  - Title III-Limited English Proficiency      \$30,188
  - Highly Capable Students Program      \$40,144
  - Learning Assistance Program      \$610,953
  - State Transitional Bilingual Program      \$219,056
  - Total Grant Allocation for 2015-2016      \$2,351,031**
- 3. Approval of Upcoming Purchases:**
  - Chromebooks
  - Copiers
  - Portable buildings
- 4. Out of state travel for EHS Sports Medicine students to the St. Francis Sports Medicine Competition and College visitation at Pasadena, CA - April 14-18, 2016**
- 5. Personnel Report**

The consent agenda was presented by Mrs. McGann. Mrs. Schroeder moved and Mr. Cassell seconded to approve the consent agenda.

Mr. Nelson commented that these grants are entitlement grants that are a result of a lot of staff effort and time. Year-end paperwork is due at the same time that the grant applications are written. He thanked staff for their work on these.

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**Certificated:**

- A. Leave of Absence:
  1. Corelle Roberts, teacher, EMS, 2015-16 school year
- B. Rehire:
  1. Robert Kilmer, instructional technology (.4 FTE), district office, effective 9.1.2015
- C. New Hire:
  1. Janna Russell, teacher, EHS, effective 9.1.2015
  2. Rhonda Bonthius, teacher, Southwood, effective 9.15.2015
- D. Resignation:
  1. Mark Milat, teacher, EHS, effective 8.18.2015

**Classified:**

- A. New Hire:
  1. Angela Machin, kitchen assistant, Sunrise, effective 9.1.2015
  2. April Gallagher, special ed para, Westwood, effective 9.1.2015
  3. Leola DeBoer, special ed para, Westwood, effective 9.1.2015
  4. Debra Tyler, special ed para, Westwood, effective 9.1.2015
  5. Meghan Wicklander, special ed para, EHS, effective 9.10.2015
  6. Jessica Gambill, special ed para, EHS, effective 9.1.2015
  7. Christa Lopez Herrera, ECEAP para, Southwood, effective 9.1.2015
- B. Resignation:
  1. Marina Gogus, special ed para/LPN, TMMS, effective 8.14.2015
  2. Inna Shulyak, special ed para/LPN, EHS, effective 8.15.2015
  3. Lois Moulden, driver, transportation, effective 8.31.2015
  4. Laura Cole, payroll officer, district office, effective 9.25.2015
- C. Leave of Absence:
  1. Kelsey Tice, secretary, EMS, effective 9.2 to 11.16.2015

D. Additional Hours:

1. Sarah Lee, LPN, EHS, effective 9.1.2015
2. Annette Quezada, ELL para, Southwood, effective 9.1.2015
3. Margaret Lausch, special ed para, EHS, effective 9.1.2015
4. Laura Thompson, preschool para, Southwood, effective 9.2.2015
5. Patricia Monstad-Rios, ELL para, Black Diamond, effective 9.1.2015
6. Garie Sender, ECEAP family services, Southwood, effective 9.1.2015
7. Karin Haager, ECEAP family services, Southwood, effective 9.1.2015
8. Sandra VanHoof, ECEAP Lead, Southwood, effective 9.1.2015

E. Change of Assignment:

1. Rachel Miller, from para to ECEAP Lead, Southwood, effective 9.1.2015
2. Kami Clark, from driver to transportation specialist, effective 8.28.2015
3. Melissa Murphy, special ed para, from Sunrise to Westwood, effective 9.1.2015
4. Virginia Harmon, from assessment secretary to library para, EHS effective 9.1.2015

**Supplemental:**

A. New Hire:

1. Nicole Wagner, assistant girls swim coach, EHS, effective 8.24.2015
2. Dylan Podolak, assistant football coach, EHS, effective 8.24.2015
3. Carlin Birrell, assistant football coach, EHS, effective 8.24.2015
4. Erik VanHulse, assistant track coach, TMMS, effective 9.2.2015
5. Weston Koenig, head baseball coach, TMMS, effective 9.2.2015
6. Leland Blechschmidt, assistant baseball coach, EMS, effective 9.2.2015
7. Renee Woods, assistant track coach, EMS, effective 9.2.2015
8. Alice Lampkin, assistant track coach, EMS, effective 9.2.2015
9. Curtis Cheney, assistant track coach, EMS, effective 9.2.2015

B. Rehire:

1. Tod Witzel, assistant track coach, EHS, effective 3.1.2016

Motion carried.

**3. Career & Technology Education Plan & Review:**

Enumclaw High School CTE Director, Kevin Smith presented an update for the board. He shared the paths offered through CTE. They are offering two new programs: On-Time Graduation and Work Skills for Success. Two new course offerings are AP Environmental Science and Intro to Health Careers. He explained opportunities CTE students have with cross-credit classes; tech credits through 6 different colleges; Running Start; Cascade Beauty College; and a summer school opportunity through Pierce County Skills Center.

Mr. Smith said the Carl Perkins Grant on the consent agenda supports the entrepreneurial programs. He also said the department is continually looking for new funding opportunities as inflation erodes CTE funding and funding has not increased at the state level. He shared community partnerships that have benefited the program.

Mr. Smith pointed out the CTE growth through Project Lead the Way at the middle school level. He also shared that the Enumclaw program exceeded or met all measures on assessments two years in a row. He explained the process for adding CTE courses.

Mr. Nelson introduced Mr. Smith's assistant, Diane Schneider, who was in the audience.

Mr. Cassell moved and Mrs. Schroeder seconded to approve the Career & Technology Education Plan & Review for 2015-16 as presented.

Motion carried.

**4. Resolution #1033: In Support of the McCleary Ruling:**

Mr. Nelson shared that this resolution supports the Supreme Court's action. It is a way for the board to continue to take action in regard to funding. Many districts across the state are passing this same resolution.

Mrs. Schroeder moved and Mr. Cassell seconded to approve Resolution #1033: In Support of the McCleary Ruling as presented.

Motion carried.

**5. First Reading:**

**Policy 3205: Sexual Harassment of Students Prohibited**

**Policy 3246: Restraint, Isolation and Other Uses of Reasonable Force**

**Policy 3247: Required Notification of Isolation or Restraint of Students with IEPs or Section 504 Plans**

**Policy 5011: Sexual Harassment of District Staff Prohibited**

Mr. Nelson presented three policies for first reading and one for deletion. Policies 3205 and 5011 go together. These policies were separated out so there is one for students and one for staff. The other two policies, 3246 and 3247, have been combined into one policy. Policy 3247 is being deleted.

These are for information this month and will come to the board for approval next month.

**6. General Fund Report:**

Mr. Madden presented the general fund report for the last month of the fiscal year. 90.08% of the 2014-15 budget has been expended with 98.67% of revenues received. Mr. Madden shared graphs depicting the revenue and expenditure history.

The beginning of the year fund balance was \$7,544,746.34. Total resources available: \$49,873,523.73. Expenditures to date: \$42,672,072.01. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$28,092.00; reserve of 5% per board policy: \$2,368,571.00; and Capital Projects: \$350,452.00. Unreserved ending fund balance: \$4,254,336.72.

Capital Projects beginning fund balance was \$361,657.30 with an ending balance of \$68,826,426.83.

The Debt Service Fund beginning fund balance was \$3,539,223.60 with an ending balance of \$7,175,151.79.

ASB Fund beginning fund balance was \$371,536.23 with an ending balance of \$369,270.14.

Transportation Fund beginning fund balance was \$557,902.13 with an ending balance of \$726,131.71.

Mrs. McGann asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 10-minute executive session for the purpose of discussing the qualifications of a public employee. No action would be taken. Mrs. McGann announced the board would take a 5-minute break before moving to executive session at 7:30 p.m. and would reconvene at 7:40 p.m.

#### **V — EXECUTIVE SESSION**

The board came out of executive session at 7:40 p.m. No action was taken.

#### **VI — BOARD PROCESS DEBRIEF**

The board debriefed the meeting.

#### **VII — ADJOURNMENT**

This meeting adjourned at 7:45 p.m.

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President, Board of Directors

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Secretary, Board of Directors