

***It is anticipated that the Board will entertain a motion to enter executive session at 6:00 p.m. and return to public session at 6:30 p.m.***

**I. Meeting Called to Order**

**II. Pledge of Allegiance to the Flag**

**III. President's Comments**

- Remarks
- Correspondence

**IV. Superintendent's Report**

- Commendation
- Athletic Recognition
- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

**V. Public Comments**

***The Board of Education invites you, the members of our community, to feel comfortable in sharing matters of interest or concern that you might have. The Chair will be happy to recognize those of you who wish to speak. We would ask that you come forward to our podium/microphone please identify yourself by stating your name and address before presenting your thoughts. Any group or organization wishing to address the Board must identify a single spokesperson. Also, please make sure you have signed in at either the front door or at the podium.***

***Concerns raised during public comments will not be responded to or discussed during the meeting. Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (Individual comments will be limited to three minutes and a total time for this portion of the agenda will be limited to 15 minutes).***

*As a matter of courtesy, we ask that issues related to specific school District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for your consideration.*

**VI. Student Representative ~ Lily Logan**

**VII. Minutes**

**(BOARD ACTION)**

- December 9, 2019- Regular Board Meeting

**VIII. Educational Presentation**

***Primary-Elementary Update- The Spot***

The Spot has recently been recognized as being a true "Friend of Education." The PES Team and Sarah Chilson will highlight the ongoing work of "The Spot". The presentation will focus on how "The Spot" continues to support students, staff, and families with access to items such as school supplies, concert attire, and monthly Foodlink distributions throughout the year.

**IX. Consensus Agenda**

**(BOARD ACTION)**

The Superintendent recommends that the Board of Education approve/accept the following:

## **Business and District Matters**

### **1. Treasurer’s Report**

The Treasurer’s Report for the Period of November 1, 2019 – November 30, 2019. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

### **2. Budget Status Report**

The Appropriation Status Report, which is a summary, for the period of July 1, 2019 - November 30, 2019. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

### **3. Revenue Status Report**

The Revenue Status Report, which is a summary, for the period of July 1, 2019 - November 30, 2019. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

### **4. Attend Canandaigua Schools**

Caroline and Ryan Chapman, Director of Communications and Advisement and Academy Teacher, are requesting approval for their son, Drew Chapman, to attend Canandaigua Schools as a kindergarten student beginning September 2020.

### **5. Textbook Adoption- Final Approval**

At the November CIE meeting, the Council reviewed the following textbook adoption. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the district’s Curriculum Procedures Manual.

- Norton Field Guide to Writing with Readings and Handbook
- Required Textbook for English 101/103 in the Gemini Program

### **6. Course Additions- Final Approval**

At the November 13, 2019 CIE meeting, the Council reviewed the following Course additions. A thorough review occurred through the department, the building principal, and finally CIE as directed in the District’s Curriculum Procedures Manual.

- Strength and Conditioning
- General Education Work Experience Program

### **7. Course Name Changes- Final Approval**

At the November 13, 2019 CIE meeting, the Council approved the following course name changes.

- From IB Mathematics to IB Applications and Analysis
- From Geo Apps to Conceptual Geometry
- From Algebra 2 Apps to Conceptual Algebra 2
- From College Business Math to Gemini- Personal Money Management
- From College Accounting to Gemini- Principles of Financial Accounting
- From Intro to College Studies to Gemini- College Studies Strategies
- From Business Organization to Gemini- Introduction to Business
- Leadership/PIG to Gemini- Dynamics of Leadership/PIG
- Introduction to Web Page Design to Gemini- Introduction to Webpage Development
- Business Computer Apps to Gemini- Core Word, Core Excel, PowerPoint
- Digital Photography to Gemini- Digital Photography

## 8. Surplus Equipment

Mr. Vernon Tenney, Academy Principal, is requesting approval to declare the below items as surplus items. They are broken and no longer usable.

- 11- TI 83 Plus Calculators
- 4- TI 84 Plus Calculators

Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, is requesting approval to declare as surplus items and sell at auction or be disposed of.

- 2001 Ford F250 Super Duty truck, 123,000 miles- 1FTSF21Y981159467
- 2011 Ford Expedition, 176,000 miles- 1FMJU1G58BEF53853
- 2010 Chevy Impala, 119,000 miles- 2G1WA5EK7A12581

Mrs. Lindsay Lazenby, Elementary School Assistant Principal, is requesting approval to declare as surplus items the attached listing of books.

## 9. Observation

Mr. Brian Amesbury and Mrs. Emily Bonadonna, Primary-Elementary Principals *recommend*:

- Tiffany Green, Hobart with Darlene Daly- 1/20-5/4/2020
- Elena Ludwig, Hobart with Josh Mull- 1/20-5/4/2020

## 10. Donation

Mr. Brian Amesbury is requesting approval acceptance of a donation from **Canandaigua Rotary** in the amount of \$500 for the Canandaigua Elementary Mural Club.

## 11. Budget Transfer

The below budget transfers are over \$20,000 and requires Board approval. This is to cover software purchased through BOCES.

From:	A2630-220-010-0000	Computer Asst Hardware	\$24,256
To:	A2630-495-010-0000	Computer Asst BOCES	\$24,256

## 12. Agreements

An agreement with Ruth E. VanGorder, Occupational Therapist, to provide services to the district for the 2019-2020 school year.

An agreement with the Ontario County, on behalf of the Board of Elections to provide election services for the May 19, 2020 School Budget, Proposition and Board Member Election.

An agreement with LaBella Associates, D.P.C. for pre-renovation regulated building materials inspection for the 2020 Capital Improvement Project.

## 13. CSE Chair

Mrs. Stephanie Knapp, Director of Special Programs, is requesting the appointments of District's school psychologists to the role of CPSE/CSE chairperson. In the event that the Director of Special Programs or Assistant Director(s) of Special Programs are unavailable to chair a scheduled CPSE/CSE meeting, the school psychologist or intern will chair in the Director/Assistant Director's stead. Pursuant to section 200.3 (a) (1)(v) and 200.3 (a)(2)(iv) of the Regulations of the Commissioner of Education, "the representative of the school district, must serve as the Chairperson of the CSE, Subcommittee, and CPSE. The representative of the school district is an individual who is qualified to provide or supervise

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special education and knowledgeable about the general education curriculum and the availability of resources of the school district.”

Primary Elementary School- Denise Shimmon, Mary Anne Duncan, and Erika Maxwell  
Middle School- Lisa Kay  
Middle School/CACC- Jennifer Danker-Stiles  
High School- Amy Principato and Mandy Dedrick-Gerstner  
Administrative Team- Christine Paige, Jennifer Marafioti, Rachael Schading, John LaFave, and Stephanie Knapp

#### **14. Waste Removal**

Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, is requesting Casella Waste Management of NY, Inc. to be appointed as the Canandaigua City School District’s vendor for Waste Removal and Recycling services. This appointment is based on a Request for Proposal.

#### **15. Certification of Lead Evaluator-Teachers APPR**

BE IT RESOLVED THAT **Patti Larche** is hereby certified as a Qualified Lead Evaluator of Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved Teachers rubric selected by the Canandaigua City School District for use in the evaluation of Teachers, including training on the effective application of such rubric to observe a Teachers practice;
- 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Teachers, including by not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Teachers;
- 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Teachers under 8 NYCCR Subpart 30-2, including
  - a. How scores are generated for each subcomponent and the composite effectiveness score of Teachers, and
  - b. Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Teachers and their subcomponent ratings; and

Specific considerations in evaluating Teachers of English language learners and students with disabilities.

#### **16. Community Reads- Initial Approval**

Initial approval as part of a building wide Community Read at Canandaigua Middle School:

- The Giver by Lois Lowery
- Refugee by Alan Gratz

- Totally Joe by James Howe
- Macy McMillian and the Rainbow Goddess by Shari Green

**17. Recommendations of the Committee on Preschool Special Education**

For review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**18. Recommendations of the Committee on Special Education**

For review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Kelly Duprey	Teacher Aide	Declined Position	12/13/2019
Amanda Tapke	Teacher Aide	Resignation	12/18/2019
Michael Dauphinee	Head Bus Driver – Mechanic	Resignation	1/10/2020
Sean Plotzker	Custodial Worker	Resignation	1/10/2020

B. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Erika Schreiner	School Monitor	1/13/2020	\$11.90/hr.
Gary Santee	Custodial Worker	12/16/2019	\$12.07/hr.
Matthew Fish	Custodial Worker	12/16/2019	\$12.07/hr.
Timothy Gavette	Custodial Worker	12/16/2019	\$12.07/hr.
Barbara Willmott	Substitute Teacher Aide	1/14/2020	\$11.80/hr.
Shannon O'Donnell	Substitute Teacher Aide	1/14/2020	\$11.80/hr.
Vicki Horiatis	Substitute RN	12/13/2019	\$20.00/hr.
Denver Lannon	Substitute School Bus Monitor	1/14/2020	\$11.80/hr.
Eileen Hulme	Typist, Full-time	1/6/2020	\$13.00/hr.
Anastasia Tuyul	Substitute School Bus Monitor	1/14/2020	\$11.80/hr.
Aiden Kenyon	Substitute Teacher Aide	1/14/2020	\$11.80/hr.
Shea Simmons	Substitute Teacher Aide	1/14/2020	\$11.80/hr.
Aaron Lambeth	School Bus Driver	1/6/2020	\$23.24/hr.
David Manko	Custodial Worker	1/2/2020	\$12.07/hr.
Kristie Money	Teacher Aide	1/27/2020	\$12.00/hr.
Frank Adams	Teacher Aide	1/6/2020	\$12.00/hr.
Donna Mitchell	Teacher Aide	1/6/2020	\$12.00/hr.
Sarah Werth	Substitute Teacher Aide	1/14/2020	\$11.80/hr.
Joyce Sandman	Substitute School Bus Driver	1/14/2020	\$18.00/hr.

2. Instructional Personnel

A. Resignation

- 1) Lisa Campbell has resigned her Contract Substitute Teacher position at the Primary-Elementary School effective December 17, 2019.

**B. Appointments**

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.*

- 1) **Casandra Musolino** received her Bachelor’s degree in Elementary Education from SUNY Cortland and earned her Master’s degree in Early Childhood Education from LeMoyne College. She has been teaching in public education for the past eight years. Ms. Musolino will be appointed to a 1.0 FTE, 4-year probationary Elementary Teacher position with a tenure area of Elementary effective January 6, 2020. This is a new position.
- 2) **Jason Lashomb** received his Bachelor’s degree in Elementary Education and Special Education from Mercyhurst college. He earned his Master’s in Childhood Literacy from Brockport College. He has been working in both public and private education for 7 years. Mr. Lashomb will be appointed to a 1.0 FTE, 4-year probationary Elementary Teacher position with a tenure area of Elementary effective February 13, 2020. This is a new position.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step/Rate</u>
Casandra Musolino	Childhood Ed 1-6; Early Childhood Ed B-2	1/7/2020	Step 5 (Pro-rated)
Jason LaShomb	Students w/ Disabilities 1-6; Childhood Ed 1-6; Early Childhood Ed B-2; Literacy B-6	2/13/2020	Step 8 (Pro-rated)

3) Interim Substitute Teacher

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Michelle Broderick	Special Education Teacher	Elementary	1/6/20 – 2/14/20
Ellen Weeks	Special Education Teacher	Elementary	12/12/19 – 4/13/20

4) 2019-2020 Co-Curricular Assignment

The following individual has been recommended for a Co-Curricular assignment at the contractual rate:

Drama - Technical Director	James Kelley
Musical Technical Director	James Kelley

5) 2019-2020 Mentor

The following individuals have been recommended to Mentor positions at a pro-rated rate per contract:

- Melanie Dyroff for Teresa Keyes
- Meaghan Smith for Lawrence Lent
- Stephanie Piper for Jason LaShomb
- Holly Thomas for Casandra Musolino

6) Interim Substitute Teacher

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Jennifer Johnson	Gifted & Talented Teacher	Primary School	1/28/2020-6/25/2020

7) Certified Per Diem Substitute Teachers

The following individuals have been recommended to Certified Substitute Teacher positions conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate:

Barbara Willmott  
Caterina Vongprachanh  
Lisa Campbell  
Gary Mandell  
Katie Krantz

8) Non-Certified Per Diem Substitute Teachers

The following individuals have been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Alex Wagner  
David Silver  
Peyton Smith  
Timothy Cassano  
Sarah Werth  
Mary Compton  
Linda Coleman  
Allison Hadley

***End of Consensus Agenda***

**X. Board Committee Reports**

- Policy Committee- Mrs. Beth Thomas **(BOARD ACTION)**
  - Policy 1190 Voter Registration for Students- First Reading- New Policy- Second Reading
  - Policy 2120 Social Media- First Reading- New Policy- Second Reading
  - Policy 3180 Non-Resident Students- Second Reading
  - Policy 3250 Student Directory- Second Reading
  - Policy 5020 Sexual Harassment of District Personnel- Second Reading

**XI. District Committee Reports**

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- **Council for Instructional Excellence (CIE)**
- Safety / Health / Security Committee

**XII. Closing Remarks**

*(President, Board of Education and/or Superintendent)*

**XIII. Upcoming Events**

- January 13- Site Committee Meeting



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- January 15- Academy Band/Orchestra Combined Concert
  - January 16- Special Board Meeting
  - January 17- Mural Club Art Show
  - January 18-19- Madrigal Dinner
  - January 20- Martin Luther King, Jr. Day
  - January 27- Regular Board Meeting
  - January 28- 4<sup>th</sup> Grade Band & Orchestra Informance I
  - January 29- 4<sup>th</sup> Grade Band & Orchestra Informance II
  - January 31- Half Day Superintendent Conference Day
  - February 5- Policy Committee Meeting
  - February 5- IB Pinning Ceremony
  - February 7- Audit Committee Meeting
  - February 7,8,9- Middle School Musical
  - February 10- Site Committee Meeting
  - February 10- Regular Board Meeting
  - February 17-21 President's Day and February Break