

**MINUTES  
of the Regular Meeting of the Board of Directors  
of the ENUMCLAW SCHOOL DISTRICT #216  
6:30 p.m., District Office  
March 20, 2017**

**I — PRELIMINARY**

**A. Call to Order:**

The regular meeting of the Board of Directors was called to order by April Schroeder, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

**B. Pledge of Allegiance:**

Mrs. Schroeder led the pledge of allegiance to the flag.

**C. Roll Call:**

All board members were present except Brooke Humphreys and Peyton Bruher. Mr. Gamblin arrived later in the meeting.

**D. Minutes:**

Mr. Stanwood moved and Mrs. McGann seconded a motion to approve the minutes of the regular board meeting of February 27, 2017 and the board work study of March 6, 2017 as presented.

Motion carried.

**II — BOARD OF DIRECTORS COMMUNICATIONS**

**A. Good News of the District:**

Mrs. McGann shared that she attended a Robotics competition in January at Central Washington University. Her son was participating on one of the two middle school teams represented among a large group of high school teams. Our middle school ranked 13<sup>th</sup> at their first meet. She was very proud of our students and their accomplishments.

Mrs. Merrill was very excited to see the progress being made on high school construction.

Mr. Stanwood attended the choral competition and said the students did an exceptional job. Their performance was posted on Facebook if anyone would like to view it.

Mrs. Schroeder was proud of the extra effort by the equestrian team last weekend when 25 members set up the course and then stayed to cheer on a lone member of a team. They exhibited great sportsmanship.

## **B. Superintendent Report:**

Mr. Nelson shared that long-time board member Corey Cassell's son, Trevor, threw a no-hitter at today's baseball game!

Classified Staff were celebrated well in their buildings last week. The board acknowledged their work at the last board meeting.

Tuesday is the ESF "Jazzing Up Education" luncheon. They are hoping to fill the room. It will be a fun, action-packed hour. The Career Day video will be released at the luncheon and is fantastic. The Foundation will be sharing all of the district activities they support.

The PowWow will be held at Enumclaw Middle School at 7:00 p.m. this Friday.

Plans are being finalized for the Board Retreat on April 7<sup>th</sup>. Mr. Nelson and the cabinet will listen to the board's thoughts on strategic planning for next year. In the morning, the group will travel to POM to discuss partnerships with community organizations and what they do for our students and families. The Black Diamond Elementary and Enumclaw High School construction sites will be toured after.

New Enumclaw High School Principal Aaron Lee was introduced to the board. Following a rigorous interview process with a team of 14, Mr. Lee emerged as one of the top two candidates. Mr. Lee shared a bit about himself. He was welcomed by the board and Mr. Nelson presented him with a gift card to Sweet Necessities.

## **C. Construction Update:**

Mr. Nelson presented the construction update for Ms. LeRoy.

### **Black Diamond Elementary**

Huge progress being made on Black Diamond Elementary. Last phase is the gym area.

Board tour scheduled on April 7th

Construction budget:

- Construction Contract \$15,168,000
- Potential changes \$675,000
- Furniture complete On budget

Progress:

- Worked with technology to assure electric in the right places
- Roofing
- Windows, framing, finishes
- Exterior of building
- Gym wall framing
- Rough in
- Site/Underground work

Mrs. McGann commented that it is normal for one person to oversee a single project. She expressed her appreciation to staff for managing all of it at one time. Mr. Nelson added that we want to put our money into construction.

### **Enumclaw High School**

Mr. Nelson said he hears that it's more cost effective to tear something down and start fresh. We have had added expenses because of some of the existing requirements.

#### **Budget:**

- Forma \$41,864,000
- Contingency \$950,000 (tied to Phase 0 and the old building) The firewall code is expensive. Also NAC designed storm water pieces. The plan wasn't acceptable. Those items have been surprises.

#### **Schedule:**

- Phase 0 Punch list ongoing: tenacious about getting punch list completed
- Phase 1A Gymnasium: ongoing including locker rooms and athletic offices

#### **Staging/Mobilization:**

- Commons wall and fire sprinklers
- Power and technology planning
- Ag bathroom work complete mid-March

#### **Demolition:**

- Salvage in gym
- Building 100/200/300 almost complete

#### **Ag bathroom:**

- Work has begun
- Mr. Hatzenbeler received a security grant. Cameras surfaced as a need for our district. Found a way to save \$24,000 on Access cameras. This will put \$57,000 back into the budget. These funds will be used on the ag bathrooms.

#### **Permit:**

- Have updated the board on the permits through emails. Critical item is being able to pour as planned on Friday.
- Building permit ongoing
- Demo permit was issued

Good news: at the Black Diamond Elementary site, dirt was good so we received \$60,000 back to the budget.

Mr. Nelson expressed his appreciation to Ed for his oversight of the budget. Mrs. Schroeder thanked Mr. Nelson and Mr. Hatzenbeler for their diligence.

## **D. Asset Preservation Program**

Mr. Hatzenbeler explained that this program is required by the Washington Administrative Code. The WAC assures we are good stewards of our facilities. These are reviewed every 5 years. Attached in the board packet is this year's review report. Thunder Mountain had a slightly improved score and the auto shop a slight decline. OSPI was updated. No action is required by the board beyond this presentation. Mr. French performs the review.

**E. Birth to 5 Update:**

Mrs. Arbury stated that she continues to be energized by this project and the impact on our community. She shared an update on the progress of the Birth to 5 program:

Upcoming meetings:

- First 1000 days Frontiers of Innovation Team will be here this week.
- Private providers that do daycare is meeting March 30<sup>th</sup> – 6:30-8:00. Will do some prof dev. Who are the families we are serving. DSHS provides vouchers for those who can't afford it. Not all providers take those vouchers.
- Outreach education: will take ideas from the committee
- Meeting with St. Elizabeth's Director of Nursing, March 29<sup>th</sup>
- Auburn Parks Dept offers great opportunities for young children. Will meet with Michele Larsen in Enumclaw City Parks to discuss opportunities.
- New letter of interest to apply for a grant.
- Grant to apply for that needs an NCES number.
- Best Starts King County request for proposals. Anxiously waiting to apply for a grant. Want Reagan Dunn to represent us for this grant.
- Outreach marketing and education: redesigned brochure. Has all early childhood offerings. Link in two places on the website: families and communities.
- Increased recruitment activities
- Emailed Michelle to add ECEAP to activities flyer
- Possible to increase ECEAP slots for next year
- Foothills Learning Academy on 410 is for sale

Mr. Nelson stated that once the facility is available, the program will really take off. The community is very excited about the opportunities to serve young children.

Mrs. Schroeder asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting. Anyone wishing to address the board has two minutes to speak.

**III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE**

No one present wished to address the board.

**IV — ADMINISTRATION/BUSINESS**

**A. Payroll and Vouchers:**

Mr. Hatzebeler presented the list of top ten expenditures in the district as follows: BNCC, Inc; Neeley Construction Co.; Forma Construction Co.; NAC; City of Enumclaw; Puget Sound Energy; Food Services of America; Taylor Publishing Co.; Overlake Hospital Medical Center; and Associated Petroleum Products.

Mr. Hatzenbeler had good news from Puget Sound Energy. The district received a \$206,000 rebate for energy conservation and the lower use of kilowatt hours. He is excited to expand on this program.

Mr. Hatzenbeler shared a list of local businesses with whom the district conducted business. The district did \$109,548.11 of business in the month of February in Enumclaw and Black Diamond. The district is pleased to support local businesses and purchase their products.

Mrs. Schroeder reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. McGann moved and Mrs. Merrill seconded to approve general fund vouchers in the amount of \$601,3000.13; capital projects fund in the amount of \$3,611,232.76; associated student body fund in the amount of \$75,841.43; and ratification of the general fund payroll warrant for February in the amount of \$3,470,577.51.

Motion carried.

**B. Consent Agenda:**

1. **Donation of \$500 from Kibler PTA to Kibler Elementary to be used for music equipment**
2. **Personnel Report**

The consent agenda was presented by Mrs. Schroeder. Mr. Stanwood moved and Mrs. Merrill seconded to approve the consent agenda.

Mr. Nelson noted that Mr. Pennington, Safe and Civil Schools Director, has submitted his retirement. Mr. Smith has been offered a job in Renton School District as CTE Director. Mr. Lee will be responsible for those hires at the high school.

1. Donation of \$500 from Kibler PTA to Kibler Elementary to be used for music equipment
2. Personnel Report

**Certificated:**

A. New Hire:

1. Aaron Lee, Principal, EHS, effective 7.1.2017

**Classified:**

A. New Hire:

1. Erin Hopper, paraeducator, TMMS, effective 2.27.2017
2. Shawna Lantow, special ed paraeducator, EMS, effective 2.27.2017
3. Leslie Quezada-Garcia, cultural specialist, DO/EHS, effective 3.20.2017
4. Michele Bjerstedt-Almeida, ECEAP paraeducator, SW, effective 2.27.2017

B. Change of Status:

1. Darrell Seymour, night lead custodian, EMS, effective 1.30.2017
2. Becky Barboza, night custodian, EMS, effective 3.13.2017

- C. Retirement:
  - 1. Jack Pennington, Safe and Civil Schools Director, EHS, effective 6.28.2017
  - 2. Randy Kuehn, maintenance technician, district office, effective 9.30.2017

**Supplemental:**

- A. New Hire:
  - 1. Robert Garcia, assistant football coach, TMMS, effective 3.16.2017

Motion carried.

**C. Second Reading:**

- Policy 2010: Shared Decision Making**
- Policy 2080: Comprehensive Student Assessment System**
- Policy 2100: Instructional Program Offerings**
- Policy 2101: Instruction in Basic Skills and Work Skills**
- Policy 2322: Contests for Students**
- Policy 2341: Religion and the Curriculum**
- Policy 2342: Religious Holidays and Observances**
- Policy 2345: Commencement and Baccalaureate Exercises**
- Policy 2422: Homework**

Mr. Nelson presented nine policies for second reading and action. These outdated or replaced policies are to be deleted. Hearing no concerns, he requested board approval for these.

Mr. Stanwood moved and Mrs. McGann seconded to delete policies 2010, 2080, 2100, 2101, 2322, 2341, 2342, 2345, 2422 as presented.

Motion carried.

**D. Early Release:**

Mr. Nelson requested board approval of early release time for the 2017-18 school year. Board has requested to have this approved annually. Mr. Nelson recommended continuing early release time next year as we meet the required student hours and the time is beneficial for staff collaboration. The value of this time for both staff and students has been confirmed at board work studies.

Mrs. Merrill moved and Mrs. McGann seconded to approve early release PLC time for the 2017-18 school year.

Motion carried.

**E. General Fund Report:**

Mr. Hatzenbeler presented the general fund report.

46.26% of the 2016-17 budget has been expended with 49.74% of revenues received.

The beginning of the year fund balance was \$5,354,534.84. Total resources available: \$28,910,100.91. Expenditures to date: \$23,856,836.72. Reserved grant carry-over: \$200,000.00;

reserved inventory – commodities carried over: \$23,140.00; turf replacement: \$500,452.00; and 5% reserve: \$2,650,000.00. Unreserved ending fund balance: \$1,679,672.19.

Capital Projects beginning fund balance was \$64,730,486.63 with an ending balance of \$51,046,049.91.

The Debt Service Fund beginning fund balance was \$4,721,444.25 with an ending balance of \$965,600.30.

ASB Fund beginning fund balance was \$480,842.10 with an ending balance of \$571,171.65.

Transportation Fund beginning fund balance was \$859,300.87 with an ending balance of \$862,847.19.

Good news regarding the levy cliff. Extended for another year. Would have been a million dollar deficit in our budget. Representative Irwin supported us in this.

Mrs. Schroeder asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

#### **V — EXECUTIVE SESSION**

No executive session was necessary.

#### **VI — BOARD PROCESS DEBRIEF**

The board debriefed the meeting.

Mr. Nelson will put information out to the board regarding the retreat along with his evaluation materials.

#### **VII — ADJOURNMENT**

This meeting adjourned at 7:33 p.m.

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President, Board of Directors

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Secretary, Board of Directors