

**MINUTES  
of the Regular Meeting of the Board of Directors  
of the ENUMCLAW SCHOOL DISTRICT #216  
6:30 p.m., District Office  
March 18, 2019**

**I — PRELIMINARY**

**A. Call to Order:**

The regular meeting of the Board of Directors was called to order by Bryan Stanwood, President of the Board of Directors, at 6:31 p.m. in the boardroom of the district office.

**B. Pledge of Allegiance:**

Mr. Stanwood led the pledge of allegiance to the flag.

**C. Roll Call:**

All board members were present except Mrs. McGann, who was excused. Student Representative, Foster Barnhart, was also excused.

**D. Minutes:**

Mr. Gamblin moved and Mrs. Watterson seconded a motion to approve the minutes of the regular board meeting of February 25, 2019.

Motion carried.

**II — BOARD OF DIRECTORS COMMUNICATIONS**

**A. Good News of the District:**

Mr. Gamblin expressed his excitement that spring weather has arrived!

Mrs. Watterson is proud of the EHS Robotics team, as they just placed 9<sup>th</sup> at their State Championship Tournament. Mr. Stanwood added he enjoyed the robotics booth at the iSTEAM expo this year.

Mrs. Watterson also attended the showing of Angst at EHS which was a part of the mental health community conversation series in partnership with the Rainier Foothills Wellness Foundation. Mr. Nelson later added that he has now seen the documentary twice and has learned something new each time. After the showing, district counselors provided a Q&A session for the audience. There were roughly 75-80 attendees!

Mr. Stanwood wasn't able to attend the most recent choir concert due to school presentations at Southwood and Sunrise, but was able to watch the performance on Facebook. He noted the concert was very well done.

**B. Superintendent Update:**

Mr. Nelson began his report by showing a beautiful photo of Mt. Rainier taken from the end of the hallway of the new Black Diamond Elementary Building.

The district underwent a four-day review with OSPI last week. A packet of information about the review was given to each of the board members. This review is completed in seven districts each year. The last time for Enumclaw School District was in 2001. The review is tied to accessibility of buildings receiving federal funds. They check the amount of pressure it takes to open doors, accessibility of parking spaces and bathrooms, adjustable table heights in classrooms, etc. Mr. Nelson added this is a great way to make sure our schools are accessible to all!

Each Sunday, for approximately 15 years, Mr. Nelson sends a message to all staff and some patrons in the community. This Sunday, he mentioned, he had a difficult time finding a theme. He decided to share comments from the OSPI team conducting the review of the district last week. Those comments were:

- Kindness permeates the Enumclaw School District from students to staff to administrators.
- It is evident that you care about all students by the systems you already have in place.
- I'm in a lot of school districts across the state and what you have here is pretty special.
- I didn't want to tell you this at the beginning of the review because I wanted to see it for myself, but the Enumclaw School District has a positive reputation at the state level.
- I heard "thank you" more this week than I think I heard all year.

After sending his message, Mr. Nelson received several positive responses. Some from patrons, some from new educators in the system, and one detailing the comfort and acceptance felt by an exchange student who does not want to leave! Mrs. Merrill agreed the culture of kindness developed in Enumclaw is not an easy culture to establish and it has permeated through the district and the community!

Mr. Nelson finished with photo highlights of a 2<sup>nd</sup> grade play at Black Diamond Elementary, a transportation department training in emergency procedures taught by King County Emergency Systems, spring sports, Read Across America Day, mobile learning labs and the district wide band and choir concerts. He also shared on the latest Buzz Talk at EHS on Bee Keeping with Mr. Berryhill. The board is invited to attend a Buzz Talk any time they are able. The next one will occur on Thursday morning and will be hosted by Jeff Utecht. Mr. Nelson also shared some photos from the equestrian team meet and Mrs. Watterson explained that due to snow, this meet had to make up for a cancelled meet, and stretched from Wednesday to Sunday. It was a long week for the students and the horses but they did great! The next five-day event will occur during spring break.

To finish his report, Mr. Nelson shared a slideshow thanking all classified employees for their pivotal roles in the district. Last week was Classified Appreciation Week and classified staff were celebrated in all buildings in various ways, including receiving the annual delicious treat of cinnamon rolls baked in our central kitchen!

## **C. Construction Update**

Mr. Nelson updated the board, on behalf of Ms. LeRoy, on current construction projects. Progress photos of the high school building construction were shared.

### **Enumclaw High School**

Budget:

- Forma \$41,864,000
- Contingency \$2,600,000

### **Area 2 Closeout:**

- Staff request list continues to be tracked with minimal items.

### **Phase 3 Site Work:**

- Storm Around Portables is complete.
- Underground Comm. Area 5 to Ag Bldg. is complete.

- Relocation of Job Trailers is complete.
- Survey Bus Loop/Infiltration Pond/Etc. is complete, grading for same has begun.
- Site Prep for Sidewalks and Landscape has begun.

**Deliveries:**

- 40' 4x4 Boom Lift for FORMA
- AHUs 501, 502, 503, 504, and 505.
- Chiller Enclosure.
- HVAC Ducts.

**Area 5:**

- Roof Anchors/Roof Drains/Roof Penetrations is ongoing.
- Crane was Onsite Erecting remaining Walls and Roof on Feb 21<sup>st</sup>.
- Pick Up framing continues in all areas.
- Fire Sprinkler Rough-In is complete in Area 5A; ongoing in Areas 5B, 5C and 5D.
- Plumbing/Piping Rough-In is complete in Area 5A, ongoing in Areas 5B, 5C and 5D.
- Electrical Rough-In continues in all areas.
- AHUs 501, 502, 503, 504 and 505 are onsite; HVAC Rough-In has begun and is ongoing.
- Building Wrap/Flexible and Metal Flashing installs have begun and occur as areas become available.
- Early Wall Rough-In for Insulation/Pre-Rock in all Areas is ongoing.
- Roof Framing/Sheathing/Dry-In/Roofing in Area 5E is complete; ongoing in all other areas.
- **Owner Onsite Projects:**
- Existing Portables Relocated and safed-off; Re-Roofing/Remodel/Upgrades (as needed) have begun.

**Overall Schedule for Move In:**

**Fall 2019** (Original move in was Dec/ January 2020)

**D. Elementary Support**

Mr. Nelson shared a new staffing opportunity to fill a need seen in all elementary schools. Elementary principals have been working closely with cabinet to determine the best way to fulfill this need and better serve the whole child approach of the district's strategic plan and theory of action. Young students coming into the district unready for the structure of a school day are struggling with modeling the behaviors needed to stay in classrooms. This is disrupting teachers and the learning environments of others. In discussions between cabinet and elementary principals, it was determined these disruptions were preventing the elementary schools from attacking the theory of action and ensuring all students have the tools needed to succeed. The district has now decided to prioritize funding in revenues and expenditures to create a certificated behavioral support position for each elementary school. This position will have a unique and team-like partnership with special education teachers, general education teachers and school counselors. This will provide the flexibility needed for specific interventions to better support the tiered system approach while layering in social and emotional supports for students. The position is being labeled an Early Elementary Intervention Support Teacher. The district is excited to move forward with this unified decision to better support elementary schools in educating the whole child!

**III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE**

No one present wished to address the board.

**IV — ADMINISTRATION/BUSINESS**

**1. Payroll and Vouchers:**

Mr. Hatzenbeler presented the list of top ten expenditures in the district as follows: Forma Construction Company, Puget Sound Energy, Heritage Bank & Forma Construction, City of Enumclaw, Food Services of America, A&A Transportation, McKinstry Essention LLC., Childrens Therapy Center, Overlake Hospital Medical Center, and BMO Mastercard.

Mr. Hatzenbeler shared a list of the local businesses with which the district did \$74,356.38 of business in the month of December. The district is pleased to support local businesses and purchase their products.

Mr. Hatzenbeler reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. Merrill moved and Mr. Gamblin seconded to approve general fund vouchers in the amount of \$421,371.03; capital projects fund in the amount of \$1,331,886.95; associated student body fund in the amount of \$28,582.07; and ratification of the general fund payroll warrant for February in the amount of \$4,090,273.26.

Motion carried.

2. **Consent Agenda:**
  1. **Donation of \$4,000 for Southwood Elementary classroom books and supplies from the Southwood PTA**
  2. **Donation of \$1,787 from EHS Choir Boosters to cover rental van costs**
  3. **Grant of \$47,802.95 for the ECEAP Program at the Birth to Five Center from the PSESD**
  4. **2019 ICOS Review**
  5. **Personnel Report**

**Certificated:**

- A. Resignation:
  1. Doug Best, Teacher, EHS, Effective 06.30.2019
  2. Rebecca Hicken, Teacher, EMS, Effective 06.30.2019
- B. Retirement:
  1. Debra Beach, Teacher, BDE, Effective 06.30.2019

**Classified:**

- A. Retirement:
  1. Susan Tedrick, Paraeducator, Sunrise, Effective 06.30.2019
- B. Change of Assignment:
  1. Bryan Lucas, Head Custodian, Sunrise, Effective 03.11.2019
- C. Coaching Assignment:
  1. John Freeburg, Head Girls Cross-Country Coach, EHS, Effective 08.19.2019
  2. Jean Christensen, Assistant Volleyball Coach, EMS, Effective 03.25.2019
  3. Tyler McCarthy, Assistant Boys Soccer Coach, EHS, Effective 02.25.2019

The consent agenda was presented by Mr. Stanwood. Mr. Gamblin moved and Mrs. Watterson seconded to approve the consent agenda.

Motion carried.

3. **Second Reading:**
  - Policy 2030: Service Animals in School**
  - Policy 3143: District Notification of Juvenile Offenders**
  - Policy 3226: Interviews and Interrogations of Students on School Premises**
  - Policy 4310: District Relationships with Law Enforcement and Other Government Agencies**
  - Policy 6220: Bid or Request for Proposal Requirements**

Mr. Nelson presented five policies for second reading and action.

Mrs. Merrill moved and Mrs. Watterson seconded to approve policies 2030, 3143, 3226, 4310, and 6220 as presented.

**4. General Fund Report:**

Mr. Hatzenbeler presented the general fund report for the last month of the fiscal year. 45.29% of the 2018-19 budget has been expended with 50.91% of revenues received.

The beginning of the year fund balance was \$5,525,554.19. Total resources available: \$35,683,734.01. Expenditures to date: \$27,876,860.46; Revenues to date: \$30,158,179.82; Restricted for other items: \$200,000.00; restricted for carry over: \$1,766.00; Nonspendable FB-Inventory/Prepaid Items: \$450,748.94; assigned to Capital Projects: \$600,000.00; and commitment to economic stabilization: \$3,100,000.00; and Unassigned fund balance: \$3,454,358.61.

Capital Projects beginning fund balance was \$4,483,566.12 with an ending balance of \$1,164,782.87.

The Debt Service Fund beginning fund balance was \$1,578,520.90 with an ending balance of \$459,505.15.

ASB Fund beginning fund balance was \$542,298.56 with an ending balance of \$681,909.16.

Transportation Fund beginning fund balance was \$667,578.07 with an ending balance of \$531,557.37.

**5. Early Release 2019-2020**

Mr. Nelson presented the 2019-2020 plan for early dismissal Fridays built into the calendar. Early release Fridays have been built into the district calendar for many years, as voted on by the community, and the extra Friday time is used for staff collaboration, which has had a direct impact on teaching and learning and the creation of intervention and enrichment programs.

Mr. Gamblin moved and Mrs. Merrill seconded a motion to approve the plan for Early Release 2019-2020 as presented.

**V — EXECUTIVE SESSION**

Mr. Stanwood asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that an executive session was not necessary.

**VI — BOARD PROCESS DEBRIEF**

The board debriefed the meeting.

**VII — ADJOURNMENT**

This meeting adjourned at 7:25 p.m.

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President, Board of Directors

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Secretary, Board of Directors