

**MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
October 16, 2017**

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by April Schroeder, President of the Board of Directors, at 6:32 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Mrs. Schroeder led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present. Student representative Peyton Brueher was excused.

D. Minutes:

Mrs. McGann moved and Mrs. Merrill seconded a motion to approve the minutes of the regular board meeting of September 18, 2017 and the board work study of October 2, 2017.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

A. Good News of the District:

Mr. Gamblin began by exclaiming “What a homecoming game!” He then stated that the football game was fantastic and a great time to watch.

Mrs. McGann agreed and added what a busy weekend homecoming created with the game and dance. She also added that she was able to attend the grand opening of new roundabout in Black Diamond, describing the great landscaping of the area. The event had a wonderful turnout and it was great to see so many community members present to celebrate.

Mrs. Merrill was able to attend the homecoming parade on Friday and felt that there was a great turnout and the parade was fun to watch.

Foster Barnhart shared that he had fun at the homecoming dance, adding that more students attended than he expected. He also beamed with pride when delivering the news that the junior float won the award for “best float” in the homecoming parade.

Mr. Gamblin described a conversation he had with a Black Diamond Elementary student – the student was amazed and excited to have a map of the United States on the ground of the outdoor play area. Mr.

Gamblin was happy to share a student's happiness in recognizing the smaller details of the brand new school.

Mrs. McGann reminded the board that the PSAT was taken last week, and extended her gratitude to the Enumclaw Schools Foundation for donating the money to pay for the exams. The test is a great experience in preparing students for the future, giving confidence in some areas and shedding light on other areas that are in need of more focus for growth and improvement. Mrs. Merrill seconded this, stating she had heard praise from a community member about this opportunity.

Mr. Gamblin added that he was excited to attend the upcoming STEM luncheon this coming Thursday!

B. Superintendent Report:

Mr. Nelson began by describing the upcoming STEM luncheon on October 19th. The luncheon would focus on math, "the universal language," and would feature a speech made by an actuary. Rotary Students of the Month will be presented for both the White River and Enumclaw School Districts. Mr. Nelson added that this is a great program and he is excited for the luncheon.

Plat approval for the Oakpointe construction area in Black Diamond will likely occur this week. Once this approval takes place, the Enumclaw School District is given ownership of Elementary Site #1. There is an agreement for continued Oakpointe use, which will be discussed later on the agenda, with payment to the Enumclaw School District, until that land is needed for a new elementary school.

Our district leadership team attended an equity training the first Friday of October. The next leadership team meeting will occur next Tuesday, and will feature speaker Jeff Utecht. The focus will be on implementing technology into learning and the leadership involved. The Enumclaw School District leaders are learning!

The drama department is presenting the *Hamlet* play starting this weekend, and will continue next weekend as well.

Student representative, Foster Barnhart, had his own starring role in the latest school district video! The video is reaching many and highlights the goal of building a culture of compassion and kindness throughout the Enumclaw School District. Mr. Nelson believes the short videos do an amazing job of showing the community the positive values the district promotes.

Mr. Nelson finished by expressing his enjoyment for the homecoming assembly last week. The atmosphere of the event was so fun! Events involving all students in an optimistic and upbeat environment play a large role in promoting that positive culture the district aims for.

D. Board Memo: Replacement Educational and Enrichment Levy

Mr. Nelson and Mr. Hatzenbeler presented information shared during the October work study meeting earlier this month. The upcoming levy of 2018 will feature a new title. The district's legal counsel, Faith Pettis, has been working with other districts in our area to create a title that is appropriate and will assist in the understanding that this is not an added levy, but a replacement for the previous "Maintenance and Operations" levy. This title needs approval from the King County Prosecutor, and has already been approved in Snohomish County. The district is hopeful to have approval within a week. Once approved, the district will create a resolution for the board meeting on November 20th.

E. Construction Update:

Liz LeRoy updated the board on construction projects, with photos of framing progress being made at the high school as well as students playing on the new playground equipment at Black Diamond Elementary!

Black Diamond Elementary

Construction budget:

- Construction Contract \$15,168,000
- Potential Changes \$860,000
- Department of Health: Remaining items are the playground and the exterior railing.

Furniture

- Punchlist - ongoing
- Staff Requests - ongoing

Permit

- Survey
- Planting
- Easement

Remaining Construction Items

- Concrete Ramp
- Access Control
- Punchlist

Mechanical/Tech

- Commissioning 98% complete
- Security activation ongoing

The new lettering for Black Diamond Elementary is up and looking great! Mrs. McGann added that the new signage is the “finishing touch” and looks amazing.

Mr. Nelson added that he would be guiding a tour of Black Diamond Elementary at 1:30 p.m. this coming Wednesday, for previous school board member Duane Weeks, and invited the current board to attend.

Enumclaw High School

Budget:

- Forma \$41,864,000
- Contingency \$1,900,000
- Updates: Phase 1A work
 - Relay Box completion (power switchover) has begun. Work is scheduled to be completed October 20th.
 - Lighting Controls Rough-In scheduled for October 17th; should be functional by November 1st.
 - Athletic offices casework is now complete
 - Flashing installation, building wrap, siding, gutter and downspouts are all ongoing.
 - Complete building wrap over CMU has begun and is scheduled to be completed October 18th.

- **Updates: Phase 1/New Construction**

Area 2

- Electrical Rough-In Level 2 is ongoing. HVAC Rough-In Level 2 has begun and is ongoing.
- Spray Insulation and Batting Insulation is complete. Fire Sprinkler Riser is complete.
- Painting of Mezzanine/Fire Sprinkler Riser Room. Roofing – Low/High roof is ongoing.
- Sound Insulation/GWB – Hang/Tape/Finish Level 3 Mezzanine Walls and Fire Sprinkler Riser Room.
- Mechanical Mezzanine Buildout-Duct/Piping/Louver. Electrical Wire/Term & Panel Work.

Area 3

- 2nd Floor Framing/Sheathing/Erecting is ongoing. Roof Framing/Sheathing has begun and is ongoing.
 - Early Wall Rough-In as available. Exterior Building Wrap has started.
 - HVAC Rough-In and Electrical at Level 1 has begun and is ongoing.
 - Fire Sprinkler and Plumbing. Rough-In at Level 1 has begun and is ongoing.
- Area 4-A and 4-B
- Wall Framing/Sheathing is ongoing. Red-Iron and GLBs placement is ongoing.
 - Fire Sprinkler Rough in ongoing.

Mr. Nelson invited the board to tour the current construction of the high school on November 2nd, at 9:00 a.m.

Mrs. McGann made a request for students to be able to tour the current construction as well, adding that it would be an incredible opportunity to expose students to several potential professions. Mr. Nelson agreed that this was a great idea, adding “you never know when that one moment will be, that will inspire a student!”

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Hatzenbeler presented the list of top ten expenditures in the district as follows: Forma Construction Co., BNCC, Inc., Heritage bank and Forma Construction, Zones Inc., Neeley Construction Company, Teachers Curriculum Institute, Food Services of America, NW Textbook Depository, Johnson Exteriors Inc., and Y and S Technologies.

Mr. Hatzenbeler shared a list of local businesses from the three local area codes as board requested. The district did \$88,228.56 of business in the month of September in Enumclaw, Black Diamond and Ravensdale. The district is pleased to support local businesses and purchase their products.

After reviewing all vouchers, Mrs. McGann moved and Mr. Stanwood seconded to approve general fund vouchers in the amount of \$689,005.76; capital projects fund in the amount of \$7,978,022.80; associated student body fund in the amount of \$43,166.04; private purpose trust fund in the amount of \$10,150.00; and ratification of the general fund payroll warrant for September in the amount of \$3,579,319.98.

Motion carried.

B. Consent Agenda:

- 1. Carl D. Perkins 5-Year 2017-2018 Grant Application**
- 2. Donation of \$7,018.17 from Enumclaw Schools Foundation for the Birth to Five Center**
- 3. Donation of a wheelchair, valued at \$7,000, from Jennifer Colvin for Westwood Elementary Special Education Department**
- 4. Donation of \$1,000 from Judy Sevilles toward the Lavaughn Hansen Fund**

Personnel Report

Classified:

A. New Hire:

1. Lindsey Boles, paraeducator, JJ Smith, effective 9.25.2017
2. Ana Mason, nutrition services, Black Diamond Elementary, effective 10.3.2017
3. Lance St. Laurent, bus driver, transportation, effective 10.2.2017

B. Retirement:

1. Donald Plumb, grounds, district office, effective 10.31.2017
2. Becky Quezada, bus driver, transportation, effective 9.29.2017

C. Change of Assignment:

1. Mary (Trea) Brock, from HR Secretary to office manager at JJ Smith, effective 9.5.2017 and office manager at elementary facilities (Annex), for one year, effective 9.5.2017

D. Additional Assignment/Hours:

1. Karen Schram, custodian, JJ Smith, effective 9.13.2017
2. Kelley Willey, paraeducator, Kibler, effective 9.5.2017
3. Jerrinne Haas, paraeducator, Sunrise, effective 9.27.2017
4. Julie Pulley, paraeducator, Kibler, effective 10.2.2017
5. Monica Parker, paraeducator, Sunrise, effective 9.5.2017
6. Alicia Dickerson, paraeducator, Sunrise, effective 9.5.2017

E. Leave Request:

1. Randi Blackburn, transportation, part-time leave request for PM portion of shift (2.33 hr), Effective 10.17.2017 through September 2018.
2. Andrea Evans, paraeducator, Westwood, effective 9.21.2017

F. Resignation:

1. Robin Robertson, family support specialist, JJ Smith, effective 10.2.2017
2. Heather Holm, Bus driver, transportation, effective 10.01.2017

G. Coaching Authorization:

1. Ed Gutierrez, head boys soccer coach, Enumclaw Middle School, effective 10.25.2017
2. Adam Ihde, assistant boys soccer coach, Enumclaw Middle School, effective 10.25.2017

The consent agenda was presented by Mrs. Schroeder. Mrs. Merrill moved and Mr. Gamblin seconded to approve the consent agenda.

Motion carried.

C. Resolution #1066 Indigenous Peoples Day

Mr. Nelson proposed the adoption of Resolution 1066, Indigenous Peoples' Day, during the October 2nd board study meeting. The board had a great discussion.

Mr. Nelson shared that one of the pieces of the April 2017 board retreat was adding "equity" to our districts mission statement: "Ensuring the equity of all students achieving at high levels." This resolution supports that intent to promote equity in the district. Mr. Nelson added that each of the equity trainings of which he has been a part, began with giving thanks for the land on which the workshop was being held. Our district is built on the land of the Muckleshoot Indian Tribe. Adopting this new resolution is a genuine way to show our love and appreciation of our partnership with the Muckleshoot Indian Tribe. When the district makes an effort to show support of all, that support is felt by students, and students who are supported succeed.

Mrs. Burnes then introduced the Enumclaw School District Cultural Program Coordinator, Sui-Lan Ho'okano. The board welcomed her and thanked her for coming.

Mr. Stanwood moved and Mrs. Merrill seconded to approve new board resolution #1066, the adoption of Indigenous Peoples' Day.

Motion carried.

D. Resolution #1067 Authorization to Grant a License Agreement to Use Undeveloped School Property

Mr. Nelson presented the board with the resolution regarding the Oakpointe and the Enumclaw School District agreement for land use. The agreement was drafted by legal counsel, Denise Stiffarm, and the legal counsel for Oakpointe. Once the school district takes ownership of the land, Oakpointe will pay a fee to use a portion of that land for staging and equipment until it is needed for the building of a new school.

Mrs. Merrill thanked Mr. Nelson and the district for doing independent research, particularly around the appropriate fee to be charged, and using legal counsel to create an agreement for all parties involved.

Mrs. McGann moved and Mr. Gamblin seconded to approve new board resolution #1067, Authorization to Grant a License Agreement to Use Undeveloped School Property.

Motion carried.

E. General Fund Report:

Mr. Hatzenbeler presented the general fund report. 7.78% of the 2016-17 budget has been expended with 7.18% of revenues received.

The beginning of the year fund balance was \$4,881,879.61. Total resources available: \$8,614,871.77. Expenditures to date: \$4,199,918.47. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$23,140.00; turf replacement: \$550,000.00; and commitment to economic stabilization: \$2,700,000.00. Unreserved ending fund balance: \$941,813.30.

Capital Projects beginning fund balance was \$26,417,903.86 with an ending balance of \$26,137,938.80.

The Debt Service Fund beginning fund balance was \$1,687,140.93 with an ending balance of \$1,797,527.75.

ASB Fund beginning fund balance was \$511,850.86 with an ending balance of \$649,777.93.

Transportation Fund beginning fund balance was \$858,316.07 with an ending balance of \$858,770.59.

Mrs. Schroeder asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

V — EXECUTIVE SESSION

No executive session was necessary.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

Mr. Nelson requested to invite the Muckleshoot Indian Tribal Council members to next meeting. All board members agreed that this was a great idea.

VII — ADJOURNMENT

This meeting adjourned at 7:25 p.m.

President, Board of Directors

Secretary, Board of Directors