

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting March 14, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 5:01 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry - Absent
 Ketta Brown
 Carol Normandin
 Peggy Wolff

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Normandin seconded. President Vickers called for the vote. Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry was absent.

The following topics were discussed.

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

B. NEGOTIATIONS

Government Code §54957.6

- i. Employee Organization: LaBUFA
 District Negotiator: Leisa Winston
- ii. Employee Organization: CSEA
 District Negotiator: Leisa Winston
- iii. Employee Organization: Unrepresented Employees
 District Negotiator: Leisa Winston

Member Normandin moved to adjourn from Closed Session. Member Brown seconded.

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry was absent.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry - Absent
Peggy Wolff

Employee Group
Representatives: Sara Hopper, Vice President LaBUFA
Elizabeth Phillips, Vice President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Leisa Winston, Assistant Superintendent, Human Resources and Public
Jeff Dixon, Interim Assistant Superintendent, Business Services
Communications
Victoria Webber, Executive Assistant
Shannon Soto, Ed.D., Director, Fiscal Services
Irene White, Director, Special Education
Amy Kernan, Director, Assessment & Accountability
Chris Herzfeld, Principal, Laguna Beach High School
Chris Duddy, Principal, El Morro Elementary
Anahi Velasco, Public Relations and Communications Liaison
Liaison

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers stated there was no report out of closed session.

Adoption of Agenda

Public Comment: None.

Member Normandin moved to adopt the agenda. Member Wolff seconded.

Discussion: None

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to adopt the agenda. Member Perry was absent.

Study Session: English Language Arts/English Language Development (ELA/ELD) Framework

Dr. Alysia Odipo and Mrs. Yadhira Rojas shared the expected outcomes for the study session. Participants read and analyzed at least one article on the same topic and shared key information to emphasize different evidence and varying interpretations of facts. Information on text interpretation included Levels on Meaning, Structure, Language Convention and Clarity, and Knowledge Demands. Participants learned close reading strategies and the progression of text-dependent questions.

Dr. Odipo shared how the California Common Core State Standards and the California English Language Development Standards are aligned. She also reviewed the schedule for Curriculum Framework Development and Adoption for K-8 Instruction Materials.

Mrs. Rojas shared information on the California English Language Development Standards and explained and defined the new proficiency levels, which are labeled as emerging, expanding, and bridging.

Dr. Odipo shared upcoming opportunities for community participation in the District's Local Control Accountability Plan (LCAP).

Board members asked clarifying questions.

Open Session

President Vickers called open session to order at 7:00 p.m.

Recognition

The Board recognized and congratulated the 2016-2017 LBHS Girls Water Polo Team, and Coach Ethan Damato, as Division 1 CIF Champions. Coach Damato introduced each girl in attendance and commented on their selflessness and commitment as a team.

Public Comment (Non- Agenda Items)

Mr. Howard Hills commented on Board Governance workshops and the Brown Act.

Reports

Student Representative – Unable to attend

PTA– Tammy Skenderian

- Thanked Dr. Odipo for the study session
- Shared the following:
 - speaker for March 15 Coffee Break had changed
 - Advocacy forum scheduled for March 21 at Orange City Hall
 - TOW and ELM Jog-a-Thons March 24
 - PTA Elections for all sites in process and going well

LaBUFA Representative – Sara Hopper, LaBUFA Vice President

- No Report

CSEA Representative – Elizabeth Phillips, CSEA Vice President

- Eight employees attending para-educator conference
- Reclassification review of special education instructional assistants complete
- CSEA planning meetings scheduled for 3/27 and 3/29
- CSEA bylaws sent for final approval
- Margaret attended the LBUSD new employee orientation

Board Members

Board members reported as follows:

Member Wolff

- Volunteered at the TMS Epic Challenge
- Read to students at ELM and TOW for Read Across America
- Participated in the Laguna Beach Patriots' Day Parade
- Shared deadline for applying for scholarship through LBHS Scholarship Foundation has passed
- Attended TMS PTA meeting
- Attended SchoolPower meeting

Member Normandin

- Thanked staff for study session
- Attended Community Coalition as alternate representative
- Shared information on new legislation regarding teacher recruitment

Member Brown

- Read to students at ELM and TOW for Read Across America
- Attended Patriots' Day Parade
- Attended Next Generation Science Standards meeting
- Attended Chef's Challenge – congratulated Jason Vilorio and Jeff Dixon on their win

Clerk Perry

- Not in Attendance

President Vickers

- Attended TMS PTA meeting
- Shared information on the EIP Program through the Assistance League
- Attended the fourth grade art show at seven degrees
- Attended PTA Council meeting

Superintendent Viloria

- Shared information on the following:
- School Culture and Climate workshop
- Traveling Café at TOW
- Santa Clara County Office of Education visited LBUSD for tour and information on Rocket Ready and 4CLE
- Participated in Read Across America at ELM and TOW
- Participated in Patriots' Day Parade
- Thanked Chief Farinella, Chief LaTendresse, SchoolPower, and the Lumberyard for their participation in the Chefs Challenge

Cabinet

Jeff Dixon, Interim Assistant Superintendent, Business Services

- Had a great experience at the Chef's Challenge
- Participated in Read Across America
- Participated in Patriots' Day Parade

Alysia Odipo, Assistant Superintendent, Instructional Services

- Thanked Amy Kernan for her work with the LCAP Dashboard
- Thanked Irene White for presenting dyslexia information to staff
- Thanked Amy Kernan and Chris Herzfeld for their support of the LBHS AP Bootcamp

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Attended CalSPRA conference with Anahi Velasco. LBUSD recent an Award of Merit for the 2016 Annual Report and an Award of Excellence for the 2016 Fund-A-Need video

CONSENT CALENDAR

Member Brown requested to pull item a.

Public Comment: Howard Hills asked to pull items a., b., g., and h., and asked that the Board vote on each of them separately.

Discussion regarding whether or not a community member was able to pull items occurred. President Vickers asked staff to get a legal opinion on the matter, and allowed the items to be pulled for this meeting.

Member Brown moved approval of Consent Calendar items c.d,e.f.i,j, and k. Member Normandin seconded.

Discussion:

- ~~a. Approval of Minutes (Separate motion)~~
 - ~~i. February 14, 2017 (Regular Meeting) (Separate motion)~~
 - ~~ii. March 7, 2017 (Special Meeting) (Separate motion)~~
- ~~b. Approval/Ratification of Personnel Report (Separate motion)~~
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trip(s)
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements for Contracted Services – Technology
- ~~g. Approval of Interdistrict Attendance Agreements – Resident Students from Other District(s) (Separate motion)~~
- ~~h. Approval of Interdistrict Attendance Agreements – Resident Students to Other District(s) (Separate motion)~~
- i. Approval/Ratification of Warrants #389408 through #389644 in the amount of \$1,112,062.13 Dates: 2/6/2017 through 3/3/2017
- j. Ratification of Certificated Payroll 8A in the Amount of \$2,199,492.73
Ratification of Classified Payroll 8B in the Amount of \$690,748.66
Ratification of Certificated Payroll 8C in the Amount of \$917.82
- k. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$1,367.50

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to approve consent calendar, items c.d,e.f.i,j, and k. Member Perry was absent.

Member Normandin moved to approve item a.i and aii., the February 14, 2017 and March 7, 2017 Board meeting minutes. Member Wolff seconded.

Discussion: Howard Hills commented on a statement in the February 14 minutes regarding additional governance workshops and prior governance workshops.

President Vickers called for the vote.

Motion carried 4-1-1. Members Vickers, Normandin, and Wolff voted yes to approve consent calendar, items a.i., and aii. Member Brown abstained and Member Perry was absent.

Member Brown moved to approve the item b, personnel report. Member Normandin seconded.

Discussion: Howard Hills commented on an item listed under part VII.

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to approve consent calendar, item b. Member Perry was absent.

Member Brown moved to approve the item g, Interdistrict Attendance Agreements – Resident Students from Other District(s). Member Normandin seconded.

Discussion: Howard Hills commented regarding the potential benefit to employees by allowing their students to attend school in LBUSD.

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to approve consent calendar, item g. Member Perry was absent.

Member Brown moved to approve the item h, Interdistrict Attendance Agreements – Resident Students to Other District(s). Member Normandin seconded.

Discussion: None

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to approve consent calendar, item h. Member Perry was absent.

INFORMATION ITEMS

Board Policies – First Reading

Dr. Vilorio introduced the policies for Board members to review and comment on.

	Policy/Bylaw	Title	Recommendation	Comment
a.	B.P. 5145.3	Nondiscrimination/ Harassment	Recommend for second reading.	Policy updated in accordance with new laws and regulations.
b.	B.B. 9222	Resignation	Recommend for second reading.	Bylaw updated to clarify several areas regarding Board member resignation.

c.	B.B. 9270	Conflict of Interest	Recommend for second reading.	Bylaw updated to expand definitions and explanations of requirements.
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Public Comment: Howard Hills spoke against policy revisions.

The Board reached consensus to move B.P. 5145.3 on for a second reading at the next meeting.

The Board reached consensus to move B.B. 9222 on for a second reading at the next meeting.

Discussion was held regarding B.B. 9270. Staff was directed to obtain a legal opinion and bring back to the Board for additional review. The bylaw is not ready to move forward for a second reading.

ACTION ITEMS

Approval of Positive Certification of Second Interim Report

Mr. Dixon presented information, which included key factors for LBUSD to receive a positive certification.

Public Comment: None

Board Member Questions: None

Member Brown moved to approve the certification of the second interim report. Member Normandin seconded.

Discussion: Mr. Dixon commented on the assumed growth for property tax receipts.

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to approve the certification of the second interim report. Member Perry was absent.

Approval of California School Board Association (CSBA) 2017 Delegate Assembly Election

Public Comment: None

Board Member Questions: None

As the Board's OCSBA representative was not in attendance, Board members in attendance selected candidates.

Member Brown moved to approve the following seven 2017 Region 15 CSBA Delegates. Normandin seconded.

Al Jabbar (Anaheim USHD)
Alfonso Alvarez (Sana Ana USD)
Carrie Buck (Placentia-Yorba Linda USD)
Bonnie Castrey (Huntington Beach UHSD)*
Jeff Cole (Anaheim ESD)*
Robert A. Singer (Fullerton Joint UHSD)*
Suzie R. Swartz (Saddleback Valley USD)*

Discussion: Victoria Webber read the nine approved candidates into the records.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to approve the following 2017 CSBA Region 15 Delegates. Member Perry was absent.

Al Jabbar (Anaheim USHD)
Alfonso Alvarez (Sana Ana USD)
Carrie Buck (Placentia-Yorba Linda USD)
Bonnie Castrey (Huntington Beach UHSD)*
Jeff Cole (Anaheim ESD)*
Robert A. Singer (Fullerton Joint UHSD)*
Suzie R. Swartz (Saddleback Valley USD)*

Approval of Support for Assembly Bill 235: An act to amend Section 42127.01 of the Education Code, Relating to School Finance

Mr. Dixon stated the recent amendments made to AB 235 are favorable for all school districts.

Public Comment: None

Board Member Questions: None

Member Brown moved approval to support Assembly Bill 235: An act to amend Section 42127.01 of the Education Code, Relating to School Finance. Member Normandin seconded.

Discussion: None

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to support Assembly Bill 235: An act to amend Section 42127.01 of the Education Code, Relating to School Finance. Member Perry was absent.

Approval of Curriculum Committee Recommendation for Textbook Adoption for Laguna Beach High School and Thurston Middle School Mandarin Language Courses

Dr. Odipo stated the textbooks have been on display since February 28.

Public Comment: None

Board Member Questions: None

Member Brown moved approval of Curriculum Committee Recommendation for Textbook Adoption for Laguna Beach High School and Thurston Middle School Mandarin Language Courses. Member Normandin seconded.

Discussion: None

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to approve the textbook adoption for Laguna Beach High School and Thurston Middle School Mandarin Language Courses. Member Perry was absent.

Approval of Board Policies – Second Reading

Dr. Vilorio stated the following Board policies were brought before the Board for a first reading on February 14, 2017.

Policy/Bylaw	Title	Recommendation
B.P. 0450	Comprehensive Safety Plans	Recommend approval and deletion of BP 6021 – Emergency Plans
B.P. 1240	Volunteer Assistance	Recommend approval of policy and deletion of BP 1005 – Volunteer Assistance
B.P. 5141.21	Administering Medication and Monitoring Health Conditions	Recommend approval and deletion of BP 5026 – Students taking medication

Public Comment: None

Board Member Questions: None

Member Brown moved approval of Board Policies as listed for adoption, revision, and/or deletion. Member Wolff seconded.

Discussion: None

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to approve Board Policies. Member Perry was absent.

Approval of Revised Job Descriptions and Reclassifications of CSEA Positions

Mrs. Winston introduced the item.

Public Comment: None

Board Member Questions: None

Member Brown moved approval of revised job descriptions and reclassification of CSEA positions as listed. Member Normandin seconded.

Current Position Title	Proposed Position Title	Current Salary Range	Proposed Salary Range	Revisions to Job Description
a. Instructional Assistant, Special Education	No change	23 (\$19.07 to \$24.63 per hour)	25 (\$20.08 to \$25.93 per hour)	Yes
b. Instructional Assistant, Preschool/IBI	Instructional Assistant, Special Education	25 (\$20.08 to \$25.93 per hour)	No change	Yes
c. Transition Services Coordinator	No change	27 (\$3649 to \$4713 per month)	28 (\$3741 to \$4832 per month)	Yes
d. Reception and Counseling Office Assistant	Receptionist and Counseling Office Assistant	31 (\$4,035 to \$5,212 per month)	No change	Yes
e. Accounting Specialist	No change	39 (\$4916 to \$6349 per month)	No change	Yes
f. Accounting Specialist	Payroll Specialist	39 (\$4916 to \$6349 per month)	No change	Yes

Discussion: None

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to approve revisions to job descriptions and reclassification of CSEA positions as listed. Member Perry was absent.

Approval of Agreement for Student Transportation Services between the Orange County School Districts

Mr. Dixon introduced the item.

Public Comment: None

Board Member Questions: The Board asked if this agreement had been implemented in the past. Mr. Dixon explained this was a new agreement that would allow LBUSD to take advantage of the County bid.

Member Brown moved approval of the agreement of student transportation services between the Orange County School Districts. Member Wolff seconded.

Discussion:

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to approve the agreement of student transportation services between the Orange County School Districts. Member Perry was absent.

Approval of Consulting Services Contract with Raptor Technologies

Mr. Dixon introduced the item. He stated the contract in the agenda is a template that will be refined for LBUSD once approved.

Public Comment: None

Board Member Questions: None

Member Brown moved approval of the consulting services contract with Raptor Technologies. Member Wolff seconded.

Discussion: Board members asked about the sign-in system at school sites.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to approve the consulting services contract with Raptor Technologies. Member Perry was absent.

Approval of Lease Agreement for Interim Housing at Top of the World Elementary

Mr. Dixon introduced the item and stated the project has DSA approval.

Public Comment: None

Board Member Questions: Will relocatables have intercom?

Member Wolff moved approval of the lease agreement with Class Leasing, LLL., for interim housing at Top of the World Elementary. Member Brown seconded.

Discussion: None

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to approve the lease agreement with Class Leasing, LLL., for interim housing at Top of the World Elementary. Member Perry was absent.

Board Member Requests: Items for Future Meetings, Requests for Information, or General Comments

Member Normandin thanked other members for previous discussions during policies.

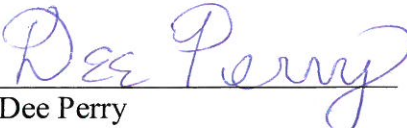
Adjournment

Member Wolff moved to adjourn. Member Brown seconded.

President Vickers announced the next regular meeting is March 28, 2017.

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 8:50 p.m.


Dee Perry
Clerk of the Board
March 28, 2017