

## **Laguna Beach Unified School District**

### **Board of Education Minutes of Regular Meeting August 23, 2016**

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#### **Call to Order**

Open Session of the Regular Meeting of the Board of Education was called to order by Board President Landsiedel at 6:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

#### **Roll Call to Establish Quorum**

Quorum was established.

Members Present: William Landsiedel  
Jan Vickers  
Dee Perry  
Carol Normandin  
Ketta Brown

Employee Group Representatives: Mindy Hawkins, President, LABUFA  
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent  
Dean West, Assistant Superintendent of Business Services  
Alysia Odipo, Ed.D., Assistant Superintendent, Instruction  
Leisa Winston, Assistant Superintendent, Human Resources and Public Communications  
Victoria Webber, Executive Assistant to the Board/Superintendent  
Mike Morrison, Chief Technology Officer  
Jeff Dixon, Director, Facilities  
Shannon Soto, Director, Fiscal  
Irene White, Director, Special Education  
Chris Herzfeld, Principal, Laguna Beach High School  
Jenny Salberg, Principal, Thurston Middle School  
Chris Duddy, Principal, El Morro Elementary  
Mike Conlon, Principal, Top of the World Elementary  
Anahi Velasco, Public Relations and Communications Liaison

#### **Pledge of Allegiance**

President Landsiedel led the Board, staff, and members of the audience in the Pledge of Allegiance.

President Landsiedel and Principal Chris Herzfeld congratulated Olympic gold medal winners and Laguna Beach High School alumni Makenzie Fischer and her sister, current LBHS student, Aria Fisher. The Women's Water Polo Team won gold at this year's Olympics in Rio!

### **Adoption of Agenda**

Member Brown moved to adopt the agenda. Clerk Vickers seconded.

Discussion: None.

President Landsiedel called for the vote.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to adopt the agenda.

### **Public Comment (Items not on the Agenda)**

Bruce Hopping commented on the performing arts award at Laguna Beach High School.

Amy Kramer and Juliett Chesley spoke in opposition to City of Laguna Beach Measure KK. They asked that the LBUSD Board adopt a resolution of opposition.

Tammy Skenderian commented on the striping of the new high school field and asked for clarification of the process used to determine striping. Dr. Vilorio will have staff respond.

### **Reports**

#### **LaBUFA Representative – Mindy Hawkins, LaBUFA President**

- Commented LaBUFA is excited about new leadership and welcomed Dr. Odipo
- LaBUFA supports the new Rocket Ready professional development program
- Teachers are ready and excited for the new school year

#### **CSEA Representative – Margaret Warder, CSEA President**

- Welcomed Dr. Odipo
- Commented on summer school
- Attended State CSEA conference
- First session of new classified professional development program was held on customer service

#### **PTA – Tammy Skenderian**

- Welcomed Dr. Odipo
- PTA supports Proposition 56 and Proposition 63
- Coffee Break "Meet the Leaders" set for Sept. 21, 8:30 a.m. at Hotel Laguna
- Thanked Mike Morrison and the technology team for the online registration process

## **Board Members**

Board members reported as follows:

### **Clerk Vickers**

- Attended College and Career Advantage (CCA) meeting
- Attended memorial service for Carl Schwartz

### **Member Perry**

- Commented on article in the NY Times: Conquering the Fear of Failure

### **Member Brown**

- Welcomed Dr. Odipo
- Thanked President Landsiedel for attending CCA meeting on her behalf
- Thanked Superintendent Vilorio for weekly updates
- Toured new library at TMS
- Attended Google Summit at LBHS

### **Member Normandin**

- Shared positive comments about online registration
- Welcomed Dr. Odipo
- Commented on access to classes for students
- Commented on Carol Dweck's *The Growth Mindset*

### **President Landsiedel**

- Attended CCA meeting and commented on the integration of ROP, CTE, and high school classes.

## **Superintendent Vilorio**

- Welcomed Dr. Odipo and shared some information on her teaching history
- Commented school sites are preparing to open
- Thanked Dean West and Jeff Dixon for all the work over the summer at all sites

## **Cabinet**

### **Dean West, Assistant Superintendent, Business Services**

- Commented on summer projects

### **Leisa Winston, Assistant Superintendent, Human Resources.**

- Welcomed Dr. Odipo
- HR hosted new employee and substitute orientations
- Launch Pad training modules have started

### **Alysia Odipo, Assistant Superintendent, Instructional Services**

- Commented on the extraordinary instruction team she is working with
- Thanked the Board for the opportunity to work in Laguna Beach Unified School District

## **Webber/Viloria**

## Consent Calendar

Member Brown moved approval of Consent Calendar items a-q. Member Normandin seconded.

- a. Approval of Minutes
  - i. July 26, 2016 (Regular Meeting)
  - ii. August 2, 2016 (Special Meeting)
- b. Approval/Ratification of Personnel Report
- c. Approval of Conference/Workshop Attendance
- d. Approval of Interdistrict Attendance Agreements – Resident Students to Other District(s)
- e. Denial of Interdistrict Attendance Agreements – Students from Other Districts
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements for Contracted Services – Technology
- h. Approval/Ratification of Warrants #387478 through #387690 in the amount of \$2,575,129.72 Dates: 07/18/2016 through 08/12/2016
- i. Ratification of Certificated Payroll 1A in the Amount of \$319,803.64  
Ratification of Classified Payroll 1B in the Amount of \$376,439.44  
Ratification of Certificated Payroll 1C in the Amount of \$226,022.85
- j. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$3,672.23
- k. Approval of Certification that Laguna Beach Unified School District has Levied Home-to-School Transportation Fees in Accordance with Law for the 2016-2017 Fiscal Year
- l. Approval to assign Dr. Alysia Odipo as the Designee for the Adult Education Block Grant (AEBG) AB104
- m. Approval of Declaration of Need for Fully Qualified Educators
- n. Approval of Assignment of Certificated Personnel to Coach a Competitive Sport or Activity and Provide Physical Education Credit by Governing Board Authorization Under Education Code Section 44258.7(b)
- o. Approval of Designation of Athletic Director, Lance Neal as Additional Representative to the League of the California Interscholastic Federation (CIF) for the 2016-17 School Year
- p. Approval of Change Order to USA Shade & Fabric Structures, Inc., in the amount of \$3,490.00 for the Installation of Shade Structures at El Morro Elementary School
- q. Agreement with Fagen Friedman & Fulfroft for General Legal Counsel with a Not-to-Exceed Amount of \$30,000 for the 2016-2017 School Year

Public Comment: None

Discussion: Clerk Vickers asked for clarification on item q. Superintendent Viloria stated approval gives staff the ability to access other attorneys. Clerk Vickers asked for clarification on item h regarding the numerous payments to the State Board of Equalization. Mr. West responded the District is required to pay sales tax on items that we are not charged tax on initially.

President Landsiedel called for the vote.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to approve Consent Calendar items a-q.

### **Information Items**

#### **Board Member Protocol and Governance Workshop**

Superintendent Vilorio introduced the item stating at the August 13 Board Meeting, Member Normandin requested this topic be agendaized for Board discussion. Superintendent Vilorio requested direction from the Board on how to proceed.

Board members discussed options for consultants and the purpose of the workshop. Consensus was reached and direction was given to staff to find the best suited attorney to conduct the workshop and provide the Board with potential dates.

### **Action Items**

#### **Approval 2015-2016 Unaudited Actuals Report**

Member Normandin moved approval of the 2015-2016 Unaudited Actuals Report. Member Brown seconded.

Public Comment: None

Discussion: Dean West gave a presentation and reviewed the data for the Board and responded to questions regarding site carryover funds.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to approve the 2015-2016 Unaudited Actuals Report.

#### **Approval of Resolution #16-12: Increase 2015-106 GANN Limit by \$2,194,323.00 and Adoption of the 2015-2016 and 2016-2017 District Appropriations, Subject to Gann Limits**

Clerk Vickers moved approval of Resolution #16-12: Increase 2015-2016 Gann Limit by \$2,194,323.00 and adoption of the 2015-2016 and 2016-2017 District appropriations, subject to GANN limits. Member Normandin seconded.

Public Comment: None

Discussion: Dean West commented on State appropriations.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to approve Resolution #16-12: Increase 2015-2016 Gann Limit by \$2,194,323.00 and adoption of the 2015-2016 and 2016-2017 District appropriations, subject to GANN limits.

**Approval to Authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) for the Redwood Columns Restoration Project at Laguna Beach High School by World Wide Construction, for Recording by the County Clerk-Recorder**

Member Brown moved approval to authorize filing a Notice of Completion (NOC) for the Redwood Columns Restoration Project at Laguna Beach High School by World Wide Construction, for Recording by the County Clerk-Recorder by the Assistant Superintendent of Business Services. Member Normandin seconded.

Public Comment: None

Discussion: Dean West commented the work was completed at Laguna Beach High School and within the Facilities Master Plan.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to approve filing a Notice of Completion (NOC) for the Redwood Columns Restoration Project at Laguna Beach High School by World Wide Construction, for Recording by the County Clerk-Recorder by the Assistant Superintendent of Business Services.

**Award Extra Services Contract for Mechanical Consulting Services for Thurston Middle School Gas Line Replacement to Podock Design Solutions, Inc., in an Amount Not-to-Exceed \$2,100**

Member Brown moved approval to award a contract for extra services for mechanical consulting services for the Thurston Middle School gas line replacement to Pocock Design Solutions, Inc., in an amount not-to-exceed \$2,100. Member Normandin seconded.

Public Comment: None

Discussion: Dean West and Jeff Dixon commented on the project, noting the old metal pipes were being replaced.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to award a contract for extra services for mechanical consulting services for the Thurston Middle School gas line replacement to Pocock Design Solutions, Inc., in an amount not-to-exceed \$2,100.

## **Adjournment**

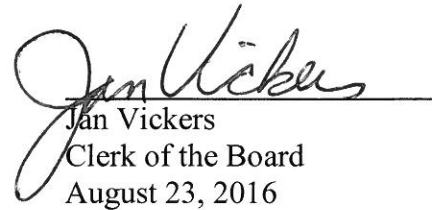
Member Normandin moved to adjourn the meeting. Member Brown seconded.

Public Comment: None

The next regular meeting of the Board of Education is Tuesday, September 13, 2016.

President Landsiedel called for the vote.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to adjourn. The meeting adjourned at 7:13 p.m.

  
Jan Vickers  
Clerk of the Board  
August 23, 2016