

**Board of Education  
Minutes of Regular Meeting  
July 26, 2016**

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**Call to Order**

Open Session of the Regular Meeting of the Board of Education was called to order by Board President Landsiedel at 6:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

**Roll Call to Establish Quorum**

Quorum was established.

Members Present: William Landsiedel  
Jan Vickers  
Dee Perry  
Carol Normandin  
Ketta Brown

Employee Group Sara Hopper, Vice President, LaBUFA  
Representatives: Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent  
Dean West, Assistant Superintendent of Business Services  
Darlene Messinger, Assistant Superintendent, Instruction  
Leisa Winston, Assistant Superintendent, Human Resources and  
Public Communications  
Victoria Webber, Executive Assistant to the Board/Superintendent  
Shannon Soto, Director, Fiscal  
Jeff Dixon, Director, Facilities  
Anahi Velasco, Public Relations and Communications Liaison

**Pledge of Allegiance**

President Landsiedel led the Board, staff, and members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**Adoption of Agenda**

Member Brown moved to adopt the agenda. Clerk Vickers seconded.

Discussion: None.

President Landsiedel called for the vote.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to adopt the agenda.

### **Public Comment (Items not on the Agenda)**

Howard Hills welcomed Dr. Vioria to LBUSD. Mr. Hills commented several topics, including the article written about the California Healthy Kids Survey and student government.

### **Reports**

#### **LaBUFA Representative – Sara Hopper, LaBUFA Vice President**

- Thanked Dr. Vioria for visiting school sites

#### **CSEA Representative – Margaret Warder, CSEA President**

- Welcomed Dr. Vioria
- Commented on progress of classified professional development committee
- Reported summer school going well
- Attended CSEA State conference

#### **PTA – Tammy Skenderian and Kathleen Fay**

- Wished Darlene Messinger well in her retirement
- Kathleen shared information on the following approved National PTA Resolutions:
  - Water Safety and Instruction
  - Recognition of LGBTQ Individuals as a Protected Class
  - Electronic Cigarettes and Youth
  - Homework: Quality Over Quantity
  - Attended CSEA State conference

### **Board Members**

Board members reported as follows:

#### **Member Brown**

- Commented new framework for Social Studies standards

#### **Member Normandin**

- Welcomed Dr. Vioria
- Thanked Darlene Messinger and wished her well in retirement
- Commented on the summer basketball program
- Attended CSBA Leadership Institute with Dee Perry and Dr. Vioria
- Stated she would like the Board to hold a Governance Workshop to, in part:
  - Reflect on time spent on topics at Board meetings
  - Align discussions with LCAP and other initiatives
  - Discuss effectiveness
  - Communicate with other Board members and be purposeful
- Thanked Dean West for managing fiscal and facilities
- Thanked Leisa Winston

**Clerk Vickers**

- Commented on the importance of PTA advocacy work and resolutions and thanked Kathleen Fay
- Thanked Darlene Messinger for all she accomplished during her time in LBUSD
- Attended ROP meeting and helped choose new logo for the newly named ROP, which is now College and Career Advantage
- Paid tribute to community member and past Board member, Carl Schwartz, who passed away.

**Member Perry**

- Thanked Jan for her tribute to Carl Schwartz
- Thanked Darlene Messinger for her contributions to LBUSD
- Thanked Leisa Winston for all her work
- Attended CSBA Leadership Institute
- Commented professional development is important and should be aligned to what teachers want students to learn
- Commented on the importance of student input to the LCAP
- Attended garden workshop
- Commented on cooking lessons and coding classes

**President Landsiedel**

- Thanked Darlene Messinger for her many contributions to LBUSD
- Commented on Howard Hills comments on student government and student Board member involvement
- Asked the Board hold further discussion on student Board members
- Welcomed Dr. Vilorio

**Superintendent Vilorio**

- Appreciates outpouring of support he has received
- Since beginning on July 1 he has:
  - Met with many community members
  - Met with many community leaders and agencies
  - Visited summer school programs at both sites
  - Completed draft entry plan, which will be presented to the Board at a future meeting
  - Attended the CSBA Leadership Institute
  - Attended CUE Conference for Superintendents
  - Set up Twitter account
- Commented many people don't understand the many changes that have occurred in education over the last four years and thanked Darlene for her work in LBUSD, stating she has made many inroads to support students and staff

## **Cabinet**

### **Dean West, Assistant Superintendent, Business Services**

- Thanked Darlene

### **Leisa Winston, Assistant Superintendent, Human Resources.**

- Stated the Professional Development Committee works well together
- Commented she is finishing hiring and preparing for the start of school
- Presented Darlene with a retirement award and thanked her for her knowledge, leadership, and integrity

### **Darlene Messinger, Assistant Superintendent, Instructional Services**

- Visited summer school programs and all is going very well
- Stated it has been an honor and pleasure to serve LBUSD
- Recognized the incredible Instruction team and their dedication to support students
- Thanked Donna Todd for all she does
- Thanked the Board for always keeping students first
- Thanked Cabinet

## **Consent Calendar**

Member Normandin moved approval of Consent Calendar items a-k. Member Brown seconded.

- a. Approval of Minutes – June 28, 2016 (Regular Meeting)
- b. Approval/Ratification of Personnel Report
- c. Approval of Conference/Workshop Attendance
- d. Approval of Interdistrict Attendance Agreements – Resident Students to Other District(s)
- e. Approval/Acceptance of Gifts – Checks Totaling \$244,700
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements for Contracted Services – Technology
- h. Approval/Ratification of Warrants #387243 through #387477 in the amount of \$1,876,616.47 Dates: 06/21/2016 through 07/15/2016
- i. Ratification of Certificated Payroll 12A in the Amount of \$2,027,059.81  
Ratification of Classified Payroll 12B in the Amount of \$891,300.13  
Ratification of Certificated Payroll 12C in the Amount of \$142,779.96
- j. Approval of Closure of Central Offices from Wednesday, November 23, 2016 through Friday, November 25, 2016 and Monday, December 26, 2016 through Monday, January 2, 2017
- k. Approval of Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of \$32,400

Discussion: Clerk Vickers mentioned that item c had been cut off on the agenda; however, the back-up was included.

President Landsiedel called for the vote.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to approve Consent Calendar items a-k.

### **Information Items**

#### **Fourth Quarter Report to County Superintendent of Schools on Williams Uniform Complaints (Required by Education Code Section 35186)**

Leisa Winston stated the District had not received any complaints for the fourth quarter.

### **Board Member Travel**

Superintendent Vilorio stated the Board addressed this issue briefly at the last meeting and asked it be agendaized for discussion. Dr. Vilorio stated staff is looking for consensus and direction from the Board.

Member Brown asked that Victoria be sure to share who is attending each conference with all Board members.

Clerk Vickers wanted to be sure Board Policies were aligned and procedures for approval in place. She commented on the high price tag associated with CSBA conferences.

Member Normandin thanked Clerk Vickers for her perspective on this topic.

### **Action Items**

#### **Approval of Curriculum Committee Recommendation for New Course and Textbook Adoption: Algebra II Essentials Course and Algebra 2 Foundation Series Textbooks**

Member Brown moved approval of the Algebra II Essentials Course and Algebra 2 Foundation Series Textbooks. Clerk Vickers seconded.

Discussion: Darlene Messinger stated all students must complete Algebra 2 by grade 11. This course is for less prepared students and is standards based. The course will not be as in depth and will be conducted at a slower pace.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to approve the Algebra II Essentials Course and Algebra 2 Foundation Series Textbooks.

**Approval of Curriculum Committee Recommendation for Textbook Adoptions for Laguna Beach High School foreign Language Courses.**

Clerk Vickers moved approval of adoption of textbooks for Laguna Beach High School Foreign Language Spanish 1, 2 and 3 courses as well as its AP French Language and Culture course. Member Brown seconded.

Discussion: Darlene Messinger stated teachers researched and selected these books.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to approve adoption of textbooks for Laguna Beach High School Foreign Language Spanish 1, 2 and 3 courses as well as its AP French Language and Culture course.

**Approval of Curriculum Committee Recommendation for Purchase of Supplemental Materials – StemScopes.**

Clerk Vickers moved approval of the purchase of supplemental materials – StemScopes. Member Brown seconded.

Discussion: Darlene Messinger stated these reusable kits will be kept in classrooms and include digital resources and hands on materials. Kits will be used across the curriculum.

Howard Hills stated he wanted to know who served on the Curriculum Committee.

Superintendent Vilorio stated many people don't understand all the changes that have occurred and what the last four years have been like in education.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to approve the purchase of supplemental materials – StemScopes.

**Authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) for the Track and Field Replacement for Laguna Beach High School by Byrom-Davey Inc., for Recording by the Orange County Clerk-Recorder**

Clerk Vickers moved approval to authorize the Assistant Superintendent of Business Services to File Notice of Completion (NOC) for the track and field replacement for Laguna Beach High School by Byrom-Davey, Inc., for recording by the Orange County Clerk-Recorder. Member Brown seconded.

Discussion: Dean West this notice of completion is for the contractor that worked on the underground project, including drainage. The work was completed with no change orders and slightly under budget.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to authorize the Assistant Superintendent of Business Services to File Notice of Completion (NOC) for the track and field replacement for Laguna Beach High School by Byrom-Davey, Inc., for recording by the Orange County Clerk-Recorder.

### **Adjournment**


Member Normandin moved to adjourn the meeting. Clerk Vickers seconded.

Jan Vickers commented on the LCAP accountability matrix.

The next regular meeting of the Board of Education is Tuesday, August 23, 2016.

President Landsiedel called for the vote.

Motion carried 5-0. Members Landsiedel, Vickers, Perry, Normandin, and Brown voted yes to adjourn. The meeting adjourned at 7:34 p.m.

  
Jan Vickers  
Clerk of the Board  
August 23, 2016