

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

## Regular Meeting of the

## **Board of Education**

# AGENDA

## June 13, 2017

#### **ADMINISTRATION**

Jason Viloria, Ed.D., Superintendent of Schools Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services Jeff Dixon, Assistant Superintendent, Business Services Leisa Winston, Assistant Superintendent, Human Resources and Public Communications **BOARD OF EDUCATION** 

Jan Vickers, President Dee Perry, Clerk Ketta Brown, Member Carol Normandin, Member Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

#### LAGUNA BEACH UNIFIED SCHOOL DISTRICT REGULAR MEETING

550 Blumont Laguna Beach, CA 92651

June 13, 2017

4:00 p.m. Closed Session 6:00 p.m. Open Session

#### AGENDA

#### **RECORDING OF SCHOOL BOARD MEETINGS**

Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER
- 2. ROLL CALL TO ESTABLISH QUORUM

#### 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

#### 4. ADJOURN TO CLOSED SESSION

- A. STUDENT DISCIPLINE (Government Code §35146, §48912, §48918, and §49070)
- B. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION (Subdivision (b) of §54956.9)
   1 Potential Case Attorney: Mark Bresee, Atkinson, Andelson, Loya, Ruud & Romo
- C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code §54957
- **D. NEGOTIATIONS** Government Code §54957.6

i.	Employee Organization:	LaBUFA
	District Negotiator:	Leisa Winston
ii.	Employee Organization:	CSEA
	District Negotiator:	Leisa Winston

iii. Employee Organization: Unrepresented Employees District Negotiator: Leisa Winston

#### 5. CALL TO ORDER - OPEN SESSION

- 6. PLEDGE OF ALLEGIANCE
- 7. REPORT ON CLOSED SESSION ACTION
- 8. ADOPTION OF AGENDA

#### 9. RECOGNITIONS

- a. Reclassified English Learner Students Yadhira Rojas
- b. Juntos Mentors- Yadhira Rojas
- c. Destination Imagination Principals Mike Conlon, Chris Herzfeld, and Jenny Salberg
- d. SchoolPower Teacher Grants Taylor Pillsbury, President and Robin Rounaghi, Executive Director
- e. Student Board Representatives Chloe Bryan and Colette Hammett

#### 10. PUBLIC COMMENT (Non- Agenda Items)

*Opportunities for public input occur at each agenda item and at Public Comment.* Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

#### **11. REPORTS**

- Student Representative(s)
- LaBUFA Representative
- CSEA Representative
- Organizations Boosters, PTA, SchoolPower
- Board Members
- Superintendent
- Cabinet Members

#### **12. PUBLIC HEARINGS**

#### a. Presentation to Consider Dedicating an Easement to the City of Laguna Beach – Jeff Dixon, Assistant Superintendent, Business Services

The Board of Education will conduct a public hearing to gather input on the consideration of dedicating an easement to the City of Laguna Beach.

Laguna Beach Unified School District will consider dedicating an easement to the City of Laguna Beach for the installation, maintenance, repair, replacement and restoration of landscaping, hardscaping, and related irrigation improvements consistent with use as a public park. On May 23, 2017, the District passed Resolution No. 17-10, giving notice of intention to grant an easement to the City. The proposed easement will be located on a portion of the District's Top of the World Elementary School site located at 21601 Treetop Lane, Laguna Beach, CA 92651. (Resolution 17-11 will be brought for approval under Action Item 17.)

#### b. Presentation of the Local Control Accountability Plan

#### - Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

#### - Amy Kernan, Director, Assessment and Accountability

The Board of Education will hold a public hearing to review the Local Control Accountability Plan and District Goals for the 2017-20 school years. Laguna Beach Unified School District stakeholders are encouraged to participate through public comment.

The LCAP is a mandated plan designed to account for the funding that school districts, other than basic aid districts, are receiving as a result of the passage of Assembly Bill 97, which created the Local Control Funding Formula (LCFF). The LCFF represents the most significant change in California's funding system for K-12 schools in four decades. One goal of the new law is to improve academic outcomes by providing more money to school districts that serve high-needs students. Another goal is to give local school district more authority to decide how to spend education dollars and hold them accountable for getting results.

Although basic aid districts do not receive funding through the LCFF and have been the model of local control since they were established, they still must create an LCAP that describes program goals and funding sources. The Laguna Beach Unified School District LCAP describes the District's overall vision for students, annual goals, and specific actions the District will take to achieve the vision and goals.

#### c. Laguna Beach Unified School District's Preliminary 2017-2018 All Funds Budget – Jeff Dixon, Assistant Superintendent, Business Services

The preliminary budget is presented to allow the Board of Education to review the budget before it is agendized for approval on June 27, 2017.

The annual budget is a significant part of the overall planning process for the District. The District budget is more than an accounting tool; it is the educational program of the District expressed in dollars. The District's budget is a year-long plan that is monitored and updated for the Board of Education as conditions change.

#### d. 2017-2018 Assigned and Unassigned Reserves

#### - Jeff Dixon, Assistant Superintendent, Business Services

Education Code Section 42127(a)(2)(B) that districts substantiate the need for assigned and unassigned ending fund balances in excess of twice the minimum reserve. Laguna Beach Unified School District is required to maintain a 3% reserve; therefore, the maximum assigned and unassigned reserves would be 6 %.

The District assigned and unassigned reserves are projected to be 6.5% in the 2017-18 Budget. The amount exceeding 6% is identified in an assigned reserve for potential one-time expenditures to fulfill District goals, GASB 75, purchase of textbooks, special education, litigation, furniture and equipment acquisition, and facility needs.

#### e. Public Disclosure of Use of Proposition 30 Education Protection Act Funds for 2017-2018 for Direct Instruction Salaries and Benefits

#### - Jeff Dixon, Assistant Superintendent, Business Services

The Board of Education will hold a Public Hearing to disclose the use of Proposition 30 Education Protection Act Funds for 2017-2018 to be used for Direct Instruction Salaries and Benefits. (Resolution 17-12 will be brought for approval under Action Item 18.)

#### **13. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes May 23, 2017
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Gifts Checks Totaling \$800.00

- e. Approval of Agreements for Contracted Services Special Education
- f. Approval of Agreements for Contracted Services Technology
- g. Approval/Ratification of Warrants #390381 through #390638 in the amount of \$1,015,100.32 Dates: 5/15/2017 through 6/2/2017
- h. Ratification of Certificated Payroll 11A in the Amount of \$2,244,282.33 Ratification of Classified Payroll 11B in the Amount of \$782,752.66 Ratification of Certificated Payroll 11C in the Amount of \$2,537.93
- i. Approval of Annual Increase to Bus Pass Rates for Home to School Transportation Program based on the Regional Consumer Price Index (CPI) of 2.7%
- j. Approval of Addendum Three to Durham School Services for a Bus Transportation Agreement for 2017/2018 with a Not-to-Exceed Amount of \$1,400,000
- k. Approval of Agreement with Fagen Friedman & Fulfrost for General Legal Counsel with a Not-to-Exceed Amount of \$30,000 for the 2017-2018 School Year
- 1. Consolidated Application Reporting Systems (CARS) Spring Data Collection for the 2017-2018 School Year

#### **INFORMATION ITEMS**

#### NONE

#### **ACTION ITEMS**

#### 14. DISCUSSION AND BOARD DIRECTION OF CLC PROGRAM – Jason Viloria, Ed.D., Superintendent

Staff will present information on Board identified options for the CLC. Staff recommends the Board of Education approve one of the proposed options or provide other direction so staff can plan and implement accordingly.

#### **15. APPROVAL OF DISPOSAL OF DISTRICT SURPLUS PROPERTY**

#### -Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education authorize the Director of Facilities to coordinate and manage the disposal of surplus properties by sale, donation, trade, and/or disposal, as per Education Code Sections 17545 and 17546.

#### 16. APPROVAL OF JOB DESCRIPTION: COMMUNITY LIAISON

#### - Leisa Winston, Assistant Superintendent, Human Resources/Public Communications

Staff recommends the Board of Education approve revisions to the job description of Community Liaison.

## 17. APPROVAL OF RESOLUTION 17-11: DEDICATION OF AN EASEMENT TO THE CITY OF LAGUNA BEACH

#### - Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve Resolution 17-12: Use of Proposition 30 Education Protection Act funds for 2017-2018 direct instruction salaries and benefits.

#### 18. APPROVAL OF RESOLUTION 17-12: USE OF PROPOSITION 30 EDUCATION PROTECTION ACT FUNDS FOR 2017-2018 FOR DIRECT INSTRUCTION SALARIES AND BENEFITS

#### - Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve Resolution 17-12: Use of Proposition 30 Education Protection Act funds for 2017-2018 direct instruction salaries and benefits.

#### 19. BOARD MEMBER REQUESTS: ITEMS FOR FUTURE MEETINGS, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS – Jan Vickers, President, Board of Education

#### **20. ADJOURNMENT**

- Jan Vickers, President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday, June 27, 2017, 6:00 PM** at the Laguna Beach Unified School District Office Board Room 550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

## INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

#### WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

**ITEMS ON THE AGENDA**: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

**PUBLIC COMMENT (Non-Agenda Items):** Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

#### **REASONABLE ACCOMMODATION**

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

#### **12.a. PUBLIC HEARING**

June 13, 2017

#### Presentation to Consider Dedicating an Easement to the City of Laguna Beach

#### **Proposal**

The Board of Education will conduct a public hearing to gather input on the consideration of dedicating an easement to the City of Laguna Beach.

#### **Background**

Laguna Beach Unified School District will consider dedicating an easement to the City of Laguna Beach for the installation, maintenance, repair, replacement and restoration of landscaping, hardscaping, and related irrigation improvements consistent with use as a public park. On May 23, 2017, the District passed Resolution No. 17-10, giving notice of intention to grant an easement to the City. The proposed easement will be located on a portion of the District's Top of the World Elementary School site located at 21601 Treetop Lane, Laguna Beach, CA 92651.

#### **Budget Impact**

There is no impact to the budget for this item.

#### **Recommended Action**

Staff recommends the Board of Education publicly present information on the consideration to dedicate an easement to the City of Laguna Beach and subsequently, the Board of Education should officially close the public hearing and direct administration to acknowledge public comments. Staff has agendized Resolution 17-11 on action item 17 for final review and approval of the easement.

#### 12.b. PUBLIC HEARING

#### Local Control Accountability Plan (LCAP) Progress

#### **Proposal**

The Board of Education will hold a public hearing to review the Local Control Accountability Plan and District Goals for the 2017-20 school years. Laguna Beach Unified School District stakeholders are encouraged to participate through public comment.

#### **Background**

Staff will present the Local Control Accountability Plan (LCAP) to the Board of Education to meet the statutory public hearing requirement. The LCAP is a mandated plan designed to account for the funding that school districts, other than basic aid districts, are receiving as a result of the passage of Assembly Bill 97, which created the Local Control Funding Formula (LCFF). The LCFF represents the most significant change in California's funding system for K-12 schools in four decades. One goal of the new law is to improve academic outcomes by providing more money to school districts that serve high-needs students. Another goal is to give local school district more authority to decide how to spend education dollars and hold them accountable for getting results.

Although basic aid districts do not receive funding through the LCFF and have been the model of local control since they were established, they still must create an LCAP that describes program goals and funding sources. The Laguna Beach Unified School District LCAP describes the District's overall vision for students, annual goals, and specific actions the District will take to achieve the vision and goals. The District has obtained input from various stakeholder groups, including parents, educators, and employees, to create this plan. The LCAP Planning Team has collected, reviewed, and analyzed data for the proposed 2017-20 LCAP and annual review, and is hereby presented to the Board for public hearing.

#### **Budget Impact**

There is no budget impact.

#### **Recommended Action**

The LCAP will be agendized on June 27, 2017, the next regularly scheduled Board meeting, for final review and approval by the Board of Education.

#### **12.c. PUBLIC HEARING**

June 13, 2017

Approval: Preliminary 2017-2018 All Funds Budget

#### **Proposal**

The Board of Education will conduct a public hearing on the 2017-2018 All Funds Budget to obtain public input and discussion.

#### Background

The budget document resulted from a process that included a variety of sources to determine best estimates of annual income and expenditures. This budget was developed using prior year's allocations and presently known legally required or contractually required expenditures.

The preliminary budget is presented to allow the Board of Education and Laguna Beach Unified School District stakeholders to review the budget and ask clarifying questions prior to approval at the June 27, 2017 Board meeting.

The annual budget is a significant part of the overall planning process for the District. The District budget is more than an accounting tool; it is the educational program of the District expressed in dollars. The District's budget is a year-long plan that is constantly monitored and updated for the Board of Education as conditions change.

#### **Budget Impact**

After review of the preliminary budget, the approval of the final budget by the Board of Education will establish the expenditure limits within budgeted categories for the 2017-2018 All Funds Budget.

#### **Recommended Action**

Staff recommends the Board of Education publicly present information on the 2017-2018 All Funds Budget, and subsequently, the Board of Education should officially close the public hearing and direct administration to acknowledge public comments. Staff will agendize the 2017-2018 All Funds Budget at its next regularly scheduled Board meeting, June 27, 2017, for final review and approval by the Board of Education.

#### 12.d. PUBLIC HEARING

Presentation: 2017-18 Assigned and Unassigned Reserves

#### **Proposal**

The Board of Education will conduct a public hearing on the 2017-18 Assigned and Unassigned Reserves to obtain public input and discussion.

#### **Background**

Education Code Section 42127(a)(2)(B) establishes that districts substantiate the need for assigned and unassigned ending fund balances in excess of twice the minimum reserve. Laguna Beach Unified School District is required to maintain a 3% reserve; therefore, the maximum assigned and unassigned reserves threshold would be 6%.

The District assigned and unassigned reserves are projected to be 6.5% in the 2017-18 Budget. The amount exceeding 6% is identified in an assigned reserve for potential one-time expenditures to fulfill District goals, GASB 75, purchase of textbooks, special education, litigation, furniture and equipment acquisition, and facility needs.

#### **Budget Impact**

The 2017-18 All Funds Budget presented to the Board of Education contains the categorized components of the 2017-18 ending balance reserve, including the assigned and unassigned classifications.

#### **Recommended Action**

Staff recommends the Board of Education publicly present information on the 2017-2018 Assigned and Unassigned Reserves, and subsequently, the Board of Education should officially close the public hearing and direct administration to acknowledge public comments. Staff will agendize the 2017-2018 Assigned and Unassigned Reserves at its next regularly scheduled Board meeting, June 27, 2017, for final review and approval by the Board of Education.

#### 12.e. PUBLIC HEARING

**Public Disclosure of Use of Proposition 30 Education** Protection Act Funds for 2017-2018 for Direct Instruction Salaries and Benefits

#### **Proposal**

The Board of Education will hold a Public Hearing to disclose the use of Proposition 30 Education Protection Act Funds for 2017-2018 to be used for Direct Instruction Salaries and Benefits.

#### Background

Proposition 30, "The Schools and Local Public Safety Protection Act of 2012," approved by the voters on November 6, 2012, temporarily increases the states sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated from Proposition 30 are deposited into resource 1400 called the Education Protection Account (EPA).

School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on the proportionate share of the statewide revenue limit amount. A corresponding reduction is made to an LEA's revenue limit EPA entitlement. LEAs receive EPA payments quarterly. Proposition 30 Provides that all K-14 Local agencies have the sole authority to determine how the funds received from the EPA are spent, but with these provisions: The spending plan must be approved by the governing board during a public meeting.

EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs. Each year, the local agencies must publish on its website an accounting of how much money was received from EPA and how the funds were expended.

#### **Budget Impact**

There is no budget impact.

#### **Recommended Action**

After the public hearing and any public input, staff will seek approval for the use of funds in agenda item 18.

#### 13.a. CONSENT/ACTION

June 13, 2017

Approval: Minutes – May 23, 2017

#### Board of Education Minutes of Regular Meeting May 23, 2017

#### Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

#### **Roll Call to Establish Quorum**

Quorum was established.

Members Present: Jan Vickers Dee Perry Ketta Brown Carol Normandin Peggy Wolff

#### **Public Comment on Closed Session Items**

None.

#### **Adjourn to Closed Session**

Member Brown moved adjournment to Closed Session. Member Normandin seconded. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

The following topics were discussed.

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code §54957

#### **B. NEGOTIATIONS**

Government Code §54957.6

- i. Employee Organization: LaBUFA District Negotiator: Leisa Winston
- ii. Employee Organization: District Negotiator:
- iii. Employee Organization: District Negotiator:

LaBOFA Leisa Winston CSEA Leisa Winston Unrepresented Employees Leisa Winston

Member Normandin moved to adjourn from Closed Session. Member Brown seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes. Closed Session adjourned at 5:50 p.m.

A brief reception was held for the LBUSD Employees of the Year and CSEA service recognitions.

#### **Present at Board Meeting**

Members Present:	Jan Vickers Ketta Brown Carol Normandin Dee Perry Peggy Wolff
Employee Group	
Representatives:	Sara Hopper, Vice President LaBUFA
	Margaret Warder, President, CSEA
Staff:	Jason Viloria, Ed.D., Superintendent Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services Leisa Winston, Assistant Superintendent, Human Resources/Public Communications Jeff Dixon, Assistant Superintendent, Business Services Victoria Webber, Executive Assistant Amy Kernan, Director, Assessment & Accountability Irene White, Director, Special Education Mike Morrison, Chief Technology Officer Chris Herzfeld, Principal, Laguna Beach High School Jenny Salberg, Principal, Thurston Middle School Chris Duddy, Principal, El Morro Elementary Mike Conlon, Principal, Top of the World Elementary Lance Neal, Athletic Director

#### **Open Session**

President Vickers called the meeting to order at 6:00 p.m.

#### **Pledge of Allegiance**

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

#### **Report of Closed Session Action**

Report of May 9 Closed Session: The Board reconvened to Closed Session on May 9 after conclusion of open session. President Vickers reported no action was taken.

Report of May 23 Closed Session: President Vickers reported no action was taken.

#### **Adoption of Agenda**

Public Comment: None.

Member Normandin moved adoption of the agenda. Member Wolff seconded.

Discussion: None

President Vickers called for the vote.

Motion carried Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adopt the agenda.

#### Study Session – LCAP

Dr. Odipo reviewed the five LCAP goals and commented on the importance of communication throughout the process. Bridget Beaudry-Porter conducted an interactive art lesson to highlight how LCAP goals have intersected with the Visual and Performing Arts plan through and experiential integrated art/science lesson.

Principals Conlon, Duddy, Herzfeld, and Salberg reviewed portions of results from the Hanover Research LCAP survey. The full report is posted on the District website.

Community member Kathleen Fay commented on opportunities for parent participation.

Board members asked questions regarding the survey results.

#### **Recognitions**

Mrs. Winston introduced the new Director of Social/Emotional Support, Dr. Michael Keller. Dr. Keller will join LBUSD in July 2017.

#### a. LBUSD 2017 Retirees

President Vickers and Dr. Viloria joined Mrs. Winston in recognizing and celebrating the following retirees:

Cheri David – El Morro Teacher Kathy Vick – El Morro Teacher Eleanor Tiner – TMS Instructional Assistant Claudia Redfern – TOW Attendance and Reception Assistant, Elementary The following employees were recognized but were not able to attend: Linda Hill-Lindsay – TMS Teacher Kathleen Knott – School Readiness Nurse Jan Hedden – TMS Instructional Assistant, Special Education b. Community Coalition – TMS Partners in Prevention

Diana Linn, Community Behavioral Health Manager for Mission Hospital and the Laguna Beach Community Coalition presented Principal Jenny Salberg with the first Partners in Prevention award. Thurston was honored for recognizing the importance supporting social and emotional components of student growth.

c. Workability - Business Partnerships

Irene White, Cyndi Kimball and Chris Costley recognized the local community business partners who support district students with employment opportunities as part of the Workability/Transition Partnership Program. Businesses included KX 93.5 Radio, Kitchen in the Canyon, Zinc Cafe & Market, Chuck Taylor and LBUSD, Collins Design and Development, Laguna Playhouse, and Boys and Girls Club of Laguna Beach.

#### Public Comment (Non- Agenda Items)

The following people spoke in support of keeping the Community Learning Center (CLC) Program:

Megan Hunt	Shannon Huhn	Kim Duensing
Peki Doshi-O'Neill	Jordan Zinser-Katz	Kelly Zinser

Howard Hills addressed the Board regarding governance and Fund 17.

#### **Reports**

#### Student Representative – N/A

LaBUFA Representative - Sara Hopper, LaBUFA Vice President

- Thanked administration for the wonderful retirement celebration
- Thanked PTA for teacher appreciation week
- Reported Mindy Hawkins and Yadi Rojas attended the CTA minorities conference

#### CSEA Representative – Margaret Warder, CSEA President

- Thanked administration for the wonderful retirement celebration
- Thanked PTA for staff appreciation
- Reported negotiations process moving forward
  - CSEA is waiting for 6-10 policy review
  - Members will vote June 7 and 8
  - If passed, ratification will take place June 14

**Board Members** Board members reported as follows:

#### Member Normandin

• No report

#### **Member Wolff**

• No report

#### **Member Brown**

• Attended SchoolPower Endowment meeting

#### **Clerk Perry**

• No report

#### **President Vickers**

- Attending College and Career Advantage (CCA) meeting on Thursday, May 25
- CCA awards reorganized. 16 LBHS students will receive recognition at high school
- Attended Elementary and TMS PTA meetings

#### **Superintendent Viloria**

• No report

#### Cabinet

#### Jeff Dixon, Assistant Superintendent, Business Services

• No report

#### Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

• No report

#### Alysia Odipo, Assistant Superintendent, Instructional Services

• No report

#### **CONSENT CALENDAR**

Public Comment: None

Member Normandin pulled item item a.ii, May 11, 2017 Special Meeting Minutes.

Member Normandin moved approval of Consent Calendar items a.i. and b - n. Member Brown seconded.

Discussion: Page 9 of minutes needs to have a space added in the last sentence between the words Brown and moved.

- a. Approval of Minutes i.May 9, 2017 (Regular Meeting)
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Acceptance of Gifts Checks Totaling \$2,000.00
- e. Approval of Agreements for Contracted Services Special Education
- f. Approval of Agreements for Contracted Services Technology
- g. Approval of Interdistrict Attendance Agreements Resident Students from Other District(s)
- h. Approval of Interdistrict Attendance Agreements Resident Students to Other District(s)
- i. Approval/Ratification of Warrants #390252 through #390380 in the amount o \$263,200.81 Dates: 5/1/2017 through 5/11/2017
- j. Ratification of Certificated Payroll 10A in the Amount of \$2,204,055.50 Ratification of Classified Payroll 10B in the Amount of \$653,678.94 Ratification of Certificated Payroll 10C in the Amount of \$3,250.74
- k. Approval of Agreement for Contracted Services with All City Management Services, Inc., to Provide a School Crossing Guard at Thurston Middle School for the 2017-2018 School Year, in an Amount Not-to-Exceed \$12,500
- 1. Authorization to Renew the License to Use Agreement with Orin Neufeld to Operate a Youth Recreation Facility at 2003 Laguna Canyon Road
- m. Approval of Agreement for Contracted Services for the Second Year of a Three-Year Annually Renewable Term with Vavrinek, Trine, Day & Co., LLP for District Annual Auditing Services for Fiscal Years 2016-2017 with a Not-To-Exceed Amount of \$36,000; 2017-2018 with a Not-To-Exceed Amount of \$37,000; and 2018-2019 with a Not-To-Exceed Amount of \$38,000
- n. Approval of Consulting Services Agreement with Total Compensation Systems, Inc. to Perform Actuarial Valuation Services for the 2017-2018 school year, with a not-to-exceed amount of \$14,000

Motion to approve items a.i. and b - n carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Wolff moved to approve item a.ii., May 11, 2017 Special Board Meeting minutes. Member Brown seconded.

Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes. Member Normandin abstained.

Laguna Beach Unified School District Board of Education Minutes of Regular Meeting May 23, 2017 Page 7

#### **INFORMATION ITEMS**

#### **Special Education Update**

Irene White presented highlights of the special education program for the 2016-2017 school year, which included details from the elementary, middle and high schools, as well as current trends and implications for the future.

#### **Update on Visual and Performing Arts**

Bridget Beaudry-Porter, VAPA ToSA provided an update on the LBUSD arts plan. Bridget reviewed the expected outcomes, which included growing K-5 connections and building relationships in the community to strengthen arts opportunities for students. She also discussed cross curricular integration with science and other applications and the goal to expand performing arts opportunities.

#### **Report of Supplementary Materials**

Dr. Odipo reviewed the Board item, which included approved supplementary materials Lexia Core and DBQ.

#### Monthly Financial Update - March 2017

Mr. Dixon provided the March financial update, which was very similar to the second interim report. The April update will reflect less than expected revenues of approximately 1%.

#### **ACTION ITEMS**

### Approval to Add the Sports of Lacrosse and Wrestling to the Laguna Beach High School Athletic Offerings

Dr. Viloria introduced Athletic Director, Lance Neal, who provided information on potential costs, as outlined in the Board item, for the proposed additional sports of lacrosse and wrestling. Mrs. Holtz, Science Teacher and college lacrosse player, shared additional information.

Public Comment: None

Board Members asked clarifying questions.

Member Normandin moved to approve adding the sports of lacrosse and wrestling to the Laguna Beach High School athletic offerings. Member Brown seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

## Approval to Apply for a Waiver Pursuant to Education Code Section 37202(a), Equity Length of Time for TK Students to Attend School Fewer Minutes than Kindergarten Students

Dr. Odipo stated the public hearing for this waiver was conducted May 9, 2017. No comments or objections were noted.

Public Comment: None

Board Member Questions: None.

Member Brown moved approval for district staff to apply for a waiver pursuant to education code Section 37202(a), Equity Length of Time for TK students to attend school fewer minutes than kindergarten students. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

## Approval of Resolution 17-10: Notice of Intention of Laguna Beach Unified School District to Grant an Easement to the City of Laguna Beach

Mr. Dixon stated the resolution of intent is presented prior to a public hearing. The City project involves park improvements and requires access to a portion of land on district property at Top of the World Elementary.

Public Comment: None

Board Member Questions: None

Member Wolff moved approval of Resolution 17-10: Notice of intention of Laguna Beach Unified School District to grant an easement to the City of Laguna Beach. Member Brown seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Award of Contract for Roofing Replacement at Various Sites to Best Contacting Services, Inc., in the Amount of \$317,713.00, which results in a Total Project Cost of \$434,565.13

Mr. Dixon stated the district purchases materials directly and supplies them to the contractor to reduce expenditures.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval to award a contract for roofing replacement at various sites to Best Contracting Services, Inc., in the amount of \$317,713.00. Member Brown seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

## Approval of Award of Contract for Site Work for Three Modular Buildings and Music Building Addition at Top of the World Elementary School to R. Jensen Co., Inc., in the Amount of \$980,000

Mr. Dixon shared there were three responsive bidders for this project and R. Jensen Co., Inc., was the low bidder.

Public Comment: Kelly Zinser addressed the Board to remind them of comments made at previous Board meetings regarding the building being identified as CLC buildings.

Board Member Questions: None

Member Brown moved approval to award a contract for site work for three modular building and a music building addition at Top of the World Elementary to R. Jensen Co., Inc., in the amount of \$980,000. Member Normandin seconded.

Discussion: Board members discussed how the buildings would be used if the CLC program were suspended.

The buildings are built and paid for and this contract is for the site work and connection of the buildings.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

## Board Member Requests: Items for Future Meetings, Requests for Information, or General Comments

Member Normandin commented on an OSHA committee meeting she attended regarding educating students on the importance of attending school.

Member Brown:

- 1. Attended the Language Learner Celebration on May 11. Teacher Debbie Finnerty was recognized for her achievements with English Learners.
- 2. Attended the Peer Court at TMS and complimented TMS students on their thoughtful and articulate questions and responses.
- 3. Thanked Cyndi Kimball and Chris Costley for their work with students through the workability program and business partnerships.
- 4. Asked Superintendent Viloria to work with staff to correct Mr. Hills comments on moving money from Fund 17.

#### Member Perry

- 1. Attended session to gather input on hiring a new high school principal.
- 2. Thanked staff for recognizing retirees.

#### President Vickers

- 1. Appreciated hearing about the award El Morro got for their kitchen.
- 2. Attended Community Wellness Fair, which was well attended.
- 3. Attended DELAC meeting. Parents are concerned with residency verification. Information was presented on LCAP Dashboard.
- 4. Attended School Readiness workshop at Laguna Beach Library.
- 5. Appreciated recognition of retirees at Board meeting.

#### Adjournment

President Vickers announced the next regular meeting is June 13, 2017.

Member Brown moved to adjourn from Closed Session. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

The meeting adjourned at 9:34 p.m.

Dee Perry Clerk of the Board June 13, 2017

#### 13.b. CONSENT/ACTION

June 13, 2017

#### Approval/Ratification: Personnel Report

#### **Proposal**

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

#### **Background**

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

#### **Budget Impact**

Expenditures are within budgeted appropriations as indicated.

#### **Recommended Action**

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

#### PERSONNEL REPORT

#### June 13, 2017

I.	RESIGNATIONS: Name: Amy Arnesen PC04SE0114	Position/Site: Instructional Assistant, Special Educa Thurston Middle School	ation	<u>Effective Date:</u> June 23, 2017
	Alexis Csiszer PC04SE0110	Instructional Assistant, Special Educa El Morro Elementary	ation	June 22, 2017
	Marissa Hoffman PC07SA0502	Instructional Assistant, Bilingual El Morro Elementary		June 30, 2017
	Maxwell Messinger PC04SE0127	Instructional Assistant, Special Educa Thurston Middle School	ation	June 23, 2017
	Shannon Soto PC02DFS10	Director, Fiscal Services Central Office		June 7, 2017
II.	RETIREMENTS: Name: Christine Seapin PC04SE0125 & PC07SA0804	<b>Position/Site:</b> Instructional Assistant, Special Ed & El Morro Elementary	Classroom	Effective Date: December 31, 2017
	John Uhlman PC04SE0103	Instructional Assistant, Special Educa Thurston Middle School	tion	August 30, 2017
111.	EMPLOYMENT: Name: Jason Allemann, Ed.D. PC05HSP101	Position/Site: High School Principal Laguna Beach High School 0105091012-1330 Management Salary Schedule Step 3 8 hours per day/5 days per week/12 m Replaces: Chris Herzfeld	General Fund Probationary I \$176,334 Annual Salar onths per year	<u>Effective Date:</u> July 1, 2017 Y
IV.	EMPLOYMENT: S	ummer School 2017		
	Name: Mark Alvarez	Position/Site: Summer School Teacher Laguna Beach High School 0112011055-1130 5 hours per day/NTE: 25 days/Summe	Summer School Fund \$50.88 per hour er School Calendar	Effective Date: June 23, 2017 to July 28, 2017
	Mary Blanton	Summer School Teacher Thurston Middle School	Summer School Fund	June 26, 2017 to July 21, 2017

5 hours per day/NTE: 19 days/Summer School Calendar

\$56.54 per hour

0112011055-1130

•	EMPLOYMENT: S	Summer School 2017 (cont'd)		
	Name:	Position/Site:		Effective Date:
	Alexandra Baruch	Summer School Teacher		June 26, 2017 to
		Thurston Middle School	Summer School Fund	July 21, 2017
		0112011055-1130	\$45.23 per hour	
		5 hours per day/NTE: 19 days/Summ	er School Calendar	
	Linda Butler Stoll	Summer School Nutrition Services A	ssistant	June 27, 2017 to
		Thurston Middle School	Summer School Fund	July 21, 2017
		1306271050-2260	\$20.90 per hour	
		4.5 hours per day/NTE 18 days/Summ	ner School Calendar	
	Connie Byrnes	Summer School Office Assistant		June 26, 2017 to
		Laguna Beach High School	Summer School Fund	July 28, 2017
		0112091055-2420	\$18.80 per hour	
		5 hours per day/NTE: 24 days/Summe	er School Calendar/Shor	t term assignment
	Christina Carrillo	Summer School Teacher		June 23, 2017 to
		Laguna Beach High School	Summer School Fund	July 28, 2017
		0112011005-1130	\$45.23 per hour	
		5 hours per day/NTE: 12.5 days/Sum	ner School Calendar	
	Chris Costley	Summer School Teacher		June 23, 2017 to
		Laguna Beach High School	Summer School Fund	July 28, 2017
		0112011055-1130	\$45.23 per hour	
		5 hours per day/NTE 25 days/Summer	r School Calendar	
	Kristin Cowles	Summer School Teacher		June 23, 2017 to
		Laguna Beach High School	Summer School Fund	July 28, 2017
		0112011055-1130	\$50.88 per hour	
		5 hours per day/NTE 25 days/Summer	r School Calendar	
	Carrie Denton	Summer School Teacher		June 23, 2017 to
		Laguna Beach High School	Summer School Fund	July 28, 2017
		0112011055-1130	\$50.88 per hour	
		5 hours per day/NTE 9.5 days/Summe	er School Calendar	
	Jim Garvey	Summer School Teacher		June 23, 2017 to
		Laguna Beach High School	Summer School Fund	July 28, 2017
		0112011055-1130	\$54.54 per hour	
		2 hours per day/NTE 25 days/Summer	School Calendar	

Name:	Position/Site:		Effective Date
Dustin Gowan	Summer School Coordinator		June 23, 2017
	Thurston Middle School	Summer School Fund	July 28, 2017
	0112031055-1110	\$70.00 per hour	
	5 hours per day/NTE: 25 days/Su	mmer School Calendar	
Dustin Gowan	Summer School Planning and Pre	р	June 23, 2017
	Laguna Beach High School	Summer School Fund	July 28, 2017
	0112031055-1110	\$39.58 per hour	
	NTE: 25 hours		
Jon Hendrickson	Summer School Teacher		June 23, 2017
	Laguna Beach High School	Summer School Fund	July 28, 2017
	0112011055-1130	\$50.88 per hour	
	5 hours per day/NTE 25 days/Sur	nmer School Calendar	
Nikol King	Summer School Principal		June 23, 2017
	Districtwide	Summer School Fund	July 28, 2017
	0112091055-1330	\$410.86 per day	
	5 hours per day/NTE 27 days/Sun	nmer School Calendar	
Liv Marshall	Summer School Teacher		June 26, 2017
	Thurston Middle School	Summer School Fund	July 21, 2017
	0112011055-1130	\$50.88 per hour	
	5 hours per day/NTE: 19 days/Sur	nmer School Calendar	
Michelle Martinez	Summer School Teacher		June 26, 2017
	Thurston Middle School	Summer School Fund	July 21, 2017
	0112011055-1130	\$50.88 per hour	
	5 hours per day/NTE: 9.5 days/Su	mmer School Calendar	
Leah Prettyman	Summer School Teacher		June 26, 2017
	Thurston Middle School	Summer School Fund	July 21, 2017
	0112011055-1130	\$50.88 per hour	
	5 hours per day/NTE: 10 days/Sur	nmer School Calendar	
Stacy Quirarte	Summer School Coordinator		June 23, 2017
	Laguna Beach High School	Summer School Fund	July 28, 2017
	0112031055-1110	\$70.00 per hour	
	5 hours per day/NTE: 25 days/Sur	-	

Name:	Position/Site:		Effective Date:
Stacy Quirarte	Summer School Planning and Prep		June 23, 2017 to
	Laguna Beach High School	Summer School Fund	July 28, 2017
	0112031055-1110	\$39.58 per hour	
	NTE: 25 hours		
Yadi Rojas	Summer School Teacher		June 26, 2017 to
	Thurston Middle School	Summer School Fund	July 21, 2017
	0112011055-1130	\$45.23 per hour	
	5 hours per day/NTE: 19 days/Sumr	ner School Calendar	
Jesse Rothman	Summer School Teacher		June 26, 2017 to
	Thurston Middle School	Summer School Fund	July 21, 2017
	0112011055-1130	\$45.23 per hour	
	5 hours per day/NTE: 19 days/Sumr	ner School Calendar	
Sarah Schaeffer	Summer School Teacher		June 26, 2017 to
	Thurston Middle School	Summer School Fund	July 21, 2017
	0112011055-1130	\$50.88 per hour	
	5 hours per day/NTE: 9.5 days/Sum	mer School Calendar	
un Shen	Summer School Teacher		June 23, 2017 to
	Laguna Beach High School	Summer School Fund	July 28, 2017
	0112011055-1130	\$50.88 per hour	
	5 hours per day/NTE 25 days/Summ	er School Calendar	
Laura Silver	Summer School Teacher		June 26, 2017 to
	Thurston Middle School	Summer School Fund	July 21, 2017
	0112011055-1130	\$56.54 per hour	
	5 hours per day/NTE: 19 days/Sumn	ner School Calendar	
Cynthia Sorenson	Summer School Teacher		June 23, 2017 to
	Laguna Beach High School	Summer School Fund	July 28, 2017
	0112011055-1130	\$56.54 per hour	
	5 hours per day/NTE 25 days/Summ	er School Calendar	
Vicole Stewart	Summer School Teacher		June 26, 2017 to
	Thurston Middle School	Summer School Fund	July 21, 2017
	0112011055-1130	\$45.23 per hour	
	5 hours per day/NTE: 19 days/Summ	her School Calendar	

Name:	Position/Site:		Effective Date:
Mary Stinnett	Summer School Office Assistant		July 1, 2017 to
	Thurston Middle School	Summer School Fund	July 21, 2017
	0112091055-2420	\$23.07 per hour	
	5 hours per day/NTE: 19 days/Sur	mmer School Calendar/Shor	t term assignment
Margaret Warder	Summer School Intervention Para	educator	July 1, 2017 to
	Thurston Middle School	Summer School Fund	July 21, 2017
	0112011055-2115	\$29.53 per hour	
	5 hours per day/NTE: 19 days/Sur	nmer School Calendar/Shor	t term assignment

#### V. EMPLOYMENT: Short Term Assignments - Extra Duty

Name:	Position/Site:	_	Effective Date:
Mindy Hawkins	Special Education Teacher		May 17, 2017 to
	Laguna Beach High School	Special Ed Funds	June 22,2017
	0104602120-1130	\$39.58 per hour	
	NTE: 10 hours		
	Reason: Field trip supervision and sc	ience/special ed meeting	gs outside
	of work day		
M:-1-11-TT:1			14 20 2017 4-
Michelle Hilger	Assist with DIBELS testing	~	May 30, 2017 to
	Top of the World Elementary	General Fund	June 2, 2017
	0108011005-2950	\$26.25 per hour	
	NTE: 20 hours		
Kevin Nguyen	Classroom Relocation Prep		May 1, 2017 to
novin reguyen	Top of the World Elementary	General Fund	June 22, 2017
	0108011005-1130		June 22, 2017
		\$39.58 per hour	
	NTE: 6 hours		
Kathy Norfleet	Assist with DIBELS testing		May 30, 2017 to
-	Top of the World Elementary	General Fund	June 2, 2017
	0108011005-2950	\$26.25 per hour	,
	NTE: 20 hours	4-01-0 ptr 1000	
Andrew Palacios	Instructional Assistant, Special Ed		May 22, 2017 to
	Laguna Beach High School	Special Ed Funds	June 22, 2017
	0104622510-2115	\$26.25 per hour	
	NTE: 3 hours per week	•	
	Reason: Coverage for 6th period		
	Periou		

# Name: Position/Site: Effective Date: See Employee List Academic Stipend Committee May 15, 2017 Districtwide General Fund 0101377130-1170 0101377130-1170 \$39.58 per hour May 15, 2017 NTE: 2 hours each Employees: Amy Cochren, Valerie Quigley, Jonathan Todd, Sarah Wolsey February 6, 2017 See Employee List Core Byte Mondays February 6, 2017 Thurston Middle School General Fund April 24, 2017

V. EMPLOYMENT: Short Term Assignments - Extra Duty (cont'd)

	Employees: Amy Cochren, Valerie Jonathan Todd, Sarah Wolsey	Quigley,	
See Employee List	Core Byte Mondays Thurston Middle School 0106011008-1130 NTE: 9 hours each Employees: Darci Anderson, Bjorn Coffman, Jeff Dippel, Maria Hoffm Katie Meyers, Leah Prettyman, Hea Sarah Schaeffer, Alana Slavoski, La Ina Wu	an, Megan Matthias, ther Rosenthal,	February 6, 2017 to April 24, 2017
See Employee List	WASC Focus Group Meetings Laguna Beach High School 0105015875-2950 NTE: 7 hours each Employees: Dori Bunting, Connie B Barbara Garcia, Lou Ann Hendricks		March 1, 2017 to June 23, 2017
Rus Soobzokov	Campus Supervisor Laguna Beach High School 0105011012-2950 NTE: 20 hours Reason: Provide extra supervision a	General Fund \$24.19 per hour t school events as needed	May 1, 2017 to June 22, 2017
Jennifer Sweet	Classroom Relocation Prep Top of the World Elementary 0108011005-1130 NTE: 6 hours	General Fund \$39.58 per hour	May 1, 2017 to June 22, 2017
Megan Weinert	Campus Supervisor Laguna Beach High School 0105011012-2950 NTE: 20 hours Reason: Provide extra supervision at	General Fund \$24.19 per hour school events as needed	May 1, 2017 to June 22, 2017
Eunice Yi	Pearson On-Line Training Laguna Beach High School 0102011200-1130 NTE: 2 hours	Special Ed Funds \$39.58 per hour	May 30, 2017 to June 19, 2017

#### VI. <u>EMPLOYMENT: Short Term Assignments - PTA</u> Name: <u>Position/Site:</u>

None

#### **Effective Date:**

## VII. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds Name: Position/Site: None Effective Date:

#### VIII EMPLOYMENT: Short Term Assignments - ASB Funds

Name:	Position/Site:		Effective Date:
Kristin Landgraf	Ticket Sales - Boys Volleyball		February 28, 2017 to
	Laguna Beach High School	ASB Funds	May 31, 2017
	0105311155-2990	Short Term/Intermitten	t Work Hours
	NTE: \$78.75	\$26.25 per hour	
Mike Nobles	Ticket Sales - Boys Volleyball		February 28, 2017 to
	Laguna Beach High School	ASB Funds	May 31, 2017
	0105311155-2990	Short Term/Intermittent	Work Hours
	NTE: \$196.88	\$26.25 per hour	
Rus Soobzokov	Ticket Sales Supervision		May 1, 2017 to
	Laguna Beach High School	ASB Funds	June 30, 2017
	0105311155-2990	Short Term/Intermittent	Work Hours
	NTE: 10 hours	\$26.25 per hour	
Megan Weinert	Ticket Sales Supervision		May 1, 2017 to
	Laguna Beach High School	ASB Funds	June 30, 2017
	0105311155-2990	Short Term/Intermittent	Work Hours
	NTE: 10 hours	\$26.25 per hour	

#### IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2016/17:

Pre-Season:	July 5 - July 29, 2016
In-Season:	August 1 - November 4, 2016
CIF Playoff:	November 7 - December 3, 2016

#### Winter Sports Calendar 2016/17:

Pre-Season:	September 5 - November 4, 2016
In-Season:	November 7 - February 10, 2017
CIF Playoff:	February 13 to March 4, 2017

#### Spring Sports Calendar 2016/17:

Pre-Season:	November 7 - February 10, 2017
In-Season:	February 13 - May 12, 2017
CIF Playoff:	May 15 to June 3, 2017

#### $\underline{\textbf{Golf}} - \underline{\textbf{Boys}}$

<u>Name:</u>	Position:	Stipend:
Sean Quigley	Head Coach, CIF	\$668.60
<u>Baseball</u>		
Name:	Position:	Stipend:
Jeff Sears	Head Coach, CIF	\$769.20
Jon Hendrickson	Assistant Coach, CIF	\$450.00
Travis Ottot	Assistant Coach, CIF	\$300.00
Austin Paxson	Assistant Coach, CIF	\$331.00
Swim		

#### Name: Position: Stipend: Kari Damato Head Coach, CIF \$873.91 Cara Borkovec Assistant Coach, CIF \$300.00 Ethan Damato Assistant Coach, CIF \$400.00 Trevor Lyle Assistant Coach, CIF \$446.00 Nathan McConnell Assistant Coach, CIF \$446.00 Track - Boys ~ N

Name:	<u>Position:</u>	Stipend:
Mark Harris	Head Coach, CIF	\$384.60
Brian Bishop	Assistant Coach, CIF	\$190.00

#### IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund (cont'd)

Track - Girls		
Name:	Position:	Stipend:
Steve Lalim	Head Coach, CIF	\$964.51
Fred Pichay	Assistant Coach, CIF	\$283.00

#### X. <u>EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded</u>

Work Site: Laguna Beach High School Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2016/17:			
Pre-Season:	July 5 - July 29, 2016		
In-Season:	August 1 - November 4, 2016		
CIF Playoff:	November 7 - December 3, 2016		

#### Winter Sports Calendar 2016/17:

Pre-Season:	September 5 - November 4, 2016
In-Season:	November 7 - February 10, 2017
CIF Playoff:	February 13 to March 4, 2017

#### Spring Sports Calendar 2016/17:

Pre-Season:	November 7 - February 10, 2017
In-Season:	February 13 - May 12, 2017
CIF Playoff:	May 15 to June 3, 2017

#### Tennis - Boys

Name:	Position:	Stipend:
Rick Conkey	Head Coach, Post Season	\$1,500.00

<u> Track - Boys</u>
Name:
Steve Lalim

Position: Head Coach, Post Season <u>Stipend:</u> \$2,000.00

#### Waterpolo - Girls

Name:	Position:	<u>Stipend:</u>
Ethan Damato	Head Coach, Post Season	\$12,500.00
Trevor Lyle	Assistant Coach, Post Season	\$3,000.00
Nathan McConnell	Assistant Coach, Post Season	\$3,000.00

#### XI. <u>Release/Resignations - Substitute Teachers & Classified Substitutes:</u>

И.	. <u>Release/Resignations - Substitute Teachers &amp; Classified Substitutes:</u>			
	Name:	Position/Site:	Effective:	
	Carol Abram	Substitute Teacher	June 22, 2017	
	Joshua Arhart	Walk-on Coach	May 19, 2017	
	Corwin Babbington	Walk-on Coach	May 19, 2017	
	Kristin Bacina	Substitute Teacher	May 12, 2017	
	Alissa Blevins	Walk-on Coach	May 19, 2017	
	Maria Bonn	Substitute Teacher	May 12, 2017	
	Camille Borges	Walk-on Coach	May 19, 2017	
	Alexandra Celentano	Walk-on Coach	May 19, 2017	
	Fernando Chavez	Walk-on Coach	May 19, 2017	
	Chad Chop	Walk-on Coach	May 19, 2017	
	Deborah Chop	Walk-on Coach	May 19, 2017	
	Cassandra Churnside	Walk-on Coach	May 19, 2017	
	Nicole Clark	Walk-on Coach	May 19, 2017	
	Megan Collister	Substitute Teacher	May 12, 2017	
	Darris Davis Gorman	Walk-on Coach	May 19, 2017	
	Christopher Duncan	Walk-on Coach	May 19, 2017	
	Anthony Hanna	Walk-on Coach	May 19, 2017	
	Joseph Henson	Substitute Teacher	May 12, 2017	
	Jakob Hexberg	Walk-on Coach	May 19, 2017	
	Lura Hills	Walk-on Coach	May 19, 2017	
	Cole Hobson	Walk-on Coach	May 19, 2017	
	Wilson Knapp	Walk-on Coach	May 19, 2017	
	Walmer Landaverde	Walk-on Coach	May 19, 2017	
	Elias Levenway	Walk-on Coach	May 19, 2017	
	Brandon Lewis	Walk-on Coach	May 19, 2017	
	Katarzyna Eatherton	Walk-on Coach	May 19, 2017	
	Mary Luhrs	Walk-on Coach	May 19, 2017	
	Peter Mitchell III	Walk-on Coach	May 19, 2017	
	Peter Mitchell, Jr	Walk-on Coach	May 19, 2017	
	Kateryn O'Neill	Walk-on Coach	May 19, 2017	
	Marisa Parker	Substitute Teacher	May 12, 2017	
	Andrew Pearson	Walk-on Coach	May 19, 2017	
	David Perkins	Walk-on Coach	May 19, 2017	
	Eric Peruzzi	Walk-on Coach	May 19, 2017	
	Jill Primrose	Substitute Teacher	June 5, 2017	
	Chad Riley	Walk-on Coach	May 23, 2017	
	Carol Summers	Substitute Teacher	May 12, 2017	
	Matthew Turnbull	Walk-on Coach	May 19, 2017	

#### 13.c. CONSENT/ACTION

June 13, 2017

Approval/Ratification: Conference/Workshop Attendance

Angela Pilon and Nichole Rosa - "2017 Parent Support Services Faire" - June 2, 2017- Costa Mesa, CA. Participants learned about the many services and resources community agencies have to offer students and families.

Fiscal Impact:

		Registration	
\$	20.00	TOTAL	

Account #0105111012 - 5220 LBHS - Travel & Conference

Ann Bergen - "Career Pathways Leadership Institute" - June 23-24, 2017- Costa Mesa, CA. Participants will join in discussion and trainings on college, career, and life readiness, working with counselors, and employer-education programs.

Fiscal Impact:

\$ 30.00 Registration
 \$ 18.73 Transportation
 \$ 48.73 TOTAL

Account #0105111012 - 5220 LBHS- Travel & Conference

Cyndi Kimball - "Adolescence and Autism" - June 26, 2017- Santa Ana, CA. Participants will join in discussions in evidence based solutions for successful transition from school to work. Fiscal Impact:

\$	30.00	Registration
\$	19.69	Transportation
\$	49.69	TOTAL
Account #0104644575 - 5220 Workability - Travel & Conference		

Livi Marshall and Triana Ramazan - "Institute for Multi-Sensory Education Comprehensive Orton-Gillingham Training" - July 10-14, 2017 - La Mirada, CA. The training provides participants with an in-depth understanding if IMSE's methodology. Participants will be given the tools to incorporate multi-sensory strategies into an existing literacy curriculum.

Fiscal Impact:

\$ 2,150.00 Registration
 \$ 172.00 Transportation
 \$ 500.00 Meals
 \$ 3,200.00 Hourly Teacher Pay
 \$ 6,022.00 TOTAL

Account #0102013080 - 5220 Title II - Travel & Conference

Jason Viloria, Ed.D. and Jeff Dixon - "39<sup>th</sup> Annual School Finance and Management Conference" - July 14, 2017 - Garden Grove, CA. This year's program will focus on the newly adopted state budget, current management issues, and implementation of current initiatives for public education and a look at pending legislation.

Fiscal Impact:

\$ 450.00	Registration
\$ 40.00	Meals
\$ 30.00	Parking
\$ 520.00	TOTAL

Account #0101377100 - 5220 Superintendent - Travel & Conference Account #0102397406 - 5220 Business - Travel & Conference

Jason Viloria, Ed.D. - "CUE Super Symposium 2017" - July 18-20, 2017. Pacific Grove, CA. The CUE Super Symposium is for future ready superintendents to share best practices that have worked in their districts. This trip was Board approved May 23, 2017; however, the cost for one night's lodging needed to be added. Only the additional costs are presented.

Fiscal Impact:

\$ 300.00 Transportation
 \$ 300.00 TOTAL

Account #0101377100 - 5220 Superintendent - Travel & Conference

Livi Marshall and Kimberly Mattson - "Literacy Building Blocks" - August 1, 2 and 23, 2017. Costa Mesa CA. The training will engage participants in targeted discussion about reading foundational skill, recognizing ELA/ELD framework considerations for RF, administering key assessments to diagnose reading difficulty, and exploring prevention/intervention strategies. Fiscal Impact:

\$ 500.00	Registration
\$ 90.00	Transportation
\$ 300.00	Meals
\$ 1,920.00	Hourly Teacher Pay
\$ 2,810.00	TOTAL

Account #0102013080 - 5220 Title II - Travel & Conference

Grace Jones - "Crisis Prevention Institute – Nonviolent Crisis Intervention" - August 15-16, 2017. Orange, CA. Participants will attend two days of renewal training. Fiscal Impact:

\$ 799.00	Registration
\$ 44.73	Transportation
\$ 100.00	Meals
\$ 943.73	TOTAL

Account #0104613150 - 5220 Special Education - Travel & Conference

Angela Pilon, Jeanne Brown, and Nichole Rosa - "California Association of School Counselors" - October 23-24, 2017 - Riverside, CA. Conference will focus on seven themes: Reaching higher for college and career readiness, the digital landscape, safe and supportive schools, evidence based school counseling, mental health is school, school counselor advocacy and accountability, and school counselor preparation.

Fiscal Impact:

 \$ 1,245.00
 Registration

 \$ 282.92
 Transportation

 \$ 1,527.92
 TOTAL

Account #0102015380 - 5220 Instructional Services - Travel & Conference

**Total Expenses:** 

\$12,242.07

# 13.d. CONSENT/ACTION

June 13, 2017

# Approval: Acceptance of Gifts – Checks Totaling \$800.00

# **Proposal**

Staff proposes the Board of Education accept the following gift(s) to the District – checks totaling \$800.00.

# **Background**

After acceptance by the Board of Education, a letter of thanks and acknowledgement will be mailed to the donor(s).

# **Recommended Action**

Staff recommends the Board of Education accept the following gift(s), as presented:

Type of Gift	Donor	Amount/Gift	Disposition
Check	Parent	\$800.00	TOW CLC Aide Donation
Total		\$800.00	

# 13.e. ACTION

June 13, 2017

Approval: Agreements for Contracted Services-Special Education

### **Proposal**

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

#### **Background**

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

# **Budget Impact**

The expenses associated with the attached contracts are included in the current Special Education budget.

#### **Recommended Action**

Staff recommends the Board of Education approve the contracts as listed.

# <u>Contracts - June 13, 2017</u>

<b>Contractor</b>	<b>Description of Services</b>	Term	Funding	Cost
Independent Contract Dr. Erin Igne, O.D.	Vision therapy for a special education student	05/19/17- 07/21/17	Outside Agency 0104632900-5888	\$1,160
Independent Contract Dr. Erin Igne, O.D.	Vision therapy for a special education student	06/27/17- 07/21/17	Outside Agency 0104632900-5888	\$ 480
Independent Contract Andeane Gaulin, SLP	Speech & Language evaluation for a special education student	05/25/17- 09/29/17	Outside Agency 0104192430-5895	\$1,200
Independent Contract Educational Testing & Assessment, Inc.	Psychological Evaluation including review of records, 2-3 testing sessions, school observation, goals, recommenda report and one 2 hour IEP including tra	tions,	Outside Agency 0104132430-5895	\$5,900
Independent Contract Total Recall Captioning, Inc.	Remote captioning service for a hearing impaired student	09/05/17- 06/21/18	Outside Agency 0104622510-5860	\$27,000
Independent Contract Maxim Healthcare Services, Inc.	LVN services for a special education student	09/05/17- 06/21/18	Outside Agency 0104172860-5831	\$52,943
Independent Contract Jennifer Toney Speech Pathology	Speech & Language Services for special education students for the 17/18 school year	09/05/17- 06/21/18	Outside Agency 0104632900-5887	\$97,920
Independent Contract Hiddleson Listening Language & Speech Center	Auditory Verbal Therapy for a special education student	07/01/17- 06/30/18	Outside Agency 0104632900-5889	\$15,750
Independent Contract Hiddleson Listening Language & Speech Center	Auditory Verbal Therapy for a special education student	07/01/17- 06/30/18	Outside Agency 0104632900-5889	\$11,325

Independent Contract Loryn McGill, MS. CCC-SLP	Speech Therapy for a special education student	07/01/17- 06/30/18	Outside Agency 0104632900-5887	\$9,500
Parent Reimbursement	Reimbursement to special ed parent for parenting sessions at University of California, Irvine per IEP dated 5/18/17	07/07/17- 06/21/18	Parent Reimbursement 0104132980-5889	\$ 920

# 13.f. CONSENT/ACTION

### Approval: Agreements and Contracts – Technology Services

#### **Proposal**

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

#### Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

#### **Budget Impact**

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

#### **Recommended Action**

Staff recommends the Board of Education authorize the following contracts.

# Contracts/Licenses - June 13, 2017

Contractor	<b>Description of Services</b>	Term	Funding	Cost
Blue Duck Education Ltd.	K-5 Math Skills Software License	09-18-17 – 09-18-18 Renewal	01130171755805	\$5,250.00
Digicert	Security Certificate for Website	07/01/17 – 06/30/17 Renewal	01134571755805	\$595.00
Kajeet	Internet access for students at home	07/01/17 – 06/30/18 Renewal	01134571755940	\$869.76
Pear Deck	Formative Assessment for students/teachers	07/01/17 – 06/30/18 Renewal	01130171755805	\$8,250.00
Tech4Learning	Wixie tool for students to create original artwork and slide presentations – for EMS/TOW lower elementary	07/01/17 06/30/18 Renewal	01130171755805	\$3,546.00
Vantage Learning	My Access! Student subscriptions (artificial intelligence that scores writing) – Thurston Middle School	07/01/17 – 06/30/18 New	01130171755805	\$15,797.10
Vantage Learning	My Access! Student subscriptions (artificial intelligence that scores writing) – LBHS	07/01/17 – 06/30/18 Renewal	01130171755805	\$4,869.00

# 13.g. CONSENT/ACTION

#### June 13, 2017

# Approval: Warrants #390381 Through #390628 In The Amount of \$1,015,100.32 Dates: 5/15/2017 through 6/2/2017

### **Proposal**

Staff proposes the Board of Education approve/ratify Warrants #390381 through #390628 in the amount of \$1,015,100.32.

#### **Background**

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

# **Budget Impact**

The warrants are in accordance with the approved 2016/2017 District Operating Budgets.

#### **Recommended Action**

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$1,015,100.32.

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00390381	05/15/17	Ahern, Claudette				MILEAGE REIMEURSEMENT CHECK TOTAL:	83.78 83.78
00390382	05/15/17	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0107477408	5661	ELECTRICAL REPAIRS CHECK TOTAL:	3,043.00 3,043.00
00390383	05/15/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER CHECK TOTAL:	1,243.05 1,243.05
00390384	05/15/17	BARKSHIRE LASER LEVELI	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES CHECK TOTAL:	4,800.00 4,800.00
00390385	05/15/17	Capistrano USD	OTHER LOCAL AGENCY FEES	0104292800	5852	OTHER LOCAL AGENCY FEES CHECK TOTAL:	151.70 151.70
00390386	05/15/17	CATHEDRAL HOME FOR CHI	APRIL 2017 APRIL 2017 APRIL 2017		5889	AB3632 ROOM & BOARD OTHER THERAPY TUITION CHECK TOTAL:	7,710.00 5,546.40 3,392.80 16,649.20
00390387	05/15/17	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	011345717	5 4320	COMPUTER SUPPLIES CHECK TOTAL:	530.43 530.43
00390388	05/15/17	CHEN, JENNIFER	MATERIALS & SUPPLIES-INSTRUCT	011301504	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	630.51 630.51
00390389	05/15/17	Cox Communications	MAY 2017	011345717	5 5940	INTERNET CONNECTIVITY CHECK TOTAL:	300.10 300.10
00390390	05/15/17	Dan's Thermal Services	CONTRACT SERVICES CONTRACT SERVICES			CONTRACT SERVICES CONTRACT SERVICES CHECK TOTAL:	783.39 3,951.18 4,734.57
00390391	05/15/17	Dave Bang Assoc.	MISC REPAIR	010747740	8 5690	MISC REPAIR CHECK TOTAL:	1,178.77 1,178.77
00390392	05/15/17	Fan, Ermei	3/28 - DESTINATION IMAGINATION	010501101	2 5220	TRAVEL & CONFERENCE CHECK TOTAL:	624.54 624.54
00390393	05/15/ <b>17</b>	First Student Inc.	CHARTER BUS-ATHLETIC/FIELD TRP CHARTER BUS-ATHLETIC/FIELD TRP CHARTER BUS-ATHLETIC/FIELD TRP CHARTER BUS-ATHLETIC/FIELD TRP MISC OUTSIDE VENDOR	010531107 010531107 010531101	5 5865 5 5865 2 5865	CHARTER BUS-ATHLETIC/FIE CHARTER BUS-ATHLETIC/FIE	2,688.26 3,963.82 1,899.74 331.32 430.70

LAGUNA BEACH USD 05/15/17 Commercial Check Register Page 2 MON, MAY 15, 2017, 7:50 AM --req: ADMIN----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST SELECT Check ID's and Numbers: 760 ; Check Dates: 051517

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00390394	05/15/17	Grainger	MAINTENANCE SUPPLIES	0105477408 43	62 MAINTENANCE SUPPLIES CHECK TOTAL:	45.86 45.86
00390395	05/15/17	GST			10 EQUIPMENT - NEW 10 EQUIPMENT - NEW CHECK TOTAL:	55,347.10 526.77 55,873.87
00390396	05/15/17	Hart, Nadia	MATERIALS & SUPPLIES-INSTRUCT	0108015040 43	10 MATERIALS & SUPPLIES-INS CHECK TOTAL:	550.36 550.36
00390397	05/15/17	Herkins, Lisa	MISC OUTSIDE VENDOR	0105011012 58	60 MISC OUTSIDE VENDOR CHECK TOTAL:	250.00 250.00
00390398	05/15/17	Igne Optometric Corpor	APRIL 2017	0104632900 58	88 VISION THERAPY CHECK TOTAL:	648.00 648.00
00390399	05/15/17	Johnson, Catherine A.	APRIL 2017	0104192430 58	95 OUTSIDE ASSESSMENT FEES CHECK TOTAL:	800.00 800.00
00390400	05/15/17	Jonathan Todd	MISC OUTSIDE VENDOR CHARTER BUS-ATHLETIC/FIELD TRP		60 MISC OUTSIDE VENDOR 65 CHARTER BUS-ATHLETIC/FIE CHECK TOTAL:	1,885.00 2,475.00 4,360.00
00390401	05/15/17	KIMBALL, CYNDI	MATERIALS & SUPPLIES-INSTRUCT MILEAGE - APRIL 2017 2/14 - WORKABILITY TRAINING	0104033200 52	10 MATERIALS & SUPPLIES-INS 10 MILEAGE REIMBURSEMENT 20 TRAVEL & CONFERENCE CHECK TOTAL:	33.98 20.44 30.19 84.61
00390402	05/15/17	KYA SERVICES LLC	CONTRACT SERVICES	0105477408 56	10 CONTRACT SERVICES CHECK TOTAL:	8,817.33 8,817.33
00390403	05/15/17	Leader Services	CONSULTANTS-OTHER	0104292600 58	31 CONSULTANTS-OTHER CHECK TOTAL:	194.82 194.82
00390404	05/15/17	Void - Continued Stubb	Undefined	Undef. Un	de CHECK TOTAL:	0.00*
00390405	05/15/17	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005 43	10 MATERIALS & SUPPLIES-INS	426.00

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Check # Register Payee Na	me Description		ject Object Description	
	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310 MATERIALS & SUPPLI	ES-INS 90.50
	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310 MATERIALS & SUPPLI	LES-INS 89.42
	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310 MATERIALS & SUPPLY	LES-INS 108.00
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	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310 MATERIALS & SUPPLI	IES-INS 18.30
	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310 MATERIALS & SUPPLY	IES-INS 79.94
	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310 MATERIALS & SUPPL	IES-INS 63.98
	MATERIALS & SUPPLIES-INSTRUCT			
	MATERIALS & SUPPLIES-INSTRUCT		4310 MATERIALS & SUPPL	
	MATERIALS & SUPPLIES-INSTRUCT			
	MATERIALS & SUPPLIES-INSTRUCT			
	MATERIALS & SUPPLIES-INSTRUCT			
	MATERIALS & SUPPLIES-INSTRUCT			
	PRINTERS <\$250 & INK/SUPPLIES		4322 PRINTERS <\$250 & 1	
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	MATERIALS & SUPPLIES-INSTRUCT			
	MATERIALS & SUPPLIES-INSTRUCT			
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	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310 MATERIALS & SUPPL	IES-INS 17.21
	PRINTERS <\$250 & INK/SUPPLIES			
	PRINTERS <\$250 & INK/SUPPLIES			
	GENERAL SUPPLIES-NON INSTRUCT			
	GENERAL SUPPLIES-NON INSTRUCT			
	MATERIALS & SUPPLIES-INSTRUCT		4310 MATERIALS & SUPPL	
	MATERIALS & SUPPLIES-INSTRUCT			
	MATERIALS & SUPPLIES-INSTRUCT			
	MATERIALS & SUPPLIES-INSTRUCT		4310 MATERIALS & SUPPL	
	MATERIALS & SUPPLIES-INSTRUCT		4310 MATERIALS & SUPPL	
	MATERIALS & SUPPLIES-INSTRUCT		4310 MATERIALS & SUPPL	
	MATERIALS & SUPPLIES-INSTRUCT		4310 MATERIALS & SUPPL	
	GENERAL SUPPLIES-NON INSTRUCT		4340 GENERAL SUPPLIES-	
	GENERAL SUPPLIES-NON INSTRUCT		4340 GENERAL SUPPLIES-	
	GENERAL SUPPLIES-NON INSTRUCT		4340 GENERAL SUPPLIES-	
	GENERAL SUPPLIES-NON INSTRUCT		4340 GENERAL SUPPLIES-	
	MATERIALS & SUPPLIES-INSTRUCT		4310 MATERIALS & SUPPL	
	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310 MATERIALS & SUPPL	
			CHECK	TOTAL: 2,962.04
00390406 05/15/17 ProGrou	p EQUIPMENT - NEW	0113058640	4410 EOUIPMENT - NEW	3,151.76
				TOTAL: 3,151.76
			(111-01)	
00390407 05/15/17	PARENT REIMBURSEMENT (LEGAL)	0104632900	5878 PARENT REIMBURSEM	ENT (LE 15,000.00
	()			TOTAL: 15,000.00
				,

LAGUNA BEACH USD05/15/17Commercial Check RegisterPage 4MON, MAY 15, 2017, 7:50 AM --req: ADMIN----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 760 ; Check Dates: 051517

Check #	Register	Payee Name	Description	Key Objec	ct Object Description	Check Amount
00390408	05/15/17	Rosie Haynes	MATERIALS & SUPPLIES-INSTRU	CT 0108015040 43	310 MATERIALS & SUPPLIES-INS CHECK TOTAL:	328.03 328.03
00390409	05/15/17	SC Fuels	APRIL 2017 APRIL 2017 APRIL 2017	0102477408 43	375 FUEL FOR VEHICLES 375 FUEL FOR VEHICLES 375 FUEL FOR VEHICLES CHECK TOTAL:	45.63 240.51 45.03 331.17
00390410	05/15/17	School Service Inc	TRAVEL & CONFERENCE	0102397406 52	220 TRAVEL & CONFERENCE CHECK TOTAL:	205.00 205.00
00390411	05/15/17	Southern Calif Gas Co.	APRIL 2017 APRIL 2017 APRIL 2017 APRIL 2017	0105477409 5 0105477409 5	510 UTILITIES - HEAT 510 UTILITIES - HEAT 510 UTILITIES - HEAT 510 UTILITIES - HEAT CHECK TOTAL:	18.05 236.99 141.55 23.20 419.79
00390412	05/15/17	Southern California Ed	APRIL 2017	0107477409 5	520 LIGHT & POWER CHECK TOTAL:	3,304.36 3,304.36
			TOTAL	FOR STOCK 76 La	aguna Beach's check stock ID	148,579.17

148,579.17

GRAND TOTAL

LAGUNA BEACH USD 05/16/17 Commercial Check Register Page 1 TUE, MAY 16, 2017, 7:55 AM --req: ADMIN----leg: 76 ---loc: ISSTAFF--job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

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Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
00390413	05/16/17	Acorn Media	COMPUTER SUPPLIES COMPUTER SUPPLIES COMPUTER SUPPLIES COMPUTER SUPPLIES	0113457175 4320 0113457175 4320 0113457175 4320 0113457175 4320	COMPUTER SUPFLIES COMPUTER SUPFLIES COMPUTER SUPFLIES COMPUTER SUPFLIES CHECK TOTAL:	107.04 96.94 230.12 60.61 494.71
00390414	05/16/17	BrightView Landscape S	LANDSCAPE/IRRIGATION	0102477409 5680	LANDSCAPE/IRRIGATION CHECK TOTAL:	4,760.00 4,760.00
00390415	05/16/17	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES PRINTERS <\$250 & INK/SUPPLIES			687.91 252.77 940.68
00390416	05/16/17	Digital Networks Group	EQUIPMENT - NEW	0106497408 6410	EQUIPMENT - NEW CHECK TOTAL:	9,913.12 9,913.12
00390417	05/16/17	Ganahl Lumber	MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES		2 MAINTENANCE SUPPLIES 2 MAINTENANCE SUPPLIES CHECK TOTAL:	15.99 126.33 142.32
00390418	05/16/17	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005 4310	) MATERIALS & SUPPLIES-INS CHECK TOTAL:	7.43 7.43
00390419	05/16/17	Pearson Assessments	TESTS/SCORING	0104613150 4330	) TESTS/SCORING CHECK TOTAL:	321.41 321.41
00390420	05/16/17	Purchase Power	POSTAGE	0102397400 5910	) POSTAGE CHECK TOTAL:	3,510.00 3,510.00
00390421	05/16/17	Seaside Solutions	APRIL 2017	0104132980 5889	OTHER THERAPY CHECK TOTAL:	275.00 275.00
			TOTAL FO	OR STOCK 76 Lag	una Beach's check stock ID	20,364.67
			CRAND TOTAL			20 264 67

GRAND TOTAL 20,364.67

Commercial Check Register

LAGUNA BEACH USD 05/17/17 Page 1 WED, MAY 17, 2017, 8:31 AM --req: ADMIN----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST SELECT Check ID's and Numbers: 760 ; Check Dates: 051717

Key Check # Register Payee Name Description Object Object Description Check Amount \_\_\_\_ 00390422 05/17/17 0105477408 5610 CONTRACT SERVICES 5M Contracting Inc. CONTRACT SERVICES 5,200.00 CHECK TOTAL: 5,200.00 00390423 05/17/17 ALL CITY MANAGEMENT SE MISC OUTSIDE VENDOR 0106098040 5860 MISC OUTSIDE VENDOR 342.80 CHECK TOTAL: 342.80 00390424 05/17/17 ANCHOR ELECTRIC ELECTRICAL REPAIRS 0105477408 5661 ELECTRICAL REPAIRS 202.00 CHECK TOTAL: 202.00 00390425 05/17/17 BrightView Landscape S LANDSCAPE/IRRIGATION 0102477409 5680 LANDSCAPE/IRRIGATION 1,560.00 LANDSCAPE/IRRIGATION 0102477409 5680 LANDSCAPE/IRRIGATION 257.78 CHECK TOTAL: 1,817.78 00390426 05/17/17 CODECAMPUS LLC MISC OUTSIDE VENDOR 0108014011 5860 MISC OUTSIDE VENDOR 3,675.00 CHECK TOTAL: 3,675.00 00390427 05/17/17 Flinn Scientific MATERIALS & SUPPLIES-INSTRUCT 0105011012 4310 MATERIALS & SUPPLIES-INS 52.54 CHECK TOTAL: 52.54 00390428 05/17/17 Houghton Mifflin Harco CONSULTANTS-INSTRUCTIONAL 0102015380 5830 CONSULTANTS-INSTRUCTIONA 11,800.00 CHECK TOTAL: 11,800.00 00390429 05/17/17 Hovanesian, Tanya MISC OUTSIDE VENDOR 0106011008 5860 MISC OUTSIDE VENDOR 500.00 CHECK TOTAL: 500.00 00390430 05/17/17 JW Pepper MATERIALS & SUPPLIES-INSTRUCT 0106011008 4310 MATERIALS & SUPPLIES-INS 134.68 CHECK TOTAL: 134.68 00390431 05/17/17 Mullican, Kevin MISC OUTSIDE VENDOR 0106011008 5860 MISC OUTSIDE VENDOR 500.00 CHECK TOTAL: 500.00 00390432 05/17/17 PITNEY BOWES GLOBAL FI RENTAL EXPENSE 0102397400 5620 RENTAL EXPENSE 231.91 231.91 CHECK TOTAL: 00390433 05/17/17 Plantinum Internationa PRINTERS <\$250 & INK/SUPPLIES 0108011005 4322 PRINTERS <\$250 & INK/SUP 571.08 CHECK TOTAL: 571.08 00390434 05/17/17 Resilient Communicatio REPLACE NON-INSTRUCT EQUIPMENT 0113457175 6520 REPLACE NON-INSTRUCT EQU 7,016.60 CHECK TOTAL: 7,016.60 00390435 05/17/17 Scheid, Justin MISC OUTSIDE VENDOR 0102315890 5860 MISC OUTSIDE VENDOR 300.00 CHECK TOTAL: 300.00 00390436 05/17/17 School Specialty Inc. MATERIALS & SUPPLIES-INSTRUCT 0107015040 4310 MATERIALS & SUPPLIES-INS 60.32 LAGUNA BEACH USD 05/17/17 Commercial Check Register Page 2 WED, MAY 17, 2017, 8:31 AM --req: ADMIN----leg: 76 ---loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 760 ; Check Dates: 051717

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			MATERIALS & SUPPLIES-INSTRUCT	0107015040 43	10 MATERIALS & SUPPLIES-INS CHECK TOTAL:	348.47 408.79
00390437	05/17/17	SimplexGrinnell	ALARM MONITORING JUNE 2017 JUNE 2017 JUNE 2017 JUNE 2017 JUNE 2017 JUNE 2017	0107477409 55 0106477409 55 0105477409 55 0102477409 55	660 ALARM MONITORING 660 ALARM MONITORING 660 ALARM MONITORING 660 ALARM MONITORING 660 ALARM MONITORING 660 ALARM MONITORING 660 ALARM MONITORING CHECK TOTAL:	272.25 327.25 482.25 1,485.92 186.00 178.09 2,931.76
00390438	05/17/17	Smardan Supply Co	PLUMBING REPAIRS PLUMBING REPAIRS		562 PLUMBING REPAIRS 562 PLUMBING REPAIRS CHECK TOTAL:	-126.62 183.92 57.30
00390439	05/17/17	Southwest Binding & La	MATERIALS & SUPPLIES-INSTRUCT	0108011005 43	BIO MATERIALS & SUPPLIES-INS CHECK TOTAL:	167.31 167.31
00390440	05/17/17	Sparkletts	MISC OUTSIDE VENDOR	0102397400 58	360 MISC OUTSIDE VENDOR CHECK TOTAL:	194.88 194.88
00390441	05/17/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		310 MATERIALS & SUPPLIES-INS 310 MATERIALS & SUPPLIES-INS CHECK TOTAL:	20.78 36.93 57.71
00390442	05/17/17	TCI America	MATERIALS & SUPPLIES-INSTRUCT	0105015060 43	310 MATERIALS & SUPPLIES-INS CHECK TOTAL:	54.25 54.25
00390443	05/17/17	THINK SOCIAL PUBLISHIN	MATERIALS & SUPPLIES-INSTRUCT	0107011005 43	310 MATERIALS & SUPPLIES-INS CHECK TOTAL:	62.81 62.81
			TOTAL FO	R STOCK 76 L	aguna Beach's check stock ID	36,279.2

36,279.20

GRAND TOTAL

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00390444		All American Trophy &	MATERIALS & SUPPLIES-INSTRUCT			116.37 116.37
00390445	05/19/17	Andrew Crisp	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0106011008 4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	142.64 455.55 321.40 919.59
00390446	05/19/17	ATET	MAY 2017 May 2017 May 2016	0105477409 5920	TELEPHONE SERVICE TELEPHONE SERVICE TELEPHONE SERVICE CHECK TOTAL:	30.43 6.35 29.75 66.53
00390447	05/19/17		MAY 2017	0104602150 5877	PRESCHOOL TUITION CHECK TOTAL:	870.00 870.00
00390448	05/19/17	Azadeh Baghai	3/3-3/5-CAG MATERIALS & SUPPLIES-INSTRUCT		TRAVEL & CONFERENCE MATERIALS & SUPPLIES-INS CHECK TOTAL:	568.47 100.00 668.47
00390449	05/19/17	Blue Ice Air and Heati	HVAC	0105477408 5660	HVAC CHECK TOTAL:	560.00 560.00
00390450	05/19/17		MAY 2017 MAY 2017 - AIDE		B PARENT REIMBURSEMENT (LE PARENT REIMBURSEMENT (LE CHECK TOTAL:	2,175.00 4,290.00 6,465.00
00390451	05/19/17	Carol Mignosa	MATERIALS & SUPPLIES-INSTRUCT	0108015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	300.00 300.00
00390452	05/19/17	Carolen Sadler	2/14 - FRAMEWORK CONF	0102015380 5220	) TRAVEL & CONFERENCE CHECK TOTAL:	225.00 225.00
00390453	05/19/17	CINTAS FIRE PROTECTION	ALARM MONITORING	0107477408 5560	ALARM MONITORING CHECK TOTAL:	64.25 64.25
00390454	05/19/17	Cory Day	MATERIALS & SUPPLIES-INSTRUCT	0108015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	93.61 93.61
00390455	05/19/17	Cox Communications	APRIL 2017 MAY 2017		) INTERNET CONNECTIVITY ) INTERNET CONNECTIVITY CHECK TOTAL:	1,515.59 23.36 1,538.95
00390456	05/19/17	Fan, Ermei	MATERIALS & SUPPLIES-INSTRUCT	0106011008 4310	MATERIALS & SUPPLIES-INS	87.41

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Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
					CHECK TOTAL:	87.41
00390457	05/19/17	Frontier California In	APRIL 2017	0102477409 5920	TELEPHONE SERVICE CHECK TOTAL:	279.01 279.01
00390458	05/19/17	Herzfeld, Chris	GENERAL SUPPLIES-NON INSTRUCT	0105095060 4340	GENERAL SUPPLIES-NON INS CHECK TOTAL:	200.00 200.00
00390459	05/19/17	Jim's Music Center Inc	MATERIALS & SUPPLIES-INSTRUCT	0106015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	86.57 86.57
00390460	05/19/17	June Hosokawa	MATERIALS & SUPPLIES-INSTRUCT	0108015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	197.24 197.24
00390461	05/19/17	Laguna Beach Water Dis	4/12/17 - 4/26/17 4/11/17-4/26/17 4/11/17 - 4/26/17 2/27/17 - 4/26/17	0107477409 5530 0107477409 5530	WATER - UTILITIES WATER - UTILITIES WATER - UTILITIES WATER - UTILITIES CHECK TOTAL:	560.59 1,046.23 1,119.13 553.62 3,279.57
00390462	05/19/17	Laura Silver	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	241.59 200.00 441.59
00390463	05/19/17	Leah Prettyman	MATERIALS & SUPPLIES-INSTRUCT	0106015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	533.39 533.39
00390464	05/19/17	Maria Hoffman	MATERIALS & SUPPLIES-INSTRUCT	0106015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	112.36 112.36
00390465	05/19/17	MAYS, TAMI	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	28.78 185.61 214.39
00390466	05/19/17	Michael Bair	TRAVEL & CONFERENCE	0102013080 5220	TRAVEL & CONFERENCE CHECK TOTAL:	104.92 104.92
00390467	05/19/17	Michelle Martinez	MATERIALS & SUPPLIES-INSTRUCT	0106011008 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	38.45 38.45
00390468	05/19/17		APRIL 2017 - EXTENDED DAY	0104602150 5877	PRESCHOOL TUITION CHECK TOTAL:	215.00 215.00
00390469	05/19/17	ReadyRefresh by Nestle	MATERIALS & SUPPLIES-INSTRUCT	0105011012 4310	) MATERIALS & SUPPLIES-INS	47.20

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Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
		<u></u>		<b>eranga e</b> ratiga	CHECK TOTAL:	47.20
00390470	05/19/17	Rob Hogrebe	MATERIALS & SUPPLIES-INSTRUCT	0108015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	191.84 191.84
00390471	05/19/17	Rojas, Yadhira	MILEAGE 10/31/16-5/9/17	0102013045 5210	MILEAGE REIMBURSEMENT CHECK TOTAL:	363.00 363.00
00390472	05/1 <b>9/1</b> 7	Rosie Haynes	MATERIALS & SUPPLIES-INSTRUCT	0108015640 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	79.31 79.31
00390473	05/1 <b>9/1</b> 7	State of CA/Department	FINGER PRINTING	0110397140 5845	FINGER PRINTING CHECK TOTAL:	81.00 81.00
00390474	05/19/17	Steven Sogo	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	584.49 153.61 738.10
00390475	05/19/17	STITCE CITY IND/Garmen	EQUIPMENT - NEW	0105114695 6410	EQUIPMENT - NEW (HECK TOTAL:	24,273.62 24,273.62
00390476	05/19/17	TECTA AMERICA SOUTHERN	ROOFING	0106477408 5609	ROOFING CHECK TOTAL:	1,440.00 1,440.00
00390477	05/19/17	Teryl Campbell	MATERIALS & SUPPLIES-INSTRUCT	0113015040 4310	MATERIALS & SUPPLIES-INS (HECK TOTAL:	285.27 285.27
00390478	05/19/17	TOTAL RECALL CAPTIONIN	APRIL 2017	0104622510 5860	MISC OUTSIDE VENDOR CHECK TOTAL:	2,268.75 2,268.75
00390479	05/19/17	Verizon California	MAY 2017	0102477409 5920	TELEPHONE SERVICE CHECK TOTAL:	3.54 3.54
00390480	05/19/17	WESTERN YOUTH SERVICES	OTHER 'THERAPY	0104132980 5889	OTHER THERAPY CHECK TOTAL:	960.00 960.00
00390481	05/19/17	Winokur, Lorraine	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	85.88 80.43 166.31
00390482	05/19/17	XVR Software LLC	CONSULTANTS-COMPUTER SERVICES	0113457175 5832	CONSULTANTS-COMPUTER SER CHECK TOTAL:	4,200.00 4,200.00

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		Name of the local statement of the second					and the second se
			TOTAL FOR	STOCK	76 Lagu	na Beach's check stock ID	52,775.61
			GRAND TOTAL				52,775.61

LAGUNA BEACH USD05/24/17Page 1WED, MAY 24, 2017, 8:40 AM --req: ADMIN----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 760 ; Check Dates: 052417

Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
		A 1 Fence	CONTRACT SERVICES		CONTRACT SERVICES	10,139.00 10,139.00
00390484	05/24/17	AT&T	APRIL 2017	0107 <b>477409</b> 5920	) TELEPHONE SERVICE CHECK TOTAL:	40.24 40.24
00390485	05/24/17	B & H Photo Video Inc.	MATERIALS & SUPPLIES-INSTRUCT EQUIPMENT - NEW		) MATERIALS & SUPPLIES-INS ) EQUIPMENT - NEW CHECK TOTAL:	89.99 1,908.96 1,998.95
00390486	05/24/17	Baudville/IDville	MATERIALS & SUPPLIES-INSTRUCT	0107011005 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	99.35 99.35
00390487	05/24/17	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		) MATERIALS & SUPPLIES-INS ) MATERIALS & SUPPLIES-INS CHECK TOTAL:	2,155.11 111.52 2,266.63
00390488	05/24/17	CALTAC-PBIS	TRAVEL & CONFERENCE	0109397150 5220	D TRAVEL & CONFERENCE CHECK TOTAL:	<b>150</b> .00 <b>150</b> .00
00390489	05/24/17	CHEN, JENNIFER	MATERIALS & SUPPLIES-INSTRUCT	0113015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	
00390490	05/24/17	CINTAS FIRE PROTECTION	ALARM MONITORING ALARM MONITORING	0106477408 5560 0106477408 5560	O ALARM MONITORING O ALARM MONITORING CHECK TOTAL:	62.64 103.48 166.12
00390491	05/24/17	Durham School Services	4/27 - LAGUNA ART MUSEUM 3/24 - OCC 3/29 - LAGUNA ART MUSEUM 3/30 - LAGUNA ART MUSEUM 4/25 - OCEAN INSTITUTE CHARTER BUS-ATHLETIC/FIELD TRE 4/27 - KNOTTS APRIL 2017 APRIL 2017 APRIL 2017 APRIL 2017 APRIL 2017 APRIL 2017 APRIL 2017 APRIL 2017 APRIL 2017 APRIL 2017	0105114695 586 0108015570 586 0108015570 586 0107011005 586 0107011005 586	5 CHARTER BUS-ATHLETIC/FIE 5 CHARTER BUS-HOME TO SCHO 5 CHARTER BUS-HOME TO	567.24 158.47 1,147.13 494.59 82,233.77 19,550.85

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LAGUNA BEACH USD05/24/17Commercial Check RegisterPage 2WED, MAY 24, 2017, 8:40 AM --req: ADMIN----leg: 76 ---loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
00390492		Fisher Scientific	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0105011012 4310 0105011012 4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	88.51 141.43 395.86 625.80
00390493	05/24/17	Frontier California In	MAY 2017 APRIL - MAY 2017 APRIL - MAY 2017 APRIL - MAY 2017 APRIL - MAY 2017 MAY 2017	0102477409 5920 0105477409 5920 0106477409 5920 0108477409 5920	TELEPHONE SERVICE TELEPHONE SERVICE TELEPHONE SERVICE TELEPHONE SERVICE TELEPHONE SERVICE TELEPHONE SERVICE TELEPHONE SERVICE	177.93 2,166.52 2,151.48 308.71 1,165.06 442.80 6,412.50
00390494	05/24/17	Ganahl Lumber	PLUMBING REPAIRS	0102477408 5662	PLUMBING REPAIRS CHECK TOTAL:	4.30 4.30
00390495	05/24/17	HIDDLESON LISTENING LA	APRIL 2017	0104632900 5889	OTHER THERAPY CHECK TOTAL:	900.00 900.00
00390496	05/24/17	Johnson, Catherine A.	MISC OUTSIDE VENDOR	0104612310 5860	MISC OUTSIDE VENDOR CHECK TOTAL:	600.00 600.00
00390497	05/24/17	Leah Prettyman	MATERIALS & SUPPLIES-INSTRUCT	0106015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	124.48 124.48
00390498	05/24/17	OC Register	ADVERTISING	0102477408 5815	ADVERTISING CHECK TOTAL:	1,667.64 1,667.64
00390499	05/24/17	OCDE	CONSULTANTS-INSTRUCTIONAL	0102014586 5830	CONSULTANTS-INSTRUCTIONA CHECK TOTAL:	21,600.00 21,600.00
00390500	05/24/17	Original Works Yours I	MATERIALS & SUPPLIES-INSTRUCT	0107015640 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	1,766.40 1,766.40
00390501	05/24/17	Realityworks	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		) MATERIALS & SUPPLIES-INS ) MATERIALS & SUPPLIES-INS CHECK TOTAL:	168.99 241.56 410.55
00390502	05/24/17	Robby Ibelle and Lucia	MILEAGE -FEB - APR 2017	0104256700 5880	TRANSPORTATION-IN LIEU CHECK TOTAL:	681.59 681.59
00390503	05/24/17	SCHOOL OUTFITTERS	EQUIPMENT - NEW	0105477408 4410	EQUIPMENT - NEW CHECK TOTAL:	2,700.76 2,700.76

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SELECT Check ID's and Numbers: 760 ; Check Dates: 052417

Ch	eck #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00	390504	05/24/17	Seneca Family of Agenc	APRIL 2017			OUTSIDE ASSESSMENT FEES OUTSIDE ASSESSMENT FEES CHECK TOTAL:	740.00 1,626.00 2,366.00
00	390505	05/24/17	Southern Calif Gas Co.	MAY 2017	01074774	09 5510	UTILITIES - HEAT CHECK TOTAL:	109.40 109.40
00	390506	05/24/17	Southern California Ed	APRIL 2017	01084774	09 5520	LIGHT & POWER CHECK TOTAL:	2,883.29 2,883.29
00	390507	05/24/17		APRIL 2017	01046329	00 5878	PARENT REIMBURSEMENT (LE CHECK TOTAL:	1,802.50 1,802.50
00	390508	05/24/17	Rohrer, Julie	FOOD	13022774	26 4700	FOOD CHECK TOTAL:	30.00 30.00

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 166,985.44

166,985.44

GRAND TOTAL

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Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
00390509	05/25/17	Anna Tejchman	MISC REPAIR	0106015040 5690		300.00 300.00
00390510	05/25/17	Apple Computer Inc.	COMPUTER SUPPLIES	0113457175 4320	COMPUTER SUPPLIES CHECK TOTAL:	510.73 510.73
00390511	05/25/17	Beth Sand	MATERIALS & SUPPLIES-INSTRUCT	0108015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	226.28 226.28
00390512	05/25/17	Blue Shield of Califor	JUNE 2017 JUNE 2017		HEALTH & WELFARE, CLASSIF HEALTH & WELFARE, CERTIF CHECK TOTAL:	77,425.05 157,196.30 234,621.35
00390513	05/25/17	Brian Kull	MATERIALS & SUPPLIES-INSTRUCT	0108015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	155.88 155.88
00390514	05/25/17	Cama Stevens	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	179.14 402.83 581.97
00390515	05/25/17	Carl Nelson	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	250.00 570.00 820.00
00390516	05/25/17	Cohn, Jacquie	MATERIALS & SUPPLIES-INSTRUCT	0108015600 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	134.06 134.06
00390517	05/25/17	Costley, Chris	TRAVEL & CONFERENCE	0104644575 5220	TRAVEL & CONFERENCE CHECK TOTAL:	18.19 18.19
00390518	05/25/17	Cox Communications	MAY 2017 MAY 2017		INTERNET CONNECTIVITY MISC OUTSIDE VENDOR CHECK TOTAL:	101.93 11.68 113.61
00390519	05/25/17	Culver Newlin Inc.	EQUIPMENT - NEW	0113018640 6410	EQUIPMENT - NEW CHECK TOTAL:	23,631.73 23,631.73
00390520	05/25/17	Debbie Finnerty	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	177.99 8.22 186.21
00390521	05/25/17	Elizabeth Phillips	GENERAL SUPPLIES-NON INSTRUCT	0106172850 4340	GENERAL SUPPLIES-NON INS CHECK TOTAL:	108.03 108.03

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Check #		Payee Name	Description		Object Description	Check Amount
	05/25/17		MATERIALS & SUPPLIES-INSTRUCT		MATERIALS & SUPPLIES-INS CHECK TOTAL:	381.86 381.86
00390523	05/25/17	GST	EQUIPMENT - NEW EQUIPMENT - NEW		) EQUIPMENT - NEW ) EQUIPMENT - NEW CHECK TOTAL:	786.50 1,025.58 1,812.08
00390524	05/25/17	Halle Davidson	MATERIALS & SUPPLIES-INSTRUCT	0108015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	200.00 200.00
00390525	05/25/17	Hart, Nadia	MATERIALS & SUPPLIES-INSTRUCT	0108015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	185.61 185.61
00390526	05/25/17	Hoffman, Marissa	MILEAGE FEB-MAY 2017	0102013045 5210	) MILEAGE REIMBURSEMENT CHECK TOTAL:	70.83 70.83
00390527	05/25/17	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT			149.01 43.20 192.21
00390528	05/25/17	Kaiser Foundation Heal	JUNE 2017 JUNE 2017 JUNE 2017 JUNE 2017 JUNE 2017 JUNE 2017 JUNE 2017	0102017400 340 0102397400 340 0102017400 340 0102397400 340 0102397400 340	2 HEALTH & WELFARE, CLASSIF 1 HEALTH & WELFARE, CERTIF 2 HEALTH & WELFARE, CLASSIF 1 HEALTH & WELFARE, CLASSIF 2 HEALTH & WELFARE, CERTIF 1 HEALTH & WELFARE, CERTIF CHECK TOTAL:	47,734.08 96,914.66 357.88 726.59 1,252.57 2,543.10 149,528.88
00390529	05/25/17	KIMBALL, CYNDI	5/8-WORKABILITY COMMITTEE	0104644575 5220	0 TRAVEL & CONFERENCE CHECK TOTAL:	613.51 613.51
00390530	05/25/17	LBUSD Revolving Cash F	MATERIALS & SUPPLIES-INSTRUCT POSTAGE GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT TRAVEL & CONFERENCE MATERIALS & SUPPLIES-INSTRUCT REFRESHMENTS - NOT FOOD SERV MATERIALS & SUPPLIES-INSTRUCT GENERAL SUPPLIES-NON INSTRUCT	0104072000 591 0104605040 434 0113457175 434 0113017175 431 0104292600 431 0104613150 431 0104292600 431 0104072000 432 0104292600 431 0104605040 434	0 MATERIALS & SUPPLIES-INS 0 POSTAGE 0 GENERAL SUPPLIES-NON INS 0 GENERAL SUPPLIES-NON INS 0 MATERIALS & SUPPLIES-INS 0 MATERIALS & SUPPLIES-INS 0 TRAVEL & CONFERENCE 0 MATERIALS & SUPPLIES-INS 5 REFRESHMENTS - NOT FOOD 0 MATERIALS & SUPPLIES-INS 0 GENERAL SUPPLIES-NON INS 0 GENERAL SUPPLIES-NON INS	23.75 25.36 10.00 10.00 16.68 20.02 5.00 10.96 20.70 9.95 11.98

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			CONSULTANTS-OTHER STATE TEACHERS RETIREMENT	0101377350 5831	CONSULTANTS-OTHER STATE TEACHERS RETIREMEN CHECK TOTAL:	2,800.00 135.77 3,132.29
00390531	05 <b>/25/1</b> 7	Lila Samia	MILEAGE REIMBURSEMENT	0104132750 5210	MILEAGE REIMEURSEMENT CHECK TOTAL:	50.18 50.18
00390532	05/25/17		APRIL 2017	0104632900 5878	PARENT REIMBURSEMENT (LE CHECK TOTAL:	3,760.00 3,760.00
00390533	05/25/17	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409 4361	OTHER CUSTODIAL SUPPLIES CHECK TOTAL:	94.24 94.24
00390534	05/25/17	MATTSON, KIMBERLY	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	1,513.25 477.01 1,990.26
00390535	05/25/17	MAXIM HEALTHCARE SERVI	APRIL 2017	0104172860 5831	CONSULTANTS-OTHER CHECK TOTAL:	2,835.00 2,835.00
00390536	05/25/17	Melissa Martinez	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	5.84 193.71 199.55
00390537	05/25/17	Myregard, Amanda	4/25 - MILEAGE NGSS	0102015380 5210	MILEAGE REIMBURSEMENT CHECK TOTAL:	10.06 10.06
00390538	05/25/17	Patti Rabun	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	14.99 377.64 392.63
00390539	05/25/17	Roqueta, Nicole	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		) MATERIALS & SUPPLIES-INS ) MATERIALS & SUPPLIES-INS CHECK TOTAL:	298.70 190.61 489.31
00390540	05/25/17	SAUCEDO, ALICIA	MATERIALS & SUPPLIES-INSTRUCT	0107015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	278.42 278.42
00390541	05/25/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT COPIER PAPER MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0102397400 4312 0106011008 4310 0106011008 4310 0106011008 4310	0 MATERIALS & SUPPLIES-INS 2 COPIER PAPER 0 MATERIALS & SUPPLIES-INS 0 MATERIALS & SUPPLIES-INS 0 MATERIALS & SUPPLIES-INS 0 MATERIALS & SUPPLIES-INS	68.66 333.59 12.90 -44.95 66.10 303.91

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			COPIER PAPER MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT COMPUTER PRINTERS \$250-\$5,000 PRINTERS <\$250 & INK/SUPPLIES MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0106011008 0105015040 0105011012 0105015040 0105011012 0105015040 0106015040 0106015040 0106015040 0106015040 0106011008 0106011008 0106011008 0106011008 0106011012 0105011012 0105011012 0105011012	4312 4310 4452 4310 4462 4310 4310 4310 4310 4310 4310 4310 4310	COPIER PAPER MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS COMPUTER PRINTERS \$250-\$ PRINTERS <\$250 & INK/SUP MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS PRINTERS <\$250 & INK/SUP COPIER PAPER MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS	$\begin{array}{c} 833.99\\ 156.40\\ 186.60\\ 377.11\\ 1,226.41\\ 412.04\\ 5.19\\ 180.87\\ 65.73\\ 5.19\\ 28.12\\ 16.14\\ 68.81\\ 59.82\\ 578.09\\ 667.19\\ 499.34\\ 251.17\\ 17.50\\ 12.20\\ 247.91\\ 44.78\end{array}$
			MATERIALS & SUPPLIES-INSTRUCT				266.68 6,947.49
00390542	05/25/17	Tamara Wong	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT				397.64 95.00 492.64
00390543	05/25/17	Triana Ramazan	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	187.68 187.68
00390544	05/25/17	Viloria, Jason	GENERAL SUPPLIES-NON INSTRUCT REFRESHMENTS - NOT FOOD SERV			GENERAL SUPPLIES-NON INS REFRESHMENTS - NOT FOOD CHECK TOTAL:	84.55 135.14 219.69
00390545	05/25/17	WOLSEY, SARAH	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT			MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	124.50 70.07 194.57
00390546	05/25/17	LBUSD Revolving Cash F	FOOD GENERAL SUPPLIES-NON INSTRUCT	1302277426 1302277426		FOOD GENERAL SUPPLIES-NON INS CHECK TOTAL:	47.83 95.42 143.25

LAGUNA BEACH USD THU, MAY 25, 2017, 8	05/25/17 19 AMreq: ADMIN	Commercial Check Regis leg: 76loc: ISSTAFFjob	ter : 10560941 #J30	2prog: CK514 <1.02>rep	Page 5 Port id: CKOCLIST
SELECT Check ID's an	d Numbers: 760 ; Check	Dates: 052517			
Check # Register P	ayee Name	Description	Key Object	Object Description	Check Amount
		TOTAL FOR	STOCK 76 Lagu	na Beach's check stock ID	435,810.28
		GRAND TOTAL			435,810.28

AND	TOTAL	435,810.28
AND	TOTAL	435,810.28

LAGUNA BEACH USD 05/26/17 Commercial Check Register Page 1 FRI, MAY 26, 2017, 8:28 AM --req: ADMIN----leg: 76 ----loc: ISSTAFF--job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST SELECT Check ID's and Numbers: 760 ; Check Dates: 052617

Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
00390547	05/26/17	AMERICAN LOGISTICS COM	APRIL 2017	0104256700 5100	SUBAGREEMENTS FOR SERVIC CHECK TOTAL:	24,492.50
00390548	05/26/17	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0105015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	
00390549	05/26/17	Blue Ice Air and Heati	HVAC	0107477408 5660	HVAC CHECK TOTAL:	775.00 775.00
00390550	05/26/17		APRIL 2017 APRIL 2017 - SOCIAL SKILLS APRIL 2017 - MILEAGE	0104072000 5878 0104072000 5878 0104256700 5880	PARENT REIMBURSEMENT (LE PARENT REIMBURSEMENT (LE TRANSPORTATION-IN LIEU CHECK TOTAL:	952.50 210.00 48.49 1,210.99
00390551	05/26/17	Crimescene.com	MATERIALS & SUPPLIES-INSTRUCT	0102014105 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	1,032.94 1,032.94
00390552	05/26/17	Fisher Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	
00390553	05/26/17	Grainger	MAINTENANCE SUPPLIES	0105477408 4362	MAINTENANCE SUPPLIES CHECK TOTAL:	324.40 324.40
00390554	05/26/17	Irvine Ranch Water Dis	SEWER FEES	0107477409 5555	SEWER FEES CHECK TOTAL:	405.50 405.50
00390555	05/26/17	JENNIFER TONEY SPEECH		0104632900 5887	SPEECH THERAPY CHECK TOTAL:	5,780.00 5,780.00
00390556	05/26/17	Konica Minolta	APRIL 2017 APRIL 2017	0102397400 5650 0102397400 5650 0102397400 5650 0102397400 5650 0105091012 5650 0102397400 5650 0107091005 5650 0108091005 5650 0108091005 5650 0106091008 5650 0106091008 5650 0106091008 5650	SOFTWARE/COPIER MAINTENA SOFTWARE/COPIER MAINTENA	17.43 17.53 100.91 108.70 88.77 75.66 125.93 113.12 218.51 202.41 908.47 264.47 181.89 171.67 2,595.47

LAGUNA BEACH USD 05/26/17 Commercial Check Register Page 2 FRI, MAY 26, 2017, 8:28 AM --req: ADMIN----leg: 76 ---loc: ISSTAFF--job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

Check #	Register	Payee Name	Description	Key Object	Object Description	
00390557	05/26/17	Lakeshore Learning Mat	MATERIALS & SUPPLIES-INSTRUCT	0108015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	98.18 98.18
00390558	05/26/17	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409 4361	OTHER CUSTODIAL SUPPLIES CHECK TOTAL:	3,039.28 3,039.28
00390559	05/26/17	Montgomery Hardware Co	MAINTENANCE SUPPLIES	0105477408 4362	MAINTENANCE SUPPLIES CHECK TOTAL:	540.04 540.04
00390560	05/26/17	Nyberg, Julia	CONSULTANTS-INSTRUCTIONAL	0102014011 5830	CONSULTANTS-INSTRUCTIONA CHECK TOTAL:	5,550.00 5,550.00
00390561	05/26/17	OCDE	TRAVEL & CONFERENCE	0102013045 5220	TRAVEL & CONFERENCE CHECK TOTAL:	170.00 170.00
00390562	05/26/17	Office Depot	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0108011005 4310 0108011005 4310 0108011005 4310 0108015040 4310 0108011005 4310 0108011005 4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS	6.78 25.82 221.31 20.26 37.82 112.18 335.86 23.24 783.27
00390563	05/26/17	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100 5692	OTHER MAINTENANCE SERVIC CHECK TOTAL:	50.00 50.00
00390564	05/26/17	Perma Bound Books	MATERIALS & SUPPLIES-INSTRUCT	0106015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	325.86 325.86
00390565	05/26/17		MAY 2017	0104632900 5878	PARENT REIMBURSEMENT (LE CHECK TOTAL:	777.50 777.50
00390566	05/26/17	A&R Wholesale Distribu	FOOD FOOD FOOD FOOD FOOD FOOD FOOD FOOD	$\begin{array}{rrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrr$	) FOOD ) FOOD ) FOOD ) FOOD ) FOOD ) FOOD	-9.11 -39.96 661.27 -60.90 218.82 725.84 121.19 318.79 445.50

LAGUNA BEACH USD 05/26/17 Commercial Check Register Page 3 FRI, MAY 26, 2017, 8:28 AM --req: ADMIN----leg: 76 ---loc: ISSTAFF--job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
			FOOD FOOD FOOD FOOD FOOD FOOD FOOD FOOD	1302277426 4700 1302277426 4700	FOOD FOOD FOOD FOOD FOOD FOOD FOOD FOOD	550.69 498.02 77.26 194.09 222.32 585.15 240.01 218.82 47.98 418.19 359.01 1,010.59
			FOOD	1302277426 4700	FOOD CHECK TOTAL:	194.40 6,997.97
00390567	05/26/17	Bread Artisan Bakery L	FOOD	1302277426 4700	FOOD CHECK TOTAL:	262.64 262.64
00390568	05/26/17	Gold Star Foods	FOOD FOOD FOOD FOOD FOOD FOOD FOOD FOOD	1302277426 4700 1302277426 4700	FOOD         FOOD           FOOD         FOOD	$\begin{array}{r} 63.02\\ 41.08\\ 248.13\\ 416.87\\ 460.10\\ 921.09\\ 121.54\\ 554.43\\ 365.66\\ 128.49\\ 231.69\\ 681.54\\ 780.55\\ 197.30\\ 106.41\\ 5,317.90\end{array}$
00390569	05/26/17	Hollandia Dairy Inc	FOOD FOOD FOOD FOOD FOOD FOOD FOOD FOOD	1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700	<ul> <li>FOOD</li> <li>FOOD</li> <li>FOOD</li> <li>FOOD</li> <li>FOOD</li> <li>FOOD</li> <li>FOOD</li> </ul>	215.48 66.75 139.57 262.91 144.69 101.81 134.24 63.57 305.88

LAGUNA BEACH USD 05/26/17 Commercial Check Register Page 4 FRI, MAY 26, 2017, 8:28 AM --req: ADMIN----leg: 76 ---loc: ISSTAFF--job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
			FOOD FOOD FOOD FOOD FOOD FOOD FOOD FOOD	1302277426         4700           1302277426         4700	FOOD           FOOD	$\begin{array}{c} 76.24 \\ 125.02 \\ -7.60 \\ 101.81 \\ 229.28 \\ 213.12 \\ 120.62 \\ 63.71 \\ 153.24 \\ 88.81 \\ 82.82 \\ 66.53 \\ 59.23 \\ 102.02 \\ 101.81 \\ 156.42 \\ 102.02 \\ 98.49 \end{array}$
			FOOD FOOD	1302277426 4700 1302277426 4700	FOOD	83.04 141.45 3,592.98
00390570	05/26/17	Mandarin King	FOOD FOOD FOOD FOOD	1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700	FOOD FOOD	220.00 280.00 220.00 280.00 1,000.00
00390571	05/26/17	STIX HOLDINGS LLC	FOOD FOOD FOOD FOOD FOOD FOOD	1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700	) FOOD ) FOOD ) FOOD ) FOOD	206.25 103.50 206.25 103.50 214.50 92.00 222.75 1,148.75
00390572	05/26/17	SUNRISE PRODUCE	FOOD FOOD FOOD FOOD FOOD FOOD	1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700 1302277426 4700	) FOOD ) FOOD ) FOOD ) FOOD ) FOOD	-56.10 51.83 144.39 97.64 191.10 132.59 133.37

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Check # Register Payee Name	Description		escription	Check Amount
	FOOD           FOOD	1302277426         4700         FOOD           1302277426		$\begin{array}{r} 93.35\\ 39.36\\ 38.71\\ 177.80\\ 70.02\\ -7.85\\ 55.28\\ 173.96\\ 141.98\\ -29.65\\ 51.55\\ 66.72\\ 70.52\\ 179.53\\ 227.06\\ -25.20\\ -25.20\\ 46.52\\ 229.86\\ 184.85\\ 55.40\\ 27.44\\ 52.78\\ 162.16\end{array}$
	FOOD FOOD	1302277426 4700 FOOD 1302277426 4700 FOOD	CHECK TOTAL:	139.22 -29.65 2,861.34
00390573 05/26/17 Z PIZZA INC	FOOD FOOD FOOD FOOD FOOD FOOD FOOD FOOD	13022774264700FOOD	CHECK TOTAL :	60.00 180.00 120.00 162.00 180.00 162.00 171.00 180.00 120.00 60.00 180.00 180.00 100.00 207.00 171.00 2,113.00
			canor avarba.	2,110.00

	26, 2017,	05/26/17 8:28 AMreq: ADMIN and Numbers: 760 ; Check	leg: 76loc: ISSTAFFjol	ster b: 10660941	#J302	prog: CK514 <1.02>rep	Page 6 ort id: CKOCLISI
Check #	Register	Payee Name	Description	Key Ob	ject	Object Description	Check Amount
00390574	05/26/17	Division of State Arch	ARCHITECTURAL DESIGN FEES	2507498410	6220	ARCHITECTURAL DESIGN FEE CHECK TOTAL:	851.31 851.31
			TOTAL FO	R STOCK 76	Lagun	a Beach's check stock ID	72,613.97
			GRAND TOTAL				72,613.97

LAGUNA BEACH USD 05/31/17 Commercial Check Register Page 1 WED, MAY 31, 2017, 8:22 AM --req: ADMIN----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST SELECT Check ID's and Numbers: 760; Check Dates: 053117

Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
00390575			EQUIPMENT - NEW	0113017175 4410	EQUIPMENT - NEW CHECK TOTAL:	380.85 380.85
00390576	05/31/17	ALL CITY MANAGEMENT SE	4/23/17 - 5/6/17	0106098040 5360	MISC OUTSIDE VENDOR CHECK TOTAL:	685.60 685.60
00390577	05/31/17	Baker Party Rentals In	MISC OUTSIDE VENDOR	0105015350 5860	MISC OUTSIDE VENDOR CHECK TOTAL:	1,575.00 1,575.00
00390578	05/31/17	Baudville/IDville	GENERAL SUPPLIES-NON INSTRUCT	0105091012 4340	GENERAL SUPPLIES-NON INS CHECK TOTAL:	126.30 126.30
00390579	05/31/17	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0105015060 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	2,202.56 2,202.56
00390580	05/31/17	BSI EHS Services and S	CONTRACT SERVICES	0105477408 5610	CONTRACT SERVICES CHECK TOTAL:	415.00 415.00
00390581	05/31/17	CINTAS FIRE PROTECTION	ALARM MONITORING ALARM MONITORING		ALARM MONITORING ALARM MONITORING CHECK TOTAL:	94.66 96.93 191.59
00390582	05/31/17	CUE	CONSULTANTS-INSTRUCTIONAL	0113015380 5830	CONSULTANTS-INSTRUCTIONA CHECK TOTAL:	900.00 900.00
00390583	05/31/17	Dan's Thermal Services	CONTRACT SERVICES	0106477408 5610	CONTRACT SERVICES CHECK TOTAL:	85.00 85.00
00390584	05/31/17	Fisher Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	<b>444</b> .47 444.47
00390585	05/31/17	Ganahl Lumber	MAINTENANCE SUPPLIES	0106477408 4362	MAINTENANCE SUPPLIES CHECK TOTAL:	98.91 98.91
00390586	05/31/17	Grainger	MAINTENANCE SUPPLIES	0105477408 4362	MAINTENANCE SUPPLIES CHECK TOTAL:	322.93 322.93
00390587	05/31/17	Harbottle Law Group	LEGAL EXPENSE	0109156100 5833	EGAL EXPENSE CHECK TOTAL:	114.00 114.00
00390588	05/31/17	Laguna Playhouse	5/9 - BY THE GREAT HORN SPOON	0108015570 5860	) MISC OUTSIDE VENDOR CHECK TOTAL:	500.00 500.00
00390589	05/31/17	LBHS ASB	OTHER BOOKS	0101377100 4220	OTHER BOOKS	510.00

LAGUNA BEACH USD05/31/17Commercial Check RegisterPage 2WED, MAY 31, 2017, 8:22 AM --req: ADMIN----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
					CHECK TOTAL:	510.00
00390590	05/31/17	Maintex	CUSTODIAL CONSUMABLES (PAPER)	0106477409 4360	CUSTODIAL CONSUMABLES (PA CHECK TOTAL:	210.74 210.74
00390591	05/31/17	OCDE	MISC OUTSIDE VENDOR	0101377100 5860	MISC OUTSIDE VENDOR CHECK TOTAL:	6,454.00 6,454.00
00390592	05/31/17	OCDE	OTHER LOCAL AGENCY FEES	0113457175 5852	OTHER LOCAL AGENCY FEES CHECK TOTAL:	1,500.00 1,500.00
00390593	05/31/17	Rutan & Tucker	APRIL 2017	0104072000 5835	LEGAL EXPENSE CHECK TOTAL:	442.00 442.00
00390594	05/31/17	Safety 1st Pest Contro	APRIL 2017 APRIL 2017 APRIL 2017 APRIL 2017 APRIL 2017 APRIL 2017	0108477409 5550 0107477409 5550 0106477409 5550 0105477409 5550 0102477409 5550	PEST CONTROL PEST CONTROL PEST CONTROL	125.00 125.00 125.00 175.00 50.00 600.00
00390595	05/31/17	Smardan Supply Co	PLUMBING REPAIRS	0102477408 5662	PLUMBING REPAIRS CHECK TOTAL:	130.26 130.26
00390596	05/31/17	Speed Stacks Inc	MATERIALS & SUPPLIES-INSTRUCT	0107015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	541.42 541.42
00390597	05/31/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0102014100 4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	773.24 74.35 474.79 1,322.38
00390598	05/31/17	UNIVERSAL AWARDS PROGR	MATERIALS & SUPPLIES-INSTRUCT	0108011005 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	195.75 195.75
			TOTAL FO	R STOCK 76 Lagu	una Beach's check stock ID	19,948.76
			GRAND TOTAL			19,948.76

LAGUNA BEACH USD 06/01/17 Commercial Check Register Page 1 THU, JUN 01, 2017, 8:20 AM --req: ADMIN----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 760 ; Check Dates: 060117

Check # Register	Payee Name	Description	Key Object	Object Description	Check Amount
00390599 06/01/17		MAY 2017		PARENT REIMBURSEMENT (LE CHECK TOTAL:	2,916.66 2,916.66
00390600 06/01/17	BrightView Landscape S	MAY 2017 MAY 2017 MAY 2017 MAY 2017 MAY 2017	0107477409 5680 0108477409 5680 0102477409 5680	LANDSCAPE/IRRIGATION LANDSCAPE/IRRIGATION LANDSCAPE/IRRIGATION LANDSCAPE/IRRIGATION LANDSCAPE/IRRIGATION CHECK TOTAL:	3,000.00 4,100.00 3,500.00 600.00 5,445.00 16,645.00
00390601 06/01/17	Rankin, Jenny Grant	CONSULTANTS-INSTRUCTIONAL	0102013080 5830	CONSULTANTS-INSTRUCTIONA CHECK TOTAL:	2,000.00 2,000.00
00390602 06/01/17	U.S. Bank National Ass	MATERIALS & SUPPLIES-INSTRUCT	0102017400 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	17,398.79 17,398.79
		TOTAL FO	R STOCK 76 Lagu	na Beach's check stock ID	38,960.45

GRAND TOTAL 38,960.45

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Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
00390603	06/02/17	Advanced Alarm Inc.	ALARM MONITORING		ALARM MONITORING CHECK TOTAL:	455.00 455.00
00390604	06/02/17	Anna Tejchman	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0106011008 4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS CHECK TOTAL:	415.19 591.17 270.43 1,276.79
00390605	06/02/17	Avalon Tent & Party Re	RENTAL EXPENSE	0107015580 5620	RENTAL EXPENSE CHECK TOTAL:	3,091.17 3,091.17
00390606	06/02/17	BrightView Landscape S	LANDSCAPE/IRRIGATION	0105477408 5680	LANDSCAPE/IRRIGATION CHECK TOTAL:	1,760.01 1,760.01
00390607	06/02/17	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012 4322	PRINTERS <\$250 & INK/SUP CHECK TOTAL:	531.21 531.21
00390608	06/02/17	Cory Day	MATERIALS & SUPPLIES-INSTRUCT	0108015640 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	314.40 314.40
003906 <b>0</b> 9	06/02/17	Gallup Inc.	MISC OUTSIDE VENDOR	0101377100 5860	MISC OUTSIDE VENDOR CHECK TOTAL:	2,000.00 2,000.00
00390610	06/02/17	Grainger	MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES	0106477408 4362 0106477408 4362	MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES CHECK TOTAL:	29.87 843.99 27.11 397.79 1,298.76
00390611	06/02/17	GST	EQUIPMENT - NEW	0113457175 4410	EQUIPMENT - NEW CHECK TOTAL:	2,140.37 2,140.37
00390612	06/02/17	Guitar Shoppe	MATERIALS & SUPPLIES-INSTRUCT	0107015040 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	226.29 226.29
00390613	06/02/17	King, Nikol	TRAVEL & CONFERENCE	0105011012 5220	) TRAVEL & CONFERENCE CHECK TOTAL:	255.62 255.62
00390614	06/02/17	Laguna Beach Water Dis	4/17/17 - 5/10/17	0102477409 5530	) WATER - UTILITIES CHECK TOTAL:	124.65 124.65
00390615	06/02/17	Lara Greco-Ohana	MATERIALS & SUPPLIES-INSTRUCT	0105011012 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	91.54 91.54

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SELECT Check ID's and Numbers: 760 ; Check Dates: 060217

Check #	Register	Payee Name	Description		Object Description	Check Amount
		Marianne Bynum		0108015040 4310	MATERIALS & SUPPLIES-INS	114.69
00390617	06/02/17	Michelle Douglas	MATERIALS & SUPPLIES-INSTRUCT	0108015640 4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	
00390618	06/02/17	National Construction	MAY 2017	0105477408 5620	RENTAL EXPENSE CHECK TOTAL:	170.55 170.55
00390619	06/02/17	Void - Continued Stubb	Undefined	Undef. Unde	CHECK TOTAL:	0.00*
00390620	06/02/17	Office Depot	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT GENERAL SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0108011005 4310 0108011005 4310	MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS GENERAL SUPPLIES-NON INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS	$\begin{array}{r} -258.34\\ 30.36\\ 40.49\\ 13.32\\ 11.84\\ 16.71\\ 287.41\\ 88.37\\ 107.66\\ 301.96\\ 9.59\\ 1.94\\ 44.53\\ 253.17\\ 135.48\\ 89.34\\ 13.32\\ 38.78\\ 57.78\\ 5.53\\ 30.15\\ 1,099.94\\ 136.81\\ 147.22\\ 84.03\\ 77.67\\ 12.89\\ 41.63\\ \end{array}$

LAGUNA BEACH USD 06/02/17 Commercial Check Register Page 3 FRI, JUN 02, 2017, 7:50 AM --req: ADMIN----leg: 76 ---loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 768 ; Check Dates: 060217

Check #	Register	Payee Name	Description	Key Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0108011005 433 0102397406 434 0102397406 434 0108011005 433 0108011005 433 0108011005 433 0108011005 433	10 MATERIALS & SUPPLIES-INS 10 GENERAL SUPPLIES-NON INS 10 GENERAL SUPPLIES-NON INS 10 MATERIALS & SUPPLIES-INS 10	111.67 24.86 1.50 13.12 20.98 50.00 121.25 79.28 3,602.21
00390621	06/02/17	RAHALL, ERICA	MATERIALS & SUPPLIES-INSTRUCT	0108015040 43:	10 MATERIALS & SUPPLIES-INS CHECK TOTAL:	38.36 38.36
00390622	06/02/17	REAL INSPIRATIONS INC.	CONSULTANTS-OTHER	0101377350 58	31 CONSULTANTS-OTHER CHECK TOTAL:	2,800.00 2,800.00
00390623	06/02/17	Recess Revolution	MISC OUTSIDE VENDOR	0108015040 58	50 MISC OUTSIDE VENDOR CHECK TOTAL:	800.00 800.00
00390624	06/02/17	Rosie Haynes	MATERIALS & SUPPLIES-INSTRUCT	0108015040 43	10 MATERIALS & SUPPLIES-INS CHECK TOTAL:	199.85 199.85
00390625	06/02/17	Tamara Bonneville	MATERIALS & SUPPLIES-INSTRUCT	0113015040 43	10 MATERIALS & SUPPLIES-INS CHECK TOTAL:	174.57 174.57
00390626	06/02/17	Tamara Wong	MATERIALS & SUPPLIES-INSTRUCT	0113015040 43	10 MATERIALS & SUPPLIES-INS CHECK TOTAL:	192.24 192.24
00390627	06/02/17	THOMAS, MARYANN	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT		10 MATERIALS & SUPPLIES-INS 10 MATERIALS & SUPPLIES-INS CHECK TOTAL:	200.00 9.80 209.80
00390628	06/02/17	MOBILE MODULAR MANAGEM	MAY 2017	2506498410 56	20 RENTAL EXPENSE CHECK TOTAL:	586.00 586.00
			TOTAL FO	R STOCK 76 La	guna Beach's check stock ID	22,782.77
			GRAND TOTAL			22,782.77

#### 13.h. CONSENT/ACTION

# Approval:Ratification of Certificated Payroll 11A in the Amount of \$2,244,282.33Ratification of Classified Payroll 11B in the Amount of \$782,752.66Ratification of Classified Payroll 11C in the Amount of \$2,537.93

#### **Proposal**

Staff proposes the Board of Education ratify the expenditure of funds from the General Fund to cover:

- 1. Certificated Payroll 11A in the amount of \$2,244,282.33; and,
- 2. Classified Payroll 11B in the amount of \$782,752.66; and,
- 3. Certificated Payroll 11C in the amount of \$2,537.93 for the month of May 2017 totaling \$3,029,572.92.

#### **Background**

Payroll is in conformity with the annual All Funds Budget adopted by the Board of Education.

#### **Recommended Action**

Staff recommends the Board of Education approve:

- 1. Certificated Payroll 11A in the amount of \$2,244,282.33; and,
- 2. Classified Payroll 11B in the amount of \$782,752.66; and,
- 3. Certificated Payroll 11C in the amount of \$2,537.93 for the month of May 2017 totaling \$3,029,572.92.

June 13, 2017

#### 13.i. CONSENT/ACTION

#### Approval: Annual Increase to Bus Pass Rates for Home to School Transportation Program based on the Regional Consumer Price Index (CPI) of 2.7%

#### **Proposal**

•

Staff proposes the Board of Education approve a rate increase for bus passes for the Home to School (HTS) Transportation program based on the consumer price index of 2.7% for 2017/18.

#### **Background**

Given inadequate State funding, the LBUSD HTS Transportation program has historically expended more than received from all sources of transportation revenue. This creates an "encroachment" on unrestricted general operating funds. The encroachment precludes the use of unrestricted funding for educational purposes.

The proposed increase of 2.7% is based on the Los Angeles-Riverside-Orange county CPI and is intended to mitigate the encroachment.

It is prudent to keep pace with annual cost of living increases and mitigate the encroachment. LBUSD will continue to operate its HTS program in 2017/18 and has resources and options to do so with either/or other sources of new revenue, budget allocation revisions, or reserves.

Participants in the HTS Transportation program are entitled to apply for the Free or Reduced pricing established by State and Federal guidelines.

The effect of the existing rate on transportation revenue and encroachment is:

	2017/18
	Budget/
	<b>Projection</b>
Transportation fee revenue with proposed rates	\$ 323,500
Expenditures	1,044,000
Encroachment / General Fund support	\$ 720,500

The effect of the proposed increase for bus passes would be as follows:

				Daily	Rates
	Current	Proposed	Annual		
Bus Pass	Rates	Rates	Increase	Current	Proposed
Annual Round Trip	\$315	\$324	\$9	\$1.74	\$1.79
Annual One-Way (AM)	\$158	\$162	\$4	\$0.88	\$0.90
Annual One-Way (PM)	\$158	\$162	\$4	\$0.88	\$0.90
Semester Round Trip	\$171	\$176	\$5	\$1.89	\$1.94
Semester One-Way (AM)	\$90	\$92	\$2	\$1.00	\$1.03
Semester One-Way (PM)	\$90	\$92	\$2	\$1.00	\$1.03
Occasional Use One Way:					
(Bundle of 50)	\$89.50	\$92	\$2.50	\$1.79	\$1.84
(Bundle of 25)	\$44.75	\$46	\$1.25	\$1.79	\$1.84
Annual Friday (AM) (TMS only)	\$69	\$31.50	-\$37.50	\$1.92	\$0.90

#### **Budget Impact**

Approval of this item would increase revenue in the General Fund by \$8,500.

#### **Recommended Action**

Staff recommends the Board of Education approve a rate increase for bus passes for the Home to School (HTS) Transportation program for 2017/18 based on the consumer price index of 2.7%.

#### 13.j CONSENT/ACTION

#### Approval: Addendum Three to Durham School Services for Bus Transportation Agreement for 2017/2018 with a Not-To-Exceed Amount of \$1,400,000

#### **Proposal**

Staff proposes the Board approve Addendum Three to the agreement with Durham School Services for bus transportation and extend transportation services for the 2017/2018 school year with a not-to-exceed amount of \$1,400,000.

#### **Background**

Durham School Services has provided home to school transportation to LBUSD for the past eighteen years. The District went out to bid for service in 2014-15 and awarded the contract to Durham School Services. This addendum continues that contract into the 2017-18 year with an increase of 2.7% based on the consumer price index in the April 2017 Los Angeles-Riverside-Orange County CPI.

#### **Contract Components**

Scope of Work: CONTRACTOR shall perform services for the DISTRICT per the following:

A) Contractor agrees that pupils are to be delivered to school not more than fifteen (15) minutes prior to or after the beginning of class and are not to be kept waiting more than then (10) minutes after dismissal time. The maximum time any pupil may be in transit one way shall be less than fifty (50) minutes. Any delay in the route schedule of more than thirty (30) minutes will require Contractor notification of all parents on the route and the school affected. A copy of each bus route list will be furnished to the Contractor as soon as all routes have been established, but prior to commencing services under this Agreement. No change will be made to route lists without District written approval.

B) Contractor agrees that school buses and all related equipment and services shall comply in all respects to applicable statutory or administrative codes, such as the California Education Code, California Vehicle Code, the regulations of the State Board of Education, and applicable city and county specifications. All statutory and regulatory provisions are hereby incorporated by reference as though fully set forth herein.

C) Regular preventive maintenance as approved by the bus manufacturer and the California Highway Patrol shall be practiced on all school buses. Buses shall be cleaned inside and out as necessary and repairs to visible body damage inside and out shall be made immediately after such damage occurs. The District may place out of service any bus for safety or repair reasons or buses that have out of service record due to mechanical failure or related factors.

D) Spare buses or appropriate sizes, and meeting all the requirements of this Agreement, shall be located by the Contractor at points close enough to the District so they may be substituted for regularly assigned buses, if needed, without undue delay.

E) The Contractor shall designate one person as its local representative to act as a dispatcher of the operations for the District. This person shall be available during all regular working hours of school days for the purpose of handling routing, schedules, assignments, discipline problems, and parental inquiries. He/she shall have the authority to act in all matters covered by established policies set by the District.

F) The District will prepare and furnish to the Contractor, upon request, such information as is reasonably necessary for the performance of the Contractor of this Agreement.

G) The District shall pay the Contractor for services rendered pursuant to this Agreement. Payment shall be made within twelve (12) working days after the end of each month that service is rendered. Contractor shall submit an invoice to the District twelve (12) working days in advance of each payment due date.

H) The Contractor will perform said services as an independent calling and not as an employee of the District. Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished, except as noted in the specifications.

<u>Term</u>: CONTRACTOR shall commence providing services under this AGREEMENT on September 1, 2017 and will diligently perform as required until August 31, 2018.

<u>Compensation</u>: DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a not-to-exceed amount of \$1,400,000. DISTRICT shall pay CONTRACTOR according to the following terms and conditions: The District shall pay the Contractor for services pursuant to this Agreement. Payment shall be made within twelve (12) working days after the end of each month that service is rendered. Contractor shall submit an invoice to the District twelve (12) working days in advance of each payment due date. The following rate schedules will apply:

A.	For Daily Home-to-School and Special Education Transportation Service	
	(Normal District School Year):	

10

Bus Capacity	<b>Daily Rate Per Bus to</b> 4.0 Hours and 50 Miles	Daily Rate Per Bus Hour Over 4.0 Hours	Daily Rate Per Bus Mile Over 50 Miles
01-20	\$303.98	\$27.63	\$0.70
21-47	\$303.98	\$27.63	\$0.70
48-72	\$388.72	\$27.63	\$0.79
73 +	\$388.72	\$27.63	\$0.79

#### B. <u>For Daily Home-to-School and Special Education Transportation Service</u> (Extended District School Year):

<b>Bus Capacity</b>	<b>Daily Rate Per Bus to</b> 4.0 Hours and 50 Miles	Daily Rate Per Bus Hour Over 4.0 Hours	<b>Daily Rate Per Bus</b> <b>Mile Over 50 Miles</b>
01-20	\$303.98	\$27.63	\$0.70
21-47	\$303.98	\$27.63	\$0.70
48-72	\$388.72	\$27.63	\$0.79
73 +	\$388.72	\$27.63	\$0.79

#### C. For "Other" Transportation, Using Buses Assigned to Regular Morning or Afternoon School Day Runs or Buses Designated as Spares:

Bus Capacity	Rate Per Bus Hour	Rate Per Bus Mile
01-20	\$37.05	\$1.37
21-47	\$37.05	\$1.37
48-72	\$37.05	\$1.37
73 +	\$37.05	\$1.37

D. For "Other" Transportation Service Requiring Buses Not Assigned to District:

Bus	Capacity	Minimum Flat Rate For The First 4.0 Hours and 50 Miles	Rate Per Bus Hour Over 4.0 Hours	Rate Per Bus Mile Over 50 Miles
01-	20	\$303.98	\$27.63	\$0.70

21-47	\$303.98	\$27.63	\$0.70
48-72	\$388.72	\$27.63	\$0.79
73 +	\$388.72.50	\$27.63	\$0.79

Time and mileage for all schedules shall begin and end at the Customer Service Center, located at 2003 Laguna Canyon Road, Laguna Beach, California 92651, and shall include total driver's time, including time for bus pre-trip checkout, clean-up and layover time. For driver's time in excess of forty (40) hours per week, or eight (8) hours in any one (1) day, the charge will be one-and-one-half times the hourly rates stated above.

E. <u>Bus Assistants</u>: DISTRICT will compensate CONTRACTOR for Bus Assistants used on daily routes or "other: transportation at \$25.74 per hour. Billable time is to be based on total driving time, including layover time. For time in excess of forty (40) hours per week, the charge will be one-and-a-half-times the hourly rate states for the assistant incurring overtime.

### **Budget Impact**

The expenditure of \$1,400,000 for both regular and special education Home-to-School Transportation is budgeted within the General Fund.

#### **Recommended Action**

Staff recommends the Board of Education approve Addendum Three to the agreement with Durham School Services for bus transportation and extend transportation services for the 2017-2018 school year.

#### CSC #2008 LAGUNA BEACH UNIFIED SCHOOL DISTRICT Transportation Agreement

#### AMENDMENT NUMBER THREE

LAGUNA BEACH UNIFIED SCHOOL DISTRICT, hereinafter referred to as "DISTRICT", and DURHAM SCHOOL SERVICES, L.P., hereinafter referred to as "TRANSPORTATION CONTRACTOR", mutually agree to amend the existing Agreement, dated August 6, 2014, hereinafter referred to as the "Agreement", as stated below:

- 1. The transportation rates for the 2017-2018 school year shall be adjusted upwards by 2.7% which represents the percentage increase in the April 2017 Consumer Price Index for the Los Angeles-Riverside-Orange County area as stated below:
  - A. For Daily Home-to-School and Special Education Transportation Service, Normal District School Year:

BUS CAPACITY	DAILY RATE TO 4.0 HOURS AND 50 MILES	RATE PER BUS HOUR OVER 4.0 HOURS	RATE PER BUS OVER 50 MILES
01 - 20	\$303.98	\$27.63	\$0.70
21 - 47	\$303.98	\$27.63	\$0.70
48 - 72	\$388.72	\$27.63	\$0.79
73+	\$388.72	\$27.63	\$0.79

B. For Daily Home-to-School and Special Education Transportation Service, Extended District School Year:

BUS CAPACITY	DAILY RATE TO 4.0 HOURS AND 50 MILES	RATE PER BUS HOUR OVER 4.0 HOURS	DAILY RATE PER BUS OVER 50 MILES
01 – 20	\$303.98	\$27.63	\$0.70
21 - 47	\$303.98	\$27.63	\$0.70
48 - 72	\$388.72	\$27.63	\$0.79
73+	\$388.72	\$27.63	\$0.79

C. <u>For "Other" Transportation, using buses assigned to regular morning or afternoon school day runs or buses</u> <u>designated as spares:</u>

BUS CAPACITY	RATE PER BUS HOUR	RATE PER BUS MILE
01 - 20	\$37.05	\$1.37
21 - 47	\$37.05	\$1.37
48 - 72	\$37.05	\$1.37
73+	\$37.05	\$1.37

BUS CAPACITY	DAILY RATE TO 4.0 HOURS AND 50 MILES	RATE PER BUS HOUR OVER 4.0 HOURS	RATE PER BUS OVER 50 MILES
01 - 20	\$303.98	\$27.63	\$0.70
21 - 47	\$303.98	\$27.63	\$0.70
48 - 72	\$388.72	\$27.63	\$0.79
73+	\$388.72	\$27.63	\$0.79

#### D. "Other" transportation service requiring buses not assigned to District:

Time and mileage charges for all schedules shall begin and end at the Customer Service Center, located in Laguna Beach, California, and shall include total driver's time, including time for bus pre-trip checkout, cleanup and layover time. For driver's time in excess of forty (40) hours per week, or eight (8) hours in any one (1) day, the charge will be one-and-a-half times the hourly rates stated above.

- E. Bus Assistants: DISTRICT will compensate CONTRACTOR for Bus Assistants used on daily routes or "other" transportation at \$25.74 per hour. Billable time is to be based on total driving time, including layover time. For time in excess of forty (40) hours per week, the charge will be one-and-a-half-times the hourly rate stated for the assistant incurring overtime.
- 2. The term of the Agreement shall be for the period beginning September 1, 2017 and ending August 31, 2018. It may be renewable thereafter as mutually agreed by both parties and provided by law.
- 3. This Amendment is effective upon execution and is agreed to by the parties to the original Agreement.
- 4. All other terms and conditions of the original Agreement remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written above.

#### **DURHAM SCHOOL SERVICES, L. P.** By: Durham Holding II, L.L.C.,

#### LAGUNA BEACH UNIFIED SCHOOL DISTRICT

By:	Ву:
Name:	Name:
Title:	Title:
Date:	Date:

#### 13.k. CONSENT/ACTION

#### Approval: Agreement with Fagen Friedman & Fulfrost for General Legal Counsel with a Not-to-Exceed Amount of \$30,000 2017-2018 School Year

#### **Proposal**

Staff proposes the Board of Education authorize the agreement with Fagen Friedman & Fulfrost for general legal counsel with a not-to-exceed amount of \$30,000.

#### **Background**

The firm of Fagen Friedman & Fulfrost will provide legal services relating to:

- General legal counsel;
  - o Opinions and consultations;
  - o Representation before administrative bodies;
  - o Preparing and conducting School District litigation related to personnel matters; and,
  - o Labor negotiations

Fagen Friedman & Fulfrost's standard hourly rate for general legal counsel ranges from \$205 - \$285 per hour and includes all soft costs, such as photocopies, scans, faxes, postage, and legal research subscriptions.

#### **Budget Impact**

The not-to-exceed amount of \$30,000 for general legal counsel for the 2017-2018 school year.

#### **Recommended Action**

Staff recommends the Board of Education approve the agreement with Fagen Friedman & Fulfrost for general legal counsel for the 2017-2018 school year, with a not-to-exceed amount of \$30,000.



# AGREEMENT FOR LEGAL SERVICES

This agreement is by and between Laguna Beach Unified School District ("Client") and the law firm of Fagen Friedman & Fulfrost LLP ("Attorney"). In consideration of the promises and the mutual agreements hereinafter contained, Attorney agrees to provide legal services to Client on the terms set forth below effective July 1, 2017 through June 30, 2018:

1. <u>CONDITIONS.</u> This Agreement will not take effect, and Attorney will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.

2. <u>SCOPE OF SERVICES</u>. Client hires Attorney as its legal representative/counsel with respect to matters Client specifically refers to Attorney. Attorney will provide those legal services reasonably required to represent Client. Attorney will take reasonable steps to keep Client informed of progress and to respond to Client's inquiries.

3. <u>CLIENT'S DUTIES.</u> Client agrees to cooperate with Attorney and to communicate with candor while keeping the Attorney apprised of any information or developments which may come to Client's attention, to abide by this Agreement, to pay Attorney's bills on time and to keep Attorney advised of Client's address and telephone number. Client will assist Attorney in providing information and documents necessary for the representation in the described matter.

4. <u>CONSULTANT SERVICES</u>. Attorney may provide consulting services in addition to or in support of the legal services provided pursuant to this Agreement, through qualified non-attorney Communication Services and Education Consultants. These services are intended to support Client with communications work or educational consultant services related to labor and employment matters, special education and student matters, high-profile litigation and settlement agreements, in addition to employee, community, inter-governmental and media relations.

5. EMAIL COMMUNICATIONS/CLOUD-BASED COMPUTING. In order to provide Client with efficient and convenient legal services, Attorney will frequently communicate and transmit documents using e-mail. In addition, Attorney uses a cloud computing service with servers located in a facility other than Attorney's office. Most of Attorney's electronic data, including emails and documents, are stored in this manner. Although Attorney will take reasonable precautions to keep email and other electronic data confidential and secure, because technology and cyber threats continue to evolve, there may be risks communicating and storing electronic data in this manner, including risks related to confidentiality and security. By entering into this Agreement, Client is consenting to such e-mail transmissions with Client and Client's representatives and agents, as well as to having communications, documents and electronic data pertinent to Client's matter(s) stored through a cloud-based service.

6. <u>LEGAL FEES AND BILLING PRACTICES.</u> Client agrees to pay by the hour, in minimum units of one tenth (.1) of an hour, at Attorney's prevailing rates for all time spent on Client's matter by Attorney's legal personnel. Current hourly rates are noted in an attached rate schedule and the actual rate billed is based on the attorney's number of years of experience.

The rates on this schedule are subject to change on 30 days' written notice to client. If Client declines to pay any increased rates, Attorney will have the right to withdraw as Attorney for Client. The time charged will include the time Attorney spends on telephone calls relating to Client's matter, including calls with Client and other parties and attorneys. The legal personnel assigned to Client's matter may confer among themselves about the matter, as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is

reasonably necessary and not duplicative. Likewise, if more than one of the legal personnel attends a meeting or other proceeding, each will charge for the time spent.

7. <u>COSTS AND OTHER CHARGES.</u> (a) Attorney will incur various costs and expenses in performing legal services under this Agreement. Except as otherwise stated, Client agrees to pay for all costs, disbursements and expenses in addition to the hourly fees. These include fees fixed by law or assessed by public agencies, messenger and other delivery fees, out of office copying/ reproduction costs, and travel costs (including mileage charged at the standard IRS rate, parking, transportation, meals and hotel costs, if applicable), and other similar items. The following costs shall not be charged:

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Mileage	IRS Standard Rate

(b) Out of town travel. Client agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-town travel by law firm personnel. Client will also be charged the hourly rates for the time legal personnel spend traveling.

(c) Consultants and Investigators. To aid in the representation in Client's matter, it may become necessary to hire consultants or investigators. Client agrees to pay such fees and charges.

8. <u>BILLING STATEMENTS.</u> Attorney will send Client monthly statements for fees and costs incurred. Each statement will be payable within thirty (30) days of its mailing date. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) days past due. Client may request a statement at intervals of less than 30 days. If Client requests a bill, Attorney will provide one within 10 days. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.

9. DISCHARGE AND WITHDRAWAL. Client may discharge Attorney at any time. Attorney may withdraw with Client's consent, for good cause or as allowed or required by law upon ten (10) days written notice. Good cause includes Client's breach of this Agreement, refusal to cooperate or to follow Attorney's advice on a material matter or any fact or circumstance that would render Attorney's continuing representation unlawful or unethical. When Attorney's services conclude, all unpaid charges will immediately become due and payable. Following the conclusion of Attorney's representation of Client, Attorney will, upon Client's request, deliver to Client the Client file(s) and property in Attorney's possession, whether or not Client has paid for all services. If Client has not requested delivery of the files, Attorney may destroy all such files in its possession seven (7) years after the conclusion of the representation.

10. <u>DISCLAIMER OF GUARANTEE AND ESTIMATES.</u> Nothing in this Agreement and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of the matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of the matter are expressions of opinion only. Actual fees may vary from estimates given.

11. <u>ENTIRE AGREEMENT.</u> This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

12. <u>MODIFICATION BY SUBSEQUENT AGREEMENT</u>. This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them or an oral agreement only to the extent that the parties carry it out.

13. <u>SEVERABILITY IN EVENT OF PARTIAL INVALIDITY</u>. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

14. <u>MEDIATION CLAUSE.</u> If a dispute arises out of or relating to any aspect of this Agreement between the Client and Attorney, or the breach thereof, and if the dispute cannot be settled through negotiation, Attorney and Client agree to use mediation before resorting to arbitration, litigation, or any other dispute resolution procedure.

15. <u>EFFECTIVE DATE</u>. This Agreement will govern all legal services performed by Attorney on behalf of Client commencing with the date Attorney first performed services. The date at the beginning of this Agreement is for reference only. Even if this Agreement does not take effect, Client will be obligated to pay Attorney the reasonable value of any services Attorney may have performed for Client.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE ATTORNEY FIRST PROVIDED SERVICES. THE CLIENT SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

IN WITNESS WHEREOF, the parties have signed this Agreement for Legal Services.

Laguna Beach Unified School District

Fagen Friedman & Fulfrost LLP

Jason Viloria Ed.D., Superintendent of Schools

Chris Keeler, Managing Partner

DATE:

DATE: May 18, 2017



# PROFESSIONAL RATE SCHEDULE

#### Laguna Beach Unified School District July 1, 2017 through June 30, 2018

# 1. HOURLY PROFESSIONAL RATES

Client agrees to pay Attorney by the following standard hourly rate:

Associate	\$205 - \$235 per hour
Partner	\$250 - \$285 per hour
Of-Counsel	\$285 per hour
Paralegal/Law Clerk	\$125 - \$155 per hour
Paralegal/Law Clerk (Bar Admitted Outside CA)	\$195 per hour
Education Consultant	\$175 per hour
Communication Services Consultant	\$235 per hour

Travel time shall be charged only from the attorney's nearest office to the destination and shall be prorated if the assigned attorney travels for two or more clients on the same trip. If Client requests a specific attorney, Client agrees to pay for all travel time of that specific attorney in connection with the matter.

# 2. ON-SITE LEGAL SERVICES

At Client's discretion and by prior arrangement of Client and Attorney, Attorney may provide regularly scheduled on-site legal services ("Office Hours") to address legal issues that may arise in Client's day-to-day operations. Office Hours, which include time Attorney spends at Client's facility as well as travel time, shall be provided at a reduced hourly rate of 90% of the Attorney's standard hourly rate.

# 3. COSTS AND EXPENSES

In office Photocopying Facsimile Charges Postage On-line Legal Research Subscriptions Mileage No Charge No Charge No Charge No Charge IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

#### 13.1. CONSENT/ACTION

June 13, 2017

# Approval: Consolidated Application Reporting Systems (CARS) Spring Data Collection for the 2017-2018 School Year

#### **Proposal**

Staff proposes the Board of Education approve the submission of the Consolidated Application Spring Data Collection for the 2017-18 school year to the California Department of Education.

#### **Background**

The District must submit the Consolidated Application to the California Department of Education (CDE) under the Consolidated Application and Reporting System (CARS), formerly (CONAPP). There are three data collections for the Consolidated Application each year, fall, winter, and spring. These include, but are not limited to, number of English Learners, number of students on free and reduced lunch program, categorical expenditures, and assurance of compliance with State and federal laws. The Consolidated Application Spring Data collection window is May 15 through June 30, 2017.

#### **Budget Impact**

There are no funding allocations or entitlements at this time. This data collection includes the Application for Funding for state and federal programs.

#### **Recommended Action**

Staff recommends the Board of Education approve the submission of the Consolidated Application Spring Data Collection for the 2017-2018 school year to the California Department of Education.

#### 14. DISCUSSION/ACTION

June 13, 2017

# Approval: Selection of Board Identified Option for Community Learning Center (CLC) for the 2017-2018 School Year

#### **Proposal**

Staff will present information on Board identified options for the CLC.

#### Background

At the May 9, 2017 Board meeting, staff presented information to the Board of Education on the status of the Community Learning Center and sought Board direction for next steps. At that meeting, a total of 22 speakers addressed the Board regarding the CLC program. Through Board discussion, staff was asked to research and define considerations for four options: 1) Status Quo; 2) Blended Classroom Grades 1-4; 3) 1<sup>st</sup> and 2<sup>nd</sup> Grade Combination Class; and, 4) Suspend program for 2017-2018 school year.

### **Budget Impact**

The budget impact would vary depending on the option the Board approves. Option 1 potential costs to the general fund would be the addition of two full time teachers at approximately \$200,000 to \$240,000. Option 2 or 3 would require the hiring of one full time teacher at approximately \$100,000 to \$120,000 additional cost to the general fund. Option 4 would not result in any additional costs.

#### **Recommended Action**

Staff recommends the Board of Education approve one of the proposed options or provide other direction so staff can plan and implement accordingly.

#### 15. ACTION

#### Approval: Disposal of District Surplus Property

#### **Proposal**

Staff proposes the Board of Education authorize the Director of Facilities to coordinate and manage the disposal of surplus properties by sale, donation, trade, and/or disposal, as per Education Code Sections 17545 and 17546.

#### **Background**

During the school year, all inoperable and outdated equipment from school sites is accumulated and stored at the District Warehouse for proper disposal after approval by the Board of Education. Items include non-functional office equipment, audio/video systems, computers, computer parts, and miscellaneous items. In 2015, the Board approved a service contract with The Liquidation Company (TLC) on an on-going basis for this purpose.

Some items must be disposed of according to environmental laws, rules, and regulations. It is critical that we obtain the services of a company for environmentally compliant disposal of those items. For example, all computer equipment and related components, ballasts, light bulbs, and any liquid material other than water must be documented and disposed of properly.

#### **Budget Impact**

There is no impact to the general fund. The cumulative value of items is less than \$2,500 and utilization of this service will generate minimal revenue.

#### **Recommended Action**

Staff recommends the Board of Education authorize the Director of Facilities to coordinate and manage the disposal of surplus properties by sale, donation, trade, and/or disposal, as per Education Code Sections 17545 and 17546.



# AGREEMENT

This agreement dated the 1<sup>st</sup> day of July, 2017 in the County of San Bernardino, State of California, between Laguna Beach Unified School District hereinafter referred to as SELLER, and TLC Auctions hereinafter referred to as AUCTIONEER.

This Agreement is to conduct an unreserved auction for the sale of all board approved surplus property to the SELLER'S needs either through offsite auctions, online at TLCAuctions.com or at eBay.com

1. For all the services, which AUCTIONEER is obligated to perform under the terms of this Agreement, the SELLER shall pay to the AUCTIONEER a standard Seller's Fee of 45 percent of gross sales. AUCTIONEER shall provide a check made payable Laguna Beach Unified School District for net proceeds of auction. The check shall be delivered to SELLER no later than forty-five (45) business days after the sale and removal of sold items.

2. The duty of the AUCTIONEER shall be to serve as AUCTIONEER and to provide the necessary additional team members to solicit and receive bids on property offered for sale and to award said property to the highest qualified bidder. AUCTIONEER has a security bond (#62307468) on file with the State of California. AUCTIONEER is also licensed by the State of California Cal Recycle Program for the collection of electronic waste (#116172). AUCTIONEER shall perform all other duties in regards to such sales, including but not limited to transportation of surplus items, tagging, inventorying, set-up, advertising, telemarketing, clerking, cashiering, DMV paperwork (if applicable), bookkeeping and all other related functions.

3. AUCTIONEER shall be an independent contractor retained by the SELLER for the aforementioned purpose. Employees of the AUCTIONEER will not be considered for any reason to be employees of the SELLER.

4. It shall be the responsibility of the AUCTIONEER to obtain, at the AUCTIONEER'S expense, all required licenses and permits necessary to perform under this Agreement. SELLER warrants that they are the owner of and have merchantable title to the items of surplus property offered for sale as set forth in this agreement, and grants to the AUCTIONEER the right to convey a merchantable title to that property to the successful buyer at the auction. SELLER shall offer all

board approved surplus property to AUCTIONEER. In the event SELLER provides a listing of surplus items, said list will be made an integral part of this Agreement as Addendum "A". No items shall be removed from Addendum "A" less than four days prior to the scheduled auction date.

5. Each Party shall indemnify, defend and hold harmless the other Party, its officers, agents, volunteers, contractors, and employees from any and all liability, loss, expense (including reasonable attorneys' fees and other defense costs), or claims imposed for damages of any nature whatsoever, including but not limited to, bodily injury, death, personal injury, or property damage arising out of willful misconduct or gross negligent acts or omissions on the part of the Party's own officers, agents, contractors, or employees under or in connection with any obligation under this Agreement.

6. AUCTIONEER shall comply with all Federal, State, and County safety, environmental, and sanitation laws and regulations.

7. In the case of dispute, the laws of the State of California and the County of Los Angeles shall apply.

8. Non-discrimination in the performance of the terms of this Agreement: AUCTIONEER agrees that he will not engage in or permit subcontractors where applicable, as he may employ, from engaging in discrimination in employment of persons because of race, color, sex, religion, ancestry or national origin.

9. AUCTIONEER shall provide SELLER with the selling price for each lot sold.

10. With this signed agreement SELLER hereby appoints AUCTIONEER as their attorney in fact, to complete all necessary DMV documents as needed, to transfer ownership as required by law of the items sold pursuit to this agreement.

11. The term of this agreement shall be for a period of 1 year and will end on the 30<sup>th</sup> day of June, 2018. The SELLER or AUCTIONEER have the right to terminate this agreement at any time after thirty (30) days prior written notice specifying the desired date of termination. The provisions of this Section Shall survive the expiration or sooner termination of this Agreement with respect to any such matters arising in connection with any event occurring prior to such expiration or termination.

The parties hereto have executed this Agreement on the 1<sup>st</sup> day of July 2017

iur Bv:

By:

Date: \_\_\_\_\_

Date:	5.727.17		
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TLC Auctions

Laguna Beach Unified School District

#### 16. ACTION

June 13, 2017

Approval: Job Description: Community Liaison

#### **Proposal**

Staff recommends the Board of Education approve revisions to the job description of Community Liaison.

#### **Background**

In the field of personnel, it is a best practice to review a job description whenever a vacant position develops to determine if it needs to be updated or modified. The proposed revisions reflect updated duties and requirements of the position.

#### **Budget Impact**

There is no budget impact for this item.

#### **Recommended Action**

Staff recommends the Board of Education approve revisions to the job description of Community Liaison.

# Laguna Beach Unified School District Job Description: <u>School/Community Liaison</u>

# **DEFINITIONBASIC FUNCTION:**

Under the immediate supervision of the Assistant Superintendent, Instructional Services, provides communication between the school and the home for improvement of student achievement and parent involvement; to perform clerical and paraprofessional responsibilities related to parent involvement; to provide assistance on school related issues; translate, write, and converse in the designated language, to establish and maintain an effective communication system in English and designated language with parents as appropriate regarding student needs, academic and affective progress and cultural adjustment; and to do related work as may be required. This position is distinguished from other positions by involvement with families and students in the rendering of assistance to help families resolve issues and problems, which relate to the ability of the school to serve students and parents. Although many of the home contacts are of routine nature, assignments in this position include providing community information to families about school and community resources and attempting to get families involved in school programs and activities. The School/Community Liaison will assist families in communicating with District personnel regarding non-school related issues that affect student achievement. The incumbent must be able to furnish their own car and be willing to drive in the performance of their work.

# **ESSENTIAL DUTIES:**

- Assist with coordination of district parent events, including translation services and child care.
- Contact parents to provide or obtain information which will help teachers and the school improve student achievement.
- Provide information to the parents about the school and its policies and programs.
- Encourage parents to attend and participate in parent advisory committees, volunteer programs, academic workshops, and school functions.
- Translates and interprets materials including school and District policies, programs and activities for parents, school personnel, students and others as requested; translates during parent conferences and other meetings.
- Translate legally required documents for the district, if and when needed.
- Help parents fill out forms and applications.
- Meets with students and parents regarding student attendance; informs advises or directs students and parents on solving attendance related problems; makes home visits as required.
- Provide referrals to community agencies for needs relating to food, clothing, glasses, and medical care.
- Assist the school nurse in the health services needs of the student.
- Attend District authorized or directed meetings i.e., School Site Council, workshops, and County meetings. (mileage compensation)
- Lead and facilitate the District English Learner Advisory Committee (DELAC) and the English Learner Advisory Committee (ELAC).
- Keep principals and teachers advised of home contacts and any resulting issues or concerns.
- Perform clerical duties related to parent involvement including typing.
- Coordinate the site administration of the annual and initial CELDT assessment and provide student data to administration and staff.
- Coordinate college/university excursions for elementary students.
- Informs students and their families of college/career readiness opportunities.

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# **OTHER REPRESENTATIVE DUTIES**

- Participates as directed by supervisor in in-service-training programs.
- May provide training and/or modeling to other staff members.
- Other duties as required.

# KNOWLDEGE, SKILLS AND ABILITIES

# Knowledge of:

- General needs and behavior patterns of children.
- Correct English and Spanish usage, spelling, grammar, and punctuation; operation of standard office equipment.Practical knowledge of the cultural value system of language minority students.
- Practical principles of multi-cultural relationships and communication techniques.
- Community resources related to children and parental needs.
- Local school district and its educational goals and objectives.
- Requirements for the California English Language Development Test.
- Record-keeping techniques.
- Oral and written communication skills.
- Telephone techniques and etiquette.
- Interpersonal skills; using tact, patience, and courtesy.
- Proficiency in the foreign language and English demonstrating comprehension, proper usage, punctuation, spelling, and grammar, the essential skills required for written translations.
- -Standard American English usage, grammar, spelling, punctuation, and vocabulary.
- Operation of a computer work station and other office machines.
- A variety of software programs and their uses.
- District organization, operations, policies and objectives.

# Ability to:

- Develop and maintain effective personal relationships with students, parents, teachers, and other school district personnel.
- Understand and interpret school programs, policies, and procedures.
- Counsel and reassure parents and to encourage their participation in school activities.
- Speak before school and community-related groups.
- Communicate in the language of the community.
- Exercise leadership in integrating student-school relationships.
- Organize individual and group programs for parent involvement and student achievement.
- Project a mature, constructive, stable, and healthy attitude in a learning environment.
- Establish and maintain effective working relationships with those contacted in the course of responsibilities.
- Recognize students' academic and social needs.
- Understand and follow both oral and written directions.
- Plan and organize work.
- Operate a variety of office machines including computers, mobile devices, fax machine, calculator, copiers and other duplicating equipment.
- Operate a variety of software programs.
- Keep records and perform clerical tasks related to parent involvement.
- Drive a vehicle; observing legal and defensive driving practices.
- Communicate effectively in a second designated language (in addition to English).

# **MINIMUM QUALIFICATIONS:**

Job Description: <u>School/Community Liaison (January 12, 2015June 2017)</u>

# **Experience:**

A minimum of one year experience in community services programs or related areas; required to speak, read and write in the Spanish language.

# **Education**:

Any combination equivalent to: graduation from high school and sufficient training to demonstrate the knowledge and abilities, and one (1) year of related experience involving public contact. <u>Training or professional certification in interpretation and translation is desired</u>.

# Licenses:

Possess and maintain a valid California Driver's License (Class "C" minimum) and validation of insured.

# Personal Qualities:

- Independent worker
- Maturity and good judgment
- Neat and clean appearance
- Willingness to assume a wide range of responsibilities
- Willingness to learn new skills
- Willingness to continuously improve
- Pleasant interpersonal skills
- Good organizational skills
- Commitment to professional courtesy
- Belief in high moral standards
- Commitment to professional responsibility
- High intrinsic motivation

# **WORKING CONDITIONS:**

# **Environment:**

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- Primarily indoor, office or classroom environment.
- May work in outdoor conditions.
- Driving a vehicle to conduct work.
- Moderate noise level.

# **Physical Requirements:**

- Ability to talk and hear to exchange information.
- Ability to frequently stand; walk; use hands to finger, handle, or feel; and reach with hands and arms, and occasionally sit and stoop, kneel, or crouch.
- Ability to frequently lift and/or move objects weighing up to 25 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
- Ability to climb stairs.

# **Operation of Vehicles, Machinery, and Equipment Requirements:**

- Ability to travel to a variety of locations within a reasonable time frame.
- Must be able to operate office, multimedia, and computer equipment.

# Mental and Emotional Requirements:

• Ability to understand and follow oral and written directions.

Job Description: School/Community Liaison (January 12, 2015June 2017)

- Ability to work independently with little direction.
- Ability to concentrate to meet numerous deadlines.
- Ability to establish and maintain effective working relationships with others.
- Ability to make independent decisions to respond to numerous requests, deadlines, and to prioritize assignments.
- Ability to exchange information in both English and Spanish.
- Ability to monitor student activities.
- Ability to learn the procedures, functions and limitations of assigned duties.

# **SPECIAL REQUIREMENTS:**

Applicants must successfully pass the bilingual skill test administered by the District; and, speak, read, and write in English.

#### 17. ACTION

June 13, 2017

# Approval: Approve Resolution 17-11: Authorizing the Dedication of an Easement to the City of Laguna Beach

#### **Proposal**

Staff proposes the Board of Education approve Resolution 17-11: Authorizing the Dedication of an Easement to the City of Laguna Beach

#### **Background**

Laguna Beach Unified School District held a public hearing on June 13, 2017 to obtain input and discussion on granting an easement to the City of Laguna Beach. On May 23, 2017, LBUSD passed Resolution No. 17-10, giving notice of intention to grant an easement to the City. The proposed easement will be located on a portion of the District's Top of the World Elementary School site located at 21601 Treetop Lane, Laguna Beach, CA 92651. A map is included for reference.

#### **Recommended Action**

Staff recommends the Board of Education approve Resolution 17-11: Authorizing the Dedication of an Easement to the City of Laguna Beach.

# RESOLUTION NO. 17-11 OF THE BOARD OF TRUSTEES OF LAGUNA BEACH UNIFIED SCHOOL DISTRICT AUTHORIZING THE DEDICATION OF AN EASEMENT TO THE CITY OF LAGUNA BEACH

WHEREAS, the City of Laguna Beach ("City") has requested that the Laguna Beach Unified School District ("School District") dedicate an easement to City upon a portion of the School District's *Top of the World Elementary* site ("Easement"). A legal description and a map depicting the location of the Easement are attached hereto as Exhibit "A" and incorporated herein;

WHEREAS, the School District desires to provide the Easement to City for installation, maintenance, repair, replacement and restoration of landscaping, hardscaping, and related irrigation improvements consistent with use as a public park, pursuant to the terms and conditions set forth in the Grant of Easement attached hereto as Exhibit "B" and incorporated herein;

WHEREAS, on May 23, 2017, the School District's Board of Trustees ("Board"), in a regular open meeting, by at least a two-thirds vote of all its members adopted Resolution No. 17-10 (the "Resolution") declaring its intention to dedicate the Easement;

WHEREAS, in accordance with Education Code section 17557, the School District's Board fixed *June 13, 2017* for a public hearing ("Public Hearing") upon the question of making the dedication of the Easement to City;

**WHEREAS**, the School District posted copies of the Resolution in three public places in the School District not less than ten (10) days before the Public Hearing, and published notice once, not less than five days before the Public Hearing, in a local newspaper;

WHEREAS, on *June 13, 2017* at a regular meeting of the School District's Board, the School District held a Public Hearing upon the question of making the dedication of the Easement to City; and

WHEREAS, no petition has been filed with the School District's Board.

# NOW, THEREFORE, THE BOARD DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

<u>Section 1</u>. That the above recitals are all true and correct.

Section 2. The School District's Board authorizes and directs the President of the Board to execute the Easement and take whatever action is necessary to complete the dedication of the Easement to City.

<u>Section 3</u>. That the School District's Board hereby determines that the School District is in compliance with all relevant sections of the Education Code and all other applicable laws.

ADOPTED, SIGNED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_\_, 2017.

President of the Board of Trustees for the Laguna Beach Unified School District

I, Dee Perry, Clerk of the Governing Board of Laguna Beach Unified School District, do hereby certify that the foregoing Resolution was adopted by the Board of Trustees of said District at a meeting of said Board held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk of the Governing Board of Laguna Beach Unified School District



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E.



# RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO:

City of Laguna Beach Attention: City Clerk 505 Forest Avenue Laguna Beach, California 92651

No Fee Due Per Government Code §6103

No Tax Due Consideration less than \$100

Lisette Chel-Walker City Clerk

AP No. 644-101-08

# **GRANT OF EASEMENT**

# (Landscape Maintenance Easement)

# FOR VALUABLE CONSIDERATION, receipt of which is acknowledged, LAGUNA BEACH UNIFIED SCHOOL DISTRICT ("Grantor"), a California school district, does hereby grants to the CITY OF LAGUNA BEACH ("Grantee"), a municipal corporation, the following:

A perpetual, exclusive easement and right-of-way in, on, over, under, along, through and across certain real property situated in the City of Laguna Beach, County of Orange, State of California, more particularly described in Exhibit A attached hereto and incorporated herein by this reference, and generally depicted on Exhibit B attached hereto and incorporated herein by this reference, for installation, maintenance, repair, replacement, and restoration of landscaping, hardscaping, and related irrigation improvements ("Landscape Maintenance Easement"). The property described in Exhibit A and depicted on Exhibit B is hereinafter collectively referred to as the "Easement Area."

Grantee shall, at its sole cost and expense, maintain the landscaping and improvements within the Easement Area in good condition. Grantor shall have no responsibility whatsoever for such maintenance other than to permit such inspection of and access to the Easement Area as reasonably may be necessary.

This Grant of Easement shall and does hereby except and reserve unto Grantor all other rights of Grantor's Property as will not interfere with or prohibit the free and complete use and enjoyment by Grantee of the Landscape Maintenance Easement hereby granted.

In the event Grantee causes any damage to Grantor's property outside of the Easement Area during the course of Grantee's use and enjoyment of the Landscape Maintenance Easement hereby granted, Grantee shall restore the affected property to its prior condition promptly after the occurrence of such damage.

Grantee shall indemnify, defend, and hold harmless Grantor from and against any and all third party claims for losses, liabilities, damages, claims, and causes of action arising from or relating to Grantee's exercise of its rights in the Easement Area, except those third party claims that rise out of the negligence or willful misconduct of Grantor or its agents, representatives, or contractors. Grantor shall promptly provide Grantee with written notice of any third party claim giving rise to Grantee's obligation under this paragraph.

To Have and To Hold to Grantee, perpetually for the purposes and upon the conditions set forth herein. The covenants of Grantor and Grantee herein shall run with the land.

WITNESS our hand this \_\_\_\_\_ day of \_\_\_\_\_, 2017

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

By: Jason Viloria, Ed.D. Superintendent STATE OF CALIFORNIA ) ) SS. COUNTY OF ORANGE )

On this \_\_\_\_\_ day of \_\_\_\_\_\_, 2017, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_\_, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument he executed the instrument.

WITNESS my hand and official seal.

Notary Public in and for said County and State

(Seal)

# **CERTIFICATE OF ACCEPTANCE**

This is to certify that the interest in real property conveyed by the foregoing Grant of Easement dated , 2017 from LAGUNA BEACH UNIFIED SCHOOL DISTRICT to the CITY OF LAGUNA BEACH is hereby accepted by the undersigned officer or agent on behalf of the City Council of the City of Laguna Beach pursuant to authority conferred by Laguna Beach City Council Resolution No. 92.021, adopted by said City Council on February 18, 1992, and recorded on September 4, 1992 as Document No. 92-598920 in the Official Records of Orange County, California, and the Grantee consents to recordation by its duly authorized officer.

Dated:\_\_\_\_\_, 2017 By:\_\_\_\_\_

Lisette Chel-Walker City Clerk

#### 18. ACTION

#### Approval: Approve Resolution 17-12 Use of Proposition 30 Education Protection Act Funds for 2017-2018 for Direct Instruction Salaries and Benefits

#### **Proposal**

Staff proposes the Board of Education approve Resolution 17-12: Use of Proposition 30 Education Protection Act funds for 2017-2018 direct instruction salaries and benefits.

#### **Background**

Proposition 30, approved by voters in November 2012, requires the State to pass through a minimum of \$200 per average daily attendance to each local educational agency. The school district is required to hold a public hearing and approve a resolution indicating how the funds are spent. Before the passage of Proposition 30, school districts were facing further significant reductions in school funding. The passage of Proposition 30 created the Education Protection Act, using the new State funds to substitute for the State shortfall in revenue. Proposition 30 funding was set to expire in 2018, however, on voters approved Proposition 55 in April 2016, which extended the funding through 2030.

The attached resolution and schedule records the amount of projected funding for 2017-2018. The expenditure budgets include Grades 6-12 extra period assignments to provide necessary classes for students and one full-time teacher.

#### **Recommended Action**

Staff recommends the Board of Education approve Resolution 17-12: Use of Proposition 30 Education Protection Act funds for 2017-2018 direct instruction salaries and benefits.

# Program by Resource Report Expenditures by Object - Summary

# For Fund(s), Resource(s), and Project Year(s):

June 30, 2018

01 1400 Education Protection Account

		2016-17 Estimated Actual	2017-18 Budget
Other State Revenue	8300-8599	586,120	586,120
EXPENDITURES AND OTHER FIN	ANCING USES		
Certificated Salaries	1000-1999	493,886	485,754
Employee Benefits	3000-3999	92,234	100,366
TOTAL EXPENDITURES	AND OTHER FINANCING USES	586,120	586,120

# **RESOLUTION NO. 17-12 REGARDING THE EDUCATION PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30<sup>th</sup> of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government; WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

# NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Laguna Beach Unified School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Laguna Beach Unified School District has determined to spend the monies received from the Education Protection Act as attached.

DATED: June 13, 2017

Jan Vickers, Board President

Dee Perry, Board Clerk

Ketta Brown, Board Member

Carol Normandin, Board Member

Peggy Wolff, Board Member