

# Laguna Beach Unified School District

## Board of Education Minutes of Regular Meeting June 12, 2018

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### Call to Order

President Vickers called the Regular Meeting of the Board of Education to order at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

### Roll Call to Establish Quorum

Quorum was established.

Members Present:     Jan Vickers  
                              Dee Perry  
                              Ketta Brown  
                              Carol Normandin  
                              Peggy Wolff

### Public Comment on Closed Session Items

There were no public comments.

### Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Wolff seconded. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adjourn to Closed Session. The meeting adjourned to Closed Session at 5:00 p.m. to discuss the following:

#### **A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Government Code §54957

#### **B. NEGOTIATIONS**

Government Code §54957.6

- i. Employee Organization: LaBUFA  
District Negotiator: Leisa Winston, Assistant Superintendent
- ii. Employee Organization: CSEA  
District Negotiator: Leisa Winston, Assistant Superintendent
- iii. Employee Organization: Unrepresented Employees  
District Negotiator: Leisa Winston, Assistant Superintendent
- iv. Employee Organization: Superintendent  
District Negotiator: Jan Vickers, School Board President

Member Normandin moved to adjourn from Closed Session. Member Brown seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes The Board adjourned from Closed Session at 5:30 p.m.

### **Present at Board Meeting**

Members Present: Jan Vickers  
Dee Perry  
Ketta Brown  
Carol Normandin  
Peggy Wolff

Employee Group  
Representatives: Mindy Hawkins, President, LaBUFA  
Margaret Warder, President, CSEA

Staff: Leisa Winston, Assistant Superintendent, Human Resources/Public  
Communications  
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services  
Jeff Dixon, Assistant Superintendent, Business Services  
Victoria Webber, Executive Assistant  
Irene White, Director, Special Education  
Michael Keller, Ed.D., Director, Social Emotional Support  
Ryan Zajda, Director, Facilities  
Chris Duddy, Principal, El Morro Elementary  
Mike Conlon, Principal, Top of the World Elementary  
Jenny Salberg, Principal, Thurston Middle School  
Jason Allemann, Ed.D., Principal, Laguna Beach High School

### **Pledge of Allegiance**

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

### **Report of Closed Session Action**

President Vickers reported no action was taken in Closed Session.

### **Adoption of Agenda**

Member Brown moved to adopt the agenda. Member Normandin seconded.

Staff requested item 13.c. be amended to increase the travel expenses by \$400 to include airfare for Mike Morrison to attend the ISTE conference.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adopt the agenda as revised.

### **Public Comment (Non- Agenda Items)**

Mr. David Flores addressed the Board in support of the proposed calendar change for the 2019-2020 school year.

### **Recognitions**

At the June 12 School Board Meeting, the LBUSD Board of Education recognized the academic and athletic excellence of more than 80 students, which included the following:

Athletic Champions: Women's Short Board Surf Team, Scholastic Surf Series High School State Champions  
Boys Tennis, CIF Champions  
Elementary Spelling Bee Winner and Runner-up  
Reclassified Fluent English Proficient Students  
Juntos Mentors  
Destination Imagination  
Student Board Representatives: Chloe Bryan and Piper Warner

### **Reports**

#### **Student Representative – Piper Warner**

Piper provided an update on the following topics:

- CAASPP and CAST testing completed
- Senior finals wrapping up
- Junior girls won the annual Powder Puff game
- Spring performance of Diary of Anne Frank was successful and impactful
- The Seussical musical also successful
- ASB "Quadchella" at high school in quad
- Candle Rose ceremony
- ACR symposium
- Mental health awareness showcase

#### **LaBUFA Representative – Mindy Hawkins, President, LaBUFA**

- Tentative Agreement ratified with 100% participation from unit members
- Utilizing IBB process in classroom with students
- Great experience participating in Rocket Ready
- Sara Hopper is the 2019-2019 LaBUFA President
- Maryann Bynum is the new vice president
- Thanked the Board and administration
- Appreciates the careful concern and consideration given to all during the calendar review process

**CSEA Representative** – Margaret Warder, President, CSEA

- Tentative agreement ratified with 107 yes votes
- Thanked everyone for great year
- CSEA appreciation party June 13
- Thanked administration for including I/As in professional development opportunities

**Organizations**

- N/A

**Board Members**

Board members reported as follows:

**Member Wolff**

- Attended SchoolPower end of year dinner

**Member Normandin**

- Attended Community Coalition meeting and provided an update
  - September 25 in National Have Dinner with Your Family
  - Information regarding the hazards of vaping

**Member Brown**

- Attended Joint Fiscal Management Committee (JFMC)

**Clerk Perry**

- Attended SchoolPower Endowment meeting

**President Vickers**

- Attended SchoolPower Endowment meeting
- Attended PTA Council annual luncheon meeting

**Superintendent Vilorio**

- Attended senior convocation and commented how extraordinary the event is
- Appreciative of Mindy's service as LaBUFA president

**Cabinet**

**Leisa Winston, Assistant Superintendent, Human Resources and Public Communications**

- Thanked Mindy for her service and collaboration

**Jeff Dixon, Assistant Superintendent, Business Services**

- Facilitated Joint Fiscal Management Committee (JFMC)
- Updated the Board on the Procure America project; it is going well and saving the district money

**Alysia Odipo, Assistant Superintendent, Instructional Services**

- Thanked Bridget Beaudry-Porter for her work on the student art festival held at LBHS
- Thanked Mindy for her service

**PUBLIC HEARINGS** – The notice of public hearings was posted May 29, 2018

**a. Presentation of the Local Control Accountability Plan**

President Vickers opened the public hearing on the LCAP at 6:58 p.m. Dr. Odipo gave an overview of the district LCAP and the goals for 2018-2020.

Mr. David Flores addressed the Board and commended Dr. Vilorio for the fresh, new ideas he has brought forward, listening to parents regarding geometry classes, and increased parent engagement in the LCAP process.

Member Perry asked questions regarding student enrollment in CTE classes and dual enrollment.

President Vickers closed the public hearing on the LCAP at 7:15 p.m.

**b. Laguna Beach Unified School District's Preliminary 2018-2019 All Funds Budget**

President Vickers opened the public hearing on the all funds budget at 7:15 p.m.

Mr. Dixon presented the proposed budget.

Board members commented on how much they appreciate the designated reserves.

A member of the public asked for clarification on the HVAC expenses, which Mr. Dixon clarified as repairs versus new equipment.

President Vickers closed the public hearing on the all funds budget at 7:25 p.m.

**c. Public Disclosure of Use of Proposition 30 Education Protection Act Funds for 2018-2019 for Direct Instruction Salaries and Benefits**

President Vickers opened the public hearing on the use of Proposition 30 Education Protection Act Funds at 7:26 p.m.

There were no Board or public comments.

President Vickers closed the public hearing on the use of Proposition 30 Education Protection Act Funds at 7:27 p.m.

**d. Public Disclosure and Ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2018-19 Negotiated Agreement with Laguna Beach Unified Faculty Association (LaBUFA)**

President Vickers opened the public hearing for the Collective Bargaining Agreement with LaBUFA at 7:27 p.m.

Mrs. Winston stated LaBUFA members ratified the agreement.

There were no Board or public comments.

President Vickers closed the public hearing at 7:28 p.m.

**e. Public Disclosure and Ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2018-21 Negotiated Agreement with the California School Employees Association (CSEA) and its Laguna Beach Chapter #131**

President Vickers opened the public hearing for the Collective Bargaining Agreement with CSEA at 7:28 p.m.

Mrs. Winston stated CSEA members ratified the agreement.

There were no Board or public comments.

President Vickers closed the public hearing at 7:28 p.m.

## CONSENT CALENDAR

Member Brown moved approval of Consent Calendar items Member Normandin seconded.

Public Comment: None

Discussion: None

- a. Approval of Minutes – May 22, 2018
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Interdistrict Attendance Agreement Student(s) From Other Districts
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements for Contracted Services – Technology
- g. Approval/Ratification of Warrants #394085 through #394299 in the amount of \$941,233.54 Dates: 5/14/2018 through 6/1/2018
- h. Approval to Increase the Existing Agreement with Best Best & Krieger for Legal Counsel Related to Special Education Issues with a Not-to-Exceed Amount of \$20,000 for the 2017-2018 School Year
- i. Approval of Independent Contractor Agreement with Kathy Futterman, Ed.D., for Dyslexia Training on June 18, 2018 in an Amount Not-to-Exceed \$2,600
- j. Approval for Submission of the Consolidated Application Reporting Systems (CARS) Spring Data Collection for the 2018-2019 School Year
- k. Approval to Award a Contract for Furniture and Accessories with Culver-Newlin, Inc. based on Hawthorne School District Renewal of Piggyback Purchasing Bid #13-14-1
- l. Authorization to Renew License to Use Agreement with Orin Neufeld to Operate a Youth Recreation Facility at 2003 Laguna Canyon Road for the 2018-2019 school year

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

## INFORMATION ITEMS

Monthly Financial Report

Mr. Dixon stated the expenditures are tracking as expected. Most of the property tax monies are received and the OPEB report is unchanged from the last meeting.

## **ACTION ITEMS**

### **Approval of Resolution 18-04: Use of Proposition 30 Education Protection Act Funds for 2018-2019 for Direct Instruction Salaries and Benefits**

The resolution is required.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Motion carried by a roll call vote 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

### **Approval of Ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2018-2019 Negotiated Agreement with Laguna Beach Unified Faculty Association (LABUFA)**

This item was presented under the public hearing.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

### **Approval of Ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2018-2021 Negotiated Agreement with the California School Employees Association (CSEA) and its Laguna Beach Chapter #131**

Mrs. Winston noted this is a three-year contract and re-openers will be looked at in subsequent years.

Public Comment: None

Member Brown moved approval, member Wolff seconded.

Board Member Discussion: The Board appreciates the IBB process.



Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

**Approval of Mosaic Network, Inc. (CoVitalityApp) Contract for 2018-19 School Year at a Cost Not-to-Exceed \$8,505.00**

Dr. Odipo introduced the item stating Dr. Keller leads the universal screener process in LBUSD.

Public Comment: None

The Board asked clarifying questions on the grades served.

Member Brown moved approval, member Normandin seconded.

Board members believe this process is valuable and would like an update at a future Board meeting.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

**Approval to Award Contract with Mind Research to Provide the ST Math Supplementary Mathematics Intervention Program for the Purpose of Piloting during Summer School and the 2018-19 School Year in an Amount Not-to-Exceed \$33,002.00**

Dr. Odipo stated approval of this contract will enable the district to expand its pilot project.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Board members have heard good things about this program and appreciate staff listening to the needs of the teachers.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

**Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments**

Member Wolff enjoyed the art festival at the high school and *Breakfast with the Breakers*.

Member Normandin attended El Morro and TOW open houses and was pleased to hear teachers talk of how they are supported by Dr. Odipo. She is already attending summer games for her son as summer sports started Monday. She attended The Diary of Anne Frank, Seussical the Musical, and band concerts and enjoyed all of them. Member Normandin thanked Mindy Hawkins for her service as LaBUFA president.

Member Brown thanked Mindy for communicating through the weekly update. Member Brown attended the Rocket Ready Celebration, and the Scholarship Dinner/Convocation and loves celebrating students. She thanked Dr. Viloría and Mr. Conlon for working with the Laguna Beach Fire and Police departments during the recent fire.

Member Perry thanked Mindy. She attended the scholarship dinner and convocation. She viewed dyslexia lessons at El Morro and Thurston.

Member Perry asked for clarification on summer AP assignments if the proposed 2019-2020 student calendar is adopted as proposed. Dr. Viloría stated there will be adjustments made; however, to what degree changes are made is dependent on the number of days changed, and the teacher. All summer AP work expectations are currently on the LBHS webpage.

President Vickers attended the several music concerts, Breakfast with the Breakers, the LBHS Art Festival, SchoolPower Business Appreciation Dinner, and the Honors Convocation.

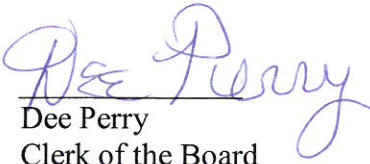
President Vickers asked that the Board continue to review and refine the protocols under which they operate. In addition, she would like the Board to consider a new process for determining which Board members will attend conferences and travel. The Board reached consensus that all travel requests will come to the entire Board for discussion.

### **Adjournment**

Member Brown moved to adjourn. Member Normandin seconded.

President Vickers announced there is a Special Meeting to review the results of the calendar survey on June 19 and the next regular meeting is June 26, 2018 at 6:00 p.m.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 8:08 p.m.

  
Dee Perry  
Clerk of the Board  
June 26, 2018