

# **Laguna Beach Unified School District**

## **Board of Education Minutes of Regular Meeting March 27, 2018**

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### **Call to Order**

President Vickers called the Regular Meeting of the Board of Education to order at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

### **Roll Call to Establish Quorum**

Quorum was established.

Members Present:     Jan Vickers  
                              Dee Perry  
                              Ketta Brown  
                              Carol Normandin  
                              Peggy Wolff

### **Public Comment on Closed Session Items**

There were no public comments.

### **Adjourn to Closed Session**

Member Brown moved to adjourn to Closed Session. Member Normandin seconded. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff, voted yes to adjourn to Closed Session. The meeting adjourned to Closed Session at 5:00 p.m. to discuss the following:

#### **A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant Exposure to litigation pursuant to subdivision (b) and (d) of Section 54956.9 – One Case

#### **B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE** Government Code §54957

#### **C. NEGOTIATIONS** Government Code §54957.6

- i. Employee Organization:     LaBUFA  
   District Negotiator:       Leisa Winston
- ii. Employee Organization:    CSEA  
   District Negotiator:       Leisa Winston
- iii. Employee Organization:   Unrepresented Employees  
   District Negotiator:       Leisa Winston

Member Brown moved to adjourn from Closed Session. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adjourn from Closed Session. The Board adjourned from Closed Session at 5:56 p.m.

**Present at Board Meeting**

Members Present: Jan Vickers  
Ketta Brown  
Carol Normandin  
Dee Perry  
Peggy Wolff

Employee Group  
Representatives: Mindy Hawkins, President, LaBUFA  
Elizabeth Phillips, Vice President, CSEA

Staff: Leisa Winston, Assistant Superintendent, Human Resources/Public  
Communications  
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services  
Jeff Dixon, Assistant Superintendent, Business Services  
Victoria Webber, Executive Assistant  
Irene White, Director, Special Education  
Amy Kernan, Director, Assessment & Accountability  
Michael Keller, Ed.D., Director, Social Emotional Support  
Mike Morrison, Chief Technology Officer  
Ryan Zajda, Director, Facilities  
Anakaren Ureno, Public Relations Liaison  
Chris Duddy, Principal, El Morro Elementary  
Mike Conlon, Principal, Top of the World Elementary  
Jenny Salberg, Principal, Thurston Middle School  
Jason Allemann, Principal, Laguna Beach High School

**Pledge of Allegiance**

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

**Report of Closed Session Action**

President Vickers reported in closed session, by a vote of 5-0, with Members Vickers, Perry, Brown, Normandin, and Wolff voting yes, the Board of Education took action to deny a claim against the district.

### **Adoption of Agenda**

Member Brown moved to adopt the agenda. Member Normandin seconded.

Staff noted a correction to item j of the consent calendar. The item and amount are correct; however, within the body of the Board item another firm is listed in the background information.

Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adopt the agenda as presented, noting the correction to item j of the consent calendar.

### **Public Comment (Non- Agenda Items)**

The following members of the public addressed the Board in favor of student activism and the student walkout at Laguna Beach High School on March 14, 2018:

- Yvette Lapayese
- Iris Sewell
- Diego Lapayese-Calderon
- Howard Hills

Thasa Zuziak gave a brief report on the Laguna Beach High School Annual Trophy Invite.

Sheri Morgan addressed the Board on two topics: 1) the new LBUSD booster manual; and, 2) the new storage and snack bar building at the high school.

### **Reports**

#### **Student Representative – Chloe Bryan**

Chloe provided an update on the following topics:

- March 14 student walkout from her perspective
- 8<sup>th</sup> grade parent night
  - 16 clubs represented
- ASB elections process
- All performances of *All Shook Up* production sold out
- Production of Anne Frank will be shown at middle school
- CAASPP testing
- Course selections
- Spring sports update

**LaBUFA Representative – Mindy Hawkins, LaBUFA President**

- Attended staff preview night for All Shook Up
- Nine teachers attended conference and returned energized
- Attended the Crystal Apple Awards
- Attended Interest Based Bargaining
- Shared that teachers discussed the best and safest way for students to protest and share their feelings on March 14
- Thanked the speakers for sharing their thoughts on student activism

**CSEA Representative – Elizabeth Phillips, CSEA Vice President**

- Attended second session of Interest Based Bargaining
- Third session will be held in mid-April
- Spring raffle for scholarships raised \$148

**Organizations**

- N/A

**Board Members**

Board members reported as follows:

**Member Wolff**

- Attended School Services School for Sound Finance Workshop
- Attended Calendar Committee meeting

**Member Normandin**

- No report

**Member Brown**

- Attended SchoolPower Endowment meeting

**Clerk Perry**

- Attended high school performance of *All Shook Up*

**President Vickers**

- Attended Calendar Committee meeting

**Superintendent Viloria**

- Out due to surgery

## **Cabinet**

### **Leisa Winston, Assistant Superintendent, Human Resources and Public Communications**

- Attended the Crystal Apple Awards – LBHS teachers Mark Alvarez and Lara Greco were nominated by students and among those honored at celebration
- LBHS received Civic Education Award of Merit for their work in AP European History and MUN
- Secondary team of Allemann and Salberg won the SchoolPower Chefs Challenge

### **Jeff Dixon, Assistant Superintendent, Business Services**

- Thanked Chloe Bryan, Student Board Representative, for her comments regarding school safety
- Thanked Ryan Zajda, Director, Facilities, for his work as the chair of the safety committee
- Attended the School Services School for Sound Finance Workshop with Board Member Wolff and Victoria Webber
  - Focus in education funding is to raise the base grant amount for the Local Control Funding Formula (LCFF)
  - Does not look like special education funding or CTE funding will be put into the base amount for LCFF

### **Alysia Odipo, Assistant Superintendent, Instructional Services**

- Thanked instructional services staff for their hard work
- Thanked Mr. Paul Kanarek for presenting to middle school parents on March 21
- Attended performance of *All Shook Up* with her family

## **CONSENT CALENDAR**

Member Brown moved approval of Consent Calendar items a - j. Member Normandin seconded.

Public Comment: Mr. Hills commented that he appreciates the way consent items are now being presented in comparison to past years.

Discussion: None

- a. Approval of Minutes – March 13, 2018
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trip(s)
- e. Approval of Interdistrict Attendance Agreements – Resident Students to Other Districts
- f. Approval of Agreements for Contracted Services – Special Education

- g. Approval of Agreements and Contracts – Technology Services
- h. Acceptance of Gifts-Checks Totaling \$20,000.00
- i. Approval/Ratification of Warrants #393257 through #393390 in the amount of \$610,323.14 Dates: 3/06/2018 through 3/16/2018
- j. Approval to Increase the Existing Agreement for Legal Services with Best Best & Krieger, LLP., Related to Special Education in an Amount Not-to-Exceed \$40,000.00

Discussion: Staff answered questions regarding conference attendance.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

## **INFORMATION ITEMS**

### **Nutrition Services Update**

Nutrition Supervisor Debra Appel presented an update on the 2017-18 Nutrition Program. The informational presentation provided an update to the Board as to the outcome of the online Nutrition Services Survey and other significant changes to the nutrition program for this school year.

Staff responded to questions from Board members.

## **ACTION ITEMS**

### **Acceptance of the 10-Year Facilities Master Plan Update; a Dynamic Living Document that is Updated on An Annual Basis and Serves as a Planning Tool to Reflect Current Progress and Alterations from Changing Conditions and District Needs**

Mr. Dixon and Mr. Zajda presented the updated 10-Year Facilities Master Plan. This document is updated on an annual basis and consists of large repair/maintenance projects, including roofing and mechanical replacements, as well as proposed capital projects such as classroom additions.

Public Comment: Howard Hills commented on safety and security within LBUSD.

Board Member Questions: None

Member Brown moved to approve the revised 10-Year Facilities Master Plan. Member Normandin seconded.

Board Member Discussion: Discussion occurred regarding facilities.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

**Approval to Award Contract for Purchase, Warranty, and Installation of Floor Covering and Related Products from Kya Services, LLC, Based on Contract No. 4-17-72-0057b of the State of California Multiple Award Schedule (CMAS)**

Mr. Dixon introduced the item.

Public Comment: None

Board Member Questions: None

Member Brown moved approval to award the Contract for Purchase, Warranty, and Installation of Floor Covering and Related Products from Kya Services, LLC., Based on Contract No.. 4-17-72-0057b of the State of California Multiple Award Schedule (CMAS). Member Normandin seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

**Approval to Award Contract for Purchase and Warranty of Physical Access Control Systems (PACS), Alarm and Signal Systems, Facility Management Systems, and Locking Devices from Montgomery Hardware Co. based on Contract No. 4-17-84-0059A**

Mr. Dixon introduced the item.

Public Comment: None

Board Member Questions: Discussion occurred regarding improved safety and security and the benefits of rekeying all sites.

Member Brown moved approval Award the Contract for Purchase and Warranty of Physical Access Control Systems (PACS), Alarm and Signal Systems, Facility Management Systems, and Locking Devices from Montgomery Hardware Co. based on Contract No. 4-17-84-0059A. Member Normandin seconded.

Board Member Discussion: Board members

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

**Approval of Board Policies – Second and Final Read**

Mrs. Winston stated the Board held a special meeting on February 9 and a first reading on March 13 to review all 21 policies.

Public Comment: None

	<b>Policy/Bylaw</b>	<b>Title</b>	<b>Comment</b>
1.	0100	Philosophy	New Policy. Replace and Delete BP 6003.
2.	0200	Goals for the School District	New Policy. Replace and Delete BP 6004.
3.	3250	Transportation Fees	New Policy.
4.	3555	Nutrition Program	New Policy.
5.	4119.21 4219.21 4319.21	Professional Standards Exhibit 4119.21 Exhibit 4219.21 Exhibit 4319.21	New Policy. Replace and Delete BP 4302.
6.	4127 4227 4327	Temporary Athletic Team Coaches	New Policy.
7.	4140 4240 4340	Bargaining Units	New Policy.
8.	4161 4261 4361	Leaves	New Policy.
9.	4215	Evaluation/Supervision – Classified	New Policy.
10.	4315	Evaluation/Supervision – Administrators	New Policy.
11.	5030	Student Wellness	Update Policy.
12.	5112.5	Open/Closed Campus	New Policy. Replace and Delete BP 5040.
13.	5116	School Attendance Boundaries	New Policy. Replace and Delete BP 6001.
14.	5116.1	Intradistrict Open Enrollment	New Policy. Replace and Delete BP 5036.
15.	5125.1	Release of Directory Information	New Policy.
16.	5126	Awards for Achievement	New Policy.
17.	5127	Graduation Ceremonies and	New Policy.



		Activities	
18.	6142.91	Reading/Language Arts Instruction	New Policy.
19.	6142.92	Mathematics Instruction	New Policy.
20.	6142.93	Science Instruction	New Policy.
21.	6142.94	History/Social Science Instruction	New Policy.

Member Brown moved to approve the Board Policies as listed above for addition, revision, and/or deletion. Member Normandin seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

**Approval of Contractor Agreement for Jeff Heil, Keynote Speaker for August 29, 2018 Professional Development at An Amount Not-to-Exceed \$5,000**

Dr. Odipo stated Mr. Heil comes highly recommended and was a speaker at the Google Summit.

Public Comment: None

Member Brown moved to approve the agreement with Jeff Heil in an amount not-to-exceed \$5,000. Member Normandin seconded.

Board Member Discussion: Board Member Brown has heard Mr. Heil speak and agrees that he is a good choice as a keynote speaker.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

**Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments**

Member Normandin attended 8<sup>th</sup> grade parent night, MUN conference at LBHS, cultural fair in the quad, and the student walk out on March 14.

Member Brown attended the Trophy Invitational. She thanked staff for information provided on suspension data as requested at a prior Board meeting.

Clerk Perry attended Coffee Talk. She also attended a creative lecture at OCDE and met with Dr. Odipo and Irene White regarding dyslexia instruction. In her position as a docent at the Laguna Beach Museum, she was able to lead TOW 3<sup>rd</sup> grade students on a tour.

President Vickers attended the Crystal Apple Awards, the Trophy Invitational, the High School PTA meeting, and the El Morro Jog-a-Thon.

President Vickers presented a request to the Board from Dr. Rubal regarding a letter of support for the Laguna Beach Community Clinic. The Board reached consensus to provide a letter of support.

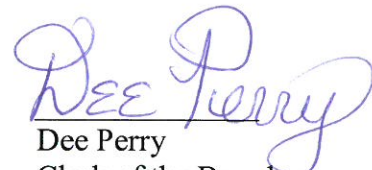
The Board discussed student activism and school safety.

### **Adjournment**

Member Normandin moved to adjourn. Member Brown seconded.

President Vickers announced the next regular meeting is April 17, 2018 at 6:00 p.m.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 8:08 p.m.

  
Dee Perry  
Clerk of the Board  
April 17, 2018