

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting March 13, 2018

Call to Order

President Vickers called the Regular Meeting of the Board of Education to order at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin
 Peggy Wolff

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Normandin seconded. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff, voted yes to adjourn to Closed Session. The meeting adjourned to Closed Session at 5:00 p.m. to discuss the following:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

B. NEGOTIATIONS

Government Code §54957.6

- i. Employee Organization: LaBUFA
 District Negotiator: Leisa Winston
- ii. Employee Organization: CSEA
 District Negotiator: Leisa Winston
- iii. Employee Organization: Unrepresented Employees
 District Negotiator: Leisa Winston

Member Normandin moved to adjourn from Closed Session. Member Brown seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adjourn from Closed Session. The Board adjourned from Closed Session at 5:47 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group Representatives: Sara Hopper, Vice President, LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Irene White, Director, Special Education
Amy Kernan, Director, Assessment & Accountability
Michael Keller, Ed.D., Director, Social Emotional Supports
Mike Morrison, Chief Technology Officer
Anakaren Ureno, Public Relations Liaison
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported in closed session, the Board took action to issue a notice of release to temporary certificated employee Identification No. 7600002134, pursuant to Education Code section 44954, subdivision (b), effective at the end of the 2017-2018 school year, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was as follows: Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Adoption of Agenda

Member Brown moved to adopt the agenda. Member Normandin seconded.

Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adopt the agenda as presented.

Public Comment (Non- Agenda Items)

None.

Study Session

Dr. Odipo, Dr. Keller, and Ms. Hunnicutt presented information on social emotional support for all learners within goals one and four of the LBUSD LCAP. The interactive session focused on three focal points of expected learning: 1) What does school preparedness mean today? 2) In what ways does the data inform our decision-making about our social emotional system? And, 3) How do we meet the evolving needs of students every day?

Sheri Morgan commented on social media and how students use it to discuss freely all issues without consideration of how their comments and discussions may make others feel.

Participants self-selected two groups to learn detailed information about each topic and debriefed in triads to discuss the information presented.

Board members thanked staff for the interactive workshop.

10 Minute Break

Reports

Student Representative – Piper Warner

Piper provided an update on the following topics:

- LBHS piloting School Senate
- Students participating in nationwide walkout regarding school safety
- March 22 is 8th grade parent night at LBHS
- ASB elections will be held the week after spring break
- Spring musical *All Shook Up* opens March 16 and runs through March 25
- Athletics update

LaBUFA Representative – Sara Hopper, LaBUFA Vice President

- Participated in three day Interest Based Bargaining (IBB) training
- Negotiations begin March 30
- All high school staff luncheon provided by district administration on March 14

CSEA Representative – Margaret Warder, CSEA President

- Participated in IBB training
- Held first day of negotiations, which was an engaging and open process
- Change in CSEA scholarship program, which will now be offered to all LBUSD CSEA members at any high school

Organizations

- N/A

Board Members

Board members reported as follows:

Member Wolff

- N/A

Member Normandin

- Provided an update on the Community Coalition meeting
 - Information to share with PTA Council
 - Cigarettes vs vaping
 - Red Ribbon week
 - Aspire program
 - Social marketing campaign
 - Public Health information

Member Brown

- Provided information on College and Career Advantage Board meeting
 - Final grant allocation
 - New fall classes
 - CTE Saddleback articulation nights

Clerk Perry

- Provided information from SchoolPower Endowment meeting
 - Rocket Ready presentation
 - Robin stepping down

President Vickers

- Provided information from PTA Council meeting
 - CLC PTA merging with TOW PTA
 - Epic Challenge and Jog-a-Thons
 - Legislation regarding school start times discussed
 - Athletics issues complex
 - Instructional minutes need to be considered

Superintendent Viloria

- Read at TOW and El Morro during Read Across America days
- Special Board meeting held for superintendent's evaluation and protocols discussion
- Presented at Rotary

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Thanks CSEA and LaBUFA partners for participating in IBB training
- Attended ACSA *Every Student Succeeding Breakfast* with Principal Conlon to honor TOW second grade student

Jeff Dixon, Assistant Superintendent, Business Services

- No report

Alysia Odipo, Assistant Superintendent, Instructional Services

- Commented on after school training for teachers leaders and wrapping up professional development for the year

Principal Report – Mike Conlon, Principal, Top of the World Elementary

- Mr. Conlon's reported highlighted the following areas at TOW
 - No Place for Hate
 - PBIS
 - Second Step
 - Continuous Improvement
 - Relationships Matter
 - Data drives relationships

Board members thanked Mr. Conlon for sharing information on the Growth Mindset and the fact that students are becoming more confident with learning from mistakes.

CONSENT CALENDAR

Member Wolff pulled item 13.a.ii. Member Normandin pulled items 13.a.i and 13.a.iii.

Member Brown moved approval of Consent Calendar items b – m. Member Normandin seconded.

Public Comment: None

Discussion: None

- a. Approval of Minutes
 - i. February 9, 2018 Special Meeting
 - ii. February 13, 2018 Regular Meeting
 - iii. March 8, 2018 Special Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance

- d. Approval of Student Field Trip(s)
- e. Approval of Interdistrict Attendance Agreements – Resident Students to Other Districts
- f. Approval of Interdistrict Attendance Agreements – Student From Other District
- g. Approval of Acceptance of Gifts – In Kind Donation
- h. Approval of Agreements for Contracted Services – Special Education
- i. Approval of Agreements and Contracts – Technology Services
- j. Approval/Ratification of Warrants #393014 through #393256 in the amount of \$1,272,148.16 Dates: 2/06/2018 through 3/05/2018
- k. Approval/Ratification of Certificated Payroll 8A in the Amount of \$2,210,013.86
Approval/Ratification of Classified Payroll 8B in the Amount of \$748,256.89
Approval/Ratification of Classified Payroll 8C in the Amount of \$20,297.60
- l. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$1,290.69
- m. Approval of Third Renewal Award of Contract for Furniture and Equipment with Tangram Interiors through March 25, 2019

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Brown moved approval of Consent Calendar items a.i. Member Wolff seconded.

Public Comment: None

Discussion: None

Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes. Member Normandin abstained.

Member Brown moved approval of Consent Calendar items a.ii. Clerk Perry seconded.

Public Comment: None

Discussion: None

Motion carried 3-0-2. Members Vickers, Perry, and Brown voted yes. Members Normandin and Wolff abstained.

Member Normandin moved approval of Consent Calendar items a.iii. Member Brown seconded.

Public Comment: None

Discussion: None

Motion carried 4-0-1. Members Vickers, Brown, Normandin and Wolff voted yes. Member Perry abstained.

INFORMATION ITEMS

Update on 2018 Summer School Program

Dr. Odipo introduced the item. Dates for the 2018 summer school program are as follows:

- Four weeks of classes for students in grades one through eight to be held at Top of the World Elementary School. Classes are from Monday, June 25, 2018 to Friday, July 20, 2018 (no school on July 4th)
- Five weeks of classes for high school students to be held at Laguna Beach High School. Classes are from Monday, June 25, 2018 to Friday, July 27, 2018 (no school on July 4th holiday)
- Special Education Summer School program for SDC PreK students from Monday, June 25, 2018 to Friday, July 20, 2018 (no school on July 4th holiday)
- August Intensive Behavior Instruction (IBI) Maintenance Program from Monday, August 13, 2018 to Thursday, August 23, 2018

Dr. Odipo answered questions from Board members and the community regarding course descriptions and options.

ACTION ITEMS

Approval of Resolution No. 18-01: School Safety

Dr. Vioria recommended the Board of Education adopt Resolution No. 18-01 School Safety.

Public Comment: None

Board Member Questions: None

Member Brown moved to approve Resolution No. 18-01: School Safety. Member Normandin seconded.

Board Member Discussion: Board members believe this resolution to be appropriate for the LBUSD community.

Motion carried 5-0 by a roll call vote. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of California School Board Association (CSBA) 2018 Delegate Assembly Election

As the LBUSD Board representative to the OCSBA Board Member Wolff provided recommendations for eight nominees as follows:

1. Sharon Wallin, Irvine Unified School District
2. Francine Scinto, Tustin Unified School District
3. Kathryn Moffat, Orange Unified School District
4. Shari Kowalke, Huntington Beach City School District
5. Candi Kern, Cypress Elementary School District
6. Lynn Davis, Tustin Unified School District
7. Rosemary Saylor, Huntington Beach City School District
8. Lauren Brooks, Irvine Unified School District

Public Comment: None

Board Member Questions: None

Member Brown moved approval of the eight recommended nominees. Member Normandin seconded.

Board Member Discussion: Discussion occurred.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Positive Certification of Second Interim Report

Mr. Dixon introduced the item.

Public Comment: None

Member Brown moved to approve the positive certification of the second interim report. Member Normandin seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Agreement for Contracted Services with David Taussig & Associates, Inc., to Administer the Mello-Roos Special Taxes in Community Facilities District (CFD) No. 98-1 with a Not-To-Exceed Amount of \$13,000 for the 2018-2019 Fiscal Year

Mr. Dixon stated this is an annual contract.

Public Comment: None

Member Brown moved to approve the agreement for Contracted Services with David Taussig & Associates, Inc., to Administer the Mello-Roos Special Taxes in Community Facilities District (CFD) No. 98-1 with a Not-To-Exceed Amount of \$13,000 for the 2018-2019 Fiscal Year
Member Normandin seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Revised Health Clerk Job Description

Mrs. Winston stated this request is a result of the outcome of the reclassification committee. All health clerk staff were interviewed as well as their supervisors, school nurses, and director of assessment and accountability.

Public Comment: None

Member Normandin moved to approve the revised health clerk job description Member Brown seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of the Course of Study for the Laguna Beach Unified School District Secondary Schools for the 2018-2019 School Year

Dr. Odipo introduced the item.

Public Comment: None

Member Brown moved to approve the Course of Study for secondary schools for the 2018-2019 school year. Member Wolff seconded.

Board Member Discussion: Discussion occurred regarding: 1) A/P computer science course; 2) All classes listed may not be offered, as course offerings are dependent on enrollment; and, 3) financial literacy course.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Independent Contractor Agreement with Brian Shay in an Amount Not-to-Exceed \$5,100.00

Dr. Odipo stated the scheduled instructional walks are for elementary. Planning is in place to schedule a day for secondary site walks as well.

Public Comment: None

Member Wolff moved to approve the agreement with Brian Shay in an amount not-to-exceed \$5,100.00. Member Normandin seconded.

Board Member Discussion: Discussion occurred regarding what the instructional walks focus on.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Update District Plan for Providing Educational Services for Expelled Students

Dr. Odipo introduced the County plan. The County expects each district to be tailor the plan to the district needs and have the plan approved by the Board of Education.

Public Comment: None

Member Normandin moved to approve the updated district plan for providing educational services for expelled students. Member Brown seconded.

Board Member Discussion: Discussion occurred regarding whether or not expulsions count toward graduation rates.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Independent Contractor Agreement the International Center for Leadership in Education (ICLE) for Consulting Services

Dr. Odipo stated the district has engaged with ICLE in previous years. The district intends to utilize services to provide data team coaching and a potential keynote for the August professional development.

Public Comment: None

Member Wolff moved to approve the agreement with International Center for Leadership in Education for consulting services. Member Brown seconded.

Board Member Discussion: Discussion occurred.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Board Policies – First Reading

Dr. Vilorio stated the Board held a special meeting on February 9 to review all 21 policies. The Board held focused discussions and recommended revisions.

Public Comment: None

	Policy/Bylaw	Title	Comment
1.	0100	Philosophy	New Policy. Replace and Delete BP 6003.
2.	0200	Goals for the School District	New Policy. Replace and Delete BP 6004.
3.	3250	Transportation Fees	New Policy.
4.	3555	Nutrition Program	New Policy.
5.	4119.21 4219.21 4319.21	Professional Standards Exhibit 4119.21 Exhibit 4219.21 Exhibit 4319.21	New Policy. Replace and Delete BP 4302.
6.	4127 4227 4327	Temporary Athletic Team Coaches	New Policy.
7.	4140 4240 4340	Bargaining Units	New Policy.
8.	4161 4261 4361	Leaves	New Policy.
9.	4215	Evaluation/Supervision – Classified	New Policy.
10.	4315	Evaluation/Supervision – Administrators	New Policy.
11.	5030	Student Wellness	Update Policy.
12.	5112.5	Open/Closed Campus	New Policy. Replace and Delete BP 5040.

13.	5116	School Attendance Boundaries	New Policy. Replace and Delete BP 6001.
14.	5116.1	Intradistrict Open Enrollment	New Policy. Replace and Delete BP 5036.
15.	5125.1	Release of Directory Information	New Policy.
16.	5126	Awards for Achievement	New Policy.
17.	5127	Graduation Ceremonies and Activities	New Policy.
18.	6142.91	Reading/Language Arts Instruction	New Policy.
19.	6142.92	Mathematics Instruction	New Policy.
20.	6142.93	Science Instruction	New Policy.
21	6142.94	History/Social Science Instruction	New Policy.

Member Brown moved to approve a first reading of the Board Policies as listed above. Member Normandin seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments

Member Wolff volunteered at the SchoolPower Dinner Dance. She thanked everyone involved with putting the event together. Mrs. Wolff attended the PTA Sacramento Safari, as a PTA parent, with 4th District PTA.

Member Normandin shared an article from NPR regarding Prevention of School Shootings – Relationships Matter.

Member Brown read to students at Top of the World Elementary during Read Across America, and apologized for not being able to read at El Morro this year.

Clerk Perry attended the Cove Gallery to view the student artwork display. She visited El Morro Elementary. Clerk Perry requested information on suspensions and processes in LBUSD, specifically suspension versus in house suspensions and the social emotional support provided. The Board reached consensus and directed staff to provide data on suspensions and alternatives to suspensions.

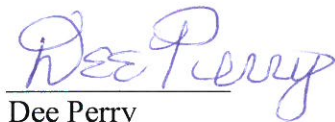
President Vickers attended the Thurston PTA meeting where students presented information on the electives they take. She attended the DELAC meeting and observed the LCAP discussion, the Cove Gallery student exhibit, read at El Morro Elementary, thanked parade attendees, and attended the City meeting on disaster preparedness. She asked Mr. Dixon a clarifying question regarding the high school and its use as a Red Cross site if needed.

Adjournment

Member Normandin moved to adjourn. Member Brown seconded.

President Vickers announced the next regular meeting is March 27, 2018 at 6:00 p.m.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 8:39 p.m.



Dee Perry
Clerk of the Board
March 27, 2018