

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting February 13, 2018

Call to Order

President Vickers called the Regular Meeting of the Board of Education to order at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin
 Peggy Wolff - absent

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Normandin seconded. Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Perry, voted yes to adjourn to Closed Session. (Absent: Member Wolff). The meeting adjourned to Closed Session at 5:00 p.m. to discuss the following:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

B. NEGOTIATIONS

Government Code §54957.6

- i. Employee Organization: LaBUFA
 District Negotiator: Leisa Winston
- ii. Employee Organization: CSEA
 District Negotiator: Leisa Winston
- iii. Employee Organization: Unrepresented Employees
 District Negotiator: Leisa Winston

Member Brown moved to adjourn from Closed Session. Member Normandin seconded.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Perry, voted yes to adjourn from Closed Session. (Absent: Member Wolff). The Board adjourned from Closed Session at 5:55 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff - Absent

Employee Group
Representatives: Elizabeth Phillips, Vice President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Irene White, Director, Special Education
Amy Kernan, Director, Assessment & Accountability
Michael Keller, Ed.D., Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Mike Morrison, Chief Technology Officer
Anakaren Ureno, Public Relations Liaison
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jason Allemann, Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported no action was taken in Closed Session.

Adoption of Agenda

Member Brown moved to adopt the agenda. Member Normandin seconded.

Members Vickers, Brown, Normandin, and Perry, voted yes to adopt the agenda as corrected.
(Absent: Member Wolff).

Public Comment (Non- Agenda Items)

Sheri Morgan addressed the Board on the topic of accountability and read a letter into records that she submitted to the editor of The Laguna Beach Independent.

Reports

Student Representative – Chloe Bryan

Chloe provided an update on the following topics:

- Winter athletics
- Spring Musical – *All Shook Up*
- High school students performed *Charlie and the Chocolate Factory* to 3rd grade students
- Spike Ball Tournament – February 13
- New student luncheon – February 13
- CAASSP testing prep days
- Counselor appreciation week

LaBUFA Representative – Mindy Hawkins, LaBUFA President

- Participated in two days Interest Based Bargaining (IBB) training
- Gradeslam program is well received
- A survey has gone out to all LaBUFA members in preparation for negotiations

CSEA Representative – Elizabeth Phillips, CSEA Vice President

- Participated in two days Interest Based Bargaining (IBB) training
- Offering a Valentine scholarship fundraising opportunity for senior scholarships

Organizations

- No reports

Board Members

Board members reported as follows:

Member Wolff

- Absent

Member Normandin

- No report

Member Brown

- Attended Joint Fiscal Management Committee (JFMC) meeting

Clerk Perry

- No report

President Vickers

- Attended PTA Council
 - Received an excellent presentation by School Nurse Pam Majd

Superintendent Viloria

- Concurred with President Vickers on Pam's presentation to PTA Council
- Visited many classrooms in the last two weeks
- Witnessed positive environments for students at all sites
- SchoolPower Dinner Dance was a success and the Fund-A-Need project was well received by all in attendance.
- Met with the Superintendent of the Orange County Department of Education

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Thanked LaBUFA and CSEA Executive Board Members and negotiating teams for their participation in the IBB training.
- New Instagram account launched – Lagunabeachusd

Jeff Dixon, Assistant Superintendent, Business Services

- Reported on the JFMC meeting
 - Governor's budget proposal for 2018 narrows the gap for basic aid differential
 - May receive \$295 per ADA in one-time funding. These funds cannot be considered in second interim report since final funding is not approved
 - Submitting an RFP for tax revenue projections for five years out

Alysia Odipo, Assistant Superintendent, Instructional Services

- Recognized Special Education Director, Irene White, as an ACSA Administrator of the Year
- Thanked Irene White, Debby Nash, and all those involved with document preparation and interviews for the FCMAT study
- Provided an update on instructional programs

Principal Report – Jason Allemann, Ed.D., Laguna Beach High School

- Presented an update on the strategies used at Laguna Beach High School to ensure that all students have a specific, solid, and attainable plan upon graduation that includes postsecondary options.

President Vickers called for a five-minute break at 6:45 p.m.

Member Normandin left the meeting at 6:45 p.m.

PUBLIC HEARINGS

- a. Presentation of the Classified School Employees Association, Chapter 131, and Laguna Beach Unified School District's Joint Proposal for a Successor Collective Bargaining Agreement and Announcement of a Requisite Public Hearing.

President Vickers opened the Public Hearing at 6:50 p.m. There were no public comments. President Vickers closed the Public Hearing at 6:50 p.m.

- b. Presentation of the Laguna Beach Unified Faculty Association and Laguna Beach Unified School District's Joint Proposal for a Successor Collective Bargaining Agreement and Announcement of a Requisite Public Hearing.

President Vickers opened the Public Hearing at 6:50 p.m. There were no public comments. President Vickers closed the Public Hearing at 6:50 p.m.

CONSENT CALENDAR

Member Brown moved approval of Consent Calendar items a – k. Clerk Perry seconded.

Public Comment: None

Discussion: None

- a. Approval of Minutes – January 23, 2018 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Interdistrict Attendance Agreements – Resident Students to Other Districts
- e. Approval of Acceptance of Gifts – Checks Totaling \$6,250.00
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements and Contracts – Technology Services
- h. Approval/Ratification of Warrants #392763 through #393013 in the amount of \$1,499,457.33 Dates: 1/12/18 through 2/05/18
- i. Approval/Ratification of Certificated Payroll 7A in the Amount of \$2,170,028.94
Approval/Ratification of Classified Payroll 7B in the Amount of \$681,413.01
- j. Approval of Quarterly Investment Report – Board Policy 3002 – Investments
- k. Approval to Purchase ST Math Supplementary Mathematics Intervention Program for the Purpose of Piloting in an amount not-to-exceed \$2,576.00

Discussion: None

Motion carried 3-0-0. Members Vickers, Brown, and Perry voted yes. (Absent: Members Normandin and Wolff).

INFORMATION ITEMS

Next Generation Science Standards Update (NGSS)

Dr. Odipo and Dr. Allemann presented information on NGSS and the integrated nature of the standards that allows teachers to focus on specific local issues. All students will cover all standards with more hands on interactive lab work.

Board members asked clarifying questions related to AP courses and science graduation requirements.

Presentation of Updated Facilities Master Plan

Mr. Dixon and Mr. Zajda reviewed the updated Facilities Master Plan, including proposed changes at each site.

Board members asked questions on declining enrollment and funding.

ACTION ITEMS

Approval to Increase Work Year of Athletic Trainer at Laguna Beach High School from 10 Months Per Year to 10.75 Months Per Year, Beginning with the 2018-19 School Year

Mrs. Winston stated the requested change in the athletic trainer schedule is to better align with the student schedule. The change in the athletic trainer work year would include starting sooner in the school year and better meet the needs of the student athletes.

Public Comment: None

Board Member Questions: None

Member Brown moved to approve increasing the work year of the athletic trainer at Laguna Beach High School from 10 months per year to 10.75 months per year, beginning with the 2018-19 school year. Clerk Perry seconded.

Board Member Discussion: None

Motion carried 3-0-0. Members Vickers, Brown, and Perry voted yes. (Absent: Members Normandin and Wolff).

Approval of 2018-19 Comprehensive District and School Safety Plan

Mr. Dixon and Mr. Zajda presented the 2018-19 Comprehensive District and School Safety Plan, highlighting the newly added attendance section. Mr. Dixon thanked all members of the safety committee for their participation.

Public Comment: None

Board Member Questions: None

Member Brown moved approval of the 2-18-2019 District and School Safety Plan. Member Normandin seconded.

Board Member Discussion: None

Motion carried 3-0-0. Members Vickers, Brown, and Perry voted yes. (Absent: Members Normandin and Wolff).

Approval of Change Order No. 1 in the Amount of \$19,671.00 to American Modular Systems, Inc., for GEN7 Sustainable Building at Top of the World Elementary School

Mr. Dixon introduced the item.

Public Comment: None

Member Brown moved to approve change order number 1 for \$19,761.00 to American Modular Systems, Inc., for GEN7 Sustainable Building at Top of the World Elementary. Clerk Perry seconded.

Board Member Discussion: None

Motion carried 3-0-0. Members Vickers, Brown, and Perry voted yes. (Absent: Members Normandin and Wolff).

Authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) with the County of Orange Recorder's Office for American Modular Systems, Inc. for the Gen7 Sustainable Buildings Purchase

Jeff Dixon

Ryan Zajda

Mr. Dixon stated with the approval of the change order, the notice of completion may be filed.

Public Comment: None

Member Brown moved to accept the contract for American Modular Systems, Inc. for the Gen7 Sustainable Buildings purchase at Top of the World Elementary School as complete and authorize the Assistant Superintendent of Business Services to file a Notice of Completion with the County of Orange Recorder's Office. Clerk Perry seconded.

Board Member Discussion: None

Motion carried 3-0-0. Members Vickers, Brown, and Perry voted yes. (Absent: Members Normandin and Wolff).

Approval of Change Order No. 1 in the amount of \$82,538.00 to R. Jensen Co., Inc. for the Site Work for Three Modular Buildings Project at Top of the World Elementary School

Jeff Dixon, Assistant Superintendent, Business Services

Ryan Zajda, Director, Facilities

Mr. Dixon introduced the item.

Public Comment: None

Member Brown moved to approve Change Order No. 1 to R. Jensen Co., Inc., for \$82,538.00 for the Site Work for Three Modular Buildings project located at Top of the World Elementary School. Clerk Perry seconded.

Board Member Discussion: None

Motion carried 3-0-0. Members Vickers, Brown, and Perry voted yes. (Absent: Members Normandin and Wolff).

Authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) with the County of Orange Recorder's Office for R. Jensen Co., Inc. for the Site Work for Three Modular Buildings at Top of the World Elementary School
Jeff Dixon, Assistant Superintendent, Business Services
Ryan Zajda, Director, Facilities

Mr. Dixon stated with the approval of the change order, the notice of completion may be filed.

Public Comment: None

Member Brown moved to accept the contract for R. Jensen Co., Inc. for the site work for three modular buildings project at Top of the World Elementary School as complete and authorize the Assistant Superintendent of Business Services to file a Notice of Completion with the County of Orange Recorder's Office. Clerk Perry seconded.

Board Member Discussion: None

Motion carried 3-0-0. Members Vickers, Brown, and Perry voted yes. (Absent: Members Normandin and Wolff).

Approval to Award Inspector Services Agreement with UCMI, Inc., to Provide Division of State Architect (DSA) Required Inspector of Record Services for Construction Projects at Laguna Beach High School in an amount Not-To-Exceed \$110,933.00

Mr. Dixon stated this request is for upcoming projects to be completed during the summer.

Public Comment: None

Member Brown moved approval to award a contract for Division of State Architect (DSA) Required Inspector of Record (I.O.R.) Services for Construction Projects at Laguna Beach High School in an amount not-to-exceed \$110,933.00. Clerk Perry seconded.

Board Member Discussion: None

Motion carried 3-0-0. Members Vickers, Brown, and Perry voted yes. (Absent: Members Normandin and Wolff).

Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments

Member Wolff - absent

Member Normandin - absent

Member Brown thanked staff for providing the Conditions of Children report from the County. She thanked Jeff Dixon for providing information on Proposition 13, and was appreciative of information shared on Rocket Ready and social/emotional data. She was also thankful for being invited to observe the Interest Based Bargaining training.

Clerk Perry observed an MTSS meeting at Thurston Middle School, walked Top of the World Elementary with Mr. Conlon and the greenhouse geo dome, met with Mr. Brusky to learn more about student reporting, and met with Mindy Hawkins.

Clerk Perry requested a recap on social/emotional learning be presented to the Board at some time in the future.

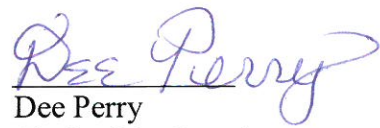
President Vickers attended the high school PTA meeting and enjoyed the presentation by counselors regarding college counseling. She attended a girls' basketball game, DELAC meeting, and observed the Interest Based Bargaining training. President Vickers commented the format of the Board Policy workshop was excellent.

Adjournment

Member Brown moved to adjourn. Clerk Perry seconded.

President Vickers announced the next regular meeting is March 13, 2018 at 6:00 p.m.

Motion carried 3-0-0. Members Vickers, Brown, and Perry voted yes to adjourn the meeting. The meeting adjourned at 7:48 p.m.


Dee Perry
Clerk of the Board
March 13, 2018