

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting January 23, 2018

Call to Order

President Vickers called the Regular Meeting of the Board of Education to order at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin
 Peggy Wolff

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Wolff seconded. Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn to Closed Session at 5:00 p.m. to discuss the following:

A. STUDENT DISCIPLINE – Case Number 02-2018-02

Education Code §48915(c)(3) and §48911

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

**C. CONFERENCE WITH LEGAL COUNSEL — EXISTING
LITIGATION**

(Govt. Code § 54956.9(d)(1))

*(Student DOE v. Laguna Beach Unified School District, OC Superior Court
Case No. 30-2017-00917965-CU-WM-CJC)*

D. NEGOTIATIONS

Government Code §54957.6

- i. Employee Organization: LaBUFA
 District Negotiator: Leisa Winston
- ii. Employee Organization: CSEA
 District Negotiator: Leisa Winston
- iii. Employee Organization: Unrepresented Employees
 District Negotiator: Leisa Winston

Member Brown moved to adjourn from Closed Session. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn from Closed Session. The Board adjourned Closed Session at 5:48 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Elizabeth Phillips, Vice President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Irene White, Director, Special Education
Amy Kernan, Director, Assessment & Accountability
Michael Keller, Ed.D., Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Anakaren Ureno, Public Relations Liaison
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported on a motion by Member Normandin and a second by Member Brown, by a vote of 5-0, with all members voting yes, the Board of Education voted to approve the stipulated expulsion agreement for student case #02-2018-02, pursuant to Education Code §48915(c)(3).

Adoption of Agenda

Member Wolff moved to adopt the agenda. Clerk Perry seconded.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adopt the agenda as corrected.

Public Comment (Non- Agenda Items)

None.

Reports

Student Representative – None present

LaBUFA Representative – None present due to illness

CSEA Representative – Elizabeth Phillips, CSEA Vice President

- Commented on installation of executive board members
- Attending health insurance training with Margaret Warder
- CSEA participating in Interest Based Bargaining (IBB) training with district and LaBUFA on February 12-13

Board Members

Board members reported as follows:

Member Wolff

- Attended SchoolPower Trustee meeting – discussed Fund-a-Need and Dinner Dance
- Attended SchoolPower meeting

Member Normandin

- Toured Thurston Middle School with Dr. Vilorio

Member Brown

- No report

Clerk Perry

- Attended SchoolPower Endowment meeting – reviewed investments and strategies for investing

President Vickers

- Attend PTA Council meeting, received an update on the district LCAP
- Attended Thurston PTA meeting
- Attended El Morro PTA meeting

Superintendent Vioria

- Working with SchoolPower on final details for Fund-a-Need
- Commented on the job description for TOSA for K-5 Computer Literacy, stating the position is intended to increase computer literacy skills, including research skills and strategies

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- No report

Jeff Dixon, Assistant Superintendent, Business Services

- Attended the School Services workshop on the Governor's proposed budget. Many staff and union representatives attended.
- Presented information learned at the workshop to attendees of the Joint Fiscal Management Committee

Alysia Odipo, Assistant Superintendent, Instructional Services

- No report

Principal Report – Chris Duddy, El Morro Elementary

- El Morro's theme this year is continuous improvement. Principal Duddy presented on El Morro's programs as they focus and relate to continuous improvement
 - Professional development – staff leaders and Master Teacher's focused on improving the instructional program
 - New Wonders curriculum – focused on instructional shifts to meet students' needs
 - Next Generation Science Standards – lab focused on science and engineering with an emphasis on hands on activities
 - Attendance data and the importance of attending school every day
 - Relationships matter – Respect-Ability month
 - STEAM Night
 - Beach Clean Up
 - Math Night

CONSENT CALENDAR

Member Wolff moved approval of Consent Calendar items a – i. Clerk Perry seconded.

Public Comment: None

Discussion: None

- a. Approval of Minutes
 - i. January 11, 2018 Special Meeting
 - ii. January 9, 2018 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Student Field Trip(s)
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements and Contracts – Technology Services
- g. Approval/Ratification of Warrants #392661 through #392762 in the amount of \$580,330.71 Dates: 12/20/17 through 1/11/18
- h. Approval/Ratification of Certificated Payroll 6A in the Amount of \$2,257,206.38
Approval/Ratification of Classified Payroll 6B in the Amount of \$709,859.98
Approval/Ratification of Classified Payroll 6C in the Amount of \$8,790.83
- i. Authorization to Increase the Existing Contract with Nicole Miller & Associates, Inc., to Conduct Risk Management Investigations in an Amount Not-to-Exceed \$30,000

Discussion: None

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to approve the consent calendar, items a – i.

INFORMATION ITEMS

Monthly Financial Update - December

Mr. Dixon stated the information presented in the agenda contains significant changes. The district paid back the \$6 million to Fund 17 when the \$29 million in property taxes was received. All interfund transfers for funds 17, 40, and 42 are reflected.

ACTION ITEMS

Approval of Support for Assembly Bill 1743 – Career Technical Education Incentive Grant

Dr. Vilorio requested support for Assembly Bill 1743, which would dedicate ongoing funding and maintain CTE programs.

Public Comment: None

Board Member Questions: None

Member Brown moved approval to send a letter of support regarding Assembly Bill 1743 and its goal of creating a continued funding source for California's Career Technical Education programs. Member Normandin seconded.

Board Member Discussion: Board members asked for clarification as to whether funding would remain a grant model.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Contract Agreement with Barber & Gonzales Consulting Group to Provide Interest-Based Bargaining (IBB) Training and Facilitation for District, CSEA, And LaBUFA Leadership and Negotiations Teams with a Not-to-Exceed Amount of \$48,000

Mrs. Winston stated training is scheduled for two days for all negotiating groups, pending Board approval. Interest-Based Bargaining is based on collaboration and mutual benefit.

Public Comment: None

Board Member Questions: None

Member Brown moved approval of the contract agreement with Barber & Gonzales Group to provide interest-bases bargaining training and facilitation. Member Normandin seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Job Description: Teacher on Special Assignment (TOSA) – K-5 Computer Literacy

Mrs. Winston stated the job description summarizes the job responsibilities. Once approved the position will be posted.

Public Comment: None

Board Members asked questions regarding the type of community relationships this position would foster and physical requirements.

Member Brown moved to approve the job description for Teacher on Special Assignment (TOSA) – K-5 Computer Literacy. Member Normandin seconded.

Discussion: Board members discussed the important of balance correlated to the time spent on technology devices and the differences between homework and interacting on social media. Discussion included when is technology an appropriate tool, how is technology enhanced, and when is it not needed to increase skills. The possibility of guidelines was also discussed.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval to Job Description: Digital Library and Media Specialist

Mrs. Winston stated this position would oversee, coordinate, and plan all media resources, including print and digital.

Public Comment: None

Board Member Questions: Will this be a difficult position to fill? Mrs. Winston believes many applications will be received.

Member Brown moved to approve the job description for Digital Library and Media Specialist. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Independent Contractor Agreement with MacMillan Speakers Bureau for Consulting Services by Julie Lythcott-Haims in an Amount Not-to-Exceed \$15,000, Plus Travel Expenses. A majority of the cost is being underwritten from a Donation Made By the Martini Family Through the SchoolPower Foundation

Dr. Odipo stated the parent institute is tentatively scheduled and once Board approved, the date will be confirmed and publicized.

Public Comment: None

Board Member Questions: None

Member Brown moved to approve the independent contractor agreement with MacMillan Speakers Bureau for consulting services by Julie Lythcott-Haims in an amount not-to-exceed \$15,000, plus travel expenses. Member Normandin seconded.

Board members are excited to hear Ms. Lythcott-Haims speak.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments

Member Normandin was thankful for all the counselors on staff.

Member Brown shared that reporter Bryce Alderton is moving and will no longer cover LBUSD. Member Brown stated Bryce was always fair and truthful in his reporting and will be missed. Other Board members concurred.

Clerk Perry commented on meeting conflicts with the City of Laguna Beach. Board members stated the district has generally held their meetings on the second and fourth Tuesday for many years and the City changed their meeting dates from the first and third Tuesday. Member Perry also shared the Garden Club will be having a sale on February 10 at the Presbyterian Church and proceeds will benefit LBUSD school gardens.

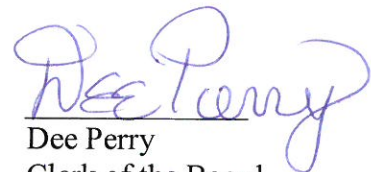
President Vickers shared the Board received a copy of a positive email that was sent to Principal Duddy and how nice it is to hear encouraging words.

Adjournment

Member Normandin moved to adjourn. Member Brown seconded.

President Vickers announced the next regular meeting is February 13, 2018 at 6:00 p.m.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 7:00 p.m.



Dee Perry
Clerk of the Board
February 13, 2018