

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting October 23, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 5:30 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin – arrived at 5:33 p.m.
 Peggy Wolff

Public Comment on Closed Session Items

None.

Adjourn to Closed Session

Member Brown moved adjournment to Closed Session. Member Wolff seconded. Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes. Member Normandin had not yet arrived. The following topics were discussed.

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(Government Code §54957)

B. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION
(Govt. Code § 54956.9(d)(1))
(*Student DOE v. Laguna Beach Unified School District*, OC Superior Court Case No. 30-2017-00917965-CU-WM-CJC)

Member Brown moved to adjourn from Closed Session. Member Normandin seconded. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes. Closed Session adjourned at 5:55 p.m.

Present at Board Meeting

Members Present: Jan Vickers
 Ketta Brown
 Carol Normandin
 Dee Perry
 Peggy Wolff

Employee Group

Representatives: Mindy Hawkins, President, LaBUFA
Margaret Warder, President, CSEA

Staff:

Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Mike Morrison, Chief Technology Officer
Amy Kernan, Director, Assessment & Accountability
Irene White, Director, Special Education
Michael Keller, Ed.D., Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Anakaren Ureno, Public Relations Liaison
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Ed.D., Principal, Laguna Beach High School
Lance Neal, Athletic Director

Open Session

President Vickers called the meeting to order at 6:00 p.m.

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

There was no report out of Closed Session.

Adoption of Agenda

Public Comment: None

Member Brown moved adoption of the agenda. Member Normandin seconded.

Discussion:

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes to adopt the agenda.

Recognitions

None.

Public Comment (Non- Agenda Items)

None.

Reports

Student Representative(s) – Piper Warner

- Reported on:
 - Spirit week
 - Homecoming
 - Student attendance at Irvine USD meeting to providing information on student participation in smoking ordinance in Laguna Beach
 - Pinkout at high school
 - Boo Blast at El Morro
 - Night of the Living Dead drama production
 - Fall athletics – all teams doing very well

LaBUFA Representative – Mindy Hawkins, LaBUFA President

- New evaluation process for teachers
 - Commented on goals aligning with district goals

CSEA Representative – Margaret Warder, CSEA President

- Site representatives have begun meeting with their site principal on a monthly basis
- Site representatives are attending training at Orange field office
- Boo Grams will be on sale through Halloween
- Negotiations date set for November 15

Board Members

Board members reported as follows:

Member Wolff

- Attended the Calendar Committee meeting

Member Normandin

- No report

Member Brown

- Attended SchoolPower Endowment meeting

Clerk Perry

- No report

President Vickers

- College and Career Advantage meeting was cancelled

Superintendent Viloria

- Attended a conference this weekend
- Deputy of Public Instruction presented on LCAP and LCFF
- Thanked PTA for Coffee Talk
- Thanked SchoolPower for Dodgeball competition
- Social Emotional Support (SES) Stakeholder Engagement Meeting this week

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Teacher of the Year Dinner Tuesday, October 24 – honoring Halle Davidson
- Evaluation Committee meets this week

Jeff Dixon, Assistant Superintendent, Business Services

- Laguna Beach City Council will discuss Top of the World discuss park renovations at their October 24 Council meeting
 - The District wrote a joint letter of support with TOW regarding removal of decayed trees

Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

- UCI History Project trainings complete
- Elementary PLC visits have been completed with Dr. Keller
- Pathways work for Next Generation Science Standards

Principal Report – Jenny Salberg, Thurston Middle School

- Thurston's School Theme this year is BE Thurston. Principal Salberg presented on Thurston's strengths and focus as they align with the District goals
 - Every Student Every Day
 - Focus on Digital Citizenship
 - Continuous Improvement
 - 2nd Year Focus on Listening and Speaking
 - Building Relationships
 - Focus on Resilience
 - Mindful Mondays
 - No Place for Hate
 - Career Talks & Passion Projects
 - TMS Talks
 - Student Support Specialist

CONSENT CALENDAR

Public Comment: None

President Vickers pulled item a.i. to be voted on separately.

Member Brown moved approval of Consent Calendar items a.ii. – i. Member Normandin seconded.

- a. Approval of Minutes
 - i. ~~October 6, 2017 Special Meeting~~
 - ii. October 10, 2017 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval of Student Field Trip(s)
- d. Approval of Conference/Workshop Attendance
- e. Approval of Gifts - Checks Totaling \$2,500.00
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements for Contracted Services – Technology
- h. Approval/Ratification of Warrants #391722 through #391882 in the amount of \$3884,504.85 Dates: 10/2/2017 through 10/13/2017
- i. Approval/Ratification of Certificated Payroll 3A in the Amount of \$2,383,226.14
Approval/Ratification of Classified Payroll 3B in the Amount of \$685,647.39
Approval/Ratification of Classified Payroll 3C in the Amount of \$3,420.00

Comments: Member Normandin appreciates staff attending workshops and conferences.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Brown moved approval of Consent Calendar items a.i. Member Normandin seconded.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry abstained.

INFORMATION ITEMS

Technology Update

Mr. Morrison thanked the members of technology services for their hard work and dedication to the students and staff of LBUSD.

Mr. Morrison shared information on the following topics within the technology department and district-wide:

- Infrastructure
- Support
- 4CLE
- Training/Needs
- Data/Applications
- Rocket Ready

Board member asked questions regarding the technology TOSA, technology leads, reaching the percentage of teachers that are apprehensive or reluctant to use technology in their classrooms, and the care and return of Chromebooks.

First Quarter Report of Uniform Complaints for the Williams Case Settlement

Mrs. Winston stated there are no uniform complaints for the first quarter.

Monthly Financial Update – September 2017

Mr. Dixon presented the monthly financial update for September 2017. Board Member Perry asked a question regarding the benefit of medi-cal billing.

ACTION ITEMS

Approval of First Reading of Board Policies

Dr. Vilorio stated all Board policies were reviewed by the Board on October 6 at a special meeting. All 28 policies that were previously reviewed are brought to the Board for a first reading.

Public Comment: None

Board Member Perry asked clarifying questions on policy 3541.2 and 5112.

Member Normandin moved approval of the first reading and scheduling of the second reading and approval. Member Brown seconded.

	Policy/Bylaw	Title	Comment
1.	1312.3	Uniform Complaint Procedures	Update current policy.
2.	3230	Federal Grant Fund	New Policy for LBUSD.
3.	3312	Contracts	New Policy for LBUSD.

4.	3513.3	Tobacco-Free Schools	Update current policy.
5.	3516	Emergency Plans	New Policy for LBUSD.
6.	3541.2	Transportation for Students with Disabilities	New Policy for LBUSD.
7.	3554	Other Food Sales	New Policy for LBUSD.
8.	4030	Nondiscrimination in Employment	Update current policy.
9.	4119.11/4219.11/4319.11	Sexual Harassment	Update current policy.
10.	5020	Parent Rights and Responsibilities	New Policy for LBUSD. Delete BP 5020: Hazing
11.	5113	Absences and Excuses	New Policy for LBUSD.
12.	5121	Grades/Evaluation of Student Achievement	New Policy for LBUSD. Delete BP 6011: Evaluation of Pupil Achievement and Appeal of Final Grades
13.	5131.1	Bus Conduct	New Policy to align with CSBA numbering system. Delete 5018: Bus Conduct
14.	5131.7	Weapons and Dangerous Instruments	New Policy for LBUSD.
15.	5131.9	Academic Honesty	New Policy to align with CSBA numbering system. Delete 5038: Academic Honesty
16.	5141.3	Health Examinations	New Policy to align with CSBA numbering system. Delete 5006: Health Examinations
17.	5145.2	Freedom of Speech	New Policy for LBUSD.
18.	5145.7	Sexual Harassment	New Policy for LBUSD.

19.	6143	Course of Study	New Policy for LBUSD.
20.	6159	Individuals with Exceptional Needs	New Policy to align with CSBA numbering system. Delete 6020: Individuals with Exceptional Needs
21.	6159.1	Procedural Safeguards and Complaints for Special Education	New Policy for LBUSD.
22.	6159.2	Nonpublic, Nonsectarian School and Agency Services for Special Education	New Policy for LBUSD.
23.	6159.3	Appointment of Surrogate Parent for Special Education Students	New Policy for LBUSD.
24.	6164.4	Identification and Evaluation of Individuals for Special Education	New Policy for LBUSD.
25.	6164.6	Identification and Education Under Section 504	New Policy for LBUSD.
26.	6179	Supplemental Instruction	New Policy for LBUSD.
27.	6200	Adult Education	New Policy for LBUSD.
28.	9323	Meeting Conduct	Update current policy.

Discussion: None.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Change Order Number 1 in the Amount of \$14,451.00 to Best Contracting Services for LBUSD Roofing Replacements at Various Sites

Mr. Dixon stated the increase corresponds to projects at Thurston Middle School and El Morro Elementary School.

Public Comment: None

Member Normandin moved approval. Member Brown seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to File a Notice of Completion for Best Contracting Services for LBUSD Roofing Replacements at Various Sites

Mr. Dixon introduced the item. The roofing projects are complete.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Award a Contract for Architectural Services to Ruhnau Clarke Architects for LBHS Stadium Restroom and Storage Building, LBHS Main Office Renovation, LBHS Main Quad Modernization, and the Preparation of Updated Site Plans for Districtwide School Sites at a Cost Not-to-Exceed \$138,000

Mr. Dixon introduced the item. The project includes a schematic design to provide better work flow in the main office of the high school, a master plan for the quad area, design of the stadium restroom and storage building and districtwide school site plans for all sites.

Public Comment: None

Board member asked clarifying questions on the scope of the project.

Member Normandin moved approval. Member Brown seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Retain Southwest Testing and Inspection to Perform Geotechnical Services for the LBHS Stadium Restroom and Storage Building Project

Mr. Dixon introduced the item and stated the scope of work includes testing the slope.

Public Comment: None

Member Normandin moved approval. Member Brown seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests: Items for Future Meetings, Requests for Information, or General Comments

Member Normandin attended the National Women's Conference in Washington D.C. Senator Warren spoke and presented three key topics that affect all organizations: 1) Scheduling employees; 2) Affordable child care; and, 3) Educating children at a younger age.

Clerk Perry attended Coffee Talk and appreciated the topic of handling stress and anxiety in children. She provided information on the new art exhibit at the Laguna Art Museum: Pacific Standard Time LA – LA. This statewide theme is at museums across the state. The Laguna Art Museum is hosting the "California Mexicana" exhibit, which closes in January, and it perfectly correlates with 4th grade History/Social Science.

President Vickers commented that PTAs are providing more information in their newsletters. Dr. Keller attended the Thurston PTA meeting and shared information on the Social Emotional program. She attended the SchoolPower Dodgeball tournament.

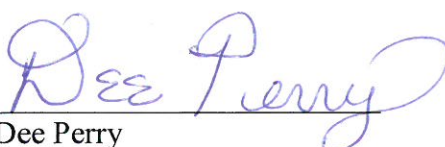
Adjournment

Member Brown moved to adjourn. Member Normandin seconded.

President Vickers announced the next regular meeting is Tuesday, November 14, 2017.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

The meeting adjourned at 7:35 p.m.



Dee Perry
Clerk of the Board
November 14, 2017