

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting September 12, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin – arrived at 5:01 p.m.
 Peggy Wolff

Public Comment on Closed Session Items

None.

Adjourn to Closed Session

Member Brown moved adjournment to Closed Session. Member Wolff seconded. Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes. Member Normandin had not yet arrived.

The following topics were discussed.

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code §54957)

B. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION (Govt. Code § 54956.9(d)(1)) *Student Case No. PER1501246DD v. Laguna Beach Unified School District* Dan Harbottle was in closed session for this discussion

Member Brown moved to adjourn from Closed Session. Member Normandin seconded. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes. Closed Session adjourned at 5:26 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Mindy Hawkins, President LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Amy Kernan, Director, Assessment & Accountability
Irene White, Director, Special Education
Michael Keller, Ed.D., Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Ed.D., Principal, Laguna Beach High School

Open Session

President Vickers called the meeting to order at 6:01 p.m.

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers had no report out.

Adoption of Agenda

Public Comment: None

Member Brown moved adoption of the agenda. Member Normandin seconded.

Discussion: Staff corrected item 13.c., the total amount for the B.E.L.I.E.F. conference was listed incorrectly.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes to adopt the agenda.

Recognitions

None

Public Comment (Non- Agenda Items)

None

Reports

Student Representative(s) – Chloe Bryan and Piper Warner

- Reported on a successful first two weeks of school
 - Breaker Day
 - Link Crew hosted orientation for freshmen students
 - School spirit emphasized this year
 - New student orientation for all grades
 - No Place for Hate program implemented
- Homecoming theme to be announced September 14
- Fall sports update

LaBUFA Representative – Mindy Hawkins, LaBUFA President

- Positive feedback received on Unconscious Bias training
- Great opening of school
 - Welcome Back Breakfast
 - Health Fair
 - Keynote speaker, Kenneth Wesson
 - School Culture Day

CSEA Representative – Margaret Warder, CSEA President

- Positive comments on Unconscious Bias Training
- Welcomed 15 new classified employees
- Welcome Back Breakfast was great
- Congratulations to Gwen Myers on receiving the Spirit of LBUSD award

Board Members

Board members reported as follows:

Member Normandin

- No report

Member Wolff

- No report

Member Brown

- Attended SchoolPower Endowment meeting

Clerk Perry

- Voted on behalf of Board as LBUSD OCSBA/Nominating Committee representative
- Attended Community Coalition meeting

President Vickers

- Attended PTA Council
- Shared TMS PTA meeting is September 13
- Received and shared positive comments from staff regarding this year's staff development

Superintendent Viloria

- Thanked Board members for supporting professional development for staff
- Thanked Dr. Odipo and her staff for all their preparation and implementation of professional development
- Commented staff is busy processing residency and data confirmation
- Thanked Lance Neal for hosting coaches training

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Hiring is almost complete
- Volunteer process and procedures going well
 - Thanked principals for continuing to communicate information on volunteer process and Andy Crisp for new video

Jeff Dixon, Assistant Superintendent, Business Services

- Thanked the Board for their support
- Commented new permanent modular buildings would be delivered to TOW on Saturday, September 16
- Commented on SB 751

Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

- Shared back-to-school night would be held at TOW on Wednesday and El Morro on Thursday
- Full-day kindergarten is going well
- Juntos will start October 2
- Dyslexia guidelines have been published by the State

PUBLIC HEARING

Ensure Availability of Textbooks and Instructional Materials for 2017-2018 and Certification of Provision of Standards-Aligned Instructional Materials Per Education Code Sections 60119 and 60422 (b). Notice of Public Hearing was posted on August 31, 2017. (Resolution #17-18 brought for approval under Action Item 15)

President Vickers opened the public hearing at 6:33 p.m. No public comments were made. The Public Hearing was closed at 6:33 p.m.

CONSENT CALENDAR

Public Comment: None

Member Normandin moved approval of Consent Calendar items a – k. Member Brown seconded.

- a. Approval of Minutes
 - i. August 17, 2017 Special Meeting
 - ii. August 22, 2017 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval of Conference/Workshop Attendance
- d. Approval of Interdistrict Attendance Agreements – Student From Other Districts
- e. Approval of Interdistrict Attendance Agreements - Students To Other Districts
- f. Approval of Gifts - Checks Totaling \$10,000.00
- g. Approval of Agreements for Contracted Services – Special Education
- h. Approval of Agreements for Contracted Services – Technology
- i. Approval/Ratification of Warrants #391289 through #391383 in the amount of \$392,016.95 Dates: 8/14/2017 through 8/28/2017
- j. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Fund Disbursements Totaling \$404.85
- k. Approval of Quarterly Report – Board Policy 3002 – Investments

Comments: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

INFORMATION ITEMS

Presentation on Summer School 2017

Nikol King, Stacy Quiarte, and Dustin Gowan presented information the high school and middle school, and elementary summer school programs.

ACTION ITEMS

Approval of Resolution No. 17-18: Per Education Code Sections 60119 and 60422 (b) Ensure Availability of Textbooks and Instructional Materials for 2017-18 and Certification of Provision of Standards-Aligned Instructional Materials

Dr. Odipo stated all sites have confirmed there are no issues with the availability of textbooks and instructional materials.

Public Comment: None

Member Brown moved to approve Resolution 17-18: Per Education Code Sections 60119 and 60422 (b) Ensure Availability of Textbooks and Instructional Materials for 2017-18 and Certification of Provision of Standards-Aligned Instructional Materials. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Memorandum of Understanding between Capistrano Unified School District and Laguna Beach Unified School District for Special Education Services

Dr. Odipo stated this MOU provides an opportunity for LBUSD to work with Capistrano USD.

Public Comment: None

Board Member Questions:

Member Brown moved approval. Member Brown seconded.

Discussion: President Vickers shared that at one time, LBUSD was in a SELPA with Capistrano USD.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of \$32,400

Dr. Odipo stated the contract is a renewal.

Public Comment: None

Member Normandin moved approval. Member Brown seconded.

Discussion: The Board believes this is a great program.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Create Position of Instructional Assistant, Special Education for 5.75 hours per day, 10 months per year

Mrs. Winston stated a new student requires a full day of support.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Superintendent's Employment Contract Amendment #1

President Vickers read the details of the contract amendment.

Public Comment: None

Member Normandin moved approval. Member Brown seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of School Connected Organizations for 2017-2018

Mr. Dixon stated this is brought forward in accordance with Board Policy 1240.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: The Board was happy to see this move forward and believes it tightens up the process.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of 2016-2017 Unaudited Actuals

Mr. Dixon presented on the 18 month cycle of the fiscal year.

Public Comment: None

Member Normandin moved approval. Member Brown seconded.

Discussion: The Board asked for clarification on the amount of funds that can be transferred from the Aliso Property. Mr. Dixon replied that \$250,000 could be used through the amortization scheduled.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Increase of the Annual Not-to-Exceed Amount to \$170,000.00 with Atkinson, Andelson, Loya, Ruud & Romo for Legal Services Beginning February 1, 2017 and Ending June 30 Each Year for the Term of the Agreement Ending January 31, 2020.

Mr. Dixon stated there is a need to increase the previously approve amount for legal services.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Resolution #17-19: Increase 2016-2017 Gann Limit by \$741,150.82 and Adoption of the 2016-2017 and 2017-2018 District Appropriations Subject to GANN Limits

Mr. Dixon gave a brief description of the GANN limit.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Resolution #17-20: Temporary Interfund Transfer of \$6,000,000 from the Special Reserve for Non-Capital Outlay Fund (17) to the General Fund (01)

Mr. Dixon stated this transfer is done annually and is determined on cash flow needs based on the timing and amount of property tax receipts.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests: Items for Future Meetings, Requests for Information, or General Comments

Member Normandin toured TOW and the high school on the first day of school. She was pleased to see mindfulness, new furniture, and group math. She had positive comments regarding key note speaker Kenneth Wesson.

Member Brown stated she was curious about what other districts do for administrator positions. Do they have contracts? She asked that Dr. Viloria research and get back to the Board. She commented the No Place for Hate program is great.

Clerk Perry toured the high school with Dr. Allemann and Mr. Billinger. She also shared information regarding an event to recognize and prevent bullying on October 7 at Main Beach.

President Vickers mentioned an article regarding how parents unintentionally create math anxiety in kids. She also mentioned an article regarding opioid use. She met with the district auditors.

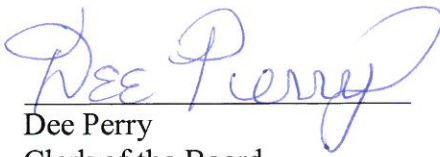
Adjournment

Member Brown moved to adjourn. Member Normandin seconded.

President Vickers announced the next regular meeting is September 26, 2017.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

The meeting adjourned at 7:17 p.m.


Dee Perry
Clerk of the Board
September 26, 2017