

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting August 22, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin – arrived at 5:01 p.m.
 Peggy Wolff

Public Comment on Closed Session Items

None.

Adjourn to Closed Session

Member Brown moved adjournment to Closed Session. Member Perry seconded. Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes. Member Normandin had not yet arrived.

The following topics were discussed.

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

B. CONFERENCE WITH LABOR NEGOTIATORS

(Government Code § 54957.6)

Unrepresented Employee: Superintendent Vilorio, regarding terms and conditions of contract, including compensation and benefits; no final action will be taken in closed session

Member Brown moved to adjourn from Closed Session. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes. Closed Session adjourned at 5:50 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Mindy Hawkins, President LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Amy Kernan, Director, Assessment & Accountability
Irene White, Director, Special Education
Michael Keller, Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Jason Allemann, Principal, Laguna Beach High School

Open Session

President Vickers called the meeting to order at 6:00 p.m.

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported by a vote of 5-0, all members voting yes, the Board took action to accept the resignation of classified employee #7600000769 in lieu of termination.

Adoption of Agenda

Public Comment: None.

Member Brown moved adoption of the agenda. Member Normandin seconded.

Discussion: Assistant Superintendent Winston noted two corrections to the personnel report. Dates for Liv Marshall and Trianna Ramazan should begin 6/23 and not 9/1.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes to adopt the agenda with the corrections to the personnel report.

Recognitions

None

Public Comment (Non- Agenda Items)

None

Reports

LaBUFA Representative – Mindy Hawkins, LaBUFA President

- Excited to return to school
- Participated in unconscious bias training

CSEA Representative – Margaret Warder, CSEA President

- Attended CSEA conference in Las Vegas – CSEA is monitoring supreme court ruling on eliminating service fees
- CSEA increased member dues
- Attended new employee orientation
- Shared local CSEA will provide site rep training
- Attended unconscious bias training

Board Members

Board members reported as follows:

Member Normandin

- No report

Member Wolff

- No report

Member Brown

- Shared information from College and Career Advantage meeting
 - 15 new STEM labs
 - New culinary lab
 - Discussion on how to proceed if three year grant is not renewed

Clerk Perry

- Commented on LBUSD staff attending conference on articulation

President Vickers

- No report

Superintendent Viloria

- Commented on Board Workshop held August 17 and Leadership Workshop held August 18
- Welcome Back Breakfast set for August 29
- School Culture workshops at each school site set for August 30
- 2017-2018 theme - The Power of LBUSD
 - Every Student Every Day
 - Continuous Improvement
 - Relationships

Cabinet

Jeff Dixon, Assistant Superintendent, Business Services

- 2016-2017 books are closed!
- Thanked new Facilities Director, Ryan Zajda
- Shared that the lighting project with Schneider Electric is 92% complete

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Human Resources has done a lot of hiring; kudos to principals and assistant principals for all their time and input on interview panels
- Held substitute orientation
- Held new employee orientation

Alysia Odipo, Assistant Superintendent, Instructional Services

- Thanked instructional services staff for their work over the summer to develop the August professional development and data confirmation
- Thanked Mindy Hawkins and Margaret Warder for participating in the Unconscious Bias training as Union representatives
- Shared information on GATE multiple measures and elementary screenings

CONSENT CALENDAR

Public Comment: None.

Member Brown moved approval of Consent Calendar items a – o. Member Normandin seconded.

- a. Approval of Minutes – July 18, 2017 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance

- d. Approval of Field Trip(s)
- e. Approval of Interdistrict Attendance Agreements Student(s) To Other Districts
- f. Approval to Release of Resident Student to Orange County Department of Education Community Home Education Program
- g. Approval of Agreements for Contracted Services – Special Education
- h. Approval of Agreements for Contracted Services – Technology
- i. Approval/Ratification of Warrants #390987 through #3901288 in the amount of \$6,590,532.77 Dates: 7/10/2017 through 8/11/2017
- j. Ratification of Certificated Payroll 1A in the Amount of \$311,713.35
Ratification of Classified Payroll 1B in the Amount of \$437,526.41
Ratification of Certificated Payroll 12 in the Amount of \$173,852.48
- k. Approval of Assignment of Certificated Personnel to Coach a Competitive Sport or Activity and Provide Physical Education Credit by Governing Board Authorization Under Education Code Section 44258.7(b)
- l. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Fund Disbursements Totaling \$3,458.34
- m. Approval of Contract with OC Human Relations for Professional Development on Implicit Bias at a Cost Not-to-Exceed \$5,000.00
- n. Approval of Contract Services Agreement with California Youth Services to provide a Juvenile Alcohol and Drug Education (JADE) Program at a Cost Not-to-Exceed \$5,000.00
- o. Approval of Contract with North County LGBTQ Resource Center

Comments: Mr. Dixon provided clarification on a check for plumbing services that will be billed back to the district.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

INFORMATION ITEMS

Presentation on California Schools Dashboard and Indicators

Amy Kernan, Director of Assessment and Accountability, presented information to the Board, staff, and public to explain the California Dashboard and Local Indicators. The Dashboard provides a quick overview, with additional detail available, about overall performance and student group performance on multiple measures of student success. This will assist in identifying strengths, weaknesses and areas in need of improvement for local educational agencies and schools.

Presentation on Chronic Absenteeism

Dr. Odipo, Assistant Superintendent, Instructional Services presented information to the Board, staff and public on chronic absenteeism and the impacts missing school has on learning. The presentation included a review of data, an overview of the district's implementation plan, and site responsibilities.

ACTION ITEMS

Board Policies – First Reading

Dr. Viloria presented Board Policy 5141.52, Suicide Prevention for a first reading. Per Board Policy, the Board has the option to waive a second reading. Legislation mandates that a policy be in place for suicide prevention this school year.

Public Comment: None

Member Brown moved to waive a second reading and approve Board Policy 5141.52, Suicide Prevention. Member Normandin seconded.

Discussion: Board members stated the policy is straight forward and clarifies the district's intent to provide support.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes

Approval to Renew a Professional Services Agreement with American Microimaging, Inc., - The Paperless Company, for the 2017-2018 Document Scanning/Imaging and Shredding Services at a Not-to-Exceed Cost of \$50,000

Dr. Viloria stated this is a renewal of a previously approved contract with the added component of shredding.

Public Comment: None

Board Member Questions: Board members asked how much scanning had been done to date.

Member Brown moved approval. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of an Independent Contractor Agreement with Jennifer McCluan for the 2017-2018 School Year in an Amount Not-to-Exceed \$12,950

Dr. Odipo stated the contract for Ms. McCluan is to continue to advise and support our Next Generation Science Standards (NGSS) Implementation Team with middle school and high school pathways decisions.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion:

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Renew a Contract with Hanover Research for the 2017-2018 School Year in an Amount Not-to-Exceed \$37,595.00

Dr. Odipo stated Hanover Research will continue to provide in-depth research on topics that include math pathways, school climate, and LCAP to name a few.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: Board members are happy with the data and information.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Agreement for Services with Learning for Living, Inc., at a Cost Not-to-Exceed \$5,000.00

Dr. Viloria stated this contract is to provide district office staff with the same training opportunities held at each school site.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: Board members asked clarifying questions regarding district culture and establishing a process versus a program.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Authorize District Representatives for the School Facilities Program Under the State Allocations Board and Office of Public School Construction

Mr. Dixon stated approval would update the district representatives to include Dr. Viloria, Ryan Zajda, and himself.

Public Comment: None

Member Brown moved. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Independent Contract with Burnham Benefits Insurance Services to Provide Consulting and Brokerage Support for District Employees' Health Benefits for October 1, 2017 Through September 30, 2018 with a Not-to-Exceed Amount of \$60,000

Mrs. Winston stated approval would renew the contract that was initiated last year through an RFP process.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion:

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests: Items for Future Meetings, Requests for Information, or General Comments

Member Normandin thanked Dr. Vilorio and staff for the Board workshop held August 17.

Member Perry requested that additional lunch tables be purchased for Laguna Beach High School. Mr. Dixon gave an update on an RFP that has been issued for architectural services at the high school that will include renovations to the quad.

President Vickers asked for an update on walk-in enrollment. She thanked Dr. Vilorio for the workshop on strengths for the Board and Cabinet and commented she likes the district-wide focus. She also commented on an article that stated the Federal Government lists six levels of non-discrimination; California lists 13.

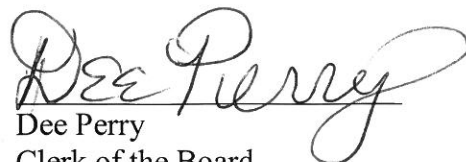
Adjournment

President Vickers announced the next regular meeting is September 12, 2017.

Member Brown moved to adjourn. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

The meeting adjourned at 7:33 p.m.


Dee Perry
Clerk of the Board
September 12, 2017