



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

**Regular Meeting
of the
Board of Education**

AGENDA

February 13, 2018

ADMINISTRATION

Jason Vilorio, Ed.D., Superintendent of Schools
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources and
Public Communications

BOARD OF EDUCATION

Jan Vickers, President
Dee Perry, Clerk
Ketta Brown, Member
Carol Normandin, Member
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING
550 Blumont
Laguna Beach, CA 92651

February 13, 2018

Closed Session 5:00 P.M.
Open Session 6:00 P.M.

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS

Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER**
- 2. ROLL CALL TO ESTABLISH QUORUM**
- 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
- 4. ADJOURN TO CLOSED SESSION**
 - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
Government Code §54957
 - B. NEGOTIATIONS**
Government Code §54957.6
 - i. Employee Organization: LaBUFA
District Negotiator: Leisa Winston
 - ii. Employee Organization: CSEA
District Negotiator: Leisa Winston
 - iii. Employee Organization: Unrepresented Employees
District Negotiator: Leisa Winston
- 5. CALL TO ORDER - REGULAR SESSION**
- 6. PLEDGE OF ALLEGIANCE**
- 7. REPORT ON CLOSED SESSION ACTION**
- 8. ADOPTION OF AGENDA**
- 9. RECOGNITIONS**
 - a. None**
- 10. PUBLIC COMMENT (Non- Agenda Items)**

Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

11. REPORTS

- *Student Representative(s)*
 - *LaBUFA Representative*
 - *CSEA Representative*
 - *Organizations – Boosters, PTA, SchoolPower*
 - *Board Members*
 - *Superintendent*
 - *Cabinet Members*
 - *Principal Report – Jason Allemann, Ed.D., Laguna Beach High School*
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12. PUBLIC HEARINGS

- a. Presentation of the Classified School Employees Association, Chapter 131, and Laguna Beach Unified School District's Joint Proposal for a Successor Collective Bargaining Agreement and Announcement of a Requisite Public Hearing.
- b. Presentation of the Laguna Beach Unified Faculty Association and Laguna Beach Unified School District's Joint Proposal for a Successor Collective Bargaining Agreement and Announcement of a Requisite Public Hearing.

13. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes – January 23, 2018 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Interdistrict Attendance Agreements – Resident Students to Other Districts
- e. Approval of Acceptance of Gifts – Checks Totaling \$6,250.00
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements and Contracts – Technology Services
- h. Approval/Ratification of Warrants #392763 through #393013 in the amount of \$1,499,457.33 Dates: 1/12/18 through 2/05/18
- i. Approval/Ratification of Certificated Payroll 7A in the Amount of \$2,170,028.94
Approval/Ratification of Classified Payroll 7B in the Amount of \$681,413.01
- j. Approval of Quarterly Investment Report – Board Policy 3002 – Investments
- k. Approval to Purchase ST Math Supplementary Mathematics Intervention Program for the Purpose of Piloting in an amount not-to-exceed \$2,576.00

INFORMATION ITEMS

14. NEXT GENERATION SCIENCE STANDARDS (NGSS) UPDATE

- **Alysia Odipo Assistant Superintendent, Instructional Services**
- **Jason Allemann, Principal, Laguna Beach High School**

Staff will present an update to the Board of Education regarding the progress that has been made to date on the Next Generation Science Standards (NGSS) at Laguna Beach High School as well as the pathway options that are being considered.

15. PRESENTATION OF UPDATED FACILITIES MASTER PLAN

- **Jeff Dixon, Assistant Superintendent, Business Services**
- **Ryan Zajda, Director, Facilities**

Staff will present information related to updates in the Ten Year Facilities Master Plan. The presentation will highlight significant changes and updates for scheduled projects identified in the 2017 plan update. All proposed changes are based on a comprehensive review and assessment by facilities staff and ongoing feedback from each site's administration.

ACTION ITEMS

16. APPROVAL TO INCREASE WORK YEAR OF ATHLETIC TRAINER AT LAGUNA BEACH HIGH SCHOOL FROM 10 MONTHS PER YEAR TO 10.75 MONTHS PER YEAR, BEGINNING WITH THE 2018-19 SCHOOL YEAR

- **Leisa Winston, Assistant Superintendent, Human Resources and Public Communications**

Staff proposes increasing the work year of the Athletic Trainer at Laguna Beach High School from 10 months per year to 10.75 months per year, beginning with the 2018-19 school year.

17. APPROVAL OF 2018-19 COMPREHENSIVE DISTRICT AND SCHOOL SAFETY PLAN

- **Jeff Dixon, Assistant Superintendent, Business Services**
- **Ryan Zajda, Director, Facilities**

Staff proposes the Board of Education approve the LBUSD Comprehensive District and School Safety Plan update for the 2018-19 school year.

18. APPROVAL OF CHANGE ORDER NO. 1 IN THE AMOUNT OF \$19,671.00 TO AMERICAN MODULAR SYSTEMS, INC. FOR GEN7 SUSTAINABLE BUILDINGS AT TOP OF THE WORLD ELEMENTARY SCHOOL PROJECT

- **Jeff Dixon, Assistant Superintendent, Business Services**
- **Ryan Zajda, Director, Facilities**

Staff proposes the Board of Education approve Change Order No. 1 to American Modular Systems, Inc., in the amount of \$19,671.00 for the purchase of the Gen7 Sustainable Buildings at Top of the World Elementary School. The original contracted amount for the purchase of the buildings was \$1,139,936.37. The total of all change orders is \$19,671.00 or 1.7% of the project. The new total contract amount shall be \$1,159,607.37.

19. AUTHORIZE THE ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES TO FILE A NOTICE OF COMPLETION (NOC) WITH THE COUNTY OF ORANGE RECORDER'S OFFICE FOR AMERICAN MODULAR SYSTEMS, INC. FOR THE GEN7 SUSTAINABLE BUILDINGS PURCHASE

- **Jeff Dixon, Assistant Superintendent, Business Services**
- **Ryan Zajda, Director, Facilities**

Staff proposes the Board of Education accept the contract for American Modular Systems, Inc. for the Gen7 Sustainable Buildings purchase at Top of the World Elementary School as complete and authorize the Assistant Superintendent of Business Services to file a Notice of Completion with the County of Orange Recorder's Office.

20. APPROVAL OF CHANGE ORDER NO. 1 IN THE AMOUNT OF \$82,538.00 TO R. JENSEN CO., INC. FOR THE SITE WORK FOR THREE MODULAR BUILDINGS PROJECT AT TOP OF THE WORLD ELEMENTARY SCHOOL

– Jeff Dixon, Assistant Superintendent, Business Services

– Ryan Zajda, Director, Facilities

Staff proposes the Board of Education approve Change Order No. 1 to R. Jensen Co., Inc., in the amount of \$82,538.00 for the Site Work for Three Modular Buildings project located at Top of the World Elementary School. The original contract amount awarded for the project was for \$980,000.00. The total of all change orders is \$82,538.00 or 8.4% of the project. The new total contract amount shall be \$1,062,538.00.

21. AUTHORIZE THE ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES TO FILE A NOTICE OF COMPLETION (NOC) WITH THE COUNTY OF ORANGE RECORDER'S OFFICE FOR R. JENSEN CO., INC. FOR THE SITE WORK FOR THREE MODULAR BUILDINGS AT TOP OF THE WORLD ELEMENTARY SCHOOL

– Jeff Dixon, Assistant Superintendent, Business Services

– Ryan Zajda, Director, Facilities

Staff proposes the Board of Education accept the contract for R. Jensen Co., Inc. for the site work for three modular buildings project at Top of the World Elementary School as complete and authorize the Assistant Superintendent of Business Services to file a Notice of Completion with the County of Orange Recorder's Office.

22. APPROVAL TO AWARD INSPECTOR SERVICES AGREEMENT WITH UCMI, INC., TO PROVIDE DIVISION OF STATE ARCHITECT (DSA) REQUIRED INSPECTOR OF RECORD SERVICES FOR CONSTRUCTION PROJECTS AT LAGUNA BEACH HIGH SCHOOL IN AN AMOUNT NOT-TO-EXCEED \$110,933.00

– Jeff Dixon, Assistant Superintendent, Business Services

– Ryan Zajda, Director, Facilities

Staff proposes the Board of Education approval the award of a contract for Division of State Architect (DSA) Required Inspector of Record (I.O.R.) Services for Construction Projects at Laguna Beach High School in an amount not-to-exceed \$110,933.00.

23. BOARD MEMBER REQUESTS FOR ITEMS FOR NEXT MEETING, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS

– Jan Vickers, President, Board of Education

24. ADJOURNMENT

– Jan Vickers, President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday, March 13, 2018, 6:00 PM**
Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the Board votes to extend the time and the vote is approved by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the office of the Superintendent in writing at 550 Blumont Street, Laguna Beach, 92651 by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

12.a. PUBLIC HEARING

February 13, 2018

Approval: Presentation of the Classified School Employees Association, Chapter 131, and Laguna Beach Unified School District's Joint Proposal for a Successor Collective Bargaining Agreement and Announcement of a Requisite Public Hearing

Proposal

Staff proposes that in accordance with Board Policy 4305, the Board of Education publicly present the CSEA Chapter 131 and Laguna Beach Unified School District's Joint Proposal for a Successor Collective Bargaining Agreement and hold the requisite public hearing to allow the public to comment on the proposals.

Background

After the Public Hearing, the Board will direct administration to acknowledge public comments; subsequently representatives of the District and the employee organization shall begin formal negotiations.

Included with the agenda item, please find the Initial Proposals for the 2018-2019 school year, which reflect Interest-based Bargaining as the anticipated process. This is a required step in the formal negotiations process.

Budget Impact

There is no budget impact at this time.

Recommended Action

Staff recommends the Board of Education publicly present the CSEA Chapter 131 and Laguna Beach Unified School District's Joint Proposal for a Successor Collective Bargaining Agreement and hold the requisite public hearing to allow the public to comment on the proposals. Subsequently, the Board of Education should officially close the public hearing and direct administration to acknowledge public comments and commence negotiations.

**THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its
LAGUNA BEACH CHAPTER 131**

(SUCCESSOR YEAR 2018-21)

INITIAL CONTRACT REOPENER PROPOSAL

February 7th, 2018



Presented to Laguna Beach 131 Membership February 7th 2017

February 7th 2018

The California School Employees Association (CSEA) and its Laguna Beach Chapter 131, in accordance with ARTICLE 28 TERM, present their initial proposal to negotiate its successor agreement with Laguna Beach Unified School District.

CSEA desires to alter or amend the following articles as indicated and presents our proposals for public discussion in accordance with Government Code § 3547:

Article 4 – ASSOCIATIONS RIGHTS

CSEA has an interest in assisting the District to fill vacant classified positions with the highest quality candidates.

Article 9 – HOURS AND OVERTIME

CSEA has an interest in negotiating improvements in hours and overtime for all classified employees.

Article 11 – PROMOTION, RECLASSIFICATION AND TRAINING

CSEA has an interest in negotiating improvements for promotion, reclassification, and training for all classified employees of the district.

Article 12 – PAY AND ALLOWANCES

CSEA has an interest to ensure that classified employees of the district are compensated in a manner that will enable the district to recruit and retain the finest classified employees in Orange County.

Article 23– HEALTH BENEFITS

CSEA has an interest in ensuring that classified employees of the district receive the highest quality healthcare available provided in the most effective means.

As determined through the negotiation process, additional articles may be visited between the parties.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
Interest-Based Bargaining Proposal
Sunshine Hearing: Tuesday, February 13, 2018

The Laguna Beach Unified School District presents the following initial proposal to CSEA for upcoming negotiations for the July 1, 2018 through June 30, 2021 contract. LBUSD looks forward to productive, interest-based negotiations ending in an agreement serving the best interests students, staff, parents and community. Specifically, the District has interests on the following topics:

1. Article 5 - Grievance Resolution Procedures
2. Article 6 - Employment
3. Article 7 - Safety
4. Article 8 - Absences/Leaves
5. Article 12 - Pay and Allowances
6. Article 16 - Vacations
7. Article 18 - Layoff and Reemployment Following Layoff
8. Article 19 - Disciplinary Action
9. Article 23 - Health Benefits
10. Appendix E - Calendar Definitions

Laguna Beach Unified School District

12.b. PUBLIC HEARING

February 13, 2018

Approval: Presentation of the Laguna Beach Unified Faculty Association and Laguna Beach Unified School District's Joint Proposal for a Successor Collective Bargaining Agreement and Announcement of a Requisite Public Hearing

Proposal

Staff proposes that in accordance with Board Policy 4104, the Board of Education publicly present the Laguna Beach Unified Faculty Association and Laguna Beach Unified School District's Joint Proposal for a Successor Collective Bargaining Agreement and hold the requisite public hearing to allow the public to comment on the proposals.

Background

After the Public Hearing, the Board will direct administration to acknowledge public comments; subsequently representatives of the District and the employee organization shall begin formal negotiations.

Included with the agenda item, please find the Initial Proposals for the 2018-2019 school year, which reflect Interest-based Bargaining as the anticipated process. This is a required step in the formal negotiations process.

Budget Impact

There is no budget impact at this time.

Recommended Action

Staff recommends the Board of Education officially present the District and Association's Initial Proposals for a Successor Collective Bargaining Agreement and hold the requisite public hearing to allow the public to comment on the proposals. Subsequently, the Board of Education should officially close the public hearing and direct administration to acknowledge public comments and commence negotiations.

**Initial Interest Statements for Bargaining
From the
Laguna Beach Unified Faculty Association
To the
Laguna Beach Unified School District**



February 5, 2018

The Laguna Beach Unified Faculty Association looks forward to opening contract negotiations for the 2018-19 school year implementing the Interest Based Bargaining Model. We have an interest in reaching an agreement that will continue to provide our members with a competitive salary, positive and safe work environment, and current benefits that help to attract and retain outstanding teachers from across the state and the nation.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
Interest-Based Bargaining Proposal
Sunshine Hearing: Tuesday, February 13, 2018

The Laguna Beach Unified School District has four interest-based issues:

Student Achievement: All students will demonstrate academic growth across content areas.

The District wishes to explore contractual modifications, which result in the following impact:

- A. Professional duties and availability of instructional staff are optimized to ensure student success in all areas, including academic achievement, social-emotional skills, and enrichment.
- B. Programs and services are provided to address achievement gaps, enrichment and social-emotional needs of students.

School Culture: Each student will strengthen connections to the school, the community, and the world by engaging in activities that build skills and responsibility.

The District wishes to explore contractual modifications, which result in the following impacts:

- C. Instructional time is valued and class time is maximized.
- D. Students and parents have access to instructional and support staff to support student needs.
- E. Professional Learning Communities (PLCs) and school-wide collaboration function at an optimal level.

Staffing: The District will recruit, hire, train, and retain high performing staff.

The District wishes to explore contractual modifications, which result in the following impacts:

- F. Every employee understands that other than the health and safety of every person in the District, no priority is higher than delivery of quality education to each and every student.
- G. Every employee understands his/her role and responsibilities and consistently demonstrates the initiative, efficiency, and skills necessary to deliver the highest quality work.
- H. Initial salary placement and benefits are designed to result in acquiring the best candidates available for all positions.
- I. Development of a meaningful evaluation system used to strengthen the knowledge, skills and practices of teachers to improve student learning.

Fiscal Responsibility: The District will maintain fiscal solvency and transparency to ensure support of student learning.

The District wishes to explore contractual modifications, which result in the following impacts:

- J. The District's finances reflect the best business practices and careful long-range planning that is reassessed on a yearly basis.
- K. Yearly budgets are never more than yearly income unless funds accumulated for a one-time purpose are being expended.
- L. All resources are maximized and allocated efficiently, with delivery of quality education as the guiding principle for every expenditure.
- M. The District complies with all State and Federal laws and regulations.

Learning Environment: Safe, attractive, clean, and well-equipped learning environments will be provided for each student.

The District wishes to explore contractual modifications, which result in the following impacts:

- N. The District provides physical and emotional safety for every student and every staff member.
- O. Honesty, integrity, good citizenship, respect and courtesy are valued and consistently practiced at every level of the organization.
- P. Employee input is encouraged through an atmosphere conducive to spirited discussions because productive collaboration, continuous improvement and lifelong learning are cherished.
- Q. The District is absent any institutional biases toward any race, sex, ethnicity, religion, or sexual orientation and there are intense and unified efforts to promote compassion for individual differences and to advance appreciation of diversity.

Laguna Beach Unified School District

13.a. CONSENT/ACTION

February 13, 2018

Approval:

Minutes-January 23, 2018

Board of Education Minutes of Regular Meeting January 23, 2018

Call to Order

President Vickers called the Regular Meeting of the Board of Education to order at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin
 Peggy Wolff

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Wolff seconded. Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn to Closed Session at 5:00 p.m. to discuss the following:

A. STUDENT DISCIPLINE – Case Number 02-2018-02

Education Code §48915(c)(3) and §48911

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

**C. CONFERENCE WITH LEGAL COUNSEL — EXISTING
LITIGATION**

(Govt. Code § 54956.9(d)(1))

(*Student DOE v. Laguna Beach Unified School District*, OC Superior Court
Case No. 30-2017-00917965-CU-WM-CJC)

D. NEGOTIATIONS

Government Code §54957.6

- i. Employee Organization: LaBUFA
District Negotiator: Leisa Winston
- ii. Employee Organization: CSEA
District Negotiator: Leisa Winston
- iii. Employee Organization: Unrepresented Employees
District Negotiator: Leisa Winston

Member Brown moved to adjourn from Closed Session. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn from Closed Session. The Board adjourned Closed Session at 5:48 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Elizabeth Phillips, Vice President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Irene White, Director, Special Education
Amy Kernan, Director, Assessment & Accountability
Michael Keller, Ed.D., Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Anakaren Ureno, Public Relations Liaison
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Ed.D., Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported on a motion by Member Normandin and a second by Member Brown, by a vote of 5-0, with all members voting yes, the Board of Education voted to approve the stipulated expulsion agreement for student case #02-2018-02, pursuant to Education Code §48915(c)(3).

Adoption of Agenda

Member Wolff moved to adopt the agenda. Clerk Perry seconded.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adopt the agenda as corrected.

Public Comment (Non- Agenda Items)

None.

Reports

Student Representative – None present

LaBUFA Representative – None present due to illness

CSEA Representative – Elizabeth Phillips, CSEA Vice President

- Commented on installation of executive board members
- Attending health insurance training with Margaret Warder
- CSEA participating in Interest Based Bargaining (IBB) training with district and LaBUFA on February 12-13

Board Members

Board members reported as follows:

Member Wolff

- Attended SchoolPower Trustee meeting – discussed Fund-a-Need and Dinner Dance
- Attended SchoolPower meeting

Member Normandin

- Toured Thurston Middle School with Dr. Vilorio

Member Brown

- No report

Clerk Perry

- Attended SchoolPower Endowment meeting – reviewed investments and strategies for investing

President Vickers

- Attend PTA Council meeting, received an update on the district LCAP

- Attended Thurston PTA meeting
- Attended El Morro PTA meeting

Superintendent Vilorio

- Working with SchoolPower on final details for Fund-a-Need
- Commented on the job description for TOSA for K-5 Computer Literacy, stating the position is intended to increase computer literacy skills, including research skills and strategies

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- No report

Jeff Dixon, Assistant Superintendent, Business Services

- Attended the School Services workshop on the Governor's proposed budget. Many staff and union representatives attended.
- Presented information learned at the workshop to attendees of the Joint Fiscal Management Committee

Alysia Odipo, Assistant Superintendent, Instructional Services

- No report

Principal Report – Chris Duddy, El Morro Elementary

- El Morro's theme this year is continuous improvement. Principal Duddy presented on El Morro's programs as they focus and relate to continuous improvement
 - Professional development – staff leaders and Master Teacher's focused on improving the instructional program
 - New Wonders curriculum – focused on instructional shifts to meet students' needs
 - Next Generation Science Standards – lab focused on science and engineering with an emphasis on hands on activities
 - Attendance data and the importance of attending school every day
 - Relationships matter – Respect-Ability month
 - STEAM Night
 - Beach Clean Up
 - Math Night

CONSENT CALENDAR

Member Wolff moved approval of Consent Calendar items a – i. Clerk Perry seconded.

Public Comment: None

Discussion: None

- a. Approval of Minutes
 - i. January 11, 2018 Special Meeting
 - ii. January 9, 2018 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Student Field Trip(s)
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements and Contracts – Technology Services
- g. Approval/Ratification of Warrants #392661 through #392762 in the amount of \$580,330.71 Dates: 12/20/17 through 1/11/18
- h. Approval/Ratification of Certificated Payroll 6A in the Amount of \$2,257,206.38
Approval/Ratification of Classified Payroll 6B in the Amount of \$709,859.98
Approval/Ratification of Classified Payroll 6C in the Amount of \$8,790.83
- i. Authorization to Increase the Existing Contract with Nicole Miller & Associates, Inc., to Conduct Risk Management Investigations in an Amount Not-to-Exceed \$30,000

Discussion: None

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to approve the consent calendar, items a – i.

INFORMATION ITEMS

Monthly Financial Update - December

Mr. Dixon stated the information presented in the agenda contains significant changes. The district paid back the \$6 million to Fund 17 when the \$29 million in property taxes was received. All interfund transfers for funds 17, 40, and 42 are reflected.

ACTION ITEMS

Approval of Support for Assembly Bill 1743 – Career Technical Education Incentive Grant

Dr. Vilorio requested support for Assembly Bill 1743, which would dedicate ongoing funding and maintain CTE programs.

Public Comment: None

Board Member Questions: None

Member Brown moved approval to send a letter of support regarding Assembly Bill 1743 and its goal of creating a continued funding source for California's Career Technical Education programs. Member Normandin seconded.

Board Member Discussion: Board members asked for clarification as to whether funding would remain a grant model.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Contract Agreement with Barber & Gonzales Consulting Group to Provide Interest-Based Bargaining (IBB) Training and Facilitation for District, CSEA, And LaBUFA Leadership and Negotiations Teams with a Not-to-Exceed Amount of \$48,000

Mrs. Winston stated training is scheduled for two days for all negotiating groups, pending Board approval. Interest-Based Bargaining is based on collaboration and mutual benefit.

Public Comment: None

Board Member Questions: None

Member Brown moved approval of the contract agreement with Barber & Gonzales Group to provide interest-bases bargaining training and facilitation. Member Normandin seconded.

Board Member Discussion: None

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Job Description: Teacher on Special Assignment (TOSA) – K-5 Computer Literacy

Mrs. Winston stated the job description summarizes the job responsibilities. Once approved the position will be posted.

Public Comment: None

Board Members asked questions regarding the type of community relationships this position would foster and physical requirements.

Member Brown moved to approve the job description for Teacher on Special Assignment (TOSA) – K-5 Computer Literacy. Member Normandin seconded.

Discussion: Board member Perry commented on the importance of balance correlated to the time spent on technology devices. Board discussion included the differences between homework and interacting on social media, when is technology an appropriate tool, how is technology enhanced, and when is it not needed to increase skills.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval to Job Description: Digital Library and Media Specialist

Mrs. Winston stated this position would oversee, coordinate, and plan all media resources, including print and digital.

Public Comment: None

Board Member Questions: Will this be a difficult position to fill? Mrs. Winston believes many applications will be received.

Member Brown moved to approve the job description for Digital Library and Media Specialist. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Approval of Independent Contractor Agreement with MacMillan Speakers Bureau for Consulting Services by Julie Lythcott-Haims in an Amount Not-to-Exceed \$15,000, Plus Travel Expenses. A majority of the cost is being underwritten from a Donation Made By the Martini Family Through the SchoolPower Foundation

Dr. Odipo stated the parent institute is tentatively scheduled and once Board approved, the date will be confirmed and publicized.

Public Comment: None

Board Member Questions: None

Member Brown moved to approve the independent contractor agreement with MacMillan Speakers Bureau for consulting services by Julie Lythcott-Haims in an amount not-to-exceed \$15,000, plus travel expenses. Member Normandin seconded.

Board members are excited to hear Ms. Lythcott-Haims speak.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes.

Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments

Member Normandin was thankful for all the counselors on staff.

Member Brown shared that Reporter, Bryce Alderton, is moving and will no longer cover LBUSD. Member Brown stated Bryce was always fair and truthful in his reporting and will be missed. Other Board members concurred.

Clerk Perry commented on LBUSD Board meeting conflicts with the City of Laguna Beach Council meetings. Board members stated the district has held their Board meetings on the second and fourth Tuesday for many years and the City changed their meeting dates from the first and third Tuesday. Member Perry also shared the Garden Club will be having a sale on February 10 at the Presbyterian Church. Proceeds from the sale will benefit LBUSD school gardens.

President Vickers shared the Board received a copy of a positive email that was sent to Principal Duddy and how nice it is to hear words of encouragement.

Adjournment

Member Normandin moved to adjourn. Member Brown seconded.

President Vickers announced the next regular meeting is February 13, 2018 at 6:00 p.m.

Motion carried 5-0. Members Vickers, Brown, Normandin, Perry, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 7:00 p.m.

Dee Perry
Clerk of the Board
February 13, 2018

Laguna Beach Unified School District

13.b. CONSENT/ACTION

February 13, 2018

Approval/Ratification: Personnel Report

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

PERSONNEL REPORT

February 13, 2018

I. RESIGNATIONS:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

II. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Victoria Brinkmeyer PC05HST147	High School Teacher - Social Studies Laguna Beach High School General Fund 0105011012-1110 Probationary Employee Teacher Salary Schedule Step 3: \$54,238.18 Annual Salary 5.6 hours per day/5 days per week/187 day contract	January 30, 2018

Adeline King PC04SE0112	Instructional Assistant, Special Education Thurston Middle School Probationary Employee 0104612310-2115 Special Ed Fund Range: 25 Step: F \$26.17 per hour 5.75 hours per day/5 days per week/10 month academic calendar Replaces: Jennifer Lester	February 5, 2018
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George Sager PC02TS0101	Nutrition Services Utility Delivery Driver District Office Probationary Employee 0102397400/1302277426-2220 General Fund Range: 29 Step: B \$23.54 per hour 6 hours per day/5 days per week/12 months calendar Replaces: Thomas Munoz	January 31, 2018
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III. EMPLOYMENT: Short Term Assignments - Extra Duty

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Luis Antonio	Math Intervention Thurston Middle School General Fund 0106013040-2145 \$21.33 per hour NTE: 118 hours Short Term/Intermittent Hours	January 30, 2018 to June 20, 2018

Marie Bammer	After School Assistant GATE Coordinator Top of the World Elementary General Fund 0108014011-1130 \$45.91 per hour NTE: 33 hours	September 1, 2017 to June 21, 2018
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Maureen Bornstein	After School class - student assistance Top of the World Elementary General Fund 0104612310-2150 \$27.56 per hour NTE: 9 hours Short Term/Intermittent work hours	January 22, 2018 to March 15, 2018
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Connie Byrnes	Attendance Specialist Laguna Beach High School General Fund 0105091012-2490 Short Term Assignment Range: 30 Step: A \$22.92 per hour 3.5 hours per day/5 days per week/NTE: 22 days Reason: Assist Attendance Office	January 30, 2018 to February 28, 2018
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III. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jennifer Bullington	Professional Expert - Show Program Coordinator Laguna Beach High School CTE Grant 0105114695-2970 \$32.45 per hour NTE: 38.53 hours	January 16, 2018 to March 16, 2018
Chris Costley	Attend IEPs and PLCs Laguna Beach High School Special Ed Fund 0104644575-2150 \$23.62 per hour NTE: 10 hours	January 29, 2018 to June 21, 2018
Cory Day	Green Committee Lead Top of the World Elementary General Fund 0108011005-1130 \$40.17 per hour NTE: 4.15 hours	September 4, 2017 to February 28, 2018
Katie Grebbien	After School class - student assistance Top of the World Elementary General Fund 0104612310-2150 \$27.56 per hour NTE: 9 hours Short Term/Intermittent work hours	January 22, 2018 to March 15, 2018
Freddy Hernandez	Brass Instructor Laguna Beach High School General Fund 0105315016-2970 \$27.56 per hour NTE: 18.142 hours Short Term/Intermittent work hours	March 1, 2018 to June 21, 2018
Liv Marshall	Dive In! Facilitator Districtwide General Fund 0102015380-1130 \$45.91 per hour NTE: 1.5 hours	January 10, 2018
Kim Mattson	Inquiry Dimension 2 Facilitator Districtwide General Fund 0102015380-1130 \$45.91 per hour NTE: 1.5 hours	January 17, 2018
Carol Mignosa	Green Committee Lead Top of the World Elementary General Fund 0108011005-1130 \$40.17 per hour NTE: 4.15 hours	September 4, 2017 to February 28, 2018
Michael Munday	Guest Instructor Laguna Beach High School General Fund 0105315017-2970 \$27.56 per hour NTE: 29.481 hours Short Term/Intermittent work hours	January 1, 2018 to April 30, 2018
Paul Nygro	Professional Expert - Drama/Musical Theatre Thurston Middle School CTE Grant 0105114695-2970 \$32.45 per hour NTE: 7.71 hours	January 16, 2018 to February 16, 2018

III. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Triana Ramazan	Dive In! Facilitator Districtwide 0102015380-1130 NTE: 1.5 hours General Fund \$45.91 per hour	January 10, 2018
Yadhira Rojas	Attend Special Ed PLC meeting Districtwide 0104642430-1130 NTE: 2 hours Special Ed Fund \$40.17 per hour	February 7, 2018
Claudia Sandino	Inquiry Dimension 2 El Morro Elementary 0102015380-1130 NTE: 1.5 hours General Fund \$27.56 per hour	January 17, 2018
See Employee List	CORE Byte Monday Thurston Middle School 0106011008-1130 NTE: 9 hours each Employees: Bjorn Avila, Dustin Gowan, Ina Inouye, Michelle Martinez, Megan Matthias, Chris Nunziata, Alexandra Olvey, Katie Quirarte, Jesse Rothman, Sarah Schaeffer, Richard Selin, Laura Silver General Fund \$40.17 per hour	October 2, 2017 to January 22, 2018
See Employee List	Digital Literacy Professional Development Laguna Beach High School 0102015380-1130 NTE: 3 hours each Employees: Victoria Brinkmeyer, Kristen Kaa, Carolyn Sadler General Fund \$40.17 per hour	December 13, 2017 to December 19, 2017
See Employee List	Dive In! Reading Foundation Districtwide 0102015380-1130 NTE: 1.5 hours each Employees: Kim Adams, Debbie Finnerty, Tricia Hancock, Pamela Howland, Christine Wagner General Fund \$40.17 per hour	January 10, 2018
See Employee List	FCMAT Interviews Districtwide 0101377105-1130 NTE: 2.5 hours each Employees: Jennifer DeMark, Lara Greco, Jolene Hamilton, Kimberly Jennings, Marianne Lawson, Michelle Martinez, Nancy Morrissey, Nichole Rosa, Jonathan Todd General Fund \$40.17 per hour	January 24, 2018

III. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
See Employee List	Inquiry Team Planning	August 4, 2017 to
	Districtwide	August 25, 2017
	0102015380-1130	General Fund
		\$40.17 per hour
	NTE: 7 hours each	
	Employees: Brian Kull, Melissa Martinez, Melinda Vogel	
See Employee List	Inquiry Dimension 2	January 17, 2018
	Districtwide	General Fund
	0102015380-1130	\$40.17 per hour
	NTE: 1.5 hours each	
	Employees: Tricia Hancock, Melissa Martinez, Christine Wagner	
See Employee List	NGSS Planning	November 16, 2017
	Laguna Beach High School	General Fund
	0102015380-1130	\$40.17 per hour
	NTE: 1 hour each	
	Employees: Cassie Brooker, Carrie Denton, Alonda Hartford, Alexandra Holtz, Jennifer Merritt, Steve Sogo, Jennifer You	
See Employee List	Suicide Prevention meeting	July 24, 2017
	Districtwide	General Fund
	0102015380-1130	\$40.17 per hour
	NTE: 1.5 hours	
	Employees: Kristin Cowles, Alexis Karol, Marianne Lawson	
Aliyah Shah	After School class - student assistance	January 22, 2018 to
	Top of the World Elementary	March 15, 2018
	0104612310-2150	General Fund
		\$27.56 per hour
	NTE: 9 hours	Short Term/Intermittent work hours

IV. EMPLOYMENT: Short Term Assignments - Performing Arts

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Auti Kamal	Guest Choreographer - Spring Dance Concert	January 1, 2018 to
	Laguna Beach High School	April 30, 2018
	0105315017-2970	PA Funds
		\$27.56 per hour
	NTE: 18.142 hours	Short Term/Intermittent work hours
Paul Kyne	Guest Choreographer - Spring Dance Concert	January 1, 2018 to
	Laguna Beach High School	April 30, 2018
	0105315017-2970	PA Funds
		\$27.56 per hour
	NTE: 27.213 hours	Short Term/Intermittent work hours
Joey Navarrete	Guest Choreographer - Spring Dance Concert	January 1, 2018 to
	Laguna Beach High School	April 30, 2018
	0105315017-2970	PA Funds
		\$27.56 per hour
	NTE: 27.213 hours	Short Term/Intermittent work hours

IV. EMPLOYMENT: Short Term Assignments - Performing Arts (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Brandon Reyes	Guest Choreographer - Spring Dance Concert	January 1, 2018 to
	Laguna Beach High School	PA Funds
	0105315017-2970	\$27.56 per hour
	NTE: 9.978 hours	Short Term/Intermittent work hours

V. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

VI. EMPLOYMENT: Short Term Assignments - PTA

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Tami Cloward	After School - Cooking Club	November 1, 2017 to
	El Morro Elementary	PTA Funds
	0107015600-2145	\$27.56 per hour
	NTE: 30 hours	Short Term/Intermittent work hours

VII. EMPLOYMENT: Short Term Assignments - ASB Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Brian Bishop	Clock Operator - Soccer	December 1, 2017 to
	Laguna Beach High School	ASB Fund
	0105311155-2955	\$27.56 per hour
	NTE: 40 hours	Short Term/Intermittent work hours
Kris Landgraf	Campus Supervision	February 1, 2018 to
	Laguna Beach High School	ASB Fund
	0105311155-2252	\$27.56 per hour
	NTE: 12 hours	Short Term/Intermittent Work Hours
	Reason: Supervision at school dances	
Michael Nobles	Clock Operator - Soccer and Basketball	December 1, 2017 to
	Laguna Beach High School	ASB Fund
	0105311155-2955	\$27.56 per hour
	NTE: 40 hours	Short Term/Intermittent work hours
Sean Quigley	Clock Operator - Basketball	December 1, 2017 to
	Laguna Beach High School	ASB Fund
	0105311155-2955	\$27.56 per hour
	NTE: 40 hours	Short Term/Intermittent work hours
Jeff Sears	Clock Operator - Basketball	December 1, 2017 to
	Laguna Beach High School	ASB Fund
	0105311155-2955	\$27.56 per hour
	NTE: 40 hours	Short Term/Intermittent work hours

VIII. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School
General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017
CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018
CIF Playoff: February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018
CIF Playoff: May 14 to June 4, 2018

Basketball - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Bret Fleming	Varsity Head Coach, In Season	\$5,562.60
Jim Garvey	JV Head Coach, In Season	\$3,265.00
Rus Soobzokov	Assistant Coach, In Season	\$3,265.00
Darin Richardson	Assistant Coach, In Season	\$3,265.00

Basketball - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Matt Tietz	Head Coach, In Season	\$4,837.04
Brianna Tietz	Assistant Coach, In Season	\$3,265.00
Precious Kilburg	Assistant Coach, In Season	\$3,265.00

Cheer

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Mike Burns	Head Coach, In Season	\$6,637.04
Mike Burns	Head Coach, CIF	\$483.70
Stacy Johnson	Advisor, In Season	\$3,265.00
Stacy Johnson	Advisor, CIF	\$326.50

Cross Country - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Scott Wittkop	Head Coach, CIF	\$2,613.60
Riley Martin	Assistant Coach, CIF	\$1,306.00
Fred Pichay	Assistant Coach, CIF	\$1,306.00

Cross Country - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Steve Lalim	Head Coach, CIF	\$2,613.60
Tommy Newton-Neal	Assistant Coach, CIF	\$1,306.00
Dana Crawley	Assistant Coach, CIF	\$1,306.00

Golf - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Jon Hendrickson	Head Coach, CIF	\$1,257.63
Sean Quigley	Assistant Coach, CIF	\$653.00

VIII. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund (cont'd)

Work Site: Laguna Beach High School

General Fund Account: 0105311075-1185/2140

Football

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
John Shanahan	Head Coach, CIF	\$483.70
Brian Bishop	Assistant Coach, CIF	\$326.50
Tarquin Stevenson	Assistant Coach, CIF	\$326.50
Alex Hutchinson	Assistant Coach, CIF	\$326.50
Michael Nobles	Assistant Coach, CIF	\$326.50
Mark Harris	Assistant Coach, CIF	\$326.50
Joey Luna	Assistant Coach, CIF	\$326.50
Hunter Braun	Assistant Coach, CIF	\$483.70
Nate Ball	Assistant Coach, CIF	\$163.25
Mika Inoue	Assistant Coach, CIF	\$163.25

Soccer - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Dan Richards	Head Coach, In Season	\$4,837.04
Franz Guldner	JV Head Coach, In Season	\$3,265.00
Alec Williams	Assistant Coach, In Season	\$3,265.00
Dan Harrison	Assistant Coach, In Season	\$3,265.00

Soccer - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Ben Helm	Head Coach, In Season	\$4,837.04
Daniel Pask	JV Head Coach, In Season	\$3,265.00
Kelly Latimer	Assistant Coach, In Season	\$3,265.00
Daniel Pask	Assistant Coach, In Season	\$3,265.00

Surf - Coed

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Alisa Cairns	Assistant Coach, In Season	\$3,265.00

Tennis - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Rick Conkey	Head Coach, CIF	\$1,934.82
Nick Radissay	Assistant Coach, CIF	\$1,306.00
Annabelle Burns	Assistant Coach, CIF	\$1,306.00

Volleyball - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Shawn Patchell	Head Coach, CIF	\$967.41
Mitzi Kincaid	Assistant Coach, CIF	\$653.00
Ryan Murphy	Assistant Coach, CIF	\$653.00
Traci Weamer	Assistant Coach, CIF	\$653.00

VIII. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund (cont'd)

Work Site: Laguna Beach High School

General Fund Account: 0105311075-1185/2140

Waterpolo - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Trevor Lyle	Head Coach, CIF	\$483.70
Ethan Damato	Assistant Coach, CIF	\$326.50
Nathan McConnell	Assistant Coach, CIF	\$326.50
Cara Borkovec	Assistant Coach, CIF	\$326.50

Waterpolo - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Ethan Damato	Head Coach, In Season	\$4,837.04
Nathan McConnell	Assistant Coach, In Season	\$3,265.00
Cara Borkovec	Assistant Coach, In Season	\$3,265.00

Wrestling - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Robert Morales	Head Coach, In Season	\$4,837.04
Abel Ramirez	Assistant Coach, In Season	\$3,265.00

Release

<u>Name:</u>	<u>Position:</u>	<u>Effective Date:</u>
Michael Nobles	Assistant Coach, Football	January 30, 2018

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2017/18:

In-Season:	August 7 - November 3, 2017
CIF Playoff:	November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season:	November 6 - February 9, 2018
CIF Playoff:	February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season:	February 12 - May 11, 2018
CIF Playoff:	May 14 to June 4, 2018

Cross Country - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Scott Wittkop	Head Coach, Post Season	\$1,290.00
Tommy Newton-Neal	Assistant Coach, Post Season	\$2,580.00

Cross Country - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Steve Lalim	Head Coach, Post Season	\$1,600.00

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded (continued)

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Golf - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Jon Hendrickson	Head Coach, PreSeason	\$3,000.00

Soccer - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Alec Williams	Assistant Coach, In Season	\$750.00

Soccer - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Sydney Zucalatta	Assistant Coach, In Season	\$3,265.00

X. Employment and Resignation- Substitute Teachers & Classified Substitutes:

Employment:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective:</u>
Carlos Iglesias	Classified Substitute	February 5, 2018

Laguna Beach Unified School District

13.c. CONSENT/ACTION

February 13, 2018

Approval/Ratify: Conference/Workshop Attendance

Irene White, Kristina Smith, Mindy Hawkins, Rachel Sweet, Michelle Foster, Julie Yaccino, Cyndi Kimball, Chris Costley, Lila Samia, and Sara Hopper – “Visit to Coronado High School” – January 29, 2018 – Coronado, CA. Staff visited a high school similar in size to Laguna Beach High School to examine program supports as well as discuss and share strategies that have been demonstrated to improve student outcomes.

Fiscal Impact:

\$	90.00	Transportation-mileage
\$	90.00	TOTAL

Account #0104072000– 5210 – Special Education - Mileage

Jeff Dixon, Raymond Lee, and Thuy Bui - “OPEB Trust Workshop for CERBT” February 1, 2018– Orange, CA. Participants reviewed OPEB trust options, rules, and regulations.

Fiscal Impact:

\$	47.96	Transportation-Mileage
\$	47.96	TOTAL

Account #0102397406 – 5210 – Business – Mileage

Michael Keller - “Every Child Counts Symposium” February 15, 2018– Anaheim, CA. ACSA’s Student Services and Special Education Council presents this world-class learning event, featuring exiting workshops, keynotes, and opportunities for development and networking. Dr. Keller will present at the event on educational anxiety and school avoidance.

Fiscal Impact:

\$	175.00	Registration
\$	175.00	TOTAL

Account #0109156100 – 5220 – Social Emotional – Travel & Conference

Michael Keller, Luisa Mossa, Brad Rush, Alexandra Aronson, and Ashley Blum – “California Student Mental Wellness Conference” February 28-March 1, 2018 – Rocklin, CA. Staff will hear from the leading voices in student mental wellness to promote mental wellness and improve school climate.

Fiscal Impact:

\$	995.00	Registration
\$	1,200.00	Transportation-Air/Parking/Car or Shuttle
\$	1,500.00	Lodging
\$	150.00	Meals
\$	3,845.00	TOTAL

Account #0109156100 – 5220 – Social Emotional – Travel & Conference

Debbie Arellanes - "Aeries Spring Conference" March 5-6, 2018 – Ontario, CA. The conference provides opportunities for users to advance their level of knowledge and learn new applicants and requirements in student records.

Fiscal Impact:

\$	300.00	Registration
\$	55.64	Transportation-mileage
\$	151.57	Substitute
\$	10.00	Parking
\$	365.64	TOTAL

Account #0105091012– 5220 – LBHS - Travel & Conference

Account #0105091012– 2490 – LBHS - Substitutes

Cyndi Kimball, Chris Costley, and Julie Yacino – "Workability Spring Training" March 15-16, 2018 – Valencia, CA. The workability grant mandates staff attendance at training.

Fiscal Impact:

\$	750.00	Registration
\$	320.00	Transportation-Mileage/Parking
\$	896.00	Lodging
\$	300.00	Meals
\$	260.00	Substitutes
\$	2,526.00	TOTAL

Account #0104644575 – 5220 – Workability – Travel & Conference

Peggy Wolff, Jason Vilorio, and Jeff Dixon – "2018 Schools for Sound Finance (SF²) Spring Symposium" – March 21-22, 2018 – Sacramento, CA. Symposium will provide attendees important information for community funded districts on topics including the State budget, legislative issues and relations, an economic update, and other topics.

Fiscal Impact:

\$	0.00	Registration
\$	1,233.91	Transportation airfare and shuttle/taxi
\$	309.87	Lodging
\$	100.00	Meals
\$	1,643.78	TOTAL

Account #0101377100 – 5220 – Superintendent - Travel & Conference

Account #0102007406 – 5220 – Business – Travel & Conference

Jeff Dixon, Raymond Lee, and Thuy Bui – "2018 County Regional Outlook" March 28, 2018 – Irvine, CA. Participants will gain knowledge on the latest U.S. and California forecasts along with a focused view of the regional economy.

Fiscal Impact:

\$	375.00	Registration
\$	375.00	TOTAL

Account #0102007406 – 5220 – Business – Travel & Conference

Jason Vilorio - "California City School Superintendents" - April 18 - 20, 2018 – San Diego, CA. Participants will discuss and share information with superintendents from across the State and hear from fiscal and legal panels.

Fiscal Impact:

\$	175.00	Registration
\$	164.31	Transportation/Mileage and Parking
\$	516.49	Lodging
\$	100.00	Meals
\$	955.80	TOTAL

Account #0101377100– 5220 – Superintendent– Travel & Conference

Yadhira Rojas - "Constructing Meaning and Deconstructing Text" – May 3, 2018 – Costa Mesa, CA. Academic language development is important for all students but essential for English learners. Participants will learn to foster students' acquisition of academic language by delving deep into Parts I and II of the CA ELD Standards: *Interacting in Meaningful Ways* and *Learning How English Works*.

Fiscal Impact:

\$	125.00	Registration
\$	15.59	Transportation/Mileage and Parking
\$	140.59	TOTAL

Account #0102013040 – 5220 – Title I– Travel & Conference

Jason Vilorio, Jeff Dixon, Leisa Winston, Jason Allemann, Thuy Bui, Margaret Warder, and Elizabeth Phillips - "Governor's May Revision Workshop" – May 21, 2018 – Ontario, CA. Participants will hear information on the proposed changes to the Governor's State budget.

Fiscal Impact:

\$	1,225.00	Registration
\$	417.00	Transportation/Mileage and Parking
\$	300.00	Lodging
\$	1,942.00	TOTAL

Account #0102007406 – 5220 – Business – Travel & Conference

Total Fiscal Impact: \$12,106.77

Laguna Beach Unified School District

13.d. CONSENT/ACTION

February 13, 2018

Approval: Interdistrict Attendance Agreements – Resident Students to Other District(s)

Proposal

Staff proposes that the Board of Education approve the following Interdistrict Attendance Agreement(s) for resident student(s) to attend another school district.

Background

Board Policy 5035 and Education Code 48204 delineate the conditions for Interdistrict Attendance Agreements. These agreements are based upon factors intended to positively affect student achievement and welfare. The Agreement must also be approved by the Board of Education of the cooperating district.

Implications

The action will allow resident student(s) to attend another school district. It is the practice of staff to recommend approval as per Board policy; however, Board members have the option to consider each case separately and approve or deny requests. These requests are for the **2018/2019 school year**.

Budget Impact

The District will have reduced expenditures as a result of reduced student enrollment as follows:

Summary of Projected IDT's Out of District

Based on students who are enrolling in other CA Public Schools

Does not include Laguna Beach students enrolled in private schools

School	IDT's Out for 2017/18	2017/18 Est. Reduced Cost (\$8500 per student)	IDT's Out for 2018/19 (to date)	2018/19 Est. Reduced Cost (\$8500 per student)
LBHS	14	\$ 76,500.00	1	\$ 8,500.00
TMS	4	\$ 34,000.00	1	\$ 8,500.00
TOW/ELM	14	\$ 68,000.00	3	\$ 25,500.00
Total	32	\$ 178,500.00		\$ 42,500.00

Recommended Action

Staff recommends the Board of Education approve the attached list of students requesting Interdistrict Attendance Agreements as presented.

Name	Grade	District	Reason
Joselynn P.	10	Saddleback USD	3
Jake B.	8	Capistrano USD	3
Jared B.	5	Capistrano USD	3
Jax B.	1	Capistrano USD	3
Marcus J.	K	Huntington Beach City	3

- (1) Employee - Renewal
- (2) Employee - New
- (3) Special Need/Request

Laguna Beach Unified School District

13.e. CONSENT/ACTION

February 13, 2018

Approval: Acceptance of Gifts – Checks Totaling \$6,250.00

Proposal

Staff proposes the Board of Education accept the following gift(s) to the District – checks totaling \$6,250.00.

Background

After acceptance by the Board of Education, a letter of thanks and acknowledgement will be mailed to the donor(s).

Recommended Action

Staff recommends the Board of Education accept the following gift(s), as presented:

Type of Gift	Donor	Amount/Gift	Disposition
Check	Calen & Amber Offield	\$1,500.00	ELM Kindergarten Garden
Check	J Walter Thompson (USMC)	\$4,750.00	LBHS Athletics
Total		\$6,250.00	

Laguna Beach Unified School District

13.f. ACTION

February 13, 2018

Approval: Agreements for Contracted Services-Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Agreements for Contracted Services – February 13, 2018

Contractor	Description of Services	Term	Funding	Cost
Parent Reimbursement/Legal	Reimbursement per settlement agreement for educational placement for a special education student	02/01/18- 06/30/18	Parent Reimbursement/Legal 0104632900-5878	\$14,735
Parent Reimbursement	Parent reimbursement per settlement agreement	02/01/18- 06/30/18	Parent Reimbursement 0104256700-5880	\$ 2,700
Parent Reimbursement	Reimbursement to parent for Independent Education Evaluation per IEP dated 12/12/17 for a special education student	12/12/17- 01/08/18	Parent Reimbursement 0104072000-5878	\$ 570

Laguna Beach Unified School District

13.g. CONSENT/ACTION

February 13, 2018

Approval: Agreements and Contracts – Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education authorize the following contracts.

Laguna Beach Unified School District

Contracts/Licenses – February 13, 2018

Contractor	Description of Services	Term	Funding	Cost
RAPTOR Technologies	Visitor Management System	4/01/18 – 3/30/19 Renewal	01134571755805	\$2,700.00

Laguna Beach Unified School District

13.h. CONSENT/ACTION

February 13, 2018

Approval: Warrants #392763 Through #393013 In The Amount of \$1,499,457.33
Dates: 1/12/2018 through 2/05/2018

Proposal

Staff proposes the Board of Education approve/ratify Warrants #392763 through #393013 in the amount of \$1,499,457.33.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2017/2018 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$1,499,457.33.

SELECT Check ID's and Numbers: 760 ; Check Dates: 011218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392763	01/12/18		JANUARY 2018	0104602150	5877	PRESCHOOL TUITION	775.00
						CHECK TOTAL:	775.00
00392764	01/12/18	BESTBLANKS	MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	490.49
						CHECK TOTAL:	490.49
00392765	01/12/18	Blue Shield of Califor	JANUARY 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	79,508.69
			JANUARY 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	161,426.74
						CHECK TOTAL:	240,935.43
00392766	01/12/18	Burnham Benefits Insur	JANUARY 2018	0102397400	5831	CONSULTANTS-OTHER	5,000.00
						CHECK TOTAL:	5,000.00
00392767	01/12/18		DECEMBER 2018 - SOCIAL	0104072000	5878	PARENT REIMBURSEMENT (LE	210.00
						CHECK TOTAL:	210.00
00392768	01/12/18	CALIFORNIA SCHOOLS EMP	JANUARY 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	2,328.18
			JANUARY 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	1,146.72
			JANUARY 2018	0102397400	5831	CONSULTANTS-OTHER	529.50
			JANUARY 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	9,255.77
			JANUARY 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	18,792.01
						CHECK TOTAL:	32,052.18
00392769	01/12/18	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0108477408	4340	GENERAL SUPPLIES-NON INS	129.10
			GENERAL SUPPLIES-NON INSTRUCT	0108477408	4340	GENERAL SUPPLIES-NON INS	362.59
			GENERAL SUPPLIES-NON INSTRUCT	0108477408	4340	GENERAL SUPPLIES-NON INS	362.59
						CHECK TOTAL:	854.28
00392770	01/12/18	City of Laguna Beach	POOL COSTS	0105477408	5580	POOL COSTS	5,356.82
						CHECK TOTAL:	5,356.82
00392771	01/12/18	Cox Communications	DECEMBER 2017	0113457175	5940	INTERNET CONNECTIVITY	101.93
			JANUARY 2018	0113457175	5940	INTERNET CONNECTIVITY	160.48
			JANUARY 2018	0113457175	5940	INTERNET CONNECTIVITY	10,083.99
			JANUARY 2018	0113457175	5940	INTERNET CONNECTIVITY	-72.00
			JANUARY 2018	0113457175	5940	INTERNET CONNECTIVITY	267.46
			JANUARY 2018	0100005090	8699	ALL OTHER LOCAL REVENUE	-2,088.00
						CHECK TOTAL:	8,453.86
00392772	01/12/18	Dan's Thermal Services	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	305.00
						CHECK TOTAL:	305.00
00392773	01/12/18	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	15.70
						CHECK TOTAL:	15.70

SELECT Check ID's and Numbers: 760 ; Check Dates: 011218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392774	01/12/18	Laguna Beach Water Dis	10/26/17 - 12/27/17 10/26/17 - 12/27/17 10/26/17 - 12/27/17 10/26/17 - 12/27/17	0107477409 0107477409 0107477409 0107477409	5530 5530 5530 5530	WATER - UTILITIES WATER - UTILITIES WATER - UTILITIES WATER - UTILITIES	514.65 518.35 1,614.85 1,755.79 CHECK TOTAL: 4,403.64
00392775	01/12/18	Maintex	OTHER CUSTODIAL SUPPLIES OTHER CUSTODIAL SUPPLIES	0107477409 0108477409	4361 4361	OTHER CUSTODIAL SUPPLIES OTHER CUSTODIAL SUPPLIES	786.20 93.00 CHECK TOTAL: 879.20
00392776	01/12/18	MAKEit Inc.	MISC REPAIR	0105114695	5690	MISC REPAIR	329.05 CHECK TOTAL: 329.05
00392777	01/12/18		12/18 - 12/22 WINTER 2017 1/2 - 1/5	0104632900 0104632900 0104632900	5878 5878 5878	PARENT REIMBURSEMENT (LE PARENT REIMBURSEMENT (LE PARENT REIMBURSEMENT (LE	1,625.00 200.00 975.00 CHECK TOTAL: 2,800.00
00392778	01/12/18	Office Depot	GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT PRINTERS <\$250 & INK/SUPPLIES GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT COPIER PAPER GENERAL SUPPLIES-NON INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT PRINTERS <\$250 & INK/SUPPLIES MATERIALS & SUPPLIES-INSTRUCT	0101377100 0101377100 0113457175 0113457175 0102397406 0102397406 0104072000 0113457175 0101377100 0102397406 0108011005 0104072000 0108011005 0108011005 0108011005 0108011005 0108011005	4340 4340 4340 4340 4340 4322 4340 4340 4340 4340 4312 4340 4310 4310 4310 4322 4310	GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS PRINTERS <\$250 & INK/SUP GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS GENERAL SUPPLIES-NON INS COPIER PAPER GENERAL SUPPLIES-NON INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS PRINTERS <\$250 & INK/SUP MATERIALS & SUPPLIES-INS	40.33 3.76 7.09 58.65 27.91 377.77 742.46 -58.65 46.76 45.24 1,508.07 40.07 10.11 42.66 36.37 743.80 64.64 CHECK TOTAL: 3,737.04
00392779	01/12/18	Plank Road Publishing	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	175.71 CHECK TOTAL: 175.71
00392780	01/12/18		JANUARY 2018	0104602150	5877	PRESCHOOL TUITION	885.00 CHECK TOTAL: 885.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 011218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392781	01/12/18	Southern Calif Gas Co.	DECEMBER 2017	0106477409	5510	UTILITIES - HEAT	262.36
			DECEMBER 2017	0108477409	5510	UTILITIES - HEAT	140.67
			DECEMBER 2017	0102477409	5510	UTILITIES - HEAT	33.55
						CHECK TOTAL:	436.58
00392782	01/12/18	Southern California Ed	DECEMBER 2017	0102477409	5520	LIGHT & POWER	2,389.92
			JANUARY 2017	0105477409	5520	LIGHT & POWER	8,837.72
			JANUARY 2017	0106477409	5520	LIGHT & POWER	6,447.92
			JANUARY 2017	0107477409	5520	LIGHT & POWER	24.27
			DECEMBER 2017	0108477409	5520	LIGHT & POWER	3,474.72
			JANUARY 2017	0108477409	5520	LIGHT & POWER	3,027.74
						CHECK TOTAL:	24,202.29
00392783	01/12/18	T-Shirt Wholesaler	MATERIALS & SUPPLIES-INSTRUCT	0102014342	4310	MATERIALS & SUPPLIES-INS	728.49
						CHECK TOTAL:	728.49
00392784	01/12/18	Tangram Interiors	EQUIPMENT-NEW	0113018640	4410	EQUIPMENT-NEW	404.88
			EQUIPMENT-NEW	0113018640	4410	EQUIPMENT-NEW	1,780.90
						CHECK TOTAL:	2,185.78
00392785	01/12/18	Verizon Wireless LA	DECEMBER 2017	0113457175	5930	MOBILE COMMUNICATIONS	2,949.55
						CHECK TOTAL:	2,949.55
00392786	01/12/18	Waste Management of OC	DECEMBER 2017	0108477409	5540	TRASH - UTILITIES	366.46
			DECEMBER 2017	0105477409	5540	TRASH - UTILITIES	1,339.54
			DECEMBER 2017	0102477409	5540	TRASH - UTILITIES	574.85
			DECEMBER 2017	0106477409	5540	TRASH - UTILITIES	466.15
			DECEMBER 2017	0102477409	5540	TRASH - UTILITIES	221.73
			DECEMBER 2017	0107477409	5540	TRASH - UTILITIES	436.85
						CHECK TOTAL:	3,405.58
00392787	01/12/18	West Music	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	546.00
						CHECK TOTAL:	546.00
00392788	01/12/18		DECEMBER 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	1,875.00
						CHECK TOTAL:	1,875.00
00392789	01/12/18	Class Leasing LLC	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	11,800.00
						CHECK TOTAL:	11,800.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							355,787.67
GRAND TOTAL							355,787.67

SELECT Check ID's and Numbers: 76@ ; Check Dates: 011618

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392790	01/16/18	American Drum Line Ass	MISC OUTSIDE VENDOR	0105011012	5860	MISC OUTSIDE VENDOR	875.00
						CHECK TOTAL:	875.00
00392791	01/16/18	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	3,405.89
						CHECK TOTAL:	3,405.89
00392792	01/16/18	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	426.17
			MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	493.24
						CHECK TOTAL:	919.41
00392793	01/16/18	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	156.18
						CHECK TOTAL:	156.18
00392794	01/16/18	CM School Supply	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	1,130.73
						CHECK TOTAL:	1,130.73
00392795	01/16/18	Copy & Print Center	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	1,176.16
						CHECK TOTAL:	1,176.16
00392796	01/16/18	Dan's Thermal Services	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	550.82
						CHECK TOTAL:	550.82
00392797	01/16/18	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	61.60
						CHECK TOTAL:	61.60
00392798	01/16/18	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	52.43
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	85.60
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	49.31
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	86.78
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	56.86
						CHECK TOTAL:	330.98
00392799	01/16/18	Matter Hackers Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	825.26
						CHECK TOTAL:	825.26
00392800	01/16/18	Nasco Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	118.53
						CHECK TOTAL:	118.53
00392801	01/16/18	National Construction	JANUARY 2018	0105477408	5620	RENTAL EXPENSE	170.55
						CHECK TOTAL:	170.55
00392802	01/16/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	105.16
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	65.99
						CHECK TOTAL:	171.15

SELECT Check ID's and Numbers: 76@ ; Check Dates: 011618

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392803	01/16/18	Sand Canyon Urgent Car	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	160.00
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	30.00
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	2,320.00
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	4,600.00
						CHECK TOTAL:	7,110.00
00392804	01/16/18	Signs & Lucite Product	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	9,475.00
						CHECK TOTAL:	9,475.00
00392805	01/16/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	5.22
						CHECK TOTAL:	5.22
00392806	01/16/18	STARFALL EDUCATION	SUBSCRIPTIONS	0107011005	4368	SUBSCRIPTIONS	270.00
						CHECK TOTAL:	270.00
00392807	01/16/18	STONEMAN, DAVID	MISC OUTSIDE VENDOR	0105091012	5860	MISC OUTSIDE VENDOR	250.00
						CHECK TOTAL:	250.00
00392808	01/16/18	Turnitin LLC	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	4,073.70
						CHECK TOTAL:	4,073.70
00392809	01/16/18	UPS	POSTAGE/DELIVERY	0105091012	5910	POSTAGE/DELIVERY	8.71
						CHECK TOTAL:	8.71
00392810	01/16/18	William V MacGill & Co	GENERAL SUPPLIES-NON INSTRUCT	0107172850	4340	GENERAL SUPPLIES-NON INS	500.00
			GENERAL SUPPLIES-NON INSTRUCT	0107171005	4340	GENERAL SUPPLIES-NON INS	63.59
						CHECK TOTAL:	563.59
00392811	01/16/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	1119014680	4310	MATERIALS & SUPPLIES-INS	98.29
						CHECK TOTAL:	98.29
00392812	01/16/18	Gold Star Foods	FOOD	1302277426	4700	FOOD	336.78
			FOOD	1302277426	4700	FOOD	365.74
			FOOD	1302277426	4700	FOOD	259.74
			FOOD	1302277426	4700	FOOD	364.49
						CHECK TOTAL:	1,326.75
00392813	01/16/18	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	52.51
			FOOD	1302277426	4700	FOOD	94.33
			FOOD	1302277426	4700	FOOD	280.14
			FOOD	1302277426	4700	FOOD	117.22
			FOOD	1302277426	4700	FOOD	88.44
			FOOD	1302277426	4700	FOOD	51.98

SELECT Check ID's and Numbers: 760 ; Check Dates: 011618

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							684.62
00392814	01/16/18	Mandarin King	FOOD	1302277426	4700	FOOD	210.00
			FOOD	1302277426	4700	FOOD	210.00
CHECK TOTAL:							420.00
00392815	01/16/18	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	115.00
			FOOD	1302277426	4700	FOOD	181.50
CHECK TOTAL:							296.50
00392816	01/16/18	Sysco Food Service of	FOOD	1302277426	4700	FOOD	457.17
			FOOD	1302277426	4700	FOOD	504.60
			FOOD	1302277426	4700	FOOD	193.31
CHECK TOTAL:							1,155.08
00392817	01/16/18	US Foodservice Inc.	FOOD	1302277426	4700	FOOD	274.01
			FOOD	1302277426	4700	FOOD	37.51
			FOOD	1302277426	4700	FOOD	115.60
CHECK TOTAL:							427.12
00392818	01/16/18	Z PIZZA INC	FOOD	1302277426	4700	FOOD	261.00
			FOOD	1302277426	4700	FOOD	100.00
			FOOD	1302277426	4700	FOOD	202.00
			FOOD	1302277426	4700	FOOD	168.00
			FOOD	1302277426	4700	FOOD	100.00
			FOOD	1302277426	4700	FOOD	144.00
			FOOD	1302277426	4700	FOOD	252.00
CHECK TOTAL:							1,227.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							37,283.84
GRAND TOTAL							37,283.84

SELECT Check ID's and Numbers: 760 ; Check Dates: 011718

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392819	01/17/18	AT&T	DECEMBER 2017	0102477409	5920	TELEPHONE SERVICE	30.28
			DECEMBER 2017	0106477409	5920	TELEPHONE SERVICE	20.01
			DECEMBER 2017	0105477409	5920	TELEPHONE SERVICE	6.54
						CHECK TOTAL:	56.83
00392820	01/17/18	Brookes Publishing Com	GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	149.95
						CHECK TOTAL:	149.95
00392821	01/17/18	BSN Sports LLC	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	2,575.95
						CHECK TOTAL:	2,575.95
00392822	01/17/18	City of Laguna Beach	SEWER FEES	0102477409	5555	SEWER FEES	20,288.88
						CHECK TOTAL:	20,288.88
00392823	01/17/18	CLASSLINK INC.	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	8,870.00
						CHECK TOTAL:	8,870.00
00392824	01/17/18	Coyne & Associates Inc	NOVEMBER 2017 - REVISION	0104602140	5894	IBI SUPERVISION	154.08
			DECEMBER 2017	0104602140	5894	IBI SUPERVISION	6,429.40
						CHECK TOTAL:	6,583.48
00392825	01/17/18	First Student Inc.	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	3,740.78
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	4,764.53
			CHARTER BUS-ATHLETIC/FIELD TRP	0105015590	5865	CHARTER BUS-ATHLETIC/FIE	909.77
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	5,481.16
						CHECK TOTAL:	14,896.24
00392826	01/17/18	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	375.79
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	248.69
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	165.45
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	58.57
						CHECK TOTAL:	848.50
00392827	01/17/18	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	28.41
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	23.23
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	254.55
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	114.84
						CHECK TOTAL:	421.03
00392828	01/17/18	Handwriting Without Te	TEXTBOOKS	0102016300	4100	TEXTBOOKS	1,505.61
			TEXTBOOKS	0102016300	4100	TEXTBOOKS	810.35
						CHECK TOTAL:	2,315.96
00392829	01/17/18	Knott's Berry Farm	MISC OUTSIDE VENDOR	0107015600	5860	MISC OUTSIDE VENDOR	2,070.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 011718

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	2,070.00
00392830	01/17/18	Montgomery Hardware Co	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	347.25
						CHECK TOTAL:	347.25
00392831	01/17/18	Raptor Technologies LL	MISC OUTSIDE VENDOR	0102395980	5860	MISC OUTSIDE VENDOR	300.00
						CHECK TOTAL:	300.00
00392832	01/17/18	SC Fuels	FUEL FOR VEHICLES	0102477408	4375	FUEL FOR VEHICLES	315.70
						CHECK TOTAL:	315.70
00392833	01/17/18	Southern Calif Gas Co.	DECEMBER 2017	0102477409	5510	UTILITIES - HEAT	25.16
						CHECK TOTAL:	25.16
00392834	01/17/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	31.98
						CHECK TOTAL:	116.37
						CHECK TOTAL:	148.35
00392835	01/17/18	Voyager Sporis Learnin	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	2,335.10
						CHECK TOTAL:	2,335.10
00392836	01/17/18	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	53.08
						CHECK TOTAL:	53.08
00392837	01/17/18	StorageContainer.com	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	71.50
						CHECK TOTAL:	71.50
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							62,672.96
GRAND TOTAL							62,672.96

SELECT Check ID's and Numbers: 76@ ; Check Dates: 011818

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392838	01/18/18	AT&T	DECEMBER 2017	0107477409	5920	TELEPHONE SERVICE	8.06
						CHECK TOTAL:	8.06
00392839	01/18/18	LBUSD Revolving Cash F	ALL OTHER LOCAL REVENUE	0100000000	8699	ALL OTHER LOCAL REVENUE	266.22
			NOVEMBER 2017 - SERVICE CHARGE	0102397400	5820	BANKING SERVICES	16.97
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	28.18
			MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	9.77
			REFRESHMENTS - NOT FOOD SERV	0104605040	4325	REFRESHMENTS - NOT FOOD	19.96
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	10.17
			GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	19.47
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	10.56
			REFRESHMENTS - NOT FOOD SERV	0104605040	4325	REFRESHMENTS - NOT FOOD	18.40
			MATERIALS & SUPPLIES-INSTRUCT	0104605040	4310	MATERIALS & SUPPLIES-INS	21.52
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	13.15
			MATERIALS & SUPPLIES-INSTRUCT	0104605040	4310	MATERIALS & SUPPLIES-INS	21.54
			GENERAL SUPPLIES-NON INSTRUCT	0104644575	4340	GENERAL SUPPLIES-NON INS	14.33
			MISC OUTSIDE VENDOR	0101377100	5860	MISC OUTSIDE VENDOR	30.00
			REFRESHMENTS - NOT FOOD SERV	0104605040	4325	REFRESHMENTS - NOT FOOD	11.98
			DECEMBER 2017 - SERVICE CHARGE	0102397400	5820	BANKING SERVICES	15.73
						CHECK TOTAL:	527.95
00392840	01/18/18	Leonard Chaidez Tree S	TREE TRIMMING	0108477408	5545	TREE TRIMMING	2,475.00
			TREE TRIMMING	0105477408	5545	TREE TRIMMING	880.00
						CHECK TOTAL:	3,355.00
00392841	01/18/18	New Haven Youth & Fami	DECEMBER 2017	0104132750	5889	OTHER THERAPY	1,490.32
						CHECK TOTAL:	1,490.32
00392842	01/18/18	Oriental Trading Co	MATERIALS & SUPPLIES-INSTRUCT	0108015060	4310	MATERIALS & SUPPLIES-INS	175.73
						CHECK TOTAL:	175.73
00392843	01/18/18	School Services of CA	CONSULTANTS-OTHER	0102397406	5831	CONSULTANTS-OTHER	275.00
						CHECK TOTAL:	275.00
00392844	01/18/18	Southern Calif Gas Co.	DECEMBER 2017	0105477409	5510	UTILITIES - HEAT	251.06
			DECEMBER 2017	0105477409	5510	UTILITIES - HEAT	280.07
			DECEMBER 2017	0105477409	5510	UTILITIES - HEAT	24.26
			DECEMBER 2017	0102477409	5510	UTILITIES - HEAT	36.33
						CHECK TOTAL:	591.72
00392845	01/18/18	Tangram Interiors	EQUIPMENT-NEW	0113018640	4410	EQUIPMENT-NEW	2,024.73
						CHECK TOTAL:	2,024.73
00392846	01/18/18	Vavrinek Trine Day & C	DECEMBER 2017	0102377102	5840	AUDITS	6,358.85

SELECT Check ID's and Numbers: 768 ; Check Dates: 011818

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
CHECK TOTAL:							6,358.85
00392847	01/18/18		NOVEMBER 2017	0104602150	5877	PRESCHOOL TUITION	60.00
			ENROLLMENT 2017-2018	0104602150	5877	PRESCHOOL TUITION	305.00
CHECK TOTAL:							365.00
00392848	01/18/18	LBUSD Revolving Cash F	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	157.95
			FOOD	1302277426	4700	FOOD	50.06
CHECK TOTAL:							208.01
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							15,380.37
GRAND TOTAL							15,380.37

SELECT Check ID's and Numbers: 760 ; Check Dates: 011918

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392849	01/19/18	ALL CITY MANAGEMENT SE	12/3/17 - 12/16/17 12/17/17 - 12/30/17	0106098040	5860	MISC OUTSIDE VENDOR	715.60
				0106098040	5860	MISC OUTSIDE VENDOR	357.80
						CHECK TOTAL:	1,073.40
00392850	01/19/18	Cox Communications	DECEMBER 2017	0106091008	5860	MISC OUTSIDE VENDOR	11.68
						CHECK TOTAL:	11.68
00392851	01/19/18	Family Tree Optometric	NOVEMBER 2017 DECEMBER 2017	0104632900	5888	VISION THERAPY	176.00
				0104632900	5888	VISION THERAPY	536.00
						CHECK TOTAL:	712.00
00392852	01/19/18	Ganahl Lumber	MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	70.99
						CHECK TOTAL:	70.99
00392853	01/19/18	Maintex	CUSTODIAL CONSUMABLES (PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES (PA	86.61
						CHECK TOTAL:	86.61
00392854	01/19/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	64.52
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	79.19
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	8.49
						CHECK TOTAL:	152.20
00392855	01/19/18	Ralphs Grocery Company	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	92.99
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	90.97
						CHECK TOTAL:	183.96
00392856	01/19/18	SECURE LIVE SCAN	FINGER PRINTING	0110397140	5845	FINGER PRINTING	100.00
						CHECK TOTAL:	100.00
00392857	01/19/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	27.14
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	36.53
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	63.06
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	31.23
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	63.16
			PRINTERS <\$250 & INK/SUPPLIES	0106015040	4322	PRINTERS <\$250 & INK/SUP	255.30
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	64.64
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	79.16
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	25.87
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	158.65
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	29.73
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	25.33
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	34.50
						CHECK TOTAL:	894.30

LAGUNA BEACH USD 01/19/18 Commercial Check Register Page 2
FRI, JAN 19, 2018, 8:52 AM --req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 76@ ; Check Dates: 011918

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							3,285.14
GRAND TOTAL							3,285.14

SELECT Check ID's and Numbers: 76@ ; Check Dates: 012218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392858	01/22/18	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0107477408	5661	ELECTRICAL REPAIRS	630.00
			ELECTRICAL REPAIRS	0106477408	5661	ELECTRICAL REPAIRS	1,085.00
						CHECK TOTAL:	1,715.00
00392859	01/22/18	Best Best & Krieger LL	DECEMBER 2017	0104072000	5835	LEGAL EXPENSE	728.00
						CHECK TOTAL:	728.00
00392860	01/22/18	Dunn Edwards Paint	GENERAL SUPPLIES-NON INSTRUCT	0107477408	4340	GENERAL SUPPLIES-NON INS	414.32
						CHECK TOTAL:	414.32
00392861	01/22/18	Frey Scientific	MATERIALS & SUPPLIES-INSTRUCT	0107011020	4310	MATERIALS & SUPPLIES-INS	305.44
						CHECK TOTAL:	305.44
00392862	01/22/18	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	58.19
						CHECK TOTAL:	58.19
00392863	01/22/18	MAXIM HEALTHCARE SERVI	DECEMBER 2017	0104172860	5831	CONSULTANTS-OTHER	5,982.30
						CHECK TOTAL:	5,982.30
00392864	01/22/18	OCDE	NOVEMBER 2017	0104542110	7142	IAA-PAYMENTS TO COUNTY O	8,577.34
			OCTOBER 2017	0104542110	7142	IAA-PAYMENTS TO COUNTY O	8,577.34
			IAA-PAYMENTS TO COUNTY OFFICES	0104542110	7142	IAA-PAYMENTS TO COUNTY O	10,323.60
			DECEMBER 2017	0104542110	7142	IAA-PAYMENTS TO COUNTY O	8,577.34
			QUARTER 1 - 2017-2018	0104542110	7142	IAA-PAYMENTS TO COUNTY O	1,632.15
						CHECK TOTAL:	37,687.77
00392865	01/22/18	State of CA/Department	DECEMBER 2017	0110397140	5845	FINGER PRINTING	382.00
						CHECK TOTAL:	382.00
00392866	01/22/18	Ruhnau Clarke Architec	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	265.46
			SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	28,350.00
						CHECK TOTAL:	28,615.46
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							75,888.48
GRAND TOTAL							75,888.48

SELECT Check ID's and Numbers: 76@ ; Check Dates: 012318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392867	01/23/18	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	3,210.95
						CHECK TOTAL:	3,210.95
00392868	01/23/18	BrightView Landscape S	JANUARY 2018	0102477409	5680	LANDSCAPE/IRRIGATION	616.20
			JANUARY 2018	0105477409	5680	LANDSCAPE/IRRIGATION	5,591.60
			JANUARY 2018	0108477409	5680	LANDSCAPE/IRRIGATION	3,594.50
			JANUARY 2018	0107477409	5680	LANDSCAPE/IRRIGATION	4,210.70
			JANUARY 2018	0106477409	5680	LANDSCAPE/IRRIGATION	3,081.00
						CHECK TOTAL:	17,094.00
00392869	01/23/18	Culver Newlin Inc.	EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	20,485.81
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	19,886.05
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	17,843.94
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	18,190.09
						CHECK TOTAL:	76,405.89
00392870	01/23/18	Diversified Thermal Se	HVAC	0108477408	5660	HVAC	362.50
			HVAC	0105477408	5660	HVAC	305.00
						CHECK TOTAL:	667.50
00392871	01/23/18	Eagle Software	TRAVEL & CONFERENCE	0106091008	5220	TRAVEL & CONFERENCE	100.00
						CHECK TOTAL:	100.00
00392872	01/23/18	Evolive Inc.	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	77.50
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	1,000.00
						CHECK TOTAL:	1,077.50
00392873	01/23/18	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	1,085.45
						CHECK TOTAL:	1,085.45
00392874	01/23/18	Image 2000	COPIER SUPPLIES	0108091005	4355	COPIER SUPPLIES	709.52
						CHECK TOTAL:	709.52
00392875	01/23/18	Irene White	GENERAL SUPPLIES-NON INSTRUCT	0104605040	4340	GENERAL SUPPLIES-NON INS	30.14
						CHECK TOTAL:	30.14
00392876	01/23/18	Irvine Ranch Water Dis	SEWER FEES	0107477409	5555	SEWER FEES	845.16
						CHECK TOTAL:	845.16
00392877	01/23/18	JIM PRENTICE	ROOFING	0105477408	5609	ROOFING	2,520.00
						CHECK TOTAL:	2,520.00
00392878	01/23/18	Jim's Music Center Inc	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	696.19
						CHECK TOTAL:	696.19

SELECT Check ID's and Numbers: 760 ; Check Dates: 012318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392879	01/23/18	King Equipment LLC	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	498.00
						CHECK TOTAL:	498.00
00392880	01/23/18	Knoxlabs Inc.	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	266.00
						CHECK TOTAL:	266.00
00392881	01/23/18	Konica Minolta	DECEMBER 2017	0106091008	5650	SOFTWARE/COPIER MAINTENA	274.95
			DECEMBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	31.15
			DECEMBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	32.85
			DECEMBER 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	77.41
			SOFTWARE/COPIER MAINTENANCE FE	0102397400	5650	SOFTWARE/COPIER MAINTENA	45.64
			DECEMBER 2017	0108091005	5650	SOFTWARE/COPIER MAINTENA	124.53
			DECEMBER 2017	0106091008	5650	SOFTWARE/COPIER MAINTENA	172.26
			DECEMBER 2017	0107091005	5650	SOFTWARE/COPIER MAINTENA	179.51
			DECEMBER 2017	0108091005	5650	SOFTWARE/COPIER MAINTENA	176.11
			DECEMBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	58.31
			DECEMBER 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	150.65
			DECEMBER 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	982.45
			DECEMBER 2017	0107091005	5650	SOFTWARE/COPIER MAINTENA	132.30
			DECEMBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	32.28
						CHECK TOTAL:	2,370.40
00392882	01/23/18	Maintex	CUSTODIAL CONSUMABLES (PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES (PA	128.70
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	325.88
						CHECK TOTAL:	454.58
00392883	01/23/18	Matter Hackers Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	60.34
						CHECK TOTAL:	60.34
00392884	01/23/18	Montgomery Hardware Co	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	225.00
			OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	3,443.27
						CHECK TOTAL:	3,668.27
00392885	01/23/18	New Dimension General	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	4,333.00
			CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	12,239.00
			CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	6,397.40
						CHECK TOTAL:	22,969.40
00392886	01/23/18	SCHOOLDUDE	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	6,527.07
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	-1,384.06
						CHECK TOTAL:	5,143.01
00392887	01/23/18	Seneca Family of Agenc	DECEMBER 2017	0104132750	5889	OTHER THERAPY	7,730.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 012318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							7,730.00
00392888	01/23/18		NOVEMBER 2017 - EXTENDED	0104602150	5877	PRESCHOOL TUITION	500.00
CHECK TOTAL:							500.00
00392889	01/23/18	SimplexGrinnell	FEBRUARY 2018	0102477409	5560	ALARM MONITORING	190.00
			FEBRUARY 2018	0102477409	5560	ALARM MONITORING	186.00
			FEBRUARY 2018	0107477409	5560	ALARM MONITORING	327.25
			FEBRUARY 2018	0108477409	5560	ALARM MONITORING	272.25
			FEBRUARY 2018	0106477409	5560	ALARM MONITORING	482.25
			FEBRUARY 2018	0105477409	5560	ALARM MONITORING	178.09
			FEBRUARY 2018	0105477409	5560	ALARM MONITORING	1,485.92
CHECK TOTAL:							3,121.76
00392890	01/23/18	Sparkletts	MISC OUTSIDE VENDOR	0102397400	5860	MISC OUTSIDE VENDOR	211.99
CHECK TOTAL:							211.99
00392891	01/23/18	Taylor Tennis Courts I	CONTRACT SERVICES	0105478520	5610	CONTRACT SERVICES	28,170.00
CHECK TOTAL:							28,170.00
00392892	01/23/18		PARENT REIMBURSEMENT (LEGAL)	0104632900	5878	PARENT REIMBURSEMENT (LE	1,000.00
CHECK TOTAL:							1,000.00
00392893	01/23/18	UNIVERSAL ASPHALT CO I	PAVING	0108477408	5607	PAVING	23,510.00
CHECK TOTAL:							23,510.00
00392894	01/23/18	Woodwind & Brasswind	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	995.06
CHECK TOTAL:							995.06
00392895	01/23/18	MOBILE MODULAR MANAGEM	JANUARY 2018	2506498410	5620	RENTAL EXPENSE	586.00
CHECK TOTAL:							586.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							205,697.11
GRAND TOTAL							205,697.11

SELECT Check ID's and Numbers: 76@ ; Check Dates: 012418

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392896	01/24/18	Elite Athlete Services	MISC OUTSIDE VENDOR	0106015040	5860	MISC OUTSIDE VENDOR	1,350.00
						CHECK TOTAL:	1,350.00
00392897	01/24/18	GCI Construction Inc.	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	9,500.00
						CHECK TOTAL:	9,500.00
00392898	01/24/18	Grainger	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	96.71
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	-96.71
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	277.23
						CHECK TOTAL:	277.23
00392899	01/24/18	Johnstone Supply	MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	120.10
						CHECK TOTAL:	120.10
00392900	01/24/18	Junior Achievement of	MISC OUTSIDE VENDOR	0106015040	5860	MISC OUTSIDE VENDOR	1,444.00
						CHECK TOTAL:	1,444.00
00392901	01/24/18	Lara Greco-Ohana	12/10-12/11 - STEAM SYMP	0102015380	5220	TRAVEL & CONFERENCE	132.43
						CHECK TOTAL:	132.43
00392902	01/24/18	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	87.41
						CHECK TOTAL:	87.41
00392903	01/24/18	NICK RAIL MUSIC	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	230.59
						CHECK TOTAL:	230.59
00392904	01/24/18	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	44.93
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	35.30
			PRINTERS <\$250 & INK/SUPPLIES	0108011005	4312	COPIER PAPER	1,508.07
			PRINTERS <\$250 & INK/SUPPLIES	0108011005	4322	PRINTERS <\$250 & INK/SUP	1,850.32
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	200.29
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	58.62
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	198.29
						CHECK TOTAL:	3,895.82
00392905	01/24/18	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	50.00
						CHECK TOTAL:	50.00
00392906	01/24/18	Paton Group	MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	1,075.78
						CHECK TOTAL:	1,075.78
00392907	01/24/18	Pearson Assessments	TESTS/SCORING	0102014011	4330	TESTS/SCORING	50.27
						CHECK TOTAL:	50.27

SELECT Check ID's and Numbers: 760 ; Check Dates: 012418

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392908	01/24/18	Regents of UCI	CONSULTANTS-INSTRUCTIONAL	0102013080	5830	CONSULTANTS-INSTRUCTIONAL	4,400.00
						CHECK TOTAL:	4,400.00
00392909	01/24/18	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	313.75
						CHECK TOTAL:	313.75
00392910	01/24/18	Southern Calif Gas Co.	JANUARY 2018	0107477409	5510	UTILITIES - HEAT	195.93
						CHECK TOTAL:	195.93
00392911	01/24/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	376.13
						CHECK TOTAL:	376.13
00392912	01/24/18	Sukonick, David	MISC OUTSIDE VENDOR	0105015317	5860	MISC OUTSIDE VENDOR	900.00
						CHECK TOTAL:	900.00
00392913	01/24/18	Tynker	SUBSCRIPTIONS	0108011005	4368	SUBSCRIPTIONS	1,300.00
						CHECK TOTAL:	1,300.00
00392914	01/24/18	UNIVERSAL AWARDS PROGR	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	109.25
						CHECK TOTAL:	109.25
00392915	01/24/18	Valorie Quigley	12/10-12/11 - STEM SYMP	0102015380	5220	TRAVEL & CONFERENCE	151.90
						CHECK TOTAL:	151.90
00392916	01/24/18	Vavrinek Trine Day & C	AUDITS	0102377102	5840	AUDITS	700.00
						CHECK TOTAL:	700.00
00392917	01/24/18	Viloria, Jason	1/16/18 - ACSA SYMP	0101377100	5220	TRAVEL & CONFERENCE	91.29
						CHECK TOTAL:	91.29
00392918	01/24/18	WEBBER, VICTORIA	MILEAGE - JANUARY 2018	0101377100	5210	MILEAGE REIMBURSEMENT	17.22
						CHECK TOTAL:	17.22
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							26,769.10
GRAND TOTAL							26,769.10

SELECT Check ID's and Numbers: 760 ; Check Dates: 012518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392919	01/25/18	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	68.92
						CHECK TOTAL:	68.92
00392920	01/25/18	Atkinson Andelson Loya	DECEMBER 2017	0102397400	5835	LEGAL EXPENSE	23,401.27
						CHECK TOTAL:	23,401.27
00392921	01/25/18	B & H Photo Video Inc.	EQUIPMENT-NEW	0105015040	4410	EQUIPMENT-NEW	136.71
			EQUIPMENT-NEW	0105015060	4410	EQUIPMENT-NEW	1,370.39
			EQUIPMENT-NEW	0105015040	4410	EQUIPMENT-NEW	225.61
						CHECK TOTAL:	1,732.71
00392922	01/25/18	Blue Ice Air and Heati	HVAC	0108477408	5660	HVAC	1,075.00
						CHECK TOTAL:	1,075.00
00392923	01/25/18	Carolina Biological Su	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	435.58
						CHECK TOTAL:	435.58
00392924	01/25/18	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0105477408	4340	GENERAL SUPPLIES-NON INS	102.93
						CHECK TOTAL:	102.93
00392925	01/25/18	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	527.20
			PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	214.13
						CHECK TOTAL:	741.33
00392926	01/25/18	Copy & Print Center	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	134.69
						CHECK TOTAL:	134.69
00392927	01/25/18	FAGEN, FRIEDMAN & FULF	TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	1,260.00
						CHECK TOTAL:	1,260.00
00392928	01/25/18	Forensic Analytical Co	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	325.00
						CHECK TOTAL:	325.00
00392929	01/25/18	Frontier California In	DECEMBER 2017	0107477409	5920	TELEPHONE SERVICE	64.84
						CHECK TOTAL:	64.84
00392930	01/25/18	Ganahl Lumber	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	95.29
						CHECK TOTAL:	95.29
00392931	01/25/18	GCI Construction Inc.	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	5,285.64
						CHECK TOTAL:	5,285.64
00392932	01/25/18	Horizon Mechanical Con	HVAC	0105477408	5660	HVAC	887.46
						CHECK TOTAL:	887.46

SELECT Check ID's and Numbers: 760 ; Check Dates: 012518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392933	01/25/18	Kaiser Foundation Heal	FEBRUARY 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	105,415.49
			FEBRUARY 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	51,921.06
			FEBRUARY 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	379.06
			FEBRUARY 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	758.11
			FEBRUARY 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	769.60
			FEBRUARY 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	1,539.20
						CHECK TOTAL:	160,782.52
00392934	01/25/18	Laguna Beach Water Dis	11/9/17 - 1/10/18	0102477409	5530	WATER - UTILITIES	124.03
						CHECK TOTAL:	124.03
00392935	01/25/18	Lara Greco-Ohana	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	29.00
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	20.00
						CHECK TOTAL:	49.00
00392936	01/25/18	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	1,793.64
						CHECK TOTAL:	1,793.64
00392937	01/25/18	OCDE	TRAVEL & CONFERENCE	0102013045	5220	TRAVEL & CONFERENCE	85.00
			OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	161.63
			OUTSIDE PRINTING	0109397150	5870	OUTSIDE PRINTING	86.20
						CHECK TOTAL:	332.83
00392938	01/25/18	Staples Advantage	COPIER PAPER	0105011012	4312	COPIER PAPER	667.19
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	201.71
			PRINTERS <\$250 & INK/SUPPLIES	0106015040	4322	PRINTERS <\$250 & INK/SUP	423.63
						CHECK TOTAL:	1,292.53
00392939	01/25/18	TEAM PRIDE ATHLETIC AP	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	2,735.87
						CHECK TOTAL:	2,735.87
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							202,721.08
GRAND TOTAL							202,721.08

SELECT Check ID's and Numbers: 76@ ; Check Dates: 012618

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392940	01/26/18	Blue Shield of Califor	FEBRUARY 2018	0102397400	3402	HEALTH & WELFARE,CLASSIF	80,046.69
			FEBRUARY 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	162,519.03
						CHECK TOTAL:	242,565.72
00392941	01/26/18	CARE Youth Corporation	NOVEMBER 2017	0104632210	5898	AB3632 ROOM & BOARD	6,600.00
			NOVEMBER 2017	0104632210	5875	TUITION	3,150.00
			NOVEMBER 2017	0104632210	5889	OTHER THERAPY	2,220.00
						CHECK TOTAL:	11,970.00
00392942	01/26/18	Cox Communications	JANUARY 2018	0106091008	5860	MISC OUTSIDE VENDOR	11.68
						CHECK TOTAL:	11.68
00392943	01/26/18	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	150.72
						CHECK TOTAL:	150.72
00392944	01/26/18		2017 - 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	22,500.00
						CHECK TOTAL:	22,500.00
00392945	01/26/18	Gray Step Software Inc	TRAVEL & CONFERENCE	0102397400	5220	TRAVEL & CONFERENCE	385.00
						CHECK TOTAL:	385.00
00392946	01/26/18	Home Depot	MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	238.48
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	132.42
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	327.58
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	192.87
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	301.78
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	215.76
						CHECK TOTAL:	1,408.89
00392947	01/26/18	Irene White	REFRESHMENTS - NOT FOOD SERV	0104072000	4325	REFRESHMENTS - NOT FOOD	72.96
						CHECK TOTAL:	72.96
00392948	01/26/18	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	53.82
						CHECK TOTAL:	53.82
00392949	01/26/18		1/8 - 1/12	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
			1/15 - 1/19	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
						CHECK TOTAL:	3,250.00
00392950	01/26/18	Steven Sogo	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	107.40
						CHECK TOTAL:	107.40
00392951	01/26/18	Wenger	EQUIPMENT-NEW	0102011190	4410	EQUIPMENT-NEW	6,068.66
						CHECK TOTAL:	6,068.66

SELECT Check ID's and Numbers: 76@ ; Check Dates: 012618

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
00392952	01/26/18		JANUARY 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	1,875.00
						CHECK TOTAL:	1,875.00
00392953	01/26/18	Woodwind & Brasswind	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	54.94
			MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	228.39
						CHECK TOTAL:	283.33
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							290,703.18
GRAND TOTAL							290,703.18

SELECT Check ID's and Numbers: 760 ; Check Dates: 012918

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392954	01/29/18	American MicroImaging	MISC OUTSIDE VENDOR	0101377100	5860	MISC OUTSIDE VENDOR	9,646.24
CHECK TOTAL:							9,646.24
00392955	01/29/18	Durham School Services	9/27 - OCEAN INSTITUTE	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	207.83
			11/30 - CANYON PARK	0107015600	5865	CHARTER BUS-ATHLETIC/FIE	403.80
			DECEMBER 2017 (12/1-12/8)	0102256700	5100	SUBAGREEMENTS FOR SERVIC	31,578.45
			DECEMBER 2017 (12/1-12/8)	0107011005	5855	CHARTER BUS-HOME TO SCHO	152.39
			12/7 - EXCEPTIONAL MINDS	0104644575	5865	CHARTER BUS-ATHLETIC/FIE	441.56
			12/8 - STANCE	0104644575	5865	CHARTER BUS-ATHLETIC/FIE	170.78
			12/8 - ENVIRO NATURE CENTER	0108015570	5865	CHARTER BUS-ATHLETIC/FIE	363.08
			DECEMBER 2017 (12/11-12/15)	0102256700	5100	SUBAGREEMENTS FOR SERVIC	26,991.14
			12/12 - LAGUNA FOOD PANTRY	0106015570	5865	CHARTER BUS-ATHLETIC/FIE	100.03
			DECEMBER 2017 (12/11-12/15)	0108011005	5855	CHARTER BUS-HOME TO SCHO	153.50
			12/14 - RANCHO LAS LOMAS WILD	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	479.88
			DECEMBER 2017 (12/11-12/15)	0104256700	5100	SUBAGREEMENTS FOR SERVIC	6,672.55
			DECEMBER 2017 (12/11-12/15)	0107011005	5855	CHARTER BUS-HOME TO SCHO	175.37
			DECEMBER 2017 (12/11-12/15)	0106015600	5855	CHARTER BUS-HOME TO SCHO	217.21
			DECEMBER 2017 (12/11-12/15)	0106011008	5855	CHARTER BUS-HOME TO SCHO	217.21
			12/20 - LAGUNA ART MUSEUM	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	55.68
			12/19 - LAGUNA ART MUSEUM	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	86.21
CHECK TOTAL:							68,466.67
00392956	01/29/18	Ganahl Lumber	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	2,154.89
CHECK TOTAL:							2,154.89
00392957	01/29/18	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	457.43
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	79.25
CHECK TOTAL:							536.68
00392958	01/29/18	Grosh Scenic Rentals	MISC OUTSIDE VENDOR	0106315315	5860	MISC OUTSIDE VENDOR	560.90
CHECK TOTAL:							560.90
00392959	01/29/18	HIDDLESON LISTENING LA	DECEMBER 2017	0104632900	5889	OTHER THERAPY	225.00
			DECEMBER 2017	0104632900	5889	OTHER THERAPY	300.00
CHECK TOTAL:							525.00
00392960	01/29/18	Laguna Graphic Arts In	OUTSIDE PRINTING	0109037150	5870	OUTSIDE PRINTING	215.50
CHECK TOTAL:							215.50
00392961	01/29/18	Pearson Assessments	TESTS/SCORING	0104613150	4330	TESTS/SCORING	704.69
CHECK TOTAL:							704.69
00392962	01/29/18	Ralphs Grocery Company	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	83.99
CHECK TOTAL:							83.99

SELECT Check ID's and Numbers: 760 ; Check Dates: 012918

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392963	01/29/18	Riddell All American	MISC REPAIR	0105311075	5690	MISC REPAIR	7,598.27
CHECK TOTAL:							7,598.27
00392964	01/29/18	Ron Ubrun Farms	LANDSCAPE/IRRIGATION	0107475060	5680	LANDSCAPE/IRRIGATION	5,228.50
			LANDSCAPE/IRRIGATION	0107471005	5680	LANDSCAPE/IRRIGATION	1,500.00
			LANDSCAPE/IRRIGATION	0107477408	5680	LANDSCAPE/IRRIGATION	3,400.00
CHECK TOTAL:							10,128.50
00392965	01/29/18	UPS	POSTAGE/DELIVERY	0105091012	5910	POSTAGE/DELIVERY	13.17
CHECK TOTAL:							13.17
00392966	01/29/18	Vavrinek Trine Day & C	AUDITS	0102377102	5840	AUDITS	1,680.00
			AUDITS	0102377102	5840	AUDITS	1,020.00
			AUDITS	0102377102	5840	AUDITS	200.00
CHECK TOTAL:							2,900.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							103,534.50
GRAND TOTAL							103,534.50

SELECT Check ID's and Numbers: 76@ ; Check Dates: 013018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392967	01/30/18	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	180.06
						CHECK TOTAL:	180.06
00392968	01/30/18	Grammy Museum Foundati	MISC OUTSIDE VENDOR	0106015040	5860	MISC OUTSIDE VENDOR	730.00
						CHECK TOTAL:	730.00
00392969	01/30/18		JANUARY 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	3,470.00
						CHECK TOTAL:	3,470.00
00392970	01/30/18	Lucid Software Inc.	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	1,200.00
						CHECK TOTAL:	1,200.00
00392971	01/30/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	169.18
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	7.85
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	110.73
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	11.83
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	16.15
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	77.43
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	7.53
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	75.14
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	16.15
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	149.42
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	10.75
						CHECK TOTAL:	652.16
00392972	01/30/18	THE AWNING COMPANY INC	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	1,455.00
						CHECK TOTAL:	1,455.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							7,687.22
GRAND TOTAL							7,687.22

SELECT Check ID's and Numbers: 76@ ; Check Dates: 013118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392973	01/31/18	Cohn, Jacquie	12/15 - CA STEAM SYMP	0102015380	5220	TRAVEL & CONFERENCE	64.06
						CHECK TOTAL:	64.06
00392974	01/31/18	Cortez-Redard, Ivonne	MILEAGE - DECEMBER 2017	0102013045	5210	MILEAGE REIMBURSEMENT	66.98
						CHECK TOTAL:	66.98
00392975	01/31/18	Fisher Scientific	MATERIALS & SUPPLIES-INSTRUCT	0108015600	4310	MATERIALS & SUPPLIES-INS	184.26
						CHECK TOTAL:	184.26
00392976	01/31/18	Frontier California In	JANUARY 2018	0107477409	5920	TELEPHONE SERVICE	64.84
			DECEMBER 2018	0102477409	5920	TELEPHONE SERVICE	290.67
			JANUARY 2018	0107477409	5920	TELEPHONE SERVICE	157.98
			JANUARY 2018	0108477409	5920	TELEPHONE SERVICE	452.17
			JANUARY 2018	0102477409	5920	TELEPHONE SERVICE	179.70
			JANUARY 2018	0106477409	5920	TELEPHONE SERVICE	661.37
			JANUARY 2018	0105477409	5920	TELEPHONE SERVICE	729.94
			JANUARY 2018	0102477409	5920	TELEPHONE SERVICE	1,125.87
			JANUARY 2018	0108477409	5920	TELEPHONE SERVICE	291.46
						CHECK TOTAL:	3,954.00
00392977	01/31/18	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	77.76
						CHECK TOTAL:	77.76
00392978	01/31/18	MATTSON, KIMBERLY	MILEAGE - DECEMBER 2018	0109397150	5620	RENTAL EXPENSE	100.47
			1/18-1/19 - CAASSP	0102015380	5220	TRAVEL & CONFERENCE	65.61
						CHECK TOTAL:	166.08
00392979	01/31/18	McCluan, Jennifer Hele	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	1,850.00
						CHECK TOTAL:	1,850.00
00392980	01/31/18	Pearson Assessments	TESTS/SCORING	0104613150	4330	TESTS/SCORING	104.82
						CHECK TOTAL:	104.82
00392981	01/31/18	SPERAKOS, ROBERT	MILEAGE JUL 17 - DEC 17	0113457175	5210	MILEAGE REIMBURSEMENT	319.40
						CHECK TOTAL:	319.40
00392982	01/31/18	U.S. Bank National Ass	TRAVEL & CONFERENCE	0105091012	5220	TRAVEL & CONFERENCE	99.00
			MISC OUTSIDE VENDOR	0105015590	5860	MISC OUTSIDE VENDOR	1,804.40
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	6,090.87
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	1,432.33
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	17.98
			TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	359.00
			REFRESHMENTS - NOT FOOD SERV	0113457175	4325	REFRESHMENTS - NOT FOOD	144.39
			ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	54.06

SELECT Check ID's and Numbers: 760 ; Check Dates: 013118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			EQUIPMENT-NEW	0113457175	4410	EQUIPMENT-NEW	875.00
			REFRESHMENTS - NOT FOOD SERV	0107091005	4325	REFRESHMENTS - NOT FOOD	83.80
			TRAVEL & CONFERENCE	0105311075	5220	TRAVEL & CONFERENCE	958.02
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	28.40
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	486.78
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	17.96
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	414.44
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	3.30
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	53.64
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	366.37
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	60.06
			SUBSCRIPTIONS - ONLINE	0110377145	5813	SUBSCRIPTIONS - ONLINE	40.00
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	110.44
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	1,129.06
			REFRESHMENTS - NOT FOOD SERV	0109037150	4325	REFRESHMENTS - NOT FOOD	135.03
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	53.90
			REFRESHMENTS - NOT FOOD SERV	0102013045	4325	REFRESHMENTS - NOT FOOD	312.17
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	131.94
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	355.40
			MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	438.87
			TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	3,511.26
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	247.69
			TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	58.80
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	170.85
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	23.96
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	37.95
			MATERIALS & SUPPLIES-INSTRUCT	0109156100	4310	MATERIALS & SUPPLIES-INS	66.95
			MATERIALS & SUPPLIES-INSTRUCT	0109017150	4310	MATERIALS & SUPPLIES-INS	40.00
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	100.00
			TRAVEL & CONFERENCE	0110397140	5220	TRAVEL & CONFERENCE	618.00
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	145.17
			MISC OUTSIDE VENDOR	0110377145	5860	MISC OUTSIDE VENDOR	21.53
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	1,046.53
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	2,527.39
						CHECK TOTAL:	24,672.69
00392983	01/31/18	U.S. Bank National Ass	FOOD	1302277426	4700	FOOD	21.73
						CHECK TOTAL:	21.73
			TOTAL FOR STOCK 76			Laguna Beach's check stock ID	31,481.78
			GRAND TOTAL				31,481.78

SELECT Check ID's and Numbers: 760 ; Check Dates: 020118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392984	02/01/18	A-Z Office Resource In	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	285.01
			PRINTERS <\$250 & INK/SUPPLIES	0107011005	4322	PRINTERS <\$250 & INK/SUP	92.48
						CHECK TOTAL:	377.49
00392985	02/01/18	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	165.94
						CHECK TOTAL:	165.94
00392986	02/01/18	Advanced Alarm Inc.	ALARM MONITORING	0107477408	5560	ALARM MONITORING	1,905.00
						CHECK TOTAL:	1,905.00
00392987	02/01/18	Apple Computer Inc.	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	416.99
						CHECK TOTAL:	416.99
00392988	02/01/18	BrightView Landscape S	LANDSCAPE/IRRIGATION	0102477408	5680	LANDSCAPE/IRRIGATION	656.00
						CHECK TOTAL:	656.00
00392989	02/01/18	CALIFORNIA YOUTH SERVI	CONSULTANTS-OTHER	0101395985	5831	CONSULTANTS-OTHER	1,200.00
						CHECK TOTAL:	1,200.00
00392990	02/01/18	CDW GOVERNMENT LLC	COMPUTER PRINTERS \$250-\$5,000	0113017175	4462	COMPUTER PRINTERS \$250-\$	392.04
			EQUIPMENT - NEW	0113478640	6410	EQUIPMENT - NEW	-2,075.79
			EQUIPMENT-NEW	0113017175	4410	EQUIPMENT-NEW	3,417.70
			EQUIPMENT-NEW	0113018640	4410	EQUIPMENT-NEW	3,417.70
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	840.73
						CHECK TOTAL:	5,992.38
00392991	02/01/18	Cox Communications	DECEMBER 2017	0113457175	5940	INTERNET CONNECTIVITY	2,031.25
			JANUARY 2018	0113457175	5940	INTERNET CONNECTIVITY	101.93
						CHECK TOTAL:	2,133.18
00392992	02/01/18	FAGEN, FRIEDMAN & FULF	DECEMBER 2017	0101377100	5835	LEGAL EXPENSE	85.50
						CHECK TOTAL:	85.50
00392993	02/01/18	Grainger	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	96.71
						CHECK TOTAL:	96.71
00392994	02/01/18	Josten's	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	2,740.66
						CHECK TOTAL:	2,740.66
00392995	02/01/18	Laguna Beach Water Dis	11/14/17 - 1/16/18	0105477409	5530	WATER - UTILITIES	412.28
			11/14/17 - 1/16/18	0105477409	5530	WATER - UTILITIES	1,885.80
			11/14/17 - 1/16/18	0106477409	5530	WATER - UTILITIES	32.00
			11/14/17 - 1/16/18	0105477409	5530	WATER - UTILITIES	394.80
			11/14/17 - 1/16/18	0105477409	5530	WATER - UTILITIES	50.66

SELECT Check ID's and Numbers: 760 ; Check Dates: 020118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			11/14/17 - 1/16/18	0106477409	5530	WATER - UTILITIES	2,687.18
			11/14/17 - 1/16/18	0105477409	5530	WATER - UTILITIES	1,681.05
			11/14/17 - 1/16/18	0102477409	5530	WATER - UTILITIES	109.46
			11/14/17 - 1/16/18	0105477409	5530	WATER - UTILITIES	50.66
						CHECK TOTAL:	7,303.89
00392996	02/01/18	Learning Ally Inc.	SUBSCRIPTIONS	0107015060	4368	SUBSCRIPTIONS	1,099.00
						CHECK TOTAL:	1,099.00
00392997	02/01/18	Maintex	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	556.29
						CHECK TOTAL:	556.29
00392998	02/01/18	OCDE	OTHER LOCAL AGENCY FEES	0113457175	5852	OTHER LOCAL AGENCY FEES	2,250.00
						CHECK TOTAL:	2,250.00
00392999	02/01/18	SOUTHWEST STRINGS	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	133.35
						CHECK TOTAL:	133.35
00393000	02/01/18	ULINE INC.	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	154.50
						CHECK TOTAL:	154.50
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	27,266.88
			GRAND TOTAL				27,266.88

SELECT Check ID's and Numbers: 760 ; Check Dates: 020518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00393001	02/05/18	B & H Photo Video Inc.	GENERAL SUPPLIES-NON INSTRUCT EQUIPMENT-NEW EQUIPMENT-NEW	0113457175 0113015040 0113015040	4340 4410 4410	GENERAL SUPPLIES-NON INS EQUIPMENT-NEW EQUIPMENT-NEW	97.42 -249.00 199.00 CHECK TOTAL: 47.42
00393002	02/05/18	Dan's Thermal Services	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	456.20 CHECK TOTAL: 456.20
00393003	02/05/18	DOHENY PLUMBING INC.	PLUMBING REPAIRS PLUMBING REPAIRS	0108477408 0108477408	5662 5662	PLUMBING REPAIRS PLUMBING REPAIRS	325.00 695.00 CHECK TOTAL: 1,020.00
00393004	02/05/18	Family Tree Optometric	VISION THERAPY	0104632900	5888	VISION THERAPY	656.00 CHECK TOTAL: 656.00
00393005	02/05/18	Frey Scientific	MATERIALS & SUPPLIES-INSTRUCT	0107011020	4310	MATERIALS & SUPPLIES-INS	3,551.21 CHECK TOTAL: 3,551.21
00393006	02/05/18	Ganahl Lumber	MAINTENANCE SUPPLIES MATERIALS & SUPPLIES-INSTRUCT	0105477408 0105114695	4362 4310	MAINTENANCE SUPPLIES MATERIALS & SUPPLIES-INS	128.28 42.23 CHECK TOTAL: 170.51
00393007	02/05/18	Jenny Salberg	1/16-1/19- ACSA NEGOTIATIONS	0110397140	5220	TRAVEL & CONFERENCE	774.21 CHECK TOTAL: 774.21
00393008	02/05/18		PARENT REIMBURSEMENT (LEGAL)	0104072000	5878	PARENT REIMBURSEMENT (LE	865.00 CHECK TOTAL: 865.00
00393009	02/05/18	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	2,641.86 CHECK TOTAL: 2,641.86
00393010	02/05/18	Office Depot	GENERAL SUPPLIES-NON INSTRUCT MATERIALS & SUPPLIES-INSTRUCT GENERAL SUPPLIES-NON INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT GENERAL SUPPLIES-NON INSTRUCT MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0102397406 0108011005 0102397406 0108011005 0108011005 0108011005 0102397406 0108011005 0108011005	4340 4310 4340 4310 4310 4310 4340 4310 4310	GENERAL SUPPLIES-NON INS MATERIALS & SUPPLIES-INS GENERAL SUPPLIES-NON INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS GENERAL SUPPLIES-NON INS MATERIALS & SUPPLIES-INS MATERIALS & SUPPLIES-INS	21.85 12.66 -21.85 36.66 168.08 203.62 21.85 47.14 12.91 CHECK TOTAL: 502.92
00393011	02/05/18	Shillabeer, Richard A.	OUTSIDE ASSESSMENT FEES	0104132430	5895	OUTSIDE ASSESSMENT FEES	4,500.00 CHECK TOTAL: 4,500.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 020518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00393012	02/05/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	355.56
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4312	COPIER PAPER	343.46
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	107.84
			COPIER PAPER	0106011008	4312	COPIER PAPER	833.99
			COPIER PAPER	0105011012	4312	COPIER PAPER	667.19
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	392.50
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	110.09
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	237.59
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	64.47
						CHECK TOTAL:	3,112.69
00393013	02/05/18		PARENT REIMBURSEMENT (LEGAL)	0104632900	5878	PARENT REIMBURSEMENT (LE	13,554.92
			PARENT REIMBURSEMENT (LEGAL)	0104632900	5878	PARENT REIMBURSEMENT (LE	21,445.08
						CHECK TOTAL:	35,000.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	53,298.02
			GRAND TOTAL				53,298.02

Laguna Beach Unified School District

13.i. CONSENT/ACTION

February 13, 2018

**Approval: Ratification of Certificated Payroll 7A in the Amount of \$2,170,028.94
Ratification of Classified Payroll 7B in the Amount of \$681,413.01**

Proposal

Staff proposes the Board of Education ratify the expenditure of funds from the General Fund to cover:

1. Certificated Payroll 7A in the amount of \$2,170,028.94; and,
2. Classified Payroll 7B in the amount of \$681,413.01 for the month of January 2018 totaling \$2,851,441.95.

Background

Payroll is in conformity with the annual All Funds Budget adopted by the Board of Education.

Recommended Action

Staff recommends the Board of Education ratify the expenditure of funds from the General Fund to cover:

1. Certificated Payroll 7A in the amount of \$2,170,028.94; and,
2. Classified Payroll 7B in the amount of \$681,413.01 for the month of January 2018 totaling \$2,851,441.95.

Laguna Beach Unified School District

13.j. CONSENT/ACTION

February 13, 2018

Approval: Quarterly Report – Board Policy 3002 – Investments

Proposal

Staff proposes the Board of Education approve the attached Investment Report as per Board Policy No. 3002 – Investments.

Background

Senate Bill 564 added Government Code section 53646 requiring the chief fiscal officer of each local agency in California to annually render a statement of investment policy and to render quarterly reports to the governing board with respect to the agency's investments. A District Investment Policy was adopted at the October 22, 2002 regular Board meeting.

In addition to reviewing the wording in the bill, there has been an advisory issued from School Legal Services regarding implementation of the requirements in SB564.

Government Code Section 53646 (e) states: "If a local agency has placed all of its investments in...a county investment pool...the chief fiscal officer may supply to the governing body...the most recent statement or statements received by the local agency from these institutions..."

A memo from School Legal Services to districts says, "In most cases, districts in Orange County would be able to rely on the provisions of Section 53646 (e) and provide the most recent statements received by the local agency from the county treasurer. Only in cases where districts have invested surplus funds outside the county treasury, LAIF, or a bank or savings and loan will districts be required to prepare an individualized written report."

On July 3, 1995, the Office of the Treasury-Tax Collector established a separate bank and custody account entitled the Orange County Educational Investment Pool for public education funds. Available at the District Office for review is the December 2017 Treasurer's Management Report from the Orange County Treasurer's Office and the December 2017, bank statements for District funds held outside the County Treasury.

Government Section 53646 (b)(2) states: "the quarterly report shall state compliance of the portfolio to the statement of investment policy." Under section 3430(b), the investment policy specified that the District shall deposit in the Orange County Treasury, pursuant to Education Code section 41001, to be placed to the credit of the proper fund, all General funds, Adult Education funds, Cafeteria funds, Deferred Maintenance funds, General Obligation Bond funds, Capital Facilities funds, Developer Fees, School Facilities funds, Special Reserve funds, and Foundation Trust funds.

The District and the Orange County Treasury shall make investments of all such funds within the requirements of the "Prudent Investor Rule" in California Probate Code section 16045 et seq.

Budget Impact

District monies are deposited in compliance with Board Policy 3002 – Investments.

Recommended Action

Staff recommends the Board of Education approve the report on District investments and certify that the method of investments is in compliance with the District investment policy.

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
 FOR THE MONTH AND QUARTER ENDED: December 31, 2017

INVESTMENT STATISTICS - By Investment Pool⁽¹⁾

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 12/31/17	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
COMBINED POOL BALANCES (includes the Extended Fund)						
Orange County Investment Pool (OCIP)	MARKET Value \$ 5,051,177,152	236	1.21%	1.13%	1.13%	1.00
	COST (Capital) \$ 5,073,077,292					
	MONTHLY AVG Balance \$ 5,364,747,174					
	QUARTERLY AVG Balance \$ 4,246,115,142					
	BOOK Value \$ 5,067,583,251					
Orange County Educational Investment Pool (OCEIP)	MARKET Value \$ 5,120,285,071	237	1.22%	1.16%	1.15%	1.00
	COST (Capital) \$ 5,143,697,341					
	MONTHLY AVG Balance \$ 4,467,819,643					
	QUARTERLY AVG Balance \$ 4,124,057,013					
	BOOK Value \$ 5,137,293,954					

INVESTMENT STATISTICS - Non Pooled Investments⁽²⁾

DESCRIPTION	CURRENT BALANCE	BOOK BALANCE BY INVESTMENT TYPE	
Specific Investment			
Funds:	MARKET Value \$ 88,224,022	John Wayne Airport Investment Fund	50,633,089
283, 505, FVSD, CCCD	COST (Capital) \$ 88,565,918	Fountain Valley School District Fund 40	34,848,650
	MONTHLY AVG Balance \$ 86,420,874	Repurchase Agreement	1,081,500
	QUARTERLY AVG Balance \$ 86,437,861	CCCD Series 2017E Bonds	2,002,679
	BOOK Value \$ 88,519,391		
			\$ 88,565,918

MONTH END TOTALS

INVESTMENTS & CASH		FUND ACCOUNTING & SPECIFIC INVESTMENTS	
COUNTY MONEY MARKET FUND (OCMMF)			
County Money Market Fund	\$ 2,127,283,101	OCIP	\$ 5,139,092,525
County Cash	66,015,233	OCEIP	5,143,737,341
EXTENDED FUND	5,953,723,544	Specific Investment Funds	88,565,918
EDUCATIONAL MONEY MARKET FUND (OCEMMF)		Non Pooled Cash	14,880,011
Educational Money Market Fund	2,135,767,988		
Educational Cash	40,000		
NON POOLED INVESTMENTS			
Non Pooled Investments @ Cost	88,565,918		
Non Pooled Cash	14,880,011		
	\$ 10,386,275,795		\$ 10,386,275,795

KEY POOL STATISTICS

INTEREST RATE YIELD		WEIGHTED AVERAGE MATURITY (WAM)	
OCMMF - MONTHLY GROSS YIELD	1.10%	OCMMF	43
OCEMMF - MONTHLY GROSS YIELD	1.17%	OCEMMF	42
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD	1.18%	JOHN WAYNE AIRPORT WAM	76
OCIP - YTD NET YIELD ⁽³⁾	1.06%	LGIP WAM (Standard & Poors)	38
OCEIP - YTD NET YIELD ⁽³⁾	1.06%		
90-DAY T-BILL YIELD - MONTHLY AVERAGE	1.31%		

Quarterly Financial Investment Report
Pursuant to Government Code Section 53646 and
Board Policy No. 3002 – Investments

December 31, 2017

As of December 31, 2017, Laguna Beach Unified School District had the following deposits:

<u>At the Orange County Treasury</u>	
General Fund	\$ 13,759,263
Adult Education	33,293
Cafeteria Fund	73,223
Special Reserve Other Than C/O	16,440,578
Capital Facilities Fund	411,178
Special Reserve Fund – FRRP	958,463
Special Reserve – Aliso Property	5,123,968
Special Reserve – Capital Imp Plan	<u>3,393,349</u>
Total in County Treasury	\$40,193,315
<u>At Wells Fargo Bank</u>	
LBUSD Revolving Cash Account	\$ 48,741
Miscellaneous Clearing Account	256,584
Cafeteria Fund Clearing Account	50,002
Thurston Student Body Account – Checking	<u>19,721</u>
Total in Wells Fargo Bank	\$ 375,048
<u>At Citizen's Business Bank</u>	
Laguna Beach High School Student Body Account – Checking	\$ 116,238
Laguna Beach High School Student Body Account - Savings	<u>79,852</u>
Total in Citizen's Business Bank	\$ 196,090
<u>At U.S. Bank</u>	
Community Facilities District No. 98-1 (Crystal Cove)	
Bond Administration Fund	\$ 52,683
<u>CalPERS</u>	
CERBT Strategy 3	\$ 2,846,884

Laguna Beach Unified School District

13.k. CONSENT/ACTION

February 13, 2018

Approval: **Purchase of ST Math Supplementary Mathematics Intervention Program
For the Purpose of Piloting in An Amount Not-to-Exceed \$2,576**

Proposal

Staff proposes the Board of Education approve the purchase of the ST Math supplementary mathematics intervention program. The program will be piloted by five teachers at El Morro and Top of the World elementary schools. The proposed cost includes implementation training for designated teachers and a one-year online subscription for a pilot group of students.

Background

MIND Research Institute has a supplementary math program called ST Math. ST Math is an online visual instructional program that builds a deep conceptual understanding of math through rigorous learning and creative problem solving to engage, motivate and challenge kindergarten through grade six students toward higher achievement. This program benefits every level of student from struggling students who grow to become proficient to proficient students who become advanced, and it will meet the needs of students at risk by supporting the diversity of learners in one classroom. The program begins by teaching foundational concepts visually and then connects the ideas to the symbols and language. The problems are accessible to all students, regardless of skill level or language background.

ST Math is aligned to State Standards and is a web-based supplemental curriculum. The program includes embedded assessments and detailed reporting and tracking of progress for monitoring by teachers. We will conduct this pilot during the spring semester of this school year.

Budget Impact

The initial cost to pilot the ST Math supplementary program is \$2,076, which includes a single-student subscription license for up to 150 subscriptions as well as online training for five teachers. In addition, we will incur costs for teacher pay during after-school training days an estimated amount of \$500, for a total amount not-to-exceed \$2,576.

Recommended Action

Staff recommends the Board of Education approve the purchase of licenses to pilot ST Math as well as program implementation and training for five teachers at our elementary schools.

14. INFORMATION

February 13, 2018

Next Generation Science Standards

Proposal

Staff will present an update to the Board of Education regarding the progress that has been made to date on the implementation of the Next Generation Science Standards (NGSS) at Laguna Beach High School as well as pathway options that are being considered and receive feedback and questions from the Board of Education.

Background

The Science Framework for California Public Schools: Kindergarten Through Grade Twelve (CA Science Framework, 2016) presents three alternative curricular sequences for implementing instruction to meet the Science Standards for California Public Schools, Grades Kindergarten Through Grade Twelve (CA NGSS). The Four Course Model presents disciplinary core ideas (DCIs) in four discipline-specific courses: biology, chemistry, physics and Earth & space science (ESS). The Three-Course Model integrates all Earth and space science DCIs into biology, chemistry, and physics courses. The third model, named the Three-Year Model, presents all of the major subdisciplines of science in a developmental progression that unfolds during three successive courses. It is an “Every Science, Every Year” model. The purpose of this model is to use DCIs, science and engineering practices (SEPs), and crosscutting concepts (CCCs) to coordinate and blend biology, chemistry, physics and geoscience into a unified science curriculum that promotes the development and application of reasoning skills and concepts within, between, and beyond traditional curricular boundaries, in order to promote the development of transferable reasoning skills for a lifetime. This model is designed to help students learn to apply the CCCs across traditional disciplinary lines to make sense of new learning. Although all models emphasize the use of CCCs, the Three-Year Model employs CCCs as the organizing principle.

After attending Laguna Beach Unified School District initiated NGSS Implementation Team meetings at the Ocean Institute during the 2016-17 school year, the Laguna Beach High School science team, alongside NGSS Consultant Jennifer McCluan, have identified goals for designing a proposed high school pathway. Dr. Allemann and Dr. Odipo will present information to the School Board supporting the work to date. Planning has begun and will continue through the summer to allow for implementation in the 2019-2020 school year. The anticipated list of SBE-Adopted K-8 science instructional materials is due to districts in November 2018. The new science assessment (CAST) for California students will be a field test for 2017-18 and the operational test will begin in 2018-19 school year.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required. This presentation is for information purposes only.

15. INFORMATION

February 13, 2018

Presentation of Facilities Master Plan Update

Proposal

Staff will present information related to updates in the Ten Year Facilities Master Plan. The presentation will highlight significant changes and updates for scheduled projects identified in the 2017 plan update. All proposed changes are based on a comprehensive review and assessment by facilities staff and ongoing feedback from each site's administration.

Background

The Board approved a Ten Year Facilities Master Plan on January 27, 2015. The plan consists of large repair/maintenance projects, including roofing and mechanical replacements, as well as proposed capital projects such as classroom additions. The initial Master Plan was built on feedback from a variety of stakeholders in our District and a comprehensive facilities condition assessment by Alpha Facilities Solutions in 2014. Prior to approving the initial Master Plan there were three (3) facilities study sessions held:

- October 21, 2014 – review of resources, needs, projects, and prioritization methodology
- November 12, 2014 – review community input
- December 15, 2014 – prioritization of projects

The facilities master plan was updated in 2016 added roughly \$4M in capital projects that were not in the original plan. The projects included the El Morro Shade Structures, Top of the World Classroom Expansion, Thurston Middle School Classroom Additions, and the LBHS Stadium Restroom and Storage Building.

The changes in the 2017 update consisted of modified maintenance and repair project scopes based on staff's continuous inspection of existing systems, as well as recently completed work.

Demographic Data:

- Enrollment projections have been updated to reflect the 2017 actual enrollment figures as of October. The projections from last year were very close to the actual enrollment we had at the beginning of the 2017 school year, and accounts for the larger cohort anomaly in 7th grade.
- Enrollment at the elementary schools is trending lower and the largest cohorts are expected to move their way through Thurston and the high school for the next five years.
- The current projections show that the district as a whole is expected to slightly decline each year for the next several years.

El Morro Elementary

Grade	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
TK	22	27	26	17	16	16	17	17	17	17	17	17	17	17
K	66	59	55	52	55	56	57	57	58	58	58	58	59	59
1	70	80	76	67	67	71	72	74	74	75	75	75	76	72
2	89	75	74	73	70	69	72	74	74	77	77	76	76	77
3	97	84	88	80	79	75	74	78	79	82	84	84	83	82
4	106	100	91	81	81	80	76	75	81	81	83	86	86	85
5	106	114	103	89	84	85	83	80	80	84	84	89	92	93
Subtotals	556	539	513	459	452	452	451	455	463	474	478	485	489	485
Percent Change	0.0%	-3.1%	-4.8%	-10.5%	-1.5%	0.0%	-0.2%	0.9%	1.8%	2.4%	0.8%	1.5%	0.8%	-0.8%
SDC	23	22	19	13	13	13	13	13	13	13	14	14	14	14
Totals	579	561	532	472	465	465	464	468	476	487	492	499	503	499
Capacity	678	678	678	678	678	678	678	678	678	678	678	678	678	678
Open Seats	99	117	146	206	213	213	214	210	202	191	186	179	175	179

Top of the World Elementary

Grade	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
K	82	67	71	72	73	74	75	75	75	75	76	76	76	77
1	97	92	84	86	90	90	91	92	92	92	93	93	93	94
2	104	103	110	90	92	96	96	96	97	98	95	100	100	101
3	126	110	104	115	96	98	102	102	102	102	105	99	107	108
4	133	125	118	112	124	102	105	109	108	105	105	108	102	111
5	123	139	121	112	111	122	101	104	109	107	104	105	107	101
Subtotals	665	636	608	587	586	582	570	578	583	579	578	581	585	592
Percent Change	0.0%	-4.4%	-4.4%	-3.5%	-0.2%	-0.7%	-2.1%	1.4%	0.9%	-0.7%	-0.2%	0.5%	0.7%	1.2%
SDC	0	0	0	8	8	8	8	8	8	8	8	8	8	8
Totals	665	636	608	587	586	582	570	578	583	579	578	581	585	592
Capacity	672	672	672	672	672	672	672	672	672	672	672	672	672	672
Open Seats	7	36	64	85	86	90	102	94	89	93	94	91	87	80

Thurston Middle School

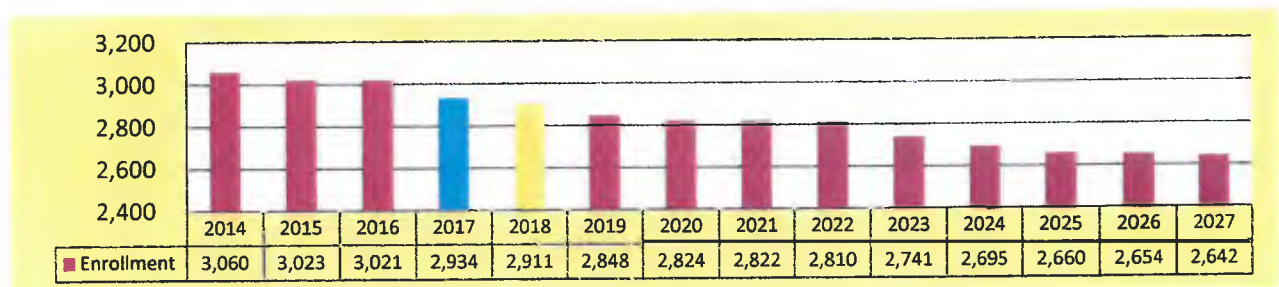
Grade	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
6	216	231	277	240	225	210	221	199	199	202	205	201	208	212
7	256	224	248	283	253	242	222	233	209	210	212	218	214	221
8	296	263	235	252	293	262	252	230	241	213	214	217	223	218
Subtotals	768	718	760	775	771	714	695	662	649	625	631	636	645	651
Percent Change	0.0%	-6.5%	5.8%	2.0%	-0.5%	-7.4%	-2.7%	-4.7%	-2.0%	-3.7%	1.0%	0.8%	1.4%	0.9%
SDC	9	4	6	6	6	5	5	5	5	5	5	5	5	5
Totals	777	722	766	781	777	719	700	667	654	630	636	641	650	656
Capacity	826	826	826	826	826	826	826	826	826	826	826	826	826	826
Open Seats	49	104	60	45	49	107	126	159	172	196	190	185	176	170

Laguna Beach High School

Grade	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
9	279	307	277	242	263	305	275	263	243	252	225	223	226	232
10	258	280	316	269	243	265	307	276	265	245	253	224	222	224
11	275	244	276	305	264	239	260	302	274	262	239	247	217	215
12	222	266	243	265	300	260	235	255	302	273	260	233	239	212
Subtotals	1034	1097	1112	1081	1070	1069	1077	1096	1084	1032	977	927	904	883
Percent Change	0.0%	6.1%	1.4%	-2.8%	-1.0%	-0.1%	0.7%	1.8%	-1.1%	-4.8%	-5.3%	-5.1%	-2.5%	-2.3%
SDC	5	7	3	5	5	5	5	5	5	5	4	4	4	4
Totals	1039	1104	1115	1086	1075	1074	1082	1101	1089	1037	981	931	908	887
Capacity	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155
Open Seats	116	51	40	69	80	81	73	54	66	118	174	224	247	268

Totals

Grade	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
TK	22	27	26	17	16	16	17	17	17	17	17	17	17	17
K	148	126	126	124	128	130	132	132	133	133	134	134	135	136
1	167	172	160	153	157	161	163	166	166	167	168	168	169	166
2	193	178	184	163	162	165	168	170	171	175	172	176	176	178
3	223	194	192	195	175	173	176	180	181	184	189	183	190	190
4	239	225	209	193	205	182	181	184	189	186	188	194	188	196
5	229	253	224	201	195	207	184	184	189	191	188	194	199	194
6	216	231	277	240	225	210	221	199	199	202	205	201	208	212
7	256	224	248	283	253	242	222	233	209	210	212	218	214	221
8	296	263	235	252	293	262	252	230	241	213	214	217	223	218
9	279	307	277	242	263	305	275	263	243	252	225	223	226	232
10	258	280	316	269	243	265	307	276	265	245	253	224	222	224
11	275	244	276	305	264	239	260	302	274	262	239	247	217	215
12	222	266	243	265	300	260	235	255	302	273	260	233	239	212
Subtotals	3023	2990	2993	2902	2879	2817	2793	2791	2779	2710	2664	2629	2623	2611
Percent Change	0.0%	-1.1%	0.1%	-3.0%	-0.8%	-2.2%	-0.9%	-0.1%	-0.4%	-2.5%	-1.7%	-1.3%	-0.2%	-0.5%
SDC	37	33	28	32	32	31	31	31	31	31	31	31	31	31
Totals	3060	3023	3021	2934	2911	2848	2824	2822	2810	2741	2695	2660	2654	2642
Capacity	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331
Open Seats	271	308	310	397	420	483	507	509	521	590	636	671	677	689



Project Changes / Additions:

Significant changes to the 2018 Facilities Master Plan are identified below. Roofing and HVAC system replacements are prioritized along with updates for the Capital Improvement Projects which are currently in the planning phase. Moving forward, upgrades and replacements to interior finishes will be performed during the 4 CLE classroom modernization projects and will be funded with the routine maintenance account. District-wide re-keying is planned to start the summer of 2018 at El Morro followed by the other sites within the District occurring the summer of 2019.

EL MORRO

Summer 2018

- Delay playground rubber resurfacing one year until summer of 2019. The system does not require replacement at this time.
- Reduce play field renovation budget and defer project until summer of 2020. Main controller replacement and minor irrigation modifications are only needed at this time.
- Delay interior finishes replacements and replace through the 4 CLE Projects or on an as needed basis with routine maintenance funds.
- Change re-key of all locks to be completed summer of 2018.
- Add painting of exterior building trim.
- Add HVAC replacement scope in classrooms 42-49 to the scope of work for summer 2018.

Summer 2019

- Change roof systems replacement program to occur over three phases, with the first phase starting in summer of 2019 and the last phase finishing summer of 2021. Budget provides for replacement of pitched roofs to be replaced with an aluminum standing seam roof system.
- Add parking lot asphalt repairs, slurry and striping.

Summer 2020

- Add low voltage electrical systems replacement to be used for Public Address system upgrades.

TOP OF THE WORLD

Summer 2018

- Perform HVAC system replacement in a multi-year phasing plan in lieu of a single upgrade project, starting with the replacement of HVAC systems at the 3000 building in the summer of 2018.
- Change flooring replacement from summer of 2019 to summer of 2018 to provide for flooring replacement in the kindergarten classrooms.

Summer 2019

- Change re-key of all locks to be completed summer of 2019.

THURSTON

Summer 2018

- Change roof systems replacement program to occur over three phases, with the first phase starting in summer of 2018 and the last phase finishing summer of 2020.
- Add painting of exterior building trim.
- Add Cafeteria building sewer line replacement due to unforeseen replacement need.

Summer 2019

- Change re-key of all locks to be completed summer of 2019.
- Perform HVAC system replacement in a multi-year phasing plan in lieu of a single upgrade project, starting with the replacement of HVAC systems in the summer of 2019.
- Change phase-1 of Classroom/Field Modernization project to start in 2019/20 and reduce phase-1 budget to \$1,500,000.

Summer 2020

- Change phase-2 of Classroom/Field Modernization project to start in 2020/21 and adjust phase-2 budget to \$2,000,000.

Summer 2022

- Add the replacement of the synthetic turf at the quad area.

LAGUNA BEACH HIGH SCHOOL

Summer 2018

- Change roof systems replacement program to occur over three phases, with the first phase starting in summer of 2018 and the last phase finishing summer of 2020.
- Change HVAC and Controls Upgrade project to complete summer of 2018. Project scope includes Theater HVAC replacement and the addition of air conditioning to the Dugger Gym.
- Defer replacement of Specialty Systems. PA was replaced in 2017 and Fire Alarm is planned to be replaced in 2019. Other system life cycles to be monitored and specifically identified for replacement in a future plan update.
- Add Main Quad Modernization to the summer 2018 scope and budget.
- Change Theater ADA Upgrade project to be completed during summer of 2018.

Summer 2019

- Change re-key of all locks to be completed summer of 2019.
- Add Main Office Renovation project to the summer 2019 scope and budget.

Summer 2020

- Add resurfacing of the tennis courts to the scope of work and budget to maintain a three-year maintenance cycle for the surfacing at the facility. Update plan to provide for future surface maintenance to be performed on a three-year interval.

Summer 2024

- Add concrete deck edge replacement at the pool facility to be completed during the summer of 2024. Routine concrete maintenance is extending the deck edge life but a full replacement is required.

DISTRICT OFFICE

Summer 2018

- Add HVAC system replacement for the Data Center to the scope of work for 2018/19. The system is failing and requires replacement with an increased sized system that provides for redundancy cooling.
- Add painting of building exterior to the summer of 2018 plan.

Summer 2019

- Change re-key of all locks to be completed summer of 2019.
- Add sewer lateral replacement. Tree roots have damaged the existing line and regular maintenance is extending service life but replacement is required.
- Add replacement of interior finishes.

Summer 2021

- Change roofing replacements at admin and business buildings to be completed during the summer of 2021.

Budget Impact

There is no budget impact at this time.

Recommended Action

This presentation is for information only, there is no action required.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT



EL MORRO
ELEMENTARY SCHOOL



TOP OF THE WORLD
ELEMENTARY SCHOOL



THURSTON
MIDDLE SCHOOL



LAGUNA BEACH
HIGH SCHOOL

2018

Facilities Master Plan Update

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

FACILITIES MASTER PLAN UPDATE

INTRODUCTION

The Laguna Beach Unified School District currently owns and maintains roughly 312,400 square feet of building space, which is comprised of four schools, district offices, and a warehouse facility. In January of 2015, facilities staff developed a 10-year facilities plan that identified maintenance projects, capital improvement projects, as well as major repair and replacement projects. The scope and timing of the projects was based on 3 primary sources of feedback:

- Facility Condition Assessment (2014)
- Online Community Survey
- Principal Feedback (Ongoing)

This report is intended to serve as an update to the 2017 Facilities Master Plan, which will reflect the projects completed to date, as well as identify potential new projects and modifications based on the continuous feedback obtained over the past year. The matrix below shows what projects were planned for completion by summer of 2017 and whether or not they were actually done.

Site Name	Planned Project	Completed (Yes or No)	Project Notes
El Morro	Repair roof gutters and replace roofing at covered walkways	Yes	Completed summer of 2017
	Improve drainage and plumbing	Yes	Sewer lift station pump replacement
	Slurry and seal blacktop play area	Yes	Completed summer of 2017
	Re-key all locks and doors throughout site	No	Project in planning

Site Name	Planned Project	Completed (Yes or No)	Project Notes
Top of the World	Repair/replace interior floors, doors, walls, and ceilings	Yes	4 CLE 4th grade classrooms
	Re-key all locks and doors throughout site	No	Project in planning

Site Name	Planned Project	Completed (Yes or No)	Project Notes
Thurston	Replace roofing on 7105, 1101, and 1102 buildings	Yes	Completed summer of 2017
	Re-key all locks and doors throughout site	No	Project in planning

Site Name	Planned Project	Completed (Yes or No)	Project Notes
Laguna Beach High School	Replace flooring in 20's and 30's classrooms	Yes	Completed summer 2017
	Resurface Tennis Courts	Yes	Completed in December 2017
	Repair/replace interior walls	Yes	4 CLE projects in 30's, 50's, and 80's
	Repair/replace interior cabinets & ceilings	No	Deferred
	Re-key all locks and doors throughout site	No	Project in planning
	Exterior wall repairs and painting	Yes	Completed summer 2017
	Plumbing repairs throughout site	Yes	Performed by in-house plumbing technician through routine maintenance

Site Name	Planned Project	Completed (Yes or No)	Project Notes
District Offices	N/A		No specific projects identified. Exterior building repairs, HVAC system replacements, door maintenance, landscape upgrades, and roof gutter repairs were completed in 2017

Projects that were delayed in prior years are still in process and this master plan update will reflect their newly anticipated completion dates. Such projects include the field renovations at Top of the World Elementary School and Thurston Middle School. Additional changes and additions in proposed projects will also be reflected in this master plan update.

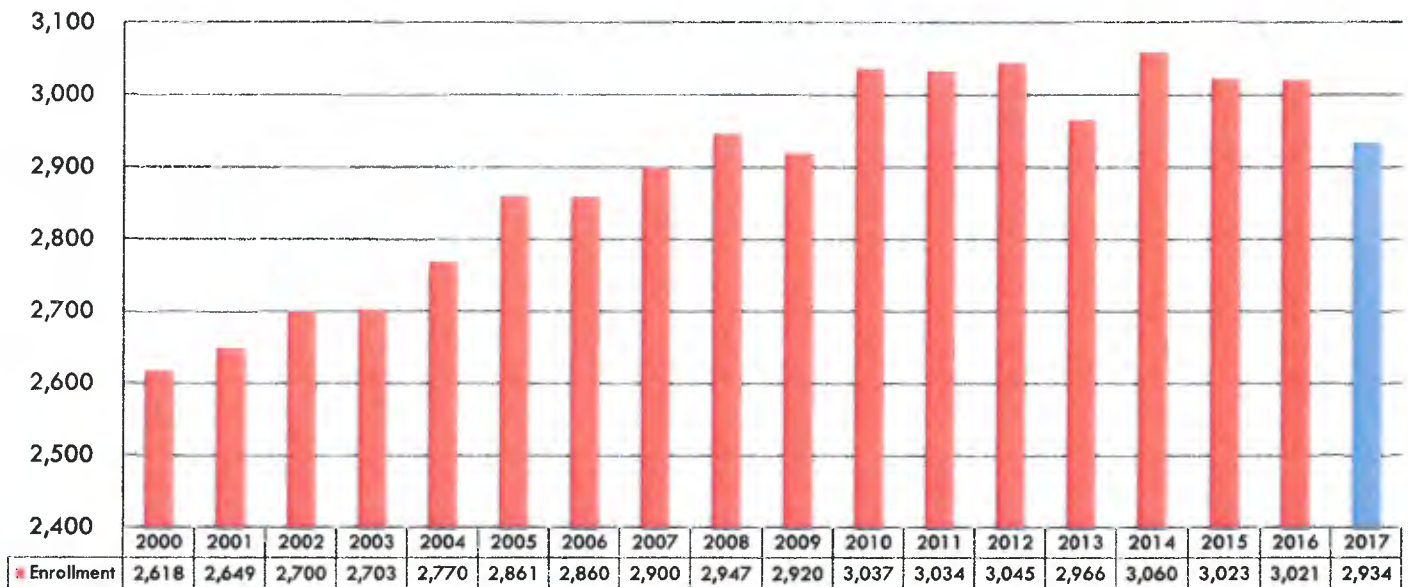
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DEMOGRAPHIC DATA

Looking back at historical enrollment, going as far back as the late 1960's, the district has experienced a steady rise and fall in terms of total enrollment. In the late 1960's through the early 80's the district had similar total enrollments as today (around 3,000 students). But from 1982 through 1992 the enrollment fell steadily to roughly 2,000 students. From 1992 through 2010 the enrollment grew a stable pace to about 3,050. The enrollment has remained stable and has slightly declined to roughly 2,900 total students.

Enrollment



Projecting enrollment requires a complex mix of historical data, analysis and projection of existing trends, as well as making specific assumptions about the future. In general, the further out the projections go (in terms of years), the less reliable they tend to be. Therefore, it is recommended that projections be updated annually to better assess ongoing demographic changes. For a district like Laguna Beach USD, where all existing schools are landlocked, it will be of particular importance to maintain enrollment projections so that capacity needs can be addressed before it becomes an issue.

A school's capacity is derived from multiple differentiating factors and is as much effected by the number and type of programs being offered as it is by the total number of students in attendance. An example of an irregular capacity calculation is a Special Day Class (SDC) that will be housed in a regular classroom (in terms of size) but will only have approximately 10 students enrolled.

ENROLLMENT PROJECTIONS

Two different types of enrollment projections are generally used for school districts, a conservative projection and a moderate (or aggressive) projection. For facilities planning it is more common and a best practice to rely more on the moderate projection to insure planning occurs based on the maximum number of students projected to attend each school in any given year. The conservative projection is usually applied for budgetary and staffing purposes for districts so that they do not over project revenue or hire too many employees.

Below is the current moderate projection, by school and grade levels, for Laguna Beach Unified School District. The current year is highlighted in blue and the first year of the projection is yellow:

El Morro Elementary

Grade	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
TK	22	27	26	17	16	16	17	17	17	17	17	17	17	17
K	66	59	55	52	55	56	57	57	58	58	58	58	59	59
1	70	80	76	67	67	71	72	74	74	75	75	75	76	72
2	89	75	74	73	70	69	72	74	74	77	77	76	76	77
3	97	84	88	80	79	75	74	78	79	82	84	84	83	82
4	106	100	91	81	81	80	76	75	81	81	83	86	86	85
5	106	114	103	89	84	85	83	80	80	84	84	89	92	93
Subtotals	556	539	513	459	452	452	451	455	463	474	478	485	489	485
Percent Change	0.0%	-3.1%	-4.8%	-10.5%	-1.5%	0.0%	-0.2%	0.9%	1.8%	2.4%	0.8%	1.5%	0.8%	-0.8%
SDC	23	22	19	13	13	13	13	13	13	13	14	14	14	14
Totals	579	561	532	472	465	465	464	468	476	487	492	499	503	499
Capacity	678	678	678	678	678	678	678	678	678	678	678	678	678	678
Open Seats	99	117	146	206	213	213	214	210	202	191	186	179	175	179

Top of the World Elementary

Grade	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
K	82	67	71	72	73	74	75	75	75	75	76	76	76	77
1	97	92	84	86	90	90	91	92	92	92	93	93	93	94
2	104	103	110	90	92	96	96	96	97	98	95	100	100	101
3	126	110	104	115	96	98	102	102	102	102	105	99	107	108
4	133	125	118	112	124	102	105	109	108	105	105	108	102	111
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Subtotals	665	636	608	587	586	582	570	578	583	579	578	581	585	592
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SDC	0	0	0	8	8	8	8	8	8	8	8	8	8	8
Totals	665	636	608	587	586	582	570	578	583	579	578	581	585	592
Capacity	672	672	672	672	672	672	672	672	672	672	672	672	672	672
Open Seats	7	36	64	85	86	90	102	94	89	93	94	91	87	80

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Subtotals	768	718	760	775	771	714	695	662	649	625	631	636	645	651
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SDC	9	4	6	6	6	5	5	5	5	5	5	5	5	5
Totals	777	722	766	781	777	719	700	667	654	630	636	641	650	656
Capacity	826	826	826	826	826	826	826	826	826	826	826	826	826	826
Open Seats	49	104	60	45	49	107	126	159	172	196	190	185	176	170

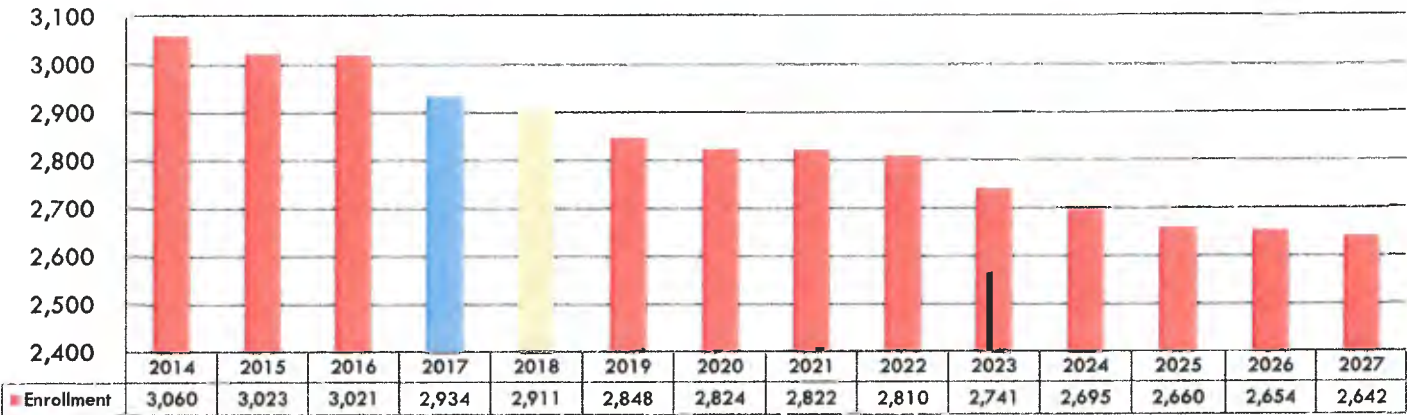
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Percent Change	0.0%	6.1%	1.4%	-2.8%	-1.0%	-0.1%	0.7%	1.8%	-1.1%	-4.8%	-5.3%	-5.1%	-2.5%	-2.3%
SDC	5	7	3	5	5	5	5	5	5	5	4	4	4	4
Totals	1039	1104	1115	1086	1075	1074	1082	1101	1089	1037	981	931	908	887
Capacity	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155	1155
Open Seats	116	51	40	69	80	81	73	54	66	118	174	224	247	268

Totals

Grade	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
TK	22	27	26	17	16	16	17	17	17	17	17	17	17	17
K	148	126	126	124	128	130	132	132	133	133	134	134	135	136
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11	275	244	276	305	264	239	260	302	274	262	239	247	217	215
12	222	266	243	265	300	260	235	255	302	273	260	233	239	212
Subtotals	3023	2990	2993	2902	2879	2817	2793	2791	2779	2710	2664	2629	2623	2611
Percent Change	0.0%	-1.1%	0.1%	-3.0%	-0.8%	-2.2%	-0.9%	-0.1%	-0.4%	-2.5%	-1.7%	-1.3%	-0.2%	-0.5%
SDC	37	33	28	32	32	31	31	31	31	31	31	31	31	31
Totals	3060	3023	3021	2934	2911	2848	2824	2822	2810	2741	2695	2660	2654	2642
Capacity	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331	3331
Open Seats	271	308	310	397	420	483	507	509	521	590	636	671	677	689

ENROLLMENT PROJECTIONS CHART



SITE FEEDBACK

Proposed Project Changes and Additions

The 2018 master plan update includes several changes in projects that were approved in the 2017 update. The changes include delaying, combining, adding, and reducing potential scope of some projects that are planned over the next 10 years.

- **Delaying Projects** – Projects are delayed as a result of facility inspections that show the expected life, or need for repair/replacement, are beyond what was initially forecasted.
- **Combining Projects** – Projects are combined when they are of similar scope and/or proximity and will result in cost savings or time savings to mitigate the impact on each site.
- **Adding Projects** – Projects are added to the master plan list primarily based on site feedback.
- **Reducing Scope of Projects** – Projects are reduced in scope as a result of facility inspections that show less of a need for improvement than was anticipated, or the ability to complete all or most of the work using in house staff is possible.

FACILITIES PLAN UPDATE

Significant proposed changes to the 2018 facilities master plan are identified below. Roofing replacements are moved up in the schedule to prioritize the improvement and to allow for the allocation to the Facilities Replacement Fund to be reduced starting in fiscal year 2020/21 to cover projected increases in other general fund categories. Moving forward, upgrades and replacements to interior finishes will be performed with the 4 CLE classroom modernization projects and will be funded with the routine maintenance account. District-wide re-keying is planned to start summer of 2018 at El Morro Elementary School followed by installations at the other school sites during the summer of 2019. HVAC system replacements will be proactively replaced budget permitting and replaced on an as needed basis as required to provide for adequate climate control within the building environments.

EL MORRO

Summer 2018

- Delay playground rubber resurfacing one year until summer of 2019. The system does not require replacement at this time.
- Reduce play field renovation budget and defer project until summer of 2020. Main controller replacement and minor irrigation modifications are only needed at this time.
- Delay interior finishes replacements and replace through the 4 CLE Projects or on an as needed basis with routine maintenance funds.
- Change re-key of all locks to be completed summer of 2018.
- Add painting of exterior building trim.
- Add HVAC replacement scope in classrooms 42-49 to the scope of work for summer 2018.

Summer 2019

- Change roof systems replacement program to occur over three phases, with the first phase starting in summer of 2019 and the last phase finishing summer of 2021. Budget provides for replacement of pitched roofs to be replaced with an aluminum standing seam roof system.
- Add parking lot asphalt repairs, slurry and striping.

Summer 2020

- Add low voltage electrical systems replacement to be used for Public Address system upgrades.

TOP OF THE WORLD

Summer 2018

- Perform HVAC system replacement in a multi-year phasing plan in lieu of a single upgrade project, starting with the replacement of HVAC systems at the 3000 building in the summer of 2018.
- Change flooring replacement from summer of 2019 to summer of 2018 to provide for flooring replacement in the kindergarten classrooms.

Summer 2019

- Change re-key of all locks to be completed summer of 2019.

THURSTONSummer 2018

- Change roof systems replacement program to occur over three phases, with the first phase starting in summer of 2018 and the last phase finishing summer of 2020.
- Add painting of exterior building trim.
- Add Cafeteria building sewer line replacement due to unforeseen replacement need.

Summer 2019

- Change re-key of all locks to be completed summer of 2019.
- Perform HVAC system replacement in a multi-year phasing plan in lieu of a single upgrade project, starting with the replacement of HVAC systems in the summer of 2019.
- Change phase-1 of Classroom/Field Modernization project to start in 2019/20 and reduce phase-1 budget to \$1,500,000.

Summer 2020

- Change phase-2 of Classroom/Field Modernization project to start in 2020/21 and adjust phase-2 budget to \$2,000,000.

Summer 2022

- Add the replacement of the synthetic turf at the quad area.

LAGUNA BEACH HIGH SCHOOLSummer 2018

- Change roof systems replacement program to occur over three phases, with the first phase starting in summer of 2018 and the last phase finishing summer of 2020.
- Change HVAC and Controls Upgrade project to complete summer of 2018. Project scope includes Theater HVAC replacement and the addition of air conditioning to the Dugger Gym.
- Defer replacement of Specialty Systems. PA was replaced in 2017 and Fire Alarm is planned to be replaced in 2019. Other system life cycles to be monitored and specifically identified for replacement in a future plan update.
- Add Main Quad Modernization to the summer 2018 scope and budget.
- Change Theater ADA Upgrade project to be completed during summer of 2018.

Summer 2019

- Change re-key of all locks to be completed summer of 2019.
- Add Main Office Renovation project to the summer 2019 scope and budget.

Summer 2020

- Add resurfacing of the tennis courts to the scope of work and budget to maintain a three-year maintenance cycle for the surfacing at the facility. Update plan to provide for future surface maintenance to be performed on a three-year interval.

Summer 2024

- Add concrete deck edge replacement at the pool facility to be completed during the summer of 2024. Routine concrete maintenance is extending the deck edge life but a full replacement is required.

DISTRICT OFFICESummer 2018

- Add HVAC system replacement for the Data Center to the scope of work for 2018/19. The system is failing and requires replacement with an increased sized system that provides for redundancy cooling.
- Add painting of building exterior to the summer of 2018 plan.

Summer 2019

- Change re-key of all locks to be completed summer of 2019.
- Add sewer lateral replacement. Tree roots have damaged the existing line and regular maintenance is extending service life but replacement is required.
- Add replacement of interior finishes.

Summer 2021

- Change roofing replacements at admin and business buildings to be completed during the summer of 2021.

FACILITIES PLAN UPDATE

Definitions and Explanation of Chart

The projects are identified in the year planning begins (in some cases construction may occur in the subsequent school year).

Project:	General scope of work included in the proposed construction activity.
Planning:	Timeframe in which the project scope is developed. Includes some or all of the following: scope development, design professional(s) procurement, inspector and/or testing lab procurement, job walks, and Board approval of contracts/bids.
Construction:	Anticipated completion time for proposed project.
Actual Completion:	Time in which construction was actually complete.
Estimated Cost:	Cost estimate for scope of work contained within project. The majority of the cost estimates are from the 2014 FCA, but may also reflect staff updates and/or consultants (i.e. adding 30% to cover potential soft costs related complex projects). The estimates are considered a "rough order of magnitude" (ROM) and actual costs may range +/- 50%. Once a project is approved facilities will work diligently to maximize dollars spent and limit total cost.
Actual Cost:	The total cost to complete each project once completed.
Funding Sources:	The anticipated funding source to be used for each project.

The timeframe used in the facilities plan reflect the "school year" in which the activities are planned to occur in. The timing is also consistent with "fiscal year" (July 1 through June 30).

Some maintenance activities are performed by in-house maintenance staff. Examples of the type of work performed by in-house maintenance staff are interior and exterior wall repairs, plumbing repairs, miscellaneous painting, etc. The costs for these items are funded through routine maintenance and are ongoing at each facility to keep the facilities in good repair.

El Morro Elementary School

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
2014/15 School Year											
Replace damaged restroom partitions	Winter 2014	Winter 2014	Winter 2015	\$1,490	\$1,490	X					
Flooring replacements in B building	Winter 2014	Winter 2014	Winter 2014	\$33,945	\$33,945	X					
Repair kitchen plumbing drainage	Winter 2014	Winter 2014	Winter 2014	\$5,000	\$2,775	X					
TOTALS				\$40,435	\$38,210						
2015/16 School Year											
Flooring replacements in A, B, C and E buildings	Spring 2015	Summer 2015	Summer 2015	\$100,000	\$76,109	X					
Add air conditioning to A, B, C, and E buildings	Spring 2015	Summer 2015	Summer 2015	\$500,000	\$196,978			X			
TOTALS				\$600,000	\$273,087						
2016/17 School Year											
Add shade structures at blacktop and behind 2-story building	Spring 2015	Summer 2016	Summer 2016	\$300,000	\$71,379			X			
Flooring replacements in E and H buildings	Spring 2016	Summer 2016	Summer 2016	\$100,000	\$12,967	X					
Upgrade lighting and controls (energy efficiency)	Spring 2015	Summer 2015	Spring 2017	\$416,000	\$725,024		X			X	
Repair exterior finishes and paint exterior	Spring 2015	Summer 2016	Summer 2016	\$60,000	N/A	X					
TOTALS				\$876,000	\$809,370						
2017/18 School Year											
Replace roof systems at covered walkways and rain gutters throughout	Fall 2016	Summer 2017	Summer 2017	\$455,000	\$186,345		X				
Improve drainage and plumbing throughout site	Fall 2016	Summer 2017	Summer 2017	\$100,000	\$32,000	X					
Slurry seal and stripe asphalt play area and fire lane	Spring 2017	Summer 2017	Summer 2017	\$45,000	\$25,200	X					
TOTALS				\$600,000	\$243,545						
2018/19 School Year											
Renovate existing playfield and improve irrigation	Spring 2018	Summer 2018		\$15,000		X					
Re-key all locks and doors throughout site	Spring 2018	Summer 2018		\$60,000		X					
Upgrade HVAC and controls rooms 42-49	Spring 2018	Summer 2018		\$120,000		X					
Paint building exterior trim	Spring 2018	Summer 2018		\$45,000		X					
TOTALS				\$240,000							
2019/20 School Year											
Roof system replacement	Spring 2019	Summer 2019		\$368,000			X				
Asphalt seal and stripe parking lot	Spring 2019	Summer 2019		\$20,000		X					
Service, repair, replace rubberized play surface	Spring 2019	Summer 2019		\$105,000		X					

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Upgrade/replace fire alarm system	Spring 2019	Summer 2019		\$60,000		X					
Upgrade HVAC and controls	Spring 2019	Summer 2019		\$90,000		X					
TOTALS				\$643,000							
2020/21 School Year											
Roof system replacement	Spring 2020	Summer 2020		\$365,700			X				
Renovate existing playfield and improve irrigation	Spring 2020	Summer 2020		\$30,000		X					
Low voltage electrical system replacement	Spring 2020	Summer 2020		\$30,000		X					
TOTALS				\$425,700							
2021/22 School Year											
Roof system replacement	Spring 2021	Summer 2021		\$246,100			X				
TOTALS				\$246,100							
2022/23 School Year											
Asphalt seal and stripe play area and fire lane	Spring 2022	Summer 2022		\$40,000		X					
TOTALS				\$40,000							
2023/24 School Year											
TOTALS				\$0							
2024/25 School Year											
Asphalt seal and stripe parking lots	Spring 2024	Summer 2024		\$25,000		X					
TOTALS				\$25,000							

Top of the World Elementary School

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
2014/15 School Year											
Replace damaged restroom partitions	Winter 2014	Winter 2014	Winter 2014	\$2,810	\$2,810	X					
Flooring replacements in 2000's and 3000's	Winter 2014	Sumer 2015	Summer 2015	\$132,938	\$150,766	X					
Frame in MDF room at front of school	Winter 2014	Spring 2015	Spring 2015	\$15,000	\$6,000	X					
Repair/replace pavements throughout site (Phase 1)	Winter 2014	Spring 2015	Spring 2015	\$10,000	\$8,270	X					
Replace roofing on 2000 and 3000 buildings	Spring 2015	Summer 2015	Summer 2015	\$260,000	\$400,172	X					

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
TOTALS				\$420,748	\$568,018						
2015/16 School Year											
Replace wood chips with rubberized play surface	Spring 2015	Summer 2015	Winter 2016	\$110,000	\$80,031	X					
Retaining wall maintenance and repairs	Spring 2015	Summer 2015	Summer 2015	\$50,000	\$46,175	X					
TOTALS				\$160,000	\$126,206						
2016/17 School Year											
Roof system replacement MPR and Admin	Spring 2016	Summer 2016	Summer 2016	\$450,000	\$447,849		X				
Upgrade lighting and controls (energy efficiency)	Spring 2015	Summer 2016	Spring 2017	\$300,000	\$520,209		X			X	
TOTALS				\$750,000	\$968,058						
2017/18 School Year											
Replace CLC portables and add music building	Winter 2015	Summer 2016	Winter 2018	\$2,100,000	\$2,331,613			X			
Renovate existing playfield and improve irrigation	Spring 2015	Summer 2015	Fall 2017	\$265,000	\$10,245	X					
Repair/replace pavements throughout site (Phase 2)	Spring 2016	Summer 2016	Winter 2018	\$140,000	\$23,510	X					
TOTALS				\$2,505,000	\$2,365,368						
2018/19 School Year											
Flooring replacements in kindergarten rooms	Spring 2018	Summer 2018		\$40,000		X					
Upgrade HVAC and controls at 3000 building	Spring 2018	Summer 2018		\$165,000		X					
TOTALS				\$205,000							
2019/20 School Year											
Re-key all locks and doors throughout site	Fall 2018	Summer 2019		\$60,000		X					
Upgrade/replace fire alarm system	Fall 2018	Summer 2019		\$80,000		X					
Upgrade HVAC and controls at 2000 building	Fall 2018	Summer 2019		\$165,000		X					
TOTALS				\$305,000							
2020/21 School Year											
Upgrade HVAC and controls at Kinder, Admin, MPR	Fall 2019	Summer 2020		\$144,000		X					
Flooring replacements in Admin/Library	Spring 2020	Summer 2020		\$60,000		X					
TOTALS				\$204,000							
2021/22 School Year											
Upgrade HVAC and controls at 6000 building	Fall 2020	Summer 2021		\$80,000		X					
Replace playground rubber surfacing	Spring 2021	Summer 2021		\$30,000		X					
TOTALS				\$110,000							
2022/23 School Year											

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Asphalt repair, seal and stripe	Spring 2022	Summer 2022		\$45,000		X					
Upgrade HVAC and controls	Fall 2021	Summer 2022		\$60,000		X					
TOTALS				\$105,000							
2023/24 School Year											
Repair/replace exterior doors, finishes and paint	Fall 2022	Summer 2023		\$230,000		X					
Plumbing and drainage repairs throughout site	Fall 2022	Summer 2023		\$700,000		X					
TOTALS				\$930,000							
2024/25 School Year											
TOTALS				\$0							

Thurston Middle School

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
2014/15 School Year											
Replace damaged restroom partitions	Winter 2014	Winter 2014	Winter 2015	\$12,690	\$12,690	X					
Flooring replacements in 1101 and 1102	Winter 2014	Winter 2014	Winter 2014	\$12,301	\$12,301	X					
Replace sinks in boys/girls restrooms	Winter 2014	Winter 2014	Winter 2014	\$15,000	\$14,860	X					
Add striping at PE asphalt area	Winter 2014	Winter 2015	Winter 2015	\$10,000	\$7,350	X					
Add artificial turf to existing quad area	Winter 2014	Spring 2015	Spring 2015	\$45,000	\$55,996	X					
TOTALS				\$94,991	\$103,197						
2015/16 School Year											
Repair/replace pavements throughout site	Spring 2016	Summer 2016	Summer 2016	\$60,000	\$7,950	X					
Site gas system replacement	Spring 2016	Spring 2016	Summer 2016	\$600,000	\$618,155						
TOTALS				\$660,000	\$626,105						
2016/17 School Year											
Upgrade lighting and controls (energy efficiency)	Spring 2015	Summer 2016	Spring 2017	\$200,000	\$599,790		X			X	
Upgrade HVAC and controls (energy efficiency)	Spring 2015	Summer 2016	Summer 2017	\$852,980	\$1,126,229		X				
TOTALS				\$1,052,980	\$1,726,019						
2017/18 School Year											

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Replace roofing on 4101, 4102, 209-217 and Library/Cafeteria buildings	Spring 2017	Summer 2017	Summer 2017	\$215,000	\$204,367		X				
Resurface gymnasium flooring	Spring 2017	Summer 2017	Summer 2017	\$5,000	\$3,300	X					
TOTALS				\$220,000	\$207,667						
2018/19 School Year											
Roof system replacement	Spring 2018	Summer 2018		\$280,710			X				
Asphalt repair, seal and stripe	Spring 2018	Summer 2018		\$25,000		X					
Flooring replacements in Admin building	Spring 2018	Summer 2018		\$60,000		X					
Paint building exterior trim	Spring 2018	Summer 2018		\$50,000		X					
Cafeteria building sewer line replacement	Spring 2018	Summer 2018		\$45,000		X					
TOTALS				\$460,710							
2019/20 School Year											
Roof system replacement	Spring 2019	Summer 2019		\$401,700			X				
Re-key all locks and doors throughout site	Fall 2018	Summer 2019		\$80,000		X					
Upgrade HVAC and controls	Spring 2019	Summer 2019		\$165,000		X					
Asphalt repair, seal and stripe	Spring 2019	Summer 2019		\$20,000		X					
Replace basketball court bluetop coating system	Spring 2019	Summer 2019		\$35,000		X					
Classroom/Field Modernization	Spring 2018	Summer 2019		\$1,500,000				X	X		
Upgrade/replace fire alarm system	Spring 2019	Summer 2019		\$90,000		X					
TOTALS				\$2,291,700							
2020/21 School Year											
Roof system replacement	Spring 2020	Summer 2020		\$196,500			X				
Classroom/Field Modernization	Spring 2018	Summer 2020		\$2,000,000				X	X		
Upgrade HVAC and controls	Spring 2020	Summer 2020		\$60,000		X					
TOTALS				\$2,256,500							
2021/22 School Year											
Upgrade HVAC and controls	Spring 2021	Summer 2021		\$100,000		X					
TOTALS				\$100,000							
2022/23 School Year											
Upgrade HVAC and controls	Spring 2022	Summer 2022		\$60,000		X					
Replace synthetic turf at quad area	Spring 2022	Summer 2022		\$60,000		X					
TOTALS				\$120,000							

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
2023/24 School Year											
Upgrade HVAC and controls	Spring 2023	Summer 2023		\$60,000		X					
TOTALS				\$60,000							
2024/25 School Year											
Asphalt seal and stripe parking lots	Spring 2024	Summer 2024		\$35,000		X					
TOTALS				\$35,000							

Laguna Beach High School

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
2014/15 School Year											
Replace damaged restroom partitions	Winter 2014	Winter 2014	Spring 2015	\$6,110	\$6,110	X					
Flooring replacements in rooms 51-54	Winter 2014	Winter 2014	Winter 2014	\$26,265	\$26,265	X					
Replace exterior wheelchair lifts	Winter 2014	Winter 2014	Winter 2015	\$55,000	\$65,560	X			X		
Perimeter slope improvements	Winter 2014	Winter 2014	Winter 2014	\$200,000	\$133,700	X					
			TOTALS	\$287,375	\$231,635						
2015/16 School Year											
Replace broken elevator near stadium	Winter 2014	Spring 2015	Summer 2015	\$200,000	\$150,000	X			X		
Tennis court improvements	Winter 2014	Summer 2015	Fall 2015	\$1,200,000	\$1,245,978			X			X
Repair retaining wall at tennis court #6	Winter 2014	Spring 2015	Summer 2015	\$430,000	\$455,000	X					X
Replace roofing at 40's, 50's and 70's buildings	Spring 2015	Summer 2015	Summer 2015	\$341,000	\$400,073	X					
Expand music room and improve acoustics in 50's	Spring 2015	Summer 2015	Summer 2015	\$100,000	\$42,257	X					
			TOTALS	\$2,271,000	\$2,293,308						
2016/17 School Year											
Renovate library for added instructional space	Spring 2015	Summer 2016	Summer 2016	\$450,000	\$244,029	X		X			X
Stadium track/turf replacement & drainage	Spring 2015	Summer 2016	Summer 2016	\$3,200,000	\$2,128,575			X			X
Flooring replacements in 80's	Fall 2015	Spring 2016	Summer 2016	\$92,637	\$47,250	X					
Upgrade lighting and controls (energy efficiency)	Spring 2015	Summer 2016	Spring 2017	\$350,000	\$599,790		X			X	X
Flooring replacements in 40's and 70's	Fall 2015	Summer 2016	Summer 2016	\$165,000	\$80,249	X					

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Repair, refinish, paint exterior walls and posts	Fall 2015	Summer 2016	Summer 2016	\$80,000	\$147,719	X					
Replace PA System	Spring 2016	Summer 2016	Summer 2016	\$120,000	\$101,672		X				
			TOTALS	\$4,457,637	\$3,349,284						
2017/18 School Year											
Pavement repairs and replacements	Fall 2015	Spring 2016	Summer 2017	\$8,000	\$3,895	X					
Repair/replace exterior windows	Spring 2016	Summer 2016	Summer 2017	\$210,000	\$11,029	X					
Flooring replacements in building 20's and 30's	Fall 2016	Summer 2017	Summer 2017	\$185,000	\$50,281	X					
Resurface tennis courts	Spring 2017	Summer 2017	Fall 2017	\$50,000	\$28,170	X					X
			TOTALS	\$453,000	\$93,375						
2018/19 School Year											
Roof system replacement	Spring 2018	Summer 2018		\$408,730			X				
Upgrade HVAC and controls (energy efficiency)	Spring 2015	Summer 2018		\$1,126,229			X				
Asphalt repair, seal and stripe	Summer 2018	Spring 2019		\$15,000		X					
Flooring replacements	Spring 2018	Summer 2018		\$60,000		X					
Paint building exterior trim	Spring 2018	Summer 2018		\$50,000		X					
Replace deck coatings on second level walkways	Spring 2018	Summer 2018		\$25,000		X					
Upgrade HVAC and controls	Spring 2018	Summer 2018		\$150,000		X					
Stadium Restroom-Storage Building	Fall 2017	Summer 2018		\$1,500,000				X			
Main Quad modernization	Spring 2018	Summer 2018		\$200,000				X			
Theater ADA Upgrades project	Fall 2016	Summer 2018		\$750,000				X			
			TOTALS	\$4,284,959							
2019/20 School Year											
Re-key all locks and doors throughout site	Fall 2018	Summer 2019		\$100,000		X					
Upgrade HVAC and controls	Spring 2019	Summer 2019		\$150,000		X					
Asphalt repair, seal and stripe	Spring 2019	Summer 2019		\$15,000		X					
Roof system replacement	Spring 2019	Summer 2019		\$303,110			X				
Upgrade/replace fire alarm system	Spring 2019	Summer 2019		\$100,000		X					
Flooring replacements	Spring 2019	Summer 2019		\$50,000		X					
Exterior and interior painting projects	Spring 2019	Summer 2019		\$50,000		X					
Main Office Renovation project	Spring 2018	Summer 2019		\$250,000				X			
			TOTALS	\$1,018,110							
2020/21 School Year											

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Roof system replacement	Spring 2020	Summer 2020		\$322,250			X				
Exterior and interior painting projects	Spring 2020	Summer 2020		\$50,000		X					
Resurface tennis courts	Spring 2020	Summer 2020		\$50,000		X					X
Flooring replacements	Spring 2020	Summer 2020		\$50,000		X					
Upgrade HVAC and controls	Spring 2020	Summer 2020		\$150,000		X					
TOTALS				\$622,250							
2021/22 School Year											
Exterior and interior painting projects	Spring 2021	Summer 2021		\$50,000		X					
Flooring replacements	Spring 2021	Summer 2021		\$50,000		X					
Upgrade HVAC and controls	Spring 2021	Summer 2021		\$150,000		X					
Upgrade electrical equipment and systems	Spring 2021	Summer 2021		\$50,000		X					
TOTALS				\$300,000							
2022/23 School Year											
Upgrade HVAC and controls	Spring 2022	Summer 2022		\$150,000		X					
Exterior and interior painting projects	Spring 2022	Summer 2022		\$50,000		X					
Flooring replacements	Spring 2022	Summer 2022		\$50,000		X					
TOTALS				\$250,000							
2023/24 School Year											
Replace deck coatings on second level walkways	Spring 2023	Summer 2023		\$30,000		X					
Upgrade HVAC and controls	Spring 2023	Summer 2023		\$150,000		X					
Exterior and interior painting projects	Spring 2023	Summer 2023		\$50,000		X					
Asphalt repair, seal and stripe	Spring 2024	Summer 2024		\$15,000		X					
Flooring replacements	Spring 2023	Summer 2023		\$50,000		X					
TOTALS				\$295,000							

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
2024/25 School Year											
Resurface tennis courts	Spring 2024	Summer 2024		\$60,000		X					X
Remove and replace concrete pool edge	Spring 2024	Summer 2024		\$200,000			X				X
TOTALS				\$260,000							

District Office

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
2014/15 School Year											
TOTALS				\$0	\$0						
2015/16 School Year											
TOTALS				\$0	\$0						
2016/17 School Year											
Upgrade lighting and controls (energy efficiency)	Spring 2015	Summer 2016	Spring 2017	\$215,000	\$75,229		X			X	
Replace roof systems at Warehouse Facility	Fall 2015	Winter 2015	Summer 2016	\$100,000	\$89,674		X				
TOTALS				\$315,000	\$164,903						
2017/18 School Year											
Upgrade HVAC and controls (energy efficiency)	Spring 2015	Summer 2016	Summer 2017	\$190,000	\$36,848	X					
Repair building exterior, doors, gutters and paint	Spring 2017	Summer 2017	Summer 2017	\$100,000	\$37,994	X					
TOTALS				\$290,000	\$74,842						
2018/19 School Year											
Asphalt repair, seal and stripe	Spring 2018	Summer 2018		\$12,000		X					
Paint building exterior	Spring 2018	Summer 2018		\$15,000		X					
Warehouse facility floor and wall repairs	Spring 2018	Summer 2018		\$6,500		X					
HVAC replacement at Data Center	Spring 2018	Summer 2018		\$50,000		X					
TOTALS				\$83,500							
2019/20 School Year											
Re-key all locks and doors throughout site	Fall 2018	Summer 2019		\$10,000		X					
Sewer lateral replacement	Spring 2019	Summer 2019		\$30,000		X					

Project	Planning	Construction	Actual Completion	Est. Cost	Actual Cost	Funding Source(s)					
						RRMA	FRRP	CIP	Dev. Fees	Prop 39	Other
Interior walls, flooring, ceilings replacements	Spring 2019	Summer 2019		\$40,000		X					
Upgrade/replace fire alarm system	Spring 2019	Summer 2019		\$20,000		X					
TOTALS				\$100,000							
2020/21 School Year											
Interior walls, flooring, ceilings replacements	Spring 2020	Summer 2020		\$40,000		X					
Restroom renovations	Spring 2020	Summer 2020		\$40,000		X					
TOTALS				\$80,000							
2021/22 School Year											
Roof system replacement	Spring 2021	Summer 2021		\$80,000			X				
Upgrade HVAC and controls	Spring 2021	Summer 2021		\$30,000		X					
TOTALS				\$110,000							
2022/23 School Year											
Interior plumbing replacements	Spring 2022	Summer 2022		\$6,500		X					
TOTALS				\$6,500							
2023/24 School Year											
Asphalt repair, seal and stripe	Spring 2023	Summer 2023		\$15,000		X					
TOTALS				\$15,000							
2024/25 School Year											
TOTALS				\$0							

FUNDING INFORMATION

Activity	2018-19		2019-20		2020-21		2021-22	
	FRRP	CIP	FRRP	CIP	FRRP	CIP	FRRP	CIP
EM Roof system replacement			\$368,000		\$365,700		\$412,700	
TMS Roof system replacement	\$280,710		\$401,700		\$196,500			
Classroom / Field Modernization				\$1,500,000		\$2,000,000		
LBHS Roof system replacement	\$408,730		\$303,110		\$322,250			
Restroom/Storage Building project		\$1,200,000						
Main Quad modernization		\$200,000						
Main Office renovation				\$250,000				
Theater ADA Upgrades		\$750,000						
DO Roof system replacement							\$80,000	
STARTING FUND BALANCE	\$399,025	\$2,801,389	\$609,585	\$1,851,389	\$436,775	\$1,301,389	\$452,325	\$501,389
FISCAL YEAR FUNDING	\$900,000	\$1,200,000	\$900,000	\$1,200,000	\$900,000	\$1,200,000	\$900,000	\$1,200,000
FISCAL YEAR TOTAL PROJECTED COSTS	\$689,440	\$2,150,000	\$1,072,810	\$1,750,000	\$884,450	\$2,000,000	\$492,700	\$0
YEAR END FUND BALANCE	\$609,585	\$1,851,389	\$436,775	\$1,301,389	\$452,325	\$501,389	\$859,625	\$1,701,389

*Note there are no FRRP or CIP funded projects planned for TOW within this projection. RRMA funds are managed through the District's regular budget review and approval process.

Laguna Beach Unified School District

16. ACTION

February 13, 2018

Approval: Increase Work Year of Athletic Trainer at Laguna Beach High School from 10 Months Per Year to 10.75 Months Per Year, Beginning With the 2018-19 School Year

Proposal

Staff proposes increasing the work year of the Athletic Trainer at Laguna Beach High School from 10 months per year to 10.75 months per year, beginning with the 2018-19 school year.

Background

This change is proposed due to a need to better align the Athletic Trainer's work year to the student athletics schedule. In the last several years, the Athletic Trainer has been provided additional assignment hours to support student athletics prior to the start of the school year. This change would incorporate those hours into the regular work year.

Budget Impact

The budget impact for this item is approximately an additional \$4,702 annually.

Recommended Action

Staff recommends the Board of Education approve an increase to the work year of the Athletic Trainer at Laguna Beach High School from 10 months per year to 10.75 months per year, beginning with the 2018-19 school year.

Laguna Beach Unified School District

17. ACTION

February 13, 2018

Approval: 2018-19 LBUSD Comprehensive District and School Safety Plan

Proposal

Staff proposes the Board of Education approve the LBUSD Comprehensive District and School Safety Plan update for the 2018-19 school year.

Background

California Education Code 32286 requires a Comprehensive School Safety Plan be evaluated and amended by a School Site Council or a School Safety Planning Committee prior to March 1st for the following school year. A "safety plan" is defined as a plan aimed at appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety.

California Education Code 32282 states that the Comprehensive School Safety Plan shall include, but is not limited to, both of the following:

- Assessing the current status of school crime committed on school campuses and at school-related functions.
- Identifying appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety.

The District Safety Committee developed a comprehensive update to the current 2017-18 plan relevant to the needs and resources of the particular schools and District Office for the 2018-19 school year. The plan update takes into account the school's staffing, available resources, and building design, as well as other factors unique to the site. The goal is to promote a safe and positive school environment that supports and encourages student learning.

Budget Impact

There is no fiscal impact as a result of this item.

Recommended Action

Staff recommends the Board of Education approve the LBUSD Comprehensive District and School Safety Plan update for the 2018-19 school year.

Laguna Beach Unified School District

18. **ACTION**

February 13, 2018

Approval: Approval of Change Order No. 1 in the amount of \$19,671.00 to American Modular Systems, Inc. for Gen7 Sustainable Buildings at Top of the World Elementary School Project

Proposal

Staff proposes the Board of Education approve Change Order No. 1 to American Modular Systems, Inc. in the amount of \$19,671.00 for the purchase of the Gen7 Sustainable Buildings at Top of the World Elementary School. The original contracted amount for the purchase of the buildings was \$1,139,936.37. The total of all change orders is \$19,671.00 or 1.7% of the project. The new total contract amount shall be \$1,159,607.37.

Background

Certain modifications were required during the construction phase of the Gen7 Sustainable Building project at Top of the World Elementary School, which require a change order. The cumulative total of the change order to the contractor listed below is within the 10% allowed by the Public Contract Code.

The original contract for the delivery of the modular buildings provided for a standard delivery since the specific requirements were unknown until the delivery time was identified and the corresponding regulatory route approval process could be completed. After extensive coordination efforts with local authorities and the school site, it was determined the most appropriate method was to deliver the modular buildings over the course of two weekends during the early AM hours. The complex delivery plan utilized multiple staging areas and required the support from the Laguna Beach Police Department and local utility companies. The method required additional transportation equipment, extended delivery time, and the performance of the services at premium time rates.

Budget Impact

The change order in the amount of \$19,671.00 will be paid from the Capital Improvement Fund (Fund 4042), the same funding source as the original contract.

Recommended Action

Staff recommends the Board of Education approve the listed change order in the amount of \$19,671.00 to American Modular Systems, Inc. for the Gen7 Sustainable Buildings purchase as listed in the Board report. No change to the completion date. The original contract amount for the purchase was for \$1,139,936.37. The total of all change orders is \$19,671.00. The new total contract amount shall be \$1,159,607.37.

Date: February 13, 2018
Project No. 2015_11

**Top of the World Elementary School Gen7 Sustainable Buildings Purchase
Laguna Beach Unified School District**

**BID PACKAGE NO. N/A
CHANGE ORDER NO. 01**

TO: American Modular Systems, Inc.
787 Spreckels Avenue
Manteca, CA 95336

You are hereby authorized to make the following changes to your purchase/construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Additional costs to deliver and stage over (2) Saturdays during non-regular workdays
	Reason:	Delivery route, staging, and multiple move requirements excluded from base contract delivery services
	Document Ref:	COR #1
	Requested by:	Contractor
	Change in Contract Sum:	\$19,671.00 / ADD
	Time Extension:	0 Calendar days

END OF CHANGE ORDER ITEMS

SUMMARY

Original Contract Sum	\$1,139,936.37
Net Change by Previous Change Orders	\$0.00
This Change Order	\$19,671.00
Change to Contract Time	0 Days

Revised Contract Amount	\$1,159,607.37
--------------------------------	-----------------------

The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.


APPROVALS

Jeff Dixon

Date

Board Approved Date: _____

Asst. Superintendent of Business Services
Laguna Beach Unified School District

 2-2-18

Authorized Agent Date

Daniel Sarich - Pres

Name, Title
American Modular Systems, Inc.

Laguna Beach Unified School District

19. ACTION

February 13, 2018

Approval: Authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) with the County of Orange Recorder's Office for American Modular Systems, Inc. for the Gen7 Sustainable Buildings Purchase

Proposal

Accept the contract for American Modular Systems, Inc. for the Gen7 Sustainable Buildings purchase at Top of the World Elementary School as complete and authorize the Assistant Superintendent of Business Services to file a Notice of Completion with the County of Orange Recorder's Office.

Background

On April 26, 2016 the Board of Education approved the award of contract to American Modular Systems, Inc. for the purchase of Gen7 Sustainable Buildings at Top of the World Elementary School. The contract is substantially complete and ready for acceptance by the Board of Education. At this time, staff requests the Board accept this contract as complete and authorize the filing of a Notice of Completion (NOC) with the County of Orange Recorders Office.

The NOC, once executed and recorded by the Orange County Clerk-Recorder, serves to give formal notice to all subcontractors, manufacturers, and material suppliers that they have 30 days in which to submit any claims to the District for payment due from any prime contractors. The filing of the NOC also generally serves to trigger the start of warranty/guarantee periods, including the extended period of applicable performance bonds by various contractors, which generally run for a period of one year from the recording date of NOC. While such action declares the project to be "completed," it does not require any retention funds to be automatically released to project engineers or contractors.

Budget Impact

No budget impact will occur as a result of this action.

Recommended Action

Staff recommends that the Board of Education accept the contract for American Modular Systems, Inc. for the purchase of Gen7 Sustainable Buildings at Top of the World Elementary School as complete and authorize the Assistant Superintendent of Business Services to file a Notice of Completion with the County of Orange Recorder's Office.

Recording Requested by:
Jeff Dixon, Assistant Superintendent of Business Services
Laguna Beach Unified School District

Mail to:
Laguna Beach Unified School District
550 Blumont Street
Laguna Beach, CA 92651

NO FEE RECORDING REQUESTED
GOVERNMENT EXEMPT CODE 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the Laguna Beach Unified School District of Orange County, California, as Owner of the property hereinafter described, caused improvements to be made to said property to wit: **Top of the World Elementary School, 21601 Treetop Lane, Laguna Beach, CA 92651**. The contract for the doing of which was heretofore entered into on the 26th day of April, 2016 which contract was made with American Modular Systems, Inc. as Contractor; that said improvements were completed on February 13, 2018 and accepted by formal action of the governing board of said district on the 13th day of February, 2018; that title to said property is vested in the Laguna Beach Unified School District of Orange County, California; that the surety for the above named Contract is the Western Surety Company; that the property hereinafter referred to and on which said improvements were made is described as follows:

(1) 48'x40' DSA Music Building – (4:12'x40' Modules), (1) 36'x40' DSA Classroom/Restroom Building – (3:12'x40' Modules), (1) 48'x40' DSA Double Classroom Building – (4:12'x40' Modules)

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, CALIFORNIA

By _____
Jeff Dixon
Assistant Superintendent of Business Services

STATE OF CALIFORNIA)

)ss.

COUNTY OF ORANGE)

Jeff Dixon, being first duly sworn, deposes and says:

That he is a representative of the Board of Education of the Laguna Beach Unified School District of the County of Orange;

That the Laguna Beach Unified School District of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

Jeff Dixon
Assistant Superintendent of Business Services

State of California
County of Orange

Subscribed and sworn to (or affirmed) before me on this ____ day of _____, 20 ____, by Jeff Dixon, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Signature _____

Seal



LAGUNA BEACH UNIFEID SCHOOL DISTRICT - Roofing Replacements at Various Sits
Financial Reconciliation Letter – Bid Package No. N/A

January 29, 2018

American Modular Systems, Inc.
787 Spreckels Avenue
Manteca, CA 95336


PROJECT: Top of the World Elementary School Gen7 Sustainable Buildings Purchase
SUBJECT: Final Reconciliation Letter – Bid Package No. N/A

This closeout letter constitutes as a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner (Laguna Beach Unified School District) and the Laguna Beach Unified School District **Gen7 Sustainable Buildings Purchase**, including but not limited to, disputed, undisputed and doubtful claims. Payment of Owner of the amount agreed under this contract in the amount of \$1,159,607.37 shall constitute a full and complete accords and satisfaction of all such claims and shall constitute payment in full and a full release and discharge of owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provides as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

Once this document signed by American Modular Systems (Bid Package No. N/A), it constitutes acceptance of the statements made above. Also, an official "Notice of Completion" will be brought to the Board of Education for approval and retention can be billed and then released thirty five (35) days following the recording of the "Notice of Completion". Once disputes are reconciled and the form is signed, only then can the District file the "Notice of Completion" enabling the Contractor to bill for retention held. Also, in order for your firm to be issued the ensuing final retention payment, all items listed below in the "Items to be Completed" list must be complete and accepted by the Construction Manager and the District.

American Modular Systems, Inc.

By: Daniel Sarich - Pres.
Contractor Legally Responsible Printed Name

Signature: 

Date: 2-2-18

ITEMS TO BE COMPLETED:

1. *Consent of Surety*
2. *Final Compliance of Certified Payroll Reports*

Laguna Beach Unified School District

20. ACTION

February 13, 2018

Approval: **Approval of Change Order No. 1 in the amount of \$82,538.00 to R. Jensen Co., Inc. for the Site Work for Three Modular Buildings Project at Top of the World Elementary School**

Proposal

Staff proposes the Board of Education approve Change Order No. 1 to R. Jensen Co., Inc., in the amount of \$82,538.00 for the Site Work for Three Modular Buildings project located at Top of the World Elementary School. The original contract amount awarded for the project was for \$980,000.00. The total of all change orders is \$82,538.00 or 8.4% of the project. The new total contract amount shall be \$1,062,538.00.

Background

Certain modifications were required during the construction phase of the Site Work for Three Modular Buildings project located at Top of the World Elementary School, which require a change order and the cost of the changes are available in the Facilities office upon request. The cumulative total of the change order to the contractor listed below is within the 10% allowed by the Public Contract Code.

Significant changes to the contract scope included additional parking lot accessibility improvements, the addition of site drinking fountains and a bottle fill station, modifications to the landscape irrigation and planting, relocation of the existing sewer pump station control system including pump power and tank ventilation, low voltage system additions and changes, and power and utility infrastructure extensions to play field.

Budget Impact

The change order in the amount of \$82,538.00 will be paid from the Capital Improvement Fund (Fund 4042), the same funding source as the original contract.

Recommended Action

Staff recommends the Board of Education approve the listed change order in the amount of \$82,538.00 at the Site Work for Three Modular Buildings project located at Top of the World Elementary School as listed in the Board report. No change to the completion date. The original contract amount awarded for the project was for \$980,000.00. The total of all change orders is \$82,538.00. The new total contract amount shall be \$1,062,538.00.

Date: February 13, 2018
Project No. 2015_11

**Site Work for Three Modular Buildings at Top of the World Elementary School
Laguna Beach Unified School District**

**BID PACKAGE NO. 01
CHANGE ORDER NO. 01**

TO: R. Jensen Co., Inc.
538 Sixth Street
Norco, CA 92860

You are hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Parking Lot Modifications at ADA Parking Spaces
	Reason:	ADA Accessibility Code Requirements
	Document Ref:	PCO #1
	Requested by:	Architect
	Change in Contract Sum:	\$19,874.00 / ADD
	Time Extension:	0 Calendar days
ITEM NO. 2:	Description:	Furnish and Install Exterior Drinking Fountains and Bottle Fill Station Adjacent to Restrooms
	Reason:	Added Scope
	Document Ref:	PCO #2
	Requested by:	District
	Change in Contract Sum:	\$17,013.00 / ADD
	Time Extension:	0 Calendar days
ITEM NO. 3:	Description:	Relocate 130' of Landscape Irrigation Line and Control Valve Wires
	Reason:	Existing Line Required Relocation Outside of New Building Foundations
	Document Ref:	PCO #3
	Requested by:	Landscape Architect
	Change in Contract Sum:	\$4,277.00 / ADD
	Time Extension:	0 Calendar days
ITEM NO. 4:	Description:	Revise the Point of Connection for the Low Voltage Systems to Connect to Existing Campus
	Reason:	Unforeseen Utility Conflict
	Document Ref:	PCO #4
	Requested by:	Electrical Engineer
	Change in Contract Sum:	\$1,593.00 / ADD
	Time Extension:	0 Calendar days

ITEM NO. 5:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	Relocate and Install Power, Controls and Ventilation System for Existing Sewer Pump Station Added Scope, Required to Operate Sewer System PCO #5R1 District \$12,510.00 / ADD 0 Calendar days
ITEM NO. 6:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	Install Classroom Audio-Visual System in Room 5003 Science. Added Scope, Provide Similar A/V Function to Other Classrooms PCO #6R District \$4,514.00 / ADD 0 Calendar days
ITEM NO. 7:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	Furnish and Install 75' of Handrail at Step in Concrete Adjacent to Front Building 5001/5002 School Site Safety Concern PCO #7 District \$4,650.00 / ADD 0 Calendar days
ITEM NO. 8:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	Reinstall Tether Ball and Volley Ball Posts at Asphalt Play Area Removed Interim Housing, Restore Play Area to Original Condition PCO #12 District \$663.00 / ADD 0 Calendar days
ITEM NO. 9:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	Disconnect Electrical From (2) Leased Relos To Allow For Removal By Rental Company Added Scope, Interim Housing Removed From Site PCO #13 District \$462.00 / ADD 0 Calendar days
ITEM NO. 10:	Description: Reason: Document Ref: Requested by: Change in Contract Sum: Time Extension:	Furnish and Install Power, Low Voltage Pathway and Potable Water to the Baseball Backstop Location Added Scope, Utility Service Extension for Field Use PCO #14 District \$12,670.00 / ADD 0 Calendar days

ITEM NO. 11:	Description:	Addition of 3,745 S.F. of Sod Turf and Modifications to Planting Scope
	Reason:	Provide Additional Field Turf Area in Lieu of Planter
	Document Ref:	PCO #15
	Requested by:	District
	Change in Contract Sum:	\$3,388.00 / ADD
	Time Extension:	0 Calendar days
ITEM NO. 12:	Description:	Furnish and Install 40' of Storm Drain Piping and Add an Additional Catch Basin Drain
	Reason:	Improve Water Drainage at Existing Concrete V-gutter
	Document Ref:	PCO #16
	Requested by:	District
	Change in Contract Sum:	\$1,824.00 / ADD
	Time Extension:	0 Calendar days
ITEM NO. 13:	Description:	Reduction in Fencing Contract Scope
	Reason:	Various Changes in the Fence Scope of Work
	Document Ref:	PCO #17
	Requested by:	District
	Change in Contract Sum:	\$900.00 / DEDUCT
	Time Extension:	0 Calendar days

END OF CHANGE ORDER ITEMS

SUMMARY

Original Contract Sum	\$980,000.00
Net Change by Previous Change Orders	\$0.00
This Change Order	\$82,538.00
Change to Contract Time	0 Days
<hr/>	
Revised Contract Amount	\$1,062,538.00


The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.

APPROVALS


Jeff Dixon Date

Board Approved Date: _____

Asst. Superintendent of Business Services
Laguna Beach Unified School District

 7-1-18

Authorized Agent Date

 Pres/CEO

Name, Title
R. Jensen Co., Inc.

Laguna Beach Unified School District

21. ACTION

February 13, 2018

Approval: Authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) with the County of Orange Recorder's Office for R. Jensen Co., Inc. for the Site Work for Three Modular Buildings at Top of the World Elementary School

Proposal

Staff proposes the Board of Education accept the contract for R. Jensen Co., Inc. for the Site Work for Three Modular Buildings project at Top of the World Elementary School as complete and authorize the Assistant Superintendent of Business Services to file a Notice of Completion with the County of Orange Recorder's Office.

Background

On May 23, 2017 the Board of Education approved the award of contract to R. Jensen Co., Inc. for the Site Work for Three Modular Buildings project at Top of the World Elementary School. The contract is substantially complete and ready for acceptance by the Board of Education. At this time, staff requests the Board accept this contract as complete and authorize the filing of a Notice of Completion (NOC) with the County of Orange Recorders Office.

The NOC, once executed and recorded by the Orange County Clerk-Recorder, serves to give formal notice to all subcontractors, manufacturers, and material suppliers that they have 30 days in which to submit any claims to the District for payment due from any prime contractors. The filing of the NOC also generally serves to trigger the start of warranty/guarantee periods, including the extended period of applicable performance bonds by various contractors, which generally run for a period of one year from the recording date of NOC. While such action declares the project to be "completed," it does not require any retention funds to be automatically released to project engineers or contractors.

Budget Impact

No budget impact will occur as a result of this action.

Recommended Action

Staff recommends that the Board of Education accept the contract for R. Jensen Co., Inc. for the Site Work for Three Modular Buildings project at Top of the World Elementary School as complete and authorize the Assistant Superintendent of Business Services to file a Notice of Completion with the County of Orange Recorder's Office.



Site Work for Three Modular Buildings at Top of the World Elementary School
Financial Reconciliation Letter – Bid Package No. 1

January 29, 2018

Robert Jensen
R. Jensen Co., Inc.
538 Sixth Street
Norco, CA 92860

PROJECT: Site Work for Three Modular Buildings
SUBJECT: Final Reconciliation Letter – Bid Package No. 1

This closeout letter constitutes as a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner (Laguna Beach Unified School District) and the Laguna Beach Unified School District **Site Work for Three Modular Buildings**, including but not limited to, disputed, undisputed and doubtful claims. Payment of Owner of the amount agreed under this contract in the amount of **\$1,062,538.00** shall constitute a full and complete accords and satisfaction of all such claims and shall constitute payment in full and a full release and discharge of owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contact. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provides as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

Once this document signed by R. Jensen Co., Inc. (Bid Package No. 1), it constitutes acceptance of the statements made above. Also, an official "Notice of Completion" will be brought to the Board of Education for approval and retention can be billed and then released thirty five (35) days following the recording of the "Notice of Completion". Once disputes are reconciled and the form is signed, only then can the District file the "Notice of Completion" enabling the Contractor to bill for retention held. Also, in order for your firm to be issued the ensuing final retention payment, all items listed below in the "Items to be Completed" list must be complete and accepted by the Construction Manager and the District.

R. Jensen Co., Inc.

By: Robert K Jensen
Contractor Legally Responsible Printed Name

Signature: Robert K Jensen

Date: 8-1-18

ITEMS TO BE COMPLETED:

1. *Consent of Surety*
2. *Final Compliance of Certified Payroll Reports*

Recording Requested by:
Jeff Dixon, Assistant Superintendent of Business Services
Laguna Beach Unified School District

Mail to:
Laguna Beach Unified School District
550 Blumont Street
Laguna Beach, CA 92651

NO FEE RECORDING REQUESTED
GOVERNMENT EXEMPT CODE 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the Laguna Beach Unified School District of Orange County, California, as Owner of the property hereinafter described, caused improvements to be made to said property to wit: **Top of the World Elementary School, 21601 Treetop Lane, Laguna Beach, CA 92651**. The contract for the doing of which was heretofore entered into on the 23rd day of May, 2017 which contract was made with **R. Jensen Co., Inc.** as Contractor; that said improvements were completed on February 13, 2018 and accepted by formal action of the governing board of said district on the 13th day of February, 2018; that title to said property is vested in the Laguna Beach Unified School District of Orange County, California; that the surety for the above named Contract is the **Contractors Bonding and Insurance Company**; that the property hereinafter referred to and on which said improvements were made is described as follows:

Site Work for Three Modular Buildings

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, CALIFORNIA

By _____
Jeff Dixon
Assistant Superintendent of Business Services

STATE OF CALIFORNIA)

)ss.

COUNTY OF ORANGE)

Jeff Dixon, being first duly sworn, deposes and says:

That he is a representative of the Board of Education of the Laguna Beach Unified School District of the County of Orange;

That the Laguna Beach Unified School District of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

Jeff Dixon
Assistant Superintendent of Business Services

State of California
County of Orange

Subscribed and sworn to (or affirmed) before me on this ____ day of _____, 20 ____, by Jeff Dixon, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Signature _____

Seal

Laguna Beach Unified School District

22. ACTION

February 13, 2018

Approval: Inspector Services Agreement with UCML, Inc., to Provide Division of State Architect (DSA) Required Inspector of Record Services for Construction Projects at Laguna Beach High School in an amount Not-To-Exceed \$110,933.00

Proposal

Staff proposes the Board of Education approve the award of a contract for Division of State Architect (DSA) Required Inspector of Record (I.O.R.) Services for Construction Projects at Laguna Beach High School in an amount not-to-exceed \$110,933.00.

Background

DSA is a California State Government Division which regulates the construction of public schools throughout the State of California. Per the legislative mandate, school districts that want to build new schools, remodel or expand existing school facilities are required to apply for construction permits through DSA. As a part of that regulatory process, DSA requires that a DSA- Certified Building Inspector continuously observe all aspects of the construction process.

The DSA Project Inspector works under the direction of the project architect/engineer and is must be onsite until the project is completed. DSA provides a 'Field Engineer,' a DSA state employee who comes to the jobsite on a regular basis and verifies that the inspection process is taking place per DSA regulations. The District is required to pay for the services of the Project Inspector.

Staff processed a Request for Proposal (RFP) and received responses from three qualified and experienced inspection firms to provide class-1 certified building inspection for construction projects at Laguna Beach High School. The single full-time employed building inspector shall simultaneously inspect three ongoing public works construction projects and will split their time as required by DSA between the projects. Services will start in July 2018 and are anticipated to complete by February 2019. The scope of inspection services is as follows:

- LBHS HVAC Theater Upgrades - IOR Services: \$22,187.00
 - Provide DSA required IOR building inspection services for the DSA Project A# 04-116560. Services to be approximately 20% of one full-time inspector.
- LBHS ADA Theater Upgrades - IOR Services: \$33,280.00
 - Provide DSA required IOR building inspection services for the DSA Project A# 04-115447. Services to be approximately 20% of one full-time inspector.
- LBHS Stadium Restroom and Storage Building - IOR Services: \$55,466.00
 - Provide DSA required IOR building inspection services for the DSA Project A# 04-116829. Services to be approximately 50% of one full-time inspector.

After an evaluation process, staff is recommending the retention of UCMI, Inc. to provide class-1 certified building IOR services for the projects. UCMI, Inc. provided the lowest hourly rate and proposed an experienced building inspector Mo Cherani who was the Inspector of Record for multiple new school projects in Irvine USD, including Cypress Village Elementary, Portola Springs Elementary, Portola High School, and Cadence Park K-8.

UCMI, Inc. has extensive experience providing IOR building inspection services for public school projects at Laguna Beach Unified School District including the recently completed Top of the World Elementary School Classroom Addition project.

Budget Impact

LBHS HVAC Theater Upgrades Project - The fiscal impact to the District is a fixed fee of \$22,187.00 expended from the Facilities Repair and Replacement Program (FRRP) Special Reserve (Subfund 4040).

LBHS ADA Theater Upgrades Project - The fiscal impact to the District is a fixed fee of \$33,280.00 expended from the Capital Improvement Plan (CIP) Special Reserve (Subfund 4042).

LBHS Stadium Restroom and Storage Building Project - The fiscal impact to the District is a fixed fee of \$55,466.00 expended from the Capital Improvement Plan (CIP) Special Reserve (Subfund 4042).

Recommended Action

Staff recommends the Board of Education approve the award of a contract for Division of State Architect (DSA) Required Inspector of Record (I.O.R.) Services for Construction Projects at Laguna Beach High School as listed in the Board Item in an amount not-to-exceed \$110,933.00.

INSPECTOR SERVICES AGREEMENT

This AGREEMENT is made and entered into this 13th day of February, 2018, by and between the LAGUNA BEACH UNIFIED SCHOOL DISTRICT ("DISTRICT"), and UCMI, INC. ("INSPECTOR"). The DISTRICT and the INSPECTOR are sometimes referred to herein singularly as a "PARTY" and collectively as the "PARTIES". The INSPECTOR and the DISTRICT do hereby contract and agree as follows:

(A) The INSPECTOR shall at all times be qualified and approved by the Division of the State Architect ("DSA"), Department of General Services, State of California, and shall at all times maintain proper qualifications, to perform the duties of and act as General Building Inspector on school building construction projects and modification of the type for which he/she agrees to perform inspection services. The INSPECTOR shall be properly registered with the Department of Industrial Relations and qualified to perform public works in accordance with Labor Code sections 1725.5 and 1771.1 at all times during the term of this AGREEMENT.

(B) Services to be Provided by the INSPECTOR. The INSPECTOR shall provide to the DISTRICT on the terms set forth herein all the services articulated in Section (C) of this AGREEMENT and as set forth in the INSPECTOR's Proposal which shall be attached hereto and incorporated herein as EXHIBIT "A" (the "INSPECTOR's PROPOSAL"). The PARTIES agree that the terms of this AGREEMENT shall be controlling over any of the terms contained within the INSPECTOR's PROPOSAL.

(C) The INSPECTOR agrees to discharge the duties of an inspector as specified in California Education Code Sections 17309 and 17311 and Sections 4-333 and 4-342 of Title 24 of the California Code of Regulations. These duties include, but are not limited to, the following:

- (1) **General**. The INSPECTOR shall act under the direction of the architect and registered engineer. The Inspector shall attend all planning, pre-construction conferences, project meetings, and/or meetings as required by the DISTRICT.
- (2) **Duties**. The general duties of the INSPECTOR in fulfilling his/her responsibilities are as follows:
 - (a) **Continuous Inspection Requirement**. The INSPECTOR must have actual personal knowledge, which is obtained by his or her personal and continuous inspection of the work of construction in all stages of its progress, as set forth in California Education Code Section 17309, that the requirements of the approved plans and specifications are being completely executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or brick work which can be inspected only as it is placed, shall require the constant presence of the INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while the INSPECTOR is not present. In any case, the INSPECTOR must personally inspect every part of the work. In no case shall the INSPECTOR have or assume any duties which will prevent him/her from providing continuous inspection.

(b) Relations with Architect and Engineer. The INSPECTOR shall work under the general direction of the architect or registered engineer. All inconsistencies or seeming errors in the plans and specifications shall be reported promptly to the architect or registered engineer for his interpretation and instructions. In no case, however, shall the instruction of the architect or registered engineer be construed to cause work to be done which is not in conformity with approved plans, specifications, and change orders. Interpretations received by the INSPECTOR which cause deviations from the approved drawings and specifications shall be referred to the responsible architect for preparation of change orders to cover the required work.

(c) Job File.

(i) The INSPECTOR shall keep a Job File on the PROJECT jobsite at all times in an organized manner (along with a back-up of the files on some other media such as a hard drive or back-up electronic file service). The INSPECTOR's Job File shall be readily accessible to the DSA, the DISTRICT, Project Architect/Engineer upon site visits and upon request. The INSPECTOR's Job File shall include all documents required to be maintained on a school construction site in accordance with Title 24 including, but not limited to, the following:

- (A) Form DSA 152 – Project Inspection Card(s)
- (B) DSA approved plans and specifications;
- (C) DSA approved Form DSA 103 – Statement of Structural Tests and Special Inspections
- (D) Deferred submittals as required by the DSA approved plans;
- (E) DSA approved addenda and revisions;
- (F) DSA approved Construction Change Documents;
- (G) Contractor submittals (construction schedule, shop drawings, material certificates, products labels, concrete trip tickets, etc.) as required by the DSA approved Construction Documents;
- (H) Communication log; all communications and project related meeting minutes/notes;
- (I) Deviation Notices (Form DSA 154), as delivered to the DSA, Project Architect/Engineer and Contractor with log listing all notices with resolution status;
- (J) Notices of Deviations/Resolution of Deviations (Form DSA 154);
- (K) Inspector Daily Reports;
- (L) Laboratory tests and inspection reports (Form DSA 291);
- (M) Special inspection reports (Form DSA 292);
- (N) Geotechnical reports (Form DSA 293);
- (O) Records of concrete placing operations;
- (P) Records of welding operations;
- (Q) Records of pile driving operations;
- (R) Verified reports from all parties required to file verified reports;
- (S) Completed semi-monthly reports;
- (T) DSA Field Trip Notes;
- (U) Project Inspector Notifications (Form DSA 151);
- (V) Contractor Notification to Project Inspector Commencement/Completion of Work (Form DSA 156);
- (W) Certificate of Compliance – Approved Bleacher/Grandstand Fabricator (Form DSA 130);

- (X) Applicable codes and referenced standards;
- (Y) Any other documents required to provide a complete record of construction.

The INSPECTOR shall notify the DISTRICT immediately when the Architect, Engineer, Contractor, Laboratory of Record, Special Inspector, or any other party involved in the construction of the PROJECT, has failed to timely prepare and submit any of the above documents to the DSA and/or the INSPECTOR as required by Title 24 and PR 13-01. Any references to the DSA requirements, DSA forms, documents, manuals applicable to the PROJECT shall be deemed to include and incorporate any revisions or updates thereto.

(ii) The INSPECTOR shall provide the DISTRICT with a copy of the entire Job File with the exception of the building codes and standards at the completion of the PROJECT.

(iii) Notwithstanding any other requirements in this AGREEMENT or Title 24, the INSPECTOR shall ensure that copies of the following documents are submitted to the DSA from the INSPECTOR's Job File which shall hereinafter be collectively referred to as the "DSA Document Submittal":

- (A) All completed Form DSA 152 documents required for the completion of the PROJECT;
- (B) All completed Form DSA 6PI documents including interim and final verified reports;
- (C) All completed Form DSA 6AE documents including interim and final verified reports;
- (D) The completed Form DSA 6C documents from each contractor having a contract with the SCHOOL;
- (E) All completed Form DSA 292 documents including interim and final reports prepared by the Special Inspectors;
- (F) All completed Form DSA 291 documents including interim and final reports prepared by the Engineering Manager of the Laboratory of Record;
- (G) All completed Form DSA 293 documents including interim and final reports prepared by the Geotechnical Engineer;
- (H) The completed Form DSA 130 Certificate of Compliance for Bleachers and Grandstand Fabricator as applicable.

(iv) The documents making up the DSA Document Submittal shall be submitted to the DSA upon any of the following events:

- (A) The services of the INSPECTOR are terminated for any reason prior to the completion of the PROJECT;
- (B) The PROJECT is substantially complete in accordance with DSA requirements;
- (C) The work on the PROJECT is suspended for a period of more than one (1) year; or
- (D) Upon the request of the DSA.

(v) The INSPECTOR shall immediately return any unapproved documents to the Architect for proper action and notify the DSA if the Contractor proceeds with construction activities in accordance with such unapproved documents.

(vi) All documents required to be submitted to the DSA by the INSPECTOR in accordance with Title 24, PR 13-01 and this AGREEMENT shall also be submitted electronically in accordance with the DSA's approved procedures for the submittal of such documents.

(d) Project Inspection Cards.

(i) The INSPECTOR shall obtain the Project Inspection Cards ("PIC") (Form DSA 152) necessary for the inspection of the PROJECT from the Project Architect/Engineer for the INSPECTOR's use in approving and signing off work as it is completed on the PROJECT. The Inspector shall notify the DSA Regional Office with the construction oversight authority over the PROJECT, by phone and electronically, if construction commences without the INSPECTOR having received the PIC's necessary for the inspection and completion of the PROJECT.

(ii) The INSPECTOR shall complete each PIC as the work progresses pursuant to Title 24, the DSA 152 Manual, PR 13-01 and this AGREEMENT. The INSPECTOR shall not approve and sign off a block or section on a PIC unless the INSPECTOR has verified that: (1) the identified work is in compliance with the DSA approved Construction Documents; (2) all required testing and special inspections have been completed; (3) any and all deviations from the DSA approved Construction Documents have been resolved; (4) all DSA field trip note issues have been resolved; and (5) all required documentation has been received by the INSPECTOR.

(iii) The INSPECTOR shall post all PIC's in the INSPECTOR's Project File and shall electronically post the PIC's with the DSA as work is being completed on the PROJECT. Electronic posting of the PIC's shall be performed by emailing the PIC's to the DSA Regional Office with the construction oversight authority over the PROJECT. The INSPECTOR shall consistently update the PIC's as work on the PROJECT is being completed. Each time the INSPECTOR updates the PIC's in the INSPECTOR's Project File, the INSPECTOR shall simultaneously update the corresponding PIC posted electronically with the DSA to ensure the PIC's in the INSPECTOR's Project File are current and consistent with the PIC's that are posted electronically with the DSA. The INSPECTOR shall allow any party involved in the construction of the PROJECT to review any PIC at the INSPECTOR's office upon request. The INSPECTOR shall provide a current copy of any PIC to the DSA, the DISTRICT, Project Architect/Engineer or any other state agency upon request.

(iv) The INSPECTOR shall collect copies of the Interim Verified Reports prepared by the Project Architect/Engineer (Form DSA 6-AE) prior to the INSPECTOR's approval and sign off of the following sections of the PIC's as applicable:

- (A) Initial Site Work;
- (B) Foundation;
- (C) Vertical Framing;
- (D) Horizontal Framing;
- (E) Appurtenances;

- (F) Non-Building Site Structures;
- (G) Finish Site Work;
- (H) Other Work; or
- (I) Final.

If the Project Architect/Engineer has delegated responsibility for any portion of the PROJECT's design to other engineers, the INSPECTOR shall likewise obtain copies of the Interim Verified Reports prepared by such engineers (Form DSA 6-AE) prior to the INSPECTOR's approval and sign off of the above sections of the PIC's as they relate to the portions of the PROJECT that were delegated to the other engineers. In the case of a Geotechnical engineer, the INSPECTOR shall collect a copy of the Interim Verified Report (Form DSA 293) prepared by such Geotechnical engineer as applicable before the INSPECTOR can approve and sign off any of the above sections that relate to the portions of the PROJECT that were delegated to the Geotechnical engineer.

(v) The INSPECTOR shall collect a copy of the necessary Interim Verified Reports (Form DSA 291) prepared by the Laboratory of Record prior to the INSPECTOR approving and signing off any sections of the PIC's which require testing or special inspections by the employees of the Laboratory of Record as required by the DSA approved Construction Documents including, but not limited to, the following sections:

- (A) Initial Site Work;
- (B) Foundation;
- (C) Vertical Framing;
- (D) Horizontal Framing;
- (E) Appurtenances;
- (F) Non-Building Site Structures;
- (G) Finish Site Work;
- (H) Other Work; or
- (I) Final.

(vi) The INSPECTOR shall collect a copy of the necessary Interim Verified Reports (Form DSA 292) prepared by any Special Inspector not employed by the Laboratory of Record prior to the INSPECTOR approving and signing off any sections of the PIC's which require special inspections by such Special Inspectors as required by the DSA approved Construction Documents including, but not limited to, the following sections:

- (A) Initial Site Work;
- (B) Foundation;
- (C) Vertical Framing;
- (D) Horizontal Framing;
- (E) Appurtenances;
- (F) Non-Building Site Structures;
- (G) Finish Site Work;
- (H) Other Work; or
- (I) Final.

(vii) The INSPECTOR shall obtain the original PIC's for the in-plant construction of any relocatable building being placed on the PROJECT site as part of the PROJECT at the time such relocatable building is delivered to the PROJECT site. The INSPECTOR shall post such PIC's in the INSPECTOR's Project File and with the DSA. The

INSPECTOR shall also provide the DISTRICT and the Project Architect/Engineer with copies of the PIC's from the in-plant construction of the relocatable buildings that were prepared by the in-plant project inspector.

(viii) The INSPECTOR shall immediately notify the DSA Regional Office with construction oversight authority over the PROJECT, by phone and electronically, if applicable blocks/sections of any PIC have not been signed off by the INSPECTOR and the Contractor on the PROJECT is proceeding with construction activities that are covering the unapproved work.

(e) Testing and Special Inspections.

(i) The INSPECTOR shall obtain a copy of the DSA approved Statement of Structural Tests and Special Inspections (Form DSA 103) from the Project Architect/Engineer prior to the commencement of construction and maintain a copy of the approved DSA 103 form in the INSPECTOR's Project File for the duration of the PROJECT. The INSPECTOR shall thoroughly review and evaluate the approved Form DSA 103 for the PROJECT and be familiar with the required testing and special inspections program required by the DSA approved Construction Documents.

(ii) The INSPECTOR shall meet with the Project Architect/Engineer, DISTRICT and Contractor as needed throughout the completion of the PROJECT to verify, acknowledge and coordinate the testing and special inspection program required by the DSA approved Construction Documents.

(iii) The INSPECTOR shall meet with the Laboratory of Record and all Special Inspectors that are not employed by the Laboratory of Record to verify, acknowledge and coordinate the testing and special inspection program required by the DSA approved Construction Documents. The INSPECTOR shall ensure that the Laboratory of Record and all Special Inspectors obtain copies of the DSA approved Construction Documents and a copy of the approved Statement of Structural Tests and Special Inspections (Form DSA 103) prior to the commencement of construction on the PROJECT.

(iv) The INSPECTOR shall verify that each laboratory providing materials/structural testing is approved by the DSA to provide the services being performed by such laboratory in connection with the completion of the PROJECT. The INSPECTOR shall verify that all Special Inspectors employed by the Laboratory of Record are performing under the supervision of the Engineering Manager of the Laboratory of Record. The INSPECTOR shall verify the current certification of all Special Inspectors working on the PROJECT who are not employed by the Laboratory of Record prior to the commencement of any construction work that requires special inspection as required by the DSA approved Construction Documents.

(v) INSPECTOR shall monitor the work of the Laboratory of Record and all Special Inspectors who are not employed by the Laboratory of Record to ensure that all testing and special inspections required for the completion of the PROJECT are performed timely and satisfactorily. The INSPECTOR shall verify that all necessary tests and special inspections are completed and that all necessary reports are collected by the INSPECTOR and posted in the INSPECTOR's Project File and posted electronically with the DSA prior to the start of the construction work requiring such test and/or special inspections and prior to the INSPECTOR signing off or otherwise approving any

block/section of a PIC that requires testing and/or special inspection according to the DSA approved Construction Documents.

(vi) Copies of all daily inspection reports, special daily inspection reports, Interim Verified Reports, Verified Reports and any other reports related to the testing and special inspections performed on the PROJECT, pursuant to the DSA approved Construction Documents, shall be maintained and posted in the INSPECTOR's Project File throughout the duration of the PROJECT. All testing and special inspection related reports obtained by the INSPECTOR pursuant to this Section (C)(2)(e) shall also be posted electronically with the DSA.

- (f) Inspector's Semimonthly Reports. The INSPECTOR shall keep the architect or registered engineer thoroughly informed as to the progress of the work by making semimonthly reports in writing as required in Section 4-342 of Title 24 of the California Code of Regulations. See also sample of semimonthly report in Appendix of Title 24 of the California Code of Regulations.
- (g) Inspector's Daily Report to District. The INSPECTOR shall keep the DISTRICT thoroughly informed as to the progress of the work by submitting daily reports in writing to the DISTRICT. Such reports shall include, but not be limited to, the following information:
- (i) Activities performed by the Contractors, and areas where work is performed with relation to the plans and specifications.
 - (ii) Manpower assigned to the Contractor and subcontractor(s), including the number of individuals in each trade and the type of work being performed.
 - (iii) Weather conditions.
 - (iv) Equipment and materials delivered to the site.
 - (v) Construction equipment and vehicles utilized and duration on PROJECT.
 - (vi) Nature and location of the work being performed (starting and completion dates for various portions of the work).
 - (vii) Verbal communication and clarifications of the work given to the Contractor awarded the PROJECT.
 - (viii) Inspection by representatives of regulatory agencies.
 - (ix) Occurrences or conditions that might affect Contract Sum or Contract Time.
 - (x) Visitors to the site, titles, and employers of visitors, and reasons for visit.
 - (xi) INSPECTOR's record journal to include "Pertinent Calls" relating to conflicting issues regarding changes to documents, i.e., plans, specifications, change orders and job conditions affecting the interests of the DISTRICT.

- (xii) Any work or material in place that does not correspond with the codes, drawings or specifications, as well as resulting action taken. List any other problems or abnormal occurrences that arise during each day, including notations of any particular lack of activity on the part of the Contractor. Note corrective actions taken.
- (xiii) Times of day INSPECTOR was present on site.
- (h) Notifications to Division of the State Architect. The INSPECTOR shall notify the Division of the State Architect:
 - (i) When work is started on the PROJECT.
 - (ii) At least 48 hours in advance of the time when foundation trenches will be complete, ready for footing forms.
 - (iii) At least 48 hours in advance of the first pour of concrete.
 - (iv) When work is suspended for a period of more than two weeks.
- (i) Construction Procedure Records. The INSPECTOR shall keep a record of certain phases of construction procedure including, but not limited to, the following:
 - (i) Concrete pouring operations. The record shall show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.
 - (ii) Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.
 - (iii) Penetration under the last ten (10) blows for each pile when piles are driven for foundations.

All records of construction procedure shall be kept on the job until the completion of the work. All records kept by the INSPECTOR arising out of or in any way connected with the PROJECT shall be and remain the property of the DISTRICT. At the end of each individual PROJECT, the INSPECTOR shall provide to the DISTRICT with all PROJECT documentation in a professional format, both in binders and on a computer CD.

A complete and accurate copy of all records kept or created by the INSPECTOR arising under or connected in any way to the PROJECT shall be furnished by the INSPECTOR to the DISTRICT immediately upon written demand by the DISTRICT.

- (j) Deviations. The INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to his/her attention. Copies of such notice shall be forwarded immediately to the architect or registered engineer, and to the Division of the State Architect.

Failure on the part of the INSPECTOR to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any

responsibility to complete the work covered by his/her contract in accordance with the approved plans and specifications and all laws and regulations.

- (k) **Verified Reports.** The INSPECTOR shall make and submit to the Division of the State Architect verified reports pursuant to Section 3-342 of Title 24 of the California Code of Regulations. The INSPECTOR shall prepare and deliver to the Division of the State Architect detailed statements of fact regarding materials, operations, etc., when requested.
- (l) **Violations.** Failure, refusal, or neglect on the part of the INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal, or neglect to report immediately, in writing, any such violation to the architect or registered engineer, to the school board, and to the Division of the State Architect shall constitute a violation of the Field Act and shall be cause for the Division of the State Architect to take action.

(D) **Insurance.** The INSPECTOR shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect the INSPECTOR and DISTRICT from claims which may arise out of or result from the INSPECTOR's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

- (1) Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California. However, in no event shall such policy limit be less than \$1,000,000.00.
- (2) Comprehensive general liability insurance with limits of not less than TWO MILLION DOLLARS (\$2,000,000.00) and automobile liability insurance with limits not less than ONE MILLION DOLLARS (\$1,000,000.00) for bodily injury and property damage liability per occurrence, including:
 - a. Owned, non-owned and hired vehicles at cash value;
 - b. Blanket contractual;
 - c. Broad form property damage;
 - d. Products/completed operations; and
 - e. Personal injury.
- (3) Professional liability insurance, including contractual liability, with limits of One Million Dollars (\$1,000,000), per occurrence. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least five (5) years thereafter and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that INSPECTOR subcontracts any portion of INSPECTOR's duties, INSPECTOR shall require any such subcontractor to purchase and maintain insurance coverage as provided in this subparagraph. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.
- (4) Each policy of insurance required in Section D(2) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of the INSPECTOR hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; shall state that not

less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. The INSPECTOR shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, the INSPECTOR shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event the INSPECTOR fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of the INSPECTOR, and in such event, the INSPECTOR shall reimburse DISTRICT upon demand for the cost thereof.

(E) The DISTRICT agrees to pay the INSPECTOR in accordance with the rate and price schedule information set forth in EXHIBIT "A". This AGREEMENT is based on estimated Time and Material expense. In no event shall the total payment to INSPECTOR under this AGREEMENT exceed the Estimated Project Inspection Cost ("INSPECTION COST") of One Hundred Ten Thousand Nine Hundred Thirty-Three dollars (\$110,933.00), inclusive of all Reimbursable Expenses, for all services performed and expenses incurred pursuant to this AGREEMENT.

(F) The INSPECTOR agrees to discharge the duties as set out in this contract in a manner satisfactory to the Division of the State Architect and the Architect retained by the DISTRICT. The INSPECTOR shall devote each working day at Laguna Beach High School to the inspection of **HVAC Theater and Gym Upgrades (A# 04-116560), ADA Theater Upgrades (A# 04-115447) and Restroom-Storage Building (A# 04-116829)** (hereinafter referred to as the "PROJECT(S)").

(G) Termination. This AGREEMENT may be terminated by either PARTY upon fourteen (14) days written notice to the other PARTY in the event of a substantial failure of performance by such other PARTY, including insolvency of the INSPECTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

- (1) In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the INSPECTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and other documents whether delivered to the DISTRICT or in the possession of the INSPECTOR. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased inspection and replacement inspector costs shall be deducted from payments to the INSPECTOR.
- (2) In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Paragraph (G)(3) below, and INSPECTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by INSPECTOR.
- (3) This AGREEMENT may be terminated without cause by DISTRICT upon fourteen (14) days written notice to INSPECTOR. In the event of a termination without cause, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense

reports up until the date of notice of termination plus any sums due the INSPECTOR for Board approved extra services.

- (4) In the event the INSPECTOR is terminated, with or without cause, the INSPECTOR shall personally provide all the original PIC's prepared or obtained by the INSPECTOR in connection with the PROJECT to the assuming DSA inspector or the DSA as directed by the DISTRICT. All original PIC's must be provided to the DSA assuming inspector or the DSA, as applicable, within 48 hours of the effective date of the INSPECTOR's termination. Under no circumstances shall the INSPECTOR withhold any original PIC's related to the PROJECT upon the INSPECTOR's termination. The INSPECTOR shall be responsible for any delays on the PROJECT that arise out of the INSPECTOR's failure to provide the original PIC's to the assuming DSA inspector or the DSA as directed by the DISTRICT in accordance with this section. Upon the effective date of the INSPECTOR's termination, the INSPECTOR shall provide copies of all current PIC's in the INSPECTOR's Project File to the DISTRICT along with all other documents detailed in Section (C)(2)(c) of this AGREEMENT.
- (5) In the event of a dispute between the PARTIES as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the PARTIES shall attempt to resolve the dispute. Pending resolution of this dispute, the INSPECTOR agrees to continue the work diligently to completion. If the dispute is not resolved, the INSPECTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but the INSPECTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before.
- (6) THE DISTRICT AND INSPECTOR UNDERSTAND AND AGREE THAT SECTION (G) OF THIS AGREEMENT SHALL GOVERN ALL TERMINATION RIGHTS AND PROCEDURES BETWEEN THE PARTIES. ANY TERMINATION PROVISION THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

(H) Hold Harmless. To the fullest extent permitted by law, the INSPECTOR agrees to indemnify, defend and hold the DISTRICT entirely harmless from all liability arising out of:

- (1) Workers' Compensation and Employers' Liability. Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to the INSPECTOR's employees or the INSPECTOR's subcontractor's employees arising out of INSPECTOR's work under this AGREEMENT; and
- (2) General Liability. Liability for damages for (a) death or bodily injury to person; (b) injury to, loss or theft of property; (c) any failure or alleged failure to comply with any provision of law or (d) any other loss, damage or expense arising under either (a), (b), or (c) herein this paragraph, sustained by the INSPECTOR or any person, firm or corporation employed by the INSPECTOR related to, founded upon or in connection with this AGREEMENT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;
- (3) Professional Liability. Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the INSPECTOR, or any person, firm or corporation employed by the INSPECTOR, either directly or by independent contract,

including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the PROJECT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

- (4) Business Automobile Liability. Liability for bodily injury or property damage claims arising out of the use of owned, hired, or non-owned automobiles operated by the INSPECTOR, its officers, agents, employees or anyone employed by the INSPECTOR, in connection with work performed under this AGREEMENT.
- (5) INSPECTOR, at INSPECTOR's own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its officers, agents or employees on account of or founded upon any of the causes, damages or injuries identified herein Section (H) and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.
- (6) THE PARTIES UNDERSTAND AND AGREE THAT SECTION (H) OF THIS AGREEMENT SHALL BE THE SOLE INDEMNITY, AS DEFINED BY CALIFORNIA CIVIL CODE § 2772, GOVERNING THIS AGREEMENT. ANY OTHER INDEMNITY THAT MAY BE ATTACHED TO THIS AGREEMENT AS AN EXHIBIT OR OTHERWISE INCLUDED IN THE CONSULTANT'S TERMS AND CONDITIONS SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.
- (7) ANY ATTEMPT TO LIMIT THE INSPECTOR'S LIABILITY TO THE DISTRICT IN AN ATTACHED EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE DISTRICT AND THE INSPECTOR.

(I) Independent Contractor. INSPECTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. The INSPECTOR understands and agrees that INSPECTOR and all of INSPECTOR's employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. The INSPECTOR assumes the full responsibility for the acts and/or omissions of the INSPECTOR's employees or agents as they relate to the services to be provided under this AGREEMENT. The INSPECTOR shall assume full responsibility for payment of all prevailing wages and all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective INSPECTOR's employees. INSPECTOR shall fully defend and indemnify the DISTRICT from any claims, damages or any liability arising from or related to DISTRICT or its subcontractors' failure to comply with any applicable prevailing wage laws and requirements.

(J) Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or the INSPECTOR.

(K) The DISTRICT and the INSPECTOR, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other PARTY to this AGREEMENT with respect to the terms of this AGREEMENT. The INSPECTOR shall not assign this AGREEMENT.

(L) This AGREEMENT shall be governed by the laws of the State of California.

(M) Each of the PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and INSPECTOR and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the INSPECTOR.

(N) THIS AGREEMENT SHALL NOT INCLUDE OR INCORPORATE THE TERMS OF ANY GENERAL CONDITIONS, CONDITIONS, MASTER AGREEMENT OR ANY OTHER BOILERPLATE TERMS OR FORM DOCUMENTS PREPARED BY THE INSPECTOR. THE ATTACHMENT OF ANY SUCH DOCUMENT TO THIS AGREEMENT AS EXHIBIT "A" SHALL NOT BE INTERPRETED OR CONSTRUED TO INCORPORATE SUCH TERMS INTO THIS AGREEMENT UNLESS THE DISTRICT APPROVES OF SUCH INCORPORATION IN A SEPARATE WRITING SIGNED BY THE DISTRICT. ANY REFERENCE TO SUCH BOILERPLATE TERMS AND CONDITIONS IN THE PROPOSAL OR QUOTE SUBMITTED BY THE INSPECTOR SHALL BE NULL AND VOID AND HAVE NO EFFECT UPON THIS AGREEMENT. PROPOSALS, QUOTES, STATEMENT OF QUALIFICATIONS AND OTHER SIMILAR DOCUMENTS PREPARED BY THE INSPECTOR MAY BE INCORPORATED INTO THIS AGREEMENT AS EXHIBIT "A" BUT SUCH INCORPORATION SHALL BE STRICTLY LIMITED TO THOSE PARTS DESCRIBING THE INSPECTOR'S SCOPE OF WORK, RATE AND PRICE SCHEDULE AND QUALIFICATIONS.

(O) Time is of the essence with respect to all provisions of this AGREEMENT.

(P) This AGREEMENT will be liberally construed to effectuate the intention of the PARTIES with respect to the transaction described herein. In determining the meaning of, or resolving any ambiguities with respect to, any word, phrase or provision of this AGREEMENT, neither this AGREEMENT nor any uncertainty or ambiguity be construed or resolved against either PARTY (including the PARTY primarily responsible for drafting and preparation of this AGREEMENT), under any rule of construction or otherwise, it being expressly understood and agreed that the PARTIES have participated equally or have had equal opportunity to participate in the drafting hereof.

(Q) If either PARTY becomes involved in litigation arising out of this AGREEMENT or the performance thereof, each PARTY shall bear its own litigation costs and expenses, including reasonable attorney's fees.

(R) All exhibits referenced herein and attached hereto shall be deemed incorporated into and made a part of this AGREEMENT by this reference as though fully set forth in each instance in the text hereof unless otherwise excluded by this AGREEMENT.

(S) This AGREEMENT is not a valid or enforceable obligation against the DISTRICT until approved or ratified by motion of the Governing Board of the District duly passed and adopted.

(T) Assignment. INSPECTOR shall not assign or transfer this AGREEMENT or any interests of INSPECTOR herein without the prior written approval of the DISTRICT. Any such attempt by the INSPECTOR to assign or transfer this AGREEMENT or any of the INSPECTOR's interests set forth herein without the DISTRICT's written approval shall be void and shall be given no force or effect. No individual person assigned to provide the services hereunder for the PROJECT may be changed or

substituted without the prior written consent of the DISTRICT. Such consent may be given or withheld in the DISTRICT's absolute discretion.

(U) Administration. The INSPECTOR shall produce, or shall hire the necessary independent contractors and/or consultants needed to produce, a clerically smooth product for the DISTRICT and for the INSPECTOR's routine correspondence with the DISTRICT. These clerical services shall be provided at no additional expense to the DISTRICT.

(V) Conflict of Interest. The INSPECTOR hereby represents, warrants and covenants that: (i) at the time of execution of this AGREEMENT, the INSPECTOR has no interest and shall not acquire any interest in the future, whether direct or indirect, which would conflict in any manner or degree with the performance of services under this AGREEMENT; and (ii) the INSPECTOR shall not employ in the performance of services under this AGREEMENT any person or entity having such an interest.

The PARTIES, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

UCMI, Inc.

Laguna Beach Unified School District

By: 

By: _____

Name: Max Tehrani

Name: Jeff Dixon

Title: Principal

Title: Asst. Superintendent of Business Services

Board Approved Date: _____

EXHIBIT "A"

(Fill in Applicable Rates Below or Attach Inspector's Proposal, if any, for Rates and/or
Additional Basic Services)

<u>INSPECTOR CERTIFICATION</u>	<u>HOURLY</u>
PROJECT INSPECTOR CLASS 1	\$80
PROJECT INSPECTOR CLASS 2	N/A
PROJECT INSPECTOR CLASS 3	N/A



UCMI, INC.

Laguna Beach Unified School District

REQUEST FOR PROPOSAL

***BUILDING INSPECTION SERVICES
FOR
Laguna Beach High School***

FOR



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT



UCMI, INC.

1. Letter of Interest

Mr, Ryan Zajda
Director of Facilities
550 Blumont Street
Laguna Beach. CA. 92651

April 28, 2017

Subject: REQUEST FOR PROPOSAL
HVAC Theater Upgrades, A#04-116560
ADA Theater Upgrades, A#04-115447
Restroom Concessions Bldg, A#04-116829

Dear Mr. ,

UCMI is pleased to respond to the District's request to submit our proposal with tremendous interest and confidence in our ability to work as a member of your team, to provide qualified DSA-certified inspectors and all associated services, to, and on behalf of the District for your upcoming Projects at Laguna Beach High School.

UCMI Inc. is a S-Corporation established in 2000 in California. Our main office is located at: 47 Flintridge Ave., Ladera Ranch, CA. 92694, Tel: 949-378-0568, Fax: 949-347-0410.

Our DIR Registration Number is 1000023237, and this proposal shall remain valid for the life of all projects.

We have also reviewed and understand the insurance requirements and will meet or exceed those requirements once a Contract is offered.

UCMI is known for working collaboratively with the Districts and its Consultants towards effective and successful project completion. I am confident that our expertise and professionalism will be a great asset to you and other team members

We look forward to the opportunity of sharing further our capabilities and interest. We are prepared to commit our time, energy and experience that is necessary to assist Laguna Beach Unified School District in the delivery of project in hand. In the interim, if we can provide additional information, please contact me at 949-378-0568 with email address of max@ucmi-inc.com.

Sincerely



Max Tehrani, President
DSA Inspector, Class 1



UCMI, INC.

TABLE OF CONTENTS:

1. Letter of Interest
2. Project Team
3. Billing Rates & Project Fee Proposal



2. Project Team:

An important aspect of *UCMI's* approach is our flexibility and ability to cater our services based on our client's needs. We have immediate availability of experienced Class 1, 2 and Class 3 Project Inspectors, and we can assure you that we will have the resources to be able to accommodate your future needs if we are selected to be your team member and partner.

We propose to utilize the services of Mr. Mo Chenari, who is a certified Class 1 project Inspector and has vast knowledge of construction and has worked in multiple aspects of construction. Mo has also worked in multiple projects throughout the Irvine Unified School District and is familiar with IUSD guidelines and team members.

Mo bring in vast knowledge of inspection which he has acquired in the past eighteen years. He is a seasoned professional who understand each project is special and would go the extra mile to assist the team in achieving their goals.

U.C.M.I. Inc. has been utilizing the services of independent professionals since inception. We enter contract with each individual certified inspector for each project.

Following are a few references for Mo:

Tom Hunter	HMC Architect	(714)403-0017
Ken Poday	PJHM	(949)233-6675
Joe Chapin	IUSD	(949)337-5152



UCMI, INC.

3. Billing Rates & Project Fee Proposal:

Following please find Building Inspection Billing Cost Matrix forms as per request.

DSA Class 1 Project Inspector	\$80 per hour
DSA Class 2 project Inspector	

All prices are fully burdened hourly rates which are offered on a time-and-material bases.



Mo Chenari

HIGHLIGHTS OF QUALIFICATIONS:

Fifteen years experience in construction industry as a general construction inspector, structural steel inspector and a quality assurance manager. His management experience plus the ability to multi-task efficiently without losing accuracy or quality makes him an ideal inspector. His education in areas of Inspection, Architecture and Construction Management give him a well rounded view of the process of construction. It enhances his ability to protect owner's interest.

RELEVANT EXPERIENCE:

1997 to Present

Project Inspector / Division Of State Architect

Irvine Unified School District

Irvine, CA

Heritage Field K-8, A#04-115920, \$45 mil, New construction.

Portola High School, A#113246, \$140 mil., New High School

Portola Elementary School, A#113247, \$25 mil, New Elementary school

Cypress Village Elementary School, \$27 mil new elementary school

Huntington Beach Union High School District

Huntington Beach, CA.

Huntington Beach High School, \$8,700,000 Modernization Project

Auditorium & Performing Arts, Structural, Mechanical, Electrical, Fire Alarm, Access Compliance, Roofing.

Huntington Beach High School, \$6,200,000 Modernization Projects

Classrooms & Labs, Structural, Mechanical, Electrical, Plumbing, Fire Alarm, Access Compliance, roofing.

Installation of numerous Relocatable Buildings throughout the District

Ocean View School District

Huntington Beach, CA.

Westmont Elementary School, \$2,800,000 Modernization Project

Structural, Mechanical, Electrical, Plumbing, Fire Alarm, Access Compliance.

Hope View Elementary School, \$3,500,000 Expansion Project

Structural, Mechanical, Electrical, Plumbing, Fire Alarm, Access Compliance.

Village View Elementary School, \$2,100,000 Expansion Project

Structural, Mechanical, Electrical, Plumbing, Fire Alarm, Access Compliance.

Paramount Unified School District

Paramount, CA.

Paramount High School, Modernization West & East

Paramount High School, Expansion West & East.

Hollydale Elementary School Modernization/Expansion Project.

Los Cerriots. Elementary School, Modernization/Expansion Project

Orange Elementary School, Modernization/Expansion Project



UCMI, INC.

Brea Olinda Unified School Dist **Brea, CA.**
Arovista Elementary School, Modernization Project

Mariposa Elementary School, Modernization Project

Laurel Elementary School, Modernization Project

Brea Junior High School, Expansion Project

La Habra City School District **La Habra, CA.**
Imperial Middle School, Modernization Project

Los Positas Elementary School, Modernization Project

EDUCATION: _____

Associate of Art/Building Construction Inspection, Coastline Community College
Associate of Science/Architecture, Balin Institute of Technology.

In the process of completing Bachelor of Science, Building Construction Management,
California State University at Long Beach.

CERTIFICATES: _____

Certified Project Inspector Class 1 – Division of State Architect.
Structural Steel Inspector, American Construction Inspector's Association
Certified ISO Trainer/ ISO 9002 Procedures