



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

**Regular Meeting
of the
Board of Education**

AGENDA

December 12, 2017

ADMINISTRATION

Jason Vilorio, Ed.D., Superintendent of Schools
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources and
Public Communications

BOARD OF EDUCATION

Jan Vickers, President
Dee Perry, Clerk
Ketta Brown, Member
Carol Normandin, Member
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING
550 Blumont
Laguna Beach, CA 92651

December 12, 2017

Closed Session 5:00 P.M.
Open Session 6:00 P.M.

RECORDING OF SCHOOL BOARD MEETINGS
Open Session School Board Meetings will be video recorded.

AGENDA

1. CALL TO ORDER

2. ROLL CALL TO ESTABLISH QUORUM

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

4. ADJOURN TO CLOSED SESSION

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Education Code §54957

B. NEGOTIATIONS
Government Code §54957.6

- i. Employee Organization: CSEA
- District Negotiator: Leisa Winston

C. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION
(Govt. Code § 54956.9(d)(1))
(*Student DOE v. Laguna Beach Unified School District*, OC Superior Court Case
No. 30-2017-00917965-CU-WM-CJC)

5. CALL TO ORDER - REGULAR SESSION

6. PLEDGE OF ALLEGIANCE

7. REPORT ON CLOSED SESSION ACTION

8. ADOPTION OF AGENDA

9. SPECIAL RECOGNITIONS

- a. Reflections Winners - Laguna Beach Council of PTAs

10. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are requested to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

11. REPORTS

- *Student Representative(s)*
- *LaBUFA Representative*
- *CSEA Representative*
- *Organizations – Boosters, PTA, SchoolPower*
- *Board Members*
- *Superintendent*
- *Cabinet Members*
- *Auditors - Vavrinek, Trine, Day & Company, LLP*

ANNUAL ORGANIZATIONAL MEETING

Education Code Section 35143 requires the governing board of each school district to hold an annual organizational meeting and election within a prescribed 15-day period. For 2017, the 15-day period is from December 1 through December 15. Laguna Beach Unified School District Board Bylaw 9100 also specifies that the Board shall hold an annual organizational meeting and elect its slate of officers.

The Superintendent will conduct nominations and election of the Board President.

A. **Election of Board President**

Call for nominations for the position of President of the Board of Education

Upon election, the Superintendent will turn the meeting over to the new Board President who will continue with elections and appointments, and conduct the balance of the meeting. Mrs. Vickers served as President during 2017.

B. **Election of Board Clerk**

Call for nominations for the position of Clerk of the Board of Education. Mrs. Perry served as clerk during 2017.

C. **Appointment of Secretary to the Board of Education**

Per Board Bylaw 9100, the Secretary to the Board of Education shall be appointed at the Annual Organizational Meeting and Board Bylaw 9006 designates the Superintendent as the Secretary to the Board.

D. Appointment of Board Representatives to the Following Groups:

1. District Representative for Orange County Nominating Committee and Orange County School Boards Association (1 Representative, 1 Alternate)
2. Laguna Beach Council of PTAs (1 Representative, 1 Alternate)
3. Laguna Beach Education Foundation School Power (1 Representative, 1 Alternate)
4. Laguna Beach Education Foundation School Power Endowment (1 Representative, 1 Alternate)
5. Community Coalition (1 Representative, 1 Alternate)

The Board President and Superintendent are ex-officio members of all committees. Board members will be advised of the Ralph M. Brown Act restrictions regarding participation on various types of committees. (Government Code Section 54954 and SB 139 amendments).

E. Setting Meeting Dates, Time and Place for 2018

Listed below are the recommended Regular Meeting dates for the Board of Education during 2018. These meetings will be held at a time to be determined by the Board of Education (typically the second and fourth Tuesday of the month at 6:00 p.m.) in the Board Room in the District Education Center, 550 Blumont Street, Laguna Beach, California.

Tuesday, January 9	Tuesday, May 8	Tuesday, September 11
Tuesday, January 23 (Joint Meeting with City)	Tuesday, May 22	Tuesday, September 25
Tuesday, February 13	Tuesday, June 12	Tuesday, October 9
Tuesday, March 13	Tuesday, June 26	Tuesday, October 23
Tuesday, March 27	Tuesday, July 18	Tuesday, November 13
Tuesday, April 17	Tuesday, August 21	Tuesday, December 11

**Study Sessions as needed*

F. Annual Reminders

1. Aliso Property Option Reminder

The Board of Education is reminded that the District has the opportunity to purchase the Aliso School Property in the year 2041 for one dollar. This special note is to remain a part of all Annual Organizational meetings until said purchase option is exercised or expires. A one dollar (\$1) bill is on file in the Business Office as a reminder to future Boards of Education. This dollar bill may be used to exercise that option in 2041. The First Amendment to the Option to Repurchase, effective December 11, 2012, enabled the District to establish a trust account that holds the deed to the property pursuant to any default by the current property owner. The District may record the deed by satisfying the existing loan upon any future default by the current owner.

2. Resolution No. 01-02 – Facilities Repair and Replacement Program

The Board of Education is reminded that by adoption of Resolution No. 01-02 on February 27, 2001, the intention and desire was to continue this program to ensure future repair and replacement of the District's facilities.

12. CONSENT CALENDAR

All matters listed under the Consent Calendar, items a – j, are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval, and/or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes
 - i. November 14, 2017 Regular Meeting
 - ii. November 15, 2017 Special Meeting
 - iii. December 6, 2017 Special Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Student Field Trip
- e. Approval of Interdistrict Attendance Agreement – Students From Other District
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements for Contracted Services – Technology
- h. Approval/Ratification of Warrants #392151 through #392427 in the amount of \$1,679,770.00 Dates: 11/06/2017 through 12/01/2017
- i. Approval/Ratification of Certificated Payroll 5A in the Amount of \$2,222,304.07
Approval/Ratification of Classified Payroll 5B in the Amount of \$843,600.39
Approval/Ratification of Certificated Payroll 5C in the Amount of \$36,448.76
- j. Approval of Student Teacher Field Experience and Clinical Practice Agreements with Point Loma Nazarene University from January 1, 2018 through August 31, 2023
- k. Approval of Student Teacher and Student Practicum Agreements with National University from November 8, 2017 through June 30, 2020
- l. Approval to Award Contract Extension for Technology Equipment and Peripherals based on Magnolia Elementary School District Piggyback Purchasing Bid Project No. MSIT3, #I-23-2014/15 through December 31, 2018
- m. Approval of Memorandum of Understanding Between WestEd and Laguna Beach Unified School District for Administration of the Biannual California Healthy Kids Survey During the 2017-2018 School Year
- n. Approval/Ratification of Community Facilities District 98-1 (Crystal Cove) Administrative Fund Disbursements Totaling \$1,173.20

INFORMATION ITEMS

13. UPDATE ON COMPUTER SCIENCE PATHWAY COMMITTEE

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

– Mike Morrison, Chief Technology Officer

Staff will present an update to the Board of Education regarding the Computer Science Committee that convened during the 2017-18 school year. Led by Michael Morrison and Alysia Odipo, this team consists of teacher and administrative stakeholders. The Computer Science Committee was assembled following the creation of the AP Computer Science course.

ACTION ITEMS

14. APPROVAL TO ACCEPT THE 2016-2017 DISTRICT AUDIT

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve the acceptance of the 2016/2017 District Audit as presented by the District's independent audit firm, Vavrinek, Trine, Day & Company, LLP.

15. APPROVAL OF POSITIVE CERTIFICATION OF FIRST INTERIM REPORT

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve a positive certification of the First Interim Financial Report for 2017-2018.

16. APPROVAL OF RESOLUTION NO. 17-22: ESTABLISH INTERFUND TRANSFERS OF \$125,000 FROM THE GENERAL FUND TO THE SPECIAL RESERVE FOR NON-CAPITAL OUTLAY FUND FOR 2017-2018

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve the attached Resolution #17-22: Establish Interfund Transfers from the General Fund to the Special Reserve for Non-Capital Outlay Fund (17).

17. APPROVAL OF RESOLUTION #17-23: ESTABLISH INTERFUND TRANSFER FOR \$1,200,000 FROM THE GENERAL FUND TO THE SPECIAL RESERVE FUND FOR CAPITAL IMPROVEMENT PLAN FOR 2017-2018

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes that the Board of Education approve the attached Resolution #17-23: Establish Interfund Transfers from the General Fund (01) to the Reserve for Capital Outlay, Subfund 4042 Capital Improvement Plan for 2017-2018.

18. APPROVAL OF RESOLUTION #17-24: ESTABLISH INTERFUND TRANSFER OF \$900,000 FROM THE GENERAL FUND TO THE SPECIAL RESERVE FUND FOR FACILITIES REPAIR AND REPLACEMENT PROGRAM FOR 2017-2018

– Jeff Dixon, Assistant Superintendent, Business Services

Staff recommends that the Board of Education approve the attached Resolution #17-24: Establish Interfund Transfers from the General Fund (01) to the Reserve for Capital Outlay, Subfund 4040 Facilities Repair & Replacement Program for 2017-2018.

19. APPROVAL OF RESOLUTION NO. 17-25: ESTABLISH INTERFUND TRANSFER OF \$125,000 FROM THE SPECIAL RESERVE FUND FOR THE ALISO PROPERTY RESERVE TO THE SPECIAL RESERVE FOR NON-CAPITAL OUTLAY FUND FOR 2017-2018

– Jeff Dixon, Assistant Superintendent, Business Services

Staff recommends the Board of Education approve Resolution No. 17-25: Establish Interfund Transfers from the Reserve for Capital Outlay, Subfund 4041 Aliso Property Reserve to the Special Reserve for Non-Capital Outlay Fund for 2017-2018.

20. APPROVAL TO AWARD CONTRACTS FOR HVAC AND PAINTING UNIT COSTS BID FOR DISTRICT-WIDE SERVICES

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education authorize the Assistant Superintendent of Business Services to enter into a contract for HVAC and Painting Unit Costs Bid for district-wide services for each bid category as listed in the Board report.

21. APPROVAL OF AGREEMENT WITH POSITIVE COACHING ALLIANCE

– Jason Vilorio, Ed.D., Superintendent

Staff recommends the Board of Education approve the agreement with Positive Coaching Alliance in an amount not-to-exceed \$6,850.00

22. ADJOURNMENT – President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday, January 9, 2018, 6:00 PM**
at the Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

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INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board should complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

12.a.i. CONSENT/ACTION

December 12 2017

Approval: Regular Meeting Minutes – November 14, 2017

Board of Education Minutes of Regular Meeting November 14, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 4:45p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
Dee Perry
Ketta Brown – absent for Closed Session
Carol Normandin
Peggy Wolff

Public Comment on Closed Session Items

None.

Adjourn to Closed Session

Member Normandin moved adjournment to Closed Session. Member Wolff seconded. Motion carried 4-0-1. Members Vickers, Perry, Normandin, and Wolff voted yes. Member Brown was absent.

The following topics were discussed.

A. STUDENT DISCIPLINE

(Government Code §35146, §48912, §48918, and §49070)

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(Government Code §54957)

C. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION

(Govt. Code § 54956.9(d)(1))

(*Student DOE v. Laguna Beach Unified School District*, OC Superior Court Case No. 30-2017-00917965-CU-WM-CJC)

D. PUBLIC EMPLOYMENT

(Government Code §54957)

Contracts

Assistant Superintendent, Business Services

Assistant Superintendent, Human Resources/Public Communications
Assistant Superintendent, Instructional Services

Member Normandin moved to adjourn from Closed Session. Member Wolff seconded. Motion carried 4-0-1. Members Vickers, Perry, Normandin and Wolff voted yes. Closed Session adjourned at 5:15 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown – Arrived at 5:29 p.m.
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Mindy Hawkins, President, LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Mike Morrison, Chief Technology Officer
Amy Kernan, Director, Assessment & Accountability
Irene White, Director, Special Education
Michael Keller, Ed.D., Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Anakaren Ureno, Public Relations Liaison
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Nikol King, Assistant Principal, Laguna Beach High School
Lance Neal, Athletic Director

Call to Order

President Vickers called the meeting to order at 5:20 p.m.

Report of Closed Session Action

President Vickers reported on a motion by Member Wolff and a second by Member Normandin, by a vote of 4-0-1, with members Vickers, Perry, Normandin, and Wolff voting yes, and Member Brown

absent, the Board of Education voted to approve the re-admittance of student case number 01-2017-03, pursuant to Education Code section 48900(a) and 48900(k).

Adoption of Agenda

Public Comment: None

Staff requested item 25, approval of employment contracts be moved from action to information.

Member Normandin moved adoption of the agenda as revised. Member Wolff seconded.

Discussion:

Motion carried 4-0-1. Members Vickers, Perry, Normandin and Wolff voted yes to adopt the agenda as revised. Member Brown was absent.

Member Brown arrived at 5:29 p.m.

Study Session: Facilities

Mr. Dixon and Mr. Zajda presented shared information on facilities funding, preliminary enrollment projection data, 2017 summer facilities projects, and upcoming projects at Laguna Beach High School. Upcoming projects included: 1) Stadium Restroom and Storage Building; 2) Artist's Theater ADA Upgrades; 3) Artist's Theater and Dugger Gym HVAC Upgrades; and, 4) Stadium Seating Handrail Addition.

Discussion on upcoming projects included a request by community members to install a life-size statue of Skipper Carrillo. Board member discussion recalled that a similar request had been previously denied. The baseball field has been named for Skipper. The Board reached agreement that a statue was not a realistic request, but they would consider a plaque to be placed on the new stadium restroom and storage building.

The study session closed at 6:00 p.m.

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Recognitions

Mr. Conlon, Mr. Duddy, Ms. Leighton, and Mrs. Beaudry-Porter presented students with certificates

for participating in the 19th Annual Plein Air Painting Invitational. Several students shared their paintings. Paintings are displayed annually and sold to raise money for the art programs in LBUSD schools.

President Vickers called a five-minute break.

Public Comment (Non- Agenda Items)

None.

Reports

Student Representative(s) – Chloe Bryan

- Reported on:
 - Athletics – Outstanding fall
 - ASB focus for November is “Service”
 - College Signing Day
 - School Play
 - Girls Soccer Tryouts and Winter Sports Prep
 - Non-Smoking Campaign

LaBUFA Representative – Sara Hopper, LaBUFA President

- Executive Board is providing lunch at each school site to meet with members
- Interest Based Bargaining

CSEA Representative – Margaret Warder, CSEA President

- Announced the newly appointed Regional Representative for Area H, Region 49, Rhonda Wayland.
- Announced CSEA Election Results for 2018 Executive Board
- Site representatives are meeting with site principals
- Thanked everyone who purchased Boo Grams to support CSEA scholarships

Board Members

Board members reported as follows:

Member Wolff

- Attended SchoolPower meeting

Member Normandin

- Attended Social/Emotional Stakeholder Engagement meeting

Member Brown

- No report

Clerk Perry

- Attended Community Coalition meeting

President Vickers

- Attended PTA Council meeting
- Attended SchoolPower meeting

Superintendent Viloria

- Rocket Ready had first meeting for this school year
- Attended Governance SELPA meeting with Saddleback Valley USD
- Commented on Plein Air Painters – LBUSD is lucky to have great partners
- Attended SchoolPower meeting – great partner with LBUSD

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Held Classified Professional Development and Launch Pad Team Leads meeting
- December 1 is a non-student day, there are many professional development opportunities
- Commented on Insurance Committee meeting and the formation of a Wellness Committee

Jeff Dixon, Assistant Superintendent, Business Services

- Participated on an interview panel for LB City for banking services
- Thanked the Board for their feedback on facilities

Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

- PAL Breakfast November 15
- GATE Parent Meeting November 15
- Provided update on professional development

CONSENT CALENDAR

Public Comment: None

Member Normandin pulled item f. Member Normandin moved approval of Consent Calendar items a-l, minus f. Member Brown seconded.

- a. Approval of Minutes – October 23, 2017
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trips
- e. Approval of Acceptance of Gifts – Checks Totaling \$1,000 and In-Kind Donation
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements for Contracted Services – Technology

- h. Approval/Ratification of Warrants #391883 through #392150 in the amount of \$1,475,640.14 Dates: 10/16/2017 through 11/03/2017
- i. Approval/Ratification of Certificated Payroll 4A in the Amount of \$2,242,069.68
Approval/Ratification of Classified Payroll 4B in the Amount of \$770,510.83
- j. Approval of Quarterly Report – Board Policy 3002 – Investments
- k. Approval of Establishment of Annual Organizational Meeting
- l. Approval for Continuation of the Memorandum of Understanding (MOU) with Orange County Department of Education (OCDE) for the Teacher Induction Program for the 2017-2018 School Year in the estimated amount of \$12,037

Comments: Clerk Perry asked staff to provide an update on the legal conference several staff members attended.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Brown moved approval of Consent Calendar item f. Member Wolff seconded.

Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes. Member Normandin abstained.

INFORMATION ITEMS

Alternative Program Update

Dr. Vilorio provided an update at the Board's request on alternative programs options in LUBSD. Dr. Vilorio reported that members of Executive Cabinet held information meetings at all school sites to share information on alternative programs. In addition, a fifth meeting was held at the District office for any interested teachers. Three teachers attended the meeting, none of whom were interested in teaching in an alternative program.

As per previous Board direction, the CLC program is on a one-year hiatus. Dr. Vilorio asked that the Board provide direction to staff on to proceed for future years.

Board member comments included:

- 1. Staff is appreciated for actively soliciting input from all school communities.
- 2. The program has run its course.
- 3. The transition of students has gone well.

This topic will be agendaized as an action item in January to close the alternative program.

Special Education Update

Mrs. White's presented information on the Special Education program in LBUSD. The presentation goals were to: 1) Increase the knowledge and understanding of special education within the district; 2) Review site level highlights; and, 3) Review department priorities.

Presentation of the Local Control Accountability Plan (LCAP) Progress and Stakeholder Engagement

Dr. Odipo and Mrs. Kernan reviewed LCAP progress and stakeholder engagement activities within LBUSD. Mrs. Kernan reviewed the alignment of priorities and goals for 2017-2018 and a revised timeline of student, parent, staff, and community engagement opportunities.

Board members asked questions on the formation of engagement groups.

Report on Developer Fees

Mr. Dixon provided an overview and update of developer fees within LBUSD.

MOVED FROM ACTION TO INFORMATION

Report on Employment Contracts for Assistant Superintendent, Business Services, Assistant Superintendent, Human Resources and Public Communications, and Assistant Superintendent, Instructional Services

Dr. Vilorio presented the employment contracts to the Board for their information and review. This item will be agendaized in January for action.

ACTION ITEMS

Approval of the Appointment of Two Board Representatives and One Alternative Representative to College and Career Advantage Board

Dr. Vilorio introduced the item.

Public Comment: None

Board Questions: None

Member Wolff moved to approve the appointment of Board Member Vickers and Board Member Brown as representatives to the College and Career Advantage Board. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Wolff moved to approve the appointment of Board Member Perry the alternate representative to the College and Career Advantage Board. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Personnel Reimbursement Agreement Between the Capistrano Unified School District and Laguna Beach Unified School District at an Estimated Cost of \$3758 Per Pupil

Dr. Odipo stated this program serves visually impaired students.

Public Comment: None

Board Questions: None

Member Brown moved to approve the personnel reimbursement agreement between the District and Laguna Beach Unified School District at an estimated cost of \$3758 per pupil. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Consulting Agreement with Infinity Communications and Consulting for Services related to E-rate Reimbursements at a Cost Not-to-Exceed \$7,650

Mr. Morrison stated this annual contract saves the district approximately \$200,000 per year.

Public Comment: None

Board Questions: None

Member Brown moved to approve the consulting agreement with Infinity Communications and Consulting for services related to E-rate reimbursements at a cost not-to-exceed \$7,650. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Contract Services Agreement with Mike Lawrence for Services Related to Rocket Ready for the 2017-2018 School Year at a Cost Not-to-Exceed \$5,000

Mr. Morrison presented this contract for approval.

Public Comment: None

Board Questions: Member Perry asked clarifying questions regarding the number of days Mr. Lawrence would provide services.

Member Brown moved to approve the consulting agreement with Mike Lawrence for services related to Rocket Ready at a cost not-to-exceed \$5,000. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Contract for Gradeslam

Mr. Morrison presented the contract for approval as a pilot project to provide online tutoring for students in grades 6-12 and available 24 hours a day, seven days a week.

Public Comment: None

Board Questions: None

Member Brown moved to approve the contract for Gradeslam. Member Normandin seconded.

Board discussion regarding student/teacher chats.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Independent Contractor Agreement with Catlin Tucker for Consulting Fees for the 2017-2018 School Year in an Amount Not-to-Exceed \$3,800

Dr. Odipo presented the agreement for approval. High school teachers requested this support and middle school English teachers will be included.

Public Comment: None

Board Questions: None

Member Brown moved to approve the independent contractor agreement with Catlin Tucker for consulting fees for the 2017-2018 school year in an amount not-to-exceed \$3,800. Member Normandin seconded.

Member Brown has heard from English teachers that are excited for this support.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Second Reading and Approval of Board Policies

On October 6, 2017, the Board of Education held a special meeting to review and discuss 28 Board policies. On October 23, 2017, the Superintendent presented the same policies to the Board of Education for a first reading. The policies are presented for a second reading and approval of new and

updated policies, as well as deleting policies as noted.

Public Comment: None

Board Questions: None

Member Brown moved approval of the new and updated policies, as well as deleting policies as noted.
Member Normandin seconded.

	Policy/Bylaw	Title	Comment
1.	1312.3	Uniform Complaint Procedures	Update current policy.
2.	3230	Federal Grant Fund	New Policy for LBUSD.
3.	3312	Contracts	New Policy for LBUSD.
4.	3513.3	Tobacco-Free Schools	Update current policy.
5.	3516	Emergency Plans	New Policy for LBUSD.
6.	3541.2	Transportation for Students with Disabilities	New Policy for LBUSD.
7.	3554	Other Food Sales	New Policy for LBUSD.
8.	4030	Nondiscrimination in Employment	Update current policy.
9.	4119.11/4219.11/4319.11	Sexual Harassment	Update current policy.
10.	5020	Parent Rights and Responsibilities	New Policy for LBUSD. Delete BP 5020: Hazing
11.	5113	Absences and Excuses	New Policy for LBUSD.

12.	5121	Grades/Evaluation of Student Achievement	New Policy for LBUSD. Delete BP 6011: Evaluation of Pupil Achievement and Appeal of Final Grades
13.	5131.1	Bus Conduct	New Policy to align with CSBA numbering system. Delete 5018: Bus Conduct
14.	5131.7	Weapons and Dangerous Instruments	New Policy for LBUSD.
15.	5131.9	Academic Honesty	New Policy to align with CSBA numbering system. Delete 5038: Academic Honesty
16.	5141.3	Health Examinations	New Policy to align with CSBA numbering system. Delete 5006: Health Examinations
17,	5145.2	Freedom of Speech	New Policy for LBUSD.
18.	5145.7	Sexual Harassment	New Policy for LBUSD.
19.	6143	Course of Study	New Policy for LBUSD.
20.	6159	Individuals with Exceptional Needs	New Policy to align with CSBA numbering system. Delete 6020: Individuals with Exceptional Needs
21.	6159.1	Procedural Safeguards and Complaints for Special Education	New Policy for LBUSD.
22.	6159.2	Nonpublic, Nonsectarian School and Agency Services for Special Education	New Policy for LBUSD.

23.	6159.3	Appointment of Surrogate Parent for Special Education Students	New Policy for LBUSD.
24.	6164.4	Identification and Evaluation of Individuals for Special Education	New Policy for LBUSD.
25.	6164.6	Identification and Education Under Section 504	New Policy for LBUSD.
26.	6179	Supplemental Instruction	New Policy for LBUSD.
27.	6200	Adult Education	New Policy for LBUSD.
28.	9323	Meeting Conduct	Update current policy.

Discussion: None.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests: Items for Future Meetings, Requests for Information, or General Comments

Member Wolff attended a presentation on digital literacy and is excited about what the future has to offer.

Clerk Perry attended the LBHS play and enjoyed the performance. She is also pleased that all fourth grade students will be visiting the Laguna Beach Art Museum.

President Vickers enjoyed seeing the student artwork at the Cove Gallery. She praised Ryan Zajda for his presentations to the members of Laguna Beach High PTA and El Morro PTA. Acknowledged Mark Alvarez for being honored by the University of Chicago and receiving the Outstanding Educator Award.

Adjournment

Member Brown moved to adjourn to Closed Session Member Normandin seconded.

President Vickers announced the next regular meeting is Tuesday, December 12, 2017.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

The meeting adjourned to Closed Session at 7:55 p.m.

Member Brown moved to adjourn from Closed Session at 8:44 p.m. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

President Vickers reported out in Open Session that no action had been taken in Closed Session.

Member Brown moved to adjourn. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

The meeting adjourned at 8:45 p.m.

Dee Perry
Clerk of the Board
December 12, 2017

Laguna Beach Unified School District

12.a.ii. CONSENT/ACTION

December 12 2017

Approval: Special Meeting Minutes – November 15, 2017

Board of Education Minutes of Special Meeting November 15, 2017

Call to Order

The meeting was called to order at 8:30 a.m.

Roll Call to Establish Quorum

Roll call to establish Quorum:

Members Present: Jan Vickers
Dee Perry
Ketta Brown
Carol Normandin – absent
Peggy Wolff

Staff Present: Jason Vilorio, Ed.D., Superintendent
Victoria Webber, Executive Assistant

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting the Pledge of Allegiance.

Adoption of Agenda

Member Brown moved adoption of the agenda. Member Wolff seconded.

Discussion: None

President Vickers called for the vote.

Motion 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes to adopt the agenda. Member Normandin was absent

Public Comment (Items Not on the Agenda)

None.

Public Comment on Closed Session Agenda Item

None.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Wolff seconded.

Discussion: None.

President Vickers called for the vote.

Motion carried by a vote of 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes to adjourn to closed session. Member Normandin was absent.

The meeting adjourned to Closed Session at 8:31 a.m. for the discussion of the Superintendent evaluation.

Victoria Webber was not in attendance for closed session.

Adjournment of Closed Session

Member Normandin moved adjournment of Closed Session. Member Brown seconded.

No discussion occurred. President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff, voted yes to adjourn. Closed Session was adjourned at 9:33 a.m.

Report Out of Closed Session

President Vickers stated there was nothing to report out of Closed Session.

Board Self Evaluation and Review of Protocols Discussion

The Board and Superintendent Vilorio reviewed the results of the Board Self Evaluation and discussed team protocols. Board Policy regarding election of officers was reviewed and a brief discussion was held.

Board members will review Board protocols and the self-evaluation document and review in further detail at a meeting to be set in February.

Member Wolff moved to adjourn the meeting. Member Brown seconded.

Discussion: None

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff, voted yes to adjourn. The meeting adjourned at 10:52 a.m.

Dee Perry
Clerk of the Board
December 12, 2017

Laguna Beach Unified School District

12.a.iii. CONSENT/ACTION

December 12 2017

Approval:

Special Meeting Minutes – December 6, 2017

Board of Education Minutes of Special Meeting December 6, 2017

Call to Order

The meeting was called to order at 5:00 p.m.

Roll Call to Establish Quorum

Roll call to establish Quorum:

Members Present: Jan Vickers
Dee Perry
Ketta Brown
Carol Normandin – arrived at 5:01
Peggy Wolff

Staff Present: Jason Vilorio, Ed.D., Superintendent
Victoria Webber, Executive Assistant
Alysia Odipo, Ed.D., Assistant Superintendent, Instruction
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications

Mark Bresee, Attorney, Atkinson, Andelson, Loya, Ruud & Romo

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting the Pledge of Allegiance.

Adoption of Agenda

Member Brown moved adoption of the agenda. Member Wolff seconded.

Discussion: None

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Brown, Normandin and Wolff voted yes.

Public Comment (Items Not on the Agenda)

None.

Public Comment on Closed Session Agenda Item

None.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Wolff seconded.

Discussion: None.

Motion carried by a vote of 5-0. Members Vickers, Brown, Normandin, and Wolff voted to adjourn to closed session.

The meeting adjourned to Closed Session at 10:27 for the Superintendent evaluation session.

- A. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION**
(Govt. Code § 54956.9(d)(1))
(Student DOE v. Laguna Beach Unified School District, OC Superior Court Case
No. 30-2017- 00917965-CU- WM-CJC)

Adjournment of Closed Session

Member Brown moved adjournment of Closed Session. Member Normandin seconded.

No discussion occurred.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff, voted yes to adjourn. Closed Session was adjourned at 5:49 p.m.

Report Out of Closed Session

President Vickers reported no action was taken in Closed Session.

Member Normandin moved to adjourn the meeting. Member Brown seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff, voted yes to adjourn. Closed Session was adjourned at 5:51 p.m.

Dee Perry
Clerk of the Board
December 12, 2017

Laguna Beach Unified School District

12.b. CONSENT/ACTION

December 12, 2017

Approval/Ratification: Personnel Report

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

PERSONNEL REPORT**December 12, 2017****I. RESIGNATIONS/RETIREMENT:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Laura Vickery-Petersen PC04SE0130	Instructional Assistant, Special Education Thurston Middle School	January 5, 2018

II. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Christina Arrington PC07FS0501	Nutrition Services Assistant I El Morro Elementary 1307277426-2260 General Fund Probationary Employee Range: 16 Step: A \$16.23 per hour 3.5 hours per day/5 days per week/10 month academic calendar Replaces: Elizabeth Wilkins	December 4, 2017
Erin Carlton PC04SE0105	Instructional Assistant, Special Education Top of the World Elementary 0104602120-2115 Special Ed Fund Probationary Employee Range: 25 Step: B \$21.33 per hour 5.75 hours per day/5 days per week/10 month academic calendar Replaces: Kristina Dodele	November 13, 2017
Iris Pena Tanner PC04SE0138	Instructional Assistant, Special Education Top of the World Elementary 0104612310-2115 Special Ed Fund Probationary Employee Range: 25 Step: F \$26.17 per hour 5.75 hours per day/5 days per week/10 month academic calendar Replaces: Randall Newton	December 4, 2017
Steven Wade PC06MST132	Middle School Teacher - Music Thurston Middle School 0106011008-1110 General Fund Probationary I Contract Range: 5 Step: 5 \$ 90,199.36 Annual Salary Replaces: Eric Bloch 7 hours per day/5 days per week/10 months per year	January 8, 2018

III. EMPLOYMENT: Extra Period Assignments 2017/18 School Year

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Ermei Fan	10% Extra Period Assignment - Electives Wheel Thurston Middle School 01060911008-1180 General Fund Extra Duty Assignment Step 4: \$8,887.09 annually	September 5, 2017 to June 21, 2018

IV. EMPLOYMENT: Short Term Assignments - Extra Duty

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Marie Bammer	After School Math Prep - Fourth Grade Top of the World Elementary 0108011005-1130 General Fund \$40.17 per hour NTE: 7 hours	January 16, 2018 to May 17, 2018

IV. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Marie Bammer	After School Math - Fourth Grade Top of the World Elementary General Fund 0108011005-1130 \$45.91 per hour NTE: 15 hours	January 16, 2018 to May 17, 2018
Annie Bochenek	GATE Meetings Attendance El Morro Elementary General Fund 0107014011-1130 \$40.17 per hour NTE: 6 hours	September 1, 2017 to June 21, 2018
Andy Crisp	Tech Lead Thurston Middle School General Fund 0113457175-1360 \$40.17 per hour NTE: 46 hours	September 5, 2017 to June 21, 2018
Kari Damato	After School Math Prep - Fourth Grade Top of the World Elementary General Fund 0108011005-1130 \$40.17 per hour NTE: 7 hours	January 16, 2018 to May 17, 2018
Kari Damato	After School Math - Fourth Grade Top of the World Elementary General Fund 0108011005-1130 \$45.91 per hour NTE: 15 hours	January 16, 2018 to May 17, 2018
Katie Dwight	Tech Lead Top of the World Elementary General Fund 0113457175-1360 \$40.17 per hour NTE: 21 hours	September 5, 2017 to June 21, 2018
Nadia Hart	After School Math Prep - Third Grade Top of the World Elementary General Fund 0108011005-1130 \$40.17 per hour NTE: 7 hours	January 16, 2018 to May 17, 2018
Nadia Hart	After School Math - Third Grade Top of the World Elementary General Fund 0108011005-1130 \$45.91 per hour NTE: 15 hours	January 16, 2018 to May 17, 2018
Brian Kull	Site Tech Lead Top of the World Elementary General Fund 0113457175-1360 \$40.17 per hour NTE: 46 hours	November 1, 2017 to June 21, 2018
Van Le	Videographer for Special Events El Morro Elementary General Fund 0107011005-2150 Short Term/Intermittent Work Hours NTE: 20 hours \$27.56 per hour	September 1, 2017 to June 21, 2018

IV. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jeff Paul	Drama - Master Teacher Laguna Beach High School 0105114695-2970 NTE: 30.82 hours	CTE Grant \$32.45 per hour
Elizabeth Phillips	Health Clerk Thurston Middle School 0106171008-2250 NTE: 18 hours Reason: Organize student medical information/medication for Science Camp	General Fund \$29.96 per hour
Ellen Prince	Musical Theater Dance - Master Teacher Laguna Beach High School 0105114695-2970 NTE: 30.82 hours	CTE Grant \$32.45 per hour
Jun Shen	Tech Lead Laguna Beach High School 0113457175-1360 NTE: 46 hours	General Fund \$40.17 per hour
Nicole Stewart	Teaching After School Technology El Morro Elementary 0113017175-1130 NTE: 6 hours	General Fund \$45.91 per hour
Jennifer Sweet	After School Math - 5th Grade Top of the World Elementary 0108011005-1130 NTE: 22 hours	General Fund Short Term/Intermittent Work Hours \$27.56 per hour
See Committee List	Insurance Committee Meetings Districtwide 0101377130-1170 NTE: 25 hours each Committee List: James Brusky, Mindy Hawkins, Kim Mattson, Stacy Quirarte	General Fund \$40.17 per hour
See Employee List	After School Tech Training El Morro Elementary 0113017175-1130 NTE: 6 hours each Employees: Kim Adams, Mary Blanton, Nedah Emami, Debbie Finnerty, Lori Levine, Tami Mays, Triana Ramazan, Gretchen Sjule, Melinda Vogel, Christine Wagner, Tamara Wong	General Fund \$40.17 per hour

IV. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
See Employee List	Attended Dimension 1 Inquiry Training Districtwide 0102015380-2150 NTE: 1.5 hour each Employees: Luis Antonio, Marlo Jensma, Iris Pena-Tanner	October 11, 2017 General Fund Short Term/Intermittent Work Hours \$27.56 per hour
See Employee List	Attended Dimension 1 Inquiry Training Districtwide 0102015380-1130 NTE: 1.5 hour each Employees: Tricia Engel, Debbie Finnerty, Melissa Martinez, Kimberly Mattson, Christine Wagner	October 11, 2017 General Fund \$40.17 per hour
See Employee List	Attended Dyslexia Training Districtwide 0102015380-2150 NTE: 1 hour each Employees: Cassie Barker, Amy Broomer, Julie Chisholm, Michelle Hilger, Lisa Manion, Margarita Padilla, Iris Pena-Tanner, Sarah Steer, Jennifer Sweet	October 4, 2017 to November 1, 2017 General Fund Short Term/Intermittent Work Hours \$27.56 per hour
See Employee List	Attended Sketchnoting #2 Districtwide 0102015380-2150 NTE: 1.25 hours each Employees: Ina Inouye, Cynthia Sorensen, Rachel Sweet	November 8, 2017 General Fund \$40.17 per hour
See Employee List	Attended Sketchnoting #2 Districtwide 0105015380-2150 NTE: 1.25 hours each Employees: Luis Antonio, Dori Bunting, Barbara Garcia, Alison Hubert	November 8, 2017 General Fund Short Term/Intermittent Work Hours \$27.56 per hour
See Employee List	Attended Reading Foundation Skills training Districtwide 0102015380-2150 NTE: 1.5 hours each Employees: Kasey Childs-Konkel, Marlo Jensma, Iris Pena-Tanner, Jennifer Sweet	November 1, 2017 General Fund Short Term/Intermittent Work Hours \$27.56 per hour
See Employee List	Attended Reading Foundation Skills training Districtwide 0102015380-1130 NTE: 1.5 hours each Employees: Debbie Finnerty, Liv Marshall Launa Nacion-Kirkey, Triana Ramazan, Christine Wagner	November 1, 2017 General Fund \$40.17 hour

IV. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Shannon Velotta	Teaching After School Technology El Morro Elementary 0113017175-1130 NTE: 6 hours	November 8, 2017 to June 22, 2018 General Fund \$45.91 per hour
Megan Weinert	Campus Supervisor Laguna Beach High School 0105311155-2955 NTE: 20 hours Reason: Supervision at dances, graduation and athletic events	December 1, 2017 to June 21, 2018 General Fund Short Term/Intermittent Work Hours \$24.26 per hour
Lorraine Winokur	Sketchnoting Training Districtwide 0102015380-1130 NTE: 1.25 hours	October 4, 2017 General Fund \$40.17 per hour
Thasa Zuziak	Leadership Committee El Morro Elementary 0107011005-2150 NTE: 10 hours	September 5, 2017 to June 21, 2018 General Fund Short Term/Intermittent Work Hours \$27.56 per hour

V. EMPLOYMENT: Stipends

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Megan Matthias	Science Camp Chaperone Thurston Middle School 0106311008-1170	October 3, 2017 to October 6, 2017 General Fund NTE: \$906.95
Patti Rabun	Student Council Coordinator Top of the World Elementary 0108091005-1370	September 5, 2017 to June 21, 2018 General Fund NTE: \$1511.58
See Committee List	Insurance Committee Districtwide 0101377130-2470 Committee List: Kris Hammerquist, Jackie Parker, Elizabeth Phillips, Margaret Warder	November 1, 2017 to June 30, 2018 General Fund NTE: \$1000 each

VI. EMPLOYMENT: Short Term Assignments - Performing Arts

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jeff Paul	LBHS Spring Musical Director Laguna Beach High School 0105315015-2970 NTE: 77.05 hours	January 8, 2018 to March 15, 2018 PA Funds \$32.45 per hour
Ellen Prince	TMS 8th Grade Musical Choreographer Thurston Middle School 0106315015-2970 NTE: 46.23 hours	January 30, 2018 to June 8, 2018 PA Funds \$32.45 per hour

VI. EMPLOYMENT: Short Term Assignments - Performing Arts (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Ellen Prince	LBHS Spring Musical Choreographer	January 8, 2018 to
	Laguna Beach High School PA Funds	March 15, 2018
	0105315015-2970 \$32.45 per hour	
	NTE: 46.23 hours	

VII. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Paul Nygro	TMS 8th Grade Musical Choreographer	December 1, 2017 to
	Thurston Middle School PA Funds	January 19, 2018
	0105315315-2970 \$32.45 per hour	
	NTE: 46.23 hours	
Ellen Prince	Festival of Arts Teacher	November 1, 2017 to
	Laguna Beach High School PA Funds	June 21, 2018
	0105315317-2970 \$27.56 per hour	
	NTE: 9.07 hours	
Roxanna Ward	Drama/Theater II - Musical Director	September 5, 2017 to
	Laguna Beach High School PA Funds	June 21, 2018
	0105315315-2970 \$34.90 per hour	
	NTE: 85.96 hours	

VIII. EMPLOYMENT: Short Term Assignments - PTA

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Sherry Bullard	After School - Creative Clay	September 1, 2017 to
	El Morro Elementary PTA Fund	June 21, 2018
	0107015600-2145 Short Term/Intermittent Work Hours	
	NTE: 36 hours \$27.56 per hour	
Rachel Domiano	After School - Reading Counts	September 1, 2017 to
	El Morro Elementary PTA Fund	June 21, 2018
	0107015600-2145 Short Term/Intermittent Work Hours	
	NTE: 16 hours \$27.56 per hour	
Lenelle Hamil	After School - Singing Stars Instructor	September 1, 2017 to
	El Morro Elementary PTA Fund	June 21, 2018
	0107015600-2145 Short Term/Intermittent Work Hours	
	NTE: 36 hours \$27.56 per hour	
Amy Hitchcock	After School - Drama Club	September 1, 2017 to
	El Morro Elementary PTA Fund	June 21, 2018
	0107015600-2145 Short Term/Intermittent Work Hours	
	NTE: 67.5 hours \$27.56 per hour	
Christina Price	After School - Reading Counts	September 1, 2017 to
	El Morro Elementary PTA Fund	June 21, 2018
	0107015600-2145 Short Term/Intermittent Work Hours	
	NTE: 48 hours \$27.56 per hour	

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School

General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017

CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018

CIF Playoff: February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018

CIF Playoff: May 14 to June 4, 2018

Resignation:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective:</u>
Trevor Lyle	Boys Waterpolo	November 14, 2017
Darren Utterback	Boys Sand Volleyball	November 3, 2017
Darren Utterback	Boys Volleyball	November 13, 2017

X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017

CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018

CIF Playoff: February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018

CIF Playoff: May 14 to June 4, 2018

XI. Employment and Resignation- Substitute Teachers & Classified Substitutes:

Resignations:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective:</u>
Kylie Buck	Substitute Teacher	September 12, 2017
Victoria Rivett	Substitute Teacher	November 15, 2017
Wendy Rogers	Substitute Teacher	November 17, 2017

Laguna Beach Unified School District

12.c. CONSENT/ACTION

December 12 2017

Approval/Ratification: Conference/Workshop Attendance

Dee Perry, Ketta Brown, Carol Normandin, Peggy Wolff, Jason Viloria, Alysia Odipo, Leisa Winston, and Victoria Webber - "California School Boards Association Annual Education Conference" - November 29 – December 2, 2018 – San Diego, CA. AEC is CSBA's premier continuing education program, delivering practical solutions to help governance teams improve student learning and achievement.

Fiscal Impact:

\$ 4,455.00	Registration
\$ 1,200.00	Transportation
\$ 7,200.00	Lodging
\$ 700.00	Meals
\$ 13,855.00	TOTAL

Account #0101377100 - 5220 – Board/Superintendent - Travel & Conference

Ivonne Redard - "What Every Interpreter/Translator Should Know About IEPs" January 16, 2018 – Costa Mesa, CA. The conference will provide information on how to improve interpretation skills.

Fiscal Impact:

\$ 85.00	Registration
\$ 15.30	Transportation-mileage/parking
\$ 100.30	TOTAL

Account #0109397150 - 5220 Instruction - Travel & Conference

Jason Allemann, Sara Hopper, Elizabeth Phillips, Valorie Quigley, Stacy Quirarte, and Margaret Warder - "Governor's Budget Workshop" - January 17, 2018 – Pomona, CA. This workshop will provide an overview of the Governor's 2018 budget proposal and its impact on education.

Fiscal Impact:

\$ 1,390.00	Registration
\$ 250.82	Transportation-mileage
\$ 390.00	Certificated Substitutes
\$ 260.72	Classified Substitutes
\$ 2,291.54	TOTAL

Account #0105011012 - 5220 - LBHS - Travel & Conference

Account #0101377130 - 5220 – Collective Bargaining – Travel & Conference

Account #0101377130 - 1190 – Collective Bargaining – Substitutes

Alysia Odipo - "Douglas Fisher – Visible Learning for Literacy Across the Disciplines" - January 23, 2018 – Irvine, CA. The conference will focus on literacy in grades K-12 exploring how to implement practices that work best to accelerate learning.

Fiscal Impact:

\$	210.00	Registration
\$	210.00	TOTAL

Account #0109397150 - 5220 Instructional Services - Travel & Conference

Jeremy Chung - "Southern California School Band and Orchestra & NAMM" January 25-28, 2018 – Anaheim, CA. The conference is presented to inform, teach, and raise standards of music education. New teaching technologies will be demonstrated.

Fiscal Impact:

\$	80.00	Registration
\$	107.04	Transportation-mileage/parking
\$	50.00	Meals
\$	260.00	Substitutes
\$	497.04	TOTAL

Account #0105015040 - 5220 SchoolPower- Travel & Conference

Account #0105015040 - 1190 SchoolPower- Substitutes

Yadhira Rojas - "Powerful, Asset-Focused Instruction for Long-Term English Learners" – February 2, 2018 – Anaheim, CA. The conference supports our goal of raising the achievement and English language proficiency of LTELs. Attendees will collaboratively model, discuss, and share proven long-term models and strategies.

Fiscal Impact:

\$	225.00	Registration
\$	29.43	Transportation-mileage/parking
\$	254.43	TOTAL

Account #0109397150 - 5220 Instruction - Travel & Conference

Lorraine Winokur - "Factwise" - January 31 and March 7, 2018 – Costa Mesa, CA. Participants will learn how to build students fact finding and set foundations for learning CCSS math.

Fiscal Impact:

\$	300.00	Registration
\$	17.49	Transportation-mileage
\$	260.00	Substitute
\$	577.49	TOTAL

Account #0108091005 - 5220 TOW - Travel & Conference

Account #0108011005 - 1190 TOW - Substitutes

Ryan Zajda and Victoria Webber - "Hazard Mitigation" - January 24-25, 2018– Silverado CA. The Orange County Sheriff's Emergency Management Division, Federal Emergency Management Agency, and Cal OES are providing workshops on development and updating local hazard mitigation plans, identifying resources, planning, and more.

Fiscal Impact: None

Victoria Webber and Jennifer de Encio - "ACSA Classified Educational Leaders Institute" - February 28, March 1-2, 2018– Redondo Beach, CA. Attendees will choose workshops that are best aligned with their positions and goals in education.

Fiscal Impact:

\$	530.00	Registration
\$	167.00	Transportation-mileage/parking
\$	893.04	Lodging
\$	200.00	Meals
\$	1,790.04	TOTAL

Account #0101377100 - 5220 Superintendent - Travel & Conference

Account #0110397140 - 5220 Human Resources - Travel & Conference

Leisa Winston, Anakaren Ureno "CalSPRA Annual Seminar" - March 1-3, 2018 – San Diego, CA. The conference will provide training for effectively communication with District stakeholders. The conference will ensure the District has the best possible resources at hand to improve student achievement and bujld support for education through informing and engaging stakeholders.

Fiscal Impact:

\$	618.00	Registration
\$	194.74	Transportation-mileage
\$	970.00	Lodging
\$	200.00	Meals
\$	168.00	Parking
\$	2,150.74	TOTAL

Account #0110377145- 5220 Public Communications - Travel & Conference

Alysia Odipo, Dawn Hunnicutt, Kristen Kaa, Mindy Hawkins, and Laura Silver - "California Association of Teachers of English (CATE)" - March 8 - 11, 2018 – San Diego, CA. This year's theme is "With Literacy and Justice for All." Participants will focus on using writing as an anti-bias tool.

Fiscal Impact:

\$	2,500.00	Registration
\$	414.62	Transportation-mileage
\$	2,000.00	Lodging
\$	125.00	Meals
\$	520.00	Substitutes
\$	5,559.62	TOTAL

Account #0102015380 - 5220 Staff Development - Travel & Conference

Account #0102015380 - 1190 Staff Development - Substitutes

Alysia Odipo, Irene White, Michael Keller, Mike Conlon, Chris Duddy, Lisa Brackez, and Nikol King - "Special Education Symposium" - March 16, 2018 – Carlsbad, CA – Participants will attend professional development workshops across all areas of education law; cyber issues, litigation, and special education.

Fiscal Impact:

\$ 1,260.00	Registration
\$ 133.00	Transportation-mileage
\$ 1,393.00	TOTAL

Account #0109397150- 5220 Instructional Services - Travel & Conference

Bob Billinger and Debbie Arellanes - "Building a Successful Attendance Plan" - March 22, 2018 – Riverside, CA. The workshop will provide day-to-day practical strategies and best practices in which school personnel can build a successful attendance improvement program through a multi-tiered systems of support.

Fiscal Impact:

\$ 198.00	Registration
\$ 52.43	Transportation-mileage
\$ 50.00	Meals
\$ 300.43	TOTAL

Account #0105011012 - 5220 - LBHS - Travel & Conference

Total Expenses: \$28,979.63

Laguna Beach Unified School District

12.d. CONSENT/ACTION

December 12, 2017

Approval: Student Field Trips

Proposal

Staff proposes the Board of Education approve the following student field trip:

1. Laguna Beach High School

Destination:	Los Angeles, CA – Dance Program
Date:	December 16-17, 2017
Chaperone(s):	Estee Carrizosa, Christine Fugate, Trina Roberts, and Katya Grasso
Cost to Student:	\$0 Paid by dance boosters
Number of Students:	15
Transportation:	Automobiles
Accommodations:	Kimpton Hotel Palomar

Students will participate in activities for upper and lower classmen in the dance program to create stronger bonds.

2. Laguna Beach High School

Destination:	Washington D.C. – Model United Nations
Date:	February 13 – 18, 2018
Chaperone(s):	Jonathan Todd, Jun Shen, and Dawn Hunnicutt
Cost to Student:	\$1,200
Number of Students:	15
Transportation:	Air
Accommodations:	Washington Hilton

Students will attend the Model United Nations conference that will be run by students from Georgetown University.

3. Top of the World Elementary

Destination:	Dana Point Harbor – Overnight Pilgrim
Date:	March 7, March 26, March 27, and March 28, 2018
Chaperone(s):	M. Thomas and other teachers and volunteers TBD
Cost to Student:	\$103.57
Number of Students:	4 th Grade Students
Transportation:	Automobiles
Accommodations:	Pilgrim Ship

This trip complements the study of early California history as well as the study of R.H.Dana's novel, *Two Years Before the Mast*.

Background

The principals of Laguna Beach High School and Top of the World Elementary have approved the Applications for Field Trip requests and submitted the applications for approval in accordance with Board Policy 6019. This policy provides forms for use by parents/guardians that give permission for their student(s) to participate in field trips, along with authorization for medical care and a waiver in conformance with Education Code Section 35330.

The District's liability insurance through ASCIP provides field trip coverage in the following areas: (1) coverage against claims by a parent for negligence by the District if the student is injured, and (2) coverage for any damage caused by a student.

Laguna Beach Unified School District

12.e. CONSENT/ACTION

December 12, 2017

Approval: Interdistrict Attendance Agreements Student(s) From Other Districts

Proposal

Staff proposes that the Board of Education approve the following Interdistrict Attendance Agreement request(s) for student(s) to attend Laguna Beach Unified School District.

Background

Board Policy 5035 and Education Code 48204 provide for Interdistrict Attendance Agreements. Because of limited District resources, the Governing Board discourages transfers into the District and will consider approving such transfers only on a case-by-case basis through an Interdistrict Attendance Agreement with another district.

Implications

This proposed action would approve the request of a non-resident student to attend Laguna Beach Unified Schools. The request(s) is/are for the **2017/2018 school year**.

Budget Impact

The budget impact that will occur as a result of this action is approximately \$8,500.00 per school year per student. This represents the estimated annual cost per student. The spreadsheet below outlines the number of Interdistrict Transfers into LBUSD for 2016/17 and 2017/18.

Summary of Interdistrict Transfer Agreement for Staff Members - 2017-18				
Requested School	IDT's for 2016/17	2016/17 Estimated Cost (\$8500 per student)	IDT's for 2017/18 (to date)	2016/17 Estimated Cost (\$8500 per student)
LBHS	6	\$ 51,000.00	5	\$ 42,500.00
TMS	10	\$ 85,000.00	6	\$ 51,000.00
TOW/ELM	34	\$ 289,000.00	27	\$ 229,500.00
Total	50	\$ 425,000.00	38	\$ 323,000.00

Recommended Action

Staff recommends the Board of Education approve the attached request(s) for Interdistrict Attendance Agreement.

Name	Grade	District From	Reason
Chloe H.	10	CUSD	2

- (1) Employee - Renewal
- (2) Employee - New
- (3) Special Need/Request

Laguna Beach Unified School District

12.f. ACTION

December 12, 2017

Approval: Agreements for Contracted Services-Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Contracts– December 12, 2017

Contractor	Description of Services	Term	Funding	Cost
Independent Contract New Haven Youth & Family Services	Community based services to include therapy, behavioral specialist, crisis management, case management (WRAP) for special education students	11/15/17- 06/30/18	Outside Agency 0104132750-5889	\$19,800
Independent Contract Richard A. Shillabeer, Psy.D.	Neuropsychological Evaluation for 2 special education students	11/20/17- 02/28/18	Outside Consultant 0104132430-5895	\$ 9,000
Independent Contract Kitchen in the Canyon, LLC	Cooking classes for Workability/TPP students at LBHS. Two 4-week sessions up to 8 students per session.	01/17/18- 05/30/18	Outside Contractor 0104644575-5860	\$ 4,800
Independent Contract Maxim Healthcare Services, Inc.	LVN services for a special education student	11/16/17- 01/26/18	Outside Agency 0104172860-5831	\$ 1,665

Laguna Beach Unified School District

12.g. CONSENT/ACTION

December 12, 2017

Approval: Agreements and Contracts – Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education authorize the following contracts.

Laguna Beach Unified School District

Contracts/Licenses – December 12, 2017

Contractor	Description of Services	Term	Funding	Cost
Canyon Creek Software	Scheduling Software for Laguna Beach High School	07/01/17 – 06/30/18 New	01130171755805	\$533.00
ELB US Inc.	NUREVA Span Ideation Student Software (License for Whiteboard software)	11/15/17 – 11/14/18 New	01130171755805	\$1,115.00

Laguna Beach Unified School District

12.h. CONSENT/ACTION

December 12, 2017

Approval: Warrants #392151 Through #392427 In The Amount of \$1,679,770.00
Dates: 11/06/2017 through 12/01/2017

Proposal

Staff proposes the Board of Education approve/ratify Warrants #392151 through #392427 in the amount of \$1,679,770.00.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2017/2018 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$1,679,770.00.

SELECT Check ID's and Numbers: 768 ; Check Dates: 110617

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392151	11/06/17	B & H Photo Video Inc.	MATERIALS & SUPPLIES-INSTRUCT EQUIPMENT - NEW	0105015040	4310	MATERIALS & SUPPLIES-INS	656.41
				0105015040	4410	EQUIPMENT - NEW	616.61
						CHECK TOTAL:	1,273.02
00392152	11/06/17	CDW GOVERNMENT LLC	GENERAL SUPPLIES-NON INSTRUCT MATERIALS & SUPPLIES-INSTRUCT COMPUTER SUPPLIES	0102397406	4340	GENERAL SUPPLIES-NON INS	223.89
				0102013045	4310	MATERIALS & SUPPLIES-INS	133.39
				0113457175	4320	COMPUTER SUPPLIES	897.67
						CHECK TOTAL:	1,254.95
00392153	11/06/17	Cox Communications	OCTOBER 2017	0113457175	5940	INTERNET CONNECTIVITY	101.94
						CHECK TOTAL:	101.94
00392154	11/06/17	Dana Hills High School	11/28 - 12/2 TOURNAMENT	0105311075	5860	MISC OUTSIDE VENDOR	750.00
						CHECK TOTAL:	750.00
00392155	11/06/17	Durham School Services	SEPTEMBER 2017 SEPTEMBER 2017 SEPTEMBER 2017 SEPTEMBER 2017 SEPTEMBER 2017	0102256700	5100	SUBAGREEMENTS FOR SERVIC	102,660.92
				0108015600	5855	CHARTER BUS-HOME TO SCHO	313.54
				0106015600	5855	CHARTER BUS-HOME TO SCHO	570.46
				0106011008	5855	CHARTER BUS-HOME TO SCHO	570.46
				0104256700	5100	SUBAGREEMENTS FOR SERVIC	25,508.18
						CHECK TOTAL:	129,623.56
00392156	11/06/17	Godinez Fundamental Hi	11/27 - 12/2 TOURNAMENT	0105311075	5860	MISC OUTSIDE VENDOR	575.00
						CHECK TOTAL:	575.00
00392157	11/06/17	LA PIERRE, TAUNA	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	242.08
				0108015040	4310	MATERIALS & SUPPLIES-INS	7.24
						CHECK TOTAL:	249.32
00392158	11/06/17	Lacrosse Unlimited Inc	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	710.40
						CHECK TOTAL:	710.40
00392159	11/06/17	LIGHTSPEED TECHNOLOGIE	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	2,025.51
						CHECK TOTAL:	2,025.51
00392160	11/06/17	Mardan Center of Educa	OCTOBER 2017 - SPEECH OCTOBER 2017	0104632210	5875	TUITION	240.00
				0104632210	5875	TUITION	6,947.46
						CHECK TOTAL:	7,187.46
00392161	11/06/17	MATTSON, KIMBERLY	10/17-10/19 THINKING MAPS 10/4 - 10/20 - MILEAGE 10/24 - IPG TRAINING	0102015380	5220	TRAVEL & CONFERENCE	145.95
				0109397150	5210	MILEAGE REIMBURSEMENT	22.68
				0109397150	5220	TRAVEL & CONFERENCE	30.60
						CHECK TOTAL:	199.23

SELECT Check ID's and Numbers: 76@ ; Check Dates: 110617

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392162	11/06/17	NICK RAIL MUSIC	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	117.98 117.98
00392163	11/06/17	Ocean View School	OCTOBER 2017	0104632210	5100	SUBAGREEMENTS FOR SERVIC CHECK TOTAL:	16,160.06 16,160.06
00392164	11/06/17	PACWEST AIR FILTER	HVAC	0105477408	5660	HVAC CHECK TOTAL:	1,620.80 1,620.80
00392165	11/06/17	Positive Coaching Alli	MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR CHECK TOTAL:	6,150.00 6,150.00
00392166	11/06/17	SOUTHWEST STRINGS	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	48.15 48.15
00392167	11/06/17	Tangram Interiors	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW CHECK TOTAL:	1,782.24 1,782.24
00392168	11/06/17	The LaunchPad Therapy	OCTOBER 2017	0104632900	5885	OCCUPATIONAL THERAPY CHECK TOTAL:	3,335.00 3,335.00
00392169	11/06/17	THINKING MAPS INC.	TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE CHECK TOTAL:	1,200.00 1,200.00
00392170	11/06/17	Verizon Wireless LA	OCTOBER 2017	0113457175	5930	MOBILE COMMUNICATIONS CHECK TOTAL:	2,967.25 2,967.25
00392171	11/06/17	Westminster High Schoo	12/11 - 12/16 TOURNAMENT	0105311075	5860	MISC OUTSIDE VENDOR CHECK TOTAL:	450.00 450.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	177,781.87
GRAND TOTAL							177,781.87

SELECT Check ID's and Numbers: 768 ; Check Dates: 110717

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392172	11/07/17	CALCP/CAROCP Fall Conf	TRAVEL & CONFERENCE	0105114695	5220	TRAVEL & CONFERENCE	395.00
						CHECK TOTAL:	395.00
00392173	11/07/17	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	853.84
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	1,686.24
						CHECK TOTAL:	2,540.08
00392174	11/07/17	Culver Newlin Inc.	EQUIPMENT - NEW	0106091008	4410	EQUIPMENT - NEW	7,835.58
						CHECK TOTAL:	7,835.58
00392175	11/07/17	Jim's Music Center Inc	MATERIALS & SUPPLIES-INSTRUCT	0102011190	5690	MISC REPAIR	155.00
			MATERIALS & SUPPLIES-INSTRUCT	0102011190	5690	MISC REPAIR	429.75
						CHECK TOTAL:	584.75
00392176	11/07/17	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	261.17
						CHECK TOTAL:	261.17
00392177	11/07/17		10/30 - 11/3	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
						CHECK TOTAL:	1,625.00
00392178	11/07/17	NICK RAIL MUSIC	EQUIPMENT - NEW	0105011012	4410	EQUIPMENT - NEW	2,391.68
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	10.97
						CHECK TOTAL:	2,402.65
00392179	11/07/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0104644575	4340	GENERAL SUPPLIES-NON INS	16.15
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	438.35
			GENERAL SUPPLIES-NON INSTRUCT	0104644575	4340	GENERAL SUPPLIES-NON INS	616.48
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	18.74
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	25.20
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	34.46
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	8.93
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	60.34
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	159.10
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	12.48
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	19.93
						CHECK TOTAL:	1,410.16
00392180	11/07/17	OXALES, ELLEN	ALL OTHER LOCAL REVENUE	0100000000	8699	ALL OTHER LOCAL REVENUE	158.25
						CHECK TOTAL:	158.25
00392181	11/07/17	Sandino, Claudia	9/29 - INTERPRETERS CONF	0102013045	5220	TRAVEL & CONFERENCE	13.05
						CHECK TOTAL:	13.05
00392182	11/07/17	Southwest Binding & La	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	167.31

LAGUNA BEACH USD
TUE, NOV 07, 2017, 8:25 AM

11/07/17

Commercial Check Register

Page 2

--req: ADMIN-----leg: 76 ----loc: ISSSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 76@ ; Check Dates: 110717

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	167.31
00392183	11/07/17	Staples Advantage	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	215.49
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	349.88
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	41.97
			COPIER PAPER	0106011008	4312	COPIER PAPER	833.99
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	122.52
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	146.83
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	200.67
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	19.42
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	20.95
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	43.77
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	369.43
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	139.20
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	53.13
						CHECK TOTAL:	2,557.25
00392184	11/07/17	Vernier Software & Tec	MATERIALS & SUPPLIES-INSTRUCT	0108015600	4310	MATERIALS & SUPPLIES-INS	625.41
						CHECK TOTAL:	625.41
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	20,575.66
			GRAND TOTAL				20,575.66

SELECT Check ID's and Numbers: 760 ; Check Dates: 110817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392185	11/08/17	ALL CITY MANAGEMENT SE	10/8 - 10/21	0106098040	5860	MISC OUTSIDE VENDOR	715.60
						CHECK TOTAL:	715.60
00392186	11/08/17	Burnham Benefits Insur	NOVEMBER 2017	0102397400	5831	CONSULTANTS-OTHER	5,000.00
						CHECK TOTAL:	5,000.00
00392187	11/08/17	CANYON CREEK	ANNUAL SOFTWARE LICENSE FEE	0108091005	5805	ANNUAL SOFTWARE LICENSE	404.00
						CHECK TOTAL:	404.00
00392188	11/08/17	CASBO	TRAVEL & CONFERENCE	0102397406	5220	TRAVEL & CONFERENCE	255.00
			TRAVEL & CONFERENCE	0102397406	5220	TRAVEL & CONFERENCE	255.00
						CHECK TOTAL:	510.00
00392189	11/08/17	CUE	TRAVEL & CONFERENCE	0113017175	5220	TRAVEL & CONFERENCE	2,170.00
			TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	1,240.00
						CHECK TOTAL:	3,410.00
00392190	11/08/17	Dave Bang Assoc.	EQUIPMENT - NEW	0105477408	4410	EQUIPMENT - NEW	14,166.89
						CHECK TOTAL:	14,166.89
00392191	11/08/17	Dunlap Industries	EQUIPMENT - NEW	0105011075	4410	EQUIPMENT - NEW	3,007.90
						CHECK TOTAL:	3,007.90
00392192	11/08/17	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	62.37
						CHECK TOTAL:	62.37
00392193	11/08/17	Harbottle Law Group	SEPTEMBER 2017	0109156100	5835	LEGAL EXPENSE	1,539.00
						CHECK TOTAL:	1,539.00
00392194	11/08/17	Home Depot	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	70.17
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	330.92
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	82.71
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	135.77
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	56.74
						CHECK TOTAL:	676.31
00392195	11/08/17	JENNIFER TONEY SPEECH	OCTOBER 2017	0104632900	5887	SPEECH THERAPY	5,865.00
						CHECK TOTAL:	5,865.00
00392196	11/08/17	Jim's Music Center Inc	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	264.80
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	225.41
						CHECK TOTAL:	490.21
00392197	11/08/17	Orange County Therapy	OCTOBER 2017	0104632900	5100	SUBAGREEMENTS FOR SERVIC	17,286.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 110817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			OCTOBER 2017	0104632900	5886	PHYSICAL THERAPY	946.00
			OCTOBER 2017	0104632900	5885	OCCUPATIONAL THERAPY	1,750.00
						CHECK TOTAL:	19,982.00
00392198	11/08/17	PITNEY BOWES GLOBAL FI	NOVEMBER 2017	0102397400	5620	RENTAL EXPENSE	231.91
						CHECK TOTAL:	231.91
00392199	11/08/17	SECURE LIVE SCAN	FINGER PRINTING	0110397140	5845	FINGER PRINTING	940.00
			FINGER PRINTING	0110397140	5845	FINGER PRINTING	160.00
						CHECK TOTAL:	1,100.00
00392200	11/08/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	81.01
						CHECK TOTAL:	81.01
00392201	11/08/17	UNIVERSAL AWARDS PROGR	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	119.63
						CHECK TOTAL:	119.63
00392202	11/08/17	UPS	POSTAGE/DELIVERY	0105091012	5910	POSTAGE/DELIVERY	-5.34
			POSTAGE/DELIVERY	0105091012	5910	POSTAGE/DELIVERY	16.69
						CHECK TOTAL:	11.35
00392203	11/08/17	VS Athletics	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	158.54
						CHECK TOTAL:	158.54
00392204	11/08/17	WOLSEY, SARAH	MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	224.10
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	121.90
						CHECK TOTAL:	346.00
00392205	11/08/17	Wunderpit Music	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	850.00
						CHECK TOTAL:	850.00
00392206	11/08/17	Eisenberg, Terri	FEES MITIGATION/DEVELOPER	2500008410	8681	FEES MITIGATION/DEVELOPE	239.85
						CHECK TOTAL:	239.85
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							58,967.57
GRAND TOTAL							58,967.57

SELECT Check ID's and Numbers: 768 ; Check Dates: 110917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392207	11/09/17	COMMITTEE for CHILDREN	TEXTBOOKS	0102016300	4100	TEXTBOOKS	13,445.10
			TEXTBOOKS	0102016300	4100	TEXTBOOKS	-421.20
						CHECK TOTAL:	13,023.90
00392208	11/09/17	Federal Express Corp	POSTAGE/DELIVERY	0102397406	5910	POSTAGE/DELIVERY	993.98
						CHECK TOTAL:	993.98
00392209	11/09/17	Ganahl Lumber	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	14.61
						CHECK TOTAL:	14.61
00392210	11/09/17	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	79.13
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	106.24
						CHECK TOTAL:	185.37
00392211	11/09/17	Harbottle Law Group	SEPTEMBER 2017	0109156100	5835	LEGAL EXPENSE	190.00
						CHECK TOTAL:	190.00
00392212	11/09/17	Leader Services	OCTOBER 2017	0104292600	5831	CONSULTANTS-OTHER	13.41
						CHECK TOTAL:	13.41
00392213	11/09/17	McGill, Loryn Rachel	OCTOBER 2017	0104632900	5887	SPEECH THERAPY	1,125.00
						CHECK TOTAL:	1,125.00
00392214	11/09/17	Mosaic Network Inc.	ANNUAL SOFTWARE LICENSE FEE	0109156100	5805	ANNUAL SOFTWARE LICENSE	10,675.00
						CHECK TOTAL:	10,675.00
00392215	11/09/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	293.00
						CHECK TOTAL:	293.00
00392216	11/09/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	243.73
			COPIER PAPER	0105011012	4312	COPIER PAPER	667.19
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	234.58
						CHECK TOTAL:	1,145.50
00392217	11/09/17	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	939.37
						CHECK TOTAL:	939.37
00392218	11/09/17	Gold Star Foods	FOOD	1302277426	4700	FOOD	-18.46
			FOOD	1302277426	4700	FOOD	-29.85
			FOOD	1302277426	4700	FOOD	-55.25
			FOOD	1302277426	4700	FOOD	-25.31
			FOOD	1302277426	4700	FOOD	-32.37
			FOOD	1302277426	4700	FOOD	114.66
			FOOD	1302277426	4700	FOOD	385.80

SELECT Check ID's and Numbers: 76@ ; Check Dates: 110917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	836.06
			FOOD	1302277426	4700	FOOD	491.02
			FOOD	1302277426	4700	FOOD	812.21
			FOOD	1302277426	4700	FOOD	390.94
			FOOD	1302277426	4700	FOOD	172.65
			FOOD	1302277426	4700	FOOD	821.78
			FOOD	1302277426	4700	FOOD	55.38
			FOOD	1302277426	4700	FOOD	365.60
			FOOD	1302277426	4700	FOOD	113.51
			FOOD	1302277426	4700	FOOD	1,406.50
			FOOD	1302277426	4700	FOOD	1,241.67
			FOOD	1302277426	4700	FOOD	98.64
			FOOD	1302277426	4700	FOOD	66.82
			FOOD	1302277426	4700	FOOD	423.79
			FOOD	1302277426	4700	FOOD	1,088.67
			FOOD	1302277426	4700	FOOD	20.31
			FOOD	1302277426	4700	FOOD	133.64
			FOOD	1302277426	4700	FOOD	125.14
			FOOD	1302277426	4700	FOOD	148.56
			FOOD	1302277426	4700	FOOD	-35.69
			FOOD	1302277426	4700	FOOD	-81.60
						CHECK TOTAL:	9,034.82
00392219	11/09/17	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	-62.40
			FOOD	1302277426	4700	FOOD	-22.24
			FOOD	1302277426	4700	FOOD	-11.65
			FOOD	1302277426	4700	FOOD	-30.20
			FOOD	1302277426	4700	FOOD	-32.15
			FOOD	1302277426	4700	FOOD	-32.15
			FOOD	1302277426	4700	FOOD	-32.15
			FOOD	1302277426	4700	FOOD	109.62
			FOOD	1302277426	4700	FOOD	70.10
			FOOD	1302277426	4700	FOOD	178.79
			FOOD	1302277426	4700	FOOD	206.25
			FOOD	1302277426	4700	FOOD	-22.85
			FOOD	1302277426	4700	FOOD	57.70
			FOOD	1302277426	4700	FOOD	77.89
			FOOD	1302277426	4700	FOOD	95.94
			FOOD	1302277426	4700	FOOD	195.90
			FOOD	1302277426	4700	FOOD	212.38
			FOOD	1302277426	4700	FOOD	-130.51
			FOOD	1302277426	4700	FOOD	26.31
			FOOD	1302277426	4700	FOOD	126.16
			FOOD	1302277426	4700	FOOD	224.63

SELECT Check ID's and Numbers: 768 ; Check Dates: 110917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	72.39
			FOOD	1302277426	4700	FOOD	43.95
			FOOD	1302277426	4700	FOOD	114.35
			FOOD	1302277426	4700	FOOD	88.01
			FOOD	1302277426	4700	FOOD	65.27
			FOOD	1302277426	4700	FOOD	165.66
						CHECK TOTAL:	1,755.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	39,388.96
			GRAND TOTAL				39,388.96

SELECT Check ID's and Numbers: 760 ; Check Dates: 111317

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392220	11/13/17	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	99.82
						CHECK TOTAL:	99.82
00392221	11/13/17	B & N Photo Video Inc.	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	244.02
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	146.02
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	1,559.58
						CHECK TOTAL:	1,949.62
00392222	11/13/17	BOCHENEK, ANNIE	SUBSCRIPTIONS	0107011005	4368	SUBSCRIPTIONS	60.75
						CHECK TOTAL:	60.75
00392223	11/13/17	Carolyn Sadler	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	222.95
						CHECK TOTAL:	222.95
00392224	11/13/17	CASC	TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	435.00
						CHECK TOTAL:	435.00
00392225	11/13/17	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0104613150	4320	COMPUTER SUPPLIES	216.58
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	5,385.39
						CHECK TOTAL:	5,601.97
00392226	11/13/17	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	705.64
						CHECK TOTAL:	705.64
00392227	11/13/17	Cindy Cottier	OUTSIDE ASSESSMENT FEES	0104192430	5895	OUTSIDE ASSESSMENT FEES	232.50
						CHECK TOTAL:	232.50
00392228	11/13/17	Cox Communications	NOVEMBER 2017	0113457175	5940	INTERNET CONNECTIVITY	160.48
			NOVEMBER 2017	0113457175	5940	INTERNET CONNECTIVITY	267.46
			NOVEMBER 2017	0113457175	5940	INTERNET CONNECTIVITY	10,083.99
			ALL OTHER LOCAL REVENUE	0100005090	8699	ALL OTHER LOCAL REVENUE	-2,088.00
			NOVEMBER 2017	0100005090	8699	ALL OTHER LOCAL REVENUE	-72.00
						CHECK TOTAL:	8,351.93
00392229	11/13/17	Frey Scientific	MATERIALS & SUPPLIES-INSTRUCT	0108015600	4310	MATERIALS & SUPPLIES-INS	37.07
						CHECK TOTAL:	37.07
00392230	11/13/17	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	31.10
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	66.31
						CHECK TOTAL:	97.41
00392231	11/13/17	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	809.39
						CHECK TOTAL:	809.39

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111317

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392232	11/13/17	Konica Minolta	OCTOBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	112.19
			OCTOBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	49.80
			OCTOBER 2017	0107091005	5650	SOFTWARE/COPIER MAINTENA	146.11
			OCTOBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	31.10
			OCTOBER 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	919.92
			OCTOBER 2017	0106091008	5650	SOFTWARE/COPIER MAINTENA	361.50
			OCTOBER 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	149.98
			OCTOBER 2017	0106091008	5650	SOFTWARE/COPIER MAINTENA	246.10
			OCTOBER 2017	0108091005	5650	SOFTWARE/COPIER MAINTENA	284.09
			OCTOBER 2017	0107091005	5650	SOFTWARE/COPIER MAINTENA	226.71
			OCTOBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	23.04
			OCTOBER 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	68.19
			OCTOBER 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	223.30
			OCTOBER 2017	0108091005	5650	SOFTWARE/COPIER MAINTENA	252.98
						CHECK TOTAL:	3,095.01
00392233	11/13/17	KRUGER TEAM SPORT	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	175.36
						CHECK TOTAL:	175.36
00392234	11/13/17	Lordsburg Communicatio	OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	259.08
						CHECK TOTAL:	259.08
00392235	11/13/17	Maintex	CUSTODIAL CONSUMABLES (PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES (PA	2,797.69
						CHECK TOTAL:	2,797.69
00392236	11/13/17	Margaretich, Kathleen	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	70.13
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	87.27
						CHECK TOTAL:	157.40
00392237	11/13/17	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0109156100	5831	CONSULTANTS-OTHER	225.00
						CHECK TOTAL:	225.00
00392238	11/13/17	Tangram Interiors	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	1,199.30
						CHECK TOTAL:	1,199.30
00392239	11/13/17	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	87.95
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	106.14
						CHECK TOTAL:	194.09
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							26,706.98
GRAND TOTAL							26,706.98

SELECT Check ID's and Numbers: 760 ; Check Dates: 111417

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392240	11/14/17	Advanced Alarm Inc.	ALARM MONITORING	0106477408	5560	ALARM MONITORING	1,280.92
			ALARM MONITORING	0106477408	5560	ALARM MONITORING	2,216.34
			ALARM MONITORING	0105477408	5560	ALARM MONITORING	1,415.00
						CHECK TOTAL:	4,912.26
00392241	11/14/17	BRAINSTORM STUDIOS LLC	MISC OUTSIDE VENDOR	0107014011	5860	MISC OUTSIDE VENDOR	1,540.00
						CHECK TOTAL:	1,540.00
00392242	11/14/17	BrightView Landscape S	LANDSCAPE/IRRIGATION	0105477408	5680	LANDSCAPE/IRRIGATION	4,651.52
			LANDSCAPE/IRRIGATION	0108477408	5680	LANDSCAPE/IRRIGATION	5,806.42
						CHECK TOTAL:	10,457.94
00392243	11/14/17	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	26.93
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	14.93
						CHECK TOTAL:	41.86
00392244	11/14/17	Hartford Financial Ser	OTHER INSURANCE	0102397400	5450	OTHER INSURANCE	3,030.00
						CHECK TOTAL:	3,030.00
00392245	11/14/17	National Assn. of Scho	DUES & MEMBERSHIPS	0104132750	5310	DUES & MEMBERSHIPS	210.00
						CHECK TOTAL:	210.00
00392246	11/14/17	SimplexGrinnell	DECEMBER 2017	0102477409	5560	ALARM MONITORING	186.00
			DECEMBER 2017	0108477409	5560	ALARM MONITORING	272.25
			DECEMBER 2017	0105477409	5560	ALARM MONITORING	1,485.92
			DECEMBER 2017	0106477409	5560	ALARM MONITORING	482.25
			DECEMBER 2017	0105477409	5560	ALARM MONITORING	178.09
			DECEMBER 2017	0107477409	5560	ALARM MONITORING	327.25
						CHECK TOTAL:	2,931.76
00392247	11/14/17	Southern Calif Gas Co.	OCTOBER 2017	0105477409	5510	UTILITIES - HEAT	170.14
			OCTOBER 2017	0102477409	5510	UTILITIES - HEAT	22.01
			OCTOBER 2017	0102477409	5510	UTILITIES - HEAT	14.79
			OCTOBER 2017	0107477409	5510	UTILITIES - HEAT	51.82
			OCTOBER 2017	0106477409	5510	UTILITIES - HEAT	134.91
			OCTOBER 2017	0105477409	5510	UTILITIES - HEAT	144.85
						CHECK TOTAL:	538.52
00392248	11/14/17	Southern California Ed	NOVEMBER 2017	0102477409	5520	LIGHT & POWER	2,722.16
			NOVEMBER 2017	0105477409	5520	LIGHT & POWER	10,696.82
			NOVEMBER 2017	0106477409	5520	LIGHT & POWER	8,852.08
			NOVEMBER 2017	0107477409	5520	LIGHT & POWER	22.80
			NOVEMBER 2017	0108477409	5520	LIGHT & POWER	4,794.28
			NOVEMBER 2017	0107477409	5520	LIGHT & POWER	4,627.12

SELECT Check ID's and Numbers: 768 ; Check Dates: 11/14/17

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	31,715.26
00392249	11/14/17	Waste Management of OC	NOVEMBER 2017	0108477409	5540	TRASH - UTILITIES	366.46
			NOVEMBER 2017	0105477409	5540	TRASH - UTILITIES	1,339.54
			NOVEMBER 2017	0107477409	5540	TRASH - UTILITIES	436.85
			NOVEMBER 2017	0106477409	5540	TRASH - UTILITIES	466.15
			NOVEMBER 2017	0102477409	5540	TRASH - UTILITIES	235.73
						CHECK TOTAL:	2,844.73
00392250	11/14/17	MTGL INC.	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	256.00
						CHECK TOTAL:	256.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	58,478.33
			GRAND TOTAL				58,478.33

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392251	11/15/17	Aeries Software	TRAVEL & CONFERENCE	0105091012	5220	TRAVEL & CONFERENCE	250.00
			TRAVEL & CONFERENCE	0106091008	5220	TRAVEL & CONFERENCE	250.00
						CHECK TOTAL:	500.00
00392252	11/15/17	Ahern, Claudette	8/16 - OC SCHOOL NURSE'S ASSOC	0102115398	5220	TRAVEL & CONFERENCE	46.44
						CHECK TOTAL:	46.44
00392253	11/15/17	AMERICAN LOGISTICS COM	OCTOBER 2017	0104256700	5100	SUBAGREEMENTS FOR SERVIC	38,420.00
						CHECK TOTAL:	38,420.00
00392254	11/15/17	BrightView Landscape S	LANDSCAPE/IRRIGATION	0105477408	5680	LANDSCAPE/IRRIGATION	485.63
			LANDSCAPE/IRRIGATION	0107477408	5680	LANDSCAPE/IRRIGATION	504.25
			LANDSCAPE/IRRIGATION	0108477408	5680	LANDSCAPE/IRRIGATION	221.96
						CHECK TOTAL:	1,211.84
00392255	11/15/17	CATHEDRAL HOME FOR CHI	OCTOBER 2017	0104632210	5898	AB3632 ROOM & BOARD	5,654.00
			OCTOBER 2017	0104632210	5889	OTHER THERAPY	4,067.36
						CHECK TOTAL:	9,721.36
00392256	11/15/17	Diversified Thermal Se	HVAC	0107477408	5660	HVAC	1,210.76
						CHECK TOTAL:	1,210.76
00392257	11/15/17	Laguna Beach Water Dis	8/28/17 - 10/26/17	0107477409	5530	WATER - UTILITIES	503.16
			8/28/17 - 10/26/17	0107477409	5530	WATER - UTILITIES	514.99
			8/28/17 - 10/26/17	0107477409	5530	WATER - UTILITIES	3,218.65
			8/28/17 - 10/26/17	0107477409	5530	WATER - UTILITIES	3,116.59
						CHECK TOTAL:	7,353.39
00392258	11/15/17		10/23 - 10/27	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
			11/6 - 11/10	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
						CHECK TOTAL:	3,250.00
00392259	11/15/17	McCluan, Jennifer Hele	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	1,850.00
			CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	1,850.00
						CHECK TOTAL:	3,700.00
00392260	11/15/17	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	2.78
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	10.76
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	16.69
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	17.33
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	116.99
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	31.02
						CHECK TOTAL:	195.57

SELECT Check ID's and Numbers: 760 ; Check Dates: 111517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392261	11/15/17	Pacific Audiologics	OUTSIDE ASSESSMENT FEES	0102172850	5895	OUTSIDE ASSESSMENT FEES	1,450.00
						CHECK TOTAL:	1,450.00
00392262	11/15/17	PT FOR KIDS	OCTOBER 2017	0104632900	5886	PHYSICAL THERAPY	1,800.00
						CHECK TOTAL:	1,800.00
00392263	11/15/17	PTM Document Systems	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	339.42
						CHECK TOTAL:	339.42
00392264	11/15/17	Realityworks	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	355.95
						CHECK TOTAL:	355.95
00392265	11/15/17	Resilite Sports Prod I	EQUIPMENT - NEW	0105015060	4410	EQUIPMENT - NEW	10,198.54
						CHECK TOTAL:	10,198.54
00392266	11/15/17	TOTAL RECALL CAPTIONIN	OCTOBER 2017	0104622510	5860	MISC OUTSIDE VENDOR	4,518.75
						CHECK TOTAL:	4,518.75
00392267	11/15/17	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	147.18
						CHECK TOTAL:	147.18
00392268	11/15/17	Ruhnau Clarke Architec	ARCHITECTURAL DESIGN FEES	2508498410	6220	ARCHITECTURAL DESIGN FEE	7,975.00
						CHECK TOTAL:	7,975.00
00392269	11/15/17	Ruhnau Clarke Architec	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	12,150.00
						CHECK TOTAL:	12,150.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							104,544.20
GRAND TOTAL							104,544.20

SELECT Check ID's and Numbers: 760 ; Check Dates: 111617

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392270	11/16/17	AT&T	SEPTEMBER 2017 OCTOBER 2017	0107477409	5920	TELEPHONE SERVICE	21.50
				0107477409	5920	TELEPHONE SERVICE	21.59
						CHECK TOTAL:	43.09
00392271	11/16/17	ATM Specialty Services	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,262.63
						CHECK TOTAL:	1,262.63
00392272	11/16/17	Bearcom	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	206.36
						CHECK TOTAL:	206.36
00392273	11/16/17	Best Best & Krieger LL	OCTOBER 2017	0104072000	5835	LEGAL EXPENSE	11,466.17
						CHECK TOTAL:	11,466.17
00392274	11/16/17	CALIFORNIA SCHOOLS EMP	NOVEMBER 2017 NOVEMBER 2017 NOVEMBER 2017 NOVEMBER 2017 NOVEMBER 2017 NOVEMBER 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	2,328.18
				0102397400	3402	HEALTH & WELFARE, CLASSIF	1,146.72
				0102017400	3401	HEALTH & WELFARE, CERTIF	18,098.09
				0102397400	3402	HEALTH & WELFARE, CLASSIF	8,913.99
				0102017400	3401	HEALTH & WELFARE, CERTIF	354.76
				0102397400	3402	HEALTH & WELFARE, CLASSIF	174.74
						CHECK TOTAL:	31,016.48
00392275	11/16/17	CARE Youth Corporation	OCTOBER 2017 OCTOBER 2017 OCTOBER 2017	0104632210	5889	OTHER THERAPY	2,294.00
				0104632210	5875	TUITION	3,300.00
				0104632210	5898	AB3632 ROOM & BOARD	6,820.00
						CHECK TOTAL:	12,414.00
00392276	11/16/17	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	156.35
				0105477408	4340	GENERAL SUPPLIES-NON INS	225.14
				0107477408	4340	GENERAL SUPPLIES-NON INS	49.64
						CHECK TOTAL:	431.13
00392277	11/16/17	City of Laguna Beach	POOL COSTS	0105477408	5580	POOL COSTS	899.70
						CHECK TOTAL:	899.70
00392278	11/16/17	Cox Communications	OCTOBER 2017	0113457175	5940	INTERNET CONNECTIVITY	2,062.51
						CHECK TOTAL:	2,062.51
00392279	11/16/17	Ganahl Lumber	MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	62.34
						CHECK TOTAL:	62.34
00392280	11/16/17	Irvine Ranch Water Dis	SEWER FEES	0107477409	5555	SEWER FEES	182.28
						CHECK TOTAL:	182.28
00392281	11/16/17	Jun Shen	MISC OUTSIDE VENDOR	0105015590	5860	MISC OUTSIDE VENDOR	3,920.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 111617

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	3,920.00
00392282	11/16/17	Medco Supply Co.	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	191.46
						CHECK TOTAL:	191.46
00392283	11/16/17	Montgomery Hardware Co	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	4,109.45
						CHECK TOTAL:	4,109.45
00392284	11/16/17	New Dimension General	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	4,252.00
						CHECK TOTAL:	4,252.00
00392285	11/16/17	ROOTX	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	281.86
						CHECK TOTAL:	281.86
00392286	11/16/17	Southern Calif Gas Co.	OCTOBER 2017	0102477409	5510	UTILITIES - HEAT	22.99
			OCTOBER 2017	0105477409	5510	UTILITIES - HEAT	16.77
						CHECK TOTAL:	39.76
00392287	11/16/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	379.67
						CHECK TOTAL:	379.67
00392288	11/16/17	Total Fence Solutions	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	13,800.00
			CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	2,657.00
			CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	7,300.00
						CHECK TOTAL:	23,757.00
00392289	11/16/17	Ruhnau Clarke Architec	ARCHITECTURAL DESIGN FEES	2508498410	6220	ARCHITECTURAL DESIGN FEE	112.50
						CHECK TOTAL:	112.50
00392290	11/16/17	BEST Contracting Servi	ROOFING	4007498440	6209	ROOFING	6,864.32
			ROOFING	4006498440	6209	ROOFING	6,864.32
						CHECK TOTAL:	13,728.64
00392291	11/16/17	American Modular Syste	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	83,874.79
						CHECK TOTAL:	83,874.79
00392292	11/16/17	UCMI INC.	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	6,240.00
						CHECK TOTAL:	6,240.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							200,933.82
GRAND TOTAL							200,933.82

SELECT Check ID's and Numbers: 768 ; Check Dates: 111717

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392293	11/17/17	Advanced Alarm Inc.	ALARM MONITORING	0102477408	5560	ALARM MONITORING	1,045.00
						CHECK TOTAL:	1,045.00
00392294	11/17/17	Anna Teichman	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	165.50
						CHECK TOTAL:	165.50
00392295	11/17/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0106011008	4460	EQUIPMENT-COMPUTER	1,135.30
						CHECK TOTAL:	1,135.30
00392296	11/17/17	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	2,692.69
						CHECK TOTAL:	2,692.69
00392297	11/17/17	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	4,943.53
						CHECK TOTAL:	4,943.53
00392298	11/17/17	Culver Newlin Inc.	OTHER MAINTENANCE SERVICES	0106477408	5692	OTHER MAINTENANCE SERVIC	1,878.08
						CHECK TOTAL:	1,878.08
00392299	11/17/17	Diversified Thermal Se	HVAC	0108477408	5660	HVAC	675.99
			HVAC	0105477408	5660	HVAC	2,338.56
						CHECK TOTAL:	3,014.55
00392300	11/17/17	Follett School Solutio	TEXTBOOKS	0102016300	4100	TEXTBOOKS	-1,242.84
			TEXTBOOKS	0102016300	4100	TEXTBOOKS	625.91
			TEXTBOOKS	0102016300	4100	TEXTBOOKS	642.84
						CHECK TOTAL:	25.91
00392301	11/17/17	Handwriting Without Te	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	1,130.73
						CHECK TOTAL:	1,130.73
00392302	11/17/17	Maintex	CUSTODIAL CONSUMABLES (PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES (PA	135.08
			CUSTODIAL CONSUMABLES (PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES (PA	-135.08
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	-359.85
			CUSTODIAL CONSUMABLES (PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES (PA	141.26
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	3,296.44
						CHECK TOTAL:	3,077.85
00392303	11/17/17	New Dimension General	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	5,837.00
						CHECK TOTAL:	5,837.00
00392304	11/17/17	Smarcian Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	422.85
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	117.07
			EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	-0.01
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	776.08

SELECT Check ID's and Numbers: 76@ ; Check Dates: 11/17/17

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	2,110.19
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	953.48
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	94.59
						CHECK TOTAL:	4,474.25
00392305	11/17/17	UPS	POSTAGE/DELIVERY	0109397150	5910	POSTAGE/DELIVERY	245.06
						CHECK TOTAL:	245.06
00392306	11/17/17	Varidesk LLC	GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	269.38
						CHECK TOTAL:	269.38
00392307	11/17/17	VS Athletics	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	62.10
						CHECK TOTAL:	62.10
00392308	11/17/17	R. Jensen Company Inc	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	251,845.00
						CHECK TOTAL:	251,845.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	281,841.93
			GRAND TOTAL				281,841.93

SELECT Check ID's and Numbers: 760 ; Check Dates: 112017

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392309	11/20/17	All American Trophy &	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	21.55
						CHECK TOTAL:	21.55
00392310	11/20/17	B & H Photo Video Inc.	EQUIPMENT - NEW	0113015040	4410	EQUIPMENT - NEW	996.00
						CHECK TOTAL:	996.00
00392311	11/20/17	BrightView Landscape S	LANDSCAPE/IRRIGATION	0107477408	5680	LANDSCAPE/IRRIGATION	21.29
			LANDSCAPE/IRRIGATION	0108477408	5680	LANDSCAPE/IRRIGATION	517.65
						CHECK TOTAL:	538.94
00392312	11/20/17		OCTOBER 2017 - SPEECH	0104072000	5878	PARENT REIMBURSEMENT (LE	1,010.00
			OCTOBER 2017 - SOCIAL	0104072000	5878	PARENT REIMBURSEMENT (LE	295.00
						CHECK TOTAL:	1,305.00
00392313	11/20/17	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	714.44
						CHECK TOTAL:	714.44
00392314	11/20/17	Cindy Cottier	OCTOBER 2017	0104192430	5895	OUTSIDE ASSESSMENT FEES	950.00
						CHECK TOTAL:	950.00
00392315	11/20/17	Coyne & Associates Inc	OCTOBER 2017	0104602140	5894	IBI SUPERVISION	9,646.88
						CHECK TOTAL:	9,646.88
00392316	11/20/17	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	241.47
						CHECK TOTAL:	241.47
00392317	11/20/17	Frontier California In	NOVEMBER 2017	0107477409	5920	TELEPHONE SERVICE	55.73
			NOVEMBER 2017	0107477409	5920	TELEPHONE SERVICE	55.73
						CHECK TOTAL:	111.46
00392318	11/20/17	ICE MACHINE SALE & SER	MISC REPAIR	0105011012	5690	MISC REPAIR	389.72
			MISC REPAIR	0105011012	5690	MISC REPAIR	293.19
						CHECK TOTAL:	682.91
00392319	11/20/17	OC SLLC INC.	OCTOBER 2017	0104292600	5860	MISC OUTSIDE VENDOR	900.00
			OCTOBER 2017	0104632900	5889	OTHER THERAPY	172.50
						CHECK TOTAL:	1,072.50
00392320	11/20/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	3.76
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	40.33
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	7.09
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	58.65
			PRINTERS <\$250 & INK/SUPPLIES	0102397406	4322	PRINTERS <\$250 & INK/SUP	377.77
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	27.91

SELECT Check ID's and Numbers: 76@ ; Check Dates: 112017

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	742.46
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	-58.65
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	45.24
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	46.76
						CHECK TOTAL:	1,291.32
00392321	11/20/17	Rojas, Yadhira	MILEAGE 9/5 - 11/14	0102013040	5210	MILEAGE REIMBURSEMENT	136.00
						CHECK TOTAL:	136.00
00392322	11/20/17	Southern Calif Gas Co.	NOVEMBER 2017	0107477409	5510	UTILITIES - HEAT	74.84
						CHECK TOTAL:	74.84
00392323	11/20/17	THINKING MAPS INC.	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	2,400.13
						CHECK TOTAL:	2,400.13
00392324	11/20/17	BEST Contracting Servi	ROOFING	4006498440	6209	ROOFING	8,304.10
			ROOFING	4007498440	6209	ROOFING	8,304.11
						CHECK TOTAL:	16,608.21
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							36,791.65
GRAND TOTAL							36,791.65

SELECT Check ID's and Numbers: 76@ ; Check Dates: 112117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392325	11/21/17	AAA Electric Motor Sal	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	441.47
						CHECK TOTAL:	441.47
00392326	11/21/17	Blue Sky Outfitters	MATERIALS & SUPPLIES-INSTRUCT	0108015060	4310	MATERIALS & SUPPLIES-INS	130.31
						CHECK TOTAL:	130.31
00392327	11/21/17	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	930.68
						CHECK TOTAL:	930.68
00392328	11/21/17	King Office Services	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	1,721.04
						CHECK TOTAL:	1,721.04
00392329	11/21/17	McKinley Elevator Corp	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	490.00
						CHECK TOTAL:	490.00
00392330	11/21/17	North County LGBTQ Res	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	1,250.40
						CHECK TOTAL:	1,250.40
00392331	11/21/17	OCDE	OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	130.27
						CHECK TOTAL:	130.27
00392332	11/21/17	State of CA/Department	OCTOBER 2017	0110397140	5845	FINGER PRINTING	3,018.00
						CHECK TOTAL:	3,018.00
00392333	11/21/17	Total Fence Solutions	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	4,950.00
						CHECK TOTAL:	4,950.00
00392334	11/21/17	U.S. Bank National Ass	REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	577.77
			TRAVEL & CONFERENCE	0110397140	5220	TRAVEL & CONFERENCE	34.00
			OTHER BOOKS	0101377100	4220	OTHER BOOKS	107.84
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	9.99
			GENERAL SUPPLIES-NON INSTRUCT	0102395980	4340	GENERAL SUPPLIES-NON INS	124.37
			GENERAL SUPPLIES-NON INSTRUCT	0102395980	4340	GENERAL SUPPLIES-NON INS	244.28
			EQUIPMENT - NEW	0109017150	4410	EQUIPMENT - NEW	1,185.24
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	279.39
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	327.90
			COMPUTER SUPPLIES	0113015040	4320	COMPUTER SUPPLIES	1,959.72
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	782.00
			REFRESHMENTS - NOT FOOD SERV	0107091005	4325	REFRESHMENTS - NOT FOOD	274.99
			TRAVEL & CONFERENCE	0105311075	5220	TRAVEL & CONFERENCE	1,496.81
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	32.82
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	17.96
			MATERIALS & SUPPLIES-INSTRUCT	0108015600	4310	MATERIALS & SUPPLIES-INS	530.66
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	118.75

SELECT Check ID's and Numbers: 760 ; Check Dates: 112117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	40.69
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	330.99
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	467.08
			REFRESHMENTS - NOT FOOD SERV	0107091005	4325	REFRESHMENTS - NOT FOOD	339.00
			REFRESHMENTS - NOT FOOD SERV	0108091005	4325	REFRESHMENTS - NOT FOOD	72.61
			REFRESHMENTS - NOT FOOD SERV	0102477408	4325	REFRESHMENTS - NOT FOOD	114.00
			REFRESHMENTS - NOT FOOD SERV	0102013045	4325	REFRESHMENTS - NOT FOOD	308.54
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	204.00
			MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	76.62
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	41.30
			REFRESHMENTS - NOT FOOD SERV	0102013045	4325	REFRESHMENTS - NOT FOOD	84.13
			TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	10.00
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	178.32
			TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	48.85
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	119.83
			MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	94.28
			EQUIPMENT - NEW	0105114695	4410	EQUIPMENT - NEW	398.46
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	69.50
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	41.85
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	10.15
			TRAVEL & CONFERENCE	0110397140	5220	TRAVEL & CONFERENCE	28.00
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	16.25
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	33.21
			MISC OUTSIDE VENDOR	0110377145	5860	MISC OUTSIDE VENDOR	49.23
			MISC OUTSIDE VENDOR	0110377145	5860	MISC OUTSIDE VENDOR	148.22
			REFRESHMENTS - NOT FOOD SERV	0105091012	4325	REFRESHMENTS - NOT FOOD	411.59
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	197.44
						CHECK TOTAL:	12,038.63
00392335	11/21/17	UPS	POSTAGE/DELIVERY	0109397150	5910	POSTAGE/DELIVERY	25.68
						CHECK TOTAL:	25.68
00392336	11/21/17	VERTICAL TRANSPORT INC	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	175.00
						CHECK TOTAL:	175.00
00392337	11/21/17	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	13.03
						CHECK TOTAL:	13.03
00392338	11/21/17	Waterline Technologies	SITE IMPROVEMENT	0105497411	6110	SITE IMPROVEMENT	18,730.22
						CHECK TOTAL:	18,730.22
00392339	11/21/17	Bread Artisan Bakery L	FOOD	1302277426	4700	FOOD	95.88
						CHECK TOTAL:	95.88

SELECT Check ID's and Numbers: 760 ; Check Dates: 112117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392340	11/21/17	Gold Star Foods	FOOD	1302277426	4700	FOOD	579.06
			FOOD	1302277426	4700	FOOD	102.74
			FOOD	1302277426	4700	FOOD	721.31
			FOOD	1302277426	4700	FOOD	1,138.11
			FOOD	1302277426	4700	FOOD	832.44
						CHECK TOTAL:	3,373.66
00392341	11/21/17	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	199.94
			FOOD	1302277426	4700	FOOD	201.18
			FOOD	1302277426	4700	FOOD	57.00
			FOOD	1302277426	4700	FOOD	127.94
			FOOD	1302277426	4700	FOOD	83.20
			FOOD	1302277426	4700	FOOD	102.47
			FOOD	1302277426	4700	FOOD	88.95
			FOOD	1302277426	4700	FOOD	92.62
			FOOD	1302277426	4700	FOOD	102.18
			FOOD	1302277426	4700	FOOD	174.07
			FOOD	1302277426	4700	FOOD	168.89
			FOOD	1302277426	4700	FOOD	77.00
			FOOD	1302277426	4700	FOOD	101.34
			FOOD	1302277426	4700	FOOD	149.47
			FOOD	1302277426	4700	FOOD	96.89
			FOOD	1302277426	4700	FOOD	65.60
			FOOD	1302277426	4700	FOOD	91.31
						CHECK TOTAL:	1,980.05
00392342	11/21/17	Mandarin King	FOOD	1302277426	4700	FOOD	210.00
			FOOD	1302277426	4700	FOOD	210.00
			FOOD	1302277426	4700	FOOD	210.00
			FOOD	1302277426	4700	FOOD	210.00
						CHECK TOTAL:	840.00
00392343	11/21/17	P & R Paper Supply Co	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	-405.02
			GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	1,581.41
						CHECK TOTAL:	1,176.39
00392344	11/21/17	Quick Dispense Inc.	FOOD	1302277426	4700	FOOD	203.70
						CHECK TOTAL:	203.70
00392345	11/21/17	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	165.00
			FOOD	1302277426	4700	FOOD	149.50
			FOOD	1302277426	4700	FOOD	181.50
			FOOD	1302277426	4700	FOOD	181.50
			FOOD	1302277426	4700	FOOD	161.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 112117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	173.25
			FOOD	1302277426	4700	FOOD	161.00
			FOOD	1302277426	4700	FOOD	173.25
			FOOD	1302277426	4700	FOOD	149.50
						CHECK TOTAL:	1,495.50
00392346	11/21/17	Sysco Food Service of	FOOD	1302277426	4700	FOOD	69.97
			FOOD	1302277426	4700	FOOD	112.64
			FOOD	1302277426	4700	FOOD	141.03
			FOOD	1302277426	4700	FOOD	15.69
			FOOD	1302277426	4700	FOOD	231.00
			FOOD	1302277426	4700	FOOD	414.34
			FOOD	1302277426	4700	FOOD	419.17
			FOOD	1302277426	4700	FOOD	39.47
			FOOD	1302277426	4700	FOOD	93.61
			FOOD	1302277426	4700	FOOD	41.75
			FOOD	1302277426	4700	FOOD	131.45
			FOOD	1302277426	4700	FOOD	53.05
			FOOD	1302277426	4700	FOOD	533.95
			FOOD	1302277426	4700	FOOD	672.34
			FOOD	1302277426	4700	FOOD	96.70
			FOOD	1302277426	4700	FOOD	145.05
						CHECK TOTAL:	3,211.21
00392347	11/21/17	U.S. Bank National Ass	GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	77.34
			FOOD	1302277426	4700	FOOD	27.23
						CHECK TOTAL:	104.57
00392348	11/21/17	US Foodservice Inc.	FOOD	1302277426	4700	FOOD	86.28
			FOOD	1302277426	4700	FOOD	266.99
			FOOD	1302277426	4700	FOOD	164.21
			FOOD	1302277426	4700	FOOD	699.58
			FOOD	1302277426	4700	FOOD	1,041.66
			FOOD	1302277426	4700	FOOD	166.50
			FOOD	1302277426	4700	FOOD	69.28
			FOOD	1302277426	4700	FOOD	115.60
						CHECK TOTAL:	2,610.10
00392349	11/21/17	Z PIZZA INC	FOOD	1302277426	4700	FOOD	216.00
			FOOD	1302277426	4700	FOOD	135.00
			FOOD	1302277426	4700	FOOD	84.00
			FOOD	1302277426	4700	FOOD	130.00
			FOOD	1302277426	4700	FOOD	225.00
			FOOD	1302277426	4700	FOOD	156.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 112117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	155.00
			FOOD	1302277426	4700	FOOD	262.00
			FOOD	1302277426	4700	FOOD	130.00
			FOOD	1302277426	4700	FOOD	140.00
			FOOD	1302277426	4700	FOOD	144.00
			FOOD	1302277426	4700	FOOD	156.00
			FOOD	1302277426	4700	FOOD	234.00
			FOOD	1302277426	4700	FOOD	191.00
			FOOD	1302277426	4700	FOOD	291.00
			FOOD	1302277426	4700	FOOD	191.00
			FOOD	1302277426	4700	FOOD	140.00
			FOOD	1302277426	4700	FOOD	140.00
			FOOD	1302277426	4700	FOOD	135.00
			FOOD	1302277426	4700	FOOD	130.00
			FOOD	1302277426	4700	FOOD	156.00
			FOOD	1302277426	4700	FOOD	243.00
						CHECK TOTAL:	3,784.00
00392350	11/21/17	Division of State Arch	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	22,650.00
						CHECK TOTAL:	22,650.00
00392351	11/21/17	UCMI INC.	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	10,020.00
						CHECK TOTAL:	10,020.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	95,589.79
			GRAND TOTAL				95,589.79

SELECT Check ID's and Numbers: 760 ; Check Dates: 112817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392352	11/28/17	Aardvark Clay & Suppli	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	549.53
						CHECK TOTAL:	549.53
00392353	11/28/17	ACSA Foundation Educa	DUES & MEMBERSHIPS	0104132750	5310	DUES & MEMBERSHIPS	3,226.12
						CHECK TOTAL:	3,226.12
00392354	11/28/17	Culver Newlin Inc.	OTHER MAINTENANCE SERVICES	0105477408	5692	OTHER MAINTENANCE SERVIC	1,966.44
						CHECK TOTAL:	1,966.44
00392355	11/28/17	Dippel, Jeff	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	100.00
						CHECK TOTAL:	100.00
00392356	11/28/17	Document Tracking Serv	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	1,250.00
						CHECK TOTAL:	1,250.00
00392357	11/28/17	Ensuing Technologies C	EQUIPMENT - NEW	0107011005	4410	EQUIPMENT - NEW	829.68
						CHECK TOTAL:	829.68
00392358	11/28/17	Forte Music Academy	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	652.65
						CHECK TOTAL:	652.65
00392359	11/28/17	Frontier California In	OCTOBER 2017	0102477409	5920	TELEPHONE SERVICE	281.49
						CHECK TOTAL:	281.49
00392360	11/28/17	GRADESLAM Inc.	ANNUAL SOFTWARE LICENSE FEE	0113015040	5805	ANNUAL SOFTWARE LICENSE	32,820.00
						CHECK TOTAL:	32,820.00
00392361	11/28/17	HIDDLESON LISTENING LA	OCTOBER 2017	0104632900	5889	OTHER THERAPY	900.00
			OCTOBER 2017	0104632900	5889	OTHER THERAPY	1,050.00
						CHECK TOTAL:	1,950.00
00392362	11/28/17	Irvine Ranch Water Dis	SEWER FEES	0107477409	5555	SEWER FEES	2,784.33
						CHECK TOTAL:	2,784.33
00392363	11/28/17	Maintax	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	2,111.82
			OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	-59.74
						CHECK TOTAL:	2,052.08
00392364	11/28/17	Medco Supply Co.	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	242.44
						CHECK TOTAL:	242.44
00392365	11/28/17	National Construction	NOVEMBER 2017	0105477408	5620	RENTAL EXPENSE	170.55
						CHECK TOTAL:	170.55

SELECT Check ID's and Numbers: 768 ; Check Dates: 11/28/17

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392366	11/28/17	Office Depot	PRINTERS <\$250 & INK/SUPPLIES	0108011005	4322	PRINTERS <\$250 & INK/SUP	2,086.45
						CHECK TOTAL:	2,086.45
00392367	11/28/17	OXALES, ELLEN	TRAVEL & CONFERENCE	0105091012	5220	TRAVEL & CONFERENCE	21.77
			TRAVEL & CONFERENCE	0105091012	5220	TRAVEL & CONFERENCE	18.73
						CHECK TOTAL:	40.50
00392368	11/28/17		PARENT REIMBURSEMENT (LEGAL)	0104632900	5878	PARENT REIMBURSEMENT (LE	2,525.50
			FALL 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	10,174.50
						CHECK TOTAL:	12,700.00
00392369	11/28/17	Robert Billinger	REFRESHMENTS - NOT FOOD SERV	0105095060	4325	REFRESHMENTS - NOT FOOD	295.54
						CHECK TOTAL:	295.54
00392370	11/28/17	Safety 1st Pest Contro	PEST CONTROL	0108477409	5550	PEST CONTROL	75.00
			OCTOBER 2017	0102477409	5550	PEST CONTROL	50.00
			OCTOBER 2017	0108477409	5550	PEST CONTROL	125.00
			OCTOBER 2017	0107477409	5550	PEST CONTROL	125.00
			OCTOBER 2017	0106477409	5550	PEST CONTROL	125.00
			OCTOBER 2017	0105477409	5550	PEST CONTROL	175.00
						CHECK TOTAL:	675.00
00392371	11/28/17	SC Fuels	OCTOBER 2017	0105477408	4375	FUEL FOR VEHICLES	210.32
			OCTOBER 2017	0102477408	4375	FUEL FOR VEHICLES	469.96
						CHECK TOTAL:	680.28
00392372	11/28/17	Shay, Brian	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	3,265.02
						CHECK TOTAL:	3,265.02
00392373	11/28/17	Softintegrations Inc.	ANNUAL SOFTWARE LICENSE FEE	0105011012	5805	ANNUAL SOFTWARE LICENSE	300.00
						CHECK TOTAL:	300.00
00392374	11/28/17	Tustin MUN	MISC OUTSIDE VENDOR	0105015590	5860	MISC OUTSIDE VENDOR	640.00
						CHECK TOTAL:	640.00
00392375	11/28/17	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	42.71
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	26.03
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	994.67
						CHECK TOTAL:	1,063.41
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							70,621.51
GRAND TOTAL							70,621.51

SELECT Check ID's and Numbers: 760 ; Check Dates: 112917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392376	11/29/17	A-Z Office Resource In	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	235.14
						CHECK TOTAL:	235.14
00392377	11/29/17		NOVEMBER 2017	0104602150	5877	PRESCHOOL TUITION	790.00
						CHECK TOTAL:	790.00
00392378	11/29/17	B & H Photo Video Inc.	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	146.99
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	4,450.13
						CHECK TOTAL:	4,597.12
00392379	11/29/17		JULY 2017 - SOCIAL	0104072000	5878	PARENT REIMBURSEMENT (LE	140.00
			MILEAGE - OCTOBER 2017	0104256700	5880	TRANSPORTATION-IN LIEU	51.27
			MILEAGE - SEPTEMBER 2017	0104256700	5880	TRANSPORTATION-IN LIEU	48.38
			MILEAGE - JULY 2017	0104256700	5880	TRANSPORTATION-IN LIEU	35.21
			JULY 2017 - SPEECH	0104072000	5878	PARENT REIMBURSEMENT (LE	490.00
						CHECK TOTAL:	764.86
00392380	11/29/17	Carolyn Sadler	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	67.50
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	50.99
						CHECK TOTAL:	118.49
00392381	11/29/17	Grainger	MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	1,298.33
						CHECK TOTAL:	1,298.33
00392382	11/29/17	Harcourt School Publis	TEXTBOOKS	0102016300	4100	TEXTBOOKS	808.93
						CHECK TOTAL:	808.93
00392383	11/29/17		NOVEMBER 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	3,440.00
						CHECK TOTAL:	3,440.00
00392384	11/29/17	Maintex	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	1,538.53
						CHECK TOTAL:	1,538.53
00392385	11/29/17		11/13 - 11/17	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
						CHECK TOTAL:	1,625.00
00392386	11/29/17	MAXIM HEALTHCARE SERVI	OCTOBER 2017	0104172860	5831	CONSULTANTS-OTHER	9,916.65
						CHECK TOTAL:	9,916.65
00392387	11/29/17	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	78.82
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	31.24
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	32.30
						CHECK TOTAL:	142.36

SELECT Check ID's and Numbers: 768 ; Check Dates: 112917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392388	11/29/17	Palos Sports	MATERIALS & SUPPLIES-INSTRUCT	0107015600	4310	MATERIALS & SUPPLIES-INS	419.57
						CHECK TOTAL:	419.57
00392389	11/29/17	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	52.00
						CHECK TOTAL:	52.00
00392390	11/29/17	Robby Ibelle and Lucia	MILEAGE - OCTOBER 2017	0104256700	5880	TRANSPORTATION-IN LIEU	306.02
			MILEAGE - NOVEMBER 2017	0104256700	5880	TRANSPORTATION-IN LIEU	180.83
			MILEAGE - JULY 2017	0104256700	5880	TRANSPORTATION-IN LIEU	222.56
			MILEAGE - SEPTEMBER 2017	0104256700	5880	TRANSPORTATION-IN LIEU	278.20
			MILEAGE - AUGUST 2017	0104256700	5880	TRANSPORTATION-IN LIEU	278.20
						CHECK TOTAL:	1,265.81
00392391	11/29/17		NOVEMBER 2017	0104602150	5877	PRESCHOOL TUITION	1,045.00
						CHECK TOTAL:	1,045.00
00392392	11/29/17	SimplexGrinnell	ALARM MONITORING	0102477409	5560	ALARM MONITORING	312.50
			ALARM MONITORING	0102477409	5560	ALARM MONITORING	250.00
						CHECK TOTAL:	562.50
00392393	11/29/17	Sparkletts	MISC OUTSIDE VENDOR	0102397400	5860	MISC OUTSIDE VENDOR	207.78
						CHECK TOTAL:	207.78
00392394	11/29/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	62.13
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	23.71
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	12.75
						CHECK TOTAL:	98.59
00392395	11/29/17	Viloria, Jason	REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	96.84
						CHECK TOTAL:	96.84
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							29,023.50
GRAND TOTAL							29,023.50

SELECT Check ID's and Numbers: 76@ ; Check Dates: 113017

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392396	11/30/17	A-Z Office Resource In	PRINTERS <\$250 & INK/SUPPLIES	0107011005	4322	PRINTERS <\$250 & INK/SUP	183.56
						CHECK TOTAL:	183.56
00392397	11/30/17	American MicroImaging	MISC OUTSIDE VENDOR	0101377100	5860	MISC OUTSIDE VENDOR	1,058.37
						CHECK TOTAL:	1,058.37
00392398	11/30/17	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	339.00
			ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	3,873.00
						CHECK TOTAL:	4,212.00
00392399	11/30/17	Backseat Driver & Asso	SUBSCRIPTIONS - ONLINE	0109017150	5813	SUBSCRIPTIONS - ONLINE	480.00
						CHECK TOTAL:	480.00
00392400	11/30/17	Blue Shield of Califor	DECEMBER 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	163,359.72
			DECEMBER 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	80,460.76
						CHECK TOTAL:	243,820.48
00392401	11/30/17	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	1,524.04
						CHECK TOTAL:	1,524.04
00392402	11/30/17	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	-355.58
			PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	527.20
			PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	787.61
						CHECK TOTAL:	959.23
00392403	11/30/17	Environmental Nature C	MISC OUTSIDE VENDOR	0108015060	5860	MISC OUTSIDE VENDOR	1,020.00
						CHECK TOTAL:	1,020.00
00392404	11/30/17	Follett School Solutio	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	4,898.00
						CHECK TOTAL:	4,898.00
00392405	11/30/17	Go Rent-A-Van	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	190.06
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	190.06
			CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	190.06
						CHECK TOTAL:	570.18
00392406	11/30/17	Kaiser Foundation Heal	DECEMBER 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	1,326.70
			DECEMBER 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	51,574.23
			DECEMBER 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	2,693.59
			DECEMBER 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	104,711.32
						CHECK TOTAL:	160,305.84
00392407	11/30/17	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	370.19
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	-275.80

SELECT Check ID's and Numbers: 760 ; Check Dates: 113017

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							94.39
00392408	11/30/17	NATIONAL SPORTS APPARE	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	2,739.06
			MATERIALS & SUPPLIES-INSTRUCT	0105315310	4310	MATERIALS & SUPPLIES-INS	4,531.72
CHECK TOTAL:							7,270.78
00392409	11/30/17	OCDE	TRAVEL & CONFERENCE	0108091005	5220	TRAVEL & CONFERENCE	300.00
CHECK TOTAL:							300.00
00392410	11/30/17	OCEAN Institute	3/27/18 - BEFORE THE MAST	0108015575	5860	MISC OUTSIDE VENDOR	2,990.00
			3/28 - BEFORE THE MAST	0108015575	5860	MISC OUTSIDE VENDOR	2,990.00
			3/26/18 - BEFORE THE MAST	0108015575	5860	MISC OUTSIDE VENDOR	2,990.00
			3/7/18 - BEFORE THE MAST	0108015575	5860	MISC OUTSIDE VENDOR	2,990.00
CHECK TOTAL:							11,960.00
00392411	11/30/17	SACRAMENTO COUNTY OFFI	TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	450.00
CHECK TOTAL:							450.00
00392412	11/30/17	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	58.43
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	25.05
			EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	904.28
CHECK TOTAL:							987.76
00392413	11/30/17	ZOHO Corporation	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	1,345.00
CHECK TOTAL:							1,345.00
00392414	11/30/17	Duncan, Tracey	FOOD SERVICE SALES	1300007426	8634	FOOD SERVICE SALES	71.85
			FOOD SERVICE SALES	1300007426	8634	FOOD SERVICE SALES	60.50
CHECK TOTAL:							132.35
00392415	11/30/17	Thede, Nancy	FOOD SERVICE SALES	1300007426	8634	FOOD SERVICE SALES	600.30
CHECK TOTAL:							600.30
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							442,172.28
GRAND TOTAL							442,172.28

SELECT Check ID's and Numbers: 760 ; Check Dates: 120117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392416	12/01/17	BrightView Landscape S	NOVEMBER 2017	0102477409	5680	LANDSCAPE/IRRIGATION	616.20
			NOVEMBER 2017	0105477409	5680	LANDSCAPE/IRRIGATION	5,591.60
			NOVEMBER 2017	0108477409	5680	LANDSCAPE/IRRIGATION	3,594.50
			NOVEMBER 2017	0107477409	5680	LANDSCAPE/IRRIGATION	4,210.70
			NOVEMBER 2017	0106477409	5680	LANDSCAPE/IRRIGATION	3,081.00
						CHECK TOTAL:	17,094.00
00392417	12/01/17	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	81.50
			COMPUTER PRINTERS \$250-\$5,000	0102397406	4462	COMPUTER PRINTERS \$250-\$	1,550.57
			EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	2,385.09
						CHECK TOTAL:	4,017.16
00392418	12/01/17	Costley, Chris	MILEAGE - OCTOBER 2017	0104644575	5210	MILEAGE REIMBURSEMENT	23.01
						CHECK TOTAL:	23.01
00392419	12/01/17	Cox Communications	NOVEMBER 2017	0113457175	5940	INTERNET CONNECTIVITY	101.91
						CHECK TOTAL:	101.91
00392420	12/01/17	Donna Todd	REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	92.19
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	119.50
						CHECK TOTAL:	211.69
00392421	12/01/17	Frontier California In	NOVEMBER 2017	0108477409	5920	TELEPHONE SERVICE	220.20
			NOVEMBER 2017	0106477409	5920	TELEPHONE SERVICE	657.90
			NOVEMBER 2017	0105477409	5920	TELEPHONE SERVICE	730.03
			NOVEMBER 2017	0102477409	5920	TELEPHONE SERVICE	1,155.23
			NOVEMBER 2017	0107477409	5920	TELEPHONE SERVICE	157.69
						CHECK TOTAL:	2,921.05
00392422	12/01/17	Irene White	GENERAL SUPPLIES-NON INSTRUCT	0102115398	4340	GENERAL SUPPLIES-NON INS	147.52
						CHECK TOTAL:	147.52
00392423	12/01/17	Laguna Beach Water Dis	9/12/17 - 11/9/17	0102477409	5530	WATER - UTILITIES	134.37
			9/15/17 - 11/14/17	0106477409	5530	WATER - UTILITIES	32.00
			10/18/17 - 11/14/17	0105477409	5530	WATER - UTILITIES	910.15
			10/20/17 - 11/14/17	0106477409	5530	WATER - UTILITIES	4,031.23
			9/15/17 - 11/14/17	0105477409	5530	WATER - UTILITIES	46.94
			10/18/17 - 11/14/17	0105477409	5530	WATER - UTILITIES	365.83
			9/15/17 - 11/14/17	0105477409	5530	WATER - UTILITIES	46.94
			10/18/17 - 11/14/17	0105477409	5530	WATER - UTILITIES	1,468.36
			9/15/17 - 11/14/17	0102477409	5530	WATER - UTILITIES	90.77
			9/15/17 - 11/14/17	0105477409	5530	WATER - UTILITIES	331.92
						CHECK TOTAL:	7,458.51

SELECT Check ID's and Numbers: 768 ; Check Dates: 120117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00392424	12/01/17	Montgomery Hardware Co	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	1,600.19
						CHECK TOTAL:	1,600.19
00392425	12/01/17	Office Depot	COPIER PAPER	0108011005	4312	COPIER PAPER	1,508.07
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	40.07
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	36.37
			PRINTERS <\$250 & INK/SUPPLIES	0108011005	4322	PRINTERS <\$250 & INK/SUP	743.80
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	10.11
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	64.64
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	42.66
						CHECK TOTAL:	2,445.72
00392426	12/01/17	Orange County Bird of	MISC OUTSIDE VENDOR	0108015040	5860	MISC OUTSIDE VENDOR	200.00
						CHECK TOTAL:	200.00
00392427	12/01/17	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	1119014680	4310	MATERIALS & SUPPLIES-INS	81.61
			MATERIALS & SUPPLIES-INSTRUCT	1119014680	4310	MATERIALS & SUPPLIES-INS	49.58
						CHECK TOTAL:	131.19
			TOTAL FOR STOCK 76			Laguna Beach's check stock ID	36,351.95
			GRAND TOTAL				36,351.95

Laguna Beach Unified School District

12.i. CONSENT/ACTION

December 12, 2017

**Approval: Ratification of Certificated Payroll 5A in the Amount of \$2,222,304.07
 Ratification of Classified Payroll 5B in the Amount of \$843,600.39
 Ratification of Classified Payroll 5C in the Amount of \$36,448.76**

Proposal

Staff proposes the Board of Education ratify the expenditure of funds from the General Fund to cover:

1. Certificated Payroll 5A in the amount of \$2,222,304.07; and,
2. Classified Payroll 5B in the amount of \$843,600.39; and,
3. Certificated Payroll 5C in the amount of \$36,448.76 for the month of November 2017 totaling \$3,102,353.22.

Background

Payroll is in conformity with the annual All Funds Budget adopted by the Board of Education.

Recommended Action

Staff recommends the Board of Education approve:

1. Certificated Payroll 5A in the amount of \$2,222,304.07; and,
2. Classified Payroll 5B in the amount of \$843,600.39; and,
3. Certificated Payroll 5C in the amount of \$36,448.76 for the month of November 2017 totaling \$3,102,353.22.

Laguna Beach Unified School District

12.j. CONSENT/ACTION

December 12, 2017

Approval: Student Teacher Field Experience and Clinical Practice Agreements with Point Loma Nazarene University from January 1, 2018 through August 31, 2023

Proposal

Staff proposes the Board of Education approve Student Teacher Field Experience and Clinical Practice Agreements with Point Loma Nazarene University from January 1, 2018 through August 31, 2023.

Background

The District routinely enters into agreements with various local universities in order to provide educational fieldwork experience to students enrolled in various educational programs of the university.

Budget Impact

There is no financial impact to the District.

Recommended Action

Staff proposes the Board of Education approve Student Teacher Field Experience and Clinical Practice Agreements with Point Loma Nazarene University from January 1, 2018 through August 31, 2023.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into and executed as of **January 1, 2018** by and between **Point Loma Nazarene University** ("PLNU"), referred to here as the University, and **Laguna Beach Unified School District**, referred to here as the District with respect to the following matters:

- A. The Parties to this MOU desire to set forth their respective responsibilities concerning the delivery of post-baccalaureate programs offered by PLNU which may include the following: Intern Credential the Level I Preliminary and the Level II Professional Clear Credentials for Special Education (Mild-Moderate and Moderate Severe Education Specialist Credentials), the Preliminary and Clear Administrative Services credential, the Pupil Personnel Services Credential, and the Master of Arts in Education with concentrations in Teaching and Learning, Educational Leadership, Counseling, the Master of Arts in Special Education degree, and Early Student Teaching Field Experience/Clinical Practice. The selected programs in any given academic year will be referred to as the PLNU Partnership Programs.

NOW THEREFORE, the parties agree as follows:

- B. Program Description

The *PLNU Partnership Programs* will be operated in accordance with the following:

- 1. Under the terms and conditions in this agreement, PLNU will provide California Commission on Teacher Credentialing (CCTC) approved programs. This may include the Preliminary Credentials in Multiple Subject, Single Subject, and Education Specialist both Mild-Moderate and Moderate Severe for teachers teaching with Intern Credentials and Professional Clear Credentials for the Education Specialist (Mild-Moderate and Moderate Severe). Additional CCTC approved programs may include the Preliminary and Professional Credentials in Administrative Services and the Pupil Personnel Services Credential, Early Student Teaching Field Experience/Clinical Practice.
- 2. Under the terms and conditions of this agreement, PLNU will also provide Master of Arts in Education courses of study with concentrations in Teaching and Learning and Special Education that incorporate and augment the Induction standards to the graduate-M.A. level. **District** teachers will be provided the instruction and support to present evidence of proficiency aligned with induction standards to meet specific PLNU course requirements.

3. **The District** will validate the completion of Induction requirements at a proficient level for candidates seeking graduate course credit for meeting the induction standards.

C. Tuition

Each participating teacher will be responsible for paying his/her own assessed tuition rate to PLNU according to a specified schedule.

D. Termination

This MOU may be terminated by either party with a written notice from the party initiating the termination. The termination notice may only apply to future PLNU semester or quad, for which this MOU applies, and the MOU cannot be terminated for the semester or quad currently being taught at the time notice of termination is given. In such cases, PLNU and **District** teachers enrolled in the PLNU Partnership Program will establish a new agreement between PLNU and the respective candidates. In the event that the Program is terminated for any reason, PLNU will extend every effort to ensure candidates will be able to complete the program at the mutually agreed upon rate. Any tuition discount associated with this Partnership Program ends with the termination of this agreement. New candidates will not be permitted to enroll or receive the discount rate.

E. General Liability Insurance

The DISTRICT does not furnish workers' compensation insurance for PLNU students participating in this program. COLLEGE/UNIVERSITY, at its discretion, may maintain at its sole expense workers' compensation and employers' liability for students who are participating in this program.

The University shall provide and maintain commercial general liability insurance acceptable to the District in the minimum amount of \$1,000,000 per occurrence for bodily injury, personal injury, and property damage, with an aggregate limit twice the occurrence limit. The University shall furnish to the District, upon request, proof of the above coverage in the form of certificates of insurance.

The District shall provide and maintain: commercial general liability insurance acceptable to the District in the minimum amount of \$1,000,000 per occurrence for bodily injury, personal injury, and property damage, with an aggregate limit twice the occurrence limit. The District shall furnish to the University, upon request, proof of the above coverage in the form of certificates of insurance.

F. Indemnification

The University shall hold harmless, defend, and indemnify the District and its officers, employees, and agents from any and all losses, demands, claims, damages (including costs and attorney fees), or causes of action arising from any negligent or willful act of the University, its officers, employees, or agents

Memorandum of Understanding – PLNU and Laguna Beach Unified School District

incurred in the performance of this Agreement. Student teachers are required to carry professional liability insurance as a requirement of this program.

The District shall hold harmless, defend, and indemnify the University and its officers, employees, and agents from any and all losses, demands, claims, damages (including costs and attorney fees), or causes of action arising from any negligent or willful act of the District, its officers, employees, or agents incurred in the performance of this Agreement

G. Term

The term of this MOU shall be for a term beginning **January 1, 2018**. Each party shall be bound from the date signed by both parties until **August 31, 2023** (end of the PLNU academic year then in progress). The MOU will be reviewed and extended for the next academic year by mutual agreement if there are no substantive changes that would require action by either entity governing bodies.

H. Miscellaneous.

Entire Agreement

This MOU constitutes the final, complete and exclusive statement of the terms of the agreement between the parties pertaining to the PLNU credential and advanced degree programs identified in this agreement. The MOU supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this Agreement by, nor is any party relying on, any representation or warranty outside those expressly set forth in this Agreement.

Amendment The provisions of the MOU may be modified only by mutual agreement of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.

Waiver Any of the terms or conditions of this MOU may be waived at any time by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance or satisfaction either of that term or condition as it applies on a subsequent occasion or any other term or condition of this MOU.

Assignment Neither party may assign any rights or benefits or delegate any duties under this MOU without the written consent of the other party or parties. Any purported assignment without written consent shall be void.

Parties in Interest Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third persons to any party of this MOU.

Memorandum of Understanding – PLNU and Laguna Beach Unified School District

Severability If any provision of this MOU is held by a court or arbitrator of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.

Governing Law The rights and obligations of the parties and the interpretation and performance of this MOU shall be governed by the laws of California, excluding any statute which directs the application of the laws of another jurisdiction.

IN WITNESS WHEREOF, the parties have executed this MOU as of the date first set forth above.

For Point Loma Nazarene University:

Name: Kerry D. Fulcher, Ph.D.

Title: Provost and Chief Academic Officer
Address: Point Loma Nazarene University
3900 Lomaland Dr.
San Diego, CA 92106

Authorized Signature Date _____

PLNU Contact:

Name: Deborah E. Erickson, Ed.D.
Title: Dean, School of Education
Address: Point Loma Nazarene University
4007 Camino Del Rio South, Suite 400
San Diego, CA 92108

District Contact:

Name: _____

Title: _____ Date _____

Authorized Signature: _____

Laguna Beach Unified School District

12.k. CONSENT/ACTION

December 12, 2017

Approval: Student Teacher and Student Practicum Agreements with National University from November 8, 2017 through June 30, 2020

Proposal

Staff proposes the Board of Education approve Student Practicum and Student Teacher Agreements with National University from November 8, 2017 through June 30, 2020.

Background

The District routinely enters into agreements with various local universities in order to provide educational fieldwork experience to students enrolled in various educational programs of the university.

Budget Impact

There is no financial impact to the District.

Recommended Action

Staff proposes the Board of Education approve Student Practicum and Student Teacher Agreements with National University from November 8, 2017 through June 30, 2020.



NATIONAL UNIVERSITY

STUDENT TEACHING AND PRACTICUM AGREEMENT

This agreement, effective on November 8, 2017, made by and between National University, a California non-profit public benefit corporation (the "University") and Laguna Beach Unified a public entity (the "District"), with reference to the following facts:

ARTICLE 1 **RECITALS**

1.1 Section 35160 of the California Education Code provides that the governing board of any school district may initiate and carry on any program or activity, or may otherwise act in any manner which is not in conflict with, or inconsistent with, or pre-empted by, any law and which is not in conflict with the purposes for which school districts are established.

1.2 An agreement by a school district to provide student teaching or practicum experience to students enrolled in an education credential program offered by an institution of higher education approved by the California Commission on Teacher Credentialing (the "Commission") is not inconsistent with the purposes for which schools districts are established.

1.3 The University is accredited by the Western Association of Schools and Colleges, and its education credential programs have been approved by the Commission.

1.4 The University desires that the District provide student teaching to students enrolled in the University's teacher training curricula and/or practicum experience to students enrolled in the University's student counseling and other credential curricula. The District agrees to provide such student teaching and/or practicum experience on the terms and conditions specified in this Agreement.

ARTICLES 2 **DEFINITIONS**

2.1 "Student" shall refer to a student enrolled in a program at the University which is approved by the commission and which leads to an education credential

2.2 "Master Teacher" shall refer to an employee of the District holding a valid, clear teaching credential issued by the Commission typically with three or more years teaching experience.

2.3 "Student Teaching" shall refer to the active participation by a Student in the duties and functions of classroom teaching under the direct supervision and instruction of one or more Master Teachers.

2.4 "Student Teaching Assignment" shall typically refer to a full day of Student Teaching, five days a week for 12 to 18 weeks, dependent upon program. Student Teaching Assignments shall satisfy all requirements of the Commission.

2.5 "Practicum Supervisor" shall refer to an employee of the District holding a valid Pupil Personnel Services or other credential issued by the Commission or equivalent certification recognized by the District typically with three or more years experience as a school counselor, school psychologist, school social worker, or other education specialist.

2.6 "Practicum" shall refer to the participation by a Student in the duties and functions of a school counselor, school psychologist, school social worker, or school attendance worker under the direct supervision and instruction of one or more Practicum Supervisors.

2.7 "Practicum Assignment" shall consist of between 90 and 600 hours of Practicum depending upon the specific program requirements.

2.8 "Quarter Unit" shall refer to the amount of academic credit earned by a Student through the successful completion as determined by the University of approximately 25 hours of Student Teaching or between 20 to 40 hours of Practicum.

ARTICLE 3 **TERMS AND CONDITIONS**

3.1 Student Teaching or Practicum. The District shall provide University students with Student Teaching and/or Practicum in schools and classes of the District under the direct supervision and instruction of a Master Teacher or Practicum Supervisor. The University and the District from time to time shall agree as to the number of students assigned to the District for Student Teaching and/or Practicum.

3.2 District Determination. The District at their sole discretion may refuse to accept, or may terminate, any Student assigned to the District for Student Teaching or Practicum based upon its good faith determination that the Student is not performing to the standards of the District. Upon written notification by the District, the University shall promptly terminate the Student's assignment to the District.

3.3 University Determination. The University shall determine the number of units of Student Teaching or Practicum each Student shall receive. Students shall be able to be eligible for more than one Student Teaching Assignment and/or Practicum Assignment at the District.

3.4 District Reimbursement. The University shall reimburse the District for the cost of Student Teaching or Practicum services rendered by the District, paying the District \$300.00 per section of Student Teaching and/or Practicum supervised. The District agrees that the issuance of the stipend to the Master Teacher or the Practicum Supervisor will not render the Master Teacher or Practicum Supervisor an employee or agent of the University.

3.5 Invoice Procedure. Within a reasonable time following the completion of any Student Teaching Assignment or Practicum Assignment, the District shall submit an invoice, in triplicate, to the University which invoice shall specify the number of Quarter Units of Student Teaching or Practicum provided by the District and the amount of reimbursement calculated at the rate provided in Article 3.4. The University shall pay the reimbursement to the District within 30 days following the date the District's invoice is received.

3.6 Insurance. The District will obtain and maintain a broad form commercial general liability insurance policy with coverage of at least \$1,000,000 for each occurrence. The District will provide the University with proof of such insurance upon execution of this Agreement. For purposes of this Agreement, each of the District and the University will provide workman's compensation insurance coverage for their own employees, and Students are not employees of either the District or the University.

University agrees to maintain at least \$1 million per occurrence and \$1 million in General Aggregate Liability Insurance coverage. University agrees to provide District with a Certificate of Insurance including an Endorsement/Additional Covered Party Amendatory Endorsement/Additional Insured naming Laguna Beach Unified as an additional insured party in conjunction with this Student Teaching and Practicum Agreement.

University agrees that all Students are not employees of the District and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which employees are normally entitled, including but not limited to, State Unemployment Compensation or Workers' Compensation.

3.7 Termination of Assignment. In the event a Student Teaching Assignment or Practicum Assignment is terminated before it is completed, the District shall receive reimbursement of costs at the rate provided in Article 3.4 pro-rated to the nearest completed Quarter Unit.

3.8 Representations. The University represents that all Students assigned to the District for Student Teaching or Practicum are validly enrolled in a University credential program approved by the Commission. The University makes no other representation, express or implied, about, or assumes any responsibility for, the Student's fitness or qualification to participate in the Student Teaching or Practicum. Nothing in this Agreement shall be construed as a delegation by the District to the University of any of the District's duties and responsibilities for operation or supervision of the schools or classes of the District.

3.9 Certificate of Clearance. In accordance with California Education Code Section 44320, each credential candidate prior to assignment to District must obtain at their sole expense a "Certificate of Clearance," which includes a complete Live Scan Service. The University will ensure that student's receive a Certificate prior to beginning their assignment in the district or hold a valid document issued by the CTC accounting for fingerprint clearance.

3.10 Tuberculosis Clearance. In accordance with California Education Code Section 49406, each credential candidate prior to assignment to District must obtain at the candidate's sole expense an examination by a licensed physician or surgeon within the past 60 days to determine that he or she is free of active tuberculosis, prior to beginning the candidate's assignment in the District.

ARTICLE 4 **GENERAL PROVISIONS**

4.1 Term. This Agreement shall commence as of the date hereof and shall continue until such time as either party gives the other party written notice of its intent to terminate the Agreement. The termination of the Agreement shall be effective upon the date specified in such written notice. Provided, however, all Students receiving Student Teaching or Practicum from the District as of the date of such notice shall be permitted to complete their

Student Teaching Assignment or Practicum Assignment so long as said student is not the cause of the termination of the agreement.

4.2 Attorney's Fees. In the event any party hereto commences litigation for the interpretation, specific performance, or damages for the breach of this Agreement, the prevailing party shall be entitled to a judgment or award against the other in an amount equal to reasonable attorney's fees and expenses incurred, together with all other appropriate legal or equitable relief.

4.3 Notices. All notices, demands, or other communications given under this Agreement shall be in writing and shall be deemed to have been duly given as of the second business day after mailing by United States mail, postage pre-paid addressed to the addresses on page four hereof, or to such other address or to such other person as any party hereto shall designate to the other for such purposes in the manner hereinabove set forth. Personal delivery of such notice, demand, or communication may also be made to the above-described addressees and shall be deemed given as of the date of such delivery.

4.4 Integration Clause. This Agreement contains the entire agreement between the parties relating to the transactions contemplated hereby and all prior or contemporaneous agreements, understandings, representations, and statements, whether oral or written, are merged herein. No modification, waiver, amendment, discharge, or change to the Agreement shall be valid unless the same is in writing and signed by the party against which the enforcement of such modification, waiver, amendment, discharge, or change is or may be sought.

4.5 General Provisions. This Agreement (i) shall be binding upon and inure to the benefit and be enforceable by the parties hereto and their respective legal representatives, successors, or assigns, (ii) may be executed in any number of counter-parts, each of which may be deemed to be an original, but all of which together shall constitute one and the same instrument, (iii) shall be construed and enforced in accordance with the laws of the State of California, and (iv) has been executed at San Diego, California as of the last date set forth below.

4.6 Mutual Indemnification. University shall defend, indemnify and hold District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University its officers, agents, or students.

District shall defend, indemnify and hold University, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of District, its officers, agents, or employees.

NATIONAL UNIVERSITY, a California
non-profit public benefit corporation

Laguna Beach Unified

By _____
Dave C. Lawrence
Vice Chancellor, Finance

By _____
Signature

Date _____
National University
School of Education
11255 N. Torrey Pines Road
La Jolla, CA 92037

By _____
Name Typed or Printed

Title _____

Date _____

For contact/contract return:
Isabel Gonzalez
Contract Coordinator
National University
9980 Carroll Canyon Road
San Diego, CA 92131
(858) 642-8310
credcontracts@nu.edu

District Address/Telephone:

Street

City State Zip

Phone

Laguna Beach Unified School District

12.1. CONSENT/ACTION

December 12, 2017

Approval: Award of Contract Extension for Technology Equipment and Peripherals based on Magnolia Elementary School District Piggyback Purchasing Bid Project No. MSIT3, #I-23-2014/15 through December 31, 2018

Proposal

Staff recommends the Board of Education authorize the award of contract extension for Technical Equipment and Peripheral based on Magnolia Elementary School District piggyback purchasing bid project no. MSIT3 #I-23-2014/15 through December 31, 2018.

Background

On November 16, 2017, the Magnolia Elementary School District's Board of Trustees approved the third of four possible extensions for an additional calendar year effective January 1, 2018 – December 31, 2018.

Pursuant to Public Contract Code 20652 and 20118, other districts and public agencies in the State of California may purchase identical items under the price, terms and conditions of this bid. Section 14 of the Bid, states the contract period shall be in effect for one calendar year, and the District may extend the Bid/Contract for a maximum of four (4) additional years, beyond the original period, to maintain current pricing. District staff has determined that equipment identified in the contract awarded to Magnolia School District piggyback purchasing bid meets the needs of the District.

Budget Impact

Purchases awarded under this contract are within the approved General Fund IT department budget.

Recommended Action

Staff recommends the Board of Education approve the award of contract extension for Technical Equipment and Peripheral based on Magnolia Elementary School District piggyback purchasing bid project no. MSIT3 #I-23-2014/15 through December 31, 2018.

Laguna Beach Unified School District

12.m. CONSENT/ACTION

December 12, 2017

Approval: Memorandum of Understanding Between WestEd and Laguna Beach Unified School District for Administration of the Biannual California Healthy Kids Survey During the 2017-2018 School Year

Proposal

Staff proposes that the Board of Education approve a Memorandum of Understanding (MOU) between WestEd and Laguna Beach Unified School District for the administration of the California Healthy Kids Survey (CHKS) for students in grades 5, 7, 9, and 11. This survey is part of the comprehensive Cal-SCHLS data system, developed by WestEd under contract with the California Department of Education.

Background

The California Healthy Kids Survey is administered as part of the requirements for the TUPE grant funding. The data received from the student, staff, and parent surveys helps staff to identify students' strengths and areas of need to better serve and support their social-emotional development, health, and physical development. Additionally, the data assists in our understanding of student attitudes and perceptions regarding school and community issues. Information will also be used to help meet the Local Control Accountability Plan requirements, and plays a critical role in justifying any needs for potential State, Federal, and/or private grant funds.

Budget Impact

There will be no budget impact to LBUSD. The cost of this MOU will be covered by the Orange County County Department of Education as a member district participating in the TUPE Grant consortium within Orange County.

Recommended Action

Staff recommends the Board of Education approve the MOU between WestEd and Laguna Beach Unified School District for the administration of the California Healthy Kids Survey for students in grades 5, 7, 9, and 11 during the 2017-2018 school year.

school climate health & learning

CALIFORNIA SURVEY SYSTEM

MEMORANDUM OF UNDERSTANDING • 2017/18 SCHOOL YEAR

DISTRICT NAME: Laguna Beach Unified

This agreement outlines conditions to be met by the above named district (the "District") and WestEd as they relate to access to and the administration of the California Healthy Kids Survey, the California School Staff Survey, and the California School Parent Survey, which are part of the comprehensive CalSCHLS data system, developed by WestEd under contract with the California Department of Education. **Survey access will not be granted until a signed copy of this Memorandum of Understanding (MOU) is received.**

I. DISTRICT AGREES TO:

- **Read the Guidebook.** Pay special attention to the section on active and passive consent procedures.
- **Coordination.** Provide one district-level contact person for each participating district.
- **Surveys.** Use only the current version of the surveys provided by your CalSCHLS Regional Center.

SURVEY ADMINISTRATION (CHKS)

- **Grades and Schools.** Survey grades 3 through 12 as appropriate within the district. Provide current student enrollment figures for all schools by grade level.
- **Parent Consent.** Follow the active parental consent process with grades below seven, and passive parental consent with grade seven and above.
 - Follow written school board policy for active and/or passive consent, and provide notification to parents of the approximate date(s) of survey administration and the availability of survey instruments for review at school and/or district offices. This is required regardless of consent type.
- **Privacy of Students.** Preserve respondent privacy and the confidentiality of the responses by ensuring that the room set-up prevents anyone from observing how the respondent is answering the survey questions and ensure that reasonable measures are taken to protect the responses after they are collected.
- **Surveys.** Administer the elementary survey to elementary students, and the secondary Core survey to secondary students.
- **Proctors.** Assign survey proctors (teachers or assigned proctors) for each classroom.
- **Assurance of Confidentiality Agreement.** Ensure that all teachers and proctors assigned to administer the survey sign the Assurance of Confidentiality Agreement and read the Introductory Script to students.
- **Response Rates.** Make best efforts to obtain a response rate of at least 70% of students in surveyed grades.
- **Data Submission and Report Preparation.** Notify Cal-SCHLS Regional Center staff upon completion of each survey administration per the guidelines provided at registration.
- **Printed Survey Administration.** Provide complete information on the transmittal envelopes if administering the survey via scantron form.
- **Produce surveys.** If administering paper-and-pencil survey, reproduce from the master copy no more than the number of questionnaires needed to administer the survey.

- Submit completed answer sheets and materials to your Regional Center.
- CalSCHLS is not responsible for transferring data from incorrect to correct answer sheets.

CALIFORNIA SCHOOL STAFF SURVEY (CSSS)

- Ensure that applicable staff complete the online California School Staff Survey (CSSS) at each school and for each grade level.
- The CSSS should be offered to all teachers, administrators, and other certificated staff, including paraprofessionals and aides, and to all personnel working in the areas of counseling, health, prevention, and safety.

CALIFORNIA SCHOOL PARENT SURVEY (CSPS)

- Coordinate with Cal-SCHLS staff regarding the administration of online and paper parent survey materials.
- Administer the CSPS to all parents, guardians, or other caregivers of students in all grades and schools in the district.
- Each family (parent/guardian/caregiver) should complete only one CSPS per school regardless of number of children enrolled in that school.

PAYMENT

Make payment of all CalSCHLS fees, at the current rates for the applicable school year within thirty (30) days of completion of services and receipt of deliverables. See attached fee schedule for the 2017-2018 school year.

II. WESTED AGREES TO PROVIDE:

- Comprehensive technical assistance via email and phone.
- Access to the CHKS online system or master copies of the survey instrument with scantrons and materials.
- Access to the CSSS online system.
- Access to the CSPS online system and master copy of the survey instrument.
- Access to the CalSCHLS System website (chks.wested.org).
- Scanning and online services.
- **District-level reports within six to ten weeks after receipt of accurate and complete survey information and materials.**

III. ACCESS

Under the California Public Records Act, any third party (for example, the media) can request existing district reports from CDE. Raw data may be provided to public agencies and research agencies by request for analyses only after the requesting agency has executed an agreement with WestEd and/or CDE and has agreed to conditions of strict confidentiality in compliance with state and federal regulations, including, but not limited to, the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99), the California Information Practices Act (California Civil Code § 1798 et. seq.), and the Privacy Act of 1974, as amended (5 U.S.C. § 552).

Cal-SCHLS Regional Center staff post Cal-SCHLS reports (CHKS and CSSS) to the Cal-SCHLS System websites in November of the year following survey administration.

IV. CONFIDENTIALITY AGREEMENT

Districts agreeing to administer any of the CalSCHLS surveys (CHKS, CSSS, and CSPA), understand that data will be subject to the conditions stated above. Once produced, district level reports will be available to outside agencies via the CalSCHLS website or upon request, and raw data may be provided to public and research agencies for analysis under strict conditions of confidentiality.

District further agrees to use the CalSCHLS surveys only for use in its own district, and only for so long as this MOU is in effect. Upon expiration or termination of this MOU, District agrees to return all CalSCHLS materials to WestEd or CDE.

V. GENERAL TERMS AND CONDITIONS

Terms. This MOU is effective on September 1, 2017 and expires on August 31, 2018.

Amendments. This MOU may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be in writing and signed by both parties.

Indemnification. District shall defend, indemnify, and hold WestEd, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of District, its officers, agents, or employees.

WestEd shall defend, indemnify, and hold District, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of WestEd, its officers, agents, or employees.

Dispute resolution. District and WestEd shall exercise their respective best efforts to settle any claim, controversy, or dispute (collectively, "Dispute") arising out of or relating to this MOU. The Parties shall discuss any Dispute no later than fifteen (15) days after either Party gives written notice to the other Party of a Dispute, including the legal and factual basis for such Dispute. No arbitration or other proceeding may be commenced before the Parties have met pursuant to this provision. In the event that a Dispute cannot be resolved through good faith negotiations, the Parties agree that such Dispute shall be finally settled through binding arbitration. The arbitration shall be administered by JAMS, in San Francisco, California, pursuant to its Comprehensive Arbitration Rules and Procedures. The decision of the arbitrator shall be final and conclusive upon the Parties. Judgment on the award rendered by the arbitrators may be entered in any court having jurisdiction. Notwithstanding the foregoing, either party may seek injunctive or provisional relief to protect confidential information at any time.

Assignment. District shall not voluntarily or by operation of law, assign or otherwise transfer its rights or obligations under this MOU without prior written consent from WestEd. Any purported assignment in violation of this paragraph shall be void.

Execution. Each of the persons signing this MOU represents that he or she has the authority to sign on behalf of and bind their respective party.

District

Survey Administration Fees 2017-2018

All Fees Based on CDE Subsidized Rate

Questions? Call our toll-free Cal-SCHLS Helpline at (888) 841.7536

CHKS

<i>Survey fee*</i>	<i>\$0.40 per student enrolled; \$150 survey set-up fee</i>
<i>Supplementary modules</i>	<i>\$100 per supplemental module</i>
<i>District report</i>	<i>No additional cost</i>
<i>School reports</i>	<i>\$75 each</i>
<i>Ethnicity report</i>	<i>\$200 for district middle, \$200 for district high</i>
<i>School ethnicity report</i>	<i>\$100 each</i>
<i>District climate report card</i>	<i>\$250, free if all eligible schools ordered</i>
<i>School climate report card</i>	<i>\$100 each, comprehensive middle/high schools only</i>
<i>District raw data</i>	<i>\$75 per data set</i>
<i>Custom questions</i>	<i>One time development fee of \$200 for every three questions or fraction thereof. Subsequent use of same module (with no changes) is \$100 each.</i>
<i>Workshops</i>	<i>\$125/hour (preparation, travel, and presentation time), plus travel expenses</i>
<i>Other custom work</i>	<i>\$100/hour</i>

CSSS

<i>Survey fee*</i>	<i>\$150 survey set-up fee</i>
<i>Supplementary modules</i>	<i>\$100 per supplemental module</i>
<i>District report</i>	<i>No additional cost</i>
<i>School reports</i>	<i>\$75 each</i>
<i>District raw data</i>	<i>\$75 per data set</i>
<i>Custom questions</i>	<i>One time development fee of \$200 for every three questions or fraction thereof. Subsequent use of same module (with no changes) is \$100 each.</i>
<i>Workshops</i>	<i>\$125/hour (preparation, travel, and presentation time), plus travel expenses</i>
<i>Other custom work</i>	<i>\$100/hour</i>

CSPS

<i>Survey fee</i>	<i>\$150 survey set-up fee</i>
<i>Supplementary modules</i>	<i>\$100 per supplemental module</i>
<i>Paper processing fee</i>	<i>\$0.40 per paper copy returned for processing</i>
<i>District report</i>	<i>No additional cost</i>
<i>School reports</i>	<i>\$75 each</i>
<i>District raw data</i>	<i>\$75 per data set</i>
<i>Custom questions</i>	<i>One time development fee of \$200 for every three questions or fraction thereof. Subsequent use of same module (with no changes) is \$100 each.</i>
<i>Workshops</i>	<i>\$125/hour (preparation, travel, and presentation time), plus travel expenses</i>
<i>Other custom work</i>	<i>\$100/hour</i>

* If you are a district surveying less than 100 students please contact your regional center for specific survey costs.

By signing this document, the named District and WestEd signify that each party, has reviewed, understands, agrees to, and will comply with the terms and conditions stated above.

District:

WestEd:

Signature

Jason Vitoria, Ed.D.

Printed name

Date

Laguna Beach Unified School District

12.n. CONSENT/ACTION

December 12, 2017

Approval/Ratification: Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$1,173.20

Proposal

Staff proposes the Board of Education approve/ratify the attached disbursement from the Administrative Fund of the Community Facilities District 98-1 "CFD 98-1."

Background

A separate Administrative Fund was established pursuant to the Indenture by and between Laguna Beach Unified School District and Community Facilities District No.98-1 (Crystal Cove) 2012 Special Tax Refunding Bonds. Administrative expenses are for the actual or reasonably estimated costs directly related to the administration of CFD No. 98-1. The estimated amount for the current outstanding principal is equal to \$8,300,000 which is based on principal paid through September 2017. Staff requests approval of the payment detailed on the Administrative Funds Disbursement list.

Budget Impact

The \$1,173.20 payment will be made from the CFD 98-1 Administrative Expense Fund located at U.S. Bank. After the disbursement, the remaining fund balance will be \$52,665.10.

	Payee Name & Address	Purpose	Revenue	Expense	Balance
1	Beginning Balance				\$53,810.03
2	Interest Earned	Aug – Oct 2017	\$28.27		
3	David Taussig & Associates	Inv. 1710064		\$1,173.20	
4	Ending Fund Balance				\$52,665.10

Recommended Action

Staff recommends the Board of Education approve/ratify the disbursement as presented.

Laguna Beach Unified School District

13. INFORMATION

December 12, 2017

Update on the Computer Science Pathway Committee

Proposal

Staff will present an update to the Board of Education regarding the Computer Science Committee that convened during the 2017-18 school year. Led by Michael Morrison and Alysia Odipo, this team consists of teacher and administrative stakeholders. The Computer Science Committee was assembled following the creation of the AP Computer Science course.

Background

The committee has identified which courses and curriculum are in place at this time across the district and are working to identify gaps as well as streamline instruction for all K-12 students. In addition, the team has identified the importance of digital literacy for all students in Laguna Beach Unified School District. The Computer Science Committee has collaborated to align secondary sites' computer science curriculum, developed a better understanding of what digital literacy is and how to deliver this to students, worked on the skills continuum and began connecting activities to the computer science standards. The committee recommends identifying the human capital (TOSA, librarian, IAs) to do the work required such as developing the K-12 scope and sequence of a computer science curriculum. The committee recommends use of an instructional coach to ensure standards are being taught with fidelity and support teachers with initial implementation. The committee also recommends developing a K-12 digital citizenship curriculum and identify who would deliver the curriculum.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required.

Laguna Beach Unified School District

14. ACTION

December 12, 2017

Approval: 2016-2017 District Audit

Proposal

Staff proposes the Board of Education approve the acceptance of the 2016/2017 District Audit as presented by the District's independent audit firm, Vavrinek, Trine, Day & Company, LLP.

Background

Pursuant to Education Code 41020, not later than December 15, an audit report for the preceding fiscal year shall be filed with the County Superintendent of Schools of the county in which the school district is located, the State Department of Education, and the Controller. This audit was performed by the independent auditing firm of Vavrinek, Trine, Day & Company, LLP.

Budget Impact

Acceptance of the annual audit has no impact upon the general budget.

Recommended Action

Staff recommends the Board of Education approve the acceptance of the 2016/2017 District Audit as presented by the District's independent audit firm, Vavrinek, Trine, Day & Company, LLP.

Laguna Beach Unified School District

15. ACTION

December 12, 2017

Approval: Positive Certification of First Interim Report

Proposal

Staff proposes the Board of Education approve a positive certification of the First Interim Financial Report for 2017-2018.

Background

This positive certification of the First Interim Report is submitted to the Board for approval pursuant to Education Code Section 42130.

This report certifies that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Budget Impact

Approval of the First Interim Report by the Board will authorize staff to meet State Education Code requirements, submit the report to the County Office of Education ahead of deadline and update, adjust and account for changes reflected in the First Interim Report.

Recommended Action

Staff recommends the Board of Education approve a positive certification of the First Interim Financial Report for 2017-2018.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 12, 2017 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

☒ POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

☐ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

☐ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Jeff Dixon Telephone: (949) 497-7700, ext 5222
Title: Asst Superintendent, Business Services E-mail: jdixon@lbusd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?		X
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2016-17) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
S8	Labor Agreement Budget Revisions	• Management/supervisor/confidential? (Section S8C, Line 1b)	X	
		For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)		X
S9	Status of Other Funds	• Classified? (Section S8B, Line 3)		X
		Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?		X

Laguna Beach Unified School District

16. ACTION

December 12, 2017

Approval: Resolution #17-22: Establish Interfund Transfers of \$125,000 from the General Fund to the Special Reserve for Non-Capital Outlay Fund for 2017-2018

Proposal

Staff proposes the Board of Education approve the attached Resolution #17-22: Establish Interfund Transfers from the General Fund to the Special Reserve for Non-Capital Outlay Fund (17).

Background

Board Policy 3001 states “A Basic Aid Differential Reserve to be maintained in perpetuity based on annual recommendations to the Governing Board on the amount of the annual contribution to this reserve necessary to maintain this level of funding. (A Basic Aid differential is the cost of maintaining the District’s budget for a period of one year if funded at the Local Control Funding Formula (LCFF) Target.)”

This action authorizes the transfer of committed funds in the amount of \$125,000 in compliance with Board Policy 3001.

Budget Impact

The 2017-2018 First Interim Report reflects this Interfund Transfer of \$125,000 from the General Fund to the Special Reserve for Non-Capital Fund.

Recommended Action

Staff recommends the Board of Education approve the attached Resolution #17-22: Establish Interfund Transfers from the General Fund to the Special Reserve for Non-Capital Outlay Fund (17).

RESOLUTION NO. 17-22

RESOLUTION OF THE BOARD OF EDUCATION OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT TO ESTABLISH INTERFUND TRANSFERS OF \$125,000 FROM THE GENERAL FUND TO THE SPECIAL RESERVE FOR NON-CAPITAL OUTLAY FUND FOR 2017-2018

ON MOTION of _____, seconded by _____, the following resolution is hereby adopted:

WHEREAS, the Governing Board intends to transfer General Fund Ending Balance Reserves of \$125,000 committed for the Basic Aid Differential to the Special Reserve for Non-Capital Outlay Fund (17), as authorized by Education Code 42605; and,

WHEREAS, that the District has created the Special Reserve for Non-Capital Outlay Fund with the designation for the Basic Aid Differential; and,

WHEREAS, the Governing Board will prioritize projects for the Basic Aid Differential; and,

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Laguna Beach Unified School District, authorizes a transfer of \$125,000 for fiscal year 2017-2018 from the General Fund to the Special Reserve for Non-Capital Outlay Fund (17).

PASSED AND ADOPTED by the Governing Board on December 12, 2017, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

STATE OF CALIFORNIA)
) ss

COUNTY OF ORANGE

I, _____, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 12th day of December 2017.

Clerk of the Governing Board

Laguna Beach Unified School District

17. ACTION

December 12, 2017

Approval: Resolution #17-23: Establish Interfund Transfer for \$1,200,000 from the General Fund to the Special Reserve Fund for Capital Improvement Plan for 2017-2018

Proposal

Staff proposes that the Board of Education approve the attached Resolution #17-23: Establish Interfund Transfers from the General Fund (01) to the Reserve for Capital Outlay, Subfund 4042 Capital Improvement Plan for 2017-2018.

Background

This transfer is part of the funding model for the Capital Improvement Plan. The Ten-Year Facilities Master Plan list \$12 million in projects to be funded in ten annual payments toward the Capital Improvement Plan to address facility impacts of program improvements and needs identified in the facility condition assessment.

Budget Impact

The 2017-18 General Fund budget includes \$1,200,000 toward the Special Reserve for the Capital Improvement Plan (CIP).

Recommended Action

Staff recommends that the Board of Education approve the attached Resolution #17-23: Establish Interfund Transfers from the General Fund (01) to the Reserve for Capital Outlay, Subfund 4042 Capital Improvement Plan for 2017-2018.

RESOLUTION NO. 17-23

**RESOLUTION OF THE BOARD OF EDUCATION OF THE LAGUNA BEACH UNIFIED
SCHOOL DISTRICT TO ESTABLISH INTERFUND TRANSFERS OF \$1,200,000 FROM THE
GENERAL FUND TO THE SPECIAL RESERVE FUND FOR CAPITAL IMPROVEMENT
PLAN FOR 2017-2018**

WHEREAS, the Governing Board intends to transfer General Fund Ending Balance Reserves of \$1,200,000 committed for the Capital improvement Plan (CIP) to the Special Reserve for Capital Outlay, Subfund 4042 Capital Improvement Plan, as authorized by Education Code 42605; and,

WHEREAS, that the District has created the Special Reserve for Capital Outlay with the subfund designation for the Capital Improvement Plan; and,

WHEREAS, the Governing Board will prioritize projects for the Capital Improvement Plan; and,

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Laguna Beach Unified School District, authorizes a transfer of \$1,200,000 for fiscal year 2017-2018 from the General Fund to the Special Reserve for Capital Outlay Fund, Subfund 4042 Capital Improvement Plan.

PASSED AND ADOPTED by the Governing Board on December 12, 2017, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) ss
COUNTY OF ORANGE

I, _____, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 12th day of December 2017.

Clerk of the Governing Board

Laguna Beach Unified School District

18. ACTION

December 12, 2017

Approval: Resolution #17-24: Establish Interfund Transfer of \$900,000 from the General Fund to the Special Reserve Fund for Facilities Repair and Replacement Program for 2017-2018

Proposal

Staff recommends that the Board of Education approve the attached Resolution #17-24: Establish Interfund Transfers from the General Fund (01) to the Reserve for Capital Outlay, Subfund 4040 Facilities Repair & Replacement Program for 2017-2018.

Background

This transfer amount is included in the Facilities Master Plan for funding of the Facilities Repair & Replacement Program (FRRP). The annual transfer is included in the adopted budget and multi-year projections. The reserve is expected to fund 20-year major replacements in excess of \$9 million. This action authorizes the transfer of committed funds.

Budget Impact

The 2017-18 General Fund budget includes the inter-fund transfer of \$900,000 to the Reserve for Capital Outlay, Subfund 4040 Facilities Repair & Replacement Program (FRRP).

Recommended Action

Staff recommends that the Board of Education approve the attached Resolution #17-24: Establish Interfund Transfers from the General Fund (01) to the Reserve for Capital Outlay, Subfund 4040 Facilities Repair & Replacement Program for 2017-2018.

RESOLUTION NO. 17-24

**RESOLUTION OF THE BOARD OF EDUCATION OF THE LAGUNA BEACH UNIFIED
SCHOOL DISTRICT TO ESTABLISH INTERFUND TRANSFERS OF \$900,000 FROM THE
GENERAL FUND TO THE SPECIAL RESERVE FUND FOR FACILITIES REPAIR &
REPLACEMENT PROGRAM FOR 2017-2018**

WHEREAS, the Governing Board intends to transfer General Fund Ending Balance Reserves of \$900,000 committed for the Facilities Repair & Replacement Program (FRRP) to the Special Reserve for Capital Outlay, Subfund 4040 Facilities Repair & Replacement Program, as authorized by Education Code 42605; and,

WHEREAS, that the District has created the Special Reserve for Capital Outlay with the subfund designation for the Facilities Repair & Replacement Program; and,

WHEREAS, the Governing Board will prioritize projects for the Facilities Repair & Replacement Program; and,

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Laguna Beach Unified School District, authorizes a transfer of \$900,000 for fiscal year 2017-2018 from the General Fund to the Special Reserve for Capital Outlay Fund, Subfund 4040 Facilities Repair & Replacement Program.

PASSED AND ADOPTED by the Governing Board on December 12, 2017, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

STATE OF CALIFORNIA)
) ss

COUNTY OF ORANGE

I, _____, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 12th day of December 2017.

Clerk of the Governing Board

Laguna Beach Unified School District

19. ACTION

December 12, 2017

Approval: Resolution No. 17-25: Establish Interfund Transfer of \$125,000 from the Special Reserve Fund for the Aliso Property Reserve to the Special Reserve for Non-Capital Outlay Fund for 2017-2018

Proposal

Staff recommends the Board of Education approve Resolution No. 17-25: Establish Interfund Transfers from the Reserve for Capital Outlay, Subfund 4041 Aliso Property Reserve to the Special Reserve for Non-Capital Outlay Fund for 2017-2018.

Background

In 2012, the District authorized an amendment to the re-purchase agreement for the Aliso Property. During this time, the District set aside a reserve balance equivalent to the amount required to execute the re-purchase agreement if terms in the agreement permitted. This initial reserve of \$5.61 million was aligned to the principal amount of a HUD loan held on the property. As the HUD loan declines, the reserve level may be transferred to other funds. The last transfer to occur from subfund 4041 was approved at the November 15, 2016 Board meeting. A transfer of \$500,000 was approved from subfund 4041 to the General Fund. For the 2017-18 school year staff is proposing that a transfer of funds from subfund 4041 in the amount of \$125,000 be made to our Special Reserve Fund for Non-Capital Outlay (Fund 17) to help increase our reserve levels.

Budget Impact

The Interfund Transfer of \$125,000 is included in the 2017-2018 Budget.

Recommended Action

Staff recommends the Board of Education approve Resolution No. 17-25: Establish Interfund Transfers from the Reserve for Capital Outlay, Subfund 4041 Aliso Property Reserve to the Special Reserve for Non-Capital Outlay Fund for 2017-2018.

RESOLUTION NO. 17-25

**RESOLUTION OF THE BOARD OF EDUCATION OF THE LAGUNA BEACH UNIFIED
SCHOOL DISTRICT TO ESTABLISH INTERFUND TRANSFERS OF \$125,000 FROM THE
SPECIAL RESERVE FUND FOR THE ALISO PROPERTY TO THE SPECIAL RESERVE FOR
NON-CAPITAL OUTLAY FUND (17) FOR 2017-2018**

WHEREAS, the Governing Board intends to transfer reserves of \$125,000 committed for the Special Reserve for Capital Outlay, Subfund 4041 Aliso Property to the Special Reserve for Non-Capital Outlay Fund, as authorized by Education Code 42605; and,

WHEREAS, that the District has created the Special Reserve for Capital Outlay, Subfund 4041 Aliso Property; and,

WHEREAS, the Governing Board will reserve funds necessary to re-purchase the Aliso Property, if the loan on the property goes into default; and,

WHEREAS, the Governing Board has set a target level for the reserve to decline as the loan on the Aliso Property declines according to the principal and interest payment schedule; and,

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Laguna Beach Unified School District, authorizes a transfer of \$125,000 for fiscal year 2017-2018 from the Special Reserve for Capital Outlay Fund, Subfund 4041 Aliso Property to the Special Reserve for Non-Capital Outlay Fund (17).

PASSED AND ADOPTED by the Governing Board on December 12, 2017, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

STATE OF CALIFORNIA)
) ss

COUNTY OF ORANGE

I, _____, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 12th day of December 2017.

Clerk of the Governing Board

Laguna Beach Unified School District

20. ACTION

December 12, 2017

Approval: **Approval to Award Contracts for HVAC and Painting Unit Costs Bid for District-wide Services**

Proposal

Staff proposes the Board of Education authorize the Assistant Superintendent of Business Services to enter into a contract for HVAC and Painting Unit Costs Bid for district-wide services for each bid category as listed in the Board report.

Background

Bids were opened and publicly read aloud at 2:00 p.m. on November 28, 2017.

The following list contains the numbered bid category, along with a brief description of the scope of work contained in the category.

Bid Category	Number of Bids	Range of Bids
No. 1 - HVAC	2	\$122,805.00 - \$136,216.00
No. 2 - Painting	5	\$78,723.00 - 320,800.00

The following contractors have been determined to be the lowest qualified and responsive bidders and are within the amount budgeted for their bid category. Staff has verified references and bid documentation.

Bid Category	Contractor	Bid Amount
No. 1 HVAC	Air-Ex Air Conditioning, Inc.	\$122,805.00
No. 2 Painting	Painting & Décor, Inc.	\$78,723.00

The unit cost bid for services satisfies the competitive requirements related to bid limits for public works construction. Award of the bid does not require the District to solely contract with contractors listed in the Board report and future projects may be bid independently at the District's discretion. All work that is under the bid limit may be awarded to alternative contractors.

The award of the bid is for a period of one-year and may be renewed annually for a maximum of four consecutive years.

Budget Impact

There is no financial impact for award of this contract.

Recommended Action

Staff recommends the Board of Education award the contracts for HVAC and Painting Unit Costs Bid for district-wide services for each bid category as listed in the Board report.

BID FORM

BID PACKAGE #1 HVAC

HVAC & Painting Unit Costs Bid

Bid No. 2017_6

FOR

Laguna Beach Unified School District

CONTRACTOR
NAME:

Air-Ex Air Conditioning, Inc.

ADDRESS:

157 Gentry Street

Pomona, CA 91767

TELEPHONE:

(909) 596-6856

FAX:

(909) 5963255

EMAIL

r.carder@air-ex.com

TO: Laguna Beach Unified School District, acting by and through its Governing Board, herein called "District".

1. Pursuant to and in compliance with your Notice Calling for Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Contract Documents, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the work in a workmanlike manner required in connection with the construction of **Bid Package #1 for HVAC** as included in the **HVAC & Painting Unit Costs Bid** at various sites on a unit costs basis in the District described above, all in strict conformance with the drawings and other Contract Documents on file of said District for amounts set forth herein.

2. BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
1							

Acknowledge the inclusion of all Addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

3. TOTAL PRICE: See attached Unit Price Log at the end of this Bid Form to be completed and submitted by Contractor. The Grand Total of all line items will be used to determine the lowest bidder.

4. It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Contractor understands that it may not withdraw this bid for a period of ninety (60) days after the date set for the opening of bids.

5. Attached is bid security in the amount specified:

Bid bond, certified check, or cashier's check (circle one)

6. The required List of Designated Subcontractors is attached hereto.

7. The required Non-Collusion Declaration is attached hereto.

8. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract in the form attached hereto in accordance with the bid as accepted, and that he or she will also furnish and deliver to the District the Performance Bond and Payment Bond, all within five (5) calendar days after award of Contract, and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date provided in the District's Notice to Proceed, or other subsequent document issued by the District for a specific project or site, and shall be completed by the Contractor in the time specified by the District.

9. The names of all persons interested in the foregoing proposal as principals are as follows:

Robert H. Carder, President

Michael P. Lynaugh, Secretary

Kenneth G. Flores, Treasurer

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

10. PROTEST PROCEDURES. If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

11. The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: 418759

License Expiration Date: 3/31/2018

Name on License: Air-Ex Air Conditioning, Inc.

Class of License: B, C4, C7, C20

DIR Registration Number: 1000001263

If the bidder is a joint venture, each member of the joint venture must include the above information.

12. Time is of the essence regarding this Contract, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

13. The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions (if any), Addenda, and Specifications, all others documents and requirements that are attached to and/or contained in the Project Manual, all other documents issued to bidders and read the accompanying instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the Contract Documents, in the time and manner therein prescribed for the unit cost amounts set forth in this Bid Form.

14. DEBARMENT. In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;
- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or

d. Made or submitted a false claim against the District or any other public entity. (See Government Code section 12650, et seq., and Penal Code section 72)

15. DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code section 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form.

16. UNIT COST PRICING AND REQUIREMENTS.

a. Bidders are required to provide unit prices for the labor or materials specified for all line items in the Unit Price Log attached hereto. Failure to provide prices for all line items may render the bidder's bid non-responsive. If any line item involves no cost, bidders shall write "\$0" or "No Cost" for such line items.

b. The price or "Cost" of a unit of work or material is determined by multiplying the bidder's "Unit Price" with the specified quantity (for example, per square foot, per linear foot, each, etc.) This bid is for an indefinite-quantity of the supplies, materials, labor or services specified or as determined herein and effective for the period stated in the Agreement Form.

c. The bidder's Unit Price must be all inclusive and must contain all appropriate contingencies and markups such as the Contractor's overhead, profit, social security contribution, general insurances, workman's compensation insurance, state unemployment insurance, federal unemployment insurance, mobilization and demobilization costs, labor rates and prevailing wage rate included in the Contract, transportation, incidental tools and equipment, taxes, any markups for materials, equipment, labor, installation costs, subcontractor's overhead, profit, etc., and any other contingencies in connection therewith since no allowance will be made later for additional costs or claims.

d. Bidders are cautioned to check and confirm all amounts and calculations set forth herein and that all required information is provided and all blanks filled in. If there are any conflicts, discrepancies, mathematical errors or ambiguities in any quantity, unit cost, total cost or extension of costs, the District, in its sole discretion, may reconcile any conflicts, discrepancies, mathematical errors or ambiguities by using the data provided that will result in the more restrictive and higher price, quantity and total, and the bidder agrees to be bound by the District's reconciliation. If the District cannot reconcile any conflicts, discrepancies, mathematical errors or ambiguities by using the data provided, the District may deem such bid non-responsive.

e. Proposals in which the prices are, in the District's evaluation and opinion, unbalanced, and those which are incomplete or show any alteration of form, or contain any additions or conditional or alternate bids that are not called for or otherwise permitted, may be rejected as non-responsive. If, in the District's sole discretion, it determines any pricing, costs or other information submitted by a bidder may result in an unbalanced bid, the District may deem such bid non-responsive. A bid may be determined by the District to be unbalanced if the bid is based on prices significantly less than cost for some work and prices which are significantly overstated in relation to cost for other work, and if there is a reasonable doubt that the bid will result in the lowest overall cost to the District even though it may be the low evaluated bid, or if it is so unbalanced as to be tantamount to allowing an advanced payment.

f. Delivery or performance shall be made only as authorized by orders issued in accordance with a Notice to Proceed. The Contractor shall furnish to the District, when and if ordered, the

supplies or services specified in the Unit Price Log, as well as any non-listed supplies or services as specified herein, to perform the work as requested by the District.

g. Any order issued during the effective period of this Contract and not completed within that period shall be completed by the Contractor within the time specified in the Notice to Proceed with no additional cost to the District.

h. The District does not warrant or otherwise guarantee any minimum or maximum quantity of work and the quantities provided are estimates only and subject to change in the sole discretion of the District. There is no limit on the number of orders that may be issued. The District may issue orders requiring delivery to multiple destinations or performance at multiple locations within the District.

i. The Unit Prices provided by the Contractor are to remain unchanged throughout the first year of the contract. During option years, Unit Prices will be adjusted upon exercising the options in accordance with Section 18, "Adjustments to Unit Prices for Option Years" below.

17. ADJUSTMENTS TO UNIT PRICES FOR OPTION YEARS. The Unit Prices set forth in the Unit Price Log, which the District shall pay the Contractor, may be adjusted annually on the date set forth in the Agreement Form pursuant to the following formula, provided the Contractor submits a request for a price adjustment to the District in writing no later than 60 days of the date of the Agreement Form each year. The Unit Price Adjustment shall be calculated as follows:


a. The current year Unit Prices multiplied by the Consumer Price Index for the prior year, rounded to the nearest dollar. The Consumer Price Index is defined as the Los Angeles-Riverside-Orange County, California Consumer Price Index, Housing, All Urban Consumers, as published by the U.S. Department of Labor, Bureau of Labor Relations for the month of October in each year.

b. The applicable prevailing wage rate(s) shall be adjusted only if the applicable wage rate(s) has a predetermined rate increase ("double asterisk") based on the advertisement date of this bid.

c. If the Contractor does not provide the District with a requested price increase as set forth above, and the District renews the Contract as set forth in the Agreement Form, Contractor agrees to provide all services or materials in accordance with the pricing stated in the Unit Price Log.

UNIT PRICE LOG											
Item No	Description	Size	Type	Manufacturer	Energy Rating	Electrical	Controls	Notes	QTY	Unit Price	Item Total
REMOVAL & SAFE-OFF											
1	System Removal	2-Ton	Ductless Split	Carrier	N/A	N/A	Programmable Stat	Remove furnace, condenser, and T-stat. Cut, cap and safe-off existing ducts, electrical, and plumbing.	1	\$ 1,045.00	\$ 1,045.00
2	System Removal	3-Ton	Gas/DX Split	Carrier	N/A	N/A	Programmable Stat	Remove furnace, condenser, and T-stat. Cut, cap and safe-off existing ducts, electrical, and plumbing.	1	\$ 1,145.00	\$ 1,145.00
3	System Removal	4-Ton	Gas/DX Split	Carrier	N/A	N/A	Programmable Stat	Remove furnace, condenser, and T-stat. Cut, cap and safe-off existing ducts, electrical, and plumbing.	1	\$ 1,145.00	\$ 1,145.00
4	System Removal	8-Ton	Gas/Package	Carrier	N/A	N/A	Programmable Stat	Remove Package Unit with Polybone type forklift from building exterior. Remove T-stat. Cut, cap and safe off existing ducts, electrical, and plumbing.	1	\$ 3,200.00	\$ 3,200.00
SYSTEM REPLACEMENT											
5	System Replacement	3/4-Ton	Ductless Split	Mitsubishi	N/A	N/A	Programmable Stat	Remove and discard existing fan coil and condenser. Install new M# MUYGL09NA-U; condensing unit, existing pad, flush and replace with RX11, new disconnect.	1	\$ 6,400.00	\$ 6,400.00
6	System Replacement	1-1/2-Ton	Ductless Split	Mitsubishi	19.2	New disconnect at condenser, rework electrical at fan coil.	Programmable Stat	Furnish and install new condensing unit w/ marine coated coils. New wall mounted fan coil. Initiate refrigerant, electrical and plumbing as required.	1	\$ 7,700.00	\$ 7,700.00
7	System Replacement	2-Ton	Ductless Split	Mitsubishi	N/A	New disconnect at condenser, rework electrical at fan coil.	Programmable Stat	Furnish and install new condensing unit M#PUZ36NKA7 w/ marine coated coils. New wall mounted fan coils M#PKAA36KA7. Include refrigerant, electrical and plumbing as required.	1	\$ 10,700.00	\$ 10,700.00
8	System Replacement	3-Ton	Gas/DX Split	Carrier	17 Seer/95%	New disconnect at condenser, rework electrical at furnace.	Programmable Stat	Horizontal fan coil unit, Infinity 17 Coastal Air Conditioner, new concrete equip. pad, flush and install R-410a refrigerant, balance and program.	1	\$ 11,500.00	\$ 11,500.00
9	System Replacement	4-Ton	Gas/DX Split	Carrier	17 Seer/95%	New disconnect at condenser, rework electrical at furnace.	Programmable Stat	Horizontal fan coil unit, Infinity 17 Coastal Air Conditioner, new concrete equip. pad, flush and install R-410a refrigerant, balance and program.	1	\$ 12,500.00	\$ 12,500.00
10	System Replacement	5-Ton	Gas/DX Split	Carrier	17 Seer/95%	New disconnect at condenser, rework electrical at furnace.	Programmable Stat	Horizontal fan coil unit, Infinity 17 Coastal Air Conditioner, new concrete equip. pad, flush and install R-410a refrigerant, balance and program.	1	\$ 12,100.00	\$ 12,100.00
SYSTEM COMPONENTS											
11	T-stat Replacement	N/A	Programmable	Venstar	N/A	N/A	Venstar T4900SCH	Safe off electrical, demo existing stat, install and program new stat, re-work low voltage wires to adapt to new stat, furnish and install locking cover.	15	\$ 500.00	\$ 7,500.00
12	Refrigerant Line Set	5-Ton	Gas/DX Split	Carrier	N/A	N/A	N/A	50' Line Set. Furnish and install. Assume line set is run from building exterior ground into building above suspended ceiling and to vertical furnace closet.	1	\$ 1,900.00	\$ 1,900.00

HVAC & Painting Unit Costs Bid
Laguna Beach Unified School District

Bid Form
Page 6 

Item No.	Description	Size	Type	Manufacturer	Energy Rating	Electrical	Controls	Notes	QTY	Unit Price	Item Total
13	Condensate Pump	5-Ton	Gas/DX Split	Carnet	N/A	N/A	N/A	Include plumbing and electrical to provide a code compliant condensate pump that routes 25' and connects to the nearest sewer system. Include electrical connection to nearest electrical power source.		\$ 530.00	\$ 530.00
SERVICE LABOR: Regular time prevailing wage rates inclusive of fringe and burden benefits. Includes all direct and indirect costs required to perform routine service calls. Worker is to have a service vehicle with a minimum 10' ladder, and industry standard tools and equipment. Rate includes costs for supervision, office support, overhead, and profit.											
14	Journeyman	N/A	N/A	N/A	N/A	N/A	N/A	Regular Hourly Rate	160	\$ 105.00	\$ 16,800.00
15	Journeyman	N/A	N/A	N/A	N/A	N/A	N/A	Overtime Hourly Rate	160	\$ 135.00	\$ 21,600.00
16	Apprentice	N/A	N/A	N/A	N/A	N/A	N/A	Regular Hourly Rate	32	\$ 95.00	\$ 3,040.00
17	Apprentice	N/A	N/A	N/A	N/A	N/A	N/A	Overtime Hourly Rate	32	\$ 125.00	\$ 4,000.00

Grand Total \$ 122,805.00

The District requests the option to purchase additional items from vendor's catalog not listed in bid. Please state percent discount to deduct from catalog list prices.

Catalog List Prices less 20 % discount for all items in catalog.

All labor costs provided above shall not be less than the applicable prevailing wage rate. Any wage classifications that are subject to predetermined increases during the term of this Agreement shall be included in the costs by the Bidder.

BASE BID AMOUNT \$ 122,805.00

(Grand Total from completed UNIT COST LOG above)

NOTE: Bidder must complete the Unit Cost Log in entirety and the grand total price is to be written in the space above for the Base Bid Amount utilized for the basis of award.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct. I agree to receive service of notices at the e-mail address listed below.

Air-Ex Air Conditioning, Inc

Proper Name of Company

Robert H. Carder

Name of Bidder Representative

157 Gentry Street

Street Address

Pomona, CA 91767

City, State, and Zip

(909) 596-6856

Phone Number

(909) 596-3255

Fax Number

r.carder@air-ex.com

E-Mail

By:

Robert H. Carder

Date: November 27, 2017

Signature of Bidder Representative

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above. All signatures must be made in permanent blue ink

BID FORM

BID PACKAGE #2 PAINTING

HVAC & Painting Unit Costs Bid

Bid No. 2017_6

FOR

Laguna Beach Unified School District

CONTRACTOR
NAME:

Painting & Decor, Inc.

ADDRESS:

PO Box 5926

Orange, CA 92663

TELEPHONE:

(949) 888 2565

FAX:

(949) 888 2566

EMAIL

painting.decor@cox.net



TO: Laguna Beach Unified School District, acting by and through its Governing Board, herein called "District".

1. Pursuant to and in compliance with your Notice Calling for Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Contract Documents, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the work in a workmanlike manner required in connection with the construction of **Bid Package #2 for PAINTING** as included in the **HVAC & Painting Unit Costs Bid** at various sites on a unit costs basis in the District described above, all in strict conformance with the drawings and other Contract Documents on file of said District for amounts set forth herein.

2. BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
<u>1</u>							

Acknowledge the inclusion of all Addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

3. TOTAL PRICE: See attached Unit Price Log at the end of this Bid Form to be completed and submitted by Contractor. The Grand Total of all line items will be used to determine the lowest bidder.

4. It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Contractor understands that it may not withdraw this bid for a period of ninety (60) days after the date set for the opening of bids.

5. Attached is bid security in the amount specified:

Bid bond, certified check, or cashier's check (circle one)


6. The required List of Designated Subcontractors is attached hereto.

7. The required Non-Collusion Declaration is attached hereto.

8. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract in the form attached hereto in accordance with the bid as accepted, and that he or she will also furnish and deliver to the District the Performance Bond and Payment Bond, all within five (5) calendar days after award of Contract, and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date provided in the District's Notice to Proceed, or other subsequent document issued by the District for a specific project or site, and shall be completed by the Contractor in the time specified by the District.

9. The names of all persons interested in the foregoing proposal as principals are as follows:

HVAC & Painting Unit Costs Bid
Laguna Beach Unified School District

Bid Form
Page 2 

Painting & Decor, Inc. - Corporation
Nyle Buchner President Danna Buchner - Secretary
John Buchner - Treasurer

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

10. PROTEST PROCEDURES. If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

11. The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: 276640
License Expiration Date: 06/30/18
Name on License: Painting & Decor, Inc.
Class of License: B & C-33
DIR Registration Number: 1000002852

If the bidder is a joint venture, each member of the joint venture must include the above information.

12. Time is of the essence regarding this Contract, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

13. The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions (if any), Addenda, and Specifications, all others documents and requirements that are attached to and/or contained in the Project Manual, all other documents issued to bidders and read the accompanying instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the Contract Documents, in the time and manner therein prescribed for the unit cost amounts set forth in this Bid Form.

14. DEBARMENT. In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;

- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or
- d. Made or submitted a false claim against the District or any other public entity. (See Government Code section 12650, et seq., and Penal Code section 72)

15. DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code section 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form.

16. UNIT COST PRICING AND REQUIREMENTS.

- a. Bidders are required to provide unit prices for the labor or materials specified for all line items in the Unit Price Log attached hereto. Failure to provide prices for all line items may render the bidder's bid non-responsive. If any line item involves no cost, bidders shall write "\$0" or "No Cost" for such line items.
- b. The price or "Cost" of a unit of work or material is determined by multiplying the bidder's "Unit Price" with the specified quantity (for example, per square foot, per linear foot, each, etc.) This bid is for an indefinite-quantity of the supplies, materials, labor or services specified or as determined herein and effective for the period stated in the Agreement Form.
- c. The bidder's Unit Price must be all inclusive and must contain all appropriate contingencies and markups such as the Contractor's overhead, profit, social security contribution, general insurances, workman's compensation insurance, state unemployment insurance, federal unemployment insurance, mobilization and demobilization costs, labor rates and prevailing wage rate included in the Contract, transportation, incidental tools and equipment, taxes, any markups for materials, equipment, labor, installation costs, subcontractor's overhead, profit, etc., and any other contingencies in connection therewith since no allowance will be made later for additional costs or claims.
- d. Bidders are cautioned to check and confirm all amounts and calculations set forth herein and that all required information is provided and all blanks filled in. If there are any conflicts, discrepancies, mathematical errors or ambiguities in any quantity, unit cost, total cost or extension of costs, the District, in its sole discretion, may reconcile any conflicts, discrepancies, mathematical errors or ambiguities by using the data provided that will result in the more restrictive and higher price, quantity and total, and the bidder agrees to be bound by the District's reconciliation. If the District cannot reconcile any conflicts, discrepancies, mathematical errors or ambiguities by using the data provided, the District may deem such bid non-responsive.
- e. Proposals in which the prices are, in the District's evaluation and opinion, unbalanced, and those which are incomplete or show any alteration of form, or contain any additions or conditional or alternate bids that are not called for or otherwise permitted, may be rejected as non-responsive. If, in the District's sole discretion, it determines any pricing, costs or other information submitted by a bidder may result in an unbalanced bid, the District may deem such bid non-responsive. A bid may be determined by the District to be unbalanced if the bid is based on prices significantly less than cost for some work and prices which are significantly overstated in relation to cost for

other work, and if there is a reasonable doubt that the bid will result in the lowest overall cost to the District even though it may be the low evaluated bid, or if it is so unbalanced as to be tantamount to allowing an advanced payment.

f. Delivery or performance shall be made only as authorized by orders issued in accordance with a Notice to Proceed. The Contractor shall furnish to the District, when and if ordered, the supplies or services specified in the Unit Price Log, as well as any non-listed supplies or services as specified herein, to perform the work as requested by the District.

g. Any order issued during the effective period of this Contract and not completed within that period shall be completed by the Contractor within the time specified in the Notice to Proceed with no additional cost to the District.

h. The District does not warrant or otherwise guarantee any minimum or maximum quantity of work and the quantities provided are estimates only and subject to change in the sole discretion of the District. There is no limit on the number of orders that may be issued. The District may issue orders requiring delivery to multiple destinations or performance at multiple locations within the District.

i. The Unit Prices provided by the Contractor are to remain unchanged throughout the first year of the contract. During option years, Unit Prices will be adjusted upon exercising the options in accordance with Section 18, "Adjustments to Unit Prices for Option Years" below.

17. ADJUSTMENTS TO UNIT PRICES FOR OPTION YEARS. The Unit Prices set forth in the Unit Price Log, which the District shall pay the Contractor, may be adjusted annually on the date set forth in the Agreement Form pursuant to the following formula, provided the Contractor submits a request for a price adjustment to the District in writing no later than 60 days of the date of the Agreement Form each year. The Unit Price Adjustment shall be calculated as follows:

a. The current year Unit Prices multiplied by the Consumer Price Index for the prior year, rounded to the nearest dollar. The Consumer Price Index is defined as the Los Angeles-Riverside-Orange County, California Consumer Price Index, Housing, All Urban Consumers, as published by the U.S. Department of Labor, Bureau of Labor Relations for the month of October in each year.

b. The applicable prevailing wage rate(s) shall be adjusted only if the applicable wage rate(s) has a predetermined rate increase ("double asterisk") based on the advertisement date of this bid.

c. If the Contractor does not provide the District with a requested price increase as set forth above, and the District renews the Contract as set forth in the Agreement Form, Contractor agrees to provide all services or materials in accordance with the pricing stated in the Unit Price Log.


UNIT PRICE LOG

All prices shall include all labor, materials, supplies, and equipment required to perform the work, as well as overhead and profit. The only exclusion is the primer, paint, or stain material which will be **OWNER** provided to the contractor. The contractor will utilize the District's account to purchase primer, paint, or stain material and will provide all administrative services to coordinate material orders and deliveries with the paint supplier.

Item No.	Description	Notes	Unit of Measurement	Quantity	Unit Price	Item Total
Surface Preparation						
1	Sand Blasting	Turnkey sandblasting of surfaces within 15' of the ground, including but not limited to metal, stucco color coat, concrete, masonry, etc.	SQFT	1,500	\$ 125 ⁰⁰	\$ 1,875 ⁰⁰
2	Steam Cleaning	Turnkey steam cleaning with a high pressure water blaster to remove dirt and debris such as gum to provide a deep clean to walkway surfaces without destruction.	SQFT	50,000	\$.12	\$ 6,000 ⁰⁰
3	Pressure Washing	Water blast horizontal and vertical surfaces to remove dirt and debris to prepare the surface for painting. Also, includes the cleaning of Roofing surfaces.	SQFT	65,000	\$.08	\$ 5,200
4	Stucco Patching	Prepare and patch the surface to best match the existing stucco texture. Include the removal of bad material, spot prime prior to the application of patching material, and installation of material per manufacturer recommended installation instructions.	SQFT	200	\$ 3 ⁰⁰	\$ 600 ⁰⁰
5	Drywall Patching	Cut out damaged area and patch with new drywall material, tape, and texture to provide a level 4 finish.	SQFT	200	\$ 5 ⁰⁰	\$ 1,000 ⁰⁰
6	Drywall Texture	Provide a heavy orange peel textured surface, include protection of existing finishes, preparation of surface, and cleanup of area to allow for painting.	SQFT	2,100	\$ 2 ⁰⁰	\$ 4,200 ⁰⁰
7	T-1 (11) Siding Replacement	Include removal and installation of T-1 (11) siding material. Remove and dispose of the existing siding, install new Grade D Jumbo Tex 60 Minute building paper, and Hardiepanel Vertical Siding, install sealant at joints.	4'x8' Sheet	12	\$ 125 ⁰⁰	\$ 1,500 ⁰⁰
Primer, Paint and Coatings						
8a	Exterior Primer Coat for Stucco, Concrete or Masonry	Include all surface preparation, including but not limited to scraping, brushing, sanding, cleaning to receive primer. Provide single primer coat.	SQFT	65,000	\$.16	\$ 10,400 ⁰⁰
8b	Exterior Painting Coat for Stucco, Concrete or Masonry	Provide turnkey installation of a single painting coat. Include. Mask off any adjacent surface to the work.	SQFT	65,000	\$.16	\$ 10,400 ⁰⁰

Item No.	Description	Notes	Unit of Measurement	Quantity	Unit Price	Item Total
9a	Exterior Primer Coat for Wood	Include all surface preparation, including but not limited to scraping, brushing, sanding, cleaning to receive primer. Provide single primer coat.	SQFT	5,000	\$.18	\$ 900 ⁰⁰
9b	Exterior Painting Coat for Wood	Provide turnkey installation of a single painting coat. Mask off any adjacent surface to the work.	SQFT	5,000	\$.15	\$ 900 ⁰⁰
10a	Exterior Primer Coat for Metal Work	Include all surface preparation, including but not limited to application of rust remover, scraping, brushing, sanding, cleaning to receive primer. Provide single primer coat.	SQFT	1,500	\$.18	\$ 270 ⁰⁰
10b	Exterior Painting for Metal Work	Provide turnkey installation of a single painting coat. Mask off any adjacent surface to the work.	SQFT	1,500	\$.18	\$ 270 ⁰⁰
11	Exterior Stain for Wood	Include cleaning of surface, sand lightly with fine grit sandpaper, and remove dust with a tack cloth. Apply deep penetrating stain and sealer per manufacturer recommendations.	SQFT	5,000	\$.18	\$ 900 ⁰⁰
12	Interior Painting for Enamel Woodwork	Include primer and finish coat of enamel material to woodwork surface. Prepare surface with minor hole and crack fill, sealant at joints, etc. for turnkey job.	LF	800	\$ 1.00	\$ 800 ⁰⁰
13a	Interior Primer for Plaster & Drywall	Include primer coat for plaster or drywall surfaces. Prepare surface with minor hole and crack fill, sealant at joints, etc. for turnkey job.	SQFT	5,000	\$.25	\$ 1,250 ⁰⁰
13b	Interior Painting for Plaster & Drywall	Provide a single finish coat for painting of plaster and drywall surfaces. Prepare surface to fill minor holes and cracks, install sealant at joints, etc. for turnkey job.	SQFT	5,000	\$.25	\$ 1,250 ⁰⁰
Trim and Openings						
14	Door - Single Side	Full prep, spot prime and painting coat for one side of a metal/wood door and frame that is 3'x7'.	EA	30	\$ 12.00	\$ 360 ⁰⁰
15	Door - Both Sides	Full prep, spot prime and painting coat for both sides of a metal/wood door and frame that is 3'x7'.	EA	12	\$ 25.00	\$ 300 ⁰⁰
16	Hollow Metal Frames	Full prep, spot prime and painting coat for a single side of a metal frame assembly.	LF	800	\$.80	\$ 640 ⁰⁰
17	Trim	Full prep, spot prime and painting coat for a single side of wood/metal trim or fascia. Surface is to be 8" or less.	LF	3,200	\$ 1.25	\$ 4,000
SERVICE LABOR: Regular time prevailing wage rates inclusive of fringe and burden benefits. Includes all direct and indirect costs required to perform routine service calls. Worker is to have a service vehicle with a minimum 24' ladder, and industry standard tools and equipment. Rate includes costs for supervision, office support, overhead, and profit.						

HVAC & Painting Unit Costs Bid
Laguna Beach Unified School District

Bid Form
Page 7 

Item No.	Description	Notes	Unit of Measurement	Quantity	Unit Price	Item Total
18	Journeyman	Regular Hourly Rate	160	N/A	\$ 59 ²¹ / ₁₀₀	\$ 9,553 ⁶⁰ / ₁₀₀
19	Journeyman	Overtime Hourly Rate	160	N/A	\$ 78 ⁴¹ / ₁₀₀	\$ 12,545 ⁶⁰ / ₁₀₀
20	Apprentice	Regular Hourly Rate	32	N/A	\$ 49 ¹² / ₁₀₀	\$ 1,573 ⁴⁴ / ₁₀₀
21	Apprentice	Overtime Hourly Rate	32	N/A	\$ 63 ⁶¹ / ₁₀₀	\$ 2,035 ⁵² / ₁₀₀

Grand Total

\$78,723¹⁶/₁₀₀

The District requests the option to purchase additional items from vendor's catalog not listed in bid.
Please state percent discount to deduct from catalog list prices.

Catalog List Prices less 5 % discount for all items in catalog

All labor costs provided above shall not be less than the applicable prevailing wage rate. Any wage classifications that are subject to predetermined increases during the term of this Agreement shall be included in the costs by the Bidder.

BASE BID AMOUNT \$ 78,723¹⁶
(Grand Total from completed UNIT COST LOG above)

NOTE: Bidder must complete the Unit Cost Log in entirety and the grand total price is to be written in the space above for the Base Bid Amount utilized for the basis of award.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct. I agree to receive service of notices at the e-mail address listed below.

Painting & Decor, Inc.
Proper Name of Company

Nyle Buchner Donna Buchner
Name of Bidder Representative

PO Box 5926
Street Address

Orange, CA 92863
City, State, and Zip

(949) 888 2565
Phone Number

(949) 888 2566
Fax Number

painting.decor@cox.net
E-Mail

By: Nyle Buchner Donna Buchner Date: 11-22-17
Signature of Bidder Representative

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above. All signatures must be made in permanent blue ink.

Laguna Beach Unified School District

21. ACTION

December 12, 2017

Approval/Ratify: Agreement with Positive Coaching Alliance for the 2017-18 School in Year in an Amount Not-to-Exceed \$6,664.00

Proposal

Staff proposes the Board of Education approve/ratify the agreement with Positive Coaching Alliance, for services and materials provided to Laguna Beach High School, in an amount not-to-exceed \$6,664.00

Background

Positive Coaching Alliance develops through resources for youth and high school sports coaches, parents, administrators and student-athletes. Positive Coaching Alliance has partnered with roughly 3,500 schools and youth sports organizations nationwide to deliver live group workshops, online courses and books by Positive Coaching Alliance Founder Jim Thompson that help those involved in youth and high school sports create a positive, character-building youth sports culture.

Budget Impact

The cost for the services, books, and other materials is not-to-exceed \$6,664.00, which is to be funded from the general fund.

Recommended Action

Staff recommends the Board of Education approve/ratify the agreement with Positive Coaching Alliance, for services and materials provided to Laguna Beach High School, in an amount not-to-exceed \$6,664.00.



BETTER ATHLETES. BETTER PEOPLE

Letter Of Agreement (LOA) between:

Positive Coaching Alliance
AND
Laguna Beach High School

LOA # LOA-12912
Date 4/11/2017
Sign and return before 6/30/2017
Partnership Manager Reed, Marti
Terms A. Due on receipt
Contract Start
Contract End
of Live Workshops 3
Provide coach list No

Partner Billing Information:

Lance Neal
Laguna Beach High School
35 Carmel Ct
Laguna Beach CA 92651

Shipping Information:

Lance Neal
Laguna Beach High School
35 Carmel Ct
Laguna Beach CA 92651

1	Partnership includes 1 Workshop, Trainer available for break out sessions, food, swag bags, and 1 Honor The Game banner		3,614.00
275	Book - Elevating Your Game: Becoming a Triple-Impact Competitor®	6.00	1,650.00
1	Two (2) Additional Live Workshops (\$700 each)		1,400.00
			Subtotal 6,664.00
			Shipping Cost (UPS Ground) 54.00
			Tax (CA_ORANGE CO_AHXW_3 8.0%) 132.00
			Total \$6,850.00

Whereas Positive Coaching Alliance (PCA) and Partnering Organization share a commitment to provide youth athletes with a positive sports experience, we agree to work together to that end. Partnering Organization agrees to schedule and promote workshops for maximum attendance as well as incorporate PCA principles and standards of excellence as practical in its operations

Partnership Includes

- Exclusive access to PCA Partner Account & Planning Website
- Use of PCA logo and content on your organization's website
- Free PCA "Honor the Game" All-Weather Nylon Banner for each year of partnership (one shipped at the beginning of each contract year)
- Up to 20 free online seats per live workshop (Online seat type must correspond with Live workshop type)
- Dedicated Partner Support Manager available on-demand
- Exclusive access to local PCA Chapter events
- Monthly Leadership Game Plan (Tips for organization leaders)
- 10% off first purchase at PCA's Online Store (merchandise, etc., excludes PCA books)
- 10% discount on Coach Evaluator (Official Coach Evaluation Partner of PCA) subscription for your organization/school

PCA Policies and Agreement terms.

1. The web links to schedule workshops provided upon receipt of Partnership payment for each contract year.
2. Material fee: \$6/book or \$5/book when book order is 300 or more books shipped as ONE single shipment plus shipping fee and applicable sales tax
3. PCA books are required at each workshop
4. No return/no refund on PCA books once they have been shipped
5. To secure workshop date, workshops must be scheduled 14 days in advance.
6. A cancellation fee of \$100 dollars per workshop if less than 10 days notice to PCA is given and \$200 dollars per workshop if notice is same day as the workshop date.
7. No video and/or audio taping of PCA workshops unless you have written permission from PCA
8. Partnership payment for each year must be received by the anniversary date to avoid termination of Partnership.
9. Early termination of a Multi-year Partnership by Partner will result in "early termination" fee of \$675 dollars
10. Unused workshops and online seats expire at the end of the contract period.

Your signature indicates commitment and agreement to all PCA Policies and Agreement terms set forth. This agreement is effective on the date the signed LOA is received by PCA National office and expires at the end of the contract period (one year or multi-year or as identified on the LOA)

Consent to provide and use organization's member email addresses: No

PCA will be provided with email addresses with the understanding that PCA may use those email addresses to provide communications and information related to this Agreement and PCA. We (Partnering organization) certify that we have obtained the consent of the individuals whose email addresses will be shared with PCA for this purpose.

Reed, Marti
PCA Partnership Manager

Signature:

DocuSigned by:

Lance Neal

2C5913AE453D4BA

Laguna Beach High School

4/24/2017