



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

**Regular Meeting
of the
Board of Education**

AGENDA

September 12, 2017

ADMINISTRATION

Jason Vilorio, Ed.D., Superintendent of Schools
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources and
Public Communications

BOARD OF EDUCATION

Jan Vickers, President
Dee Perry, Clerk
Ketta Brown, Member
Carol Normandin, Member
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING**

550 Blumont
Laguna Beach, CA 92651

September 12, 2017

5:00 p.m. Closed Session

6:00 p.m. Open Session

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS

Open Session School Board Meetings will be video recorded.

1. CALL TO ORDER

2. ROLL CALL TO ESTABLISH QUORUM

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

4. ADJOURN TO CLOSED SESSION

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(Government Code §54957)

CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION

(Govt. Code § 54956.9(d)(1))

Student Case No. PER1501246DD v. Laguna Beach Unified School District

5. CALL TO ORDER - OPEN SESSION

6. PLEDGE OF ALLEGIANCE

7. REPORT ON CLOSED SESSION ACTION

8. ADOPTION OF AGENDA

9. RECOGNITIONS

a. None

10. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment.

Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

11. REPORTS

- *Student Board Representative(s)*
 - *LaBUFA Representative*
 - *CSEA Representative*
 - *Organizations – Boosters, PTA, SchoolPower*
 - *Board Members*
 - *Superintendent*
 - *Cabinet Members*
-

12. PUBLIC HEARING

Ensure Availability of Textbooks and Instructional Materials for 2017-2018 and Certification of Provision of Standards-Aligned Instructional Materials Per Education Code Sections 60119 and 60422 (b). Notice of Public Hearing was posted on August 31, 2017. (Resolution #17-18 is brought for approval under Action Item 15)

13. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes
 - i. August 17, 2017 Special Meeting
 - ii. August 22, 2017 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval of Conference/Workshop Attendance
- d. Approval of Interdistrict Attendance Agreements – Student From Other Districts
- e. Approval of Interdistrict Attendance Agreements - Students To Other Districts
- f. Approval of Gifts - Checks Totaling \$10,000.00
- g. Approval of Agreements for Contracted Services – Special Education
- h. Approval of Agreements for Contracted Services – Technology
- i. Approval/Ratification of Warrants #391289 through #391383 in the amount of \$392,016.95 Dates: 8/14/2017 through 8/28/2017
- j. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Fund Disbursements Totaling \$404.85
- k. Approval of Quarterly Report – Board Policy 3002 – Investments

INFORMATION ITEMS

14. PRESENTATION ON SUMMER SCHOOL 2017

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

– Nikol King, Assistant Principal, Laguna Beach High School

Staff will present an update to the Board of Education regarding the results of the 2016-2017 Summer School Program.

ACTION ITEMS

15. APPROVAL OF RESOLUTION NO. 17-18: PER EDUCATION CODE SECTIONS 60119 AND 60422 (B) ENSURE AVAILABILITY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS FOR 2017-18 AND CERTIFICATION OF PROVISION OF STANDARDS-ALIGNED INSTRUCTIONAL MATERIALS

-Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes that the Board of Education approve Resolution No. 17-18: Per Education Code Sections 60119 and 60422 (b) Ensure Availability of Textbooks and Instructional Materials for 2017-18 and Certification of Provision of Standards-Aligned Instructional Materials.

16. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN CAPISTRANO UNIFIED SCHOOL DISTRICT AND LAGUNA BEACH UNIFIED SCHOOL DISTRICT FOR SPECIAL EDUCATION SERVICES

-Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff recommends the Board of Education approve the memorandum of understanding between Capistrano Unified School District and Laguna Beach Unified School District for Special Education Services.

17. APPROVAL OF SOCIAL SKILLS FACILITATION PROJECT WITH THE BOYS AND GIRLS CLUB OF LAGUNA BEACH IN THE AMOUNT OF \$32,400

-Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes that the Board approve the District's Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of \$32,400 serving students at El Morro, Top of the World Elementary, and Thurston Middle School.

18. APPROVAL TO CREATE POSITION OF INSTRUCTIONAL ASSISTANT, SPECIAL EDUCATION FOR 5.75 HOURS PER DAY, 10 MONTHS PER YEAR

– Leisa Winston, Assistant Superintendent, Human Resources/Public Communications

Staff recommends the creation of an Instructional Assistant, Special Education position for 5.75 hours per day, 10 months per year.

19. APPROVAL OF SUPERINTENDENT'S EMPLOYMENT CONTRACT AMENDMENT #1

– Jason Vilorio, Ed.D., Superintendent

Recent California legislation requires Superintendent contracts to be ratified during the open session of a regularly scheduled Board Meeting.

Terms of an amendment to the Superintendent's contract were discussed in closed session before the regular meeting of the Board of Trustees on August 22, 2017. The terms outlined at that time are presented here for approval. Terms of the attached amendment include a salary adjustment, adjustment to monthly expense allowance, and a one-year extension of the contract term through June 30, 2020.

20. APPROVAL OF SCHOOL CONNECTED ORGANIZATIONS FOR 2017-2018

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve the listed School Connected Organizations for 2017-2018

21. APPROVAL OF 2016-2017 UNAUDITED ACTUALS

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve the 2016-2017 unaudited actuals as presented.

22. APPROVAL TO INCREASE OF THE ANNUAL NOT-TO-EXCEED AMOUNT TO \$170,000.00 WITH ATKINSON, ANDELSON, LOYA, RUUD & ROMO FOR LEGAL SERVICES BEGINNING FEBRUARY 1, 2017 AND ENDING JUNE 30 EACH YEAR FOR THE TERM OF THE AGREEMENT ENDING JANUARY 31, 2020.

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education authorize an increase to the annual not-to-exceed amount for the Atkinson, Andelson, Loya, Ruud & Romo for legal services for the period initially beginning on February 1, 2017 and ending June 30th each year through the end of the agreement on January 31, 2020 to \$170,000.

23. APPROVAL OF RESOLUTION #17-19: INCREASE 2016-2017 GANN LIMIT BY \$741,150.82 AND ADOPTION OF THE 2016-2017 AND 2017-2018 DISTRICT APPROPRIATIONS SUBJECT TO GANN LIMITS

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve Resolution #17-19: Increase 2016-2017 Gann Limit by \$741,150.82 and Adoption of the 2016-2017 and 2017-2018 District Appropriations Subject to GANN Limits. A public notice was posted at the district office, all school sites and on the LBUSD website on August 24, 2017.

24. APPROVAL OF RESOLUTION #17-20: TEMPORARY INTERFUND TRANSFER OF \$6,000,000 FROM THE SPECIAL RESERVE FOR NON-CAPITAL OUTLAY FUND (17) TO THE GENERAL FUND (01)

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve Resolution #17-20: Temporary Interfund Transfer of \$6,000,000 from the Special Reserve for Non-Capital Outlay (17) to the General Fund (01).

25. BOARD MEMBER REQUESTS: ITEMS FOR FUTURE MEETINGS, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS

– Jan Vickers, President, Board of Education

26. ADJOURNMENT

– Jan Vickers, President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday, September 26, 2017, 6:00 PM**
at the Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website:

www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

12. NOTICE OF PUBLIC HEARING

**Laguna Beach Unified School District
550 Blumont Street, Board Room
Laguna Beach, CA**

**September 12, 2017
6:00 p.m. – Open Session**

At the **September 12, 2017** Board Meeting, the Laguna Beach Unified School District Board of Education will hold **Public Hearing** to accept comments from members of the public on the following topic:

**Per Education Code Sections 60119 and
60422 (b) Ensure Availability of Textbooks
and Instructional Materials for 2017-2018
and Certification of Provision of Standards-
Aligned Instructional Materials**

Questions and/or comments should be directed to Instructional Services - (949) 497-7700 Ext. 5210.

This notice was posted Thursday, August 31, 2017 in the following locations:

- *Front entrance of the LBUSD District Office*
- *Front entrance of each school site within LBUSD*
- *LBUSD website*

Laguna Beach Unified School District

13.a.i. CONSENT/ACTION

September 12, 2017

Approval: Minutes – August 17, 2017

Board of Education Minutes of Special Meeting August 17, 2017

Call to Order

The meeting was called to order at 8:30 a.m.

Roll Call to Establish Quorum

Roll call to establish Quorum:

Members Present: Jan Vickers
Dee Perry
Ketta Brown
Carol Normandin
Peggy Wolff

Staff Present: Jason Vilorio, Ed.D., Superintendent
Victoria Webber, Executive Assistant
Alysia Odipo, Ed.D., Assistant Superintendent, Instruction
Jeff Dixon, Assistant Superintendent, Business
Leisa Winston, Assistant Superintendent, Human Resources/Public Communications

Katy Keough, Facilitator, Learning Together
Bill Cassell, Facilitator, Learning Together

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting the Pledge of Allegiance.

Adoption of Agenda

Member Brown moved adoption of the agenda. Member Wolff seconded.

Discussion: None

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Brown, and Wolff voted yes. Member Normandin stepped out of the room.

Public Comment (Items Not on the Agenda)

None.

Board Workshop

Dr. Vilorio introduced the Strengths Academy process and gave an overview of the work staff had done to date. Facilitators Katy Keough and Bill Cassell discussed how using skills learned in the Strengths Academy creates a the paradigm shift that changes the way we think about students, peers, and colleagues. The goal was to learn to focus on what's strong and not what is wrong.

The Board took a 10 minute break at 10:15 and reconvened open session at 10:25.

Public Comment on Closed Session Agenda Item

None.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Normandin seconded.

Discussion: None.

Motion carried by a vote of 5-0. Members Vickers, Brown, Normandin, and Wolff voted to adjourn to closed session.

The meeting adjourned to Closed Session at 10:27 for the Superintendent evaluation session.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GOAL SETTING

Government code 54957

Title: Superintendent of Schools

Adjournment of Closed Session

Member Brown moved adjournment of Closed Session. Member Normandin seconded.

No discussion occurred.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff, voted yes to adjourn. Closed Session was adjourned at 12:15 p.m.

Report Out of Closed Session

There was no report out of Closed Session.

Member Brown moved to adjourn the meeting. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff, voted yes to adjourn. Closed Session was adjourned at 12:17 p.m.

Dee Perry
Clerk of the Board
September 12, 2017

Laguna Beach Unified School District

13.a.ii. CONSENT/ACTION

September 12, 2017

Approval: Minutes – August 22, 2017

Board of Education Minutes of Regular Meeting August 22, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
Dee Perry
Ketta Brown
Carol Normandin – arrived at 5:01 p.m.
Peggy Wolff

Public Comment on Closed Session Items

None.

Adjourn to Closed Session

Member Brown moved adjournment to Closed Session. Member Perry seconded. Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes. Member Normandin had not yet arrived.

The following topics were discussed.

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

B. CONFERENCE WITH LABOR NEGOTIATORS

(Government Code § 54957.6)

Unrepresented Employee: Superintendent Vilorio, regarding terms and conditions of contract, including compensation and benefits; no final action will be taken in closed session

Member Brown moved to adjourn from Closed Session. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes. Closed Session adjourned at 5:50 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Mindy Hawkins, President LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Amy Kernan, Director, Assessment & Accountability
Irene White, Director, Special Education
Michael Keller, Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Jason Allemann, Principal, Laguna Beach High School

Open Session

President Vickers called the meeting to order at 6:00 p.m.

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported by a vote of 5-0, all members voting yes, the Board took action to accept the resignation of classified employee #7600000769 in lieu of termination.

Adoption of Agenda

Public Comment: None.

Member Brown moved adoption of the agenda. Member Normandin seconded.

Discussion: Assistant Superintendent Winston noted two corrections to the personnel report. Dates for Liv Marshall and Trianna Ramazan should begin 6/23 and not 9/1.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes to adopt the agenda with the corrections to the personnel report.

Recognitions

None

Public Comment (Non- Agenda Items)

None

Reports

LaBUFA Representative – Mindy Hawkins, LaBUFA President

- Excited to return to school
- Participated in unconscious bias training

CSEA Representative – Margaret Warder, CSEA President

- Attended CSEA conference in Las Vegas – CSEA is monitoring supreme court ruling on eliminating service fees
- CSEA increased member dues
- Attended new employee orientation
- Shared local CSEA will provide site rep training
- Attended unconscious bias training

Board Members

Board members reported as follows:

Member Normandin

- No report

Member Wolff

- No report

Member Brown

- Shared information from College and Career Advantage meeting
 - 15 new STEM labs
 - New culinary lab
 - Discussion on how to proceed if three year grant is not renewed

Clerk Perry

- Commented on LBUSD staff attending conference on articulation

President Vickers

- No report

Superintendent Viloria

- Commented on Board Workshop held August 17 and Leadership Workshop held August 18
- Welcome Back Breakfast set for August 29
- School Culture workshops at each school site set for August 30
- 2017-2018 theme - The Power of LBUSD
 - Every Student Every Day
 - Continuous Improvement
 - Relationships

Cabinet

Jeff Dixon, Assistant Superintendent, Business Services

- 2016-2017 books are closed!
- Thanked new Facilities Director, Ryan Zajda
- Shared that the lighting project with Schneider Electric is 92% complete

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Human Resources has done a lot of hiring; kudos to principals and assistant principals for all their time and input on interview panels
- Held substitute orientation
- Held new employee orientation

Alysia Odipo, Assistant Superintendent, Instructional Services

- Thanked instructional services staff for their work over the summer to develop the August professional development and data confirmation
- Thanked Mindy Hawkins and Margaret Warder for participating in the Unconscious Bias training as Union representatives
- Shared information on GATE multiple measures and elementary screenings

CONSENT CALENDAR

Public Comment: None.

Member Brown moved approval of Consent Calendar items a – o. Member Normandin seconded.

- a. Approval of Minutes – July 18, 2017 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance

- d. Approval of Field Trip(s)
- e. Approval of Interdistrict Attendance Agreements Student(s) To Other Districts
- f. Approval to Release of Resident Student to Orange County Department of Education Community Home Education Program
- g. Approval of Agreements for Contracted Services – Special Education
- h. Approval of Agreements for Contracted Services – Technology
- i. Approval/Ratification of Warrants #390987 through #3901288 in the amount of \$6,590,532.77 Dates: 7/10/2017 through 8/11/2017
- j. Ratification of Certificated Payroll 1A in the Amount of \$311,713.35
Ratification of Classified Payroll 1B in the Amount of \$437,526.41
Ratification of Certificated Payroll 12 in the Amount of \$173,852.48
- k. Approval of Assignment of Certificated Personnel to Coach a Competitive Sport or Activity and Provide Physical Education Credit by Governing Board Authorization Under Education Code Section 44258.7(b)
- l. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Fund Disbursements Totaling \$3,458.34
- m. Approval of Contract with OC Human Relations for Professional Development on Implicit Bias at a Cost Not-to-Exceed \$5,000.00
- n. Approval of Contract Services Agreement with California Youth Services to provide a Juvenile Alcohol and Drug Education (JADE) Program at a Cost Not-to-Exceed \$5,000.00
- o. Approval of Contract with North County LGBTQ Resource Center

Comments: Mr. Dixon provided clarification on a check for plumbing services that will be billed back to the district.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

INFORMATION ITEMS

Presentation on California Schools Dashboard and Indicators

Amy Kernan, Director of Assessment and Accountability, presented information to the Board, staff, and public to explain the California Dashboard and Local Indicators. The Dashboard provides a quick overview, with additional detail available, about overall performance and student group performance on multiple measures of student success. This will assist in identifying strengths, weaknesses and areas in need of improvement for local educational agencies and schools.

Presentation on Chronic Absenteeism

Dr. Odipo, Assistant Superintendent, Instructional Services presented information to the Board, staff and public on chronic absenteeism and the impacts missing school has on learning. The presentation included a review of data, an overview of the district's implementation plan, and site responsibilities.

ACTION ITEMS

Board Policies – First Reading

Dr. Viloria presented Board Policy 5141.52, Suicide Prevention for a first reading. Per Board Policy, the Board has the option to waive a second reading. Legislation mandates that a policy be in place for suicide prevention this school year.

Public Comment: None

Member Brown moved to waive a second reading and approve Board Policy 5141.52, Suicide Prevention. Member Normandin seconded.

Discussion: Board members stated the policy is straight forward and clarifies the district's intent to provide support.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes

Approval to Renew a Professional Services Agreement with American Microimaging, Inc., - The Paperless Company, for the 2017-2018 Document Scanning/Imaging and Shredding Services at a Not-to-Exceed Cost of \$50,000

Dr. Viloria stated this is a renewal of a previously approved contract with the added component of shredding.

Public Comment: None

Board Member Questions: Board members asked how much scanning had been done to date.

Member Brown moved approval. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of an Independent Contractor Agreement with Jennifer McCluan for the 2017-2018 School Year in an Amount Not-to-Exceed \$12,950

Dr. Odipo stated the contract for Ms. McCluan is to continue to advise and support our Next Generation Science Standards (NGSS) Implementation Team with middle school and high school pathways decisions.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion:

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Renew a Contract with Hanover Research for the 2017-2018 School Year in an Amount Not-to-Exceed \$37,595.00

Dr. Odipo stated Hanover Research will continue to provide in-depth research on topics that include math pathways, school climate, and LCAP to name a few.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: Board members are happy with the data and information.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Agreement for Services with Learning for Living, Inc., at a Cost Not-to-Exceed \$5,000.00

Dr. Vilorio stated this contract is to provide district office staff with the same training opportunities held at each school site.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion: Board members asked clarifying questions regarding district culture and establishing a process versus a program.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Authorize District Representatives for the School Facilities Program Under the State Allocations Board and Office of Public School Construction

Mr. Dixon stated approval would update the district representatives to include Dr. Vilorio, Ryan Zajda, and himself.

Public Comment: None

Member Brown moved. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Independent Contract with Burnham Benefits Insurance Services to Provide Consulting and Brokerage Support for District Employees' Health Benefits for October 1, 2017 Through September 30, 2018 with a Not-to-Exceed Amount of \$60,000

Mrs. Winston stated approval would renew the contract that was initiated last year through an RFP process.

Public Comment: None

Member Brown moved approval. Member Normandin seconded.

Discussion:

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests: Items for Future Meetings, Requests for Information, or General Comments

Member Normandin thanked Dr. Vilorio and staff for the Board workshop held August 17.

Member Perry requested that additional lunch tables be purchased for Laguna Beach High School. Mr. Dixon gave an update on an RFP that has been issued for architectural services at the high school that will include renovations to the quad.

President Vickers asked for an update on walk-in enrollment. She thanked Dr. Vilorio for the workshop on strengths for the Board and Cabinet and commented she likes the district-wide focus. She also commented on an article that stated the Federal Government lists six levels of non-discrimination; California lists 13.

Adjournment

President Vickers announced the next regular meeting is September 12, 2017.

Member Brown moved to adjourn. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

The meeting adjourned at 7:33 p.m.

Dee Perry
Clerk of the Board
September 12, 2017

Laguna Beach Unified School District

13.b. CONSENT/ACTION

September 12, 2017

Approval/Ratification: Personnel Report

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

PERSONNEL REPORT**September 12, 2017****I. RESIGNATIONS/RETIREMENT:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Dave Crowell PC04SE0101	Instructional Assistant, Special Education Laguna Beach High School	December 31, 2017
Eunice Yi PC04SE0128	Instructional Assistant, Special Education Thurston Middle School	August 21, 2017

II. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Kasie Barker PC07SA0805	Instructional Assistant, Classroom El Morro Elementary General Fund 0107011005-2110 Probationary Employee Range: 20 Step: B \$18.85 per hour 3 hours per day/5 days per week/10 month academic work calendar Replaces: Chantile Wells	September 5, 2017
Bridget Boniol PC05GC1001	Office Assistant Laguna Beach High School General Fund 0105091012-2420 Probationary Employee Range: 20 Step: F \$23.13 per hour 2 hours per day/5 days per week/10.5 month work calendar Replaces: Claudia Sandino	August 24, 2017
Victoria Brinkmeyer PC05HST147	High School Teacher - Social Studies (60%) Laguna Beach High School General Fund 0105011012-1110 Probationary Employee Teacher Salary Schedule Step 3: \$40,678 Annual Salary 4.2 hours per day/5 days per week/187 day contract Replaces: Patrick Pollock	September 1, 2017
Christian Caballero PC04SE0118	Instructional Assistant, Special Education Thurston Middle School Special Ed Fund 0104612310-2115 Probationary Employee Range: 25 Step: A \$20.27 per hour 5.75 hours per day/5 days per week/10 month academic work calendar Replaces: Kasey Childs-Konkel	September 5, 2017
Agnes Davis PC07SA0807	Instructional Assistant, Classroom El Morro Elementary General Fund 0107011005-2110 Probationary Employee Range: 20 Step: F \$23.13 per hour 3 hours per day/5 days per week/10 month academic calendar New Position Board Approved July 18, 2017	September 5, 2017

II. EMPLOYMENT: (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Kristina Dodele PC04SE0105	Instructional Assistant, Special Education Laguna Beach High School Special Ed Fund 0104613150-2115 Probationary Employee Range: 25 Step: C \$22.45 per hour 5.75 hours per day/5 days per week/10 month academic work calendar Replaces: Dori Bunting	September 5, 2017
Miranda Fortich PC04SE0114	Instructional Assistant, Special Education Thurston Middle School Special Ed Fund 0104613150-2115 Probationary Employee Range: 25 Step: A \$20.27 per hour 5.75 hours per day/5 days per week/10 month academic work calendar Replaces: Max Messinger	September 5, 2017
Katie Grebbien PC04SE0141	Instructional Assistant, Special Education Top of the World Elementary Special Ed Fund 0104602150-2115 Probationary Employee Range: 25 Step: A \$20.27 per hour 5.75 hours per day/5 days per week/10 month academic work calendar Replaces: Noemi Shaw	September 5, 2017
Sara Hoffman PC04SE0114	Instructional Assistant, Special Education Thurston Middle School Special Ed Fund 0104613150-2115 Probationary Employee Range: 25 Step: C \$22.45 per hour 5.75 hours per day/5 days per week/10 month academic work calendar Replaces: Amy Arnesen	September 5, 2017
Keeyan Kazemian PC06SA0911	Campus Supervisor Thurston Middle School General Fund 0106011008-2910 Probationary Employee Range: 24 Step: A \$19.77 per hour 3.5 hours per day/5 days per week/10 month academic work calendar Replaces: Alex Maxwell	September 5, 2017
Jennifer Lester PC04SE0112	Instructional Assistant, Special Education Thurston Middle School Special Ed Fund 0104613150-2115 Probationary Employee Range: 25 Step: D \$23.62 per hour 5.75 hours per day/5 days per week/10 month academic work calendar Replaces: James Crawford	September 5, 2017
Elizabeth Likins PC04SE0134	Instructional Assistant, Special Education Thurston Middle School Special Ed Fund 0104613150-2115 Probationary Employee Range: 25 Step: F \$26.17 per hour 5.75 hours per day/5 days per week/10 month academic work calendar Replaces: Eunice Yi	September 5, 2017

II. EMPLOYMENT: (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Tommy Newton-Neal PC04SE0131	Instructional Assistant, Special Education Laguna Beach High School Special Ed Fund 0104602120-2115 Probationary Employee Range: 25 Step: A \$20.27 per hour 5.75 hours per day/5 days per week/10 month academic work calendar Replaces: Nikki Lemotte	September 5, 2017
Iris Pena-Tanner PC07SA0504	Instructional Assistant, Bilingual El Morro Elementary General Fund 0107011500-2110 Probationary Employee Range: 22 Step: F \$24.31 per hour 3 hours per day/5 days per week/10 month academic work calendar Replaces: Claudia Sandino	September 5, 2017
Aliya Shah PC04SE0118	Instructional Assistant, Special Education Top of the World Elementary Special Ed Fund 0104612310-2115 Probationary Employee Range: 25 Step: A \$20.27 per hour 5.75 hours per day/5 days per week/10 month academic work calendar Replaces: Alexis Csiszer	September 5, 2017
Sarah Steer PC07SA0806	Instructional Assistant, Classroom El Morro Elementary General Fund 0107011005-2110 Probationary Employee Range: 20 Step: B \$18.85 per hour 3 hours per day/5 days per week/10 month academic work calendar New Position Board Approved July 18, 2017	September 5, 2017
Chantile Wells PC08GC1001	Office Assistant Top of the World Elementary General Fund 0108091005-2420 Probationary Employee Range: 20 Step: E \$21.98 per hour 3 hours per day/5 days per week/10.5 month work calendar Replaces: Suzy Capano	August 22, 2017

III. EMPLOYMENT: Extra Period Assignments 2017/18 School Year

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Darci Anderson	20% Extra Period Assignment - Social Studies Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 6 : \$18,746.79 annual pay	September 5, 2017 to June 21, 2018
Bjorn Avila	20% Extra Period Assignment - Science Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 6 : \$19,439.31 annual pay	September 5, 2017 to June 21, 2018

III. EMPLOYMENT: Extra Period Assignments 2017/18 School Year (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Tammy Bonneville	20% Extra Period Assignment - English Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 21 : \$26,010.83 annual pay	September 5, 2017 to June 21, 2018
Dave Brobeck	20% Extra Period Assignment - English Laguna Beach High School General Fund 0105011012-1180 Extra Duty Assignment Step 20: \$25,693.65 annual pay	September 5, 2017 to June 21, 2018
James Brusky	20% Extra Period Assignment - English Laguna Beach High School General Fund 0105011012-1180 Extra Duty Assignment Step 15: \$22,912.64 annual pay	September 5, 2017 to June 21, 2018
Odile Dewar	20% Extra Period Assignment - Foreign Language Laguna Beach High School General Fund 0105011012-1180 Extra Duty Assignment Step 23: \$27,786.65 annual pay	September 5, 2017 to June 21, 2018
Jeff Dippel	20% Extra Period Assignment - Spanish Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 6 : \$18,701.85 annual pay	September 5, 2017 to June 21, 2018
Jim Garvey	20% Extra Period Assignment - Foreign Language Laguna Beach High School General Fund 0105011012-1180 Extra Duty Assignment Step 23: \$26,853.16 annual pay	September 5, 2017 to June 21, 2018
Jose Luis Gonzalez	20% Extra Period Assignment - Foreign Language Laguna Beach High School General Fund 0105011012-1180 Extra Duty Assignment Step 21: \$25,554.89 annual pay	September 5, 2017 to June 21, 2018
Ina Inouye	20% Extra Period Assignment - Science Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 13 : \$22,321.83 annual pay	September 5, 2017 to June 21, 2018
Michelle Martinez	20% Extra Period Assignment - TOSA Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 20 : \$26,010.83 annual pay	September 5, 2017 to June 21, 2018
Megan Matthias	20% Extra Period Assignment - Social Studies Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 6 : \$18,876.33 annual pay	September 5, 2017 to June 21, 2018

III. EMPLOYMENT: Extra Period Assignments 2017/18 School Year (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Carl Nelson	10% Extra Period Assignment - Electives Wheel Thurston Middle School General Fund 0106091008-1180 Extra Duty Assignment Step 11: \$11,650.13 annual pay	September 5, 2017 to June 21, 2018
Leah Prettyman	20% Extra Period Assignment - English Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 16 : \$22,644.80 annual pay	September 5, 2017 to June 21, 2018
Katie Quirarte	20% Extra Period Assignment - Math Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 5 : \$18,832.83 annual pay	September 5, 2017 to June 21, 2018
Stacy Quirarte	20% Extra Period Assignment - Math Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 19 : \$24,543.79 annual pay	September 5, 2017 to June 21, 2018
Jesse Rothman	20% Extra Period Assignment - Science Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 5 : \$16,790.82 annual pay	September 5, 2017 to June 21, 2018
Sarah Schaeffer	20% Extra Period Assignment - TOSA Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 09 : \$21,505.05 annual pay	September 5, 2017 to June 21, 2018
Richard Selin	20% Extra Period Assignment - Science Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 23 : \$27,432.06 annual pay	September 5, 2017 to June 21, 2018
Laura Silver	20% Extra Period Assignment - English Thurston Middle School General Fund 0106011008-1180 Extra Duty Assignment Step 19 : \$24,558.33 annual pay	September 5, 2017 to June 21, 2018

IV. EMPLOYMENT: Stipends

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Darci Anderson	PALS Advisor Thurston Middle School General Fund 0106311008-1170 NTE: \$1965.00	September 5, 2017 to June 21, 2018
Darci Anderson	Department Chair - Social Studies Thurston Middle School General Fund 0106091008-1370 NTE: \$2116.21	September 5, 2017 to June 21, 2018

IV. EMPLOYMENT: Stipends (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Bjorn Avila	Destination Imagination Coordinator Thurston Middle School General Fund 0106311008-1170 NTE: \$1965.00	September 5, 2017 to June 21, 2018
Randi Beckley	SSC Coordinator Thurston Middle School General Fund 0106091008-1370 NTE: \$755.00 Shared with Michelle Martinez	September 5, 2017 to June 21, 2018
Eric Bloch	Band Director Thurston Middle School General Fund 0106311008-1170 NTE: \$1511.56	September 5, 2017 to June 21, 2018
Amy Cochren	Spelling Bee Coordinator Thurston Middle School General Fund 0106311008-1170 NTE: \$453.47	September 5, 2017 to June 21, 2018
Andy Crisp	Department Chair - Electives Thurston Middle School General Fund 0106091008-1370 NTE: \$2116.21	September 5, 2017 to June 21, 2018
Jennifer DeMark	Department Chair - Student Support Thurston Middle School General Fund 0106091008-1370 NTE: \$1058.10 Shared with Nance Morrissey	September 5, 2017 to June 21, 2018
Jeff Dippel	PALS Advisor Thurston Middle School General Fund 0106311008-1170 NTE: \$1965.00	September 5, 2017 to June 21, 2018
Jeff Dippel	Department Chair - Foreign Language Thurston Middle School General Fund 0106091008-1370 NTE: \$2116.21	September 5, 2017 to June 21, 2018
Ina Inouye	Department Chair - Science Thurston Middle School General Fund 0106091008-1370 NTE: \$2116.21	September 5, 2017 to June 21, 2018
Ina Inouye	Destination Imagination Coordinator Thurston Middle School General Fund 0106311008-1170 NTE: \$1965.00	September 5, 2017 to June 21, 2018
Alexis Karol	Drama Director Thurston Middle School General Fund 0106311008-1170 NTE: \$1511.56	September 5, 2017 to June 21, 2018
Steve Lalim	Department Chair - Physical Education Thurston Middle School General Fund 0106091008-1370 NTE: \$2116.21	September 5, 2017 to June 21, 2018

IV. EMPLOYMENT: Stipends (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Michelle Martinez	SSC Coordinator Thurston Middle School 0106091008-1370 Shared with Randi Beckley	General Fund NTE: \$755.00
		September 5, 2017 to June 21, 2018
Michelle Martinez	History Days Coordinator Thurston Middle School 0106311008-1170	General Fund NTE: \$1965.00
		September 5, 2017 to June 21, 2018
Paul Matheson	Blue and Gold Award Coordinator Thurston Middle School 0106311008-1170	General Fund NTE: \$1209.26
		September 5, 2017 to June 21, 2018
Megan Matthias	Geography Bee Thurston Middle School 0106311008-1170	General Fund NTE: \$453.47
		September 5, 2017 to June 21, 2018
Megan Matthias	Model UN Advisor Thurston Middle School 0106311008-1170	General Fund NTE: \$1965.00
		September 5, 2017 to June 21, 2018
Megan Matthias	Outdoor Science Camp Coordinator Thurston Middle School 0106311008-1170	General Fund NTE: \$1813.89
		September 5, 2017 to June 21, 2018
Nance Morrissey	Department Chair - Student Support Thurston Middle School 0106091008-1370 Shared with Jennifer DeMark	General Fund NTE: \$1058.10
		September 5, 2017 to June 21, 2018
Sara Perrault Hopper	Department Chair - Special Education Thurston Middle School 0106091008-1370	General Fund NTE: \$2116.21
		September 5, 2017 to June 21, 2018
Leah Prettyman	Department Chair - English Thurston Middle School 0106091008-1370	General Fund NTE: \$2116.21
		September 5, 2017 to June 21, 2018
Katie Quirarte	ASB Advisor Thurston Middle School 0106311008-1170	General Fund NTE: \$1965.00
		September 5, 2017 to June 21, 2018
Stacy Quirarte	Department Chair - Math Thurston Middle School 0106091008-1370	General Fund NTE: \$2116.21
		September 5, 2017 to June 21, 2018

IV. EMPLOYMENT: Stipends (continued)

<u>Name:</u>	<u>Position/Site:</u>		<u>Effective Date:</u>
Sarah Schaeffer	ASB Advisor Thurston Middle School 0106311008-1170	General Fund NTE: \$1965.00	September 5, 2017 to June 21, 2018
Sarah Schaeffer	Oral History Project Coordinator Thurston Middle School 0106311008-1170	General Fund NTE: \$1209.26	September 5, 2017 to June 21, 2018
Laura Silver	GATE Site Coordinator Thurston Middle School 0106014011-1170	General Fund NTE: \$1965.00	September 5, 2017 to June 21, 2018

V. EMPLOYMENT: Summer School 2017

<u>Name:</u>	<u>Position/Site:</u>		<u>Effective Date:</u>
Jim Garvey	Summer School Teacher Laguna Beach High School 0112011055-1130 Additional .5 hours per day NTE 25 days	Summer School Fund \$54.53 per hour	June 26, 2017 to July 28, 2017
Pamela Howland	Summer School Teacher Thurston Middle School 0104602650-1130 5 hours per day/NTE: 19 days/Summer School Calendar	Summer School Fund \$45.23 per hour	June 27, 2017 to July 21, 2017
Cynthia Lemotte	Instructional Assistant, Special Education Thurston Middle School 0104602650-2115 NTE: 8.75 hours	Summer School Fund \$26.10 per hour	June 27, 2017 to July 21, 2017
Christina Price	Summer School Teacher Thurston Middle School 01112011055-1130 5 hours per day/NTE: 19 days/Summer School Calendar	Summer School Fund \$45.23 per hour	July 3, 2017 to July 21, 2017
Julie Yaccino	Summer School Teacher Laguna Beach High School 0104602650-1130 5 hours per day/NTE: 25 days/Summer School Calendar	Summer School Fund \$45.23 per hour	June 26, 2017 to July 28, 2017
Eunice Yi	Summer School Teacher Laguna Beach High School 0104602650-1130 5 hours per day/NTE: 25 days/Summer School Calendar	Summer School Fund \$45.23 per hour	June 26, 2017 to July 28, 2017

VI. EMPLOYMENT: Short Term Assignments - Extra Duty

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Luis Antonio	Instructional Assistant, Special Education Thurston Middle School General Fund 0106011008-2150 \$20.27 per hour NTE: 25 hours Reason: Attend CCM, MTSS and Staff Development meetings outside of work hours	September 5, 2017 to June 21, 2018
Eva Boni	Instructional Assistant, Special Education El Morro Elementary Special Ed Fund 0104602120-2150 \$27.21 per hour NTE: 6 hours Reason: Assist with classroom set up	September 1, 2017
Anastasia Booher	Instructional Assistant, Special Education Thurston Middle School General Fund 0106011008-2150 \$26.17 per hour NTE: 25 hours Reason: Attend CCM, MTSS and Staff Development meetings outside of work hours	September 5, 2017 to June 21, 2018
Anastasia Booher	Instructional Assistant, Special Education Thurston Middle School Special Ed Fund 0104612310-2150 \$26.17 per hour NTE: 5.75 hours Reason: Assist with classroom set up	September 1, 2017
Dori Bunting	Instructional Assistant, Special Education Laguna Beach High School Special Ed Fund 0104602120-2150 \$27.21 per hour NTE: 5.75 hours per day Reason: Assist with classroom set up	August 28, 2017 and September 1, 2017
Kasey Childs-Konkel	Instructional Assistant, Special Education Top of the World Elementary Special Ed Fund 0104612310-2150 \$28.52 per hour NTE: 6 hours Reason: Assist with classroom set up	September 1, 2017
Marta Cid	Instructional Assistant, Bilingual Thurston Middle School General Fund 0106011008-2150 \$25.89 per hour NTE: 25 hours Reason: Attend CCM, MTSS and Staff Development meetings outside of work hours	September 5, 2017 to June 21, 2018
Chris Costley	Workability Technician Laguna Beach High School Special Ed Fund 0104644575-2150 \$23.62 per hour NTE: 10 hours Reason: Attend IEP and PLC meetings outside of work day	August 28, 2017 to June 21, 2018

VI. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
James Crawford	Instructional Assistant, Special Education Thurston Middle School General Fund 0106011008-2150 \$20.27 per hour NTE: 25 hours Reason: Attend CCM, MTSS and Staff Development meetings outside of work hours	September 5, 2017 to June 21, 2018
Rachel Domiano	Instructional Assistant, Special Education El Morro Elementary Special Ed Fund 0104602120-2150 \$24.87 per hour NTE: 5.75 hours Reason: Assist with classroom set up	September 1, 2017
Kathy Fehlau	Instructional Assistant, Special Education El Morro Elementary Special Ed Fund 0104612310-2150 \$26.17 per hour NTE: 5.75 hours Reason: Assist with classroom set up	September 1, 2017
Miranda Fortich	Instructional Assistant, Special Education Thurston Middle School General Fund 0106011008-2150 \$20.27 per hour NTE: 25 hours Reason: Attend CCM, MTSS and Staff Development meetings outside of work hours	September 5, 2017 to June 21, 2018
Jayne Greenwalt	Instructional Assistant, Special Education Thurston Middle School General Fund 0106011008-2150 \$27.21 per hour NTE: 25 hours Reason: Attend CCM, MTSS and Staff Development meetings outside of work hours	September 5, 2017 to June 21, 2018
Jayne Greenwalt	Instructional Assistant, Special Education Thurston Middle School Special Ed Fund 0104612310-2150 \$27.21 per hour NTE: 5.75 hours Reason: Assist with classroom set up	September 1, 2017
Sara Hoffman	Instructional Assistant, Special Education Thurston Middle School General Fund 0106011008-2150 \$22.45 per hour NTE: 25 hours Reason: Attend CCM, MTSS and Staff Development meetings outside of work hours	September 5, 2017 to June 21, 2018

VI. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Carlos Iglesias	Campus Supervisor Thurston Middle School 0106011008-2950 General Fund \$21.90 per hour NTE: 30 hours Reason: Extra supervision for special events and CCM, MTSS and staff development	September 5, 2017 to June 21, 2018
Marlo Jensma	Instructional Assistant, Special Education Top of the World 0104602150-2115 Special Ed Fund \$27.56 per hour NTE: 24 hours Reason: August Program	August 21, 2017 to August 31, 2017
Keeyan Kazemian	Campus Supervisor Thurston Middle School 0106011008-2950 General Fund \$19.77 per hour NTE: 30 hours Reason: Extra supervision for special events and CCM, MTSS and staff development	September 5, 2017 to June 21, 2018
Cyndi Kimball	Transition Services Coordinator Laguna Beach High School 0104644575-2950 Special Ed Fund \$26.77 per hour NTE: 10 hours Reason: Attend IEP and PLC meetings outside of work day	August 28, 2017 to June 21, 2018
Elizabeth Klein	Instructional Assistant, Special Education Laguna Beach High School 0104622510-2150 Special Ed Fund \$27.21 per hour NTE: 6.5 hours per day Reason: Assist with classroom set up	August 28, 2017 and September 1, 2017
Van Le	Technology Support Assistant El Morro Elementary 0113457175-2290 General Fund \$26.25 per hour NTE: 25 hours	March 30, 2017 to June 30, 2017
Brandon Lee	Technology Support Assistant El Morro Elementary 0113457175-2290 General Fund \$27.56 per hour NTE: 32 hours	August 24, 2017 to September 1, 2017
Cynthia Lemotte	Technology Support Assistant Laguna Beach High School 0113457175-2290 General Fund \$27.56 per hour NTE: 32 hours	August 24, 2017 to September 1, 2017

VI. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jennifer Lester	Instructional Assistant, Special Education Thurston Middle School General Fund 0106011008-2150 \$23.62 per hour NTE: 25 hours Reason: Attend CCM, MTSS and Staff Development meetings outside of work hours	September 5, 2017 to June 21, 2018
Elizabeth Likins	Instructional Assistant, Special Education Thurston Middle School General Fund 0106011008-2150 \$26.17 per hour NTE: 25 hours Reason: Attend CCM, MTSS and Staff Development meetings outside of work hours	September 5, 2017 to June 21, 2018
Megan Matthias	Social Studies Teacher - Special Project Thurston Middle School General Fund 0106011008-1130 \$40.17 per hour NTE: 20 hours Reason: "Be Thurston" brochure, presentation, stationery, etc.	July 1, 2017 to September 5, 2017
Eric Moore	Campus Supervisor Thurston Middle School General Fund 0106011008-2950 \$25.53 per hour NTE: 30 hours Reason: Extra supervision for special events and CCM, MTSS and staff development	September 5, 2017 to June 21, 2018
Launa Nacion-Kirkey	Teacher Top of the World Special Ed Fund 0104602650-1130 \$40.17 per hour NTE: 24 hours Reason: August Program	August 21, 2017 to August 31, 2017
Tommy Newton-Neal	Instructional Assistant, Special Education Laguna Beach High School Special Ed Fund 0104612310-2150 \$20.27 per hour NTE: 5.75 hours Reason: Assist with classroom set up	September 1, 2017
Sophia Papadatos	Campus Supervisor Thurston Middle School General Fund 0106011008-2950 \$25.53 per hour NTE: 30 hours Reason: Extra supervision for special events and CCM, MTSS and staff development	September 5, 2017 to June 21, 2018

VI. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Elizabeth Phillips	Health Clerk Thurston Middle School General Fund 0106171008-2250 \$29.70 per hour NTE: 40 hours Reason: Assist with preparation for start of school	August 15, 2017 to September 5, 2017
Peggy Richardson	Campus Supervisor Thurston Middle School General Fund 0106011008-2950 \$25.53 per hour NTE: 30 hours Reason: Extra supervision for special events and CCM, MTSS and staff development	September 5, 2017 to June 21, 2018
See Employee List	New Employee Orientation Districtwide General Fund 0110397140-2450 \$27.56 per hour NTE: 4 hours each Employees: Kasie Barker, Bridget Boniol, Christian Caballero, Kristina Dodele, Miranda Fortich, Katie Grebbien, Sara Hoffman, Keeyan Kazemian, Jennifer Lester, Elizabeth Likins, Aliya Shah	August 25, 2017
See Employee List	New Employee Orientation Districtwide General Fund NTE: 4 hours each \$40.17 per hour Employees: Eric Bloch, Victoria Brinkmeyer, Allie Olvey, Kristina Smith, Derek Tu	August 25, 2017
See Employee List	Waverider Day and Make Up Waverider Day Thurston Middle School General Fund 01060110082-2150 \$27.56 per hour NTE: 8 hours each per day Employees: Anastasia Booher, Marta Cid, Jayne Greenwalt, Carlos Iglesias, Keeyan Kazemian, Eric Moore, Sophia Papadatos, Peggy Richardson, Heidi Winegard	August 28, 2017 and September 1, 2017
See Employee List	Waverider Day Thurston Middle School General Fund 0106011008-1130 \$40.17 per hour NTE: 6 hours each Employees: Bjorn Avila, Randi Beckley, Eric Bloch, Andy Crisp, Penny Herrick-Dressler, Ina Inouye, Alexis Karol, Ivy Leighton, Megan Matthias, Chris Nunziata, Allie Olvey, Jesse Rothman, Laura Silver	August 28, 2017
Tracey Slater	IEP Transition Parent Meetings Top of the World Elementary Special Ed Fund 0104192550-1280 \$45.91 per hour NTE: 15 hours	July 17, 2017 to August 22, 2017

VI. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Laura Vickery-Peterson	Instructional Assistant, Special Education Thurston Middle School General Fund 0106011008-2150 \$27.21 per hour NTE: 25 hours Reason: Attend CCM, MTSS and Staff Development meetings outside of work hours	September 5, 2017 to June 21, 2018
Stacy Yelland	Instructional Assistant, Special Education Top of the World Elementary Special Ed Fund 0104622510-2150 \$22.45 per hour NTE: 5.75 hours Reason: Assist with classroom set up	September 1, 2017
Elizabeth Yoder-Hale	Instructional Assistant, Special Education Top of the World Elementary Special Ed Fund 0104613150-2150 \$23.62 per hour NTE: 6 hours Reason: Assist with classroom set up	September 1, 2017

VII. EMPLOYMENT: Short Term Assignments - Performing Arts

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None.		

VIII. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

IX. EMPLOYMENT: Short Term Assignments - ASB Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School
General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017
CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018
CIF Playoff: February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018
CIF Playoff: May 14 to June 4, 2018

XI. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017

CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018

CIF Playoff: February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018

CIF Playoff: May 14 to June 4, 2018

XII. Employment and Resignation- Substitute Teachers & Classified Substitutes:

Resignations:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective:</u>
Kelli Kynoch	Substitute Teacher	August 1, 2017
Kristine Molina	Substitute Teacher	August 23, 2017
Emily Turner	Substitute Teacher	August 1, 2017

Laguna Beach Unified School District

13.c. CONSENT/ACTION

September 12, 2017

Approval: Conference/Workshop Attendance

Chris Duddy, Kath Miranda, Mike Conlon, and Kris Hammerquist - “Red Cross 33rd Annual Disaster Preparedness Academy” - September 21, 2017- Anaheim, CA. Attendees will participate in breakout sessions on topics that include earthquake safety, active shootings, evacuation planning, school preparedness, and more.

Fiscal Impact:

\$	580.00	Registration
\$	60.00	Parking
\$	323.36	Substitute
\$	963.36	TOTAL

Account #0102395980 - 5220 Safety - Travel & Conference

Claudia Sandino, Raquel Gutierrez, and Iris Pena-Tanner - “Interpreters’ and Translators’ Conference”- September 29, 2017- Costa Mesa, CA. Attendees will learn how to create an interpretation unit in our district and will receive tools to improve interpreting at IEP meetings as well as parent presentations.

Fiscal Impact:

\$	300.00	Registration
\$	32.10	Transportation
\$	300.00	Substitute
\$	632.10	TOTAL

Account #0102013045 - 5220 Title III - Travel & Conference

Yadhira Rojas, Mary Blanton, Chris Duddy, and Rosie Haynes - “Blueprints for Effective Leadership and Instruction for English Learners’ Future (B.E.L.I.E.F.)” - September 27, October, 17, and November 30, 2017, February 1, February 27, and March 6, 2018 - Santa Ana, CA. The six-part series will provide tools for those who support English Learners.

Fiscal Impact:

\$	1,180.00	Registration
\$	48.15	Transportation
\$	723.06	Teacher Pay
\$	780.00	Substitutes
\$	585.60	TOTAL

Account #0102015380 - 5220 Staff Development - Travel & Conference

Account #0102015380 - 2190 Staff Development – Teacher Pay

Account #0102015380 - 1190 Staff Development - Substitutes

Thuy Bui and Raymond Lee - "Creating a Quality Multi-year Projection" - October 27, 2017- Costa Mesa, CA. The workshop will help LEAs create a quality multi-year projection and will take an in depth look at creating LCFF revenue estimates with the FCMAT LCFF calculator.

Fiscal Impact:

\$ 280.00 Registration

\$ 280.00 TOTAL

Account #0102397406 - 5220 Business - Travel & Conference

Mike Morrison, Mike Rush, and Ryan Hertzinger - "2017 California Educational Professionals Association – CETPA Conference" - November 14-17, 2017- Pasadena, CA. The conference will concentrate on professional learning and providing resources to IT professionals working in the education community.

Fiscal Impact:

\$ 1,512.00 Registration

\$ 351.18 Transportation

\$ 2,125.44 Lodging

\$ 450.00 Meals

\$ 4,630.62 TOTAL

Account #0113457175 - 5220 Technology - Travel & Conference

Total Expenses: \$9,237.29

Laguna Beach Unified School District

13.d. CONSENT/ACTION

September 12, 2017

Approval: Interdistrict Attendance Agreements Students From Other Districts

Proposal

Staff proposes that the Board of Education approve the following Interdistrict Attendance Agreement requests for students to attend Laguna Beach Unified School District.

Background

Board Policy 5035 and Education Code 48204 provide for Interdistrict Attendance Agreements. Because of limited District resources, the Governing Board discourages transfers into the District and will consider approving such transfers only on a case-by-case basis through an Interdistrict Attendance Agreement with another district.

Implications

This proposed action would approve the request of a non-resident student to attend Laguna Beach Unified Schools. The requests are for the **2017/2018 school year**.

Budget Impact

The budget impact that will occur as a result of this action is approximately \$8,500.00 per school year per student. This represents the estimated annual cost per student. The spreadsheet below outlines the number of Interdistrict Transfers into LBUSD for 2016/17 and 2017/18.

Summary of Interdistrict Transfer Agreement for Staff Members - 2017-18				
Requested School	IDT's for 2016/17	2016/17 Estimated Cost (\$8500 per student)	IDT's for 2017/18 (to date)	2016/17 Estimated Cost (\$8500 per student)
LBHS	6	\$ 51,000.00	4	\$ 34,000.00
TMS	10	\$ 85,000.00	6	\$ 51,000.00
TOW/ELM	34	\$ 289,000.00	27	\$ 229,500.00
Total	50	\$ 425,000.00	37	\$ 314,500.00

Recommended Action

Staff recommends the Board of Education approve the following requests for Interdistrict Attendance Agreement.

Name	Grade	District From	Reason
Micah C.	7	Orange USD	1
Evania C.	3	Orange USD	1

- (1) Employee - Renewal
- (2) Employee - New
- (3) Special Need/Request

Laguna Beach Unified School District

13.e. CONSENT/ACTION

September 12, 2017

Approval: Interdistrict Attendance Agreements – Resident Students to Other Districts

Proposal

Staff proposes that the Board of Education approve the following Interdistrict Attendance Agreements for resident students to attend another school district.

Background

Board Policy 5035 and Education Code 48204 delineate the conditions for Interdistrict Attendance Agreements. These agreements are based upon factors intended to positively affect student achievement and welfare. The Agreement must also be approved by the Board of Education of the cooperating district.

Implications

The action will allow resident students to attend another school district. It is the practice of staff to recommend approval as per Board policy; however, Board members have the option to consider each case separately and approve or deny requests. These requests are for the **2017/2018 school year**.

Budget Impact

The District will have reduced expenditures as a result of reduced student enrollment as follows:

Summary of Projected IDT's Out of District				
Based on students who are enrolling in other CA Public Schools				
Does not include Laguna Beach students enrolled in private schools				
School	IDT's Out for 2016/17	2016/17 Est. Reduced Cost (\$8500 per student)	IDT's Out for 2017/18 (to date)	2017/18 Est. Reduced Cost (\$8500 per student)
LBHS	9	\$ 76,500.00	12	\$ 102,000.00
TMS	4	\$ 34,000.00	4	\$ 34,000.00
TOW/ELM	8	\$ 68,000.00	14	\$ 119,000.00
Total	21	\$ 178,500.00	30	\$ 255,000.00

Recommended Action

Staff recommends the Board of Education approve the following list of students requesting Interdistrict Attendance Agreements as presented.

Name	Grade	District	Reason
Gwyneth Z.	12	SVUSD	3
Brooklyn B.	12	CUSD	3
Isaac D.	10	CUSD	3

- (1) Employee - Renewal
- (2) Employee - New
- (3) Special Need/Request

Laguna Beach Unified School District

13.f. CONSENT/ACTION

September 12, 2017

Approval: **Acceptance of Gifts – Checks Totaling \$10,000.00**

Proposal

Staff proposes the Board of Education accept the following gift(s) to the District – checks totaling \$10,000.00.

Background

After acceptance by the Board of Education, a letter of thanks and acknowledgement will be mailed to the donor(s).

Recommended Action

Staff recommends the Board of Education accept the following gift(s), as presented:

Type of Gift	Donor	Amount/Gift	Disposition
Check	SchoolPower (Fund-a-need)	\$10,000.00	LBHS Lacrosse Equipment
Total		\$10,000.00	

Laguna Beach Unified School District

13.g. **ACTION**

September 12, 2017

Approval: Agreements for Contracted Services-Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Contracts – September 12, 2017

Contractor	Description of Services	Term	Funding	Cost
Parent Reimbursement/Legal	Reimbursement per settlement agreement for educational placement for a special education student	07/01/17-06/30/18	Parent Reimbursement/Legal 0104632900-5878	\$53,800
Parent Reimbursement/Legal	Reimbursement per settlement agreement for educational placement for a special education student	07/01/17-06/30/18	Parent Reimbursement/Legal 0104632900-5878	\$34,000
Parent Reimbursement/Legal	Reimbursement per settlement agreement for educational placement for a special education student	07/01/17-06/30/18	Parent Reimbursement/Legal 0104632900-5878	\$22,000
Independent Contract Cathy Johnson, SLP	Dyslexia training for staff	08/31/17-06/21/18	Outside Contractor 0104292600-5860	\$ 4,380
Independent Contract Total Recall Captioning, Inc.	On-site communication assess realtime translation using a bilingual Spanish/English interpreter	09/05/17-06/21/18	Outside Contractor 0104622510-5860	\$27,000
Independent Contract Albert J. Melaragno	Professional Services in establishing physician based standards for speech therapy, OT and PT therapy as it relates to compliance with Medi-cal requirements	07/01/17-06/30/18	Outside Contractor 0104292600-5831	\$ 1,000
Individual Contract The Mardan Foundation of Educational Therapy, Inc.	Day school tuition for a special education student	07/01/17-06/30/18	Non-Public Agency 0104632210-5875	\$35,806

Laguna Beach Unified School District

13.h. CONSENT/ACTION

September 12, 2017

Approval: Agreements and Contracts – Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education authorize the following contracts.

Laguna Beach Unified School District

Contracts/Licenses – September 12, 2017

Contractor	Description of Services	Term	Funding	Cost
Granicus	System to Broadcast Board Meetings	09/28/17- 09-27-18 Renewal	01134571755805	\$ 6,300.00
CDW-G	Barracuda Back-Up Licenses	07/01/17 – 06/30/20 Renewal	01134571755805	\$13,672.93
Lucid Data Corporation	PD Express – Professional Development Management Products	12/01/17 – 11/30/18 Renewal	01134571755805	\$ 2,832.00
Resilient	Nimble Storage for Back-Up	08/07/17 – 08/06/18 Renewal	01134571755832	\$ 3,445.20
Waterford	Early Learning Reading, Math & Science (Pre-K-2) License And Onsite Training Sessions	09/01/17 – 08/31/18 Renewal	01130171755805/ 01042926005830	\$ 8,386.34

Laguna Beach Unified School District

13.i. CONSENT/ACTION

September 12, 2017

Approval: Warrants #391289 Through #391383 In The Amount of \$392,016.95
Dates: 8/14/2017 through 8/28/2017

Proposal

Staff proposes the Board of Education approve/ratify Warrants #391289 through #391383 in the amount of \$392,016.95.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2017/2018 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$392,016.95.

SELECT Check ID's and Numbers: 760 ; Check Dates: 081417

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391289	08/14/17	First Student Inc.	CHARTER BUS-ATHLETIC/FIELD TRP	0105014730	5865	CHARTER BUS-ATHLETIC/FIE CHECK TOTAL:	331.31 331.31
00391290	08/14/17	Ganahl Lumber	MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES CHECK TOTAL:	54.07 54.07
00391291	08/14/17	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES CHECK TOTAL:	260.49 260.49
00391292	08/14/17	J. Howard Fox Dry Clea	MISC OUTSIDE VENDOR	0105011012	5860	MISC OUTSIDE VENDOR CHECK TOTAL:	399.95 399.95
00391293	08/14/17	Konica Minolta	JULY 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	68.70
			JULY 2017	0106091008	5650	SOFTWARE/COPIER MAINTENA	51.99
			JULY 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	17.15
			JULY 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	35.17
			JULY 2017	0107091005	5650	SOFTWARE/COPIER MAINTENA	4.62
			JULY 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	51.95
			JULY 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	33.97
			JULY 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	81.96
			JULY 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	69.15
			JULY 2017	0108091005	5650	SOFTWARE/COPIER MAINTENA	0.42
						CHECK TOTAL:	415.08
00391294	08/14/17	OCDE	TRAVEL & CONFERENCE	0102013080	5220	TRAVEL & CONFERENCE CHECK TOTAL:	500.00 500.00
00391295	08/14/17	Pioneer Revere	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	660.16 660.16
00391296	08/14/17	ReadyRefresh by Nestle	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS CHECK TOTAL:	56.19 56.19
00391297	08/14/17	Southern Calif Gas Co.	JULY 2017	0102477409	5510	UTILITIES - HEAT	14.79
			JULY 2017	0105477409	5510	UTILITIES - HEAT	85.19
			JULY 2017	0105477409	5510	UTILITIES - HEAT	72.05
						CHECK TOTAL:	172.03
00391298	08/14/17	HEARTLAND SCHOOL SOLUT	MISC OUTSIDE VENDOR	1302277426	5860	MISC OUTSIDE VENDOR CHECK TOTAL:	469.00 469.00
00391299	08/14/17	ISITE SOFTWARE LLC	ANNUAL SOFTWARE LICENSE FEE	1302277426	5805	ANNUAL SOFTWARE LICENSE CHECK TOTAL:	795.00 795.00

SELECT Check ID's and Numbers: 758 ; Check Dates: 081417

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391300	08/14/17	RUHNAU RUHNAU CLARKE	ARCHITECTURAL DESIGN FEES	2508498410	6220	ARCHITECTURAL DESIGN FEE	725.00
CHECK TOTAL:							725.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							4,838.28
GRAND TOTAL							4,838.28
FUND TOTAL				0101	2,849.28		
FUND TOTAL				1313	1,264.00		
FUND TOTAL				2525	725.00		

SELECT Check ID's and Numbers: 760 ; Check Dates: 081517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391301	08/15/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	373.89
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	952.12
						CHECK TOTAL:	1,326.01
00391302	08/15/17	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	225.06
						CHECK TOTAL:	225.06
00391303	08/15/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	325.09
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	61.84
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	67.53
			GENERAL SUPPLIES-NON INSTRUCT	0110397140	4340	GENERAL SUPPLIES-NON INS	8.61
						CHECK TOTAL:	463.07
00391304	08/15/17	SC Fuels	JULY 2017	0106477408	4375	FUEL FOR VEHICLES	62.87
			JULY 2017	0102477408	4375	FUEL FOR VEHICLES	266.45
						CHECK TOTAL:	329.32
00391305	08/15/17	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	90.75
			EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	610.59
			EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	301.16
						CHECK TOTAL:	1,002.50
00391306	08/15/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	106.67
						CHECK TOTAL:	106.67
00391307	08/15/17	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	191.89
						CHECK TOTAL:	191.89
00391308	08/15/17	Waste Management of OC	TRASH - UTILITIES	0105477409	5540	TRASH - UTILITIES	1,099.58
			TRASH - UTILITIES	0105477409	5540	TRASH - UTILITIES	549.79
						CHECK TOTAL:	1,649.37
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							5,293.89
GRAND TOTAL							5,293.89

SELECT Check ID's and Numbers: 760 ; Check Dates: 081617

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391309	08/16/17	ALL CITY MANAGEMENT SE	JUNE 18 - JULY 1, 2017	0100000000	9510	ACCOUNTS PAYABLE MANUAL	274.24
						CHECK TOTAL:	274.24
00391310	08/16/17	Apperson Education Pro	TESTS/SCORING	0105011012	4330	TESTS/SCORING	440.37
						CHECK TOTAL:	440.37
00391311	08/16/17	EARTH NETWORKS	EQUIPMENT - NEW	0108015600	4410	EQUIPMENT - NEW	445.25
						CHECK TOTAL:	445.25
00391312	08/16/17	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	113.73
						CHECK TOTAL:	113.73
00391313	08/16/17	Ganahl Lumber	MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	59.60
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	532.89
						CHECK TOTAL:	592.49
00391314	08/16/17	LBUSD Revolving Cash F	JULY 2017 - BNK SVC CHRGE	0102397400	5820	BANKING SERVICES	25.71
			COACH, CLASSIFIED AFTER SCHOOL	0105311075	2140	COACH, CLASSIFIED AFTER	1,739.80
			INSTRUCTIONAL, CL (AFTER SCH)	0107015600	2145	INSTRUCTIONAL, CL (AFTER	290.90
			ALL OTHER LOCAL REVENUE	0100000000	8699	ALL OTHER LOCAL REVENUE	121.55
			ALL OTHER LOCAL REVENUE	0100000000	8699	ALL OTHER LOCAL REVENUE	100.00
						CHECK TOTAL:	2,277.96
00391315	08/16/17	Learning for Living In	CONSULTANTS-OTHER	0101377350	5831	CONSULTANTS-OTHER	12,000.00
						CHECK TOTAL:	12,000.00
00391316	08/16/17	MUSEUM OF TOLERANCE	FEBRUARY 06, 2018	0106015570	5860	MISC OUTSIDE VENDOR	1,260.00
			FEBRUARY 7, 2018	0106015570	5860	MISC OUTSIDE VENDOR	1,260.00
						CHECK TOTAL:	2,520.00
00391317	08/16/17	Nascc Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	184.25
						CHECK TOTAL:	184.25
00391318	08/16/17	PITNEY BOWES GLOBAL FI	AUGUST 2017	0102397400	5620	RENTAL EXPENSE	231.91
						CHECK TOTAL:	231.91
00391319	08/16/17	School Services of CA	CONSULTANTS-OTHER	0102397406	5831	CONSULTANTS-OTHER	3,120.00
						CHECK TOTAL:	3,120.00
00391320	08/16/17	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	11.54
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	210.96
			EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	2,057.28
			EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	536.76
						CHECK TOTAL:	2,816.54

LAGUNA BEACH USD 08/16/17 Commercial Check Register Page 2
WED, AUG 16, 2017, 8:28 AM --req: ADMIN-----leg: 76 -----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391321	08/16/17	LBUSD Revolving Cash F	ACCOUNTS PAYABLE MANUAL	1300000000	9510	ACCOUNTS PAYABLE MANUAL	2,988.00
						CHECK TOTAL:	2,988.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	28,004.74
			GRAND TOTAL				28,004.74

SELECT Check ID's and Numbers: 76@ ; Check Dates: 081717

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391322	08/17/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	2,274.52
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	758.17
			EQUIPMENT-COMPUTER	0105015040	4460	EQUIPMENT-COMPUTER	1,600.09
						CHECK TOTAL:	4,632.78
00391323	08/17/17	Irvine Ranch Water Dis	SEWER FEES	0107477409	5555	SEWER FEES	4,336.65
						CHECK TOTAL:	4,336.65
00391324	08/17/17	Leader Services	JULY 2017	0104292600	5831	CONSULTANTS-OTHER	630.38
						CHECK TOTAL:	630.38
00391325	08/17/17	National Construction	AUGUST 2017	0105477408	5620	RENTAL EXPENSE	170.55
						CHECK TOTAL:	170.55
00391326	08/17/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	57.14
						CHECK TOTAL:	57.14
00391327	08/17/17	PT FOR KIDS	JULY 2017	0104632900	5886	PHYSICAL THERAPY	652.50
						CHECK TOTAL:	652.50
00391328	08/17/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	231.63
						CHECK TOTAL:	231.63
00391329	08/17/17	WESTERN YOUTH SERVICES	JULY 2017	0104132980	5889	OTHER THERAPY	480.00
						CHECK TOTAL:	480.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							11,191.63
GRAND TOTAL							11,191.63

LAGUNA BEACH USD 08/18/17 Commercial Check Register Page 1
FRI, AUG 18, 2017, 8:07 AM --req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 768 ; Check Dates: 081817

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
00391330	08/18/17	CDW GOVERNMENT LLC	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	8,263.67
						CHECK TOTAL:	8,263.67
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	8,263.67
			GRAND TOTAL				8,263.67

SELECT Check ID's and Numbers: 768 ; Check Dates: 082117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391331	08/21/17	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	642.15
						CHECK TOTAL:	642.15
00391332	08/21/17	Cox Communications	JULY 2017	0106091008	5860	MISC OUTSIDE VENDOR	11.68
						CHECK TOTAL:	11.68
00391333	08/21/17	Ganahl Lumber	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	178.79
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	77.04
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	386.51
						CHECK TOTAL:	642.34
00391334	08/21/17	Home Depot	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	128.22
			MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	440.31
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	56.95
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	47.58
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	21.53
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	762.39
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	16.09
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	248.75
						CHECK TOTAL:	1,721.82
00391335	08/21/17		REGISTRATION 2017-2018	0104632900	5878	PARENT REIMBURSEMENT (LE	475.00
						CHECK TOTAL:	475.00
00391336	08/21/17	KYA SERVICES LLC	FLOOR COVERING	0105477408	5604	FLOOR COVERING	39,449.50
						CHECK TOTAL:	39,449.50
00391337	08/21/17	Lordsburg Communicatio	OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	385.19
						CHECK TOTAL:	385.19
00391338	08/21/17	PITNEY BOWES GLOBAL FI	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	23.53
						CHECK TOTAL:	23.53
00391339	08/21/17	Pro Line Gymnasium Flo	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	3,300.00
						CHECK TOTAL:	3,300.00
00391340	08/21/17	Reynolds Carpet Cleane	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	4,114.35
						CHECK TOTAL:	4,114.35
00391341	08/21/17	Safety 1st Pest Contro	JULY 2017	0108477409	5550	PEST CONTROL	125.00
			JULY 2017	0107477409	5550	PEST CONTROL	125.00
			JULY 2017	0106477409	5550	PEST CONTROL	125.00
			JULY 2017	0105477409	5550	PEST CONTROL	175.00
			JULY 2017	0102477409	5550	PEST CONTROL	50.00

LAGUNA BEACH USD 08/21/17 Commercial Check Register Page 2
 MON, AUG 21, 2017, 7:48 AM --req: ADMIN-----leg: 76 -----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 760 ; Check Dates: 082117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	600.00
00391342	08/21/17	BEST Contracting Servi	ROOFING	4007498440	6209	ROOFING	21,169.32
			ROOFING	4006498440	6209	ROOFING	21,169.33
						CHECK TOTAL:	42,338.65
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	93,704.21
			GRAND TOTAL				93,704.21

SELECT Check ID's and Numbers: 760 ; Check Dates: 082317

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391343	08/23/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,135.30
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,135.30
						CHECK TOTAL:	2,270.60
00391344	08/23/17	AT&T	JULY 2017	0106477409	5920	TELEPHONE SERVICE	7.84
			JULY 2017	0105477409	5920	TELEPHONE SERVICE	6.32
			JULY 2017	0102477409	5920	TELEPHONE SERVICE	29.69
						CHECK TOTAL:	43.85
00391345	08/23/17	AUDIOLOGY SYSTEMS INC.	MISC REPAIR	0102172850	5690	MISC REPAIR	560.00
						CHECK TOTAL:	560.00
00391346	08/23/17	CDW GOVERNMENT LLC	EQUIPMENT - NEW	0102477408	4460	EQUIPMENT-COMPUTER	12.00
			EQUIPMENT-COMPUTER	0102477408	4460	EQUIPMENT-COMPUTER	350.81
			EQUIPMENT-COMPUTER	0102477408	4460	EQUIPMENT-COMPUTER	300.04
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	113.81
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	227.62
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	158.40
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	475.20
						CHECK TOTAL:	1,637.88
00391347	08/23/17	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	103.48
			GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	103.48
			GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	103.48
			GENERAL SUPPLIES-NON INSTRUCT	0107477408	4340	GENERAL SUPPLIES-NON INS	82.70
			GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	69.81
			GENERAL SUPPLIES-NON INSTRUCT	0108477408	4340	GENERAL SUPPLIES-NON INS	129.10
						CHECK TOTAL:	592.05
00391348	08/23/17	College Board Publicat	PUBLICATIONS & JOURNALS	0105111012	4365	PUBLICATIONS & JOURNALS	76.35
			PUBLICATIONS & JOURNALS	0105111012	4365	PUBLICATIONS & JOURNALS	26.93
						CHECK TOTAL:	103.28
00391349	08/23/17	Frontier California In	AUGUST 2017	0102477409	5920	TELEPHONE SERVICE	1,073.79
			AUGUST 2017	0105477409	5920	TELEPHONE SERVICE	725.06
			AUGUST 2017	0106477409	5920	TELEPHONE SERVICE	653.33
			AUGUST 2017	0102477409	5920	TELEPHONE SERVICE	178.43
			AUGUST 2017	0108477409	5920	TELEPHONE SERVICE	289.40
			AUGUST 2017	0108477409	5920	TELEPHONE SERVICE	446.27
			AUGUST 2017	0107477409	5920	TELEPHONE SERVICE	156.95
						CHECK TOTAL:	3,523.23
00391350	08/23/17	KYA SERVICES LLC	FLOOR COVERING	0105477408	5604	FLOOR COVERING	3,042.99
						CHECK TOTAL:	3,042.99

SELECT Check ID's and Numbers: 76@ ; Check Dates: 082317

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391351	08/23/17	MAX Interactive Inc	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	11,798.63
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	491.61
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	688.25
						CHECK TOTAL:	12,978.49
00391352	08/23/17	Montgomery Hardware Co	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	1,011.58
						CHECK TOTAL:	1,011.58
00391353	08/23/17	RUSH, MICHAEL	GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	83.17
						CHECK TOTAL:	83.17
00391354	08/23/17	Rutan & Tucker	LEGAL EXPENSE	0104072000	5835	LEGAL EXPENSE	1,742.00
						CHECK TOTAL:	1,742.00
00391355	08/23/17	Southern Calif Gas Co.	AUGUST 2017	0107477409	5510	UTILITIES - HEAT	46.76
						CHECK TOTAL:	46.76
00391356	08/23/17	StorageContainer.com	SEPTEMBER 2017	4208498675	6230	BUILDING IMPROVEMENTS	71.50
						CHECK TOTAL:	71.50
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	27,707.38
			GRAND TOTAL				27,707.38

SELECT Check ID's and Numbers: 760 ; Check Dates: 082417

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391357	08/24/17	Academic Therapy Publi	TESTS/SCORING	0104292600	4330	TESTS/SCORING	3,535.94
						CHECK TOTAL:	3,535.94
00391358	08/24/17	ACSA Foundation Educa	DUES & MEMBERSHIPS	0110397140	5310	DUES & MEMBERSHIPS	796.40
						CHECK TOTAL:	796.40
00391359	08/24/17	ANCHCR ELECTRIC	ELECTRICAL REPAIRS	0113478640	5661	ELECTRICAL REPAIRS	8,668.00
						CHECK TOTAL:	8,668.00
00391360	08/24/17	Blue Ice Air and Heati	HVAC	0102477408	5660	HVAC	9,246.00
						CHECK TOTAL:	9,246.00
00391361	08/24/17	Bonnie's Embroidery	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	320.76
						CHECK TOTAL:	320.76
00391362	08/24/17	Kaiser Foundation Heal	SEPTEMBER 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	-726.59
			SEPTEMBER 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	-357.88
			SEPTEMBER 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	49,643.20
			SEPTEMBER 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	100,790.75
			SEPTEMBER 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	1,073.63
			SEPTEMBER 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	2,179.80
						CHECK TOTAL:	152,602.91
00391363	08/24/17	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0110397140	5831	CONSULTANTS-OTHER	5,738.86
						CHECK TOTAL:	5,738.86
00391364	08/24/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	24.66
						CHECK TOTAL:	24.66
00391365	08/24/17	State of CA/Department	JULY 2017	0110397140	5845	FINGER PRINTING	147.00
						CHECK TOTAL:	147.00
00391366	08/24/17		AUGUST 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	1,875.00
						CHECK TOTAL:	1,875.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							182,955.53
GRAND TOTAL							182,955.53

SELECT Check ID's and Numbers: 760 ; Check Dates: 092517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391367	08/25/17	Accurate Label Designs	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	150.95
						CHECK TOTAL:	150.95
00391368	08/25/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0105015040	4460	EQUIPMENT-COMPUTER	9,756.34
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	481.64
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	481.64
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	160.55
						CHECK TOTAL:	10,880.17
00391369	08/25/17	AT&T	JULY 2017	0107477409	5920	TELEPHONE SERVICE	18.42
						CHECK TOTAL:	18.42
00391370	08/25/17	CAPISTRANO CRANE SERVI	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	585.00
						CHECK TOTAL:	585.00
00391371	08/25/17	Copy & Print Center	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	497.73
						CHECK TOTAL:	497.73
00391372	08/25/17	Cox Communications	AUGUST 2017	0113457175	5940	INTERNET CONNECTIVITY	0.01
			AUGUST 2017	0113457175	5940	INTERNET CONNECTIVITY	101.93
						CHECK TOTAL:	101.94
00391373	08/25/17	Follett School Solutio	TEXTBOOKS	0102016300	4100	TEXTBOOKS	388.01
			TEXTBOOKS	0102016300	4100	TEXTBOOKS	336.72
			TEXTBOOKS	0102016300	4100	TEXTBOOKS	1,752.44
						CHECK TOTAL:	2,477.17
00391374	08/25/17	Frontier California In	JULY 2017	0102477409	5920	TELEPHONE SERVICE	565.91
			AUGUST 2017	0107477409	5920	TELEPHONE SERVICE	273.53
			AUGUST 2017	0102477409	5920	TELEPHONE SERVICE	289.00
						CHECK TOTAL:	1,128.44
00391375	08/25/17	Ganahl Lumber	MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	90.18
			MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	16.15
			MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	54.87
						CHECK TOTAL:	161.20
00391376	08/25/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	52.99
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	17.72
						CHECK TOTAL:	70.71
00391377	08/25/17	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	50.00
						CHECK TOTAL:	50.00

SELECT Check ID's and Numbers: 768 ; Check Dates: 082517

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391378	08/25/17	Pitney Bowes	3/24/17-6/23/17	0100000000	9510	ACCOUNTS PAYABLE MANUAL	110.51
			3/24/17-6/23/17	0106091008	5620	RENTAL EXPENSE	78.88
						CHECK TOTAL:	189.39
00391379	08/25/17	School Specialty Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	346.49
						CHECK TOTAL:	346.49
00391380	08/25/17	Staples Advantage	COPIER PAPER	0105011012	4312	COPIER PAPER	333.59
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	41.68
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	175.09
						CHECK TOTAL:	550.36
00391381	08/25/17	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	192.97
						CHECK TOTAL:	192.97
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							17,400.94
GRAND TOTAL							17,400.94

LAGUNA BEACH USD 08/28/17 Commercial Check Register Page 1
 MON, AUG 28, 2017, 7:56 AM --req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 76@ ; Check Dates: 082817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391382	08/28/17	HI-TECH Cabling Inc.	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	4,547.47
						CHECK TOTAL:	4,547.47
00391383	08/28/17	Varsity Spirit Fashion	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	5,066.22
						CHECK TOTAL:	5,066.22
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							9,613.69
GRAND TOTAL							9,613.69

Laguna Beach Unified School District

13.j. CONSENT/ACTION

September 12, 2017

Approval/Ratification: Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$404.85

Proposal

Staff proposes the Board of Education approve/ratify the attached disbursement from the Administrative Fund of the Community Facilities District 98-1 "CFD 98-1."

Background

A separate Administrative Fund was established pursuant to the Indenture by and between Laguna Beach Unified School District and Community Facilities District No.98-1 (Crystal Cove) 2012 Special Tax Refunding Bonds. Administrative expenses are for the actual or reasonably estimated costs directly related to the administration of CFD No. 98-1. The estimated amount for the current outstanding principal is equal to \$8,300,000 which is based on principal paid through September 2017. Staff requests approval of the payment detailed on the Administrative Funds Disbursement list.

Budget Impact

The \$404.85 payment will be made from the CFD 98-1 Administrative Expense Fund located at U.S. Bank. After the disbursement, the remaining fund balance will be \$55,510.03.

	Payee Name & Address	Purpose	Revenue	Expense	Balance
1	Beginning Balance				\$55,909.72
2	Interest Earned	July 2017	\$5.16		
3	David Taussig & Associates	Inv. 1707120		\$404.85	
4	Ending Fund Balance				\$55,510.03

Recommended Action

Staff recommends the Board of Education approve/ratify the disbursement as presented.

Laguna Beach Unified School District

13.k. CONSENT/ACTION

September 12, 2017

Approval: **Quarterly Report – Board Policy 3002 – Investments**

Proposal

Staff proposes the Board of Education approve the attached Investment Report as per Board Policy No. 3002 – Investments.

Background

Senate Bill 564 added Government Code section 53646 requiring the chief fiscal officer of each local agency in California to annually render a statement of investment policy and to render quarterly reports to the governing board with respect to the agency's investments. A District Investment Policy was adopted at the October 22, 2002 regular Board meeting.

In addition to reviewing the wording in the bill, there has been an advisory issued from School Legal Services regarding implementation of the requirements in SB564.

Government Code Section 53646 (e) states: "If a local agency has placed all of its investments in...a county investment pool...the chief fiscal officer may supply to the governing body...the most recent statement or statements received by the local agency from these institutions..."

A memo from School Legal Services to districts says, "In most cases, districts in Orange County would be able to rely on the provisions of Section 53646 (e) and provide the most recent statements received by the local agency from the county treasurer. Only in cases where districts have invested surplus funds outside the county treasury, LAIF, or a bank or savings and loan will districts be required to prepare an individualized written report."

On July 3, 1995, the Office of the Treasury-Tax Collector established a separate bank and custody account entitled the Orange County Educational Investment Pool for public education funds. Available at the District Office for review is the June 2017 Treasurer's Management Report from the Orange County Treasurer's Office and the June 2017, bank statements for District funds held outside the County Treasury.

Government Section 53646 (b)(2) states: "the quarterly report shall state compliance of the portfolio to the statement of investment policy." Under section 3430(b), the investment policy specified that the District shall deposit in the Orange County Treasury, pursuant to Education Code section 41001, to be placed to the credit of the proper fund, all General funds, Adult Education funds, Cafeteria funds, Deferred Maintenance funds, General Obligation Bond funds, Capital Facilities funds, Developer Fees, School Facilities funds, Special Reserve funds, and Foundation Trust funds.

The District and the Orange County Treasury shall make investments of all such funds within the requirements of the "Prudent Investor Rule" in California Probate Code section 16045 et seq.

Budget Impact

District monies are deposited in compliance with Board Policy 3002 – Investments.

Recommended Action

Staff recommends the Board of Education approve the report on District investments and certify that the method of investments is in compliance with the District investment policy.

Quarterly Financial Investment Report
Pursuant to Government Code Section 53646 and
Board Policy No. 3002 – Investments

June 30, 2017

As of June 30, 2017, Laguna Beach Unified School District had the following deposits:

<u>At the Orange County Treasury</u>	
General Fund	\$ 7,543,615
Adult Education	134,591
Cafeteria Fund	67,283
Special Reserve Other Than C/O	16,119,181
Capital Facilities Fund	309,985
Special Reserve Fund – FRRP	3,888,226
Special Reserve – Aliso Property	5,221,415
Special Reserve – Capital Imp Plan	<u>3,338,707</u>
Total in County Treasury	\$36,623,003
 <u>At Wells Fargo Bank</u>	
LBUSD Revolving Cash Account	\$ 44,893
Miscellaneous Clearing Account	273,849
Cafeteria Fund Clearing Account	2,005
Thurston Student Body Account – Checking	<u>22,370</u>
Total in Wells Fargo Bank	\$ 343,117
 <u>At Citizen’s Business Bank</u>	
Laguna Beach High School Student Body Account – Checking	\$ 65,213
Laguna Beach High School Student Body Account - Savings	<u>79,837</u>
Total in Citizen’s Business Bank	\$ 145,050
 <u>At U.S. Bank</u>	
Community Facilities District No. 98-1 (Crystal Cove) Bond Administration Fund	\$ 59,368
 <u>CalPERS</u>	
CERBT Strategy 3	\$ 2,704,837

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
 FOR THE MONTH, QUARTER, AND FISCAL YEAR ENDED: JUNE 30, 2017

INVESTMENT STATISTICS - By Investment Pool*							
DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 6/30/17	MONTHLY Gross Yield	QUARTER Average Yield	ANNUAL Average Yield	Current NAV
COMBINED POOL BALANCES (includes the Extended Fund)							
Orange County Investment Pool (OCIP)	MARKET Value \$	4,005,851,068	367	1.07%	1.06%	1.00%	0.87%
	COST (Capital) \$	4,019,990,397					
	MONTHLY AVG Balance \$	4,269,834,453					
	QUARTERLY AVG Balance \$	4,736,809,245					
	ANNUAL AVG Balance \$	4,197,658,090					
	BOOK Value \$	4,013,386,551					
Orange County Educational Investment Pool (OCEIP)	MARKET Value \$	4,819,614,124	325	1.07%	1.06%	1.02%	0.88%
	COST (Capital) \$	4,834,528,909					
	MONTHLY AVG Balance \$	4,610,616,338					
	QUARTERLY AVG Balance \$	4,596,654,837					
	ANNUAL AVG Balance \$	4,149,284,454					
	BOOK Value \$	4,827,332,429					
INVESTMENT STATISTICS - Non Pooled Investments **							
DESCRIPTION	CURRENT BALANCE	BOOK BALANCE BY INVESTMENT TYPE					
Specific Investment Funds:	MARKET Value \$	153,931,586	General Fund - Non AMT Restricted				\$ 67,556,587
100, 283, 505, 650 FVSD	COST (Capital) \$	153,964,448	John Wayne Airport Investment Pool				50,461,504
	MONTHLY AVG Balance \$	153,911,630	Repurchase Agreement				1,081,500
	QUARTERLY AVG Balance \$	153,806,246	Fountain Valley School District Fund 40				34,864,857
	ANNUAL AVG Balance \$	176,837,946					
	BOOK Value \$	153,966,208					
							\$ 153,964,448
MONTH END TOTALS							
INVESTMENTS & CASH		INVESTMENTS & CASH					
COUNTY MONEY MARKET FUND (OCMMF)							
County Money Market Fund	\$	1,127,402,457	OCIP				\$4,036,334,288
County Cash		16,343,891	OCEIP				4,882,051,156
EXTENDED FUND		5,906,127,940	Specific Investment Funds				153,964,448
EDUCATIONAL MONEY MARKET FUND (OCEMMF)			Non Pooled Cash				19,918,174
Educational Money Market Fund		1,820,988,909					
Educational Cash		47,522,247					
NON POOLED INVESTMENTS & CASH							
Non Pooled Investments		153,964,448					
Non Pooled Cash		19,918,174					
	\$	9,092,268,066					\$ 9,092,268,066
KEY POOL STATISTICS							
INTEREST RATE YIELD		WEIGHTED AVERAGE MATURITY (WAM)					
OCMMF - MONTHLY GROSS YIELD		0.90%	OCMMF				60
OCEMMF - MONTHLY GROSS YIELD		0.91%	OCEMMF				58
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD		0.87%	JOHN WAYNE AIRPORT WAM				80
OCIP - YTD NET YIELD***		0.81%	LGIP WAM (Standard & Poors)				39
OCEIP - YTD NET YIELD***		0.82%					
90-DAY T-BILL YIELD - MONTHLY AVERAGE		0.99%					

Laguna Beach Unified School District

14. INFORMATION

September 12, 2017

Presentation of the LBUSD Summer School Program for 2016-2017 School Year

Proposal

Staff will present an update to the Board of Education regarding the results of the 2016-2017 Summer School Program.

Background

During the 2015-2016 school year, a Summer School Committee was formed to review and implement a more meaningful and comprehensive summer school program for students in grades K-12. The success of the 2015-2016 program provided the direction for the 2016-2017 Summer School Program. A new addition to the program this year was "Breakers Advance." This five-day workshop focused on essential skills across all discipline areas to encourage students to take rigorous classes and to give tools for success in such classes.

The summer school principal will present information to illustrate the successes and needs of the program.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required. This presentation is for information purposes only.

Laguna Beach Unified School District

15. ACTION

September 12, 2017

Approval: Resolution No. 17-18: Per Education Code Sections 60119 and 60422 (b) Ensure Availability of Textbooks and Instructional Materials for 2017-18 and Certification of Provision of Standards-Aligned Instructional Materials

Proposal

Staff proposes that the Board of Education approve Resolution No.17-18: Per Education Code Sections 60119 and 60422 (b) Ensure Availability of Textbooks and Instructional Materials for 2017-18 and Certification of Provision of Standards-Aligned Instructional Materials.

Background

Per Education Code Section 60119, districts must adopt a resolution attesting to the sufficiency of textbooks and instructional materials within the first eight (8) weeks of the school year. In addition, the Instructional Materials Funding Realignment Program requires a certification. This is a form designed to assist governing boards in assuring compliance with Education Code 60421 (a) and California Code of Regulations (CCR), Title 5, Section 9531 (a). This form certifies current instructional materials adopted for mathematics and reading/language arts are State content standards aligned and may be approved in conjunction with the annual public hearing and resolution required under Education Code Section 60119.

Budget Impact

The District appropriates and spends the funds designated for K-12 State adopted Instructional Materials. There is no additional budget impact for approval of this Resolution and Certification.

Recommended Action

Staff recommends that following a public hearing and public input, the Board of Education approve Resolution No. 17-18: Per Education Code Sections 60119 and 60422 (b) Ensure Availability of Textbooks and Instructional Materials for 2017-18 and Certification of Provision of Standards Aligned Instructional Materials.

**Laguna Beach Unified School District
Laguna Beach, CA**

Certification of Provision of Standards-Aligned Instructional Materials

The Governing Board of the Laguna Beach Unified School District hereby certifies that as of September 12, 2017, each pupil in the District, in kindergarten through grade twelve (12), has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/Social Studies
- Mathematics
- Reading/Language Arts
- Science

For students in grades kindergarten through eight (8), the instructional materials were purchased from an approved standards-aligned adoption list as required by CCR, Title 5, Section 9531.

For grades nine (9) through twelve (12), the instructional materials were adopted by the local governing board following District review of the materials and their alignment with the State content standards as required by CCR, Title 5, Section 9531. Standards maps submitted by the publishers under Education Code 60451 were used in this review.

RESOLUTION NO. 17-18 OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT
GOVERNING BOARD DETERMINING STEPS TO ENSURE
AVAILABILITY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS FOR 2017-18

WHEREAS, Education Code Section 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose, and;

WHEREAS, the procedures require that school districts take appropriate action to ensure the availability of textbooks and instructional materials on a yearly basis, and;

WHEREAS, pursuant to Education Code Sections 60119, the Board is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and;

WHEREAS, the Board is required to provide 10 days' notice of the public hearing or hearings, and;

WHEREAS, the notice shall contain the time, place, and purpose of the hearing and be posted in three public places within the school district, and;

WHEREAS, the hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours, and;

WHEREAS, the governing Board of a school district, as part of the required hearing, shall also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects, and;

WHEREAS, the governing Board shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusive, and;

WHEREAS, a public hearing was held on September 12, 2017, at a regular meeting of the Board of Education, which began at 6 o'clock p.m., which is on or before the eighth week of school and;

WHEREAS, the Board is required to make a determination, through a resolution, as to whether each pupil in each school in the district has, sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code 33126 in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the State Board:

- (i) Mathematics,
- (ii) Science,
- (iii) History-social science,
- (iv) English/language arts, including the English language development component of an adopted program,
- (v) Visual and performing arts. (Not listed in 60605 or 33126)

NOW, THEREFORE BE IT RESOLVED, that the governing Board makes the determination that each pupil of the district, has available sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and cycles of the curriculum framework adopted by the State Board and adopted by this Board in accordance with the procedures as established.

BE IT FURTHER RESOLVED, that for the 2017-18 school year, the Laguna Beach Unified School District, has provided each pupil with sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and consistent with the cycles and content of the curriculum framework adopted by the State Board for those subjects.

BE IT FURTHER RESOLVED, that for the 2017-18 school year, the School District has provided sufficient textbooks or instructional materials, or both, that are consistent with the content and cycles of the curriculum frameworks adopted by the state board, to each pupil enrolled in a foreign language or health course, and that sufficient laboratory science equipment applicable to science laboratory courses offered in grades 9 to 12, inclusive, is available to pupils.

AYES: Members:

NOES: Members:

ABSENT: Members:

STATE OF CALIFORNIA

COUNTY OF ORANGE

I hereby certify that the foregoing Resolution was duly and regularly adopted by the Laguna Beach Unified School District at a regular meeting of the said board held at Laguna Beach, California on the 12th day of September, 2017.

ATTEST:

Jan Vickers, President

Dee Perry, Clerk

Laguna Beach Unified School District

16. ACTION

September 12, 2017

Approval: Memorandum of Understanding between Capistrano Unified School District and Laguna Beach Unified School District for Special Education Services

Proposal

Staff recommends the Board of Education approve the memorandum of understanding between Capistrano Unified School District and Laguna Beach Unified School District for Special Education Services.

Background

The Laguna Beach Unified School District Special Education Department has been consistently working with SELPA staff and Saddleback Valley Unified School District on behalf of students ages 18 to 21 requiring Adult Transition Services. These students are on a Certificate of Educational Completion track and often attend Laguna Beach High School through their senior year. Over the last 2 years, the Special Education Director has been working with Saddleback Valley staff in an effort to enhance their Adult Transition Program by creating additional options for students who are able to attend community college with support for one or two classes. Despite improvement in the program, the SVUSD options are still limited. The Capistrano Unified School District Transition Program provides such options therefore District staff reached out to CUSD to determine their willingness to collaborate. CUSD agreed to partner with LBUSD and permit District students to attend their program should the IEP team believe that CUSD is the most appropriate program. This additional option allows the District to offer defensible Adult Transition services to all of our students. The costs associated with a CUSD placement is the same as the cost for placing a student at SVUSD.

Budget Impact

Program cost per month, per student, is \$1740.00. Additional costs will be accrued should student require specialized services including but not limited to Speech & Language, Audiological services or Orientation & Mobility services.

Recommended Action

Staff recommends the Board of Education approve the Memorandum of Understanding between Capistrano Unified School District and Laguna Beach Unified School District for Special Education Services.

MEMORANDUM OF UNDERSTANDING
BETWEEN CAPISTRANO UNIFIED SCHOOL
DISTRICT AND LAGUNA BEACH UNIFIED
SCHOOL DISTRICT FOR SPECIAL EDUCATION
SERVICES

This Agreement is made by and between the Capistrano Unified School District (CUSD also referred to herein as the Provider District) and the Laguna Beach Unified School District (LBUSD also referred to herein as the Sending District). CUSD and LBUSD are also referred to individually as Party, and collectively as Parties. This Agreement is based upon the following factual recitals:

RECITALS

WHEREAS, Education Code §§ 56195.1 and 56195.5 authorize school districts and special education local plan areas (SELPAs) to enter into agreements to provide for the education of special education students who may reside in other districts or counties;

WHEREAS, Education Code § 56041 provides that, except for those students meeting residency requirements for school attendance specified in Education Code section 48204(a), the district of residence responsible for providing special education and related services to students between the ages of 18-22 years, inclusive, shall be the last district of residence in effect prior to the student attaining the age of majority for non-conserved pupils, as long as and until the parent or parents relocate to a new district of residence, at which time the new district of residence shall become the responsible local educational agency;

WHEREAS, Education Code section 56028 defines a “parent” as a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child, including a court appointed responsible adult and further provides that the court appointed responsible adult shall be determined to be the “parent” for purposes of determining residency under Education Code section 48200 et. seq.;

WHEREAS, Student is an 18 year old non-conserved adult student (Student) eligible for special education and related services under the Individuals with Disabilities Education Act (IDEA);

WHEREAS, Student’s parent resides within the boundaries of LBUSD which the Parties believe to be Student’s district of residence;

WHEREAS, Student currently resides in parent’s home and Student desires to attend school within the boundaries of CUSD;

WHEREAS, the Parties wish to enter into this Agreement regarding the provision of special education and related services for Student.

NOW, THEREFORE, CUSD and LBUSD agree as follows:

1. Recitals

The recitals stated above are incorporated into this Agreement.

2. Term of Agreement

This Agreement is effective for the period beginning June 26, 2017 through June 30, 2018.

3. Educational Placement and Services

The Parties agree that Student will be enrolled in an adult transition program within CUSD. CUSD agrees to implement Student's Individualized Education Program (IEP) developed by LBUSD, including all related services, and provide Student with a free appropriate public education during the time that Student is enrolled in a CUSD educational program.

In the event CUSD determines it is no longer able to implement Student's IEP or to continue to provide Student's special education and related services, CUSD shall immediately notify LBUSD of its intent to terminate this MOU, by sending a letter to LBUSD's Director of Special Education and SELPA Operations and this MOU will be considered terminated 60 days following such notification. In the event LBUSD wishes to terminate this MOU, written notice must be provided to CUSD's Associate Superintendent, Student Support Services and 60 days following such notification this MOU will be considered terminated.

In the event Student moves out of LBUSD's boundaries, LBUSD shall immediately notify CUSD of Student's change in residence.

4. Annual and Triennial IEP Meetings

CUSD shall notify LBUSD of Student's IEP meetings (Student/school request, annual, and triennial review IEP team meetings) by e-mail to LBUSD's Director of Special Education with at least two weeks' advance notice, and LBUSD will provide a representative to participate in the development of the IEP (telephonically or in person). For any change in services specified on the current IEP, a LBUSD representative who is authorized to approve or disapprove the allocation of specified LBUSD resources necessary for the implementation of the IEP shall be involved in the development of the IEP. LBUSD will complete assessments/evaluations required for Student's triennial assessment/IEP. CUSD will participate and collaborate in the assessment process. If Student requests assessment outside this triennial assessment, CUSD will inform LBUSD within two days of the request by notifying LBUSD's Director of Special Education via e-mail.

5. Due Process Proceedings

If Student or her court appointed responsible adult contests the termination of services by initiating a due process proceeding with the Office of Administrative Hearing (OAH), CUSD will abide by the "stay-put" requirement of state and federal law unless the Student or his court appointed responsible adult agree otherwise or an interim alternative educational placement is deemed lawful and appropriate by LBUSD or OAH.

Upon request by LBUSD, CUSD will fully participate in special education due process proceedings including mediations and hearings, as requested by LBUSD. Full participation shall include, but in no way limited to, cooperating with LBUSD representatives to provide all documentation that pertains to CUSD's adult transition program and/or the implementation of Student's IEP.

6. Payment for Educational Placement and Services

LBUSD agrees to fund Student's educational placement and services within CUSD. LBUSD agrees to pay CUSD as follows:

- a. Placement and Services: LBUSD will fund Student's placement in CUSD's Adult Transition Program in accordance with the funding formula included in Exhibit A.
- b. Payment and Final Accounting: A final accounting to determine the cost of attendance and billing costs to LBUSD will be made no later than September 15, 2018 for the 2017-2018 school year.
- c. Attendance: For the purpose of this MOU, Student will be considered enrolled for the entirety of the 2017-2018 school year. For each month Student is enrolled, payment will be due for all services. To withdraw Student from attendance, this Agreement must be terminated (per Section 3) or Student/District may provide written notice to CUSD by the 25th of the month that Student will not be attending the following month.

7. No Waiver

The failure of CUSD in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

8. Hold Harmless

To the extent permitted by law, and except for the gross negligent acts or omissions of employees, agents and officers of LBUSD, CUSD hereby agrees to hold harmless, indemnify and defend LBUSD and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with CUSD's performance of services during the term of this Agreement.

To the extent permitted by law, and except for the gross negligent acts or omissions of employees, agents and officers of CUSD, LBUSD hereby agrees to hold harmless, indemnify and defend CUSD and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the performance of services other than for the operation of CUSD during the term of this Agreement.

9. Independent Contractors

CUSD and LBUSD, in the performance of services pursuant to this Agreement, shall be and act as an independent contractor. Each party understands and agrees that it and all of its employees shall not be considered officers, employees or agents of either of the parties to this Agreement. Each party assumes the full responsibility for the acts and/or omissions of its employees as they relate to the services to be provided under this Agreement.

10. Complete Agreement

This Agreement is the complete Agreement of the Parties. Any amendments hereto shall be in writing and shall be dated and executed by both Parties.

11. Applicable Law

This Agreement is governed by California state and federal law, and shall be interpreted as if jointly drafted by the Parties to this Agreement.

12. Severability

If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall continue in full force and effect.

13. Counterparts

This Agreement may be signed in counterparts. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement. Facsimile signatures shall be deemed as binding as original signatures.

14. Authorized Signatures

The individuals signing this Agreement warrant that they are authorized to do so, and further, that they are authorized to make the promises in this Agreement on behalf of the respective Parties.


15. Governing Board Approval

This Agreement is contingent upon approval by the Parties' respective Governing Boards.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

APPROVED BY:

Capistrano Unified School District
PROVIDER DISTRICT

BY: 
(Authorized Agent Signature)

Kirsten M. Vital
(Print Name)

Superintendent
(Title)

DATE: 7/27/17

BOARD APPROVAL: 7/26/17

SPECIAL ED MOU

cc: SELPA

Laguna Beach Unified School District
SENDING DISTRICT

BY: _____
(Authorized Agent Signature)

Jason Vilorio, Ed.D.
(Print Name)

Superintendent
(Title)

DATE: _____

BOARD APPROVAL: _____

Exhibit A
Special Education Department
Estimated CUSD Adult Transition Student Cost
2017-2018

Program Cost per Month	\$1,740 per month
Speech and Language	\$40.00 per hour
1:1 IA	\$32.50 per hour
VI	\$40.00 per hour
HI	\$35.00 per hour
Audiology	\$85.00 per hour
OM	\$53.00 per hour

Laguna Beach Unified School District

17. ACTION

September 12, 2017

Approval: Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of \$32,400

Proposal

Staff proposes that the Board approve the District's Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of \$32,400 serving students at El Morro, Top of the World Elementary, and Thurston Middle School.

Background

The District has been able to provide additional social skills opportunities for LBUSD elementary and middle school students during lunchtime for the past five years. The program provides students with opportunities to develop stronger connections with peers and adults on campus. Boys and Girls Club staff come daily to create various opportunities for kids to stay engaged. This project started as a pilot during the 2012-13 school year and funding was provided through Medi-Cal dollars. For the 2013-14 school year, the program was funded through the generosity of School Power and in 2014-15 and 2015-16, the District funded the project. The program continues to meet a need and meetings are held with sites and Boys & Girls club annually to discuss program improvements

Budget Impact

Funding in the amount of \$32,400 will be paid from the General Fund.

Recommended Action

Staff recommends that the Board of Education approve the funding of the Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of \$32,400.

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and Boys & Girls Club of Laguna Beach
Address: 1085 Laguna Canyon Rd., Laguna Beach, CA 92651 Phone: (949)494-2535 ; hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor:

Social Skills Facilitation Project

Six (6) providers at a rate of \$20.00 per hour

3 providers- 1 hour x 180 days = \$10,800

4 providers- 1.5 hours x 180 days = \$21,600

2. Term. CONTRACTOR shall commence providing services under this AGREEMENT on **09/05/17** and will diligently perform as required and complete performance by **6/21/18**.

3. Compensation. DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed Thirty Two thousand four hundred dollars (\$32,400.00) DISTRICT shall pay CONTRACTOR according to the following terms and conditions: Upon receipt of invoices

4. Expenses. DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: **None**

5. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local

taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT, except as follows: None. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONTRACTOR agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONTRACTOR and shall not be copied in whole or in part from any other source, except that submitted to CONTRACTOR by DISTRICT as a basis for such services.

8. Copyright/Trademark/Patent. CONTRACTOR understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. ***If this Contract price is a Not To Exceed fixed price, termination of contract will occur through proration of fees*** Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or

remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

(d) Any acts or omissions by CONTRACTOR or any person or corporation employed by CONTRACTOR relating to services to be rendered under this Agreement.

11. Insurance. CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." CONTRACTOR agrees to carry malpractice and/or professional liability insurance in the amount One Million Dollars (\$1,000,000). Prior to the execution of this Agreement, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees that not less than 30 days prior to the expiration of any coverage, CONTRACTOR

will provide evidence of renewal to DISTRICT. CONTRACTOR agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policies. CONTRACTOR shall provide proof of current Worker's Compensation insurance for CONTRACTOR'S employees.

12. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR without the prior written consent of District.

13. Compliance With Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment With Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of sexual orientation, race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this AGREEMENT, the addresses of the parties are as follows:

**LAGUNA BEACH UNIFIED
SCHOOL DISTRICT**
550 Blumont
Laguna Beach, CA 92651

CONTRACTOR
Boys & Girls Club of Laguna Beach
1085 Laguna Canyon Rd.
Laguna Beach, CA 9265

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 12th DAY OF September 2017.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

CONTRACTOR

By: _____
Signature

By: _____
Signature

Jason Vilorio
Typed Name

Pam Estes
Typed Name

Superintendent of Schools
Title

Director
Title

95-1878822
Social Security or
Taxpayer Identification Number

(Contract Form Revised 6/14/00)

Laguna Beach Unified School District

18. ACTION

September 12, 2017

Approval: Create Position of Instructional Assistant, Special Education for 5.75 Hours Per Day, 10 Months Per Year

Proposal

Staff recommends the creation of an Instructional Assistant, Special Education position for 5.75 hours per day, 10 months per year.

Background

This position is required to support an incoming student who will be attending TOW. The District is required to provide a full day instructional assistant, in accordance with the student's IEP, to support the student at school. The District's current pool of instructional assistant positions is at maximum capacity to maintain services to other students.

Budget Impact

The annual cost of the position is approximately \$24,359 to \$31,450, depending upon the qualifications and experience of the employee selected. The employee would be eligible for health and welfare benefits at 50% share of cost, with a maximum potential cost of \$12,629 for the most expensive plan.

Recommended Action

Staff recommends the Board of Education approve the creation of an Instructional Assistant, Special Education position for 5.75 hours per day, 10 months per year.

Laguna Beach Unified School District

19. ACTION

September 12, 2017

Approval: Superintendent's Employment Contract Amendment #1

Proposal

The Board President will present the details of the Superintendent's contract amendment #1.

Background

The Board of Education completed its annual evaluation of Superintendent Vilorio on June 29, 2017. In accordance with his contract, Dr. Vilorio was evaluated on set performance objectives, which were established in August 2016 based on the goals and objectives of the Board. The Board of Education found Dr. Vilorio to be an effective employee throughout the 2016-2017 school year; especially in the areas of 1) providing strong leadership, 2) developing community relationships, 3) business and fiscal oversight, and, 4) leadership development and mentoring. The Board concluded Dr. Vilorio merits a positive evaluation in his job performance and recommends revisions to the superintendent's contract.

Recent California legislation requires Superintendent contracts to be ratified during the open session of a regularly scheduled Board Meeting.

Terms of an amendment to the Superintendent's contract were discussed in closed session before the regular meeting of the Board of Education on August 22, 2017. The terms outlined at that time are presented here for approval. Terms of the attached amendment include a salary adjustment, adjustment to monthly expense allowance, and a one-year extension of the contract term through June 30, 2020.

Budget Impact

The fiscal impact for the 2017-2018 school year is \$11,843 to be paid out of the general fund.

Recommended Action

It is recommended the Board of Education approve amendment #1 to the superintendent's contract.

AMENDMENT TO THE EMPLOYMENT AGREEMENT

**Between
LAGUNA BEACH UNIFIED SCHOOL DISTRICT
and
JASON VILORIA, ED.D.**

This Agreement is entered into as of the 12th day of September, 20176 by and between the GOVERNING BOARD of the LAGUNA BEACH UNIFIED SCHOOL DISTRICT (hereinafter referred to as the "Board") and JASON VILORIA, ED.D. (hereinafter referred to as "Superintendent"). The above-named parties hereby agree and promise as follows:

I. Term

The Board hereby employs the Superintendent as Superintendent of Schools for a period of three (3) years beginning July 1, 20176, and terminating on June 30, 202019. Should the Superintendent receive a satisfactory evaluation pursuant to this Agreement, this Agreement will be extended for an additional year, so long as the term of the Agreement does not at any time exceed 3 years. An amendment for the extension of the term of this agreement shall be approved at a regularly scheduled Board Meeting.

II. Compensation and Expense Allowances

The Superintendent's minimum annual salary shall be two hundred forty nine thousand three hundred fifty dollars (\$240,0009,350) for twelve (12) months (2425 days, exclusive of vacation) of full-time employment, under this Agreement (July 1, 20176 through June 30, 202019), payable in twelve (12) equal installments on the last day of each calendar month ~~commencing July 31, 2016, and ending June 30, 2019. The Superintendent's annual salary for each subsequent year shall be payable in like manner. Commencing with the 2017-2018 school year, the Superintendent shall receive the same salary increase as other certificated management employees during the term of this Agreement. Any such upward adjustment shall be in the form of a mutually agreed upon written amendment and shall become a part of this Agreement. The Board reserves the right to increase the salary of the Superintendent at any time.~~ In an effort to maintain equity with other certificated and administrative personnel, the Superintendent shall receive a salary increase each year of this agreement based on the average or median percentage

increase given on the administrative salary schedule for a step and column raise, as follows:-

<u>Step 2 (2017-18)</u>	<u>\$249,350</u>
<u>Step 3 (2018-19)</u>	<u>\$255,126</u>
<u>Step 4 (2019-20)</u>	<u>\$261,048</u>

The Superintendent shall also receive any increases given to the administrative unit based on the results of negotiations. For the 2017-18 school year the Superintendent will also receive a one-time payment of one percent (1%) of base salary in the amount of \$2493.00 in accordance with the compensation package provided to the certificated management group. Any such upward adjustment shall be in the form of a mutually agreed upon written amendment and shall become a part of this Agreement. The Board reserves the right to increase the salary of the Superintendent at any time.

The Superintendent shall receive a monthly expense allowance of \$250 to assist the Superintendent for such expenses as a cell phone, internet, and other expenses that naturally are incurred as the Superintendent conducts the District's business. The Superintendent shall not be required to provide documentation for this allowance. The Superintendent shall receive reimbursement for ordinary and reasonable business expenses pursuant to appropriate procedures of the District, and within the same standards and level of accountability applicable to other certificated management employees of the District. The District also shall provide direct payments to a cellular and email/internet service provider.

The Superintendent shall receive health and welfare benefits and such other fringe benefits as are provided by the District to all other certificated management employees.

The Superintendent shall be required to render twelve months of full and regular service to the District during each annual period covered by this Agreement. The Superintendent shall be entitled to twenty-five (25) days of annual vacation with pay, exclusive of holidays defined in Section 37220 of the California Education Code, and any additional local holidays granted by the Board to twelve-month certificated management employees of the District.

The Superintendent is expected to use vacation days every year. The Superintendent shall accrue or accumulate up to, but no more than, fifty (50) vacation days at which point vacation will cease to accrue. Upon termination or expiration of the Agreement, the Superintendent shall be entitled to compensation for all unused and accrued vacation days up to the limit of fifty (50) days at the then current annual salary rate. The Superintendent shall also receive twelve (12) days paid sick leave per school year.

III. Severance Pay

Regardless of the term of this Agreement, if it is terminated without cause, the Superintendent shall be paid the maximum allowable cash settlement. The maximum allowable cash settlement shall be an amount equal to his monthly salary multiplied by the number of months remaining on the unexpired term of this Agreement. However, if the unexpired term is greater than twelve (12) months, the maximum cash settlement shall be an amount equal to the monthly salary of the Superintendent multiplied by twelve (12).

Notwithstanding the above, as required by Government Code section 53243.2, if this Agreement is terminated, regardless of the remaining term of the Agreement, any cash settlement related to the termination that Superintendent receives from the District shall be fully reimbursed to the District if the Superintendent is convicted of a crime involving an abuse of his office or position, as defined by Government Code section 53243.4.

IV. Duties

The Superintendent shall perform the duties of a public school district superintendent prescribed by the laws of the State of California. The Superintendent shall act as Secretary to the Board. In addition to the powers and duties set forth in Education Code Section 35035, the Superintendent shall have the powers and duties which are delegated to him by the Board. Superintendent's duties shall include, but not be limited to all the normal responsibilities of a public school superintendent as well as the execution of all directives of a majority of the members of the Board which are reasonably related to the superintendency. The Superintendent will serve as an effective educational leader in the District and will serve as the District's representative to the public.

The Superintendent shall be the Chief Executive Officer of the District. As such, the Superintendent shall have the primary responsibility for execution of Board Policies, whereas the Board shall retain the primary responsibility for governance of the District through the delegation of duties and responsibilities to the Superintendent as well as for formulating and adopting Board Policies.

The Superintendent shall have the exclusive right to make recommendations with regard to the employment of all other employees of the District.

V. Full-Time Employment

~~Commencing on July 1, 2016,~~ The Superintendent agrees to devote his full time and efforts to the position of Superintendent of Schools for the District. With prior written approval, the Superintendent may undertake outside professional activities for remuneration including consulting, teaching, speaking, and writing provided that all such outside professional activities do not interfere with the Superintendent's ability to perform duties under this Agreement.

The Superintendent may attend professional conferences inside and outside of California, but the Superintendent shall obtain prior approval for special conferences inside and all conferences outside of California. Prior approval is not required for California curricular, legislative and finance/budgetary conferences and conferences held by the Association of California School Administrators, the California City Superintendents, the California School Boards Association, [National Association of School Superintendents *](#), [Computer Using Educators *](#), and the American Association of School Administrators (*when held in California). The District shall pay all necessary and reasonable expenses related to such meetings including registration fees. In addition, Superintendent shall be reimbursed for use of his own automobile for District related travel outside of Orange County on a mileage basis in accordance with Board policy and/or administrative procedure.

The Superintendent shall endeavor to maintain and improve his professional competence by all available means. The Superintendent may subscribe to appropriate periodicals and journals, and may join and participate in appropriate professional organizations.

The District shall pay membership dues for the Superintendent in professional organizations and service organizations up to a maximum of eighteen hundred dollars (\$1,800) each school year of this Agreement. Payment by the District of any other membership dues is conditioned upon prior approval by the Board.

VI. Performance Objectives and Evaluation Procedures

1. ~~On or before September 1, 2016, the Superintendent shall schedule a special meeting of the Board for the purpose of establishing the Superintendent's performance objectives for the first year under this Agreement (July 1, 2016, through June 30, 2017).~~ Prior to August 31 of each ~~following~~ year the Board and the Superintendent shall meet to establish the Superintendent's performance objectives for the coming year and by November 30th the Superintendent shall provide the Board with a written plan to meet the identified performance objectives in a mutually agreed upon format.

The Superintendent's performance objectives shall be based on duties referenced in this Agreement, the goals and objectives of the Board, and such other criteria or indices of achievement which may be mutually agreed to by the Board and Superintendent.

2. The Board shall evaluate the Superintendent's job performance at least once per year during the term of this Agreement. This evaluation shall be in writing and given by June 30th of each year. However, the Superintendent after consultation with the Board President may schedule periodic evaluation conferences in closed session so that the Board may informally evaluate the Superintendent on a regular basis. It is anticipated that this should occur (34) times each year or as needed to enhance communication.

The Superintendent shall have the right to initiate a written reaction or response to any written evaluation. Such response shall become a permanent attachment to the evaluation placed in the Superintendent's personnel file. A conference shall be held between the Superintendent and the Board to discuss any written evaluation to be placed in his personnel file.

3. In the event the Board determines that the Superintendent's performance is unsatisfactory, the written evaluation shall indicate the reasons for the unsatisfactory evaluation, and shall make recommendations to give guidance and direction to the Superintendent so that he may improve his performance.

VII. Miscellaneous

This Agreement may be modified at any time by mutual agreement of the Board and Superintendent.

The Superintendent hereby represents that he is, on the date of this Agreement, a holder of a valid California school administrative credential and a valid California teaching credential. The Superintendent agrees to maintain such credentials throughout the term of this Agreement.

This Agreement is subject to all applicable laws of the State of California, rules and regulations of the State Board of Education of California, and all rules and regulations of the Board, including but not limited to Government Code Sections 53260 and 53261, incorporated herein.

All promises and covenants contained herein are severable, and in the event any of them shall be held invalid by court or competent jurisdiction, this Agreement shall be interpreted as if such invalid promises or covenants were not contained herein.

IN WITNESS WHEREOF, the parties have entered into this Agreement this

_____ day of _____, 2017~~6~~.

~~William Landsiedel~~Jan Vickers, President
Governing Board
Laguna Beach Unified School District

_____Jason Vilorio, Ed.D.
Superintendent

Laguna Beach Unified School District

20. ACTION

September 12, 2017

Approval: School Connected Organizations for 2017-2018

Proposal

Staff proposes the Board of Education approve the listed School Connected Organizations for 2017-2018

Background

Board Policy 1230, Community Relations, was adopted by the Board of Education on January 24, 2017. In accordance with this policy, the following list of school-connected organizations is brought forward for Board approval:

- PTA
 - Boo Blast
 - Colonial Days
 - Jog-A-Thon
 - Book Fairs
- Athletic Boosters
- Visual/Performing Arts Boosters
- Protection Assembly for Wildlife (PAW)(Thurston Middle School Club)
- After School Clubs
- Science-On-The-Go (grades K - 3)
- Discovery Cube (GATE program)
- Art Masters (all grades)
- Walk Through California (4th gr.) and Walk Through the Revolution (5th gr.)
- Laguna Playhouse (on-site field trips)

Budget Impact

There is no budget impact.

Recommended Action

Staff recommends the Board of Education approve School Connected Organizations for 2017-2018 as listed.

Laguna Beach Unified School District

21. ACTION

September 12, 2017

Approval: 2016-2017 Unaudited Actuals

Proposal

Staff proposes the Board of Education approve the 2016-2017 unaudited actuals as presented.

Background

The unaudited actuals represent the completion of fiscal year 2016-2017. The due date for submitting year-end financial reports to the Orange County Department of Education (OCDE) is September 15, 2017. The OCDE is required to review our submission, recommend adjustments if necessary, and forward final submission to the California Department of Education by October 15, 2017.

Budget Impact

This action, when approved by the Board of Education, establishes that the District met its financial obligations for the 2016-2017 fiscal year.

Recommended Action

Staff recommends the Board of Education approve the 2016-2017 unaudited actuals as presented.

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2016-17 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____
Clerk/Secretary of the Governing Board
(Original signature required)

Date of Meeting: Sept 12, 2017

To the Superintendent of Public Instruction:

2016-17 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Dean West
Name
Associate Superintendent, Business
Title
(714) 966-4229
Telephone
dwest@ocde.us
E-mail Address

For School District:

Jeffrey Dixon
Name
Asst. Supt., Business
Title
(949) 497-7700, ext 5222
Telephone
jdixon@lbusd.org
E-mail Address

Unaudited Actuals
FINANCIAL REPORTS
2016-17 Unaudited Actuals
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	55.68%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$741,150.82
	Adjusted Appropriations Limit	\$48,083,945.33
	Appropriations Subject to Limit	\$48,083,945.33
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2018-19, subject to CDE approval.	5.67%
NCMOE	No Child Left Behind (NCLB) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2018-19 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Unaudited Actuals at 6/30/2017

Reconciliation of Change in Fund Balance from 2nd Interim to Unaudited Actuals

2nd Interim Projected Net Change in Fund Balance	\$	(1,885,862)
Adjustment to Estimated Actuals		(15,148)
Estimated Actual Projected Net Change in Fund Balance	\$	(1,901,010)

Restricted Carryover & Reduced Contributions

Higher Restricted Ending Fund Balance	\$	34,538
Reduced Contributions for Restricted Programs		880,044
Restricted Programs		914,582

Unrestricted Revenue

Lower Property Tax Revenue & LCFF	\$	(79,030)
Lower Other State Revenue		(7,697)
Higher Other Local Revenue		445,350
Unrestricted Revenue	\$	358,623

Distillation (Budgeted Unexpended)

LBHS	\$	129,963
TMS		49,619
ELM		45,460
TOW		50,245
Formerly Restricted Categorical Funds		5,792
4CLE		88,136
Technology		33,655
Instruction		159,270
Districtwide		10,779
Total Distillation (Budget Unexpended)	\$	572,919

Change from 2nd Interim to Unaudited Actuals	\$	1,846,124
--	----	-----------

2016-2017 Unaudited Actuals Net Change in Fund Balance	\$	(54,886)
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Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	49,231,366.49	0.00	49,231,366.49	51,960,080.00	0.00	51,960,080.00	5.5%
2) Federal Revenue		8100-8299	950.00	913,303.05	914,253.05	950.00	863,198.00	864,148.00	-5.5%
3) Other State Revenue		8300-8599	1,176,847.84	2,747,434.30	3,924,282.14	561,364.00	1,973,867.00	2,535,231.00	-35.4%
4) Other Local Revenue		8600-8799	2,160,436.21	1,475,237.00	3,635,673.21	1,316,734.00	1,500,055.00	2,816,789.00	-22.5%
5) TOTAL, REVENUES			52,569,600.54	5,135,974.35	57,705,574.89	53,839,128.00	4,337,120.00	58,176,248.00	0.8%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	19,504,455.45	2,606,982.11	22,111,437.56	19,686,675.00	2,612,123.00	22,298,798.00	0.8%
2) Classified Salaries		2000-2999	6,027,849.45	2,141,235.99	8,169,085.44	6,048,265.00	2,285,456.00	8,333,721.00	2.0%
3) Employee Benefits		3000-3999	8,498,226.70	3,203,088.49	11,701,315.19	8,969,420.00	2,956,842.00	11,926,262.00	1.9%
4) Books and Supplies		4000-4999	2,572,842.55	582,749.79	3,155,592.34	2,147,886.00	459,724.00	2,607,610.00	-17.4%
5) Services and Other Operating Expenditures		5000-5999	4,766,789.05	3,318,078.20	8,084,867.25	5,092,301.00	3,455,866.00	8,548,167.00	5.7%
6) Capital Outlay		6000-6999	1,785,009.73	695,216.56	2,480,226.29	768,000.00	427,549.00	1,195,549.00	-51.8%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	162,681.28	130,255.70	292,936.98	201,096.00	210,000.00	411,096.00	40.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(67,661.95)	67,661.95	0.00	(21,254.00)	21,254.00	0.00	0.0%
9) TOTAL, EXPENDITURES			43,250,192.26	12,745,268.79	55,995,461.05	42,892,389.00	12,428,814.00	55,321,203.00	-1.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			9,319,408.28	(7,609,294.44)	1,710,113.84	10,946,739.00	(8,091,694.00)	2,855,045.00	67.0%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	500,000.00	0.00	500,000.00	125,000.00	0.00	125,000.00	-75.0%
b) Transfers Out		7600-7629	2,265,000.00	0.00	2,265,000.00	2,265,000.00	0.00	2,265,000.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(7,753,946.91)	7,753,946.91	0.00	(8,091,694.00)	8,091,694.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(9,518,946.91)	7,753,946.91	(1,765,000.00)	(10,231,694.00)	8,091,694.00	(2,140,000.00)	21.2%

			2016-17 Unaudited Actuals			2017-18 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(199,538.63)	144,652.47	(54,886.16)	715,045.00	0.00	715,045.00	-1402.8%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	4,986,206.60	2,535,649.78	7,521,856.38	4,786,667.97	2,680,302.25	7,466,970.22	-0.7%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,986,206.60	2,535,649.78	7,521,856.38	4,786,667.97	2,680,302.25	7,466,970.22	-0.7%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,986,206.60	2,535,649.78	7,521,856.38	4,786,667.97	2,680,302.25	7,466,970.22	-0.7%
2) Ending Balance, June 30 (E + F1e)			4,786,667.97	2,680,302.25	7,466,970.22	5,501,712.97	2,680,302.25	8,182,015.22	9.6%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	50,000.00	0.00	50,000.00	50,000.00	0.00	50,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	2,680,302.25	2,680,302.25	0.00	2,680,302.25	2,680,302.25	0.0%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	1,823,643.97	0.00	1,823,643.97	2,451,712.97	0.00	2,451,712.97	34.4%
Program Carryover	0000	9780	567,372.00		567,372.00				
Potential Onetime Expenditures	0000	9780	1,256,271.97		1,256,271.97				
Program Carryover	0000	9780				567,372.00		567,372.00	
Potential Onetime Expenditures	0000	9780				1,884,340.97		1,884,340.97	
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	2,913,024.00	0.00	2,913,024.00	3,000,000.00	0.00	3,000,000.00	3.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
FISCAL YEAR 2016-17
UNAUDITED ACTUAL
GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) 54 TERMINOLOGY
COMPONENTS OF ENDING FUND BALANCE

<u>General Fund</u>	
<u>ENDING FUND BALANCE</u>	<u>\$ 7,466,970</u>
<u>Nonspendable - (Revolving Cash)</u>	
Revolving Cash	\$ 50,000
<u>Restricted - (Categorical Programs)</u>	
Medi-Cal Billing Option	14,835
College Readiness Block Grant	60,083
Routine Restricted Maintenance (4%)	2,605,384
<u>Committed</u>	
Special Reserve for Basic Aid Differential	-
<u>Assigned</u>	
Carryover for Unrestricted Programs	567,372
Potential One-Time Expenditures Including:	1,256,271
District Goals, Textbooks, Special Education	
Facilities, Common Core, and Litigation	
<u>Unassigned / Unappropriated</u>	
Reserve for Economic Uncertainties = 5%	2,913,024
State required reserve for economic uncertainty 3%	
Local requirement under Policy 3101: Financial Reserves 2%	
Fund Balance	<u><u>\$ 7,466,970</u></u>

Description	2016-17 Unaudited Actuals			2017-18 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	2,878.13	2,878.12	2,895.61	2,859.40	2,859.40	2,859.40
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	2,878.13	2,878.12	2,895.61	2,859.40	2,859.40	2,859.40
5. District Funded County Program ADA						
a. County Community Schools	13.94	13.94	13.94	17.85	17.85	17.85
b. Special Education-Special Day Class	1.95	1.95	1.95	2.74	2.74	2.74
c. Special Education-NPS/LCI						
d. Special Education Extended Year	0.21	0.21	0.21	0.33	0.33	0.33
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	16.10	16.10	16.10	20.92	20.92	20.92
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	2,894.23	2,894.22	2,911.71	2,880.32	2,880.32	2,880.32
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense- Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	22,111,437.56	301	0.00	303	22,111,437.56	305	369,822.96		307	21,741,614.60	309
2000 - Classified Salaries	8,169,085.44	311	15,888.12	313	8,153,197.32	315	48,086.61		317	8,105,110.71	319
3000 - Employee Benefits	11,701,315.19	321	251,989.06	323	11,449,326.13	325	85,207.84		327	11,364,118.29	329
4000 - Books, Supplies Equip Replace. (6500)	3,270,989.42	331	0.00	333	3,270,989.42	335	477,102.06		337	2,793,887.36	339
5000 - Services. . . & 7300 - Indirect Costs	8,084,867.25	341	0.00	343	8,084,867.25	345	2,962,510.56		347	5,122,356.69	349
TOTAL					53,069,817.68	365	TOTAL			49,127,087.65	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)		Object	EDP No.
1. Teacher Salaries as Per EC 41011.		1100	17,722,765.76 375
2. Salaries of Instructional Aides Per EC 41011.		2100	2,092,719.31 380
3. STRS.		3101 & 3102	3,635,951.69 382
4. PERS.		3201 & 3202	211,932.85 383
5. OASDI - Regular, Medicare and Alternative.		3301 & 3302	414,818.08 384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans).		3401 & 3402	2,787,405.34 385
7. Unemployment Insurance.		3501 & 3502	10,323.95 390
8. Workers' Compensation Insurance.		3601 & 3602	258,664.80 392
9. OPEB, Active Employees (EC 41372).		3751 & 3752	181,585.00
10. Other Benefits (EC 22310).		3901 & 3902	35,871.20 393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10).			27,352,037.98 395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2.			0.00
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted).			0.00 396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*.			396
14. TOTAL SALARIES AND BENEFITS.			27,352,037.98 397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372.			55.68%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')			

PART III: DEFICIENCY AMOUNT	
A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.	
1. Minimum percentage required (60% elementary, 55% unified, 50% high)	55.00%
2. Percentage spent by this district (Part II, Line 15)	55.68%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369).	49,127,087.65
5. Deficiency Amount (Part III, Line 3 times Line 4)	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	91,735.00	41,735.00	-54.5%
4) Other Local Revenue		8600-8799	574.46	500.00	-13.0%
5) TOTAL, REVENUES			92,309.46	42,235.00	-54.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	18,622.42	59,804.00	221.1%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	2,857.80	10,600.00	270.9%
4) Books and Supplies		4000-4999	15,790.30	20,366.00	29.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	67,038.08	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			104,308.60	90,770.00	-13.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(11,999.14)	(48,535.00)	304.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(11,999.14)	(48,535.00)	304.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	79,633.59	67,634.45	-15.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			79,633.59	67,634.45	-15.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			79,633.59	67,634.45	-15.1%
2) Ending Balance, June 30 (E + F1e)			67,634.45	19,099.45	-71.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	67,634.45	19,099.45	-71.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	148,082.45	147,000.00	-0.7%
3) Other State Revenue		8300-8599	7,812.52	8,200.00	5.0%
4) Other Local Revenue		8600-8799	532,571.97	595,200.00	11.8%
5) TOTAL, REVENUES			688,466.94	750,400.00	9.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	445,770.77	465,695.00	4.5%
3) Employee Benefits		3000-3999	88,875.94	95,432.00	7.4%
4) Books and Supplies		4000-4999	307,650.28	352,000.00	14.4%
5) Services and Other Operating Expenditures		5000-5999	17,897.95	6,525.00	-63.5%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			860,194.94	919,652.00	6.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(171,728.00)	(169,252.00)	-1.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	165,000.00	165,000.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			165,000.00	165,000.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(6,728.00)	(4,252.00)	-36.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	53,001.13	46,273.13	-12.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			53,001.13	46,273.13	-12.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			53,001.13	46,273.13	-12.7%
2) Ending Balance, June 30 (E + F1e)			46,273.13	42,021.13	-9.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	1,295.00	1,295.00	0.0%
Stores		9712	8,142.65	6,826.00	-16.2%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	36,835.48	33,900.13	-8.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	121,211.93	117,000.00	-3.5%
5) TOTAL, REVENUES			121,211.93	117,000.00	-3.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			121,211.93	117,000.00	-3.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			121,211.93	117,000.00	-3.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	16,011,874.69	16,133,086.62	0.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			16,011,874.69	16,133,086.62	0.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			16,011,874.69	16,133,086.62	0.8%
2) Ending Balance, June 30 (E + F1e)			16,133,086.62	16,250,086.62	0.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	16,133,086.62	16,250,086.62	0.7%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	178,475.27	201,000.00	12.6%
5) TOTAL, REVENUES			178,475.27	201,000.00	12.6%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	7,032.00	7,100.00	1.0%
6) Capital Outlay		6000-6999	124,728.33	157,400.00	26.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			131,760.33	164,500.00	24.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			46,714.94	36,500.00	-21.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			46,714.94	36,500.00	-21.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	236,386.67	283,101.61	19.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			236,386.67	283,101.61	19.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			236,386.67	283,101.61	19.8%
2) Ending Balance, June 30 (E + F1e)			283,101.61	319,601.61	12.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	283,101.61	319,601.61	12.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	113,328.95	61,000.00	-46.2%
5) TOTAL, REVENUES			113,328.95	61,000.00	-46.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	9,133,811.32	4,256,230.00	-53.4%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			9,133,811.32	4,256,230.00	-53.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(9,020,482.37)	(4,195,230.00)	-53.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	2,100,000.00	2,100,000.00	0.0%
b) Transfers Out		7600-7629	500,000.00	125,000.00	-75.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			1,600,000.00	1,975,000.00	23.4%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(7,420,482.37)	(2,220,230.00)	-70.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	16,472,298.33	9,051,815.96	-45.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			16,472,298.33	9,051,815.96	-45.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			16,472,298.33	9,051,815.96	-45.0%
2) Ending Balance, June 30 (E + F1e)			9,051,815.96	6,831,585.96	-24.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	9,051,815.96	6,831,585.96	-24.5%
Facilities Repair and Replacement (FRRP)	0000	9760	500,275.03		
Aliso Property	0000	9760	5,225,919.77		
Capital Improvement Plan (CIP)	0000	9760	3,325,621.16		
Facilities Repair and Replacement (FRRP)	0000	9760		(154,954.97)	
Aliso Property	0000	9760		5,140,919.77	
Capital Improvement Plan (CIP)	0000	9760		1,845,621.16	
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

LAGUNA BEACH UNIFIED SCHOOL DISTRICT Special Reserve for Capital Projects - Fund 40		2016-17 Unaudited Actuals			
		Fund 4040 Facilities Repair and Replacement (FRRP)	Fund 4041 Aliso Property Reserve	Fund 4042 Capital Improvement Plan (CIP)	State Reporting Fund 40 (Combining SubFunds 4040, 4041, & 4042)
A	REVENUES	Object			
1	LCFF Sources	8010-8099	-	-	-
2	Federal Revenue	8100-8299	-	-	-
3	Other State Revenue	8300-8599	-	-	-
4	Other Local Revenue	8600-8799	39,985	43,770	29,574
5	TOTAL REVENUES		39,985	43,770	29,574
B	EXPENDITURES				
1	Certificated salaries	1000-1999	-	-	-
2	Classified salaries	2000-2999	-	-	-
3	Employee Benefits	3000-3999	-	-	-
4	Books & Supplies	4000-4999	-	-	-
5	Contracted Services	5000-5999	-	-	-
6	Capital Outlay	6000-6999	6,473,132	2,660,680	9,133,811
		7100-7299	-	-	-
7	Other Outgo	7400-7499	-	-	-
8	Indirect Costs	7300-7399	-	-	-
9	TOTAL EXPENDITURES		6,473,132	2,660,680	9,133,811
C	EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES		(6,433,147)	43,770	(2,631,106)
D	1 Interfund Transfers				
a)	Transfers In	8900-8929	900,000	-	1,200,000
b)	Transfers out	7600-7629	-	500,000	-
2	Other Sources/Uses				
a)	Sources	8930-8979	-	-	-
b)	Uses	7630-7699	-	-	-
3	Contributions	8980-8999	-	-	-
	TOTAL OTHER FINANCING				
4	SOURCES/USES		900,000	(500,000)	1,200,000
E	NET INCREASE (DECREASE) IN FUND BALANCE		(5,533,147)	(456,230)	(1,431,106)
F	FUND BALANCE, RESERVES				
1	Beginning Fund Balance				
a)	As of July 1 - Unaudited	9791	6,033,422	5,682,149	4,756,727
b)	Audit Adjustments	9793	-	-	-
c)	As of July 1 - Audited		6,033,422	5,682,149	4,756,727
d)	Other Restatements	9795	-	-	-
e)	Adjusted Beginning Balance		6,033,422	5,682,149	4,756,727
2	Ending Balance, June 30		500,275	5,225,919	3,325,621
	Components				
a)	Nonspendable				
b)	Restricted	9740	-	-	-
c)	Committed				
	FRRP	9760	500,275	-	-
	Aliso Property	9760	-	5,225,919	-
	CIP	9760	-	-	3,325,621
d)	Assigned	9780	-	-	-
e)	Unassigned/unappropriated				

LAGUNA BEACH UNIFIED SCHOOL DISTRICT Special Reserve for Capital Projects - Fund 40		2017-18 Budget			
		Fund 4040 Facilities Repair and Replacement (FRRP)	Fund 4041 Aliso Property Reserve	Fund 4042 Capital Improvement Plan (CIP)	State Reporting Fund 40 (Combining SubFunds 4040, 4041, & 4042)
A	REVENUES	Object			
1	LCFF Sources	8010-8099	-	-	-
2	Federal Revenue	8100-8299	-	-	-
3	Other State Revenue	8300-8599	-	-	-
4	Other Local Revenue	8600-8799	6,000	40,000	15,000
5	TOTAL REVENUES		6,000	40,000	15,000
B	EXPENDITURES				
1	Certificated salaries	1000-1999	-	-	-
2	Classified salaries	2000-2999	-	-	-
3	Employee Benefits	3000-3999	-	-	-
4	Books & Supplies	4000-4999	-	-	-
5	Contracted Services	5000-5999	-	-	-
6	Capital Outlay	6000-6999	1,561,230	2,695,000	4,256,230
		7100-7299	-	-	-
7	Other Outgo	7400-7499	-	-	-
8	Indirect Costs	7300-7399	-	-	-
9	TOTAL EXPENDITURES		1,561,230	2,695,000	4,256,230
C	EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES		(1,555,230)	40,000	(2,680,000)
D	1 Interfund Transfers				
	a) Transfers In	8900-8929	900,000	-	1,200,000
	b) Transfers out	7600-7629	-	125,000	-
2	Other Sources/Uses				
	a) Sources	8930-8979	-	-	-
	b) Uses	7630-7699	-	-	-
3	Contributions	8980-8999	-	-	-
	TOTAL OTHER FINANCING				
4	SOURCES/USES		900,000	(125,000)	1,200,000
E	NET INCREASE (DECREASE) IN FUND BALANCE		(655,230)	(85,000)	(1,480,000)
F	FUND BALANCE, RESERVES				
1	Beginning Fund Balance				
	a) As of July 1 - Unaudited	9791	500,275	5,225,920	3,325,621
	b) Audit Adjustments	9793	-	-	-
	c) As of July 1 - Audited		500,275	5,225,920	3,325,621
	d) Other Restatements	9795	-	-	-
	e) Adjusted Beginning Balance		500,275	5,225,920	3,325,621
2	Ending Balance, June 30		(154,955)	5,140,920	1,845,621
	Components				
	a) Nonspendable				
	b) Restricted	9740	-	-	-
	c) Committed				
	FRRP	9760	(154,955)	-	-
	Aliso Property	9760	-	5,140,920	-
	CIP	9760	-	-	1,845,621
	d) Assigned	9780	-	-	-
	e) Unassigned/unappropriated				

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Unaudited Actuals
2016-17 Unaudited Actuals
Technical Review Checks

Laguna Beach Unified

Orange County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

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Unaudited Actuals
2017-18 Budget
Technical Review Checks

Laguna Beach Unified

Orange County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

Laguna Beach Unified School District

22. ACTION

September 12, 2017

Approval: **Authorize an Increase of the Annual Not-to-Exceed Amount to \$170,000.00 with Atkinson, Andelson, Loya, Ruud & Romo for Legal Services Beginning February 1, 2017 and Ending June 30th Each Year for the Term of the Agreement Ending January 31, 2020.**

Proposal

Staff proposes the Board of Education authorize an increase to the annual not-to-exceed amount for the Atkinson, Andelson, Loya, Ruud & Romo for legal services for the period initially beginning on February 1, 2017 and ending June 30 each year through the end of the agreement on January 31, 2020 to \$170,000.

Background

The Board initially approved a three year agreement with Atkinson, Andelson, Loya, Ruud & Romo at the February 14, 2017 regular meeting. At that time, staff had anticipated legal fees would not exceed \$60,000. However, due to several unforeseen events requiring legal assistance, staff is recommending that the Board increase the annual not-to-exceed amount to \$170,000. The not-to-exceed amount would be effective through June 30, each year and would initially begin on February 1, 2017 as per the original terms and conditions specified in the Board approved agreement.

Recommended Action

Staff recommends the Board of Education authorize an increase to the annual not-to-exceed amount for the Atkinson, Andelson, Loya, Ruud & Romo for legal services for the period initially beginning on February 1, 2017 and ending June 30 each year through the end of the agreement on January 31, 2020 to \$170,000.

Laguna Beach Unified School District

23. ACTION

September 12, 2017

Approval: **Resolution #17-19: Increase 2016-2017 Gann Limit by \$741,150.82 and Adoption of the 2016-2017 and 2017-2018 District Appropriations Subject to GANN Limits**

Proposal

Staff proposes the Board of Education approve Resolution #17-19: Increase 2016-2017 Gann Limit by \$741,150.82 and Adoption of the 2016-2017 and 2017-2018 District Appropriations Subject to GANN Limits. The public notice announcing the proposed increases, as well as the audited actuals for 2016-2017, were posted at the district office, each school site and on the district website on August 24, 2017.

Background

Each year the Board approves the GANN Limit calculation. The numbers that go into the calculation are based on specific formulas set by the State according to applicable constitutional and statutory law and supplied to the District by the California Department of Education.

For the 2016-2017 GANN Limit Calculation, there is an increase in the appropriations limit of \$741,150.82. The increase of the appropriations limit will permanently increase our appropriations limit and should have virtually no adverse effect due to our increase being absorbed in the State's own total GANN limit. Government code 7902.1(a) states:

If, beginning with the 1980-81 fiscal year or any fiscal year thereafter, the proceeds of taxes of a school district, community college district, or county superintendent of schools, exceed its appropriations limit determined pursuant to Section 7902 for that fiscal year, the governing body of the school district, community college district, or the county superintendent of schools, may increase its appropriations limit to an amount equal to its proceeds of taxes.

Approval by the Board of Education of Resolution #17-19: Increase of \$741,150.82 Appropriations Limit to the 2016-2017 GANN Limit will satisfy the requirement of Government Code Section 7902.1(a).

Budget Impact

No budget impact will result from approval of this Resolution.

Recommended Action

Staff recommends the Board of Education approve Resolution #17-19: Increase 2016-2017 Gann Limit by \$741,150.82 and Adoption of the 2016-2017 and 2017-2018 District Appropriations Subject to GANN Limits.

RESOLUTION NO. 17-19

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE LAGUNA
BEACH UNIFIED SCHOOL DISTRICT IN CONNECTION WITH THE
GANN LIMIT APPROPRIATIONS CALCULATION**

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2016-17 fiscal year and a projected Gann Limit for the 2017-18 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law; and,

WHEREAS, Government Code Section 7902.1 provides that school districts may increase their Gann Limits under specified circumstances;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2016-17 and 2017-18 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2016-17 and 2017-18 fiscal years include an increase of \$741,150.82 to the 2016-17 Gann Limit pursuant to the provisions of Government Code Section 7902.1;

AND BE IT FURTHER RESOLVED that the Superintendent notifies the Director of the State Department of Finance of the increase to the 2016-17 Gann Limit;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2016-17 and 2017-18 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED by the Governing Board on September 12, 2017, by the following vote:

AYES:	Members:
NOES:	Members:
ABSENT:	Members:

STATE OF CALIFORNIA)
) ss
COUNTY OF ORANGE

I, Dee Perry, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 12th day of September 2017.

Dee Perry, Clerk of the Governing Board

September 12, 2017

Michael Cohen, Director
State Department of Finance
Attention: School Gann Limits
State Capitol, Room 1145
Sacramento, CA 95814

**RE: Increase of 2016-17 Appropriations Limit Pursuant to Government Code
Section 7902.1**

This is to inform you that, pursuant to Government Code Section 7902.1, the governing board of the Laguna Beach Unified School District in Orange County adopted a resolution on September 12, 2017 increasing its 2016-17 appropriations limit by \$741,150.82. This increase to the appropriations limit is permanent and will be reflected in future fiscal year calculations.

If you have any questions, please contact Jeffrey Dixon at (949) 497-7700, ext. 5222.

(Superintendent's Signature)

*Jason Vilorio, Ed. D., Superintendent
Laguna Beach Unified School District*

cc: Howard Marinier, Orange County Department of Education

	2016-17 Calculations			2017-18 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA (2015-16 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2015-16 Actual			2016-17 Actual		
1 FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	45,319,801.07		45,319,801.07			46,083,945.33
2 PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	2,919.29		2,919.29			2,894.23
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2015-16			Adjustments to 2016-17		
3 District Lapses, Reorganizations and Other Transfers						
4 Temporary Voter Approved Increases						
5 Less: Lapses of Voter Approved Increases						
6 TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7 ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2016-17 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2016-17 P2 Report			2017-18 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	2,894.23		2,894.23	2,880.32		2,880.32
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3 TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			2,894.23			2,880.32
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2016-17 Actual			2017-18 Budget		
1 Homeowners' Exemption (Object 8021)	290,666.77		290,666.77	306,655.00		306,655.00
2 Timber Yield Tax (Object 8022)	4.28		4.28	6.00		6.00
3 Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4 Secured Roll Taxes (Object 8041)	45,861,343.42		45,861,343.42	48,430,830.00		48,430,830.00
5 Unsecured Roll Taxes (Object 8042)	1,448,663.53		1,448,663.53	1,550,415.00		1,550,415.00
6 Prior Years' Taxes (Object 8043)	500,108.29		500,108.29	537,850.00		537,850.00
7 Supplemental Taxes (Object 8044)	2.20		2.20	0.00		0.00
8 Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	0.00		0.00	0.00		0.00
9 Penalties and Int. from Delinquent Taxes (Object 8046)	0.00		0.00	0.00		0.00
10 Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	48,100,788.49	0.00	48,100,788.49	50,825,756.00	0.00	50,825,756.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	48,100,788.49	0.00	48,100,788.49	50,825,756.00	0.00	50,825,756.00

	2016-17 Calculations			2017-18 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			437,664.01			437,974.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			437,664.01			437,974.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	1,130,546.00		1,130,546.00	1,134,324.00		1,134,324.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	32.00		32.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	1,130,578.00	0.00	1,130,578.00	1,134,324.00	0.00	1,134,324.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	57,705,574.89		57,705,574.89	58,176,248.00		58,176,248.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	87,427.53		87,427.53	63,300.00		63,300.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			45,319,801.07			48,083,945.33
2. Inflation Adjustment			1.0537			1.0369
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9914			0.9952
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			47,342,794.51			49,618,923.35
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			48,100,788.49			50,825,756.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			347,307.60			345,638.40
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			0.00			0.00
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			347,307.60			345,638.40
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			73,513.25			55,738.86
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			48,174,301.74			50,881,494.86
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			347,307.60			345,638.40
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			48,174,301.74			
b. State Subventions (Line D8)			347,307.60			
c. Less: Excluded Appropriations (Line C23)			437,664.01			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			48,083,945.33			

* Please provide below an explanation for each entry in the adjustments column.

(949) 497-7700, ext 5222
Contact Phone Number

Laguna Beach Unified School District

24. ACTION

September 12, 2017

Approval: **Resolution #17-20: Temporary Interfund Transfer of \$6,000,000 from the Special Reserve for Non-Capital Outlay Fund (17) to the General Fund (01)**

Proposal

Staff proposes the Board of Education approve a temporary interfund transfer of \$6,000,000 from the Special Reserve for Non-Capital Outlay (17) to the General Fund (01).

Background

Pursuant to Education Code Section 42603, the governing board of any school district may direct that moneys held in any fund or account be temporarily transferred to another fund or account of the district for payment of obligations.

The months of October through December are the low cash balance months in the General Fund. Major payrolls begin September 30 and the first major cash receipt from property taxes arrives mid-December. The cash shortage in the General Fund during this period is estimated at \$6,000,000. Therefore, it is requested that funds be transferred from the Special Reserve for Non-Capital Outlay to the General Fund on or about September 13, 2017 with the plan to repay the temporary borrowing on or about December 20, 2017.

An information agenda item will be prepared in January noting the return transfer to Fund 17.

Budget Impact

There is no impact to the budget. The cash balance will increase the General Fund and decrease the Special Reserve for Non-Capital Outlay by \$6,000,000 for approximately three months.

Recommended Action

Staff recommends the Board of Education approve Resolution 17-20: Temporary interfund transfer of \$6,000,000 from the Special Reserve for Non-Capital Outlay (17) to the General Fund (01).

RESOLUTION NO. 17-20

RESOLUTION OF THE BOARD OF EDUCATION OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT TO ESTABLISH TEMPORARY INTERFUND TRANSFERS

ON MOTION of _____, seconded by _____,
the following resolution is hereby adopted:

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code 42603; and

WHEREAS, no more than 75 percent of the maximum of moneys held in any fund or account during a current fiscal year may be transferred; and,

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and,

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Laguna Beach Unified School District, in accordance with the provisions of Education Code section 42603 adopts the following authorization for fiscal year 2017/2018 to temporarily transfer \$6,000,000 from the Special Reserve for Non-Capital Outlay Fund (17) to the General Fund (01).

FURTHERMORE, BE IT RESOLVED that the Governing Board of the Laguna Beach Unified School District will be notified by the Superintendent or designee in a following agenda item when the temporary transfer of \$6,000,000 was returned to the Special Reserve for Non-Capital Outlay Fund (17) from the General Fund (01).

PASSED AND ADOPTED by the Governing Board on September 12, 2017, by the following vote:

AYES:	Members:
NOES:	Members:
ABSENT:	Members:

STATE OF CALIFORNIA)
) ss
COUNTY OF ORANGE

I, Dee Perry, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 12th day of September 2017.

Dee Perry, Clerk of the Governing Board